

MINUTES
GOVERNANCE AND PRIORITIES COMMITTEE MEETING
BOARDROOM, SERVICE AND RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
MONDAY, 2019-MAR-25, AT 1:00 P.M.

Present: Councillor D. Bonner, Chair
Mayor L. Krog
Councillor S. D. Armstrong (arrived 2:24 p.m.)
Councillor T. Brown
Councillor B. Geselbracht (arrived 2:37 p.m.)
Councillor E. Hemmens
Councillor Z. Maartman
Councillor J. Turley (arrived 2:38 p.m.)

Absent: Councillor I. W. Thorpe

Staff: J. Rudolph, Chief Administrative Officer
R. J. Harding, Director, Parks and Recreation
J. Holm, Acting Director, Community Development
B. Sims, Director, Engineering and Public Works
L. Mercer, Acting Director, Financial Services
K. Fry, Fire Chief
T. Doyle, Deputy Fire Chief, Operations (vacated 2:21 p.m.)
J. Le Masurier, Assistant Chief, Education and Training (vacated 2:24 p.m.)
K. Lindsay, Manager, Emergency Program (vacated 2:28 p.m.)
D. Blackwood, Client Support Specialist (vacated 1:05 p.m.)
S. Gurrie, City Clerk
G. Whitters, Recording Secretary

1. CALL THE GOVERNANCE AND PRIORITIES COMMITTEE MEETING TO ORDER:

The Governance and Priorities Committee Meeting was called to order at 1:00 p.m.

Councillor Bonner noted that going forward the Acting Mayor will Chair the Committee of the Whole Meetings and Governance and Priorities Committee Meetings.

2. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. REPORTS:

a. COMMUNITY WELLNESS/LIVABILITY:

1. Emergency Management

Introduced by Karen Fry, Fire Chief.

D. Blackwood vacated the Boardroom at 1:05 p.m.

Karen Lindsay, Manager, Emergency Program, provided a presentation regarding Emergency Management, which included the following information:

- Effects and outcomes of the Christchurch earthquake
- Mission and function of emergency Management
- Staffing and budget of the Emergency Management Team
- Emergency Coordination Centre (ECC) and Emergency Social Services (ESS)
- Emergency management cycle and recovery timeline
- Emergency kits
- Statutory requirements of Local Governments regarding emergency management
- Played video titled: Emergency Reception Centres
- “Nanaimo Emergency Program Bylaw 2014 No. 7202”
- Hazard, Risk and Vulnerability Analysis: Listing of hazards in community, measured by probability and consequence

Committee discussion took place regarding:

- Social disturbances and Tent City
- Task numbers assigned by the province of BC
- Top hazards in Nanaimo include: HAZMAT, marine, floatplane, mass casualty accidents and fires
- Challenges of evacuating elderly and disabled
- Wildfire risk in Nanaimo and areas of high concern

The presentation continued regarding:

- British Columbia Emergency Management System (BCEMS) and response goals
- Emergency Coordination Centre (ECC), locations and organizational chart
- Training schedules and number of Staff trained
- Emergency notifications and partnership with Island Radio
- Role of Council in an emergency
- ECC communications to the Public regarding emergencies
- Types of evacuations and alerts
- Response and recovery plans after an emergency

Committee discussion took place regarding:

- Neighbourhood groups having emergency plans
- Review of December's windstorm and claim to province for response and recovery costs
- Financial Stability Reserves
- Climate resiliency study
- Regional agreements with Regional District of Nanaimo, Parksville, Qualicum, and Indigenous Groups

T. Doyle vacated the Boardroom at 2:21 p.m.

Councillor Armstrong entered the Boardroom at 2:24 p.m.

J. Le Masurier vacated the Boardroom at 2:24 p.m.

The Governance and Priorities Committee Meeting recessed at 2:28 p.m.

Councillor Armstrong vacated the Boardroom at 2:30 p.m.

The Governance and Priorities Committee Meeting reconvened at 2:36 p.m.

b. GOVERNANCE AND MANAGEMENT EXCELLENCE:

(1) Core Services Review

Introduced by Sheila Gurrie, City Clerk.

R. Harding returned to the Boardroom at 2:37 p.m.

Councillor Geselbracht entered the Boardroom at 2:37 p.m.

Councillor Turley entered the Boardroom at 2:38 p.m.

K. Fry returned to the Boardroom at 2:38 p.m.

L. Mercer and J. Rudolph entered the Boardroom at 2:39 p.m.

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to remove "Articulate the full range of community goals and identify and link the City's program outcomes to these." listed in the Core Services Review recommendations updates spreadsheet. The motion carried unanimously.

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to remove "Conduct operational reviews of each Municipal program, beginning with those that were not in scope of the Core Services Review, with a target of conducting one or two of such reviews each year." listed in the Core Services Review recommendations updates spreadsheet. The motion carried.

Opposed: Councillor Turley

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to remove "Prepare an implementation plan to introduce multi-year budgeting, leading to four-year budgeting that coincides with the terms of councils." listed in the Core Services Review recommendations updates spreadsheet. The motion carried.

Opposed: Councillor Armstrong

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to remove “Consolidate Police Support Services building maintenance staff with the facility maintenance unit.” listed in the Core Services Review recommendations updates spreadsheet. The motion carried unanimously.

Committee discussion took place regarding

- Building service-level metrics into business plans
- Maintenance of the RCMP buildings
- Funding the Island Corridor Rail Foundation
- Tax exemptions

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to remove “Review the Nanaimo Economic Development Corporation (NEDC) grant in the context of an updated strategic plan for the City and for NEDC, and in relation to comparable municipalities.” listed in the Core Services Review recommendations updates spreadsheet. The motion carried unanimously.

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to remove “Through Rationalizing Service Levels: Consider closing Beban pool for 3 months in summer instead of one month to reduce costs.” listed in the Core Services Review recommendations updates spreadsheet. The motion carried unanimously.

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to remove “Through Consolidating Space Requirements: Prepare a Facilities Master Plan” listed in the Core Services Review recommendations updates spreadsheet. The motion carried unanimously.

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to remove “Through Consolidating Space Requirements: Sell 89 Prideaux and relocate to the Public Works offices when they are rebuilt” listed in the Core Services Review recommendations updates spreadsheet. The motion carried unanimously.

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to remove “Through Rationalizing Service Levels: Close the Departure Bay Activity Centre to avoid capital expenditure of \$2.1 million and accommodate users elsewhere.” listed in the Core Services Review recommendations updates spreadsheet. The motion carried unanimously.

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to remove “Through Operational Improvements focused on Purchasing and Contract Administration: Foster increased usage of Purchasing Cards (PCards) and automate replenishment orders.” listed in the Core Services Review recommendations updates spreadsheet. The motion carried unanimously.

J. Rudolph stated that Staff will not be coming back to report on the Core Services Review in the future.

It was moved and seconded that the Governance and Priorities Committee receive the status of Core Service Review recommendations for information. The motion carried unanimously.

4. QUESTION PERIOD:

- Bill Manners re: Departure Bay Activity Centre.

5. ADJOURNMENT:

It was moved and seconded at 3:56 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER