

**MINUTES**  
**SPECIAL COUNCIL MEETING**  
**SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,**  
**80 COMMERCIAL STREET, NANAIMO, BC**  
**MONDAY, 2018-DEC-10, AT 4:30 P.M.**

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Present: Mayor L. Krog  
Councillor S. D. Armstrong  
Councillor D. Bonner  
Councillor T. Brown  
Councillor B. Geselbracht  
Councillor E. Hemmens  
Councillor Z. Maartman  
Councillor I. W. Thorpe  
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer  
R. J. Harding, Director of Parks and Recreation (arrived 7:00 p.m.)  
D. Lindsay, Director of Community Development  
B. Sims, Director of Engineering and Public Works  
J. Van Horne, Director of Human Resources (arrived 7:00 p.m.)  
K. Fry, Fire Chief (arrived 7:00 p.m.)  
L. Mercer, Acting Director of Financial Services (arrived 7:00 p.m.)  
W. Fulla, Manager, Business, Asset & Financial Planning (arrived 8:31 p.m.)  
D. Laberge, Manager of Community Safety (vacated 6:43 p.m.)  
R. Botwright, Senior Applications Analyst (arrived 7:00 p.m., vacated 8:30 p.m.)  
D. Blackwood, Client Support Specialist (arrived 7:00 p.m.)  
S. Gurrie, City Clerk  
J. Vanderhoef, Recording Secretary

1. CALL THE SPECIAL MEETING TO ORDER:

The Special Council Meeting was called to order at 4:29 p.m.

2. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

*Community Charter* Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved “In Camera” at 4:40 p.m.

Council moved out of “In Camera” at 6:44 p.m.

It was moved and seconded that the Special Council Meeting recess at 6:44 p.m. The motion carried unanimously.

The Special Council Meeting reconvened at 7:01 p.m.

3. INTRODUCTION OF LATE ITEMS:

- (a) Sheila Gurrie, City Clerk, noted that some Councillors have requested to remove budget items currently listed under Agenda Item 9 – Consent Items. These items will be discussed separately, directly following adoption of the Consent Items.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2018-DEC-03 at 4:00 p.m. be adopted as circulated. The motion carried unanimously.

6. PRESENTATIONS:

(a) eTOWN Hall to Discuss the 2019 - 2023 Financial Plan

Introduced by Sheila Gurrie, City Clerk.

Reed Botwright, Senior Applications Analyst, introduced the eTOWN Hall and spoke regarding the different ways City of Nanaimo residents are able to ask their questions such as Facebook, telephone, Twitter and In-person.

The eTOWN Hall adjourned at 8:30 p.m.

R. Botwright vacated the Shaw Auditorium at 8:30 p.m.

W. Fulla entered the Shaw Auditorium at 8:31 p.m.

7. DELEGATIONS:

- (a) Darren Moss provided a presentation introducing the Planning Design Development Nanaimo Society.

8. CONSENT ITEMS:

Sheila Gurrie, City Clerk, explained the process for adopting Consent Items and removing items for further discussion.

Councillor Bonner requested that Consent Item (a)(8) be removed from the Consent Items for separate discussion.

Councillor Turley requested that Consent Item (a)(12) be removed from the Consent Items for separate discussion.

(a) Committee Recommendations

It was moved and seconded that Council approve adoption the following motions recommended during the Special Finance and Audit Committee Meeting 2018-DEC-05:

- That Council set the 2019 Draft Funding Level for Project Funding – General Taxation at \$6.9 million, a funding increase of \$1.1 million over 2018.
- That Council increase the RCMP contract to include 15 new members, 3 per year, over a 5 year period 2020-2024.
- That Council increase the growth estimate for 2019 to \$1.3 million from \$1.2 million.
- That Council extend the transition period of the annual Casino revenue to the Strategic Infrastructure Reserve from 4 years to 5 years and eliminate the 2019 increase in funding.

- That Council maintain the status quo for Economic Development – Service Delivery in the 2019 – 2023 Draft Financial Plan.
- That Council continue with the 1% annual increase for contributions to General Asset Management Reserve, to address the infrastructure funding gap.
- That Council move \$50,000, to create an internal order for Public Engagement, under the Office of the Chief Administrative Officer, to facilitate community engagement in the New Year, to be funded from the Strategic Infrastructure Reserve.
- That Council approve the following new positions listed in the 2019 Draft Plan:
  - City Administration - Manager, Communications
  - Public Safety - Bylaw Enforcement Officer –Parking Patroller (Hospital Area Parking Strategy)
  - Public Safety - Bylaw Enforcement Officer –Parking Patroller (CPSO Office)
  - Community Development - Administrative Support
  - Engineering and Public Works - Parking and Street Use Coordinator
  - Engineering and Public Works - Public works Clerk/Dispatcher
  - Parks and Recreations - Special Events Coordinator
- That Council include an additional Automated Truck and Refuse Collector in January 2020, truck to be budgeted in 2019, and another in July 2022, to be funded from the Sanitation User Fees.
- That Council include a one year Temporary GIS Technologist position in 2019, to be funded from the 2018 Surplus.
- That Council approve the Draft 2019 – 2023 Financial Plan with the proposed changes from 2018-DEC-05.

The motion carried unanimously.

(b) Separately Considered Consent Items:

(1) Consent Item (a)(8) re: Snow and Ice Reserve

It was moved and seconded that Council direct Staff to combine the Engineering and Public Works Snow and Ice Reserve with the Parks and Recreation Snow and Ice Reserve, to have an annual contribution of \$175,000, and cap the reserve at \$800,000. The motion was defeated.

Opposed: Mayor Krog and Councillors Armstrong, Hemmens, Maartman, Thorpe

(2) Consent Item (a)(12) re: Career Firefighter Positions

It was moved and seconded that Council include an additional four career firefighter positions in the 2019 Draft Plan. The motion carried.

Opposed: Councillor Turley

(1) Consent Item (a)(8) re: Snow and Ice Reserve (continued)

It was moved and seconded that Council reduce the contribution to the Engineering and Public Works Snow and Ice Reserve in 2019 to \$100,000. The motion carried.

Opposed: Councillor Armstrong

(c) Councillor Geselbracht re: Recycling and Policy Advisor Position

It was moved and seconded that Council add the Recycling and Policy Advisor position to the 2019 Draft Plan. The motion carried unanimously.

(d) Councillor Brown re: Active and Sustainable Transportation Coordinator

It was moved and seconded that Council add the Active and Sustainable Transportation Coordinator position to the 2019 Draft Plan. The motion carried.

Opposed: Councillors Armstrong, Thorpe, Turley

9. REPORTS:

(a) 2019 Association of Vancouver Island and Coastal Communities Resolutions

Introduced by Sheila Gurrie, City Clerk.

It was moved and seconded that Council:

1. identify any topics on which Council wishes Staff to draft resolutions; and,
2. direct Staff to present resolutions at the 2019-JAN-14 Regular Committee of the Whole Meeting for consideration of adoption and submission to the Association of Vancouver Island and Coastal Communities 2019 Annual General Meeting and Convention.

The motion carried unanimously.

It was moved and seconded that Council direct Staff to prepare a motion for submission to the Association of Vancouver Island and Coastal Communities regarding Development Cost Charges for additional items such as fire halls, recreation centres, expanded facilities, expanded park considerations and cultural facilities to be considered by the provincial government and the appropriate legislation. The motion carried unanimously.

It was moved and seconded that Council direct Staff to prepare a motion for submission to the Association of Vancouver Island and Coastal Communities regarding property taxation being reviewed to permit taxation based on population density, in addition to other taxation methods, as an additional tool for municipalities to enforce at their discretion. The motion carried unanimously.

10. CORRESPONDENCE:

- (a) Correspondence from the Association of Vancouver Island and Coastal Communities regarding 2019 Annual General Meeting and Convention.

Mayor Krog requested that the correspondence from the Association of Vancouver Island and Coastal Communities regarding 2019 Annual General Meeting and Convention be placed on a future Council Meeting agenda under Other Business.

- (b) Correspondence from the Ministry of Municipal Affairs and Housing, dated 2018-DEC-05, regarding CleanBC initiative.

11. QUESTION PERIOD:

- Dorothy Houghton re: bylaw enforcement relating to vacant/derelict/unsightly properties.

12. ADJOURNMENT:

It was moved and seconded at 9:41 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER