

**MINUTES**  
SPECIAL COUNCIL MEETING  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE  
80 COMMERCIAL STREET, NANAIMO, BC  
THURSDAY, 2018-DEC-06, AT 7:00 P.M.

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Present: Mayor L. Krog  
Councillor S. D. Armstrong  
Councillor D. Bonner  
Councillor T. Brown  
Councillor B. Geselbracht  
Councillor E. Hemmens  
Councillor Z. Maartman  
Councillor I. W. Thorpe  
Councillor J. Turley

Staff: D. Lindsay, Director of Community Development  
D. Fox, Manager of Building Inspections  
S. Gurrie, City Clerk  
S. Snelgrove Recording Secretary

1. CALL THE SPECIAL COUNCIL MEETING TO ORDER:

The Special Meeting was called to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Remove Agenda Item 4(d) Bylaw Contravention Notice – Construction Not Completed as per Conditions of Building Permit – 1236 Okanagan Place.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. REPORTS:

- (a) Bylaw Contravention Notice - Construction Started Without a Building Permit -25 Maki Road, Unit 15

D. Lindsay, Director of Community Development, introduced Darcy Fox, Manager of Building Inspections.

Mayor Krog requested that Council hear anyone wishing to speak with respect to 15-25 Maki Road.

No one in attendance wished to speak with respect to 15-25 Maki Road.

It was moved and seconded that Council direct the Corporate Officer to file a Bylaw Contravention Notice at the Land Title and Survey Authority of British Columbia under Section 57 of the *Community Charter* for the property located at 25 Maki Road, Unit 15 for construction started without a building permit in contravention of “Building Bylaw 2016 No. 7224”. The motion carried unanimously.

(b) Bylaw Contravention Notice - Construction Started Without a Building Permit - 690 Drake Street

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Introduced by Darcy Fox, Manager of Building Inspections.

Mayor Krog requested that Council hear anyone wishing to speak with respect to 690 Drake Street.

No one in attendance wished to speak with respect to 690 Drake Street.

It was moved and seconded that Council direct the Corporate Officer to file a Bylaw Contravention Notice at the Land Title and Survey Authority of British Columbia under Section 57 of the *Community Charter* for the property located at 690 Drake Street for construction started without a building permit in contravention of “Building Bylaw 2016 No. 7224”. The motion carried unanimously.

(c) Bylaw Contravention Notice - Construction Not Completed as per Conditions of Building Permit - 1377 Townsite Road

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Introduced by Darcy Fox, Manager of Building Inspections.

Mayor Krog requested that Council hear anyone wishing to speak with respect to 1377 Townsite Road.

No one in attendance wished to speak with respect to 1377 Townsite Road.

It was moved and seconded that Council direct the Corporate Officer to file a Bylaw Contravention Notice at the Land Title and Survey Authority of British Columbia under Section 57 of the *Community Charter* for the property located at 1377 Townsite Road for construction not completed as per the conditions of the building permit. The motion carried unanimously.

5. QUESTION PERIOD:

No one in attendance wished to ask questions.

6. ADJOURNMENT:

It was moved and seconded at 7:12 p.m. that the meeting terminate. The motion carried unanimously.

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C H A I R

CERTIFIED CORRECT:

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CORPORATE OFFICER