



AGENDA SPECIAL COUNCIL MEETING

Monday, December 10, 2018

4:30 p.m. to Proceed "In Camera", Open Meeting to Reconvene at 7:00 p.m.

SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE

80 COMMERCIAL STREET, NANAIMO, BC

SCHEDULED RECESS 9:00 P.M.

Pages

1. CALL TO ORDER:

2. PROCEDURAL MOTION:

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of the Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the *Freedom of Information and Protection of Privacy Act*;

(n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Community Charter Section 90(2):

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

3. INTRODUCTION OF LATE ITEMS

4. APPROVAL OF THE AGENDA:

5. ADOPTION OF THE MINUTES:

a. Minutes

6 - 12

Minutes of the Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2018-DEC-03 at 4:00 p.m.

6. MAYOR'S REPORT:

7. PRESENTATIONS:

a. eTOWN Hall to Discuss the 2019 - 2023 Financial Plan

This item will commence at 7:00 p.m. - 8:00 p.m. until such time, other Agenda items will be discussed.

8. DELEGATIONS:

a. Delegation from Darren Moss introducing the Planning Design Development Nanaimo Society.

13

9. CONSENT ITEMS:

a. Committee Recommendations

1. Approval of Special Finance and Audit Committee Recommendations 2018-DEC-05

14

[Note: Link to the original Finance and Audit Committee Agenda dated 2018-DEC-05 is attached for information.]

1. Review and Wrap up Session 2019 – 2023 Draft Financial Plan

That Council set the 2019 Draft Funding Level for Project Funding – General Taxation at \$6.9 million, a funding increase of \$1.1 million over 2018.

2. Review and Wrap up Session 2019 - 2023 Draft Financial Plan

That Council increase the RCMP contract to include 15 new members, 3 per year, over a 5 year period 2020-2024.

3. Review and Wrap up Session 2019 – 2023 Draft Financial Plan

That Council increase the growth estimate for 2019 to \$1.3 million from \$1.2 million.

4. Review and Wrap up Session 2019 – 2023 Draft Financial Plan

That Council extend the transition period of the annual Casino revenue to the Strategic Infrastructure Reserve from 4 years to 5 years and eliminate the 2019 increase in funding.

5. Review and Wrap up Session 2019 – 2023 Draft Financial Plan

That Council maintain the status quo for Economic Development – Service Delivery in the 2019 – 2023 Draft Financial Plan.

6. Review and Wrap up Session 2019 – 2023 Draft Financial Plan

That Council continue with the 1% annual increase for contributions to General Asset Management Reserve, to address the infrastructure funding gap.

7. Review and Wrap up Session 2019 – 2023 Draft Financial Plan

That Council move \$50,000, to create an internal order for Public Engagement, under the Office of the Chief Administrative Officer, to facilitate community engagement in the New Year, to be funded from the Strategic Infrastructure Reserve.

8. Review and Wrap up Session 2019 – 2023 Draft Financial Plan

That Council reduce the contribution to the Engineering and Public Works Snow and Ice Reserve in 2019 to \$100,000.

9. Review and Wrap up Session 2019 – 2023 Draft Financial Plan

That Council approve the following new positions listed in the 2019 Draft Plan:

- City Administration - Manager, Communications
- Public Safety - Bylaw Enforcement Officer – Parking Patroller (Hospital Area Parking Strategy)
- Public Safety - Bylaw Enforcement Officer – Parking Patroller (CPSO Office)
- Community Development - Administrative Support
- Engineering and Public Works - Parking and Street Use Coordinator
- Engineering and Public Works - Public works Clerk/Dispatcher
- Parks and Recreations - Special Events Coordinator

10. Review and Wrap up Session 2019 – 2023 Draft Financial Plan

That Council include an additional Automated Truck and Refuse Collector in January 2020, truck to be budgeted in 2019, and another in July 2022, to be funded from the Sanitation User Fees.

11. Review and Wrap up Session 2019 – 2023 Draft Financial Plan

That Council include a one year Temporary GIS Technologist position in 2019, to be funded from the 2018 Surplus.

12. Review and Wrap up Session 2019 - 2023 Draft Financial Plan

That Council include an additional four career firefighter positions to the 2019 Draft Plan.

13. Review and Wrap up Session 2019 – 2023 Draft Financial Plan

That Council approve the Draft 2019 – 2023 Financial Plan with the proposed changes from 2018-DEC-05.

10. REPORTS:

- a. 2019 Association of Vancouver Island and Coastal Communities Resolutions

15 - 20

To be introduced by Sheila Gurrie, City Clerk.

Purpose: To request that Council identify any topics on which it wishes Staff to draft resolutions for consideration of adoption and submission to the Association of Vancouver Island and Coastal Communities 2019 Annual General Meeting and Convention.

Recommendation: That Council:

1. identify any topics on which Council wishes Staff to draft resolutions; and,
2. direct Staff to present resolutions at the 2019-JAN-14 Regular Committee of the Whole Meeting for consideration of adoption and submission to the Association of Vancouver Island and Coastal Communities 2019 Annual General Meeting and Convention.

11. BYLAWS:

12. CORRESPONDENCE:

- a. Correspondence from the Association of Vancouver Island and Coastal Communities requesting nominations for Association of Vancouver Island Coastal Communities Executive Members

21 - 23

- b. Correspondence from the Ministry of Municipal Affairs and Housing, dated 2018-DEC-05, regarding CleanBC initiative

24

13. NOTICE OF MOTION:

14. OTHER BUSINESS:

15. QUESTION PERIOD:

16. ADJOURNMENT:

MINUTES
REGULAR COUNCIL MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2018-DEC-03 AT 4:00 P.M.

Present: Mayor L. Krog
Councillor S. D. Armstrong
Councillor D. Bonner
Councillor T. Brown
Councillor B. Geselbracht
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer
R. J. Harding, Director of Parks and Recreation (arrived 7:09 p.m., vacated 7:30 p.m.)
D. Lindsay, Director of Community Development (arrived 7:37 p.m.)
B. Sims, Director of Engineering and Public Works
L. Mercer, Acting Director of Financial Services (arrived 7:01 p.m., vacated 7:43 p.m.)
D. Thompson, Acting Manager, Sanitation, Recycling and Public Works Administration (arrived 7:01 p.m., vacated 7:43 p.m.)
J. Elliot, Senior Manager, Public Works (arrived 7:01 p.m., vacated 7:43 p.m.)
D. Myles, Manager, Roads and Traffic Services (arrived 7:01 p.m., vacated 7:30 p.m.)
A. Britton, Manager, Parks Operations (arrived 7:01 p.m., vacated 7:30 p.m.)
M. Strain, Senior Project Manager (arrived 7:01 p.m., vacated 7:43 p.m.)
S. Peabody, Acting Manager, Revenue Services (arrived 7:01 p.m., vacated 7:43 p.m.)
D. Blackwood, Client Support Specialist
S. Gurrie, City Clerk
K. Gerard, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at 4:00 p.m.

2. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;

- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved “In Camera” at 4:00 p.m.

The Regular Council meeting recessed at 6:55 p.m.

The Regular Council meeting reconvened at 7:00 p.m. in the Shaw Auditorium.

L. Mercer, D. Thompson, J. Elliot, D. Myles, A. Britton S. Peabody and M. Strain entered the Shaw Auditorium at 7:01 p.m.

3. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 7(b) – Snow and Ice Removal – Add Presentation from Al Britton, Manager, Parks Operations.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the following Minutes be adopted as circulated:

- Minutes of the Inaugural Council Meeting held in the Mt. Benson Ballroom, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC on Monday, 2018-NOV-05, at 7:00 p.m.

- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2018-NOV-19, at 4:00 p.m.

The motion carried unanimously.

6. MAYOR'S REPORT:

Mayor Krog spoke regarding the budget process, property tax increase and the significant historical, present and future needs of the City of Nanaimo.

7. PRESENTATIONS:

(a) Canadian Public Works Association

Introduced by Bill Sims, Director, Engineering and Public Works.

Matt Brown, President, British Columbia Public Works Association, spoke regarding the Public Works Week held in Nanaimo, the activities and public feedback received. He presented Mayor Krog with the 2018 Canadian Public Works Association National Public Works Week Award.

R. Harding entered the Shaw Auditorium at 7:09 p.m.

(b) Snow and Ice Removal

David Myles, Manager, Roads & Traffic Services and Al Britton, Manager, Parks Operation, provided Council with a presentation regarding Snow and Ice Clearing, which included:

- Typical weather in Nanaimo and winter weather in previous years
- Trucks and equipment used in snow removal, salting, sanding and brine distribution to ensure roads are safe and cleared
- Budget and reserve budget
- Priority routes and sidewalks
- GPS and the benefits of having the GPS system installed in each of the trucks
- Parks Operations responsibilities include recreation centres, park stairs and sidewalks in the downtown area, harbourfront walkway, commuter trails and civic buildings
- Priority areas for Parks Operations, snow clearing and equipment used
- Salt used for de-icing is safe for pets

Z. Maartman vacated the Shaw Auditorium at 7:29 p.m.

A. Britton, R. Harding, and D. Myles vacated the Shaw Auditorium at 7:30 p.m.

8. CONSENT ITEMS

(a) Advisory Committee Minutes

It was moved and seconded that the following items be received for information:

- Minutes of the Open Community Vitality Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2018-SEP-05, at 4:30 p.m.
- Minutes of the Community Engagement Task Force Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Tuesday, 2018-SEP-25, at 4:30 p.m.
- Minute of the Open Design Advisory Panel Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2018-OCT-11 at 5:00 p.m.

The motion carried unanimously.

Z. Maartman returned to the Shaw Auditorium at 7:32 p.m.

9. REPORTS

(a) 2019 Council Key Date Calendar

Introduced by Sheila Gurrie, City Clerk.

It was moved and seconded that Council approve the 2019 Council Key Date Calendar as presented. The motion carried unanimously.

(b) Amendment to Rates and Charges for Sanitary Sewer

Introduced by Laura Mercer, Acting Director, Financial Services.

It was moved and seconded that “Sewer Regulation and Charge Amendment Bylaw 2018 No. 2496.31” (To set the 2019 rates for sanitary sewer) pass first reading. The motion carried unanimously.

It was moved and seconded that “Sewer Regulation and Charge Amendment Bylaw 2018 No. 2496.31” pass second reading. The motion carried unanimously.

It was moved and seconded that “Sewer Regulation and Charge Amendment Bylaw 2018 No. 2496.31” pass third reading. The motion carried unanimously.

(c) Amendment to Rates and Charges for Water

Introduced by Laura Mercer, Acting Director, Financial Services.

It was moved and seconded that “Waterworks Rate and Regulation Amendment Bylaw 2018 No. 7004.14” (To set the 2019 water rates) pass first reading. The motion carried unanimously.

It was moved and seconded that “Waterworks Rate and Regulation Amendment Bylaw 2018 No. 7004.14” pass second reading. The motion carried unanimously.

It was moved and seconded that “Waterworks Rate and Regulation Amendment Bylaw 2018 No. 7004.14” pass third reading. The motion carried unanimously.

D. Lindsay entered the Shaw Auditorium at 7:37 p.m.

(d) Amendment to Bulk Water Rates for South West Extension

Introduced by Laura Mercer, Acting Director, Financial Services.

It was moved and seconded that “South West Bulk Water Rate Amendment Bylaw 2018 No. 7099.07” (To set the 2019 bulk water rates for South West Extension) pass first reading. The motion carried unanimously.

It was moved and seconded that “South West Bulk Water Rate Amendment Bylaw 2018 No. 7099.07” pass second reading. The motion carried unanimously.

It was moved and seconded that “South West Bulk Water Rate Amendment Bylaw 2018 No. 7099.07” pass third reading. The motion carried unanimously.

(e) Amendment to Rates and Charges for Municipal Solid Waste Collection

Introduced by Laura Mercer, Acting Director, Financial Services.

It was moved and seconded that “Municipal Solid Waste Collection Amendment Bylaw 2018 No. 7128.10” (To update the bylaw for the implementation of automated garbage collection and set the rates for 2019) pass first reading. The motion carried unanimously.

It was moved and seconded that “Municipal Solid Waste Collection Amendment Bylaw 2018 No. 7128.10” pass second reading. The motion carried unanimously.

It was moved and seconded that “Municipal Solid Waste Collection Amendment Bylaw 2018 No. 7128.10” pass third reading. The motion carried unanimously.

J. Elliot, L. Mercer, S. Peabody, M. Strain, and D. Thompson vacated the Shaw Auditorium at 7:43 p.m.

(f) Development Variance Permit Application No. DVP370 – 406 Harwell Road

Introduced by Dale Lindsay, Director, Community Development.

Mayor Krog requested that Council hear anyone wishing to speak with respect to DVP370 – 406 Harwell Road.

No one in attendance wished to speak with respect to DVP370.

It was moved and seconded that Council issue Development Variance Permit No. DVP370 at 406 Harwell Road with the following variance:

- reduce the minimum rear yard setback from 7.5m to 5.8m for the proposed addition.

The motion carried unanimously.

(g) “Housing Agreement Bylaw 2018 No. 7276” – 20 Prideaux Street (Nanaimo Affordable Housing Society)

Introduced by Dale Lindsay, Director, Community Development.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7276” (To authorize a housing agreement between the City of Nanaimo and the Nanaimo Affordable Housing Society pertaining to 20 Prideaux Street) pass first reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7276” pass second reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7276” pass third reading. The motion carried unanimously.

(h) “Housing Agreement Bylaw 2018 No. 7277” – 285 Rosehill Street (Vancouver Island Mental Health Society)

Introduced by Dale Lindsay, Director, Community Development.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7277” (To authorize a housing agreement between the City of Nanaimo and the Vancouver Island Mental Health Society pertaining to 285 Rosehill Street) pass first reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7277” pass second reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7277” pass third reading. The motion carried unanimously.

- (i) “Housing Agreement Bylaw 2018 No. 7278” – 10 Buttertubs Drive (Nanaimo Affordable Housing Society)

Introduced by Dale Lindsay, Director, Community Development.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7278” (To authorize a housing agreement between the City of Nanaimo and the Nanaimo Affordable Housing Society pertaining to 10 Buttertubs Drive) pass first reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7278” pass second reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7278” pass third reading. The motion carried unanimously.

10. ADJOURNMENT:

It was moved and seconded at 7:56 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

Delegation Request

Darren Moss has requested an appearance before Council.

The requested date is November 26, 2018.

The requested meeting is:
COW

Presenter's Information:

City: Nanaimo
Province: BC
Bringing a presentation: Yes

Details of Presentation:

Introduction of the Planning Design Development Nanaimo Society to Council.

Special Finance and Audit Committee Meeting 2018-DEC-05:

<https://pub-nanaimo.escribemeetings.com/Meeting.aspx?Id=4677aae5-6331-43b5-b954-be38a1baaff3&Agenda=Agenda&lang=English>

DATE OF MEETING | DECEMBER 10, 2018 |

AUTHORED BY | SKY SNELGROVE, STENO COORDINATOR/DEPUTY CORPORATE OFFICER |

SUBJECT | **2019 ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES RESOLUTIONS** |

OVERVIEW

Purpose of Report

To request that Council identify any topics on which it wishes Staff to draft resolutions for consideration of adoption and submission to the Association of Vancouver Island and Coastal Communities 2019 Annual General Meeting and Convention. |

Recommendation

That Council:

1. identify any topics on which Council wishes Staff to draft resolutions; and,
2. direct Staff to present resolutions at the 2019-JAN-14 Regular Committee of the Whole Meeting for consideration of adoption and submission to the Association of Vancouver Island and Coastal Communities 2019 Annual General Meeting and Convention.

BACKGROUND

The Association of Vancouver Island and Coastal Communities (AVICC) 2019 Annual General Meeting and convention is held from April 12-14, 2019 in Powell River. As part of the Annual General Meeting, AVICC invites its members to submit resolutions on subjects of provincial interest that fall within local government jurisdiction. Resolutions endorsed at the AVICC Annual General Meeting are automatically forwarded to the Union of British Columbia Municipalities (UBCM) for discussion and consideration at the UBCM Annual General Meeting. The deadline for resolutions to be received by AVICC is February 7, 2019.

If Council directs Staff to draft resolutions, Staff will return to Council at a future meeting with the drafted resolutions for approval, prior to February 7, 2019. Resolutions must be endorsed by Council prior to sending to AVICC. Separate background information explaining the resolutions must accompany each resolution submitted. The background information is shared on the AVICC website. Sponsors of resolutions should be prepared to introduce their resolutions on the convention floor.

Resolutions submitted after the February 7, 2019 deadline are treated as late resolutions and will not be included in the resolutions package distributed to members before the convention. Late resolutions will only be admitted for debate if the topic was not known prior to the regular deadline date or if they are emergency in nature.

Due to the specific resolution drafting requirements, it is recommended that Staff draft the resolutions and return to Council with the resolutions for Council approval. |

OPTIONS

1. That Council:

1. identify any topics on which Council wishes Staff to draft resolutions; and,
2. direct Staff to present resolutions at the 2019-JAN-14 Regular Committee of the Whole Meeting for consideration of adoption and submission to the Association of Vancouver Island and Coastal Communities 2019 Annual General Meeting and Convention.
 - **Policy Implication:** Resolutions must be forwarded to AVICC prior to consideration at UBCM.
 - **Strategic Priorities Implication:** It is recommended that resolutions align with Council's strategic plan.

2. That Council provide alternate direction.]

SUMMARY POINTS

- Council is requested to provide Staff with topics and background information in order for Staff to draft resolutions for Council's consideration for submission to AVICC.
- Drafted resolutions will be brought forward to Council for approval at a future meeting then forwarded to AVICC.
- The deadline to submit resolutions to AVICC is February 7, 2019. |

ATTACHMENTS

Attachment A: AVICC Submission 2017

Attachment B: AVICC Submission February 2018

Attachment C: AVICC Submission March 2018 |

Submitted by:

Sky Snelgrove
Steno Coordinator/Deputy Corporate Officer |

Concurrence by:

Sheila Gurrie
City Clerk and Corporate Officer |

|

ATTACHMENT A



REGULAR MEETING OF COUNCIL

2017-FEB-20

7. ADMINISTRATION:

(c) 2017 Association of Vancouver Island and Coastal Communities Resolutions

It was moved and seconded that Council:

1. adopt the resolutions regarding:
 1. ending the inhumane use of animal traps;
 2. redirecting of container deposits to municipalities to enhance recycling initiatives;
 3. creating a fair market approach to the lease rates for marinas;
 4. addressing Airbnb; and,
 5. BC Federation of Students' campaign Don't Close the Doors on Adult Education.
2. direct Staff to submit the adopted resolutions to the Association of Vancouver Island and Coastal Communities for consideration at the 2017 Annual General Meeting and Convention.

The motion carried.

CERTIFIED CORRECT:


S. Gurrie

CORPORATE OFFICER

ATTACHMENT B



REGULAR MEETING OF COUNCIL

2018-FEB-05

8. ADMINISTRATION:

- (b) Approval of Resolutions – 2018 Association of Vancouver Island and Coastal Communities Convention

It was moved and seconded that Council:

1. adopt resolutions for Ramifications for Breaches of Confidentiality and Banning the retail sales of pets in pet stores, as provided in Attachments A and B of this report;
2. reaffirm adoption of the resolution related to Term of Office, as provided in Attachment C; and,
3. direct Staff to submit the adopted resolutions to the Association of Vancouver Island and Coastal Communities for consideration at the 2018 Annual General Meeting.

The motion carried.

CERTIFIED CORRECT:

S. Gurrie
CORPORATE OFFICER

REGULAR MEETING OF COUNCIL

2017-SEP-11

14. OTHER BUSINESS:

(a) Councillor Brennan re: Resolution to Union of BC Municipalities

That Council send the following resolution to the Union of BC Municipalities for consideration at their annual meeting to be held 2017-SEP-25 until 2017-SEP-29:

"Whereas the term of office for local government elected officials in BC was increased from 3 to 4 years beginning with the 2014 local general election;

And whereas in many communities, the service of local government elected officials is considered to be a part time commitment, with levels of remuneration that reflect this, and the 4-year term may deter elected officials from running for a second term, thereby reducing the number of experienced elected officials on regional district boards and municipal councils throughout the province:

Therefore, be it resolved that the provincial government amend the Local Government Act to reduce to 3 years the term of office for local government elected officials, allowing a broader range of elected officials with experience to participate in local government."

The motion carried.

Opposed: Councillor Kipp

CERTIFIED CORRECT:



S. Gurrie
CORPORATE OFFICER

REGULAR MEETING OF COUNCIL

2018-MAR-19

16. OTHER BUSINESS:

- (a) Proposed Resolution for the Association of Vancouver Island Coastal Communities

It was moved and seconded that Council direct Staff to submit the following resolution to the Association of Vancouver Island Coastal Communities:

"WHEREAS The Province, through the *Local Government Act*, (Section-566(2)(b)) allows communities to collect Development Cost Charges for investments in limited park improvements;

AND WHEREAS The Province through the Ministry of Municipal Affairs and Housing has interpreted the legislation so as to allow some forms of park and playfield improvements and not others;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities request the Province amend the *Local Government Act* in order to allow local governments greater flexibility in determining and funding park and playfield improvements that are required by community growth."

The motion carried.

CERTIFIED CORRECT:



S. GURRIE
CORPORATE OFFICER



2019 AGM & CONVENTION

CALL FOR NOMINATIONS FOR AVICC EXECUTIVE

AVICC members elect directors to the Executive Committee at the Convention. The Executive Committee ensures that the policies set by the general membership are carried forward, and provides direction for the Association between Conventions. This circular is notice of the AVICC Executive Committee positions open for nomination, and the procedures for nomination.

1. **POSITIONS OPEN TO NOMINATIONS**

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 positions)
- Electoral Area Representative

2. **NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE**

Candidates must be an elected official of an AVICC local government member and must be nominated by two elected officials of an AVICC local government member. Background information on the key responsibilities and commitments of an AVICC Executive member is provided following the nomination form. The Chair of the 2019 Nominating Committee is Past President Mary Marcotte.

3. **NEXT STEPS**

The Nominating Committee will review the credentials of each candidate for eligibility. A Report on Nominations including a photo and 300-word biography will be prepared under the direction of the Nominating Committee and distributed prior to the Convention.

**To be included in the Report on Nominations,
Nominations Must Be Received By FEBRUARY 7, 2019**

4. **AT CONVENTION**

Candidates may also be nominated at the Convention from the floor. Candidates and their two nominators must be elected officials of an AVICC local government member.

5. **FURTHER INFORMATION**

All enquiries should be directed to:

Past President Mary Marcotte, Chair, 2019 Nominating Committee
c/o AVICC
525 Government Street
Victoria, BC V8V 0A8
Phone: (250) 356-5122
email: avicc@ubcm.ca

NOMINATIONS FOR THE 2019-20 AVICC EXECUTIVE

We are qualified under the AVICC Constitution to nominate¹ a candidate and we nominate:

Candidate Name: _____

Current Local Gov't Position (Mayor/Councillor/Director): _____

Local Government Represented: _____

AVICC Executive Office Nominated For: _____

MEMBERS NOMINATING THE CANDIDATE:

Printed Name: _____ Printed Name: _____

Position: _____ Position: _____

Muni/RD: _____ Muni/RD: _____

Signature: _____ Signature: _____

CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated for pursuant to the AVICC Bylaws and Constitution². I also agree to provide the following information to avicc@ubcm.ca by **Thursday, February 7, 2019**.

- Photo in digital format
- Biographical information of approximately 300 words

Printed Name: _____

Current Position: _____

Muni/RD: _____

Signature: _____

Date: _____

¹ Nominations require two elected officials of local governments that are members of the Association.

² All nominees must be an elected official of an AVICC local government member. Nominees for the position of Electoral Area Representative must be an Electoral Area Director.

**Return To: Past President Mary Marcotte, Chair, Nominating Committee,
c/o AVICC, 525 Government Street, Victoria, BC V8V 0A8
or scan and email to avicc@ubcm.ca**



BACKGROUND INFORMATION FOR CANDIDATES TO THE AVICC EXECUTIVE

1. RESPONSIBILITY OF AVICC EXECUTIVE

Under the AVICC Bylaws:

"The Executive shall manage or supervise the management of the Society"

See <http://avicc.ca/about-the-avicc/constitution-bylaws/> for a complete copy of the AVICC Constitution and Bylaws.

2. AVICC EXECUTIVE STRUCTURE

- President
- First Vice-President
- Second Vice-President
- Director at Large (three positions)
- Electoral Area Representative
- Past President

COMMITTEES

The President may appoint Executive members to AVICC committees and to external committees and working groups as required. The Nominating Committee is a standing committee and is comprised of the Past President and the Secretary-Treasurer. All members of the Executive serve on the Resolutions Committee.

CONTRACTED EMPLOYEE

The Association contracts with UBCM for the provision of key services that support the Association. A staff person based in Victoria's Local Government House provides the key functions. The President is responsible for overseeing the regular activities of the Association and for providing direction to staff.

3. EXECUTIVE MEETINGS

The full Executive meets in person five times a year, following this general pattern:

- During the last day of the annual Convention (less than 15 minutes)
- Mid June
- End of October
- Mid January
- Thursday before the Annual Convention

Executive meetings (other than those in conjunction with the Convention) are generally held on a Friday or Saturday from 10:00 am to 3:00 pm and are typically held in Nanaimo. Meetings by teleconference occur 2-3 times per year on an as needed basis (60-90 minutes).

Travel expenses and a per diem are provided for Executive Meetings. For the meeting held on the Thursday before the Convention, reimbursement is only for the added expenses that would not normally be incurred for attending the annual Convention.

From: Minister, MAH MAH:EX <MAH.Minister@gov.bc.ca>
Sent: Wednesday, December 05, 2018 1:52 PM
To: Mayor Leonard Krog <Leonard.Krog@nanaimo.ca>
Subject: 242646: CleanBC Announcement

Ref: 242646

Mayor Leonard Krog
City of Nanaimo
Email: leonard.krog@nanaimo.ca

cc: jake.rudolph@nanaimo.ca

Dear Mayor Krog:

Today, the Government of British Columbia released *CleanBC* - our pathway to a more prosperous, balanced and sustainable future.

It builds on recent announcements, such as mandating 100 percent of new cars to be zero-emission vehicles by 2040, providing rebates for efficiency upgrades including insulation and heat pumps, signing a memorandum of understanding with business on a low-carbon economy, and intervening in court to support carbon pricing across Canada.

CleanBC highlights four pathways to a cleaner future. Each includes significant actions that help us to use energy more efficiently and prevent waste, while making sure the energy we do use is the cleanest possible.

It also sets out an effective blueprint to support building our economy - by leveraging our skilled workers and natural resource and technology sectors to reduce climate pollution and create economic opportunities across the province.

We invite you to read our [CleanBC](#) plan.

The actions outlined today will put British Columbia about three-quarters of the way to reaching our 2030 target of 40 percent less greenhouse gas emissions than in 2007. Over the next 18 to 24 months, we will find additional ways to achieve the remaining 25 percent.

We greatly appreciate input from all those who contributed to this process. We will continue to talk with British Columbians as we build a path to a cleaner environment and a strong, sustainable economy.

Sincerely,

Selina Robinson
Minister of Municipal Affairs
and Housing