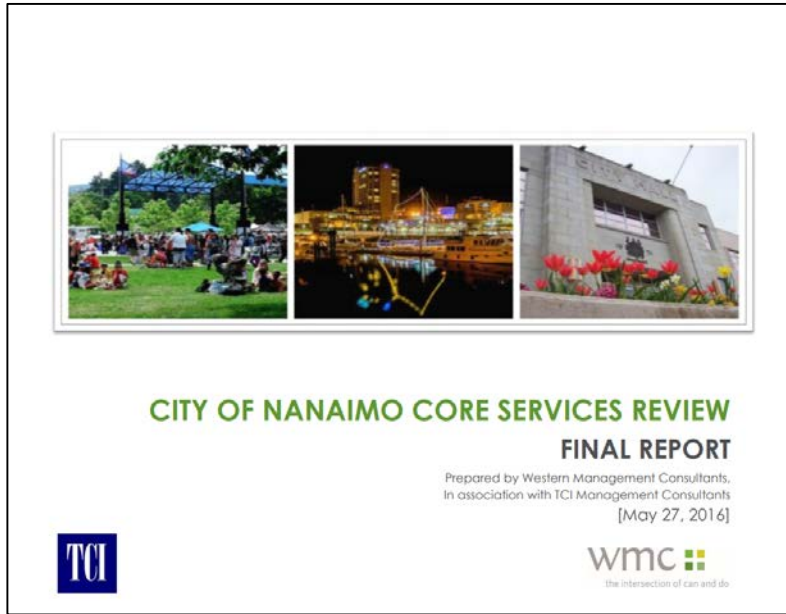
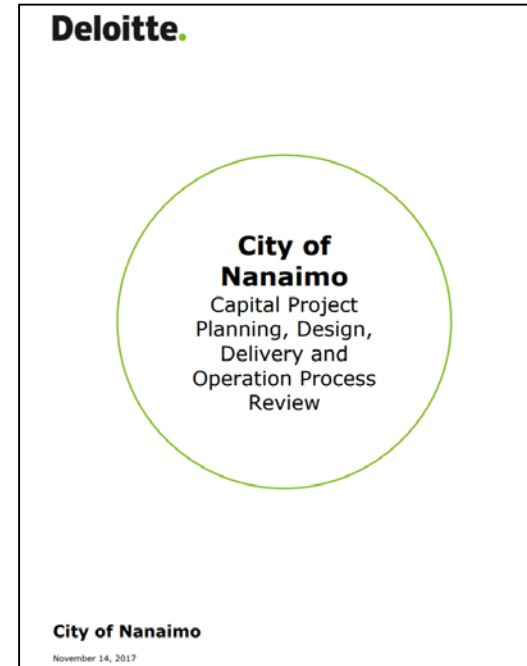
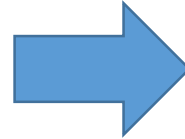


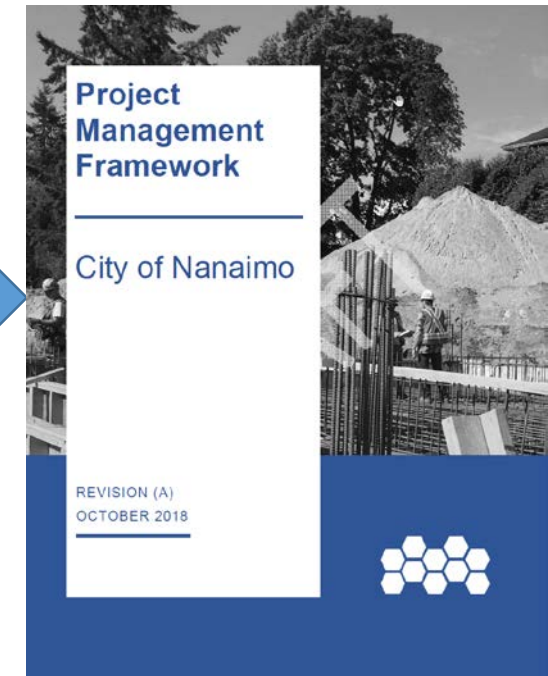
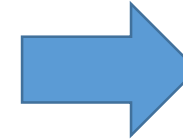
Project Management Framework



“Develop, for Council approval, a Capital Projects Policy...”



24 Findings and Recommendations



10 Chapter Framework for Project Management & Council Policy

Council Policy

The City of Nanaimo (the “City”) is committed to improving transparency and consistency of capital construction project outcomes. The Project Management Framework, as amended from time to time, is a mandatory Administrative Procedure which will be implemented pursuant to this Policy by all Departments undertaking capital construction projects at the City.

This Policy is designed to improve capital construction project outcomes through the establishment and implementation of a fit -for -purpose, consistent approach to project management and oversight.

Chapters of the Framework



Project Governance – Project Classes



Special
Project

Capital Budget over \$10m

Major
Project

Capital Budget between \$1M - \$10m*

* Or if project is deemed high risk

Standard
Project

Capital Budget between \$50K - \$1M

Routine
Project

Capital Budget less than \$50K

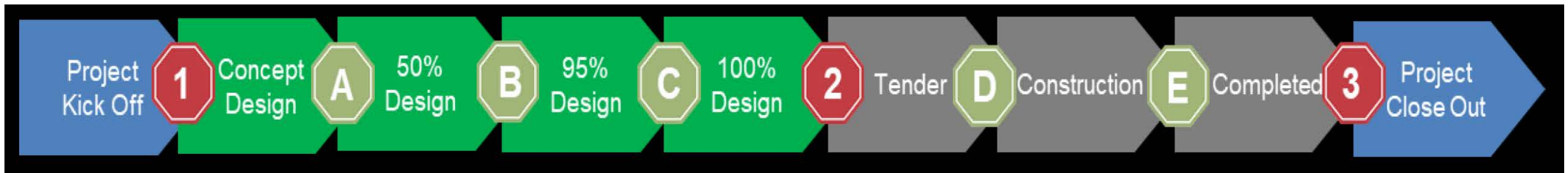


Project Governance – Stage Gates

Standard Projects



Special / Major Projects



Cost Management



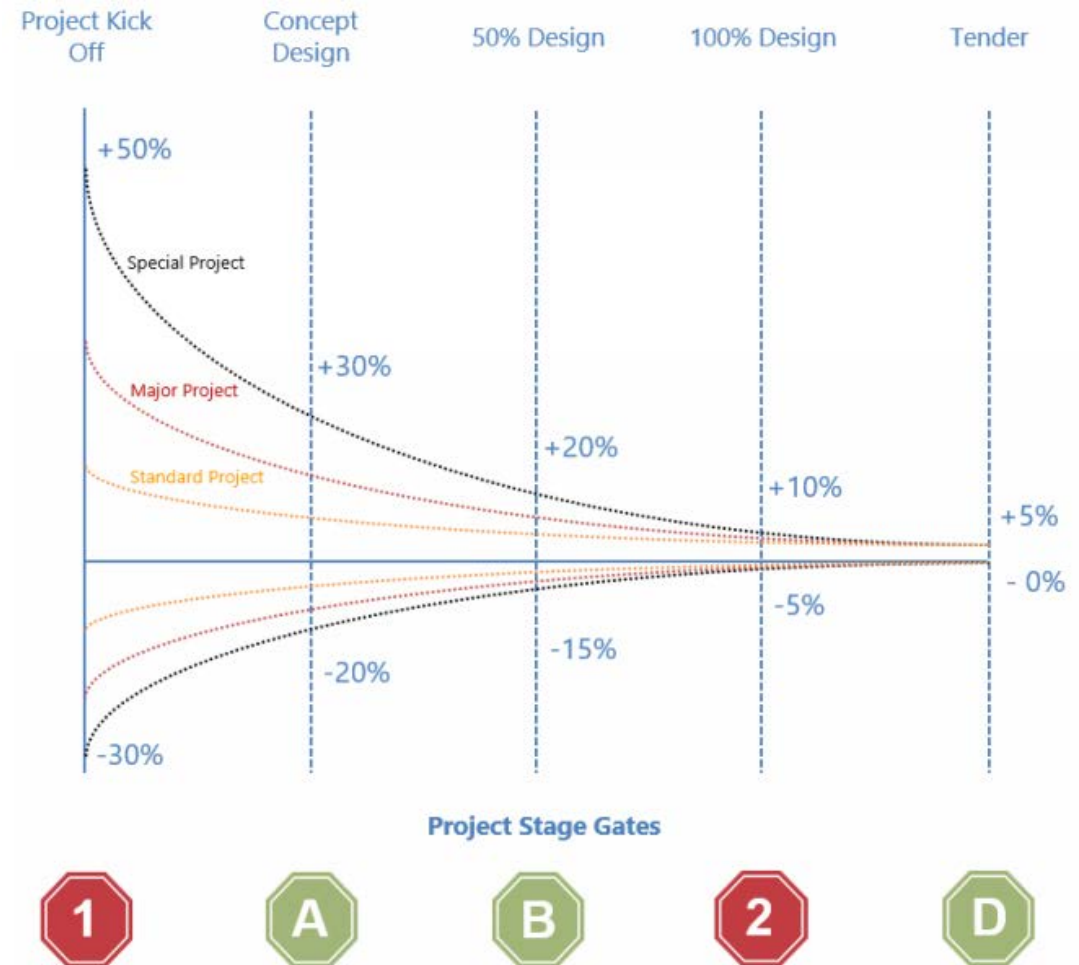
Baseline Cost Estimate



Project Risk Reserve



Degree of Confidence



Risk Management



Risk Identification, Assessment & Mitigation

		Likelihood			
		Less Likely			More Likely
Severity	More Severe	4	8	12	16
		3	6	9	12
		2	4	6	8
	Less Severe	1	2	3	4

Stakeholder Management



Stakeholder Details			
Stakeholder			
Internal or External			
Level of Engagement	Inform / Consult / Involve <i>(delete as applicable)</i>		
Purpose of Engagement			
Stakeholder Analysis			
Potential Impact the Project Could Have on the Stakeholder			
Potential Impact the Stakeholder Could Have on the Project			
Likely Expectations & Concerns of the Stakeholder in respect of the Project			
Risks and Lost Opportunity of Not Adequately Engaging the Stakeholder			
Engagement Action Plan			
Action	Action Owner	Action by (Date)	Anticipated Outcome
e.g. Hold a Project Open House			

Project Specific Stakeholder Management Plans where required.

