

**MINUTES**  
**PUBLIC WORKS AND ENGINEERING COMMITTEE MEETING**  
**BOARD ROOM, SERVICE AND RESOURCE CENTRE**  
**411 DUNSMUIR STREET, NANAIMO, BC**  
**WEDNESDAY, 2018-JUN-13, AT 4:30 P.M.**

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PRESENT:   Members:   Councillor S. D. Armstrong, Chair  
                                 Mike Donnelly  
                                 Mike Herold  
                                 Will Milligan  
                                 Wally Wells

                 Absent:   Councillor M. D. Brennan  
                                 Leon Cake  
                                 Russ Irish  
                                 Mike Leach

                 Staff:     B. Sims, Director of Public Works and Engineering  
                                 P. Rosen, Senior Manager Engineering  
                                 J. Rose, Manager of Transportation  
                                 K. Gerard, Recording Secretary

1.    CALL THE PUBLIC WORKS AND ENGINEERING COMMITTEE MEETING TO ORDER:

The Public Works and Engineering Meeting was called to order at 4:35 p.m.

2.    INTRODUCTION OF LATE ITEMS:

- (a)    Wally Wells advised that he would be bringing forward an item under Agenda Item 7(a) - Other Business, regarding the Asset Management Conference.
- (b)    Will Milligan advised he would be bringing forward an item under Agenda Item 7(b) – Other Business, regarding traffic accident scene clean-up.

3.    ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4.    ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Public Works and Engineering Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street on Wednesday, 2018-JUN-13 at 4:30 p.m. as circulated. The motion carried unanimously.

5. REPORTS:

(a) Boxwood Road Traffic Calming

Jamie Rose, Manager of Transportation, provided the Public Works and Engineering Committee with a presentation regarding the Boxwood Road Traffic Calming Plan which included:

- neither side of the road allows for addition of another lane;
- most businesses do not have staff parking on site and most staff park on the side of the road;
- Boxwood Road was not originally envisioned to need sidewalks or bike paths but has now proven to be a busy pedestrian and cycling roadway;
- Boxwood Road will connect to East Wellington, Pryde Vista Golf Course and Bowen Road in the future;
- all major roads now require sidewalks and re-organizing of landscaping, fire hydrants, catch basins and hydro poles on Boxwood Road would be required; and,
- four options were presented each including sidewalks and bike lanes.

Committee discussion took place regarding:

- normal width of roads is 4.3 metres wide, 3.4 metres is too narrow for the large trucks that use the road daily;
- concerns regarding bike lanes in an industrial area and safety of cyclists and drivers;
- options for moving bike lanes away from Boxwood Road including: building a trail down both sides of the parkway or bike lanes added to Bowen Road;
- businesses being required to ensure staff park on-site;
- speaking with the trucking industry regarding adding cycle lanes to Boxwood Road;
- lowering the speed limit to 40 km/h;
- future plans for parking if one side of Boxwood Road is designated a bike lane;
- should the City of Nanaimo be looking at a long term solution now instead of an interim solution; and,
- the cost of re-organizing fire hydrants, utility poles, catch basins and landscaping to accommodate bike lanes and sidewalks, and if an alternative solution could be looked at.

It was moved and seconded that the Public Works and Engineering Committee receive the presentation from Jamie Rose, Manager of Transportation, for information. The motion carried unanimously.

6. OTHER BUSINESS:

(b) Asset Management Conference

Wally Wells spoke regarding the Asset Management BC Annual Conference, to be held on September 26 and 27, 2018, at the Radisson Hotel – Vancouver Airport.

(a) Traffic Accident Scene Clean-up

Willy Milligan spoke regarding the left over glass, car parts, oil and other hazardous liquids left behind after traffic accident clean up.

Mike Herold asked Staff who is in charge of clean-up and maintenance of Boulevards in the City of Nanaimo.

By unanimous consent the Public Works and Engineering Committee agreed to add “Boulevards” to the Agenda for the next Public Works and Engineering Committee Meeting to be held 2018-OCT-10.

7. ADJOURNMENT:

It was moved and seconded at 6:20 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER