

**MINUTES**  
BOARD OF VARIANCE MEETING  
SERVICE AND RESOURCE CENTRE BOARDROOM, 411 DUNSMUIR STREET, NANAIMO,  
BC, ON THURSDAY, 2018-JUN-21 AT 5:30 P.M.

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PRESENT:   Members:   Gregory Blundell  
                              Robert Irwin  
                              Jessica Kaman  
                              Ronald Nadeau

                  Absent:   Gerry Johnson

                  Staff:     Caleb Horn, Planning Assistant  
                              Lauren Wright, Planner  
                              Lainya Rowett, Manager of Current Planning

1.    CALL THE BOARD OF VARIANCE COMMITTEE MEETING TO ORDER:

          The Open Board of Variance Meeting was called to order at 5:35 p.m.

2.    ADOPTION OF AGENDA:

          It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3.    ADOPTION OF MINUTES:

          It was moved and seconded that adoption of the Minutes of the Board of Variance Meeting held 2018-FEB-15 in the Service and Resource Centre Building, Room 105, Nanaimo, BC be deferred until the next Board of Variance Meeting scheduled for 2018-JUL-19. The motion carried unanimously.

4.    PRESENTATIONS:

(a)   Appointment of Chair

- Board of Variance members introduced themselves.

          It was moved and seconded that appointment of a Board of Variance Chair be deferred until the next Board of Variance Meeting scheduled for 2018-JUL-19. The motion carried unanimously.

(b)   Board of Variance Application No. BOV00699 - 900 St Andrews Street

- Robert Irwin read the application requesting to vary the provisions of Zoning Bylaw No. 4500 to reduce the minimum flanking side yard setback from 4m to 3.4m in order to raise and legalize an existing non-conforming house.

- Luke Francoeur, the applicant, spoke to the rationale for the application.
- The requested variance and demonstration of undue hardship were discussed.

It was moved and seconded that application BOV699 for 900 St Andrews Street to vary the provisions of the City of Nanaimo "ZONING BYLAW NO. 4500" in order reduce the flanking side yard setback from 4m to 3.4m be approved. The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 5:45p.m. that the meeting terminate. The motion carried unanimously.



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CHAIR

CERTIFIED CORRECT:



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CORPORATE OFFICER