



AGENDA

COMMUNITY VITALITY COMMITTEE MEETING

October 3, 2018, 4:30 PM - 6:30 PM

Training Room, 2nd Floor

455 Wallace Street, Nanaimo, BC V9R 5J6

Pages

1. **CALL THE MEETING OF THE COMMUNITY VITALITY COMMITTEE TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**

- a. **Minutes**

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Minutes of the Open Meeting of the Community Vitality Committee held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2018-SEP-05 at 4:30 p.m.

5. **PRESENTATIONS:**
6. **REPORTS:**

7. NOTICE OF MOTION:

a. Notice of Motion - Dennis McMahon re: BC Housing & Community Vitality Working Group

At the 2018-SEP-05 Regular Community Vitality Committee meeting, Dennis McMahon advised that he would be bringing forward the following Notice of Motion for consideration:

"WHEREAS the Canadian Mortgage and Housing Corporation (CMHC), BC Housing Management Commission (BCHMC), the Federal Government and the Province of BC have jointly signed a bilateral agreement under the 2017 National Housing Strategy made as 2018-APR-01; and

WHEREAS Schedule C: Action Plan of the Agreement includes the following narrative "1.b. Description of consultation with municipalities and stakeholders" including "i. municipalities and stakeholders that were consulted in the development of the action plan"; and

WHEREAS the purpose of the Community Vitality Committee is to provide advice and recommendations (to Council) on (in part) affordable housing and homelessness; and

BE IT THEREFORE RESOLVED that the Community Vitality Committee recommend that Council form a committee/working group/task force consisting of representatives from Council, staff, the Community Vitality Committee, major stakeholders, and citizens to liaise and work with BC Housing Management Commission (BCHMC) in the development of an action plan in accordance with the bilateral agreement."

b. Notice of Motion - Dennis McMahon re: Port Drive Waterfront Master Plan

At the 2018-SEP-05 Regular Community Vitality Committee meeting, Dennis McMahon advised that he would be bringing forward the following Notice of Motion for consideration:

"WHEREAS the Port Drive Waterfront Master Plan sets aside a portion of the site as a residential precinct; and

WHEREAS the Nanaimo Affordable Housing Strategy objective #4 "continue to support low income and special needs housing" and 4.1.b. states "consider opportunities to co-locate civic facilities and affordable housing where appropriate"; and

WHEREAS the undeveloped Port Drive Waterfront provides such an opportunity; and

WHEREAS Section 3 of the Port Drive Waterfront Master Plan 'Land Use and Urban Design' provides guidelines for structural and density, but provides no guidance on the mix of housing affordability;

BE IT THEREFORE RESOLVED that the Community Vitality Committee recommend that Council direct staff to amend the Port Drive Waterfront Master Plan to include such guidance."

8. OTHER BUSINESS:

a. City seeking artist proposals for 2019 Temporary Public Art Program

10 - 11

The City is currently seeking artist proposals for the 2019 Temporary Public Art program. The deadline for proposals is 2018-OCT-22 (3:00 pm).

Staff are seeking up to 3 interested Committee members to participate in the 2019 Temporary Public Art selection process. The time commitment will involve a review/selection meeting and time spent reviewing proposals in advance of the meeting.

Recommendation: That up to 3 members of the Community Vitality Committee volunteer to participate in the selection process.

- b. **City seeking nominations for 2019 Culture & Heritage Awards** 12
- The City is currently seeking public nominations for the 2019 Culture and Heritage Awards. The deadline for nominations is 2019-OCT-22 (4:00 pm).
- Staff are seeking up to 3 interested Committee members to participate in the 2019 Culture and Heritage Award selection process. The time commitment will involve a review/selection meeting and time spent reviewing nominations in advance of the meeting.
- Recommendation: That up to 3 members of the Community Vitality Committee volunteer to participate in the selection process.
- c. **Information Item: Apply to be the next Youth Poet Laureate!** 13
- The City is currently seeking applications for the next Youth Poet Laureate (2019/2020). The deadline for applications is 2018-OCT-15 (4:00 pm).
- d. **Information Item: City seeking poems for Poetry in Transit Program** 14
- The City is currently seeking poetry submissions for the 2019 Poetry in Transit program, based on the theme "Caring for Others". There is no deadline for submissions.
- e. **Information Item: City accepting applications for 2019 Downtown Event Revitalization Grants** 15
- The City is currently accepting applications for the 2019 Downtown Event Revitalization Grants. The deadline for applications is 2018-OCT-22 (4:00 pm).
- f. **Information Item: City accepting applications for 2019 Culture and Heritage Grants** 16
- The City is currently accepting applications for 2019 Culture and Heritage Grants (Project and Operating). The deadline for applications is 2018-OCT-15 (4:00 pm).

9. **QUESTION PERIOD:**

10. **ADJOURNMENT:**

MINUTES
OPEN COMMUNITY VITALITY COMMITTEE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO, BC
WEDNESDAY, 2018-SEP-05, AT 4:30 PM

PRESENT: Members: Councillor G.W. Fuller, Chair
 Dennis McMahon
 Erin Hemmens
 Ingrid Sly
 James Bowen
 Rob McGregor

 Absent: Julia Stevens
 Paula Waatainen

 Staff: D. Lindsay, Director, Community Development (arrived 4:41 p.m.)
 J. Horn, Social Planner
 K. Kronstal, Social Planner
 R. Buckler, Recording Secretary

1. CALL THE OPEN COMMUNITY VITALITY COMMITTEE MEETING TO ORDER:

The Open Community Vitality Committee Meeting was called to order at 4:30 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted as presented. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Open Meeting of the Community Vitality Committee held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2018-JUL-04 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

4. OTHER BUSINESS:

- (a) Nanaimo Affordable Housing Strategy and Nanaimo's Action Plan to End Homelessness (2018-2023) by Karin Kronstal, Social Planner

John Horn, Social Planner, explained that "Nanaimo's Action Plan to End Homelessness, 2018-2023" was produced under the direction of the Nanaimo Homelessness Coalition, and with the administrative support of the United Way Northern and Central Vancouver Island. The City of Nanaimo provided extensive technical and advisory support. The 2018 Action Plan is also informed by the input of community members and service agencies.

The Action Plan assists the development of strategies in support of actions that take place outside of the Government of Canada's funding framework, and helps strategically align the sector's efforts. The Action Plan identifies 10 specific priorities and will assist with future funding priorities and decision-making:

- 1) Better engagement with people at the perimeter of the shelter system
- 2) Creation of a day space/drop-in facility
- 3) Remap of social networks
- 4) Managing market pressures and income insecurity
- 5) Supportive housing
- 6) Support for personal and program transitions
- 7) Managing increasing acuity
- 8) Increased sector capacity
- 9) Considerations in serving Indigenous people
- 10) Prevention through agency coordination

Because the Action Plan contains items that are not within the City's purview, it is a separate supporting document to the Nanaimo Affordable Housing Strategy.

Karin Kronstal, Social Planner, provided a presentation on the "Affordable Housing Strategy" process to date. The process is currently in Phase 5: Final Strategy. She provided an update on the process to-date, vision statement, principles, five policy objectives, and policies. The planning process began in April 2017, and will conclude on 2018-SEP-17 when the finalized strategy is presented to Council for endorsement.

The Affordable Housing Strategy is the City's first comprehensive study of affordability across the housing continuum, which includes social, non-market and market housing. The Strategy establishes the City's role and priorities with regard to promoting affordable, appropriate, and accessible housing in Nanaimo over the next ten years (2018 - 2028). The Strategy identifies 23 policies aimed at achieving five key objectives:

- 1) Increasing the supply of rental housing;
- 2) Supporting infill and intensification in existing neighbourhoods;
- 3) To diversify housing forms in all neighbourhoods;
- 4) Continuing to support low income and special needs housing; and
- 5) Strengthening partnerships and connections.

Karin Kronstal, Social Planner, provided a brief overview of each objective and their related policy actions.

Committee discussion took place regarding the following:

- It was suggested that the paragraph at the top of page 38 of the strategy be moved to preface the Implementation Plan on page 35, to ensure that annual reporting includes a report on policy work done to-date in addition to targets that have been met or completed.
- The Action Plan contains much consultation and facilitation with non-profits. Is there an opportunity to bring those groups together on a regular basis to coordinate their efforts? John Horn, Social Planner, noted that the Nanaimo Homeless Coalition (also known as the Nanaimo Working Group on Homelessness) meets monthly and reviews the Action Plan during their meetings to ensure that sector priorities and efforts are being coordinated.

It was moved and seconded that the Community Vitality Committee recommend that Council endorse the Nanaimo Affordable Housing Strategy and endorse the Homelessness Coalition's Nanaimo Action plan to End Homelessness (2018-2023). The motion carried unanimously.

(b) Information Item: Committee Volunteers for 2019 Temporary Public Art Recommendations

At the 2018-OCT-03 Regular Community Vitality Committee meeting, Staff will be seeking up to 3 interested Committee members to participate in the 2019 Temporary Public Art selection process. The time commitment will involve a review/selection meeting and time spent reviewing proposals in advance of the meeting.

(c) Information Item: Committee Volunteers for 2019 Culture & Heritage Recommendations

At the 2018-OCT-03 Regular Community Vitality Committee meeting, Staff will be seeking up to 3 interested Committee members to participate in the 2019 Culture & Heritage Award selection process. The time commitment will involve a review/selection meeting and time spent reviewing nominations in advance of the meeting.

(d) Information Item: Committee Volunteers for 2019 Culture & Heritage Grant Recommendations

At the 2018-NOV-07 "In Camera" Community Vitality Committee meeting, the Committee will provide their recommendations on the 2019 Culture & Heritage Grants (Project & Operating). The commitment will involve time spent reviewing applications in advance of the meeting.

(e) Notice of Motion – Dennis McMahon re: BC Housing & Community Vitality Working Group

Dennis McMahon advised that he would be bringing forward the following motion for consideration during the Regular Community Vitality meeting scheduled for 2018-OCT-03:

WHEREAS the Canadian Mortgage and Housing Corporation (CMHC), BC Housing Management Commission (BCHMC), the Federal Government and the Province of BC have jointly signed a bilateral agreement under the 2017 National Housing Strategy made as 2018-APR-01; and

WHEREAS Schedule C: Action Plan of the Agreement includes the following narrative “1.b. Description of consultation with municipalities and stakeholders” including “i. municipalities and stakeholders that were consulted in the development of the action plan”; and

WHEREAS the purpose of the Community Vitality Committee is to provide advice and recommendations (to Council) on (in part) affordable housing and homelessness; and

BE IT THEREFORE RESOLVED that the Community Vitality Committee recommend that Council form a committee/working group/task force consisting of representatives from Council, staff, the Community Vitality Committee, major stakeholders, and citizens to liaise and work with BC Housing Management Commission (BCHMC) in the development of an action plan in accordance with the bilateral agreement.

(f) Notice of Motion – Dennis McMahon re: Port Drive Waterfront Master Plan

Dennis McMahon advised that he would be bringing forward the following motion for consideration during the Regular Community Vitality meeting scheduled for 2018-OCT-03:

WHEREAS the Port Drive Waterfront Master Plan sets aside a portion of the site as a residential precinct; and

WHEREAS the Nanaimo Affordable Housing Strategy objective #4 “continue to support low income and special needs housing” and 4.1.b. states “consider opportunities to co-locate civic facilities and affordable housing where appropriate”; and

WHEREAS the undeveloped Port Drive Waterfront provides such an opportunity; and

WHEREAS Section 3 of the Port Drive Waterfront Master Plan ‘Land Use and Urban Design’ provides guidelines for structural and density, but provides no guidance on the mix of housing affordability;

BE IT THEREFORE RESOLVED that the Community Vitality Committee recommend that Council direct staff to amend the Port Drive Waterfront Master Plan to include such guidance.

5. QUESTION PERIOD:

Dan Appell re: Methods of evaluating the efficacy of the policies contained within the Nanaimo Affordable Housing Strategy prior to its adoption?

Staff noted that only policies deemed feasible are included in the Strategy. Policies were researched based on best practices and by Staff and the consultants who have work on housing affordability across Canada. Once implementation begins, feedback will be received from partners and policies will continue to be evaluated in the local context.

6. ADJOURNMENT:

It was moved and seconded at 6:13 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

NEWS RELEASE

Distributed August 28, 2018

City Seeking Proposals for 2019 Temporary Outdoor Art Program

Accepting proposals until Monday, October 22, 2018 (3:00 pm)

Summary

The City of Nanaimo is currently seeking proposals for temporary outdoor art for display in public places beginning in 2019. All artists are invited to submit their proposals through "CALL FOR ARTISTS FOR TEMPORARY OUTDOOR ART NO. 2258", which is available on the City's website at www.nanaimo.ca/bid-opportunities. The deadline for proposals is Monday, October 22, 2018 at 3:00 pm.

Since 2010, the City of Nanaimo has been involved in a dynamic and evolving public art program that enhances and animates our City's parks. Each year, outdoor artwork is installed in public places on a temporary basis for the enjoyment of residents and visitors. The parks essentially become outdoor art galleries and showcase artworks for a limited period of time.

Strategic Link: Installation of temporary public art furthers the goals of the Cultural Vitality (Creativity, Diversity and Innovation) pillar of the City's Corporate Strategic Plan, by continuing to support the downtown core as an Arts District.

Key Points

- All artists are invited to submit their proposals through the "CALL FOR ARTISTS FOR TEMPORARY OUTDOOR ART NO. 2258", available on the City's website at www.nanaimo.ca/bid-opportunities. The call is open to all artists who live in Canada. Participants do not have to be a professional artist to submit a proposal.
- The deadline for proposals is Monday, October 22, 2018 (3:00 pm).

Quotes

"With the enormous success in 2018, we encourage all artists to submit their art proposals in an effort to continue creating dynamic and engaging outdoor spaces."

Chris Barfoot
Culture & Heritage Coordinator
City of Nanaimo

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View the online edition for more information - <https://www.nanaimo.ca/NewsReleases/NR180828CitySeekingProposalsFor2019>

NEWS RELEASE

Distributed August 29, 2018

City Seeking Public Nominations for 2019 Culture & Heritage Awards

Deadline for nominations is Monday, October 22 at 4:00 pm

The City of Nanaimo is seeking public nominations for the 2019 Culture & Heritage Awards. The awards recognize outstanding organizations, groups and individuals in the arts, culture & heritage fields.

AWARD CATEGORIES:

- EXCELLENCE IN CULTURE
- HONOUR IN CULTURE
- EMERGING CULTURAL LEADER (under 30 years of age)
- HONOUR IN HERITAGE
- JOHN THOMSON HERITAGE MEMORIAL

This is your opportunity to recognize people and groups you believe have made a significant contribution to making Nanaimo a culturally vibrant city. Recipients are recognized at a special celebration at the Port Theatre on April 18, 2019.

"These awards recognize the best of Nanaimo's arts, culture and heritage volunteers, as well as their creative talent", said Mayor Bill McKay. "The work of these amazing volunteers and creative professionals all contributes a sense of vitality and pride within our community".

Nomination forms are available online at www.nanaimo.ca/culture-environment/awards, attached to this press release, or by contacting us directly. The deadline for nominations is Monday, October 22 no later than 4:00 pm.

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View the online edition for more information - <https://www.nanaimo.ca/NewsReleases/NR180829CitySeekingPublicNomination>

NEWS RELEASE

Distributed September 12, 2018

Calling all poets! Apply to be Nanaimo's next Youth Poet Laureate

Deadline for applications is Monday, October 15, 2018 (4:00 pm)

We're calling all youth poets to apply to be Nanaimo's next Youth Poet Laureate.

In 2017, the City selected Kailey DeFehr as Nanaimo's first Youth Poet Laureate for a two-year term. We are now seeking applications for the next Youth Poet Laureate (ages 13-21 years) (term to begin in January 2019).

"Drawing on the amazing success of the City's Poet Laureate Program, we have been extremely pleased with Kailey DeFehr's time as Nanaimo's Youth Poet Laureate. There are so many skilled poets in Nanaimo, and finding young poets who are dedicated to encouraging and inspiring those in our community is very important", said Chris Barfoot, Culture & Heritage Coordinator.

The purpose of a Youth Poet Laureate is to serve as a "young people's poet" and to raise awareness of poetry, the literary arts and the positive impact literature and poetry can have on community life.

"I'm excited that Nanaimo is continuing with the Youth Poet Laureate Program. We are one of a few cities within Canada to have a youth poet laureate" said Councillor Jerry Hong, member of the Nanaimo Youth Advisory Council. "This program has the ability to empower youth to express their artistic talents through poetry".

All applications for the Youth Poet Laureate position must be received by Monday, October 15, 2018 (4:00 pm). Terms of reference for this position are attached for information.

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View the online edition for more information - <https://www.nanaimo.ca/NewsReleases/NR180912CallingAllPoetsApplyToBeNa>

NEWS RELEASE

Distributed August 27, 2018

Calling all Poets for "Poetry in Transit" Program

Let's celebrate poetry and get creative about Nanaimo!

The City of Nanaimo's Poet Laureate invites you to send your short poems, prose poems or excerpts from longer poems to the "Poetry in Transit" Program. The theme is "Caring for Others". Through this call for poetry, poets will contribute works that are in some way related to a particular point, a site in Nanaimo or the experiences shared while caring for others.

"Let's celebrate poetry and hear your voices. Share your poetry stories about Nanaimo with many passengers who ride the bus every day", said Tina Biello, Nanaimo Poet Laureate.

Poets who live within the Regional District of Nanaimo and City of Nanaimo can submit their poems to callingallpoets@nanaimo.ca. Each poet can submit up to three (3) poems for review. Poems should only be 3-5 lines (50 words or less) not counting the title, and should relate to the theme "Caring for Others". Poems will be selected on the basis of their relation to the theme, artistic merit and appropriateness for display, either on the bus or online.

Inspired by Nanaimo's Poet Laureate, this partnership between the City of Nanaimo, Regional District of Nanaimo and the Vancouver Island Regional Library is a way for the many riders of Nanaimo's public transit to rethink and re-know their city. Selected poems will be chosen to appear on the bus and program promotional material.

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View the online edition for more information - <https://www.nanaimo.ca/NewsReleases/NR180827CallingAllPoetsForPoetryInTr>

NEWS RELEASE

Distributed September 11, 2018

City Accepting Applications for 2019 Downtown Event Revitalization Funding

Deadline for submission is Monday, October 22, 2018

The City of Nanaimo is now accepting applications from community organizations seeking financial assistance to support downtown Nanaimo events in 2019 through the Downtown Event Revitalization Fund. The fund supports events and initiatives that attract residents and visitors to the downtown.

"These grants are important to underpin the activities of Nanaimo's downtown," said, Mayor Bill McKay, "The intention of these grants is to recognize the value annual events have in building vitality in the downtown and enhancing Nanaimo's profile as a destination of choice."

Guidelines, criteria and application forms can be found online at www.nanaimo.ca/culture-environment/grants, attached to this news release, in person at the Service & Resource Centre (411 Dunsmuir Street) or by contacting Community and Cultural Planning directly. The deadline for application submission is Monday, October 22, 2018 (no later than 4:00 pm).

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View the online edition for more information - <https://www.nanaimo.ca/NewsReleases/NR180911CityAcceptingApplicationsFor>

NEWS RELEASE

Distributed September 5, 2018

City Accepting Applications for 2019 Culture and Heritage Grants

Deadline for submission is Monday, October 15, 2018 (4:00 pm)

The City of Nanaimo is now accepting applications from community non-profit cultural organizations seeking financial assistance to support their 2019 operations, projects, or events. Funds are available under two grants:

- CULTURE AND HERITAGE OPERATING GRANTS
- CULTURE AND HERITAGE PROJECT GRANTS

"These grant programs help to underpin activities of Nanaimo's culture and heritage organizations, all of which contribute to our city's cultural and economic vitality" said Mayor Bill McKay.

Guidelines, criteria and application forms are available online at www.nanaimo.ca/culture-environment/grants, attached to this news release, in person at the Service & Resource Centre (411 Dunsmuir Street), or by contacting Community and Cultural Planning directly. The deadline for application submission is Monday, October 15, 2018 (no later than 4:00 pm).

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View the online edition for more information - <https://www.nanaimo.ca/NewsReleases/NR180905CityAcceptingApplicationsFor>