



AGENDA

COMMUNITY VITALITY COMMITTEE MEETING

February 7, 2018, 4:30 PM - 6:30 PM
Board Room, Service and Resource Centre,
411 Dunsmuir Street, Nanaimo, BC

Pages

1. **CALL THE MEETING OF THE COMMUNITY VITALITY COMMITTEE TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**

- a. **Minutes**

3 - 7

Minutes of the Open Meeting of the Community Vitality Committee held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2018-JAN-03 at 4:30 pm.

5. **PRESENTATIONS:**

- a. **Affordable Housing Strategy Update**

Purpose: To provide an update on the Affordable Housing Strategy.

Recommendation: That the Affordable Housing Strategy Update presentation be received as presented.

6. **NEW BUSINESS:**

- a. **2018 Strategic Directions**

8 - 10

Purpose: To review the Community Vitality Committee's draft 2018 Strategic Directions.

Recommendation: That the Community Vitality Committee endorse the 2018 Strategic Directions.

7. CORRESPONDENCE:

- a. 2018 Culture & Heritage Grants Approved by Council** 11 - 18

For information. On 2018-JAN-15, Council approved the 2018 Culture & Heritage Grants in the amount of \$330,052.

- b. 2018 Social Planning Grants Approved by Council** 19 - 24

For information. On 2017-DEC-18, Council approved the 2018 Social Planning Grants in the amount of \$85,000.

- c. 2018 Temporary Outdoor Public Art Approved by Council** 25 - 33

For information. On 2018-JAN-15, Council approved eleven pieces of temporary outdoor public art for 2018.

- d. 2018 Culture & Heritage Awards** 34

For information. On 2018-JAN-15, Council approved the 2018 Culture & Heritage Award recipients. The award ceremony will be held on Thursday, April 6, 2018 at 6:30 pm at the Port Theatre.

- e. Shower Facilities for the Homeless Approved by Council**

For information. On 2018-JAN-22, Council approved the use of Caledonia Parks sports field shower facility for homeless persons, providing interim funding of \$10,000 for three months.

- f. 2018 Living History Speaker Series** 35

For information. The 2018 Living History Speaker Series will be held on March 8, 15, 22 and 29 at 6:30 pm at the Wellington Community Hall.

- g. 2018 Heritage Summit** 36

For information. The 2018 Heritage Summit will be held on Wednesday, 2018-FEB-21 at 7:00 pm at the Nanaimo Museum.

8. QUESTION PERIOD:

9. ADJOURNMENT:

MINUTES
OPEN COMMUNITY VITALITY COMMITTEE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO, BC
WEDNESDAY, 2018-JAN-03, AT 4:30 PM

PRESENT: Members: Councillor G.W. Fuller, Chair

Dennis McMahon

Erin Hemmens

Ingrid Sly

Paula Waatainen

Rob McGregor

Staff: Chris Sholberg, Culture & Heritage Planner
Dale Lindsay, Director, Community Development
Kirsty MacDonald, Parks & Open Space Planner
Rebecca Buckler, Recording Secretary

1. CALL THE OPEN COMMUNITY VITALITY COMMITTEE MEETING TO ORDER:

The Open Community Vitality Committee Meeting was called to order at 4:33 pm.

2. INTRODUCTION OF LATE ITEMS:

(a) Dennis McMahon advised that he would be bringing forward an item under Agenda Item 7 (c) Other Business regarding a notice of motion put forward at the 2017-NOV-01 Community Vitality Committee Meeting.

(b) Staff advised that they would be removing an item under Agenda Item 5 (a) Presentations: Affordable Housing Strategy Update. The item will be presented by at the 2018-FEB-07 Community Vitality Committee meeting.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

By unanimous consent, the Community Vitality Committee amended the 2017-DEC-06 Community Vitality Committee Minutes to strike under Agenda Item 7 (c) Other Business the sentence "Staff to bring forward matters to the committee as directed by Council and those contained within the Strategic Directions of the Committee." and to add "It was noted that the staff person that made the statement is not available for comment".

It was moved and seconded that the Minutes of the Open Meeting of the Community Vitality Committee held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2017-DEC-06 at 4:30 pm be adopted as amended. The motion carried unanimously.

5. PRESENTATIONS:

None.

6. REPORTS:

None.

7. OTHER BUSINESS:

(a) Maffeo Sutton Park Draft Master Plan Update

Kirsty MacDonald, Parks & Open Space Planner, attended the 2017-DEC-06 Community Vitality Meeting and provided an overview of the Maffeo Sutton Park Draft Master Plan and process to date. It was requested that Committee members review the plan and provide their feedback. Staff will use feedback received to revise the draft Plan prior to presentation to Council for approval. As well, proposed timelines and overall cost estimates will be included for some of the short term items identified.

Committee members requested that they be included in discussions regarding a purpose built and designed outdoor performance space in Maffeo Sutton Park.

It was moved and seconded that the Community Vitality Committee recommend that Council endorse the Maffeo Sutton Park Draft Master Plan. The motion carried unanimously.

(b) 2017 Cultural Gathering – Draft Priority Actions for Review

Staff provided an overview of the recommended priority actions for 2018 as outlined in the agenda package. The chart provided includes one column with realistic short term 2018 actions, and another column for actions 2019 and beyond. The 2018 actions can be incorporated into the Committee's 2018 Strategic Directions and related staff work plans. Committee members discussed the actions contained in the report and were in agreeance with the information presented.

It was moved and seconded that the Community Vitality Committee approve the list of 2018 actions as presented in the report and as follows:

Priority Need / Opportunity Areas	Implementation Actions Achievable in 2018	Implementation Actions for 2019 and Beyond	Stakeholders
1) Need dedicated community based, multi-use, affordable space (s) for gallery, display, and performance use – arts/culture centre, hub space. Can be public or privately owned, however public space should be affordable and accessible for local artists/musicians. Another option is to consider repurposing City-owned or School District owned spaces (e.g. portion of Conference Centre beside E.J. Hughes gallery, band room at Woodlands) for cultural use space – need to make significant capital investment in this area.	<ul style="list-style-type: none"> Promote use of Spacefinder B.C. website by local cultural sector and ensure City owned spaces available for performance, artistic or cultural use are also posted. As part of Spacefinder B.C. initiative, work with public and private sector partners to identify small venues that are accessible (affordable) to emerging artists and small shows. Review existing city-owned facilities to determine if space could be repurposed for use as gallery, display or performance space by the local arts community, and encourage the School District to do the same. 	<ul style="list-style-type: none"> Work to develop plan for a purpose built outdoor performance space in Maffeo-Sutton Park as part of the Park upgrade plan. Continue to support the Port Theatre Community Performing Art Centre expansion initiative. Continue to lease space to the Harbour City Theatre Alliance at 25 Victoria Road after its current lease expires in 2019. Continue to support Nanaimo Art Gallery upgrade and expansion initiative. Explore viability of a dedicated multi-use arts space (Arts Centre), including how this could be financed and possible community partnerships. 	CCP Culture Sector PRE VICC NAC
2) Need to animate Diana Krall Plaza – allow opportunity for small artist kiosk, performance space, etc.) – this space should be a downtown cultural hub utilized by people doing cultural activities.	<ul style="list-style-type: none"> Work with the City's Parks and Rec. Dept. to update the Diana Krall Plaza development plan with special consideration given to ideas expressed in the design work completed a few years ago as part of the RAIC Conference Diana Krall Plaza design charrette. 	<ul style="list-style-type: none"> Implement actions identified in the updated Diana Krall Plaza Development Plan. 	CCP Culture Sector PRE Library Port Theatre Downtown Businesses
3) Need annual event geared toward showcasing local artists.	<ul style="list-style-type: none"> Organize, with culture sector help, the annual Culture and Heritage Awards Ceremony, and enhance celebration for 2018 (10 year anniversary of Cultural Capital designation). 	<ul style="list-style-type: none"> Ongoing 	CCP Culture Sector Culture Managers
4) City should continue to engage with cultural sector through meaningful	<ul style="list-style-type: none"> Host regular culture sector networking and gathering events to share information, receive input, and provide 	<ul style="list-style-type: none"> Ongoing 	CCP Culture Sector Culture Managers

stakeholder facilitation and consultation.	an opportunity for learning and the exchange of information. • Explore interest within the cultural sector in forming a “Creative Network” to provide a more formal structure linking the cultural sector together.		
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The motion carried unanimously.

(c) Notice of Motion made at 2017-NOV-01 Community Vitality Committee meeting not carried forward

At the 2017-NOV-01 Community Vitality Committee meeting, Dennis McMahon put forward a notice of motion that was not placed on the subsequent agenda for discussion. Council’s procedures clearly states that a notice of motion will be placed on the next agenda for consideration and discussion.

Committee discussion took place regarding the reasoning for the motion which included:

- To request clarity on Committee mandates
- To request clarity on how it is determined which issues are presented to which Committee

Dale Lindsay, Director of Community Development, noted that the Legislative Services Department determined that a motion to review the City’s Committee structure does not fall under the Community Vitality Committee’s scope; and therefore, was not carried forward to a subsequent agenda for discussion. The motion is outside of the mandate of the Committee and would be considered an out of order motion if the Committee was to proceed. Mr. Lindsay stated that it was his understanding that the City Clerk’s office has initiated a review all City Committee structures. An update on the results of the review can be provided to the Committee at a future date.

In the next month or so, the Committee will be discussing its 2018 Strategic Directions to assist in determining the Committee’s work in 2018. Staff noted that there is overlap in the issues that are brought forward to various City Committees. The 2018 work plan discussion will be an opportunity to add items that the Committee wants to be specifically involved in.

8. CORRESPONDENCE:

- (a) News Release (2017-DEC-06) Help decorate Nanaimo by submitting a street banner design

The Committee was advised that the deadline for street banner design submissions is Friday, January 26, 2018 (no later than 3:00 pm).

- (b) News Release (2017-DEC-11) City accepting applications for 2018 Downtown Event Revitalization Funding

The Committee was advised that the deadline for grant applications is Monday, January 29, 2018 (no later than 4:00 pm).

- (c) Council extends Youth Poet Laureate term from one (1) to two (2) years.

The Committee was advised that on 2017-DEC-04, Council approved the following motion: *"It was moved and seconded that Council approve the extension of the Youth Poet Laureate term from one to two years, with Kailey DeFehr, Nanaimo's inaugural Youth Poet Laureate, to remain in the position for the extended one year".*

8. QUESTION PERIOD:

There were no members of the public in attendance wishing to ask questions.

9. ADJOURNMENT:

It was moved and seconded at 5:30 pm that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

2018 Annual Strategic Directions for the Community Vitality Committee

Item 1: Poverty Reduction Strategy

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Economic Health, Social Equity Community Wellness 	<ul style="list-style-type: none"> Social Development Strategy 	<ul style="list-style-type: none">

Item 2: Community Plan to End Homelessness (Homelessness Coalition)

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Social Equity Community Wellness Affordable Housing 	<ul style="list-style-type: none"> Nanaimo's Response to Homelessness Action Plan 	<ul style="list-style-type: none">

Item 3: Affordable Housing Strategy

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Economic Health, Social Equity Community Wellness Affordable Housing 	<ul style="list-style-type: none"> Official Community Plan Nanaimo's Response to Homelessness Action Plan 	<ul style="list-style-type: none">

Item 4: Heritage Register Amendments

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Economic Health, Cultural Vitality 	<ul style="list-style-type: none"> Official Community Plan Cultural Plan 	<ul style="list-style-type: none"> Heritage Conservation Program

Item 5: Archaeological Mapping and Liaison – Archaeological Overview Assessment

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Cultural Vitality 	<ul style="list-style-type: none"> Official Community Plan Cultural Plan 	<ul style="list-style-type: none"> Heritage Conservation Program

Item 7: Heritage Promotion and Interpretation – Coal Town Trail

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Cultural Vitality Recreation, Culture, Sports and Tourism 	<ul style="list-style-type: none"> Official Community Plan Cultural Plan Parks & Recreation Master Plan 	<ul style="list-style-type: none"> Heritage Conservation Program Trail Network

Item 8: Culture & Heritage Sector Recognition

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Cultural Vitality 	<ul style="list-style-type: none"> Official Community Plan Cultural Plan 	<ul style="list-style-type: none"> Culture & Heritage Awards Freeman of the City Award

Item 9: Poet Laureate

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Cultural Vitality 	<ul style="list-style-type: none"> Official Community Plan Cultural Plan 	<ul style="list-style-type: none"> Poet Laureate Program Youth Poet Laureate Program Poetry Walk

Item 10: Public Art

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Cultural Vitality Economic Health 	<ul style="list-style-type: none"> Official Community Plan Cultural Plan Community Plan for Public Art 	<ul style="list-style-type: none"> Temporary Public Art Program Commissioned projects Developer public art

Item 11: Arts/Culture Community Space

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none"> Cultural Vitality Economic Health Recreation, Culture, Sports & Tourism 	<ul style="list-style-type: none"> Official Community Plan Cultural Plan 	<ul style="list-style-type: none">

Item 12: Heritage Building Design Guidelines Update

How does it relate to the following?

Strategic Plan Update 2016-2019	Adopted Plans and Documents	Programs
<ul style="list-style-type: none">Cultural Vitality	<ul style="list-style-type: none">Official Community PlanCultural Plan	<ul style="list-style-type: none">Heritage Conservation Program

REGULAR COUNCIL MEETING

2018 JAN 15

8. ADMINISTRATION

2. 2018 Culture and Heritage Grant Recommendations

It was moved and seconded that Council approve the 2018 Culture & Heritage Grant funding (Operating and Projects) recommendations of \$330,052, as outlined in the report titled "2018 Culture & Heritage Grant Recommendations".

The motion carried.

CERTIFIED CORRECT:



S. Gurrie
CORPORATE OFFICER

Staff Report for Decision

DATE OF MEETING DECEMBER 13, 2017

AUTHORED BY CHRIS BARFOOT, CULTURE & HERITAGE COORDINATOR

SUBJECT 2018 CULTURE & HERITAGE GRANT RECOMMENDATIONS

OVERVIEW

Purpose of Report

To obtain Council approval for the 2018 Culture & Heritage Grants (Operating and Projects funding) to provide support to non-profit culture and heritage organizations.

Recommendation

That the Finance and Audit Committee recommends that Council approve the 2018 Culture & Heritage Grant funding (Operating and Projects) recommendations of \$330,052, as outlined in the report.

BACKGROUND

Staff reviewed the applications against the program eligibility and assessment criteria and made funding recommendations for the eligible 2018 Culture & Heritage Grant (Project and Operating) applications.

A total of 16 eligible Project Grant applications and 22 eligible Operating Grant applications were received prior to the 2017-OCT-16 deadline, requesting a total of \$401,470. A total budget of \$330,052 is available for the 2018 Culture and Heritage Grants (Project and Operating).

It was recommended that \$40,369 be allocated for Project Grants and that \$289,683 be allocated for Operating Grants for a total of \$330,052 based on the Eligibility and Assessment criteria for each funding stream described below.

At the 2014-MAR-20 Council meeting, Council approved an increase to Operating funding, \$2.30 to \$3.00 per capita over a period of three years (\$289,683 in 2018) and an increase to Project funding by 10% annually for five (5) years (\$40,369 in 2018), which began in 2015.

2018 Applications Received for Project Grants

ORGANIZATION NAME	PROJECT NAME	REQUEST	RECOMMENDATION
Crimson Coast Dance Society	Digital Outreach Strategy	\$1,500	\$1,085 *17.5%
Federation of British Columbia Writers	In Our Own Words	\$4,325	\$2,530 *13.09%
Harbour City Jazz Society	JazzFest 2018	\$2,000	\$1,700 *9.71%
Nanaimo African Heritage Society	Capacity Building	\$1,806	\$1,030 *12.12%

2018 Applications Received for Project Grants (continued)

ORGANIZATION NAME	PROJECT NAME	REQUEST	RECOMMENDATION
Nanaimo Arts Council	Coal and Wood	\$5,000	\$2,690 *12.87%
Nanaimo Ballroom Dance Society	Island Fantasy Ball Dance Competition	\$6,000	\$4,176 *4.43%
Nanaimo International Jazz Festival Association	Four Piano Jazz Concert	\$2,000	\$1,330 *16.63%
Nanaimo International Jazz Festival Association	Nanaimo Jazz Festival Orchestra	\$4,000	\$2,730 *17.06%
Nanaimo International Jazz Festival Association	Three-Day Jazz Festival	\$21,000	\$6,336 *7.45%
Nanaimo Literacy Association	BookFest – Vancouver Island Children’s Book Festival	\$3,297	\$3,244 *8.40%
Nanaimo Literacy Association	Six to Celebrate	\$1,000	\$820 *20.42%
Nob Hill Community Association	Wisteria Lane Artwork	\$6,500 **50%	\$300 *2.30%
Pacific Coast Stage Co.	Nanaimo Fringe Festival	\$10,828	\$7,480 *16.84%
Pacific Institute of Bagpiping and Celtic Music Society	The Pacific Gael Youth Band	\$2,000	\$1,700 *20.00%
South End Community Association	Miner’s Heritage Picnic	\$1,795	\$1,365 *18.03%
Upper Island Musical Festival Society	90 th Anniversary Dance and Honour Performance	\$2,000	\$1,853 *9.45%
TOTAL		\$75,050	\$40,369

*Percentage of the request to overall project budget

**Exceeds allowable amount with funding from other sources not visible in application

2018 Applications Received for Operating Grants

ORGANIZATION NAME	REQUEST	RECOMMENDATION
A Capella Plus Choral Society	\$3,500	\$2,600 *10.00%
Crimson Coast Dance Society **	\$23,900	\$23,900 *9.07%
Friends of Nanaimo Jazz Society	\$5,000	\$4,667 *22.22%
Heart of the Island Chorus	\$3,000	\$2,133 *10.70%
Hub City Cinema Society	\$10,500	\$6,500 *15.33%
Island Bel Canto Singers	\$2,000	\$1,333 *9.80%

2018 Applications Received for Operating Grants (continued)

ORGANIZATION NAME	REQUEST	RECOMMENDATION
L 'Association des francophones de Nanaimo	\$30,000	\$19,690 *7.01%
Mid Island Metis Nation Association	\$15,000	\$9,833 *13.11%
Nanaimo African Heritage Society	\$5,000	\$4,094 *11.24%
Nanaimo Arts Council	\$28,000	\$25,744 *22.98%
Nanaimo Chamber Orchestra	\$4,950	\$4,200 *20.00%
Nanaimo Concert Band Society	\$8,000	\$7,083 *22.01%
Nanaimo Conservatory of Music **	\$18,500	\$18,500 *4.60%
Nanaimo Literacy Association	\$3,840	\$3,067 *0.78%
Nanaimo Tidesman	\$3,000	\$2,333 *4.37%
Radio Malaspina Society	\$7,500	\$2,667 *2.18%
Theatre One **	\$42,900	\$42,900 *15.29%
The Island Consort Society	\$1,430	\$1,167 *18.74%
The Pacific Institute of Bagpiping and Celtic Music Society	\$2,500	\$2,438 *12.19%
Vancouver Island Symphony **	\$87,400	\$87,400 *11.25%
The Wordstorm Society of the Arts	\$3,500	\$3,267 *18.88%
Western Edge Theatre Society	\$17,000	\$14,167 *10.01%
TOTAL	\$326,420	\$289,683

*Percentage of the request to overall operating budget

**3 year funding (3rd year)

OPTIONS

1. That the Finance and Audit Committee recommends that Council approve the 2018 Culture & Heritage Grant funding (Operating and Projects) recommendations of \$330,052, as outlined in the report.

- **Budget Implication:** The recommendations do not exceed the total available budget of \$330,052.
 - **Policy Implication:** The Culture & Heritage Grant Program implements the goals of the *2014-2020 Cultural Plan for a Creative Nanaimo*.
 - **Strategic Priorities Implication:** Community Building Partnerships: The City of Nanaimo wants to work with the arts, culture and heritage sector in providing cultural experiences for residents and visitor that enhance the quality of life and create community. As part of the creative sector, arts, culture and heritage organizations contribute \$93 million in direct economic benefit to the community. Through collaboration with the arts, culture and heritage sector, we promote and celebrate Nanaimo's uniqueness and cultural vitality to residents and visitors.
2. That the Finance and Audit Committee provide an alternate direction to the allocation of the 2018 Culture & Heritage Grants (Project and Operating).
- **Process Implication:** This would delay the process, and affect the organizations' operations and upcoming projects.

SUMMARY POINTS

- A total of 16 eligible Project Grant and 22 eligible Operating Grant applications were received with a total request of \$401,470 for the 2018 Culture & Heritage Grants (Project and Operating).
- A recommendation for the allocation of \$330,052 to the eligible organizations and projects, which is 100% of the approved 2018 Culture & Heritage Grant program budget.
- All eligible applicants have been recommended to receive funding through the Culture & Heritage Grants (Project and Operating).
- There are four organizations currently receiving three (3-year funding) with one applying to be added in 2018.

ATTACHMENTS

ATTACHMENT A – Project and Operating Grant Assessment Criteria

ATTACHMENT B – Three-Year Funding Criteria

Submitted by:

Chris Barfoot
Culture & Heritage Coordinator
Community and Cultural Planning

Concurrence by:

Bruce Anderson
Manager
Community and Cultural Planning

ATTACHMENT A

Project Grants Eligibility Criteria

Groups must:

- be based in Nanaimo and incorporated in good standing (provincially/ and or federally) as a non-profit Canadian arts, culture or heritage organization with a mandate to serve the public;
- be in operation for a minimum of one year;
- have successfully produced and documented as least one prior project or event;
- show evidence of support from other sources (public and/ or private, cash and/or in kind); and
- new and emerging groups will be evaluated on a case-by-case basis.

Eligible projects fall into four main areas:

- Events (i.e. public events and community arts, culture and heritage projects that animate the downtown core and/or community neighborhoods).
- Festivals (i.e. recurring and one-off culture and heritage festivals).
- Collaborations and Partnerships (i.e. special projects that are based upon collaborations and partnerships with other culture and heritage or cross-sector organizations (public and private, non-profit and for-profit).
- Organizational Capacity Buildings (i.e. capacity building initiatives that seek to advance the organizational capacity and long term sustainability of the organization).

Project Grant Assessment Criteria

(40%) MERIT:

- quality of proposed project, participating artists and/or contributors;
- the degree to which proposed activities are innovative or distinctive; and
- the degree to which the proposed project has community support.

(40%) RELEVANCE / FEASIBILITY:

- activities that reflect the strategic priorities of the City and *2014-2020 Cultural Plan for a Creative Nanaimo*;
- planning and administrative skills to effectively underpin the proposed project; and
- provision of realistic proposed budgets with diversified sources of revenue.

(20%) POTENTIAL IMPACT:

- public impact in terms of providing rich experiences and learning opportunities that build appreciation for and connection to arts, culture and heritage;
- economic impact in the community, contribution towards the health and vitality of the arts, culture and heritage sector; and
- potential to raise the profile of Nanaimo through promotion of its arts, culture and heritage offerings locally and regionally.

Operating Grant Eligibility Criteria

Organizations must:

- be based in Nanaimo and incorporated in good standing (provincially and/or federally) as a non-profit Canadian arts, culture or heritage organization with a mandate to serve the public;
- be in operation for at least three years;
- offer year-round operation / seasonal public programming and/or services to artists; and
- show evidence of support from other sources (public and / or private).

Eligible activities include proposed programs of work (one or three years) will comprise of multiple activities that fall into the main areas of public programming, audience development, administrative and promotion:

- arts, culture and heritage offerings, public engagement and community outreach initiatives;
- special administrative activities that advance strategic and organizational capacity;
- specific initiatives that foster collaborations and partnerships with other organizations (public and private, non profit and for-profit);
- specific ongoing administrative and programming activities that demonstrate they meet the objectives of the program (i.e. no longer compensate for deficits).

Operating Grants Assessment Criteria

(40%) MERIT:

- quality of proposed programming activities, participating artists and/or contributors;
- alignment of proposed activities and goals with the organization's mandate, vision and mission;
- degree to which proposed activities are innovative and / or degree to which proposed activities have community support; and
- alignment with program outcomes.

(40%) RELEVANCE / FEASIBILITY:

- activities that reflect the strategic priorities of the City and furthers the *2014-2020 Cultural Plan for a Creative Nanaimo*;
- organizational capacity, governance and administrative skills to effectively underpin the organization and its proposed activities;
- financial health of the organization, as demonstrated by financial statements and provision of realistic proposed budgets with diversified sources of revenue; and
- the degree to which the organization can effectively generate and participate in partnerships and collaborations with other organizations and community groups and artists.

(20%) POTENTIAL:

- public impact in terms of providing rich experiences and learning opportunities that build appreciation for the connection to arts, culture and heritage;
- benefits to participating artists in terms of opportunities and professional services provided; and potential for advancing their work or career;
- economic impact in the community, contribution towards the health and vitality of the arts, culture and heritage sector; and
- potential to raise the profile of Nanaimo through promotion of its arts, culture and heritage offerings locally, regionally, nationally, and internationally.

ATTACHMENT B

Eligibility for Three-Year Operating Funding

Three-year funding is available to established not-for-profit professional culture and heritage organizations that have been in existence for at least four years. In order to be eligible, applicants must have received at least one annual grant through the City of Nanaimo's Culture & Heritage Funding Program. The organization must have an arts, culture and heritage mandate should this funding be removed, be recognized for excellence in their artistic discipline, provide annual programming to the community, demonstrate long-range financial stability on a year-round basis, be able to articulate long-term artistic visioning and planning, and receive operating funding from the provincial and/or federal level.

Definition of Professional Organization

A "professional organization" is defined as organizations that employ professional artists, pay industry standard artist fees, and have paid administrative staff.

Staff Report for Decision

DATE OF MEETING DECEMBER 13, 2017

AUTHORED BY JOHN HORN, SOCIAL PLANNER

SUBJECT SOCIAL PLANNING GRANTS – 2018 RECOMMENDATIONS

OVERVIEW

Purpose of Report

To obtain Council approval for the 2018 Social Response and 2018 Community Vitality grant allocations.

Recommendation

That the Finance and Audit Committee recommend that Council approve the 2018 Social Response and the 2018 Community Vitality grant recommendations.

BACKGROUND

Each year since 2001, the City of Nanaimo allocates two social planning grants; the Social Response grants and the Community Vitality grants; providing a total of \$85,000 annually to non-profit societies and/or recognised faith groups to address social issues affecting Nanaimo residents.

The City issued a call for proposals for the 2018 social planning grants with a submission deadline of 2017-NOV-30. Eight (8) applications were received for the Social Response grants and ten (10) applications were received for the Community Vitality grants, representing a total funding request of \$234,060. Staff reviewed eligible applications relative to the grant guidelines, and recommend allocating a total of \$85,000 to ten (10) applicants.

2018 Community Vitality Grants

Organization	Project	Request	Recommended
Nanaimo Family Life Association	Vulnerable Youth Art Project	\$10,000	\$10,000
Pacifica Housing	Housing Hub Feasibility Assessment	\$5,000	\$5,000
Nanaimo Community Kitchens Society	Bellies to Babies and Beyond	\$4,000	\$4,000
Radio Malaspina Society (CHLY)	CHLY Community Services Board	\$5,500	\$3,500
South End Community Association	Miner's Picnic	\$2,500	\$2,500

2018 Community Vitality Grants (continued)

Organization	Project	Request	Recommended
First Unitarian Fellowship of Nanaimo – Weather Shelter	Far From Home Educational Program	\$6,300	\$0
Nanaimo BMX	Track rebuild	\$10,000	\$0
NARSF Programs Ltd.	DU2 Nanaimo Save Yours	\$2,400	\$0
V.I. Integrated Counselling Society	Harewood Walk-in Counselling Clinic	\$2,000	\$0
Wellington Action Committee (WAC)	Community Benches	\$10,000	\$0
Total Requested		\$57,700	\$25,000
Total Available		\$25,000	\$25,000

2018 Social Response Grants

Organization	Project	Request	Recommended
Nanaimo Women's Resource Society	Youth Partnership Program Coordinator	32,000	\$32,000
The Men's Centre	Boots to Suits	\$53,000	\$15,000
Pacific Housing	Peer Support Work Program	10,000	\$5,000
Nanaimo Foodshare	Seniors Food Engagement Project	\$17,210	\$5,000
St. Andrew's Presbyterian	Community Lunch Program	\$3,000	\$3,000
Tillicum Lelum	How Nuq Youth Camp 2018	\$5,000	\$0
Nanaimo Citizens Advocacy	Street Outreach Advocacy	\$31,150	\$0
Legion Branch 10	Kitchen Upgrade	\$25,000	\$0
Total Requested		\$176,360	\$60,000
Total Available		\$60,000	\$60,000

OPTIONS

1. That the Finance and Audit Committee recommend that Council approve the 2018 Social Response and the 2018 Community Vitality grant recommendations.
 - **Budget Implication:** The recommendations do not exceed the total available budget of \$85,000 for the 2018 Social Planning grants.
 - **Strategic Priorities Implication:** The Social Response and Community Vitality grant allocations are consistent with the strategic priorities established for the Social Planning grant program and with the City's *Community Value* of social equity.
2. That the Finance and Audit Committee provide alternative funding recommendations. |

SUMMARY POINTS

- The City received eighteen (18) eligible applications with a total request of \$234,060 for the Social Response and Community Vitality grant programs.
- The total Social Planning grant program budget for 2018 is \$85,000. It is recommended that \$85,000 be allocated to ten (10) applicants. |

ATTACHMENTS

ATTACHMENT A – Social Planning Grant Program – Grant Guidelines & Criteria

Submitted by:

John Horn
Social Planner |

Concurrence by:

Bruce Anderson
Manager
Community and Cultural Planning |

ATTACHMENT A

City of Nanaimo Social Planning Grants



Guidelines & Criteria

2018 Deadline:

4:00 p.m., Thursday, November 30, 2017

**For more information, please contact Community & Cultural Planning
at 250-755-4464 or socialplanning@nanaimo.ca.**

Introduction

The City of Nanaimo recognizes the importance of fostering a socially sustainable community that nurtures a caring, healthy, inclusive and safe environment, and which empowers all of its citizens to realize their aspirations. The Social Planning function, housed within the Community and Cultural Planning section, has a mandate to support initiatives and actions that further the community's social objectives.

Purpose

The purpose of the Social Planning grant program is to assist organizations in responding to issues of a social nature with initiatives that enhance social cohesion, address the root causes and effects of poverty, contribute to the vitality of our community and foster social inclusion and social equity.

Eligibility Criteria

Organizations applying for funding must be based in Nanaimo and/or be proposing a project that primarily serves Nanaimo residents.

The following types of organizations are eligible to apply:

- A non-profit society incorporated under the BC Provincial Societies Act or federally designated as a registered charity ;
- A recognized religious group with ongoing activities and a congregation; or,
- A neighbourhood association recognized by the municipality.

Strategic Priorities

The City of Nanaimo's strategic funding priorities for the Social Planning Grant program are as follows:

- Social Equity (e.g. Projects addressing issues related to poverty or social exclusion)
- Community Diversity (e.g. Projects that support multiculturalism and the integration of newcomers)
- Community Wellness (e.g. Projects addressing the social determinants of health)
- Vibrant Neighbourhoods (e.g. Projects that build community by enhancing social connectivity)

Project proposals should respond to one or more of the above categories.

Grant Categories

There are two categories of Social Planning Grants, which are allocated on an annual basis:

- **Social Response Grants** (previously the Social Development Grant Program)
Intended for initiatives and projects of a more significant scope. The total budget available for this category is \$60,000; individual applications for up to \$60,000 will be accepted.
- **Community Vitality Grant** (previously the Community Service Grant Program)
Intended for projects of a smaller scale. The total budget available for this category is \$25,000; individual applications for up to \$10,000 will be accepted.

Ineligible Projects

Funds from the Social Planning Grants may not be used for the following purposes:

- Ongoing operational expenses incurred during the normal course of business;
- Projects occurring outside the City of Nanaimo; or
- Payment of pre-existing debts.

Projects will not be funded for more than two consecutive years in a row.

Application Review Criteria

30% - Merit

Proposal quality, project alignment with organization's mandate, community support

40% - Relevance/Feasibility

Does project reflect City's identified priorities?

What is the capacity and demonstrated ability of applicant?

30% - Potential Impact

How many will be impacted? How great the impact? How critical is the issue being addressed?

Grant Process

Applications will be received and reviewed by the Social Planning section, and recommendations will be forwarded to the Finance and Audit Committee and then to Nanaimo's City Council for approval. Once disbursed, funding must be spent within the next twelve (12) months and a report provided at project completion or at the end of the twelve month period, whichever comes first.

REGULAR COUNCIL MEETING

2018 JAN 15


10. PUBLIC SERVICES

(f) 2018 Temporary Outdoor Public Art Selection

It was moved and seconded that Council approve the eleven 2018 Temporary Outdoor Public Art selections recommended by the 2018 selection panel.

The motion carried.

CERTIFIED CORRECT:


S. Gurrie
CORPORATE OFFICER

DATE OF MEETING JANUARY 15, 2018

AUTHORED BY CHRIS BARFOOT, CULTURE & HERITAGE COORDINATOR

SUBJECT 2018 TEMPORARY OUTDOOR PUBLIC ART SELECTIONS

OVERVIEW

Purpose of Report

To obtain Council approval of the 2018 Temporary Outdoor Public Art selections.

Recommendation

That Council approve the eleven 2018 Temporary Outdoor Public Art selections recommended by the 2018 selection panel.

BACKGROUND

Since 2010, the City of Nanaimo has been involved in a dynamic and evolving temporary public art program that enhances and animates our parks. Each year, outdoor artwork is installed on a temporary basis for the enjoyment of residents and visitors. The parks essentially become outdoor art galleries, showcasing artworks for a limited period of time.

Temporary public art displays are a common method for municipalities to animate outdoor spaces and parks. Viewing of the changing art pieces provides people a reason to attend the parks and “check out” new pieces of art. Because the art pieces are not permanent, they can also be conservative or controversial, yet advance public art programs at low cost to the municipality. In September 2017, the City of Nanaimo issued Call to Artists No. 2050, requesting submissions for the 2018 Temporary Outdoor Public Art program. Outdoor venues with a special emphasis on downtown parks and the Harbourfront Walkway are available to the artists and selected pieces will be installed in May 2018 (during Public Art Week). When this call closed on 2017-NOV-17, a total of 17 artists/ teams had submitted 28 project proposals for consideration

A new selection panel is convened each year. In 2018, the selection panel consisted of seven members, with representation from the community-at-large, the Community Vitality Committee, the design/artistic community and City Staff, as is described in the Nanaimo’s *Community Plan for Public Art*. The selection panel evaluated each submission based the following criteria:

1. Quality of the proposal.
2. Suitability and durability of the proposed work (i.e. its ability to withstand a year of external installation).
3. Ability of the proposal to meet public safety and vandalism consideration.
4. Addition of cultural vitality to the public space.

The 2018 selection panel recommended the following eleven Temporary Outdoor Public Art proposals for 2018:

CATEGORY A (\$1,000 Honorarium x 5 projects = TOTAL \$5,000)

	ARTWORK NAME	ARTIST NAME
1	Everything Happens So Much	Ben Sopow
2	Windows to Nanaimo	Jessica Kang
3	Big Bird	Ronald Simmer
4	Owl Under the Oaks	Scott Gillies
5	Bald Eagle	Sheldon Murphy

CATEGORY B (\$4,000 Honorarium x 6 projects = TOTAL \$24,000)

	ARTWORK NAME	ARTIST NAME
1	Taking Flight	Angellos Glaros
2	Driftwood Nests	Deryk & Samuel Houston
3	Forest Cloak	Maggie Wouterloot
4	Giant Pacific Octopus	Laura and Michael Timmermans
5	The Jester	Marc Walter
6	Rock Dragon	Heather Wall

The selections have been further detailed in Attachment A.

OPTIONS

- That Council approve the eleven Temporary Outdoor Public Art proposals recommended by the selection panel for 2018.
 - Budget Implication:** The proposed expenditure for the 2018 Temporary Outdoor Public Art program is provided by the 2018 budget for Public Art.
 - Policy Implication:** The Temporary Public Art program implements the goals of the *2014-2020 Cultural Plan for a Creative Nanaimo*.
 - Strategic Priorities Implication:** Cultural vitality through promoting Nanaimo's arts, creativity, heritage, cultural traditions and community wellness.
- That Council provide Staff with alternative direction.

SUMMARY POINTS

- A total of 28 projects were submitted from 17 artists/teams for consideration.
- A total of eleven art project proposals are recommended (five "Category A" proposals and six "Category B" proposals).

ATTACHMENTS

ATTACHMENT A: 2018 Temporary Outdoor Public Art – Recommended Artworks

Submitted by:

Bruce Anderson
Manager, Community & Cultural Planning

Concurrence by:

Dale Lindsay
Director, Community Development

2018
TEMPORARY OUTDOOR PUBLIC ART SELECTIONS

Everything Happens So Much

by Ben Sopow

Category A (\$1,000)

Constructed of square aluminum tubing, tinted Plexiglas, wooden frame.

Proposed location:
Maffeo Sutton Park – Gallery Row



Windows to Nanaimo

by Jessica Kang

Category A (\$1,000)

A real window frame superimposed onto 3D urban sketches of Nanaimo. Plaster and/or drywall.

Proposed location:
Building in the downtown core (to be determined).



Big Bird

by Ronald Simmer

Category A (\$1,000)

Constructed of recycled steel and aluminum (rebar, conduit, tank and bicycle parts). Approx. 9 feet tall.

Proposed location:

Maffeo Sutton Park – Gallery Row



Owl Under the Oaks

by Scott Gillies

Category A (\$1,000)

Constructed of a Douglas fir driftwood pole (mounted on a steel plate), Black walnut owl holding an arbutus tree umbrella with oak wood leaves. Approx. 8 feet tall.

Proposed location:

Maffeo Sutton Park – Gallery Row



Bald Eagle

by Sheldon Murphy

Category A (\$1,000)

Constructed of reclaimed metal, and scrap parts, and clear coated.

Proposed location:

Maffeo Sutton Park – Gallery Row



[No image of "Bald Eagle" available. Selected based on project description and examples of previous works as pictured.]

Taking Flight

by Angellos Glaros

Category B (\$4,000)

Constructed of copper and steel, using traditional blacksmithing techniques, heat patina and finished with lacquer. Approx. 9 feet tall.

Proposed location:
Maffeo Sutton Park



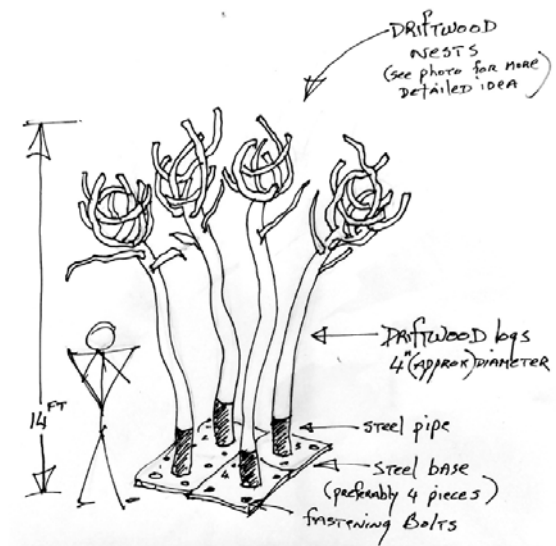
Driftwood Nests

by Deryk & Samuel Houston

Category B (\$4,000)

Constructed of steep pipe and base, driftwood logs and branches sculpted into nest-like shapes. Approx. 14 feet tall.

Proposed location:
Maffeo Sutton Park



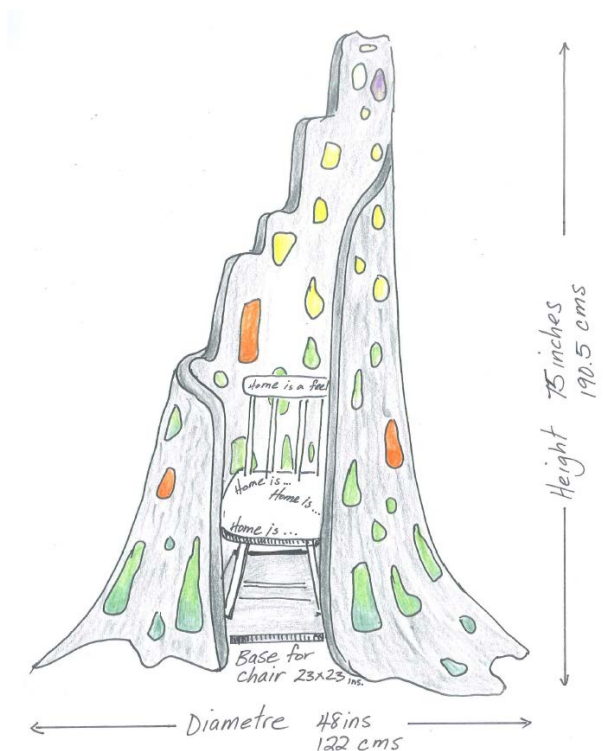
Forest Cloak

by Maggie Wouterloot

Category B (\$4,000)

Inspired by a hollow cedar tree stump. Constructed of wood frame filled with lightweight foam, wire mesh reinforcement, concrete and stained glass. Passerby are free to sit in the chair and feel the immersion of the "shelter" around them. Approx. 6 feet tall.

Proposed location:
Maffeo Sutton Park



Giant Pacific Octopus

by Laura & Michael Timmermans

Category B (\$4,000)

Constructed of cedar posts, metal chain, carved western red cedar, aluminum and powder-coating.

Proposed location:
Harbourfront Walkway



The Jester

by Marc Walter

Category B (\$4,000)

Constructed of locally-sourced recycled branches. Approx. 5 metres tall and to be constructed on-site.

Proposed location:
Maffeo Sutton Park



Rock Dragon

by Heather Wall

Category B (\$4,000)

Constructed of clear coated steel, aluminum and rocks. Approx. 6 feet tall.

Proposed location:
MacGregor Park



"IN CAMERA" COUNCIL MEETING

2018 JAN 15


6. REPORTS:

f. 2018 Culture and Heritage Awards Recipients

It was moved and seconded that Council approve Mr. Rick Scott for the 2018 Excellence in Culture Award, Mr. William Good for the 2018 Honour in Culture Award, and Ms. Jan Peterson for the 2018 Honour in Heritage Award.

The motion carried.

CERTIFIED CORRECT:


S. Gurrie
CORPORATE OFFICER

Living History Speaker Series

Stories from Here

A Free Event!

**4 Nights in March x
3 Speakers per Night =
12 Original Story Tellers**

***Last 4 Thursdays in March
6:30–8:00 p.m.***

March 8, 15, 22, and 29

**At Wellington Community Hall
3922 Corunna Ave (in the Meeting Hall)**

**Questions? Call (250) 755-4491 or
email john.horn@nanaimo.ca**

This project is funded in part by the Government of Canada's
New Horizons for Seniors Program.

The City of Nanaimo presents:

TIME TRAVEL: THE STORY OF BIG FRANK

Wednesday, February 21, 2018
7:00 pm at the Nanaimo Museum

Please join us at the 2018 Heritage Summit for a presentation by Christine Meutzner, Nanaimo Community Archives, where she will share a little known story of Nanaimo's past featuring the city's biggest clock: Big Frank. The presentation will be followed by a roundtable discussion with groups in attendance sharing their mandate, recent accomplishments and upcoming projects. Everyone is welcome to attend.

Questions?

Contact us at cultureandheritage@nanaimo.ca
or 250-755-4483.



Photo courtesy of Nanaimo Community Archives

The City of Nanaimo's Heritage Summit is held annually to celebrate
Provincial Heritage Week (February 19-25)