

MINUTES
OPEN COMMUNITY VITALITY COMMITTEE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO, BC
WEDNESDAY, 2017-NOV-01, AT 4:30 P.M.

PRESENT: Members: Councillor G.W. Fuller, Chair
 Rob McGregor
 Dennis McMahon
 Ingrid Sly

 Absent: Erin Hemmens
 Paula Waatainen

 Staff: Bruce Anderson, Manager, Community & Cultural Planning
 Chris Barfoot, Culture & Heritage Coordinator
 Chris Sholberg, Culture & Heritage Planner
 Rebecca Buckler, Recording Secretary

1. CALL THE OPEN COMMUNITY VITALITY COMMITTEE MEETING TO ORDER:

The Open Community Vitality Committee Meeting was called to order at 4:34 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) C. Barfoot, Culture & Heritage Coordinator, advised that he would be bringing forward an item under Agenda Item 5 (b) Administration regarding 2018 Culture & Heritage Awards Selection Group.
- (b) C. Barfoot, Culture & Heritage Coordinator, advised that he would be bringing forward an item under Agenda Item 5 (c) Administration regarding 2018 Temporary Outdoor Public Art Selection Group.
- (c) D. McMahon advised that he would be bringing forward a Notice of Motion for the next meeting:

“Given that the City of Nanaimo Committee Operating Guidelines and the Committee Terms of Reference have been newly developed and given that committees have been operating under these documents for seven months, be it resolved that City Council be requested to conduct a review in conjunction with staff and committee members to determine the effectiveness of said documents in meeting the intended purpose of committees as formed by Council.”

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

The Chair advised that Legislative Services has revised Committee membership. Councillor Gord Fuller is the sole Council member appointed to the Community Vitality Committee, with Councillor Sheryl Armstrong acting as an alternate.

The following amendment was made:

- Remove all occurrences of Councillor Brennan and Councillor Hong from the Minutes.

It was moved and seconded that the Minutes of the Open Meeting of the Community Vitality Committee held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2017-OCT-04 at 4:30 p.m. be adopted as amended. The motion carried unanimously.

5. ADMINISTRATION:

(a) City Seeking Applications for 2018 Social Planning Grants

The City is accepting applications for 2018 Social Planning Grants. Eligibility information, criteria and application forms are available online at www.nanaimo.ca. The deadline for applications is 2017-NOV-30.

It was moved and seconded that the information be received as presented. The motion carried unanimously.

(b) 2018 Culture & Heritage Awards Selection Group

Staff requested that the Community Vitality Committee nominate two members from the Committee to participate in the 2018 Culture & Heritage Awards Selection Group.

D. McMahon and I. Sly volunteered to participate. The Committee requested that E. Hemmens and P. Waatainen be asked if they are interested in participating.

It was moved and seconded that members D. McMahon and I. Sly be nominated to participate in the 2018 Culture & Heritage Awards Selection Group, with the possible addition of E. Hemmens and P. Waatainen (if interested). The motion carried unanimously.

(c) 2018 Temporary Outdoor Public Art Selection Group

Staff requested that the Community Vitality Committee nominate two members from the Committee to participate in the 2018 Temporary Outdoor Public Art Selection Group.

D. McMahon and I. Sly volunteered to participate. The Committee requested that E. Hemmens and P. Waatainen be asked if they are interested in participating.

It was moved and seconded that members D. McMahon and I. Sly be nominated to participate in the 2018 Temporary Outdoor Public Art Selection Group, with the possible

addition of E. Hemmens and P. Waatainen (if interested). The motion carried unanimously.

6. OTHER BUSINESS:

(a) 2017 Cultural Gathering – Results & Working Session

C. Sholberg, Culture & Heritage Planner, and C. Barfoot, Culture & Heritage Coordinator, provided a Powerpoint presentation to summarize the feedback, provide a review of the Cultural Plan's goals and objectives, and outline next steps. *(See copy of Powerpoint Presentation provided as Supplemental Item)*

On 2017-SEP-28, the City of Nanaimo's Community and Cultural Planning section hosted a Cultural Gathering event. Over 70 members of the arts and culture community attended this networking event to hear a presentation by SpaceFinder BC, and to provide their feedback to two questions:

- What are your needs?
- What are some opportunities to meet those needs?

A review of the feedback received showed that most of the needs/opportunities identified are captured in the *2014-2020 Cultural Plan for a Creative Nanaimo*, and could be categorized into five areas:

- Space / Facilities
- Promotion
- Incentives / Funding
- Organization / Communication
- Equipment
- Political

Staff provided 12 "dot stickers" to each member, asked them to review the list of 33 needs/opportunities identified (as provided in the agenda package) and to place their stickers on the items which they feel should be most emphasized in 2018 staff work plans and the Committee's 2018 Strategic Directives.

The Committee requested that the opportunity for input be extended to the members not in attendance today.

Staff will use the items identified by the Committee to draft some actions for review at the next Committee meeting.

7. CORRESPONDENCE:

(a) Community Vitality Committee 2018 Key Date Calendar

The Community Vitality Committee received the correspondence titled Community Vitality Committee 2018 Key Date Calendar, for information.

8. QUESTION PERIOD:

There were no members of the public in attendance wishing to ask questions.

9. ADJOURNMENT:

It was moved and seconded at 5:46 pm that the meeting terminate. The motion carried unanimously.



CHAIR

CERTIFIED CORRECT:



CORPORATE OFFICER