



AGENDA
FINANCE AND AUDIT COMMITTEE MEETING

August 8, 2018, 9:00 AM - 12:00 PM
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC

Pages

1. CALL THE MEETING OF THE FINANCE AND AUDIT COMMITTEE TO ORDER:
2. INTRODUCTION OF LATE ITEMS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF MINUTES:

a. **Minutes**

4 - 6

Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2018-JUL-11, at 9:00 a.m.

5. PRESENTATIONS:
6. REPORTS:

a. **Travel Assistance Grant - Nanaimo Minor Baseball Association Mosquito Pirates**

7 - 13

To be introduced by Mary Smith, Manager, Recreation Services.

Purpose: To obtain Council approval of a request for a Travel Assistance Grant.

Recommendation: That the Finance and Audit Committee recommend that Council approve the request from the Nanaimo Minor Baseball Mosquito Pirates for a Travel Assistance Grant in the amount of \$550 for eleven (11) players to attend the Mosquito AAA Tier 1 Provincial Championships held from 2018-AUG-02 through 2018-AUG-06.

- b. Travel Assistance Grant - Nanaimo Minor Baseball Association Mosquito Pirates A** 14 - 18
- To be introduced by Mary Smith, Manager, Recreation Services.
- Purpose: To obtain Council approval of a request for a Travel Assistance Grant.*
- Recommendation: That the Finance and Audit Committee recommend that Council approve the request from the Nanaimo Minor Baseball Mosquito Pirates A for a Travel Assistance Grant in the amount of \$600 for twelve (12) players to attend the Mosquito A Provincial Championships held from 2018-AUG-02 through AUG-06 in Cloverdale, BC.
- c. Travel Assistance Grant - Nanaimo Minor Baseball Association Tadpole Pirates** 19 - 24
- To be introduced by Mary Smith, Manager, Recreation Services.
- Purpose: To obtain Council approval of a request for a Travel Assistance Grant.*
- Recommendation: That the Finance and Audit Committee recommend that Council approve the request from the Nanaimo Minor Baseball Tadpole Pirates for a Travel Assistance Grant in the amount of \$500 for ten (10) players to attend the Tadpole Provincial Championships held from 2018-JUL-27 through JUL-29 in Cloverdale, BC.
- d. Travel Assistance Grant - Nanaimo District Lacrosse Peewee A** 25 - 29
- To be introduced by Mary Smith, Manager, Recreation Services.
- Purpose: To obtain Council approval of a request for a Travel Assistance Grant.*
- Recommendation: That the Finance and Audit Committee recommend that Council approve the request from the Nanaimo District Lacrosse Peewee A for a Travel Assistance Grant in the amount of \$850 for seventeen (17) players to attend the 2018 BCLA Minor Box Lacrosse Provincial Championships held from 2018-JUL-11 through JUL-15.
- e. Travel Assistance Grant, Nanaimo District Lacrosse Peewee C** 30 - 34
- To be introduced by Mary Smith, Manager, Recreation Services.
- Purpose: To obtain Council approval for a Travel Assistance Grant.*
- Recommendation: That the Finance and Audit Committee recommend that Council approve the request from the Nanaimo District Lacrosse Peewee C for a Travel Assistance Grant in the amount of \$700 for fourteen (14) players to attend the 2018 BC Lacrosse Provincial Championships held from 2018-JUL-12 through JUL-15.

- f. **Quarterly Purchasing Report (Single and Sole Source), Instances of Non-Compliance Purchases and Purchases in Excess of \$250,000** 35 - 38

To be introduced by Jane Rushton, Manager, Purchasing and Stores.

Purpose: This report provides information in compliance with the City's Procurement Policy (03-1200-01) regarding sole source, single submission purchases and policy compliance.

Recommendation: That the report titled "Quarterly Direct Award (Single and Sole Source), Purchases in Excess of \$250,000, and Instances of Non-Compliance Purchases", dated 2018-AUG-08, be received for information.

- g. **Snuneymuxw First Nation Water and Sewer Connection Fee Credit Agreement** 39 - 62

To be introduced by Laura Mercer, Manager, Accounting Services.

Purpose: To obtain Council approval of the Water and Sewer Connection Fee Credit Agreement between the Snuneymuxw First Nation and the City of Nanaimo.

Recommendation: That the Finance and Audit Committee recommend that Council approve the Water and Sewer Connection Fee Credit Agreement between the Snuneymuxw First Nation and the City of Nanaimo.

7. **OTHER BUSINESS:**

8. **QUESTION PERIOD:**

9. **ADJOURNMENT:**