

New Council Procedure Bylaw



Why a new Council Procedure bylaw?

- ▶ Current bylaw (No. 7060) was adopted in 2007
 - ▶ Three amendments have since been made
- ▶ *Good Governance* is one of Council's priorities
- ▶ Consultants prepared the "Watson Report" in 2013
 - ▶ A number of recommendations have since been implemented
 - ▶ Staff previously prepared draft bylaws but work was not completed
 - ▶ Council decorum & proper parliamentary procedures absent in current bylaw



Opportunity for change

- ▶ New bylaw combines recommendations from consultants' input and research
- ▶ Written in clear, concise and plain language
- ▶ Useful tool for this Council and future Councils



Summary of Bylaw Updates

- ▶ Address the absence of parliamentary procedures:
 - ▶ Proper steps for reconsideration of a matter
 - ▶ Point of order
 - ▶ Tabling or referring a matter back to staff
 - ▶ Proper time to debate a bylaw at the appropriate reading of the bylaw

Summary of Bylaw Updates

- ▶ Requirements for Raising Hand to Vote
 - ▶ Escribe allows voting to occur on tablets and appear on screen
- ▶ Council Decorum
 - ▶ Decorum not mentioned in current bylaw
 - ▶ New bylaw will outline clear guidelines for acceptable conduct and debate
 - ▶ Will assist in better meeting management



Summary of Bylaw Updates

- ▶ Decorum for the Public
 - ▶ New bylaw clearly outlines how to address the Mayor, Council and staff
 - ▶ Outlines the tools available to address unruly decorum
 - ▶ Will assist in better meeting management
 - ▶ Clearly outlined bylaw for delegations, presentations and question period decorum



Summary of Bylaw Updates

- ▶ In Camera meeting times
 - ▶ Addresses the changing of regularly scheduled council meeting times
 - ▶ Regularly scheduled meetings will start early in order to proceed in camera
 - ▶ Regular open session to commence at 7:00 p.m.



Summary of Bylaw Updates

- ▶ Late Items and Addendums
 - ▶ Move printing and publishing of the agenda to the Thursday before the meeting
 - ▶ Eliminates need to have an addendum, cutting down on staff resources & late items
 - ▶ Public can sign up to speak to an agenda item until Monday

Summary of Bylaw Updates

- ▶ Committee of the Whole Meetings
 - ▶ Bring these meetings back to their intended format
 - ▶ *COW's are a less formal meeting where issues brought to the table can be debated and discussed fully before coming to a council meeting to be voted on.*
 - ▶ Will aid in shortening council meetings as a fulsome discussion would already have taken place at the COW

Summary of Bylaw Updates

- ▶ Speaking Limits
 - ▶ Nothing in current bylaw addresses speaking times for members
 - ▶ Putting limits in place will help move meetings along & stay on topic
 - ▶ Members can make a motion and vote if they wish to speak longer
 - ▶ Will aid in helping meetings run more efficiently

Summary of Bylaw Updates

▶ Consent Agenda

- ▶ List of various items and recommendations to address those items.
- ▶ Matters excluded from this list include items pertaining to:
 - ▶ The Financial Plan
 - ▶ The Annual Municipal Report
 - ▶ Changes to any Strategic Plans
- ▶ Council may vote on & adopt in one motion all recommendations
- ▶ Items requiring further discussion or debate could be removed as an item from the consent agenda, to be considered separately



Summary of Bylaw Updates

- ▶ Public Hearings
 - ▶ Not addressed in current procedure bylaw
 - ▶ Outlines processes
 - ▶ Designed to assist the Chair and council members by stating proper procedures to follow

Summary of Bylaw Updates

▶ Supporting Policies

- ▶ New section which clearly defines when a supporting policy would be helpful to provide additional rules to support the new bylaw
- ▶ Council would adopt these policies
- ▶ Policies are easier to amend, requiring a resolution of Council not an amendment to the bylaw



In Conclusion

- ▶ Updates Included in the New Procedural Bylaw No. 7272 address:
 - ▶ Issues brought to the attention of Council
 - ▶ Problems apparent to Corporate Officer
 - ▶ Clearly outlined rules of order and parliamentary procedures

