

**MINUTES OF THE FIRST REGULAR MEETING OF THE CITY OF NANAIMO  
PARKS, RECREATION AND CULTURE COMMISSION, HELD IN THE  
CONFERENCE ROOM OF THE BOWEN PARK COMPLEX,  
ON WEDNESDAY, 2003-FEB-26, AT 7:00 P.M.**

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**PRESENT:**

<b><u>Members:</u></b>	Commissioner L. McNabb, Chair	
	Commissioner B. Holdom	Commissioner J. Whiteaker (7:45)
	Commissioner D. Tyndall (7:30)	Commissioner S. Lance
	Commissioner G. Baltzer	Commissioner D. Johnstone
	Commissioner B. Sperling	Commissioner D. Rispin
	Commissioner A. Young	Commissioner C. Tang

**Absent:** Commissioner P. Field

<b><u>Staff:</u></b>	T. Hickey		C. Connett, Recording
	B. Meunier	M. Patton	R. Harding

**ADOPTION OF MINUTES:**

**Motion 2003-007**

Moved by Commissioner Rispin, seconded by Commissioner Young, that the minutes of the Extra Ordinary Meeting held 2003-JAN-15 and the Inaugural Meeting held 2003-FEB-05 be adopted as circulated.

**Carried.**

**RECEIVING OF LATE CORRESPONDENCE AGENDA:**

**Motion 2003-008**

Moved by Commissioner Johnstone, seconded by Commissioner Lance, that the Late Correspondence Agenda be received.

**Carried.**

**CHAIRMAN'S REPORT:**

**RECEIVING OF DELEGATIONS:**

- (1) **Mr. Mike Paquette, Mr. George Colussie, Ms. Lou Gonver, Nanaimo Boys & Girls Club, #20 Fifth Street, Nanaimo V9R 1M7,** advised that the John Weeks Park in Chase River is 30 years old and is in need of updating. Mr. Paquette discussed play equipment ideas that would create an area suitable for use by families noting that the Chase River area does not have a city park appropriate for children of all ages. He further advised that the upgrade would help the Boys & Girls Club's preschool and afterschool care programs that operate out of the Chase River Hall. The Boys and Girls Club requested Commission's support in the amount of \$10,000 to enable proceeding with Phase II improvements to John Weeks Park.

**Motion 2003-009**

Moved by Commissioner Young, seconded by Commissioner Holdom, that the presentation from Mr. Mike Paquette, Nanaimo Boys & Girls Club, be received.

**Carried.**

- (2) **Mr. Steve Beerman, President, Nanaimo White Rapids Swim Club, 2540 Lynburn Crescent, Nanaimo BC V9S 3T4**, distributed information regarding the co-management of the Kin Pool during 2002. The Club operated the pool last summer and had attendance of 27,243 during May to August. Mr. Beerman stated that the Club believes the first year of the three year co-management agreement has been very successful for the Club, the City and the community. He concluded by stating that the Club is looking forward to continuing with the pool operation this year.

Commissioner Young asked for 2001 Kin Pool attendance figures. Mr. Meunier advised that he would forward that information to Commission.

**Motion 2003-010**

Moved by Commissioner Lance, seconded by Commissioner Holdom, that the presentation from Mr. Steve Beerman, President, Nanaimo White Rapids Swim Club, be received.

**Carried.**

Commissioner Rispin vacated the Conference room.

- (3) **Mrs. Linda Friars, 3223 Shearwater Drive, Nanaimo BC V9T 5W9**, circulated a hand out and spoke against positioning the proposed Harry Wipper Park washroom facility against her north property boundary. She advised that they own the property on the corner of Hammond Bay and Renee Place and strongly oppose the washroom being located adjacent to that property.

Mrs. Friars stated that she believes the most favourable location for the washroom would be the north-east corner of the parking lot, or secondly, the south corner of the parking lot (Option C). She noted that none of the adjacent property owners want the washroom building close to their homes and strongly urged the Commission to consider Option C.

**Motion 2003-011**

Moved by Commissioner Lance, seconded by Commissioner Holdom, that the presentation from Mrs. Linda Friars, be received.

**Carried.**

- (4) **Mr. Ray Therrien, 5100 Hammond Bay Road, Nanaimo BC V9T 5B5**, circulated a letter and spoke against Option A as the location for the proposed washroom at Harry Wipper Park. He stated that he does not want the washroom adjacent to his residence. Mr. Therrien opposes situating the washroom adjacent to private property because of the potential litter problems and misuse of the area during non-daylight hours. He noted that a washroom facility is needed at Harry Wipper Park and that he supports Option C which is adjacent to the parking lot and the greatest distance from the residential area.

Commissioner Baltzer suggested that when Mrs. Friar's subdivision is a reality, the traffic on Renee Place would be minimal.

Chair McNabb suggested that placing the washroom facility in the parking lot places it a very long distance from the field area, which would not be convenient for field users. Commissioner Holdom suggested that locating the washroom facility away from the cul-de-sac would reduce use by the general public.

Commissioner Young asked when the washroom facility would be open for use. Mr. Hickey, Director, advised that the washroom would be open when field users such as Softball or Soccer had practices or games at Harry Wipper Park.

**Motion 2003-012**

Moved by Commissioner Lance, seconded by Commissioner Sperling, that the presentation from Mr. Ray Therrien, be received.

**Carried.**

Commissioner Lance asked staff if other locked washrooms at sport fields have experienced problems as described by Mr. Therrien. Mr. Patton responded no.

Commissioner Rispin returned to the Conference Room.

- (5) **Ms. Misty Duifhuis, Ms. Louise Wowchuck, Camcrest VIP Group, 2644 Willow Grouse Crescent, Nanaimo BC V9T 2M5**, requested financial assistance of \$15,000 to purchase playground equipment for Phase 1 of \$32,000 of improvements to Camcrest Park, in the Diver Lake area. The park play equipment is very old, is not meeting the needs of the community today and does not meet Canadian Safety Standards. She advised that the Committee has cleared the underbrush, raised the canopy in the park area, is very motivated and eager to create a new play area for their children. Ms. Duifhuis confirmed that the project consists of two phases and their request for \$15,000 is for Phase 1.

**Motion 2003-013**

Moved by Commissioner Young, seconded by Commissioner Whiteaker, that the presentation from Ms. Misty Duifhuis, Camcrest VIP Group, be received.

**Carried.**

**CORRESPONDENCE:**

1. (1) Correspondence from Mr. J. Barry Robson, Chairman, Northfield Rotary Project, requesting that Commission name the Northfield rest area the "Northfield Rotary Park" in recognition of the substantial contributions by the five Rotary Clubs to beautify the area.

**Motion 2003-014**

Moved by Commissioner Tyndall, seconded by Commissioner Johnstone, that the request from Mr. J. Barry Robson, Chairman, Northfield Rotary Project, be referred to the Parks Committee for consideration and recommendation.

**Carried.**

**REPORTS OF STANDING COMMITTEES:**

2. (1) **Parks Committee.** No meeting held.

**Motion 2003-015**

Moved by Commissioner Whiteaker, seconded by Commissioner Sperling, that Commissioner Holdom be elected as Chair of the Parks Committee.

**Carried.**

2. (2) **Recreation Program and Facilities Committee.** No meeting held.

**Motion 2003-016**

Moved by Commissioner Johnstone, seconded by Commissioner Baltzer, that Commissioner Lance be elected as Chair of the Recreation Program and Facilities Committee.

**Carried.**

2. (3) **Cultural Committee.** Meeting notes of 2002-DEC-04 and orientation meeting notes of 2003-FEB-12 were reviewed.

Chair McNabb asked if Commissioners wished to discuss any of the Downtown Arts and Cultural Event Grant recommendations on an individual basis. Commission requested that Speaking in Chalks and Crimson Coast Dance Fest be discussed individually.

**Motion 2003-017**

Moved by Commissioner Sperling, seconded by Commissioner Tyndall, that the Cultural Committee recommendations regarding Downtown Arts and Cultural Event Fund Grants be approved as listed below.

<b>Group</b>	<b>2003 Approved</b>
Art Gallery Arts Fest 2003	<b>5,550</b>
Arts Council Applause 2003	<b>1,300</b>
Canada Day	<b>700</b>
Francophone Maple Sugar Festival	<b>\$1,300</b>
InFEST Film Festival	<b>\$1,500</b>
Malaspina Choir	<b>\$1,350</b>
Music Festival	<b>\$2,000</b>
Theatre BC Western Canada Mainstage	<b>\$4,000</b>
Symphony on the Harbour	<b>\$5,500</b>

**Carried.**

Commissioner Tang asked why the Cultural Committee was recommending that Crimson Coast Dance Fest receive an increase in 2003. Director Hickey advised that the Cultural Committee receives the applications and makes recommendations based on their review.

**Motion 2003-018**

Moved by Commissioner Tyndall, seconded by Commissioner Baltzer, that Crimson Coast Dance Fest be allocated \$2,500 from the Downtown Arts and Cultural Event Grant Fund.

**Carried.**

Commissioner Lance expressed concern regarding the Speaking in Chalks participants writing on City owned buildings including the Port Theatre and the Library.

Commissioners generally believe that this event encourages artistic expression and draws the public to the downtown area.

**Motion 2003-019**

Moved by Commissioner Baltzer, seconded by Commissioner Sperling, that Speaking in Chalks be allocated \$500 from the Downtown Arts and Cultural Event Grant Fund with the provision that all chalk is removed by Tuesday following the event.

**Carried.**

2. (4) **Athletic Commission.** Commissioner Rispin reported on the meeting held 2003-FEB-04, advising that Mr. M. Unger was elected as Chair.

**Motion 2003-020**

Moved by Commissioner Rispin, seconded by Commissioner Lance, that the minutes from the Athletic Commission meeting held 2003-FEB-04 be adopted as circulated.

**Carried.**

Commissioner Rispin expressed concern that there will be no RCMP officers in attendance at the Toughman Fight scheduled for 2003-APR-05 at the Malaspina University-College Gymnasium.

Several Commissioners asked for clarification of the Parks, Recreation and Culture Commission's role regarding the Athletic Commission.

Staff advised that an Athletic Commission is established to regulate and supervise Professional Boxing, Wrestling and other like activities as prescribed by the *Local Government Act*. The Athletic Commission spends considerable time and effort to ensure promoters meet Commission rules for conduct and control.

The Athletic Commission now reports to the Parks, Recreation and Culture Commission rather than directly to Council. Because the role of the Athletic Commission is to regulate and supervise events and the timing by which it needs to carry out its role is driven by application from promoters; the Parks, Recreation and Culture Commission will be receiving the Athletic Commission minutes primarily for information purposes. Issues that are considered to be highly controversial or require policy direction will be referred to the Parks, Recreation and Culture Commission.

Commissioner Tang asked if the City has any financial accountability if problems arise at the fight being held at the College. Mr. Meunier replied that the promoter was required to obtain liability insurance of 2 million dollars with the City named as co-insured.

**Motion 2003-021**

Moved by Commissioner Johnstone, seconded by Commissioner Whiteaker, that the Athletic Commission insist that there is RCMP policing paid by the promoter.

**DEFEATED.**

**Motion 2003-021 defeated.**

**DIRECTOR'S REPORT:**

3. (1) **Removal of Playground Equipment.** Mr. R. Harding, Parks Planning and Development Manager, advised that over the next year, a number of playground structures that do not meet current safety standards and are at the end of their life span will be removed. Replacement of these playground structures will occur as identified by neighborhoods under the VIP program or as demand requires.
3. (2) **HRDC Grant for Trail Work.** Mr. R. Harding, Parks Planning and Development Manager, advised that we have been successful in obtaining a Human Resources Development Corporation (HRDC) grant under the Job Creation Partnership Program. The grant, for six months, includes 5 crew and provides funds to hire one crew supervisor. The crew's first project will be to construct trails at the Chase River Estuary Park.

The total estimated value of this grant is approximately \$72,000 and includes all crew personnel costs (wages and WCB costs), the majority of the supervisor's costs (\$19,952) and safety equipment (\$2,200). The City will be responsible for all material and supply costs as well as a percentage of the cost for the supervisor. Material and supply costs for the Chase River Estuary Park is \$30,000 and the funding is identified in the 2003 Trailway Capital Budget.

3. (3) **Buttertubs Marsh Management Plan.** Mr. R. Harding, Parks Planning and Development Manager, advised that Buttertubs Marsh Conservation Area is owned by the Nature Trust of British Columbia and is the management responsibility of the Ministry of Water, Land and Air Protection (formally BC Environment) through a 99 year lease agreement. A Co-Management Agreement with Ministry of Water, Land and Air Protection, City of Nanaimo and the Nanaimo Field Naturalists was developed assigning specific roles and responsibilities. The City's Department of Parks, Recreation Culture has taken on the responsibility for the development and maintenance of public facilities such as trails, benches, viewing platforms, garbage and signage at an average cost of \$3,000-\$5,000 per year.

The Buttertubs Marsh Conservation Area is a wildlife area first and foremost; and using this environmentally sensitive ecosystem for nature interpretation and recreational use has been a key management concern.

Commissioner Holdom expressed concern about jurisdictional issues related to the sign with the City logo that was posted at Buttertubs Marsh. Mr. Harding confirmed that an informational sign with his telephone number was posted as a public service because the other members of the co-management group are difficult to contact.

The Commission asked if they have any method of influencing the Buttertubs Co-Management Committee. Mr. Hickey responded that the Commission could forward a recommendation to the Buttertubs Co-management Committee if they wish.

Commissioner McNabb, Chair, noted that because we do not own the land, the City Solicitor has advised that the City has no authority on this land and cannot enforce the Dogs on Leash Bylaw on that property.

3. (4) **Busker's Bylaw Review Update** – Mr. B. Meunier, Manager of Recreation Services, provided a verbal update on proposed revisions to the Busker's Bylaw that will be forwarded to Council at their 2003-MAR-10 meeting. The changes include specific rules about amplification of music and the length of performances.

Commissioner Tyndall asked if buskers have to audition. Commissioner Tang responded that historically local buskers have not been required to audition, but it is hoped that may change in the future.

3. (5) **Parks Manager's Report.** Mr. M. Patton, Manager of Parks Maintenance and Construction, advised that he has accepted an early retirement package effective March 31 and thanked Commission for their support over the past 23 years.

3. (6) **Recreation Manager's Report.** Mr. Brent Meunier, Manager of Recreation, advised that the Spring/Summer leisure guide will be distributed commencing 2003-MAR-08.

Commissioner Baltzer inquired about the Teen Dance operated by Aaron Slingsby. Mr. Meunier, advised that Mr. Slingsby's security was weak and that the RCMP were in attendance most of the evening and dealt with several alcohol related concerns.

3. (7) **Parks Planning and Development Manager's Report.** Mr. Richard Harding, Manager, Parks Planning and Development, reviewed his report.

**Motion 2003-021**

Moved by Commissioner Tyndall, seconded by Commissioner Johnstone, that the Director's reports be received.

**Carried.**

**COMMITTEE/COMMISSION REPRESENTATIVE REPORTS:**

4. (1) **Port Theatre** – Commissioner Whiteaker reviewed monthly activity reports for November to January noting that the Board is working on a Risk Management Policy.

**Motion 2003-022**

Moved by Commissioner Whiteaker, seconded by Commissioner Lance, that the Port Theatre report be received.

**Carried.**

**ITEMS OF GENERAL INFORMATION:**

- 5. (1) Copy of correspondence to Bob Kuhn, from Carmella Luvisotto, Band Teacher, Wellington Secondary School, expressing appreciation for allowing the Wellington Secondary School Jazz Combo to entertain at the Commission Social.
- 5. (2) Copy of Minutes from the Board Meeting of the Bowen Park Seniors held 2003-JAN-07, including their Goals and Objectives for 2003.
- 5. (3) Copy of Minutes from the Board Meeting of the Bowen Park Seniors held 2003-FEB-04.
- 5. (4) Copy of correspondence to Mr. Bill France, Arenas Supervisor, from Mr. Bill Bestwick, General Manager/Head Coach, Nanaimo Clippers, encouraging the City to raise the height of the tempered glass in the Frank Crane Arena.
- 5. (5) Copy of correspondence to Mr. Bill Bestwick, General Manager/Head Coach, Nanaimo Clippers, from Bill France, Arenas Supervisor responding to his request to raise the height of the tempered glass in the Frank Crane Arena.
- 5. (6) Copy of correspondence to Mayor Korpan, from the Nanaimo Skating Club, Ms. Gail Colk, Secretary, P.O. Box 45, Station A, Nanaimo BC V9R 5K4 expressing various concerns and complaints regarding their use of the Department arena facilities.
- 5. (7) Copy of correspondence to Ms. Gail Colk, Secretary, Nanaimo Skating Club from Mr. Tom Hickey, Director and Mr. Brent Meunier, Manager of Recreation Services, responding to concerns on behalf of the Mayor.

Mr. Hickey noted that the Nanaimo Clippers indicated that they are not willing to cost-share for higher glass and that staff are investigating a combination of netting and higher glass.

**Motion 2003-023**

Moved by Commissioner Tyndall, seconded by Commissioner Lance, that the Items of General Information be received.

**Carried.**

**BUSINESS ARISING FROM DELEGATIONS:**

- (1) Nanaimo Boys & Girls Club - \$10,000 for Phase II improvements to John Weeks Park.

**Motion 2003-024**

Moved by Commissioner Tyndall, seconded by Commissioner Johnstone, that the Nanaimo Boys & Girls Club be allocated \$10,000 from VIP funding for improvements to John Weeks Parks.

**Carried.**

- (2) Camcrest VIP Committee.

**Motion 2003-025**

Moved by Commissioner Lance, seconded by Commissioner Young, that the Camcrest VIP Committee be allocated \$15,000 from VIP funding for Phase 1 improvements to Camcrest Park.

**Carried.**

- (3) Harry Wipper Washroom.

**Motion 2003-026**

Moved by Commissioner Lance, seconded by Commissioner Rispin, that staff proceed with the design and construction of a washroom building at Harry Wipper Park on City property nearby Lot 8 and Lot 9 of Plan 17543.

**Carried.**

**UNFINISHED BUSINESS:**

**Motion 2003-027**

Moved by Commissioner Tyndall, seconded by Commissioner Johnstone, Unfinished Business Item #1 – Harry Wipper Washroom Location, be removed.

**Carried.**

**CURRENT UNFINISHED BUSINESS:**

- (1) Naming of the Northfield rest area – referred to the Parks Committee.

**ANY OTHER COMPETENT BUSINESS:**

British Columbia Recreation and Parks Association 2003 Symposium, May 01 to 03, Vancouver BC - Commissioner Whiteaker suggested that the Commission budget should be increased to enable the majority of Commission to attend. Commissioners Lance, Tyndall, Johnstone, Tang, Holdom and Whiteaker wish to attend the Symposium. Chair McNabb indicated that he and the Director would meet to determine attendance at the Symposium.

Mr. Hickey advised that the BC Summer Games Legacy Committee has requested a meeting with Commission on Wednesday, 2003-APR-09 to review their recommendations for legacy funding. Commission requested a 5:00 p.m. start.

Commissioner Tyndall noted that the Commissioner's Workshop at Lake Cowichan on Saturday, 2003-FEB-22 was very good and handout material will be circulated.

**MEDIA QUESTION PERIOD.** Nil.

**PUBLIC QUESTION PERIOD.** Nil.



**NEXT MEETING DATES:**

Cultural Committee

Wednesday, 2003-MAR-05; 5:00 p.m.

Parks Committee

Thursday, 2003-MAR-13; 5:00 p.m.

**COMMISSION**

**Wednesday, 2003-MAR-26; 7:30 p.m.**

**COMMISSION & BC Summer Games  
Legacy Committee**

**Wednesday, 2003-APR-09; 5:00 p.m.**

**Motion 2003-028**

Moved by Commissioner Holdom, seconded by Commissioner Lance, that the meeting be adjourned.

**Carried.**

**ADJOURNED:** 8:55 p.m.