

AGENDA FOR THE 2004-NOV-15 MEETING  
OF THE ECONOMIC DEVELOPMENT STANDING COMMITTEE,  
TO BE HELD IN THE BOARD ROOM, CITY HALL, IMMEDIATELY FOLLOWING THE  
PRE-COUNCIL MEETING

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1. ADOPTION OF MINUTES:

Minutes of the 2004-OCT-18 Meeting of the Economic Development Standing Committee held in the Board Room, City Hall at 10:06 a.m.

2. INTRODUCTION OF LATE ITEMS:

3. RECEIVING OF DELEGATIONS: *(green)* (10 MINUTES)

4. REPORTS OF ADVISORY BODIES: *(tan)*

5. CITY MANAGER'S REPORT: *(blue)*

As attached.

6. INFORMATION ONLY ITEMS: *(white)*

7. CORRESPONDENCE: *(pink)*

8. NOTICE OF MOTION:

9. CONSIDERATION OF LATE ITEMS / OTHER BUSINESS:

10. QUESTION PERIOD: *(Agenda Items Only)*

11. ADJOURNMENT:

## ECONOMIC DEVELOPMENT STANDING COMMITTEE

2004 NOV 15

TO: The Members of the Committee

(5) **CITY MANAGER'S REPORT:**

**DEVELOPMENT SERVICES:**

**COMMUNITY PLANNING:**

**Approval of Expenditure of DNP Capital Funds for Downtown Street Tree Program**

The Downtown Nanaimo Partnership (DNP) has a five-year capital plan in place that was previously reviewed by Council. Although the plan sets out a number of projects and their budgets, Council's approval is required for any expenditure in excess of \$5,000.

The DNP Capital Budget identifies a Street Tree Program having an expenditure of \$5,000. in 2003 for trees on Milton St. and \$5,000. in 2004 for trees on Albert St. These funds are to be used to enhance the infrastructure project in the Old City Quarter through the provision of street trees.

The engineering and construction phases of the projects on Milton and Albert Streets are nearing completion and it is now appropriate to initiate the street tree element of the projects.

The Downtown Nanaimo Partnership has been successful in attracting matching funding from BC Hydro. BC Hydro will be contributing a total of \$10,000. to match the \$10,000. coming from the DNP Capital funds (total project cost is \$20,000.).


At its regular meeting held 2004-Nov-02, the Downtown Nanaimo Partnership passed the following motion:

"To recommend that City Council approve the expenditure of \$10,000. from the 2003 and 2004 DNP Capital Budget for street trees on Milton and Albert Streets (these funds are to be matched by a \$10,000. contribution from BC Hydro)."

The landscaping of Milton and Albert Streets with the street trees is seen as an essential element in the completion of the Downtown Infrastructure Project.

**Recommendation:** That the Economic Development Standing Committee recommend that Council approve the expenditure of \$10,000. from the 2003 and 2004 DNP Capital Budget for street trees to be planted on Milton and Albert Streets.

Respectfully Submitted,



G. D. Berry  
CITY MANAGER

# FOR CITY MANAGER'S REPORT

ECONOMIC DEVELOPMENT STANDING COMMITTEE  
REPORT TO: B.N. MEHAFFEY, GENERAL MANAGER, DEVELOPMENT SERVICES

FROM: A.J. TUCKER, MANAGER, COMMUNITY PLANNING

RE: APPROVAL OF EXPENDITURE OF DNP CAPITAL FUNDS FOR DOWNTOWN STREET  
TREE PROGRAM

## BACKGROUND:

The Downtown Nanaimo Partnership (DNP) has a five-year capital plan in place which was previously reviewed by Council. Although the plan sets out a number of projects and their budgets, Council's approval is required for any expenditure in excess of \$5,000.

The DNP Capital Budget identifies a Street Tree Program having an expenditure of \$5,000 in 2003 for trees on Milton St. and \$5,000 in 2004 for trees on Albert St. These monies are to enhance the infrastructure project in the Old City Quarter through the provision of street trees.

The engineering and construction phases of the projects on Milton and Albert Streets are nearing completion and it is now appropriate to initiate the street tree element of the projects.

## DISCUSSION:

The Downtown Nanaimo Partnership has been successful in attracting matching funding from BC Hydro. BC Hydro will be contributing a total of \$10,000 to match the \$10,000 coming from the DNP Capital funds (total project cost is \$20,000).

At its regular meeting held 2004-Nov-02, the Downtown Nanaimo Partnership passed the following motion: "To recommend that City Council approve the expenditure of \$10,000 from the 2003 and 2004 DNP Capital Budget for street trees on Milton and Albert Streets (these funds are to be matched by a \$10,000 contribution from BC Hydro)."

The landscaping of Milton and Albert Streets with the street trees is seen as an essential element in the completion of the Downtown Infrastructure Project, and it is recommended that City Council support the recommendation of the DNP.

## RECOMMENDATION:

That the Economic Development Standing Committee recommend that Council approve the expenditure of \$10,000 from the 2003 and 2004 DNP Capital Budget for street trees to be planted on Milton and Albert Streets.

Respectfully submitted,

  
Andrew J. Tucker, Manager  
Community Planning Division

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☐ Council  
☒ Committee *EDSC*  
☒ Open Meeting  
☐ In-Camera Meeting  
Meeting Date: *2004-NOV-15*

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