

**MINUTES OF THE SECOND REGULAR MEETING OF THE CITY OF NANAIMO
PARKS, RECREATION AND CULTURE COMMISSION, HELD IN THE
CONFERENCE ROOM OF THE BOWEN PARK COMPLEX,
ON WEDNESDAY, 2005-FEB-23, AT 7:00 P.M.**

PRESENT:

Members: Commissioner L. McNabb, Chair
Commissioner P. Field
Commissioner S. Lance
Commissioner D. Johnstone
Commissioner B. Lane
Commissioner C. Tang
Commissioner A. Young
Commissioner J. Whiteaker

Absent: Commissioner G. Baltzer
Commissioner D. Tyndall
Commissioner B. Holdom
Commissioner B. Sperling

Staff: T. Hickey
B. Meunier
R. Harding
C. Connett, Recording

ADOPTION OF MINUTES:

Motion

It was moved and seconded that the minutes of the First Regular Meeting of the Parks, Recreation and Culture Commission held 2005-JAN-26 be adopted as circulated.

Carried unanimously.

INTRODUCTION OF LATE ITEMS:

Commissioner Tang advised that she has items to bring forward under Other Competent Business.

RECEIVING OF LATE CORRESPONDENCE AGENDA:

Motion

It was moved and seconded that the Late Correspondence Agenda and the Supplemental Agenda be received.

Carried unanimously.

RECEIVING OF DELEGATIONS:

(1) **Ms. Jana Stensland, Roxanne Park VIP Group, 4831 Laguna Way, Nanaimo BC V9T 5C2**, requested a \$20,000 grant from the Volunteer In Park fund to purchase playground equipment. She advised that neighbours worked hard in November to remove invasive species such as blackberry and broom from the park. A survey was mailed out to residents in the catchment area asking for their input. The survey response indicated that residents want accessible trails, a children's playground, benches, a garden area, plantings and some natural space. The neighbourhood wants to blend play areas for younger and older children into the natural park setting by using play equipment with a woodland theme. They also want to include some bird interpretive signage and bird boxes/feeders as a final phase of park development.

The survey identified that the majority of the neighbourhood wants to create a neighbourhood entrance using a more typical park sign such as "Roxanne Park" and have the Saroya Estate subdivision sign removed.

Ms. Stensland advised that a fundraising plan is in place and they have raised \$5,515 to date. She asked Commission to support their request of \$20,000.

Motion

It was moved and seconded that the presentation from Ms. J. Stensland, Roxanne Park VIP Group, be received.

Carried unanimously.

- (2) **Ms. Laura Harrison and Ms. Sheila Orpen, Arbutus Park VIP Group, 144 Avalon Place, Nanaimo BC V9V 1G3,** requested a \$20,000 grant from the Volunteer In Park fund for playground development. She noted that this park, formerly an orchard, is 25 years old and the neighbours want a developed park area. A neighbourhood survey was undertaken and 86% of respondents supported improvements to the park including an accessible playground, multipurpose court, benches and a picnic area. The total budget is \$37,000 and to date the Committee has donated services, labour, materials and cash in the amount of \$9,390. Ms. Harrison stated that a fundraising plan is in place to raise the balance. The neighbourhood also wants the totlot sign removed and a sign "Arbutus Park" erected.

Motion

It was moved and seconded that the presentation from Ms. L. Harrison and Ms. S. Orpen, Arbutus Park VIP Group, be received.

Carried unanimously.

- (3) **Mr. Bill Lucas, Nanaimo Blues Festival Society, 282 Pine Street, Nanaimo BC V9R 2B6,** requested permission to fence off Maffeo Sutton Park Lions Pavilion and surrounding park area to allow hosting a one-day, outdoor, ticketed Blues Festival on Saturday, 2005-JUL-16 from 12 p.m. to 10 p.m. He stated that set up would take place Friday afternoon but that the paths and walkways surrounding the fenced area would not be impacted. Mr. Lucas believes this event will bring many visitors to Nanaimo and are anticipating approximately 1,500 attendees, including musicians from Vancouver Island and the Lower Mainland. He noted that the musicians expect to be paid approximately \$5,000 - \$6,000. He stated that many cities throughout Canada, and the world, allow public parks to be fenced off for an event of this nature and experience no negative impact.

The Society believes that the waterfront setting is perfect and the proximity to Downtown and the Old City Quarter make it an ideal venue for visitors, as well as residents. Mr. Lucas said that the Downtown Nanaimo Partnership support this event.

Commissioner Tang asked the price per ticket and what the length of the show would be. Mr. Lucas replied that tickets would be between \$35 - \$40 per person and would provide access to the event the entire day.

Commissioner Johnstone asked if a beer garden was planned. Mr. Lucas replied no beer garden will be provided, but there will be a vendor selling blues memorabilia inside the fenced area.

Mr. T. Hickey, Director, stated that this is a very busy park. Staff had refused Mr. Lucas' booking request because for special events exclusive use is not given so that general public access to the site is not impeded. He suggested that the event logistics and operation need to be discussed in more depth and would recommend this request be referred to the Parks Committee.

Commissioner Johnston stated that Maffeo-Sutton Park was fenced off in 1991 for a Music Festival. Mr. Hickey replied that the park was much less busy then.

Commissioner Tang confirmed that the issue is the fencing off of the park. Mr. Hickey replied that it was.

Motion

It was moved and seconded that the presentation from Mr. B. Lucas, President, Nanaimo Blues Festival Society, be received.

Carried unanimously.

Motion

It was moved and seconded that the request by Mr. Bill Lucas, Nanaimo Blues Festival Society, to fence off Maffeo-Sutton Park for a ticketed event, be referred to the Parks Committee for consideration and recommendation.

Carried.

Opposed: *Commissioner Johnstone.*

Motion

It was moved and seconded to bring forward Business Arising from Delegations.

Carried unanimously.

BUSINESS ARISING FROM DELEGATIONS:

- (1) **Ms. Jana Stensland, Roxanne Park VIP Group, 4831 Laguna Way, Nanaimo BC V9T 5C2.**

Commissioner Tang asked if there are sufficient funds in the VIP program to fund this request. Mr. R. Harding, Manager of Parks replied there is. Commissioner Tang asked what the name of the park is. Mr. Harding replied that the park has always been named Roxanne Park.

Motion

It was moved and seconded that the Commission award \$20,000 from the VIP fund to the Roxanne Park VIP Group.

Carried unanimously.

- (2) **Ms. Laura Harrison and Ms. Sheila Orpen, Arbutus Park VIP Group, 144 Avalon Place, Nanaimo BC V9V 1G3.**

Motion

It was moved and seconded that the Commission award \$20,000 from the VIP fund to the Arbutus VIP Group.

Carried unanimously.

CHAIRMAN'S REPORT:

Master Plan Report. Chair McNabb reviewed the Consultant's amendments to the Master Plan.

Commissioner Field asked if the Museum will be larger than 13,000 feet. Mr. Hickey replied it will be expanded but the area is not confirmed at this time.

Motion

It was moved and seconded that the Consultant's amendments be incorporated into the Master Plan.

Carried unanimously.

Commissioner Tang voiced her disappointment with the Master Plan regarding the lack of attention to the cultural community. She noted that Section 4.11, added by the Consultants, at least provides options should opportunities arise. Commissioner Tang said that this is a ten year plan and yet it does not recognize the developments in culture over the past years, and it makes no suggestion as to where culture is going in the future. She stated that the arts are an economic generator for the City and should, she believes, have received more consideration. She also noted that the Master Plan includes recommendations about a multiplex, but the survey contained no question about a multiplex.

Commissioner Field asked if the report would be reviewed during the ten years. Chair McNabb replied that it is open for review at any time. Mr. Hickey suggested a review does take place each year during the annual budget process.

Commissioner Lane remarked that the Master Plan is only a guide.

Commissioner Johnstone asked if a multiplex would have rooms for the arts such as rehearsal space. Mr. Hickey replied that a multiplex may have multipurpose rooms but rehearsal space in a multiplex is unlikely.

Motion

It was moved and seconded, that Council adopt the Parks, Recreation and Culture Master Plan as a guide for planning, development and service delivery over the next ten years.

Carried.

Opposed: Commissioner Tang.

CORRESPONDENCE:

1. (1) Letter from Jaspal and Jasbir Saroya, 4345 Gulfview Drive, Nanaimo BC V9T 6K4 requesting that Commission not remove or replace the subdivision sign erected at the corner of Gulfview Drive and Roxanne Drive.

Mr. R. Harding advised that staff gave approval for the subdivision sign to be placed in the park. He stated that staff were in error and contravened City policy. The subdivision is now built-out and many of the residents do not approve of the sign and want it removed.

Commissioner Johnstone asked if there would be legal repercussions if the sign were removed. Mr. Hickey replied that would need to be investigated.

Commissioner Lane asked for confirmation as to the cost of the sign. Mr. Harding replied that it would be approximately \$2,000.

Commissioner Whiteaker said that the individual was given verbal permission to put the sign on park property; therefore, perhaps it should remain and be "grandfathered", or perhaps the City should sell that portion of parkland the sign sits on to Mr. Saroya for a minimal amount of money.

Commissioner Tang asked if the Saroya's knew the sign was on parkland when they erected it. Mr. Harding replied that they did.

Mr. Hickey said that a 1988 City of Nanaimo Engineering and Public Works Policy document states that, "*Entrance way signs for subdivisions shall be constructed within private property. Such signs shall conform to all applicable City of Nanaimo bylaws including the Sign Bylaw and the Zoning Bylaw*". He further advised that for the past two years the majority of subdivision residents have been asking for the sign to be removed.

Commissioner Young asked if the sign impacts the Roxanne Park VIP project. Mr. Harding replied the sign will have minimal impact on the project plans.

Commissioner Lane noted that a City policy in place prohibits the sign to be on public land; therefore it is not appropriate for the sign to remain.

Motion

It was moved and seconded that staff be directed to seek a legal opinion regarding removal of the Saroya subdivision sign.

Carried unanimously.

REPORTS OF STANDING COMMITTEES:

2. (1) Parks Committee. No meeting held.

2. (2) Recreation Committee. Commissioner Lance reported on the meeting held 2005-FEB-09.
2.(2.1) 2005 Tournament and Festival Fund Applications. Fourteen Tournament and Festival Fund applications were received. One late submission, received 2005-FEB-03, was not reviewed because the application deadline was 2005-JAN-24.

Motion

It was moved and seconded that the Parks, Recreation and Culture Commission approve the allocation of 2005 Tournament and Festival Fund Grants as listed below:

	Requested	Recommended
Artcar Society of Canada	1,500	1,500
Atom A Spring Break Hockey Tournament	1,000	1,000
Nanaimo Ebttides Masters' Swim Club	1,500	1,500
Nanaimo Gymnastics School	1,500	1,500
Lacrosse (Bantam) Tournament	1,500	1,500
Nanaimo Mixed Orthodox Fastball	1,500	1,500
Nanaimo Motocross	1,500	1,500
Nanaimo Pumpkin Festival	1,500	1,500
Runners of Compassion	1,500	1,500
Senior Men's Fastball (Junior "B") Men	1,000	1,000
Senior Men's Fastball (Senior "B") Men	1,500	1,500
Skating Club	1,000	1,000
Vancouver Island Exhibition (VLEX)	1,500	1,500
TOTAL:	\$18,000	\$18,000
Amount Available:		\$20,000
Tournament and Festival Funds Remaining:		\$ 2,000
Carried Over from 2004:		\$4,015
Total Unused Funds:		\$ 6,015

Carried unanimously.

Motion

It was moved and seconded that any unused funds from the 2005 Tournament and Festival Grant Funds be carried over for allocation to qualifying organizations in the future.

Carried unanimously.

Motion

It was moved and seconded that the Recreation Committee report be received.

Carried unanimously.

- 2. (3) Cultural Committee.** Commissioner Field reported on the meeting held 2005-FEB-02.
2. (3.1) Art In Public Places – Miner's Memorial Project. The Miner's Memorial project will be postponed until completion of the Harbourfront Plaza Public Art project.

Motion

It was moved and seconded that the selection panel for the Miner's Memorial Project be tabled and that some of the members be utilized as the selection panel for the Harbourfront Plaza Public Art Project, adding members from the Downtown Nanaimo Partnership and eliminating members from the Heritage Commission.

Defeated unanimously.

2. (3.2) 2005 Arts and Cultural Event Fund Grants. Fourteen Arts and Cultural Event Fund Grant applications were received and reviewed. Commissioner Field noted that the Francophone Association was denied funding because they received a Cultural Fund Grant.

Motion

It was moved and seconded that the Parks, Recreation and Culture Commission approve the 2005 Arts and Cultural Event Fund Grants as listed below:

	2004 Approved	2005 Requested	Recommended
Adventure Games	Funds not used		
Arts Council – "Applause"	1,100		
Arts Council – Short Film Fest		2,000	800
Art Gallery – Arts Fest 2005	3600	5,000	2,800
Ballroom Dance Island Fantasy Ball		2,500	900
Beat of the Street	Funds not used		
Bloomin' Art 2005		1,250	450
Blues Festival		5,000	1,350
Canada Day		2,000	1,500
Children's Festival	3,200	5,000	2,200
Crimson Coast Dance Festival	2,000	10,000	2,000
Francophone Maple Sugar Festival	2,500	6,000	0
Harbour City Jazz	600		
Island Showcase		1,500	900
Kirkwood Productions	900		
Malaspina Choir	1,000		
Metis Assoc. Arts & Crafts Market		4,000	700
Snuneymuxw First Nation	750		
Talent Group – Talent Nanaimo 2005		1,500	0
Theatre BC Mainstage		6,000	3,600
V.I. Symphony in the Harbour	8,000	8,500	6,800
Total Recommended:			\$ 24,000
Total Funds Available for 2005:			\$ 24,000

Carried unanimously.

Motion

It was moved and seconded that the Cultural Committee report be adopted.

Carried unanimously.

- 2. (4) Athletic Commission.** No meeting held.

DIRECTOR'S REPORT:

3. (1) **Marketing and Promotion Staff Presentation.** Ms. Elizabeth Williams, Recreation Programmer, spoke to the Parks, Recreation and Culture Department's new internet registration program, I Reg. This program allows clients to inquire about programs, register, withdraw and transfer from programs, all from the comfort of their own homes. This has been a two year planning process with live implementation on 2005-MAR-05. To use this program clients need a customer number, a pin number and a valid visa/mastercard. 8,000 families who registered in 2004 received a letter providing information on how to use this service. Ms. Williams added that the implementation of this project brings the Parks, Recreation and Culture Department to the leading edge of e-business for the City.

Motion

It was moved and seconded that the Marketing and Promotion presentation be received.

Carried unanimously.

3. (2) **Invasive Species Staff Presentation.** Mr. Richard White, Superintendent of Parks and Horticulture, introduced Ms. Gail Pasaluko, Parks Maintenance worker. He advised that an HRDC grant was received for the removal of invasive plant species from City parks and that Ms. Pasaluko supervised the five member team during the three month project. The team removed a total of 60,833 square metres (14 tonnes) of invasive species such as English Ivy, Daphne, Broom and Blackberry from Jack Point, Bowen Park, Planta Park, Pipers Lagoon, Neck Point Park and Colliery Dam; and removed English Ivy from 1,656 trees.

Motion

It was moved and seconded that the Invasive Species presentation be received.

Carried unanimously.

3. (3) **Sunrise/Sunset Ceremony Flag Pole at Maffeo-Sutton Park.** Mr. R. Harding, Manager of Parks, advised that staff have identified a suitable location at the north-east corner of Maffeo Sutton Park for the introduction of a ceremonial flagpole. The location is visible from land and water and is oriented to both sunrises and sunsets. The corner is presently underutilized by pedestrians and park users.

Motion

It was moved and seconded that staff be directed to install a flagpole at the north-east corner of Maffeo Sutton Park at a cost of approximately \$2,500.

Carried unanimously.

3. (4) **Community Paddling/Auxiliary Coast Guard Dock at Brechin Boat Ramp.** Mr. T. Hickey, Director, advised that waterlot lease meetings are progressing with the Port Authority. He advised that the project will consist of an 80' walkway to the ramp, an 80' long by 8' wide aluminium ramp, an 80' x 24' low profile dock constructed of wood with styrofoam floatation, a 45' x 34' boathouse with steel roof and wood frame construction designed to hold two boats and pilings. The projected costs are estimated to be \$281,000.

To obtain Commission's approval in principle, a detailed project plan needs to be developed. The paddling community and the Auxiliary Coast Guard have been working with City staff to prepare a project plan. The project plan will include an estimated project budget including all funding sources and the financial assistance that is being requested from the City, an estimated operating budget and how the project will be operated and/or maintained, a detailed fundraising plan and an estimated project timeline.

When support is given for the project, the partner organizations will initiate a fundraising campaign and the engineered design can be completed. Currently, the Auxiliary Coast Guard has about \$100,000 for this project and the paddling organizations have funding sources as well.

Staff believe that the development of a community paddling / auxiliary Coast Guard dock at the Brechin Boat Ramp is feasible and fits well with the recommendations of the Parks, Recreation and Culture Master Plan regarding a Nanaimo Paddling Centre.

Motion

It was moved and seconded that the Community Paddling/Auxiliary Coast Guard Dock at Brechin Boat Ramp Report be received.

Carried unanimously.

3. (5) **Linley Valley (Cottle Lake) Park Planning Status Report.** Mr. R. Harding, Manager of Parks, advised that the preparation of a comprehensive plan for Linley Valley (Cottle Lake) Park began last Spring. A significant amount of mapping, site inventory and analysis, and stakeholder interviews were completed for planning purposes. The plan should be prepared by this summer and a draft plan presented to the Commission in the Fall of 2005.

Motion

It was moved and seconded that the Linley Valley (Cottle Lake) Park Planning Status Report be received.

Carried unanimously.

3. (6) **Kin Pool Co-Management Agreement.** Mr. B. Meunier, Manager of Recreation and Culture, advised that the current three year agreement ends 2005-APR-30. During the past three years the agreement has been very successful and resulted in the Kinsmen Outdoor Pool remaining open to the residents of our community, as well as the White Rapids Swim Club and their membership. Representatives from the City and the Swim Club have worked jointly over the past four months to review the existing agreement and to prepare a new agreement for the Commission's consideration.

The principle changes of the new agreement include:

- An expansion to a five-year term for the agreement from 2005-MAY-01 to 2010-APR-30.
- The Swim Club has assumed responsibility to pay for repairs or replacement costs up to \$3,000. Previously, they were responsible for costs of repairs up to \$1,000.
- In the new agreement they will pay the non-profit advertising rate similar to other community organizations. Previously, the Swim Club was provided with a half-page of free advertising in the Leisure Guide.
- The Club will be paid a contract fee of \$20,500 in 2005 to help offset expenses associated with the annual operation and management of the facility. Previously, they were paid \$19,400 with a 2% inflationary increase scheduled each successive year.

Additional features of the new agreement include:

- Public access will continue to be available through public programs, school programs and community rentals, including a minimum of ten hours of public swim programs each week, for a minimum of eight weeks between June 20 and August 20.
- The City will continue to be responsible for start-up preparations to open the pool at the beginning of May each year. The Swim Club will operate and manage the program during the summer. The City will handle shutdown procedures in September after the closure of the pool.

- Either party may terminate the agreement by giving six months written notice. The City retains the right to terminate the agreement immediately should unbudgeted repairs or replacement required be expected to exceed \$10,000 for the season.
- The White Rapids Swim Club will carry a \$5,000,000 liability insurance policy naming the City as an additional insured party.

Motion

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that City Council approve a five-year agreement authorizing the Nanaimo White Rapids Swim Club to co-manage the Kin Pool Operation from 2005-MAY-01 to 2010-APR-30.

Carried unanimously.

3. (7) **Synthetic Sport Field Rental Fees and Booking Policy.** Mr. T. Hickey, Director, advised that sport fields are presently separated into one of three classifications and rental fees are established based on these classifications. There are also several booking policy agreements with user groups and service clubs in exchange for contributions to field development.

The synthetic turf field at Beban Park is planned to be open in November 2005. This will require establishing a booking policy with Nanaimo and District Youth Soccer Association who has partnered with the City on this project, as well as developing a new 'synthetic turf' field classification and rental rates. A survey of lower mainland municipalities reflects that fees for synthetic turf fields tend to be higher than that for grass fields. Rental fees for youth groups range from no fee to \$49 per hour with the median being \$19.77. The fee range for adults is \$16 to \$57 per hour with the median being \$29.55.

Motion

It was moved and seconded:

1. That the Parks, Recreation and Culture Commission establish a new 'Synthetic Turf' field classification in the Parks, Recreation and Culture Fees and Rental Policy, and that rental fees for this field classification be:

Youth Game/Practice	\$ 2.35 per hour
Youth Tournament	\$ 18.00 per day
Adult Game/Practice	\$ 18.00 per hour
Adult Tournament	\$114.00 per day
2. That the Nanaimo and District Youth Soccer Association be given priority booking access to the Beban Grandview Bowl synthetic turf field for youth soccer programs.

Carried unanimously.

3. (8) **Manager of Parks Monthly Report.**

3. (9) **Manager of Recreation and Culture Services Monthly Report.**

3. (10) **Bike Rack Design Competition.** Mr. R Harding, Manger of Parks, advised that a study had been undertaken in 1999 which identified that there were only a very few public areas available for the installation of bike racks. The majority of sites were on private property. Although a design competition sounds appealing, in reality there are very few public spaces where they can be installed; and if they are not built to a high quality and a functional design acceptable to the cycling community, they will not be used.

Motion

It was moved and seconded that the City not pursue the annual bike rack competition.

Carried unanimously.

3. (11) **Third Street Field Development Update.** Mr. R. Harding, Manager of Parks, advised that Mr. David Reid from Lanarc Consultants, reviewed the Third Street sport field design and has made some good suggestions that will make the site work better. The main recommendation is changing the parking lot to a more linear design and moving the location of the smaller Phase II baseball field. By proceeding with this design change, traffic patterns will flow much better on site, more trees can be preserved and a better buffer from Third Street traffic and ball playing will be achieved. Staff believes this is a very positive change and the Nanaimo Minor Baseball Association also supports the change in design. This reallocation of space does not change the tender and fits with the amended land use plan.

Motion

It was moved and seconded that the report be received.

Carried unanimously.

3. (12) **Harbourfront Walkway/Cape Development – Art in Public Places.** Mr. T. Hickey, Director, advised that the City of Nanaimo has negotiated a \$100,000 community contribution from Cape Development in relation to the construction of their condominium project on Front Street. The community contribution will be used for an Art in Public Places project along the Nanaimo Port Authority's section of the Harbourfront Walkway fronting Cape Development's condominium project.

Motion

It was moved and seconded that the Cultural Committee initiate an Art in Public Places commissioning process for a project on the Harbourfront Walkway funded through a community contribution by Cape Developments.

Carried unanimously.

Motion

It was moved and seconded that the Selection Panel includes a representative from the Nanaimo Port Authority and Cape Developments.

Carried unanimously.

Motion

It was moved and seconded that the Parks, Recreation and Culture Commission forward their recommendation to the City/Port Authority Liaison Committee.

Carried unanimously.

3. (13) **Maffeo-Sutton Washroom Mural Repainting.** Mr. T. Hickey, Director, advised that the washroom needs to be repainted before spring and rather than just touch it up, it is being suggested that staff work with the Cultural Committee to select a new format.

Motion

It was moved and seconded that the Cultural Committee work with staff to commission the repainting of the washroom building in either a landscape, waterscape or heritage theme.

Carried unanimously.

Motion

It was moved and seconded that the Parks, Recreation and Culture Commission direct staff to initiate the project based on Selection Panel recommendation.

Carried unanimously.

Motion

It was moved and seconded that the Director's report be received.

Carried unanimously.

COMMITTEE/COMMISSION REPRESENTATIVE REPORTS:

4. (1) **Port Theatre** – monthly activity report reviewed.

Motion

It was moved and seconded that the Port Theatre report be received.

Carried unanimously.

4. (2) **BC Disability Games Committee** – January and February monthly reports were reviewed.

Motion

It was moved and seconded that the BC Disability Games Committee report be received.

Carried unanimously.

ITEMS OF GENERAL INFORMATION:

5. (1) Copy of correspondence from Ms. L. Morrison, National Program Manager, Cultural Capitals of Canada, advising that the 2005 Cultural Capitals of Canada are: The Algonguins of Pikwakanagan, Ontario, Annapolis Royal, Nova Scotia, and Saint-Jean-Port-Joli, Quebec, in the under 50,000 population category; Victoria, British Columbia, in the 50,000 – 125,000 population category; Toronto, Ontario, in the over 125,000 population category.
5. (2) Copy of correspondence to Parks Yard crew, from Denise Wood, Manager, Nanaimo Curling Club, expressing appreciation for snow clearing.
5. (3) Copy of correspondence to Colinwood Park residents inviting them to attend a VIP meeting 2005-MAR-05, 9:00 a.m. at the park site (5384 Colinwood Drive).
5. (4) Letter to Pope & Talbot Ltd., from Chair McNabb, Parks, Recreation and Culture Commission expressing appreciation for the donation of \$2,500 towards the development of the Third Street field project.
5. (5) Letter to Gyro Club of Nanaimo, from Chair McNabb, Parks, Recreation and Culture Commission expressing appreciation for the donation of \$5,000 towards the development of the synthetic turf field at Grandview Bowl.
5. (6) Invitation to Commission members, from the Vancouver Island Symphony "Face the Music" Committee to purchase tickets to attend their roast and toast of Larry McNabb.

Motion

It was moved and seconded that the Items of General Information be received.

Carried unanimously.

ANY OTHER COMPETENT BUSINESS:

Commissioner Field put forward the following Notice of Motion to be considered at the 2005-APR-27 meeting of Commission:

That the Parks, Recreation and Culture Commission initiate the development of action plans to support "The City of Nanaimo's Cultural Policy Statement" and "The Community Vision for Nanaimo's Cultural Development".

Commissioner Tang advised that the Downtown Nanaimo Partnership (DNP) Arts, Culture and Entertainment Committee's top four priorities are:

1. Live site downtown and be included in discussions that are taking place and that Team Nanaimo be involved as well;
2. Pursue the Caprice Theatre as a Performing Arts Centre;
3. Public Art Plan for downtown;
4. Nanaimo Blues Festival Event to be developed and pursued.

Commissioner Tang noted that Victoria won the 2005 Cultural Capitals of Canada designation and asked if there had been any follow up to enquire why Nanaimo had not been successful. She asked if the City was planning to bid on the 2006 grant.

Commissioner Lance expressed appreciation to the Committee who prepared the outstanding 2005 Cultural Capitals of Canada application.

Motion

It was moved and seconded the question of whether the City should apply for a 2006 Cultural Capitals of Canada Grant be referred to the Cultural Committee for consideration and recommendation.

Carried unanimously.

UNFINISHED BUSINESS:

Motion

It was moved and seconded that Item #1 – Proposal for Annual Bike Rack Competition, Item #2 – Creation of a Miner's Memorial Public Art Project and Item #4 – Sunrise/Sunset Ceremony Flag Pole at Maffeo-Sutton Park, be removed from Unfinished Business.

Carried unanimously.

CURRENT UNFINISHED BUSINESS:

- (1) Community Paddling/Auxiliary Coast Guard dock at the Brechin Boat Ramp – referred to staff to work with groups to develop plans and feasibility.
- (2) Memorial Bench Program – staff report (Mar).
- (3) Nanaimo Blues Festival Society request to fence off Maffeo-Sutton Park – referred to Parks Committee (Mar).
- (4) Saroya Subdivision Sign Removal – staff to seek legal opinion (Mar).
- (5) Harbourfront Walkway/Cape Development–Art in Public Places – referred to Cultural Committee (Mar).
- (6) 2006 Cultural Capitals of Canada application – referred to Cultural Committee (Mar).
- (7) Notice of Motion (Commissioner Field) – to be considered at the 2005-APR-27 meeting.

MEDIA QUESTION PERIOD. Nil.

PUBLIC QUESTION PERIOD. Nil.

NEXT MEETING DATES:

Cultural Committee	Wednesday, 2005-MAR-02, 4:15 p.m.
Recreation Committee (<i>if required</i>)	Wednesday, 2005-MAR-09, 4:45 p.m.
Parks Committee	Tuesday, 2005-MAR-08, 5:00 p.m.

COMMISSION

Wednesday, 2005-MAR-23; 7:00 p.m.

Motion

It was moved and seconded that the meeting be adjourned.

Carried unanimously.

ADJOURNED: 8:45 p.m.