

**MINUTES OF THE SIXTH REGULAR MEETING OF THE CITY OF NANAIMO  
PARKS, RECREATION AND CULTURE COMMISSION, HELD IN THE  
CONFERENCE ROOM OF THE BOWEN PARK COMPLEX,  
ON WEDNESDAY, 2006-JUL-26, AT 7:00 P.M.**

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**PRESENT:**

**Members:** Commissioner L. McNabb, Chair  
Commissioner J. Cameron  
Commissioner L. Sherry  
Commissioner P. Field  
Commissioner L. Fraser  
Commissioner D. Johnstone  
Commissioner S. Lance  
Commissioner K. Light  
Commissioner J. Burnett  
Commissioner B. Sperling

**Absent:** Commissioner B. Dempsey  
Commissioner E. Hamilton

**Staff:** T. Hickey  
B. Meunier  
R. Harding  
C. Connett, Recording

**ADOPTION OF MINUTES:**

**Motion**

It was moved and seconded that the minutes of the Fifth Regular Meeting of the Parks, Recreation and Culture Commission held 2006-JUN-28 be adopted as circulated.

**Carried unanimously.**

**INTRODUCTION OF LATE ITEMS:** Nil.

**RECEIVING OF LATE CORRESPONDENCE AGENDA:**

**Motion**

It was moved and seconded that the Late Correspondence Agenda be received.

**Carried unanimously.**

**RECEIVING OF DELEGATIONS:**

(1) **Mr. Darren Angell, Nanaimo District Lacrosse Association (NDLA), Box 377, Nanaimo BC V9R 5L3,** spoke to their request for upgrades to the outdoor lacrosse box facilities in Nanaimo. He noted that NDLA enrolls over 450 youth in box lacrosse annually. In the past few years, NDLA has grown from 12 teams to as many as 26 teams. Field lacrosse is also a growing sport in Nanaimo and there are scholarships available from universities in Eastern Canada and the USA.

Mr. Angell stated that the existing lacrosse boxes are over 30 years old and are in need of repair. Many practices, and up to 60 games per season, are held in the outdoor boxes and better facilities are needed to support the growth of this sport.

The Nanaimo District Lacrosse Association requests that:

1. If the City refurbishes the Departure Bay Lacrosse box that players benches, a clock and penalty boxes be added. If the City plans on demolishing it, that a standard size outside box be built to replace it at the Nanaimo Ice Centre.

2. At the Harewood Lacrosse Box additional bleachers and an extra locked storage space for nets and equipment be installed.
3. At the Lion's Lacrosse Box (adjacent to the Curling Club) a major repair be undertaken including resurfacing with asphalt, drainage, application of a painted surface with play lines, replacement of the boards, reconditioning of players and penalty boxes, clock and 2 new sets of bleachers. Also, that a roof be built over the Lion's Box providing this is not too cost prohibitive. That NDLA be included in discussions regarding the multi-purpose facility to be built at Beban Park. If this facility is built within 2 years and includes lacrosse facilities it would greatly help NDLA to accommodate all youth who wish to play this sport.

About 320 players are evaluated during the pre-season tryouts and they are often cancelled because of weather. An alternate solution would be to have at least one ice surface removed by March to enable dry floor use for evaluations before the start of the box lacrosse season in April.

Commissioner Lance asked if NDLA will be presenting designs and fundraising plans. Mr. Angell advised that NDLA will be applying a surcharge to their registration this year to assist in funding the requested improvements. They are also willing to canvass sponsor support and apply for provincial gaming monies when plans have been confirmed.

Mr. Angell advised that if the Departure Bay Lacrosse Box is not going to be improved, then that funding could perhaps be put towards improvements at the Lion's Lacrosse Box. If the Departure Bay Lacrosse Box is being improved for neighbourhood use, then NDLA would like to see it larger with better boards; but, the Lion's Lacrosse Box is NDLA's first priority.

### **Motion**

It was moved and seconded that the presentation from Mr. D. Angell, Nanaimo Minor Lacrosse Association, be received.

**Carried unanimously.**

- (2) **Mr. Jamie Bridge, Past President, Nanaimo Lawn Bowling Club, Box 1104, Station A, Nanaimo V9R 6E7,** advised that the Nanaimo Lawn Bowling Club has been part of the Nanaimo sports community for 83 years. He noted that the Club has enjoyed partnering with the City in both promoting their sport, and improving their facility, for members and the community. Mr. Bridge advised that the Club has 140 members, is open to the public, and over 400 school students participate annually. He stated that the Club's most recent donation was \$30,000 towards the expansion of the Clubhouse.

Mr. Bridge advised that the wooden backboards that surround the green are starting to fail. The Club is seeking the City's support of an \$18,000 grant from the Volunteer In Park Program. These funds will be used to replace the current boards and install a shallow concrete retaining wall system around the green. The total anticipated cost of the project is \$20,639.80. The City's contribution will be used to purchase building supplies, pay for equipment rentals and part of the concrete contractor's fees. The Club will supply the labour required to complete the project.

Mr. Bridge stated that they would like to initiate the project the last week of September to allow the project to be completed for the 2007 bowling season and hosting of the BC Senior Games.

**Motion**

It was moved and seconded that the presentation from Mr. J. Bridge, Past President, Nanaimo Lawn Bowling Club, be received.

**Carried unanimously.**

**Motion**

It was moved and seconded that Business Arising from Delegations be brought forward for discussion.

**Carried unanimously.**

**BUSINESS ARISING FROM DELEGATIONS:**

- (1) **Mr. Darren Angell, Nanaimo Minor Lacrosse Association (NDLA), Box 377, Nanaimo BC V9R 5L3.**

**Motion**

It was moved and seconded that the Parks, Recreation and Culture Commission direct staff to prepare a report assessing the facility needs of the Nanaimo District Lacrosse Association and make recommendations for improvements to the outdoor lacrosse boxes.

**Carried unanimously.**

Commissioner Cameron asked when the staff report could be expected. Mr. T. Hickey replied at the October meeting.

- (2) **Mr. Jamie Bridge, Nanaimo Lawn Bowling Club, Box 1104, Station A, Nanaimo V9R 6E7.**

Commissioner Johnstone asked if this request meets the criteria for VIP funding. Mr. Harding replied that it does and there is funding available.

**Motion**

It was moved and seconded that the Parks, Recreation and Culture Commission allocate \$18,000 from the VIP fund to the Nanaimo Lawn Bowling Club for repairs to the bowling green.

**Carried.**

*Opposed: Commissioner Light.*

**CHAIRMAN'S REPORT:**

Chair McNabb advised that Mrs. Dawn Burnett has been appointed as the Electoral Area A representative and will attend the September Commission meeting.

**CORRESPONDENCE:** Nil.

**REPORTS OF STANDING COMMITTEES:**

2. (1) **Parks Committee.** Commissioner Field reported on the meeting held 2006-JUL-13.  
2.(1.1) **Nanaimo Christian School proposed sport field at Holland Park.** A plan to seek public input has been developed and a staff report will be provided at the September Parks Committee meeting.  
2.(1.2) **Loudon Park and Trail Improvement Process Update.** Commissioner Field advised that approximately 150 people attended the open house on 2006-JUL-06 and 50 surveys have been received to date. Staff have met with stakeholders and user groups, and will develop design and management options for presentation to the Parks Committee in September.

- 2.(1.3) Concession Licences at Maffeo Sutton Park. Commissioner Field advised that Victorian Ice Cream was awarded a vendors licence for the remainder of 2006 at Maffeo Sutton Park.

**Motion**

It was moved and seconded that the Parks Committee report be received.

**Carried unanimously.**

2. (2) **Recreation Committee.** Commissioner Lance reported on the meeting held 2006-JUL-12.

- 2.(2.1) Review of the Revised Draft of the 2007 Tournament and Festival Fund Guidelines and Application for Funding.

**Motion**

It was moved and seconded that the Parks, Recreation and Culture Commission approve the revised Tournament and Festival Grant application and guidelines and that a statement of purpose be included in the application.

**Carried unanimously.**

- 2.(2.2) Nanaimo White Rapids Swim Club Tournament and Festival Fund Grant Application.

**Motion**

It was moved and seconded that the Parks, Recreation and Culture Commission approve that the Nanaimo White Rapids Swim Club be allocated \$1,500 from the Tournament and Festival Fund.

**Carried unanimously.**

- 2.(2.3) BC Summer Swim Association, Vancouver Island Region, Tournament and Festival Fund Grant Application.

**Motion**

It was moved and seconded that the Parks, Recreation and Culture Commission approve that the BC Summer Swim Association, Vancouver Island Region be allocated \$1,500 from the Tournament and Festival Fund.

**Carried unanimously.**

**Motion**

It was moved and seconded that the Recreation Committee report be received.

**Carried unanimously.**

2. (3) **Cultural Committee.** Commissioner Lance reported on the meeting held 2006-JUL-05.

- 2.(3.1) Cultural Operating and Arts and Cultural Event Fund Grant Criteria.

**Motion**

It was moved and seconded that the Commission approve the Cultural Operating Grant and the Arts and Cultural Event Fund Grant Guidelines and Applications.

**Carried unanimously.**

- 2.(3.2) Cultural Forum. The Cultural Forum is scheduled for 2006-SEP-27 from 8:30 to 4:00 p.m.

- 2.(3.3) Cultural Awards. The Cultural Awards Presentation is scheduled for 2006-OCT-26.

### **Motion**

It was moved and seconded that the Cultural Committee report be adopted.

**Carried unanimously.**

2. (4) **Athletic Commission.** No meeting held.

### **DIRECTOR'S REPORT:**

3. (1) **Active Communities Staff Presentation.** Ms. Tara Fedosoff, Recreation and Culture Programmer, advised that Nanaimo is one of 94 communities currently registered as an Active Community in BC. Each community has been asked by ActNow BC to create initiatives designed to get 20% more people physically active by the 2010 Olympic and Paralympic Games in Vancouver. Nanaimo's initiative is known as 'Recess Bins' which targets children registered in the weekly summer daycamps and in the free drop-in playground program. This impacts more than 1,000 children this summer.

Nine bins have been filled with playground game supplies such as cats cradle, jacks, double dutch ropes, long skipping ropes, bouncy rubber balls and marbles. These activities represent non-competitive games that promote basic human movement such as eye hand coordination, agility and speed; essential skills to promote healthy lifestyles. The bins have been incorporated into daily camp routine and the children are enjoying them.

Ms. Fedosoff noted that the centre page of the Fall/Winter Leisure Guide will feature the Active Communities initiative.

### **Motion**

It was moved and seconded that the Commission receive the report.

**Carried unanimously.**

3. (2) **Park Zones and Identifying Parkland.** Mr. R. Harding, Manager of Parks, advised that at the regular meeting of the Parks, Recreation and Culture Commission of 2006-FEB-22, the Commission directed staff to prepare a report for their consideration regarding the creation of a "Parks Zone" within the City of Nanaimo Zoning Bylaw; and that Staff include in the report all current lands within the City that have been identified as parkland.

The current City of Nanaimo Zoning Bylaw (Bylaw 4000) permits parks, recreation and culture use in all zones under the definition of "civic use". Based on the City solicitor's advice it is recommended that the City of Nanaimo establish park zoning. Staff will work with the Development Services Department, who maintain the Zoning Bylaw, in the drafting and implementation of park zone options.

The process for developing Park Zoning will be:

1. Staff will review Zoning Bylaws of other BC cities and develop a draft Park Zoning Bylaw for Nanaimo.
2. Present the draft Park Zoning Bylaw to Parks, Recreation and Culture Commission and Plan Nanaimo Advisory Committee.
3. Host a public open house to receive community input for Commission's consideration.

4. Parks, Recreation and Culture Commission to make a recommendation to City Council.
5. Council considers recommendation; if adopted, a Zoning Bylaw amendment is given first and second reading.
6. A public hearing is held to provide Council with additional public input.
7. Bylaw amendment is given third reading and final adoption at Council.

Commissioner Cameron wanted confirmation that park zoning will not prohibit the City from making changes to the use of various parcels of City owned land. Mr. Harding advised that Council can go through a rezoning process to change land use.

### **Motion**

It was moved and seconded that the Parks, Recreation and Culture Commission approve the development of Park Zoning within City of Nanaimo Zoning Bylaw 4000.

**Carried unanimously.**

3. (3) **Manager of Parks Monthly Report.** Mr. R. Harding, Manager of Parks, reviewed his report. He noted that an invasive species removal experimental project at Beaufort Park has included having pigs root in the park.

3. (4) **Manager of Recreation and Culture Services Monthly Report.** Mr. B. Kuhn, Acting Manager of Recreation and Culture Services, reviewed his report. He noted that Art in the Park, at McGregor Park, is being very well received.

Commissioner Cameron suggested that a 'protocol person' be on-site during Canada Day to ensure correct protocol is followed during the Parade of Flags and for the speakers.

Mr. Hickey advised that he responded to a media question today regarding lifeguarding services. He reviewed, with the media, the history of lifeguarding in the City and noted the increased risk the City assumes regarding the duty of care when the City takes this service on. It is a question of prioritizing services and their costs. He advised that preventative measures that parents and/or caregivers should take are:

1. That children be taught how to swim.
2. That parents provide supervision for children playing in and around water.
3. That people recreating in and around water respect the potential danger and act safely.

He noted that currently the City is funding beach lifeguarding at Westwood Lake. There is no funding in the 2006 budget for additional beach lifeguarding services. The Parks, Recreation and Culture Commission may consider this when discussing 2007 budget priorities.

### **Motion**

It was moved and seconded that the Director's report be received.

**Carried unanimously.**

### **COMMUNITY REPORTS:**

4. (1) **Port Theatre** – the monthly activity report was reviewed.

- 4. (2) **Grants Advisory Committee** – no report.
- 4. (3) **Plan Nanaimo Advisory Committee** – no report.
- 4. (4) **Social Planning Advisory Committee** – no meeting held.

**Motion**

It was moved and seconded that the Community reports be received.

**Carried unanimously.**

**ITEMS OF GENERAL INFORMATION:**

- 5. (1) Copy of correspondence to Mr. T Hickey, Director, Parks, Recreation and Culture, from Ms. L. Morrison, National Program Manager, Cultural Capitals of Canada, advising that the 2008 Cultural Capitals of Canada application submitted has been forwarded for review by an independent Advisory Committee.
- 5. (2) Copy of correspondence to Mr. T Hickey, Director, Parks, Recreation and Culture, from Mr. A. McGuire, President, Badminton Nanaimo, requesting use of the Oliver Road Community Centre based on current scheduling at the Quennell School gymnasium.
- 5. (3) Copy of correspondence to Mr. L. McNabb, Chair, Parks, Recreation and Culture Commission, from Lesley Currie, Administrator, Nanaimo Conservatory of Music, expressing appreciation for the Cultural Fund Grant.

**Motion**

It was moved and seconded that the Items of General Information be received.

**Carried unanimously.**

**BUSINESS ARISING FROM DELEGATIONS:**

Dealt with previously.

**UNFINISHED BUSINESS:**

**Motion**

It was moved and seconded that Item #3 – Park Zones and Identifying Parkland, and Item #4 – Review and Revise Tournament and Festival Fund Application and Guidelines, be removed from Unfinished Business.

**Carried unanimously.**

**CURRENT UNFINISHED BUSINESS:**

- (1) Community Paddling/Auxiliary Coast Guard dock at the Brechin Boat Ramp – referred to staff to work with groups to develop plans and feasibility.
- (2) Loudon Park Community Input and Improvement Plan – referred to Parks Committee and staff.
- (3) Use of Electric Bike on City Trails – staff report in the fall.
- (4) Nanaimo Christian School Request for Joint Use of Holland Road Park – referred to Parks Committee.
- (5) Nanaimo District Lacrosse Association Request to Upgrade Facilities – staff report.

**ANY OTHER COMPETENT BUSINESS:** Nil.

**MEDIA QUESTION PERIOD.** Nil.

**PUBLIC QUESTION PERIOD.** Nil.

**NEXT MEETING DATES:**

Cultural Committee	Wednesday, 2006-SEP-06, 4:15 p.m.
Recreation Committee ( <i>if required</i> )	Wednesday, 2006-SEP-13; 4:00 p.m.
Parks Committee	Thursday, 2006-SEP-14; 5:00 p.m.
<b>COMMISSION</b>	<b>Wednesday, 2006-SEP-27; 7:00 p.m.</b>

**Motion**

It was moved and seconded that the meeting be adjourned.

**Carried unanimously.**

**ADJOURNED:** 8:05 p.m.