

MINUTES OF THE REGULAR PARKS, RECREATION AND CULTURE COMMISSION MEETING  
HELD IN THE CONFERENCE ROOM, OF THE BOWEN PARK COMPLEX,  
ON WEDNESDAY, 2007-JAN-24, COMMENCING AT 7:00 P.M.

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PRESENT: Commissioner L. McNabb, Chair

Members:

Commissioner D. Burnett  
Commissioner J. Cameron  
Commissioner B. Dempsey  
Commissioner L. Fraser  
Commissioner D. Johnstone  
Commissioner S. Lance  
Commissioner L. Murray  
Commissioner A. Young

Absent:

Commissioner P. Field  
Commissioner L. Sherry  
Commissioner B. Sperling

Staff:

T. Hickey  
B. Meunier

R. Harding  
C. Connett, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Chairman's Report regarding Agenda and Minute Format; Electoral C Representative.
- (b) Fees and Rental Policy Schedule 'C' Update.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2006-NOV-22 at 7:00 p.m. in the Conference Room of the Bowen Park Complex.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Ms. Elaine Nelson, VI Raiders Marketing/Sales Director, 2005 Boxwood Road, Nanaimo, BC V9S 5X9, requesting that the Parks, Recreation and Culture Commission permit advertising at Caledonia Park.

Ms. Nelson advised that:

- the request is for year around permanent advertising on the road side of the bleachers at Caledonia Park which would generate revenues to operate the community VI Raiders Football Club which is a non-profit society.
- the cost to operate the VI Raiders Football Club is \$300,000 per year and new funding sources are needed to continue to support the team.
- this advertising program would be developed in a manner similar to the Nanaimo Clippers Jr. A. Hockey Club advertising program at Frank Crane Arena.
- the advertising would be in good taste, and a plan would be developed for approval by Commission.
- the advertising revenues, solicited by the VI Raiders, would be shared with soccer who also use Caledonia Park.
- there may be additional 4 x 6 board advertising located behind the player's benches and they would also be presented for Commission's approval.
- the VI Raiders Football Club want to 'adopt' Caledonia Park as their home field.

It was moved and seconded that the presentation be received. The motion carried unanimously.

7. CHAIRMAN'S REPORT:

- (a) Chair McNabb reported that City Council's agenda and minute format has recently been updated. The Parks, Recreation and Culture Commission will use the same formatting as City Council.
- (b) Chair McNabb advised that the Regional District of Nanaimo has appointed Mr. Allan Young as the Electoral Area C representative to the Parks, Recreation and Culture Commission.

8. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee. No meeting held.

- (b) Recreation Committee. Commissioner Lance reported on the meeting held 2006-NOV-08 regarding Tournament and Festival Fund Grants.

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the 2007 Tournament and Festival Fund Grants listed below:

		<b>2006 Approved</b>	<b>2007 Requested</b>	<b>2007 Recommended</b>
A	Agility Association of Canada (AAG)	\$ n/a	1,300	1,000
B	Atom 'A' Clippers (Nanaimo Minor Hockey Association)	n/a	1,000	950
C	Atom Friendship Tournament (Nanaimo Minor Hockey Association)	1,000	1,000	950
D	CVI Botanical Garden Society	n/a	1,500	1,050
E	Dorman Timber Softball	n/a	1,500	850
F	Lacrosse Association (Nanaimo and District)	n/a	1,500	1,000
G	Peewee Challenge (Nanaimo Minor Hockey)	n/a	1,000	950
H	Nanaimo Diamonds Synchro Club	n/a	2,500	2,000
I	Nanaimo Quilter's Guild	n/a	6,000	1,200
<b>WINTER/SPRING TOTAL:</b>		\$ 1,000	32,565	<b>9,950</b>

Budgeted Funds in 2007:	\$ 20,000
Funds carried forward from 2006:	3,500
Total Funds Available in 2007:	23,500
<b>Funds Remaining Summer / Autumn Event Applications:</b>	<b>\$ 13,050</b>

It was moved and seconded that the recommendation of the Recreation Committee be adopted. The motion carried unanimously.

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission not consider the application from the Canadian Cancer Society Relay for Life because it did not meet the Tournament and Festival Fund Grant criteria.

It was moved and seconded that the recommendation of the Recreation Committee be adopted. The motion carried unanimously.

- (c) Cultural Committee. Commissioner Lance reported on the meeting held 2006-NOV-09 regarding the Arts and Cultural Event Fund Grants.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the 2007 Arts and Cultural Event Fund Grants as listed below:

		<b>2006 Approved</b>	<b>2007 Requested</b>	<b>2007 Recommended</b>
A	Arts Council- Short Film Fest	\$ 0	2,000	2,000
B	Ballroom Dance Island Fantasy Ball	920	1,000	1,000
C	Bard to Broadway	0	11,765	0
D	Canada Day	1,500	2,000	2,000
E	Crimson Coast Dance Fest	2,360	5,000	4,000
F	Friends of Nanaimo Jazz Society	0	5,000	2,600
G	TheatreOne	1,910	4,000	3,000
H	Theatre BC Arts Fair	1,980	5,000	2,000
I	UBETCHA Promotions	0	2,000	0
J	V.I. Symphony in the Harbour	6,600	6,700	6,700
K	African Heritage Society	0	2,500	700
<b>TOTAL:</b>		<b>\$ 15,270</b>	<b>46,965</b>	<b>24,000</b>

Budgeted Funds in 2007:	<b>\$ 24,000</b>
<b>Funds Remaining:</b>	<b>\$ 0</b>

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that the Nanaimo Arts Council raise their ticket prices to \$10 for the Vancouver Island Short Film Festival.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that TheatreBC organize ArtsFair 2007 to be more entertainment based, that it be reduced to a one-day event, and that more promotion of the event be done.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission not approve the application of Bard to Broadway for an Arts and

Cultural Event Fund Grant and that a recommendation be made to Bard to Broadway that they apply to the Regional District of Nanaimo for funding.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission not recommend UBETCHA Promotions for an Arts and Cultural Events Fund Grant as it is a for-profit business who is not primarily utilizing local talent.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Commissioner Lance reported on the meeting held 2007-JAN-08 regarding the Cultural Operating Fund Grants.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the following Cultural Operating Fund Grants:

		<b>2006 Approved</b>	<b>2007 Requested</b>	<b>2007 Recommended</b>
A	Arts Alive	\$ 1,200	1,700	1,300
B	Arts Council	8,500	15,000	8,750
C	BelCanto Singers	500	1,000	500
D	Blues Festival Society	5,000	14,500	7,250
E	Centre for the Arts	5,000	6,000	4,300
F	Chamber Orchestra	2000	5,000	2,400
G	Children's Festival	11,000	15,000	11,200
H	Conservatory of Music	1,900	4,000	2,200
I	Crimson Coast Dance	14,000	20,000	14,000
J	Francophone Association	7,000	10,000	7,200
K	Malaspina Choir	0	3,500	2,200
L	Musicians for Musicians	500		0
M	Symphony	57,000	58,000	57,200
N	TheatreOne	37,500	37,500	33,000
O	Tidesmen Barbershop Chorus	750	2,000	650
P	Tozan		10,000	5,300
Q	Western Edge Theatre	1,000	10,000	2,250
SubTotal:		\$ 152,850	213,200	159,700
Cultural Committee initiatives & Art in the Park:				4,504
<b>TOTAL:</b>				<b>\$ 164,204</b>

Budgeted Funds in 2007:	159,704
Funds carried forward:	4,500
Total Funds Available in 2007:	<b>164,204</b>
<b>Funds Remaining:</b>	<b>\$ 0</b>

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve two year funding for the Vancouver Island Symphony and that they receive a Cultural Operating Grant for 2008 in the amount of \$57,200.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council not approve two year funding for TheatreOne, but that they be reconsidered for multi-year funding beginning in 2008.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission include in the covering letter to all arts and culture organizations applying for cultural grants, a paragraph encouraging them to share resources with other arts and cultural groups from Nanaimo.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission suggest that Malaspina Choir utilize the Nanaimo Chamber Orchestra in their concerts rather than utilizing musicians from out of town.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission include a paragraph in the letter to Western Edge stating that the Cultural Committee looks forward to the expansion of the Board, and the creation of a membership for Western Edge.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission send a letter to the Blues Festival Society complimenting them on their community involvement.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission send a letter to the Nanaimo Arts Council commending them on their efforts to broaden their mandate of being an umbrella organization for arts and cultural groups in Nanaimo.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

- (d) Athletic Commission. Commissioner McNabb reported on the meeting held 2006-NOV-29.

Athletic Commission's Recommendation: That the Parks, Recreation and Culture Commission approve the So You Wanna Fight event to be held at the Frank Crane Arena on 2007-MAR-31 and that the event adhere to all Athletic Commission and Parks, Recreation and Culture Commission procedures.

It was moved and seconded that the recommendation of the Athletic Commission be adopted. The motion carried unanimously.

Athletic Commission's Recommendation: That the Parks, Recreation and Culture Commission approve that wrestling promoters be required to post a performance bond of \$150 which would be lost if they do not adhere to the contractual obligations.

It was moved and seconded that the recommendation of the Athletic Commission be adopted. The motion carried unanimously.

(e) Grants Advisory Committee. No meeting held.

(f) Plan Nanaimo Advisory Committee. Commissioner Lance reported on the meeting held 2007-JAN-23 and advised that the Plan Nanaimo ten year review is continuing, that ten applications were heard requesting changes to the Plan and that another public hearing will be held.

It was moved and seconded that the verbal update be received. The motion carried unanimously.

(g) Social Planning Advisory Committee. Commissioner Johnstone advised that Social Planning Grant Applications have been reviewed and will be presented to Council in February.

It was moved and seconded that the verbal update be received. The motion carried unanimously.

(h) Port Theatre. Monthly report - November and December 2006.

It was moved and seconded that the report be received. The motion carried unanimously.

(i) Nanaimo Art Gallery. Monthly report – January 2007.

It was moved and seconded that the report be received. The motion carried unanimously.

(j) Nanaimo District Museum. Monthly report – January 2007.

It was moved and seconded that the report be received. The motion carried unanimously.

(k) BC Seniors Games Committee. Commissioner Johnstone reported that all the venues and Directorate Chairs are confirmed and a volunteer rally will be held at Beban Park in February. Trish Smith has been hired as the Operations Manager and will start on 2007-FEB-01. The Committee has applied for \$90,000 federal funding.

It was moved and seconded that the verbal update be received. The motion carried unanimously.



9. STAFF REPORTS:

(a) Review of Concessionaire Licenses.

Staff's Recommendation: That the Parks, Recreation and Culture Commission's direction is sought.

The 3 year licenses for food Concessionaires in City of Nanaimo Parks expired on 2006-DEC-31. At the regular Parks, Recreation and Culture Commission meeting of 2006-NOV-22, Commission approved the advertising for new park concessionaires and asked staff to prepare a report outlining what other municipalities are charging park concessionaires. Applications close 2007-FEB-07.

Staff reviewed a number of municipalities on concession types and fees. Other cities surveyed only allow mobile concessionaires for special events and generally there is usually one concessionaire per park. Nanaimo and Kelowna are the only 2 municipalities surveyed that permit mobile seasonal concessionaires in parks. As Nanaimo is one of the only cities that permits mobile vendors and locations are different it is difficult to compare fees. Staff advised that through the Maffeo Sutton planning process a concession building will be included as an option including a review of concession types and fees. The planning process for the redevelopment of Maffeo Sutton Park will consider the establishment of a permanent concession facility which will accommodate temporary concessionaires for special events.

It was moved and seconded that the report be received. The motion carried unanimously.

(b) Departure Bay Centennial Park Improvement Process.

Staff's Recommendation: That the Parks, Recreation and Culture Commission approve a Departure Bay Centennial Park Improvement Process.

Over the last two years staff has presented the Commission with reports regarding the condition of the lacrosse box at Departure Bay Centennial Park and options to redevelop or remove it. At their 2006-MAR-22 regular meeting, Commission recommended that a total rebuilding of the current structure, at an estimated cost of \$79,500, be allocated in the 2007 Capital Plan.

Nanaimo Minor Lacrosse advised that their focus is to increase the use of the Nanaimo Ice Centre and use the Harewood and Bowen Park lacrosse boxes as their primary outdoor facilities. Therefore, there will be minimal formal use of the Departure Bay lacrosse box.

There is a demonstrated desire, as presented in the 2006 Departure Bay Neighbourhood Plan, to have a multipurpose court or Youth Park on site. Therefore, improvement options will be developed and presented to the general public, park user groups, the Departure Bay Neighbourhood Association and the general public at an onsite Open House to obtain input. The proposed plan is to remove the existing lacrosse box, grass the area and install some picnic tables; and develop the tennis court closest to the washroom into a multi-purpose court.

Mr. Harding, Manager of Parks, confirmed that additional pedestrian access has been secured in conjunction with a development permit and that the playfield receives significant use.

Commission were in favour of the proposed draft plan.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

10. INFORMATION ONLY ITEMS (staff reports):

- (a) Report from Ms. C. Pozzan, Supervisor of Support Services, re: Customer Service and On-Line Registration Staff Presentation.

Ms. Pozzan advised that support staff (clerks and cashiers) provide clerical support to all department staff and are a vital part of the Department. The support services team perform program registrations, sell leisure passes, process public session admissions, sell merchandise, sell special event tickets. They also administer the Class Registration Program, the telephone and office security systems, cash handling and revenue monitoring, the schedule information line, the messaging on hold recording and prepare the monthly Bowen Seniors newsletter.

In 2006, support services staff processed over 500,000 public session admissions, 30,000 program registrations, almost \$100,000 worth of leisure passes and over \$400,000 of economy tickets.

It was moved and seconded that the report be received. The motion carried unanimously.

- (b) Report from Mr. T. Hickey, Director of Parks, Recreation and Culture, re: LocalMotion and Spirit Squares Presentation.

Mr. Hickey, Director, advised that City Council received notification of the LocalMotion and Spirit Squares grants just prior to Christmas and staff have been developing applications that will be presented to Council in early February in order to meet the 2007-FEB-16 application deadline. The concept of the Spirit Squares is to animate a street or square, support local business, encourage walkable communities and enhance local history and culture. The City will be applying for two applications for up to \$50,000 for the redevelopment of Piper Park and Maffeo Sutton Park.

Mr. Harding advised that LocalMotion program supports applications for capital projects that encourage improved physical fitness, reduced risk of traffic crashes, reduced air pollutants and meets the diverse needs of seniors, young families and all British Columbians. The City is applying for two applications for up to 50% of \$1,000,000 for a crossing at Terminal Avenue to link to the E&N trail, and a connection to the E&N and Parkway trails along Mostar Road.

Chair McNabb asked if there could be a crossing or tunnel by the Golf Course. Mr. Harding advised that there are plans for a surface crossing at Rock City Centre.

It was moved and seconded that the report be received. The motion carried unanimously.

(c) Monthly Report from Mr. R. Harding, Manager of Parks.

Commissioner Cameron asked who is responsible for snow and ice removal on the waterfront walkway from the seaplane terminal to Swy-a-Lana Lagoon. Mr. Harding advised that both the City and the Port Authority have responsibility for sections of the trailway. He will be meeting with Port Authority staff to discuss options of providing better snow and ice removal.

The vandalism report was reviewed. Commissioner Murray asked if the City will be laying a complaint regarding the theft of the bench plaques to ensure that charges are pressed against the violator. Mr. Hickey replied that was the intention and the RCMP are handling the matter.

It was moved and seconded that the report be received. The motion carried unanimously.

(d) Monthly Report from Mr. B. Meunier, Manager of Recreation and Culture Services.

Mr. Meunier advised that a number of arena groups have worked together with the City to apply for Kraft Hockeyville Canada. He also noted that Commission members can direct inquiries about program or public session availability to 756-5200 or to the City website.

Commissioner Young asked if adding more bleacher seating was possible at Cliff McNabb Arena because there is often not enough seating during 'Rep' hockey games. Mr. Hickey advised that while there is not space for additional seating, staff will forward this note to the Nanaimo Minor Hockey Association as there may be an option to schedule some of these games at other arenas.

It was moved and seconded that the report be received. The motion carried unanimously.

(e) Report from Mr. T. Hickey, Director of Parks, Recreation and Culture, re: Fees and Rental Policy Schedule C Update.

Mr. Meunier noted that Staff are reviewing the Department's Fees and Rental Policy Schedule for the period 2007/2008, 2008/2009 and 2009/2010 and will be presenting recommendations for Commission's consideration at their regular May meeting.

It was moved and seconded that the report be received. The motion carried unanimously.

11. CORRESPONDENCE: (Information)

- (a) Letter dated 2006-DEC-11 from Mr. Jackson Hirota, 6040 Driftwood Place, Nanaimo BC V9V 1G2, expressing appreciation for the BC Seniors Games Certificate and Medallion presented to him on 2006-NOV-22.
- (b) Bowen Park Seniors Board of Director's meeting minutes of 2006-DEC-08 and 2007-JAN-12.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

- (a) Commission attendance at the BCRPA Annual Symposium 2007-JUN-06 to 09 at Sun Peaks Resort.

Chair McNabb asked that Commission members interested in attending the symposium email him, the Director or Secretary.

14. BUSINESS ARISING FROM DELEGATIONS:

- (a) Ms. Elaine Nelson, VI Raiders Marketing/Sales Director, 2005 Boxwood Road, Nanaimo, BC V9S 5X9, requesting that the Parks, Recreation and Culture Commission permit advertising at Caledonia Park.

Commissioner Cameron asked if third party advertising is permitted on City property. Chair McNabb replied that the Jr. A. Clippers Hockey Club has advertising at the Frank Crane Arena, the McGirr Sports Society has advertising on the inside of the McGirr Field Complex and Fastball has seasonal advertising at May Richards Bennett Park. Mr. Hickey added that temporary advertising is permitted in parks during special events and tournaments.

It was moved and seconded that the Parks, Recreation and Culture Commission direct staff to work with the VI Raiders Football Club on an advertising plan for Caledonia Park for Commission review. The motion carried unanimously.

15. UNFINISHED BUSINESS:

- (a) Community Paddling/Auxiliary Coast Guard dock at the Brechin Boat Ramp – referred to staff to work with groups to develop plans and feasibility.

Community Paddling has submitted a BC Gaming Grant. The Auxiliary Coast Guard is developing design drawings for the boathouse which they are funding. Community input will be received in March. Aggney approvals will be sought, the project is expected to be completed by late summer.

- (b) Nanaimo Christian School Request for Joint Use of Holland Road Park – referred to Parks Committee for consideration in Spring 2007.
- (c) Serauxmen Field House Funding options within Current Capital Budget – currently working with Rotary to submit a BC Gaming Grant for this project, and a staff report will be prepared in January 2007.

Mr. T. Hickey, Director, advised that he will be meeting with representatives from Malaspina University-College next week to request funding support for this project.

- (d) Costs to construct a beach access and steps at the foot of Norasea Road at Breonna Drive which is currently a dedicated road allowance – staff report in February 2007.

16. QUESTION PERIOD:

Commissioners noted that the art work at the Nanaimo Ice Centre is beautiful.

17. NEXT MEETING DATES:

It was moved and seconded that the Wednesday, 2007-MAR-28 regular meeting of the Parks, Recreation and Culture Commission be held on Protection Island commencing at 12:noon. The motion carried unanimously.

18. ADJOURNMENT:

It was moved and seconded at 8:35 p.m. that the meeting terminate, with the next Meeting of Commission to be held Wednesday, 2007-FEB-28, commencing at 7:00 p.m. in the Conference Room of the Bowen Park Complex; and,

With the next meeting of the Cultural Committee to be held Wednesday, 2007-FEB-07, commencing at 4:00 p.m. in the Conference Room of the Bowen Park Complex; and,

With the next meeting of the Recreation Committee to be held Wednesday, 2007-FEB-14, commencing at 4:00 p.m. in Activity Room #1 of the Bowen Park Complex; and,

With the next meeting of the Parks Committee to be held Thursday, 2007-FEB-15, commencing at 4:00 p.m. in Games Room #3 of the Bowen Park Complex.

The motion carried unanimously.

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Secretary, C. Connett

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Chairman, L. McNabb

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Director, T. Hickey

CERTIFIED CORRECT:

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T. Hickey, Director  
Parks, Recreation and Culture