

**AGENDA FOR THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING
TO BE HELD IN THE BOARD ROOM, CITY HALL,
ON MONDAY, 2007-FEB-05, COMMENCING AT 4:30 P.M.**

- 1. CALL THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING TO ORDER:**
- 2. INTRODUCTION OF LATE ITEMS:**
- 3. ADOPTION OF THE AGENDA:**
- 4. ADOPTION OF MINUTES:**
 - (a) Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall, on Monday, 2007-JAN-15 at 4:30 p.m.
- 5. PRESENTATIONS:**
- 6. DELEGATIONS PERTAINING TO AGENDA ITEMS: (10 MINUTES)**
- 7. REPORTS OF ADVISORY BODIES:**

(Note: see next page for continuation of agenda)

8. **PARKS, RECREATION AND CULTURE COMMISSION:**

(a) **2007 Cultural Operating Grants**

Pg. 6-7

Commission's Recommendation: That Council approve the following 2007 Cultural Operating Fund Grants:

		2006 Approved	2007 Requested	2007 Recommended
A	Arts Alive	\$ 1,200	1,700	1,300
B	Arts Council	8,500	15,000	8,750
C	BelCanto Singers	500	1,000	500
D	Blues Festival Society	5,000	14,500	7,250
E	Centre for the Arts	5,000	6,000	4,300
F	Chamber Orchestra	2000	5,000	2,400
G	Children's Festival	11,000	15,000	11,200
H	Conservatory of Music	1,900	4,000	2,200
I	Crimson Coast Dance	14,000	20,000	14,000
J	Francophone Association	7,000	10,000	7,200
K	Malaspina Choir	0	3,500	2,200
L	Musicians for Musicians	500		0
M	Symphony	57,000	58,000	57,200
N	TheatreOne	37,500	37,500	33,000
O	Tidesmen Barbershop Chorus	750	2,000	650
P	Tozan		10,000	5,300
Q	Western Edge Theatre	1,000	10,000	2,250
SubTotal:		\$ 152,850	213,200	159,700
Cultural Committee initiatives & Art in the Park:				4,504
TOTAL:				\$ 164,204

Budgeted Funds in 2007:	159,704
Funds carried forward:	4,500
Total Funds Available in 2007:	164,204
Funds Remaining:	\$ 0

(b) **Request for Multi-Year Funding Through the Cultural Operating Fund** Pg. 8

Commission's Recommendations: That Council:

1. approve two-year funding for the Vancouver Island Symphony and a Cultural Operating Grant for 2008 in the amount of \$57,200.

AND:

2. reject two-year funding for TheatreOne, but that they be reconsidered for multi-year funding beginning in 2008.

(c) **2007 Arts and Cultural Event Fund Grants** Pg. 9-10

Commission's Recommendation: That Council approve the following 2007 Arts and Cultural Event Fund Grants:

		2006 Approved	2007 Requested	2007 Recommended
A	Arts Council- Short Film Fest	\$ 0	2,000	2,000
B	Ballroom Dance Island Fantasy Ball	920	1,000	1,000
C	Bard to Broadway	0	11,765	0
D	Canada Day	1,500	2,000	2,000
E	Crimson Coast Dance Fest	2,360	5,000	4,000
F	Friends of Nanaimo Jazz Society	0	5,000	2,600
G	TheatreOne	1,910	4,000	3,000
H	Theatre BC Arts Fair	1,980	5,000	2,000
I	UBETCHA Promotions	0	2,000	0
J	V.I. Symphony in the Harbour	6,600	6,700	6,700
K	African Heritage Society	0	2,500	700
TOTAL:		\$ 15,270	46,965	24,000

Budgeted Funds in 2007:	\$ 24,000
Funds Remaining:	\$ 0

(d) **2007 Tournament and Festival Fund Grants**

Pg.11-12

Commission's Recommendation: That Council approve the 2007 Arts and Cultural Event Fund Grants as listed below:

		2006 Approved	2007 Requested	2007 Recommended
A	Agility Association of Canada (AAG)	\$ n/a	1,300	1,000
B	Atom 'A' Clippers (Nanaimo Minor Hockey Association)	n/a	1,000	950
C	Atom Friendship Tournament (Nanaimo Minor Hockey Association)	1,000	1,000	950
D	CVI Botanical Garden Society	n/a	1,500	1,050
E	Dorman Timber Softball	n/a	1,500	850
F	Lacrosse Association (Nanaimo and District)	n/a	1,500	1,000
G	Peewee Challenge (Nanaimo Minor Hockey)	n/a	1,000	950
H	Nanaimo Diamonds Synchro Club	n/a	2,500	2,000
I	Nanaimo Quilter's Guild	n/a	6,000	1,200
WINTER/SPRING TOTAL:		\$ 1,000	32,565	9,950

Budgeted Funds in 2007:	\$ 20,000
Funds carried forward from 2006:	3,500
Total Funds Available in 2007:	23,500
Funds Remaining Summer / Autumn Event Applications:	\$ 13,050

9. **STAFF REPORTS:** (blue)

COMMUNITY SERVICES:

(a) **2007 LocalMotion Grant Application**

Pg. 13-14

Staff's Recommendation: That Council authorize the grant applications to the Provincial LocalMotion Program for the Terminal Park Intersection / Terminal Park Access and the Mostar Connector Trail.

(b) **2007 Spirit Squares Grant Application**

Pg.15-16

Staff's Recommendation: That Council authorize the grant applications for the Spirit Squares Program for the planning and design of Maffeo Sutton Spirit Square and Piper Spirit Square.

(c) **Oliver Road Community Centre – Tender No. T2077-21-00-00 – Mechanical**

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Staff's Recommendation: That Council award the contract for Oliver Road Community Centre – Mechanical to the low tenderer, Mount Benson Mechanical Ltd., for the low bid of \$1,146,527.

10. **INFORMATION ONLY ITEMS:**

11. **CORRESPONDENCE:**

12. **NOTICE OF MOTION:**

13. **CONSIDERATION OF LATE ITEMS / OTHER BUSINESS:**

14. **DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA:
(10 MINUTES)**

15. **QUESTION PERIOD: (Agenda Items Only)**

16. **ADJOURNMENT:**

REPORT TO: MAYOR AND COUNCIL

FROM: LARRY McNABB, CHAIR, PARKS, RECREATION AND CULTURE COMMISSION

RE: 2007 CULTURAL OPERATING GRANTS

RECOMMENDATION:

That Council approve the following 2007 Cultural Operating Fund Grants:

		2006 Approved	2007 Requested	2007 Recommended
A	Arts Alive \$	1,200	1,700	1,300
B	Arts Council	8,500	15,000	8,750
C	BelCanto Singers	500	1,000	500
D	Blues Festival Society	5,000	14,500	7,250
E	Centre for the Arts	5,000	6,000	4,300
F	Chamber Orchestra	2000	5,000	2,400
G	Children's Festival	11,000	15,000	11,200
H	Conservatory of Music	1,900	4,000	2,200
I	Crimson Coast Dance	14,000	20,000	14,000
J	Francophone Association	7,000	10,000	7,200
K	Malaspina Choir	0	3,500	2,200
L	Musicians for Musicians	500		0
M	Symphony	57,000	58,000	57,200
N	TheatreOne	37,500	37,500	33,000
O	Tidesmen Barbershop Chorus	750	2,000	650
P	Tozan		10,000	5,300
Q	Western Edge Theatre	1,000	10,000	2,250
Sub Total: \$		152,850	213,200	159,700
Cultural Committee initiatives & Art in the Park:				4,504
TOTAL:			\$	164,204

Budgeted Funds in 2007:	159,704
Funds carried forward:	4,500
Total Funds Available in 2007:	164,204
Funds Remaining:	\$ 0

EXECUTIVE SUMMARY:

The Cultural Operating Fund was initiated to assist non-profit cultural organizations with a portion of their operating cost the provision of cultural services to the community. The 2007 Parks,

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Recreation and Culture budget includes funding for this purpose. In addition to the \$159,704 allocated in the 2007 budget, \$4,500 has been carried forward from the 2006 budget resulting in the total Cultural Operating Grant funds available in 2007 being \$164,204.

BACKGROUND:

All applications for the 2007 Cultural Operating Fund grants were reviewed by the Cultural Committee based on guidelines approved by the Parks, Recreation and Culture Commission. After detailed review, and interviews with a number of the cultural groups, recommendations were made within the budgeted amount for this function. The Parks, Recreation and Culture Commission, at their meeting of 2007-JAN-24, passed a motion of support for the Cultural Committee recommendations.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry McNabb". The signature is fluid and cursive, with the first name "Larry" and last name "McNabb" clearly distinguishable.

Larry McNabb, Chair
Parks, Recreation and Culture Commission

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2007-JAN-30
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REPORT TO: MAYOR AND COUNCIL

FROM: LARRY McNABB, CHAIR, PARKS, RECREATION AND CULTURE COMMISSION

RE: REQUEST FOR MULTI-YEAR FUNDING THROUGH THE CULTURAL OPERATING FUND

Commission's Recommendation: That Council:

1. approve two-year funding for the Vancouver Island Symphony and a Cultural Operating Grant for 2008 in the amount of \$57,200.
2. reject two-year funding for TheatreOne, but that they be reconsidered for multi-year funding beginning in 2008.

EXECUTIVE SUMMARY:

The Vancouver Island Symphony and TheatreOne organizations had requested multi-year funding through the Cultural Operating Grant. The Cultural Operating Grant guidelines permits approval of longer term funding to be established for not-for-profit professional arts organizations. That request can be for up to three years, or for the current length of the term remaining for the existing Council, whichever is shorter.

BACKGROUND:

Both the Vancouver Island Symphony and TheatreOne organizations were interviewed by the Cultural Committee. Each organization has received funding through this grant during the past several years. TheatreOne has recently had a significant change in their Board and staff team. The Board is exploring new options and the achievement of the Society's objectives. The Parks, Recreation and Culture Commission, through its Culture Committee, reviewed these requests in detail and made the above recommendations at their meeting held 2007-JAN-24.

Respectfully submitted,



Larry McNabb, Chair
Parks, Recreation and Culture Commission

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REPORT TO: MAYOR AND COUNCIL

**FROM: LARRY McNABB, CHAIR, PARKS, RECREATION AND CULTURE
COMMISSION**

RE: 2007 ARTS AND CULTURAL EVENT FUND GRANTS

RECOMMENDATION:

That Council approve the following 2007 Arts and Cultural Event Fund Grants:

			2006 Approved	2007 Requested	2007 Recommended
A	Arts Council- Short Film Fest	\$	0	2,000	2,000
B	Ballroom Dance Island Fantasy Ball		920	1,000	1,000
C	Bard to Broadway		0	11,765	0
D	Canada Day		1,500	2,000	2,000
E	Crimson Coast Dance Fest		2,360	5,000	4,000
F	Friends of Nanaimo Jazz Society		0	5,000	2,600
G	TheatreOne		1,910	4,000	3,000
H	Theatre BC Arts Fair		1,980	5,000	2,000
I	UBETCHA Promotions		0	2,000	0
J	V.I. Symphony in the Harbour		6,600	6,700	6,700
K	African Heritage Society		0	2,500	700
TOTAL:		\$	15,270	46,965	24,000

Budgeted Funds in 2007:	\$	24,000
Funds Remaining:	\$	0

EXECUTIVE SUMMARY:

The 2007 Parks, Recreation and Culture budget provides funds to local cultural groups for the purpose of initiating new, or expanding existing, art and cultural events in the City. The Parks, Recreation and Culture Commission advertise for applications requesting support for community cultural events, reviews the applications and recommends funding distribution.

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BACKGROUND:

Eleven art and cultural event grant applications were received and reviewed by the Cultural Committee for funding according to how well each proposed event met the approved arts and cultural event funding criteria.

At their meeting on 2007-JAN-24 the Parks, Recreation and Culture Commission unanimously recommended that Council approve the above 2007 Art and Cultural Fund Grants.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry McNabb". The signature is fluid and cursive, with the first name "Larry" and last name "McNabb" clearly distinguishable.

Larry McNabb, Chair
Parks, Recreation and Culture Commission

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REPORT TO: MAYOR AND COUNCIL

FROM: LARRY McNABB, CHAIR, PARKS, RECREATION AND CULTURE COMMISSION

RE: 2007 TOURNAMENT AND FESTIVAL FUND GRANTS

RECOMMENDATION:

That Council approve the 2007 Arts and Cultural Event Fund Grants as listed below:

		2006 Approved	2007 Requested	2007 Recommended
A	Agility Association of Canada (AAG)	\$ n/a	1,300	1,000
B	Atom 'A' Clippers (Nanaimo Minor Hockey Association)	n/a	1,000	950
C	Atom Friendship Tournament (Nanaimo Minor Hockey Association)	1,000	1,000	950
D	CVI Botanical Garden Society	n/a	1,500	1,050
E	Dorman Timber Softball	n/a	1,500	850
F	Lacrosse Association (Nanaimo and District)	n/a	1,500	1,000
G	Peewee Challenge (Nanaimo Minor Hockey)	n/a	1,000	950
H	Nanaimo Diamonds Synchro Club	n/a	2,500	2,000
I	Nanaimo Quilter's Guild	n/a	6,000	1,200
WINTER/SPRING TOTAL:		\$ 1,000	32,565	9,950

Budgeted Funds in 2007:	\$	20,000
Funds carried forward from 2006:		3,500
Total Funds Available in 2007:		23,500
Funds Remaining Summer / Autumn Event Applications:	\$	13,050

EXECUTIVE SUMMARY:

The 2007 Parks, Recreation and Culture Budget includes funding to help the City host tournaments and festivals. The Parks, Recreation and Culture Commission's major thrust for this initiative is to encourage new, or to expand existing, tournaments and festivals. Therefore, \$20,000 is allocated to the Tournament and Festival Grants with approximately half being allocated for 2007 Winter / Spring users and the remaining funds to be allocated for the Summer / Autumn users.

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BACKGROUND:

Information and application forms were made available to the groups to apply for these funds. The Parks, Recreation and Culture Commission reviewed all the applications. At their meeting on 2007-JAN-24 the Commission unanimously approved forwarding the above recommendation to Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry McNabb". The signature is fluid and cursive, with the first name "Larry" and last name "McNabb" clearly distinguishable.

Larry McNabb, Chair
Parks, Recreation and Culture Commission

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2007-JAN-30
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STAFF REPORT

REPORT TO: TOM HICKEY, DIRECTOR OF PARKS, RECREATION AND CULTURE

FROM: KAREN LINDSAY, RECREATION COORDINATOR

RE: 2007 LOCALMOTION GRANT APPLICATION

STAFF'S RECOMMENDATION:

That Council authorizes the grant applications to the Provincial LocalMotion Program for the Terminal Park Intersection/Terminal Park Access and the Mostar Connector Trail.

EXECUTIVE SUMMARY:

At the 2006 UBCM Convention, Premier Campbell announced new funding programs for Local Government to access. The LocalMotion program is a \$40 million fund that will provide \$10 million over a four year time frame. The program funds capital projects in a 50:50 cost sharing arrangement based on the total cost of the project. The maximum amount a local government can receive under the LocalMotion program is \$1 million per year.

The program supports applications for capital projects that encourage improved physical fitness, reduced risk of traffic crashes, reduced air pollutants and meets the diverse needs of seniors, young families and all British Columbians. Construction projects such as bike paths, walkways, greenways and improved access for people with disabilities qualify.

BACKGROUND:

The City of Nanaimo continues to be proactive in working towards many of the criteria of the LocalMotion program through development of infrastructure that encourages physical activity, increases the safety of our cyclists and pedestrians, reduces pollution in our community, and meets the diverse needs of our residents and visitors. Two capital works projects, the Terminal Park Intersection/Terminal Park Access and the Mostar Trail Connector, have been identified as capital projects that support these criteria and qualify for submission under the LocalMotion grant program.

The Terminal Park Intersection capital project will include the installation of a fully actuated traffic signal and pedestrian signal where Terminal Avenue meets Terminal Park Mall. Lighting will be installed at the intersection and along the E&N Trail to improve the visibility of pedestrians and cyclists. The capital upgrade will increase pedestrian and cycle safety, encourage physical activity in the community and minimize the risk for accidents.

The Mostar Trail Project, an 800 metre trail in length, will run on the west side of Mostar Road and link the E&N and Parkway multi-purpose Trails. Mostar is a heavily traveled road with vehicle transport accessing the Nanaimo Parkway and the north end commercial, industrial and residential districts of the community. In addition to this 3 metre wide trail connector, a 1.5 metre wide sidewalk will be added on the east side of Mostar. The works are to be built in conjunction with left

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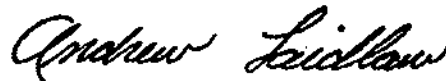
turn lane construction on Mostar Road at Boban Drive and roadway widening on Mostar Road between Boban Drive and Jordan Avenue. This project will improve safety for pedestrians, cyclists and commuters, while encouraging increased recreational and pedestrian use.

The estimated total project cost for the Terminal Park Intersection/Terminal Park Access is \$341,625 and \$298,750 for the Mostar Trail Connector. The LocalMotion program will fund up to 50% of these project costs should the applications be approved. Both projects are currently in City Council's 2007 Capital Budget. The application deadline for the LocalMotion program is 2007-FEB-16.

Respectfully submitted,



Tom Hickey, Director,
Parks, Recreation and Culture.



Andy Laidlaw, General Manager,
Community Services.

STAFF REPORT

REPORT TO: TOM HICKEY, DIRECTOR OF PARKS, RECREATION AND CULTURE

FROM: KAREN LINDSAY, RECREATION COORDINATOR

RE: 2007 SPIRIT SQUARES GRANT APPLICATION

STAFF'S RECOMMENDATION

That Council authorizes the grant applications for the Spirit Squares Program for the planning and design of Maffeo Sutton Spirit Square and Piper Spirit Square.

EXECUTIVE SUMMARY:

At the 2006 UBCM Convention, Premier Campbell announced new funding programs for Local Government to access. The Spirit Squares Program provides for phased allocation of funds. \$50,000 is available to local government in Phase 1 to assist in the planning and design of a community Spirit Square. Upon completion of Phase 1 the community can apply for Phase 2 capital funding of up to \$500,000 per Spirit Square for a maximum of two Spirit Squares.

To celebrate British Columbia's 150th anniversary of its founding as a Crown Colony, the program encourages applications for development or redevelopment of a park or plaza to create a community gathering place that is open and welcome to all. The Spirit Square is intended to enhance the social, cultural and economic life of the community while building on its history and natural features. The area will allow residents and visitors to play, browse, shop, entertain and be entertained.

BACKGROUND:

With the downtown revitalization project underway, the City of Nanaimo is re-developing two civic spaces, Maffeo-Sutton Park and Pipers Park. These parks embody the concept of the Spirit Square and qualify for application under Phase 1 for planning and design of the Spirit Square program with a future submission into Phase 2 for capital funding.

The Maffeo Sutton Spirit Square project will see a redeveloped and improved community and events gathering place. The redevelopment will help celebrate the history and heritage of our community by bringing people together in the park through special events, public art displays and historical and cultural interpretation. It will also improve the interface of the park with commercial areas of the downtown core. The vision for the Maffeo Sutton Spirit Square is to accommodate a wide range of activities in the park that support our City while creating a unique identity for the waterfront and downtown.

Built in the 1900s, and one of the first parks in Nanaimo, the Piper Spirit Square project will build on the history and heritage of our community. Piper Park is nestled between the location of the new Vancouver Island Conference Centre and the Nanaimo Harbour. The vision for Piper Park is to create an attractive downtown park that interfaces with adjacent facilities while being physically

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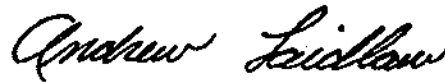
and visually linked to the waterfront and downtown. It will be a community gathering place and location for community events while incorporating public art and historical interpretation within the park.

The City has set aside \$1,650,000 for the planning, design and construction of the Maffeo Sutton Spirit Square and \$520,000 respectively for the Piper Spirit Square. In Phase 1, the Spirit Squares Program will fund up to \$50,000 for the planning and design costs should the applications be approved, with a requirement to submit additional applications for Phase 2 funding for the construction costs of the squares. Both projects are currently in City Council's 2008 Capital Budget. The application deadline for Phase 1 of the Spirit Squares program is 2007-FEB-16.

Respectfully submitted,



Tom Hickey, Director,
Parks, Recreation and Culture.



Andy Laidlaw, General Manager,
Community Services.

STAFF REPORT

REPORT TO: ANDY LAIDLAW, GENERAL MANAGER, COMMUNITY SERVICES

FROM: MAURICE MAUCH, PROJECT MANAGER, ENGINEERING CONSTRUCTION

RE: OLIVER ROAD COMMUNITY CENTRE – Tender No. T2077-21-00-00 - Mechanical

RECOMMENDATION:

That Council award the contract for Oliver Road Community Centre – Mechanical to the low tenderer, Mount Benson Mechanical Ltd., for the low bid of \$1,146,527.

EXECUTIVE SUMMARY:

Tenders were called for the Oliver Road Community Centre – Mechanical on 2006-NOV-23 and two tenders were received on Tuesday, 2006-DEC-19:

- | | | |
|----|-------------------------------------|-------------|
| 1. | Mount Benson Mechanical Ltd. | \$1,146,527 |
| 2. | Archie Johnstone Plumbing & Heating | \$1,216,736 |

The low tender falls within the budget of \$1,200,000.

Finance policy requires "If three tenders are not received then the purchase will be re-tendered unless a financial analysis indicates that the low bid represents good value for the taxpayers". The Project Manager and Staff have reviewed the tenders and recommend this tender as it represents good value to the taxpayer.

Respectfully submitted,


Maurice Mauch, Project Manager
Engineering Construction



Tom Hickey, Director
Parks, Recreation & Culture


Andy Laidlaw, General Manager,
Community Services

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