

AGENDA FOR THE REGULAR PARKS, RECREATION AND CULTURE COMMISSION  
MEETING TO BE HELD IN THE CONFERENCE ROOM, OF THE BOWEN PARK COMPLEX,  
ON WEDNESDAY, 2007-MAY-23 COMMENCING AT 7:00 P.M.

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1. **CALL THE REGULAR PARKS, RECREATION AND CULTURE COMMISSION MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2007-APR-25 at 7:00 p.m. in the Bowen Park Complex Conference Room.

5. **PRESENTATIONS:**

6. **DELEGATIONS: (10 MINUTES)**

- (a) Ms. Nancy Falconer, Community Action Coordinator, Canadian Cancer Society Vancouver Island Region, is encouraging the Parks, Recreation and Culture Commission to endorse the development and implementation of a plan to eliminate smoking in outdoor areas where the public, particularly children and youth, are likely to frequent such as parks, playgrounds, sports fields and beaches.

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**LATE DELEGATIONS: (5 MINUTES)**

7. **CHAIRMAN'S REPORT:**

- (a) Letter of resignation from Commissioner Linda Murray, who has accepted a position as Risk Manager with the City of Nanaimo.

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8. **REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee.** Meeting held 2007-MAY-10.
- (b) **Recreation Committee.** Meeting held 2007-MAY-09.
- (c) **Cultural Committee.** No meeting held.

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- (d) **Athletic Commission.** No meeting held.
- (e) **Grants Advisory Committee.** Commissioner Burnett - Monthly Report.
- (f) **Plan Nanaimo Advisory Committee.** Commissioner Lance - Monthly Report.
- (g) **Social Planning Advisory Committee.** Commissioner Johnstone - Monthly Report.
- (h) **Port Theatre.** Monthly report. Pg. 219 - 220
- (i) **Nanaimo Art Gallery.** Monthly Report.
- (j) **Nanaimo District Museum.** Monthly Report. Pg. 221
- (k) **BC Seniors Games Committee.** Commissioner Johnstone - Monthly Report.

9. **STAFF REPORTS:**

- (a) Frank Crane Arena Elevator. Pg. 222

*Staff's Recommendation: That the Parks, Recreation and Culture Commission budget an additional \$75,000 for the Frank Crane Arena Elevator in 2008 from the Facility Development Fund and re-tender the project next year.*

10. **INFORMATION ONLY ITEMS** (Staff reports):

- (a) Youth Program Update Staff Report (Chris Barfoot).
- (b) Delegation Policy and Request Form. Pg. 223 -226
- (c) Manager of Parks Monthly Report. Pg. 227 - 230
- (d) Manager of Recreation and Culture Services Monthly Report. Pg. 231 - 235

11. **CORRESPONDENCE:** (Information Only)

- (a) Letter received from Mr. Mike Leduc, President, Nanaimo Curling Club, to Mr. Larry McNabb, Chair, Nanaimo Parks, Recreation and Culture Commission, expressing regret that the Club was unable to host the BC Senior Games curling events and explaining why they referred the event to the Parksville Curling Club. Pg. 236 -237

- (b) Letter received from Mr. Terry Ketteringham, Resource Development, Boys and Girls Clubs of Central Vancouver Island to Ms. Mary Smith, Nanaimo Parks, Recreation and Culture Department, expressing appreciation for the generous donation of the old Bowen Complex lobby furniture to be used in club facilities. *Pg. 238*
- (c) Letter to Ms. Anne Smith, President, Bowen Park Seniors, from Mr. Larry McNabb, Chair, Nanaimo Parks, Recreation and Culture Commission, expressing appreciation for the donation of \$10,000 of new furniture for the Bowen Complex lobby. *Pg. 239*
- (d) Letter from Mr. Derek Poteryko, M.D., Anchor Family Medicine, to Mr. Brent Meunier, Manager of Recreation and Culture Services, expressing appreciation to Elizabeth Williams for her assistance in helping deliver preventative medicine programs for Nanaimo residents. *Pg. 240*
- (e) Report to the Parks Committee from Mr. George Hanson, Managing Director, Downtown Nanaimo Partnership Society, regarding the Harbourfront Plaza Redesign Project. *Pg. 241 - 243*

12. **NOTICE OF MOTION:**

13. **OTHER BUSINESS:**

14. **UNFINISHED BUSINESS:**

- (a) Nanaimo Christian School Request for Joint Use of Holland Road Park – referred to Parks Committee for consideration in Spring 2007.
- (b) Departure Bay Centennial Park Improvement Process – report in May 2007.
- (c) Fees and Rental Policy Schedule C Update – report in May 2007.
- (d) Erosion Control at Eastern Edge of Gallows Point – staff report requested.
- (e) Broadway Park VIP request – referred to Parks Committee.
- (f) Harbourfront Plaza Improvement Site Planning and Redevelopment Process – referred to Parks Committee.
- (g) DIGS Community Garden VIP request – referred to Parks Committee.

15. **QUESTION PERIOD:**

16. **NEXT MEETING DATES:**

Cultural Committee	Wednesday, 2007-JUN-06; 4:00 p.m.
Recreation Committee	Wednesday, 2007-JUN-13; 4:00 p.m. - if required
Parks Committee	Thursday, 2007-JUN-14; 4:00 p.m. - if required
COMMISSION	Wednesday, 2007-JUN-27; 7:00 p.m.

17. **ADJOURNMENT:**

NOTICE IS HEREBY GIVEN pursuant to "COUNCIL PROCEDURE BYLAW 2005 NO. 7007", OF AN "In Camera" Meeting of the Parks, Recreation and Culture Commission to be held:

DATE:	Wednesday, 2007-MAY-23
LOCATION:	Bowen Complex Conference Room
TIME:	Immediately following the regular Commission meeting

The purpose of the "In Camera" Meeting is to discuss matters pertaining to items that may be closed to the public as per *Community Charter* Section 90(1):

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Commission, could reasonably be expected to harm the interests of the municipality if they were held in public.

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Tom Hickey, Director,  
Parks, Recreation and Culture.