

PARKING ADVISORY COMMITTEE

MINUTES OF THE REGULAR MEETING OF THE PARKING ADVISORY COMMITTEE, HELD IN THE BOARD ROOM, CITY HALL, 455 WALLACE STREET, NANAIMO, BC, ON WEDNESDAY, 2007-OCT-31, COMMENCING AT 12:00 NOON

PRESENT: Committee Member (Chair) B. McAuley
Committee Member D. Klein
Committee Member E. Garner
Committee Member B. McGuffie
Committee Member M. Briggs

ABSENT: Committee Member D. Covey
Committee Member M. Hynes
Councillor L. McNabb

STAFF: L. Murray, Risk Manager and Parking Manager
S. Gurrie, Steno Risk Management (Recording Secretary)
T. Davidson, Bylaw Enforcement Officer
C. Nesselbeck, Manager, Property Services
M. Hutchinson, Economic Development Officer

OTHERS: C. Curley, Robbins Parking
A. Mears, Robbins Parking

1. Call to Order:

The meeting was called to order at 12:05 p.m.

2. Introduction of Late Items:

None.

3. Adoption of Agenda:

It was moved by B. McGuffie and seconded by E. Garner that the Agenda be adopted as circulated. The motion carried unanimously.

4. Adoption of Minutes:

It was moved by E. Garner and seconded by B. McGuffie that the Minutes of the Parking Advisory Committee, City of Nanaimo, held in the City Hall Boardroom, 455 Wallace Street, Nanaimo, on Wednesday, 2007-Sep-26, be adopted as circulated. The motion carried unanimously.

5. Delegations:

None.

6. Chair's Report:

None.

7. Robbins Parking Report:

Mr. Curley and Mr. Mears attended the meeting on behalf of Robbins Parking. Mr. Curley presented an oral information only report regarding Tow-n-Go towing alternatives. He said there would be someone on hand to do a presentation for the Committee and asked if it is something the Committee would be interested in. The Committee agreed and C. Curley will set it up for the next Parking Advisory Committee to be held November 26, 2007. In a brief description of the service, C. Curley advised the Committee that:

- a. Tow-n-Go is an alternative form of towing that instead requires a boot to be attached to the vehicle, and the vehicle remains in its original location;
- b. The Robbins's Victoria office has now implemented Tow-n-Go which originated in Comox, with promising results, similar fines, but less personal implications with the car remaining in its original location; and
- c. the Tow-n-Go features a licence recognition system which can easily locate repeat violators.

It was moved by M. Briggs and seconded by M. Hynes that Mr. Curley's report be received. The motion carried unanimously

8. Staff Reports:

None.

9. Information Only Items

(a) Parking Asset Inventory and Issues Update (L. Murray)

Ms. Murray delivered staff's report regarding parking issues. There was a general discussion regarding the report items. In particular, the following items were noted:

1. BC Ferries and Zorkin Street Lot update. Ms Murray provided an update to the Committee regarding the commencement of construction and some of the issues that have arisen with the BC Ferries expansion project. Ms. Murray advised the Committee that our parking inventory is down to 1/4 of a lot due to the construction equipment and activity going on in the vicinity. C. Nesselbeck, Manager, Property Services provided the Committee with an update regarding the sale of City property to BC Ferries, advising that the property disposal contract has not yet been signed and communication with regards to a construction schedule being provided to the involved City of Nanaimo staff has been non-existent and that would be demanded to smooth the disorganization that has taken place.

2. Ms. Murray provided the Committee with an update regarding the Parkade Rate Increase advising that "Bylaw 5000.034" has been approved by Council at its meeting on 2007-OCT-15 and is now in effect.
3. Ms. Murray provided the Committee with an update on the Coast Bastion Parkade Agreement, advising that an extension agreement has been signed between the Coast Bastion Inn and the City of Nanaimo, extending the terms of the parkade use lease for another five year period with the same terms and conditions. The Extension Agreement was approved at Council's 2007-OCT-15 meeting.
4. Ms. Murray updated the Committee regarding the License Agreement has been signed between VIA Rail and the City of Nanaimo for the temporary operation of passenger train service from the Prideaux Street parking lot. Ms. Murray let the Committee know that the Britco trailer had been delivered and VIA Rail is now just waiting on Hydro services, etc. before being made available to the public. Ms. Murray informed the Committee that the License Agreement will be from 2007-OCT-15 to 2008-DEC-31 with the ability to renew or cancel upon appropriate notice by either party.
5. Ms. Murray updated the Committee on the RFP tender document that has now been finalized and will be published shortly. Ms. Murray said that the timeframes for completion of the project have been pushed back about a month.

It was moved by D. Klein and seconded by B. McGuffie that Ms. Murray's report be received. The motion carried unanimously.

10. Consideration of Late Items/Other Business

None.

11. Next Meeting

The next regular meeting of the Parking Advisory Committee will be held in the City Hall Board Room, 455 Wallace Street, Nanaimo, BC on Wednesday, 2007-NOV-28, at 12:00 noon.

12. Adjournment

It was moved and seconded that the meeting be adjourned at 1:05 p.m. The motion carried unanimously.

B. MCAULEY
CHAIR