

**CITY OF NANAIMO**  
**MINUTES OF THE MEETING OF THE NANAIMO COMMUNITY HERITAGE COMMISSION**  
**HELD ON WEDNESDAY, 2008-JAN-09 AT 5:00 P.M.**  
**IN THE CONFERENCE ROOM, CITY HALL ANNEX, 238 FRANKLYN STREET**

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**Present:** Bill Gard  
John Hofman, Chair  
Karen Hovestad  
Geraldine Manson  
Staff:  
Chris Sholberg, Heritage Planner  
Fran Grant, Recording Secretary

Blake McGuffie  
Charlene Riches  
Councillor Loyd Sherry

**Regrets:** Dallas Dowson-Buffalo  
David Hill-Turner  
Christine Meutzner

**Guests** Judith Bilodeau  
David Wilmer

1. CALL TO ORDER:

The meeting was called to order by Chair J. Hofman at 5:05 p.m.

2. ADOPTION OF MINUTES:

MOVED by B. McGuffie, SECONDED by B. Gard, that the minutes of 2007-Dec-05 be adopted as presented.

CARRIED

3. BUDGET REVIEW:

C. Sholberg noted that the Commission's 2008 budget is set at \$6000 which is slightly higher than last year.

4. LATE ITEMS

- a) Demo permit for 575 Milton Street (C. Sholberg)
- b) E&N Rail Station (C. Sholberg)

5. CORRESPONDENCE/PERIODICALS/NEWSLETTERS

- a) Heritage B.C. Quarterly

C. Sholberg circulated the publication and a poster for Heritage Week for information.

6. NEW BUSINESS

- a) Election of Chair/Vice-Chair for 2008

J. Hofman and B. Gard agreed to continue on as Chair and Vice-Chair respectively.

Hearing no objections, the Commission reappointed J. Hofman as Chair and B. Gard as Vice-Chair for 2008.

## b) Heritage Summit ( C. Sholberg)

C. Sholberg noted:

- Theme of B.C. Heritage Week is commercial heritage.
- Asked if there was any preference on date or location for the Summit and suggested Wednesday, Feb. 20, at either the Port Theatre or main Library.
- Summit will be a round table discussion with all local heritage groups being invited.
- Will work with Christine on a presentation on the Heritage Week theme.
- Media releases regarding the Summit will be distributed.
- Approximately \$500 from budget will be used for room rental and refreshments.

Commission comments:

- Harmac Room at the Port Theatre worked well last year.
- Forum agenda could include some discussion on the newly updated Downtown Design Guidelines which are heritage related.

## c) Heritage Register – Updated Copy (C. Sholberg)

C. Sholberg distributed copies of the updated version which has been approved by Council and also noted that:

- There are currently 153 buildings on the register.
- Cavalsky residence is still on the register under the new address (1002 Milton Street). Will update the photo and any other information once the rehabilitation work has been completed.

## d) Heritage Home Grant Applications:

## 1) Wilkinson Residence (305 Kennedy Street) – Chimney repair

C. Sholberg distributed a summary of information and gave a brief overview.

Judith Bilodeau and David Wilmer, owners of 305 Kennedy Street, noted:

- There are two chimneys on the house and both are in need of repair.
- One had been covered with stucco which is now falling off.
- Will need to build special scaffold to do the repairs because of the narrow area in which the work must be done.
- Chimneys will be functional after repairs have been completed.
- Have put a lot of work and money into restoring the house and this is hopefully the last of the repairs that need to be done.
- Estimated cost is \$7,200.

MOVED by B. McGuffie, SECONDED by B. Gard, that the maximum grant of \$2,500 be approved for 305 Kennedy Street.

CARRIED

## 2) Parrot Residence (411 Machleary Street) – Repaint

C. Sholberg distributed a summary of information and gave a brief overview and also noted that:

- Owner was advised of the meeting but is not in attendance.
- The residence was recently added to the Heritage register.

- Proposed paint colours in handout are from the Benjamin Moore heritage pallet.
- Estimated cost if \$6,348.

MOVED by K. Hovestad, SECONDED by C. Riches, that the maximum grant of \$2,500 be approved for 411 Machleary Street.

CARRIED

## 7. OLD BUSINESS

### a) John Thomson Memorial Award – draft evaluation guidelines

This item was deferred to the next meeting. C. Sholberg will e-mail the draft guidelines to Commission members before the meeting.

### b) Park Bench for Pioneer Cemetery - Update

C. Sholberg noted that:

- This item was initiated at the Commission's December meeting
- Photo of the current condition of the bench was circulated.
- Has also had discussion with Parks Department to see if there is something they can do to upgrade the bench and advised them that the Commission is willing to put some funds towards it. Will bring their answer to the next meeting.
- Parks Dept. has improvements planned for the park which include a gateway and plaque. Just a question of waiting until the funds become available.

Commission comment:

- Feel it is important that the bench be improved. Would like to be kept updated on the status of the project.

### c) Tom Brown Auto Building

C. Sholberg advised that:

- Made inquiries and there is definitely an interest in this property by Insight Development but was not able to get much more information.
- Will raise the question about the Tom Brown building with D. Bromage of Insight Development if they do acquire the property and advise them that the Commission has stated that they hope the façade could be saved in any new development.

Commission comments:

- Not a very large site and would be difficult to build on.
- Would like to see concrete façade saved and don't think it would be that difficult to incorporate. Could really enhance the development as this type of project has done in other cities.
- Feel the Commission should talk to Insight, or whomever acquires the property, about saving the façade in the early stages of planning for any development.

## 8. COMMITTEE REPORTS

### a) Plan Nanaimo Advisory Committee (D. Hill-Turner)

D. Hill-Turner was not in attendance.

## C. Sholberg noted:

- With regard to the draft Official Community Plan, there has been a delay on the second public consultation process which was planned for January so it has been moved into February or March. Will be mall displays as well as another public forum.
- Cable Bay will be brought forward to Bylaw and then public hearing.

## b) Snuneymuxw First Nation (G. Manson)

## G. Manson noted:

- Election is complete with four previous councilors re-elected and the new Council's first meeting will be in February.
- Current focus is on Departure Bay near Kin Hut for the Cowichan Indigenous Games which are being held in July 2008.
  - Departure Bay will be part of the tribal journey which takes the Spirit Pole to various First Nation communities.
  - Have commissioned one of our carvers to design a welcoming plaque.
  - Hope to eventually own the dig site at 2855 Departure Bay Road (old ice cream store next to the 7-11) and keep part as a burial ground. Will try to have the ownership agreement in place for the tribal journey event.
- Have three projects that are being funded through the Portals to Our Heritage project under Culture Capital grant program:
  - Kin Hut site – will do gateway structure with image of old village site.
  - Newcastle – focus around welcome poles and construct a new amphitheatre out of stone
  - Jack's Point – returning salmon petroglyph to its original site.

## C. Sholberg added that:

- Fencing will be installed before the plaque for Departure Bay burial site is placed in late February. Every thing has been lined up and we are just waiting for more favourable weather for the installation.

## c) Nanaimo Community Archives Society

C. Meutzner was not in attendance.

## d) Nanaimo District and Museum

D. Hill-Turner was not in attendance.

## e) Design Advisory Panel

J. Hofman noted that there were no heritage discussed at the last meeting.

In answer to a question from a Commission member, B. McGuffie advised that:

- Architect who is designing new project on Katerinas Restaurant site is one of the consultants working on the revision of the Downtown Design Guidelines.
- There will be commercial on main floor, residential above with a private courtyard.
- Design was approved by Design Advisory Panel.

9. Late items:

a) 575 Milton Street

C. Sholberg advised:

- Demo permit for 575 Milton Street has been issued.
- Building has problems with squatters and vandalism and one wall is falling down.
- Is not on Heritage register.
- Neighbourhood appears to favour demolition.

b) E&N Railway Station

C. Sholberg advised:

- Circulated newspaper article for information.
- Will try to get an update from the Island Corridor Foundation.

10. NEXT MEETING

The next regular meeting is scheduled for 2008-Feb-06.

11. ADJOURNMENT

The meeting adjourned at 6:18 p.m.