

**AGENDA FOR THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING
TO BE HELD IN THE BOARD CHAMBERS, REGIONAL DISTRICT OF NANAIMO,
6300 HAMMOND BAY ROAD, NANAIMO, BC
ON MONDAY, 2008-JAN-21, COMMENCING AT 4:30 P.M.**

1. **CALL THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
 - (a) Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall, on Monday, 2007-DEC-10 at 5:02 p.m. *Pg. 3-7*
 - (b) Minutes of the Special Finance / Policy Committee of the Whole Meeting held in the Franklyn Street Training Room, City Hall Annex, on Monday, 2008-JAN-03 at 4:05 p.m. *Pg. 8-9*
5. **PRESENTATIONS:**
 - (a) Mr. B. E. Clemens, Director of Finance, to provide a PowerPoint Presentation regarding the Development Cost Charge Review.
6. **DELEGATIONS PERTAINING TO AGENDA ITEMS: (10 MINUTES)**
 - (a) Delegations pertaining to the 2008 – 2012 Financial Plan.
7. **COMMISSION REPORTS:**
8. **COMMITTEE REPORTS:**
9. **STAFF REPORTS: (*blue*)**
10. **INFORMATION ONLY ITEMS:**

11. **CORRESPONDENCE:**

12. **NOTICE OF MOTION:**

13. **OTHER BUSINESS:**

14. **DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA:**
(10 MINUTES)

15. **QUESTION PERIOD:** (*Agenda Items Only*)

16. **PROCEDURAL MOTION:**

It is moved and seconded that the following meeting be closed in order to deal with the following matters under the *Community Charter* Section 90(1):

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

17. **ADJOURNMENT:**

MINUTES OF THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING
HELD IN THE BOARD ROOM, CITY HALL,
ON MONDAY, 2007-DEC-10 COMMENCING AT 5:02 P.M.

PRESENT: Councillor Unger, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor J. D. Cameron
Councillor W. J. Holdom
Councillor L. D. McNabb
Councillor C. S. Manhas
Councillor L. J. Sherry

Absent: Mayor G. R. Korpan

Staff:	G. D. Berry	Chief R. Lambert
	A. C. Kenning	A. J. Tucker
	A. W. Laidlaw	M. Hutchinson
	D. W. Holmes (5:09 p.m.)	S. Graham
	E. C. Swabey	B. Meunier
	I. Howat	L. Murray
	B. E. Clemens	J. Harrison
	T. P. Seward	K. King

1. CALL THE OPEN MEETING TO ORDER:

The Regular Finance / Policy Committee of the Whole Meeting was called to order at 5:02 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Delegation from Ms. Shirley Lance and Mr. Dave Ilyn, Hotel Operators, regarding Bed and Breakfast zoning regulations.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Monday, 2007-NOV-19 at 4:30 p.m.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS PERTAINING TO AGENDA ITEMS:

It was moved and seconded that the Delegations be permitted to address Council. The motion carried unanimously.

- (a) Delegations pertaining to the 2008 – 2012 Financial Plan.

Councillor Unger inquired if there was anyone in attendance who wished to speak to the 2008 – 2012 Financial Plan.

No one in attendance wished to make representation with respect to this matter.

- (b) Representatives from the Bed and Breakfast Operators Group regarding Bed and Breakfast zoning regulations.

- (1) Ms. Joan Frame, 6390 Groveland Drive, Nanaimo, BC, advised that a group of Bed and Breakfast operators have met with City Staff and are agreeable to the proposed amendments to bed and breakfast zoning regulations.
- (2) Ms. Viv Reinhart, 581 Cumberland Place, Nanaimo, BC, advised that she believes that there is a need in this community for bed and breakfasts as well as hotels and motels.
- (3) Mr. Ken Hower, 3868 Hammond Bay Road, Nanaimo, BC, advised that many people staying at his bed and breakfast are looking for real estate and prefer to meet with their realtors, etc., in a bed and breakfast setting rather than a hotel room.

- (c) Ms. Shirley Lance and Mr. Dave Ilyn, Hotel Operators, regarding Bed and Breakfast zoning regulations. *(Supplemental)*

- (1) Mr. Dave Ilyn, Owner, Buccaneer Hotel, advised that he is opposed to the proposed bed and breakfast zoning amendments as he believes that bed and breakfast operations directly compete with hotels and motels but do not have to comply with the same regulations and pay comparable taxes.

6. COMMISSION REPORTS:

(a) Parks, Recreation and Culture Commission – Review of Tournament and Festival Fund Grant Applications

Commission's Recommendations: That Council:

1. not approve the Gabriola Arts Council application as it is not located within the City of Nanaimo;
2. not approve a Tournament and Festival Fund Grant for the Global Film Festival, but that it be referred for consideration by the Cultural Committee as part of the review for funds from the Arts and Cultural Events Fund; and,
3. approve the following 2008 Tournament and Festival Grant requests:

		2007 Requested	2007 Recommended
1.	Dorman Timber Softball	\$ 1,500.	\$ 850.
2.	Hockey – Atom 'A' Clippers	1,000.	950.
3.	Hockey – Atom 'B' Clippers	1,000.	950.
4.	Hockey – Atom Division Tournament	1,000.	950.
5.	Hockey – PeeWee Division Tournament	1,000.	950.
6.	Lacrosse – Bantam Tournament	1,500.	950.
7.	Riptides Swim Team	1,500.	1,200.
8.	Soccer – Provincial Futsal Tournament	1,500.	1,200.
	TOTAL:	\$10,000.	\$8,000.

It was moved and seconded that the recommendations of the Parks, Recreation and Culture Commission be adopted. The motion carried unanimously.

(b) Parks, Recreation and Culture Commission – Travel Assistance Application from Nanaimo Blind Bowls

Commission's Recommendation: That Council award the Nanaimo Blind Bowls \$200. from the Travel Assistance Program to offset costs related to participating in the Canadian Blind Sports National Championships – Lawn Bowling in Peterborough, Ontario

It was moved and seconded that the recommendation of the Parks, Recreation and Culture Commission be adopted. The motion carried unanimously.

(c) Parks, Recreation and Culture Commission – 2009 World Under 17 Hockey Challenge

Commission's Recommendation: That Council support the Port Alberni 2009 World Under 17 Hockey Challenge Organizing Committee's Island Coastal Economic Trust grant application by providing a letter of support.

It was moved and seconded that the recommendation of the Parks, Recreation and Culture Commission be adopted. The motion carried unanimously.

7. STAFF REPORTS:

DEVELOPMENT SERVICES:

(a) Z1-50 – Bed and Breakfast Zoning

Staff's Recommendations: That Council direct Staff:

1. to host a public Open House regarding the following proposed changes to the Bed and Breakfast zoning regulations:
 - The maximum allowable number of B&B guestrooms in a single-family dwelling within a residential or agricultural zone be increased from two to three bedrooms and from four to six guests;
 - The maximum length of stay restriction (14 days) be eliminated;
 - That limited cooking facilities be allowed within B&B guestrooms;
 - To allow secondary suites to be included within the B&B operation; and,
2. following the Open House, to prepare a Zoning Bylaw Amendment Bylaw for Council's consideration.

It was moved and seconded that the recommendations be adopted. The motion carried unanimously.

CORPORATE SERVICES:

(b) Voting Assignment of Regional District Directors

Staff's Recommendation: That Council determine which four of its Regional District Directors will be assigned five votes, and which three of its Regional District Directors will be assigned four votes.

It was moved and seconded that Council assign votes to its Regional District Directors as follows:

- five votes each to Councillors McNabb, Holdom, Brennan and Manhas; and,
- four votes each to Mayor Korpan and Councillors Bestwick and Unger.

The motion carried unanimously.

(c) Open Business Process Ltd.

Staff's Recommendation: That Council approve the "SAP SOFTWARE LICENCE AGREEMENT", and authorize the Mayor to sign the agreement on the City's behalf.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

8. INFORMATION ONLY ITEMS:

- (a) Report from Councillor McNabb, Chair, Parks, Recreation and Culture Commission, re: "Portals to Our Heritage" at Departure Bay / Kin Hut and Jack Point Cultural Capital Project.

9. PROCEDURAL MOTION:

It was moved and seconded that the following meeting be closed in order to deal with the following matters under the *Community Charter* Section 90(1):

- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].

The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

DIRECTOR,
LEGISLATIVE SERVICES

MINUTES OF THE SPECIAL FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING
HELD IN THE FRANKLYN STREET TRAINING ROOM, CITY HALL ANNEX,
ON MONDAY, 2008-JAN-03 COMMENCING AT 4:05P.M.

PRESENT: Mayor G. R. Korpan, Chair

Members: Councillor W. L. Bestwick (Departed 5:56 p.m.)
Councillor M. D. Brennan (Arrived 4:08 p.m.)
Councillor W. J. Holdom
Councillor L. D. McNabb
Councillor C. S. Manhas
Councillor M. W. Unger
Councillor L. J. Sherry

Absent: Councillor J. D. Cameron

Staff:	G. D. Berry	A. J. Tucker
	A. C. Kenning	S. Graham
	D. W. Holmes	C. Richardson
	E. C. Swabey	B. Simpson
	I. Howat	M. Dietrich
	J. M. McNeill (Arrived 4:10 p.m.)	D. Duncan
	B. E. Clemens	J. E. Harrison
	T. M. Hickey	K. King
	Superintendent Lott	

1. CALL THE OPEN MEETING TO ORDER:

The Regular Finance / Policy Committee of the Whole Meeting was called to order at 4:05 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. PRESENTATIONS:

(a) Budget presentations from the Fire Department and the R. C. M. P.

Councillor Bestwick vacated the Training Room at 5:56 p.m.

It was moved and seconded that:

1. Council direct Staff to prepare the 5-year financial plan bylaw for introduction at the Regular Meeting of Council to be held 2008-JAN-14; and,
2. that future discussion, debate and public input related to the 5-year financial plan be held at Council's regular Council and Committee meetings.

Mayor Korpan requested that items 1. and 2. be dealt with separately.

That Council direct Staff to prepare the 5-year financial plan bylaw for introduction at the Regular Meeting of Council to be held 2008-JAN-14. The motion carried.

Opposed: Councillor Sherry

That future discussion, debate and public input related to the 5-year financial plan be held at Council's regular Council and Committee meetings. The motion was defeated.

Opposed: Mayor Korpan, Councillors Brennan, Holdom, Sherry and Unger

4. DELEGATIONS PERTAINING TO AGENDA ITEMS:

- (a) Delegations pertaining to the 2008 – 2012 Financial Plan.

There were no delegations wishing to speak to the Financial Plan.

5. ADJOURNMENT:

It was moved and seconded at 6:19 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

DIRECTOR,
LEGISLATIVE SERVICES