

AGENDA FOR THE REGULAR PARKS, RECREATION AND CULTURE COMMISSION MEETING  
TO BE HELD IN THE CONFERENCE ROOM, OF THE BOWEN PARK COMPLEX,  
ON WEDNESDAY, 2008-FEB-27 COMMENCING AT 7:00 P.M.

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1. **CALL THE REGULAR PARKS, RECREATION AND CULTURE COMMISSION MEETING TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
  - (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2008-JAN-23 at 7:00 p.m. in the Conference Room of the Bowen Park Complex.
5. **PRESENTATIONS:**
6. **DELEGATIONS: (10 MINUTES)**
  - (a) Ms. Barbara Henoeh, Nob Hill VIP Committee, 608 Prideaux Street, Nanaimo BC V9R 2P1, requesting that the Parks, Recreation and Culture Commission allocate \$30,000 towards their park improvement project. *Pg. 1-3*
  - (b) Ms. Peggy Sketchley, Kinette Evergreen VIP Committee, 481 Mulberry Drive, Nanaimo BC V9R 6N8, requesting that the Parks, Recreation and Culture Commission allocate \$19,500 towards their park improvement project. *Pg. 4*
  - (c) Mr. Ian Kalina, Executive Director, Boys & Girls Club of Nanaimo, 20 Fifth Street, Nanaimo BC V9R 1M7, requesting that the Parks, Recreation and Culture Commission endorse the expansion of their program area at the Chase River Fire Hall. (*Staff Report provided.*) *Pg. 5-11*
  - (d) Mr. Mark Vanderbosch, Nanaimo Timbemen Lacrosse Association, 3945 Rock City Road, Nanaimo BC V9T 4L6, speaking to the Parks, Recreation and Culture Commission about Lacrosse's use of the Arenas. *Pg. 12*
  - (e) Mr. Forbes Mitchell, Junior A Timbemen Lacrosse Association, 2878 Twin Oakes Drive, Ladysmith, BC V9G 1C7, speaking to the Parks, Recreation and Culture Commission about Lacrosse's lack of floor times, prior to and post, regular season. *Pg. 13*

**LATE DELEGATIONS: (5 MINUTES)**

**7. CHAIRMAN'S REPORT:**

**8. REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee.** No meeting.
- (b) **Recreation Committee.** Meeting held 2008-FEB-13. *Pg. 14-16*
- (c) **Cultural Committee.** Meeting held 2008-FEB-13. *Pg. 17-20*
- (d) **Grants Advisory Committee.** Commissioners Burnett and Fraser - Monthly report.
- (e) **Plan Nanaimo Advisory Committee.** Commissioner Lance - Monthly report.
- (f) **Social Planning Advisory Committee.** Commissioner Johnstone - Monthly report.
- (g) **Port Theatre.** Monthly report for December 2007 and January 2008. *Pg. 21-24*
- (h) **Nanaimo Art Gallery.** Monthly report for January 2008. *Pg. 25*
- (i) **Nanaimo District Museum.** Monthly report for January 2008. *Pg. 26*

**9. STAFF REPORTS:**

- (a) **Facility Improvements and License Extension at the Chase River Activity Centre for the Boys & Girls Club of Central Vancouver Island.** *Pg. 27-28*

Staff's Recommendation: *That the Parks, Recreation and Culture Commission:*

- 1. *recommend that Council authorize a five year license with the Boys & Girls Club of Central Vancouver Island to occupy the entire Chase River Activity Centre / Fire Hall facility; and further,*
- 2. *support the Boys & Girls Club of Central Vancouver Island's plans for capital improvements to the Chase River Activity Centre / Fire Hall after all funding and permits are obtained.*

- (b) **Renewal of License Agreements for Non-Profit Organizations (McGirr Sports Society, Nanaimo Curling Club & Nanaimo BMX Association).** Pg. 29-30

*Staff's Recommendation:* That the Parks, Recreation and Culture Commission recommend that Council approve the five-year license renewals of the following non-profit organizations at an annual fee of \$1.00 per year in addition to an administrative fee of \$125.00:

1. McGirr Sports Society effective 2008-JAN-01 to 2012-DEC-31;  
and,
2. Nanaimo Curling Club effective 2008-JAN-01 to 2012-DEC-31;  
and,
3. Nanaimo BMX Association effective 2008-JAN-01 to 2012-DEC-31.

- (c) **L'association des francophones de Nanaimo's Request for Free Facility Usage.** Pg. 31

*Staff's Recommendation:* That the Parks, Recreation and Culture Commission recommend that L'Association des Francophones de Nanaimo consider applying for a Tournament and Festival grant to offset costs associated with hosting the annual Maple Sugar Festival.

10. **INFORMATION ONLY ITEMS** (Staff reports):

- (a) Monthly Report – Cultural Capitals of Canada. Pg. 32
- (b) Monthly Report - Manager of Parks. Pg. 33-36
- (c) Monthly Report - Manager of Recreation and Culture Services. Pg. 37-41

11. **CORRESPONDENCE:** (Information)

- (a) Letter dated 2008-FEB-01 to Mr. Al Baronas, Chief Executive Officer, Island Coastal Economic Trust, from Mr. John Furlong, Chief Executive Officer, VANOC, expressing support for the 2009 World Under 17 Hockey Challenge Society's application for funding from the Island Coastal Economic Trust. Pg. 42-43
- (b) Letter dated 2008-FEB-08 to Ms. Suzanne Samborski, Senior Manager of Recreation and Culture Services, from Ms. Lynda Avis expressing appreciation for the excellent Beban Pool operation. Pg. 44

12. **NOTICE OF MOTION:**

13. **CONSIDERATION OF OTHER BUSINESS:**

14. **BUSINESS ARISING FROM DELEGATIONS:**

15. **UNFINISHED BUSINESS:**

- (a) Nanaimo Christian School Request for Joint Use of Holland Road Park  
– referred to Parks Committee for consideration in Spring 2008.
- (b) Alternate funding options for Maple Sugar Festival's building rental fees  
– staff report requested.

16. **QUESTION PERIOD:**

17. **MEETING DATES:**

Cultural Committee	Wednesday, 2008-MAR-05; 4:00 p.m.
Recreation Committee	Wednesday, 2008-MAR-12; 4:00 p.m. – if required
Parks Committee	Thursday, 2008-MAR-13; 4:00 p.m.
COMMISSION	Wednesday, 2008-MAR-26; 7:00 p.m. Bowen Park Conference Room

18. **ADJOURNMENT:**



January 20, 2008

Parks Commission  
Parks and Recreation  
City of Nanaimo

Dear Board Members:

It is with great enthusiasm that we support the current park improvement proposal as outlined by the Neighbours of Nob Hill Park Committee.

Since its inception in 2002, the Neighbours of Nob Hill has taken an active interest in our immediate neighbourhood and in the revitalization of Nob Hill Park. Over the years we have had two official community picnics which were organized with activities for people of all ages. These activities were free of charge and open to all people in the neighbourhood and donations of food, entertainment and supplies were solicited from local businesses. Participants agreed that these events proved to be an excellent community builder and an occasion for us to take pride in our local park. We have also held other events such as candlelit celebrations of Solstice, Christmas caroling, pot luck picnics and Bocce games.

Many of us use the park on a daily basis to walk our dogs, take our children to the playground or perform martial arts. One couple has even been married under the old Garry Oak tree! For many of us the existence of this precious green space was also a determining factor when deciding to purchase homes in the area.

Unfortunately due to the park's proximity to a local needle exchange, well-known red light district, methadone clinic, casino, night clubs and cheap rooming houses, there is frequent drug-related activity in the park. This resulted in the "red zoning" of the park a few years ago.

We have attempted to keep the park safe by starting up a Neighbourhood Watch Program, calling the police when we witness suspicious activities, using the park more, reporting vandalism to the Parks Department and picking up after our pets. We were ecstatic when in 2004, the Ladies of the Royal Purple came forth with a generous donation which covered the costs of installing an improved pathway, some lighting and signage indicating the name and hours of the park. They also installed a bench which was greatly appreciated.

Despite these attempts we feel that the park is still underused. We think that it is due to outdated playground equipment, perceived and real risks for children to be in the park, and lack of comfortable seating and tables.

The current proposal - so professionally displayed by Park Planer Kirsty MacDonald – addresses our community's concerns and visions for a revitalized park in an inspiring, practical fashion.

Our neighbourhood is very interested in working under the City's Volunteer in Parks Program. As a first step, we would like to install a new playground that is CSA compliant and will be an attraction for families in our neighbourhood. Residents will provide volunteer labour and are exploring funding opportunities with some local service clubs and businesses, but we would like \$30,000 from the City of Nanaimo to pay for the equipment and wood fibre safety surfacing. This will be a great upgrade from the existing pea gravel and outdated equipment. It will be a safe and fun location for kids to play and will jump start the improvements to Nob Hill Park.

We hope that you can appreciate the unique history and current situation of this beautiful park and will consider helping us to make it a safer, more vibrant green space for local residents, visitors and Nanaimo residents to appreciate.

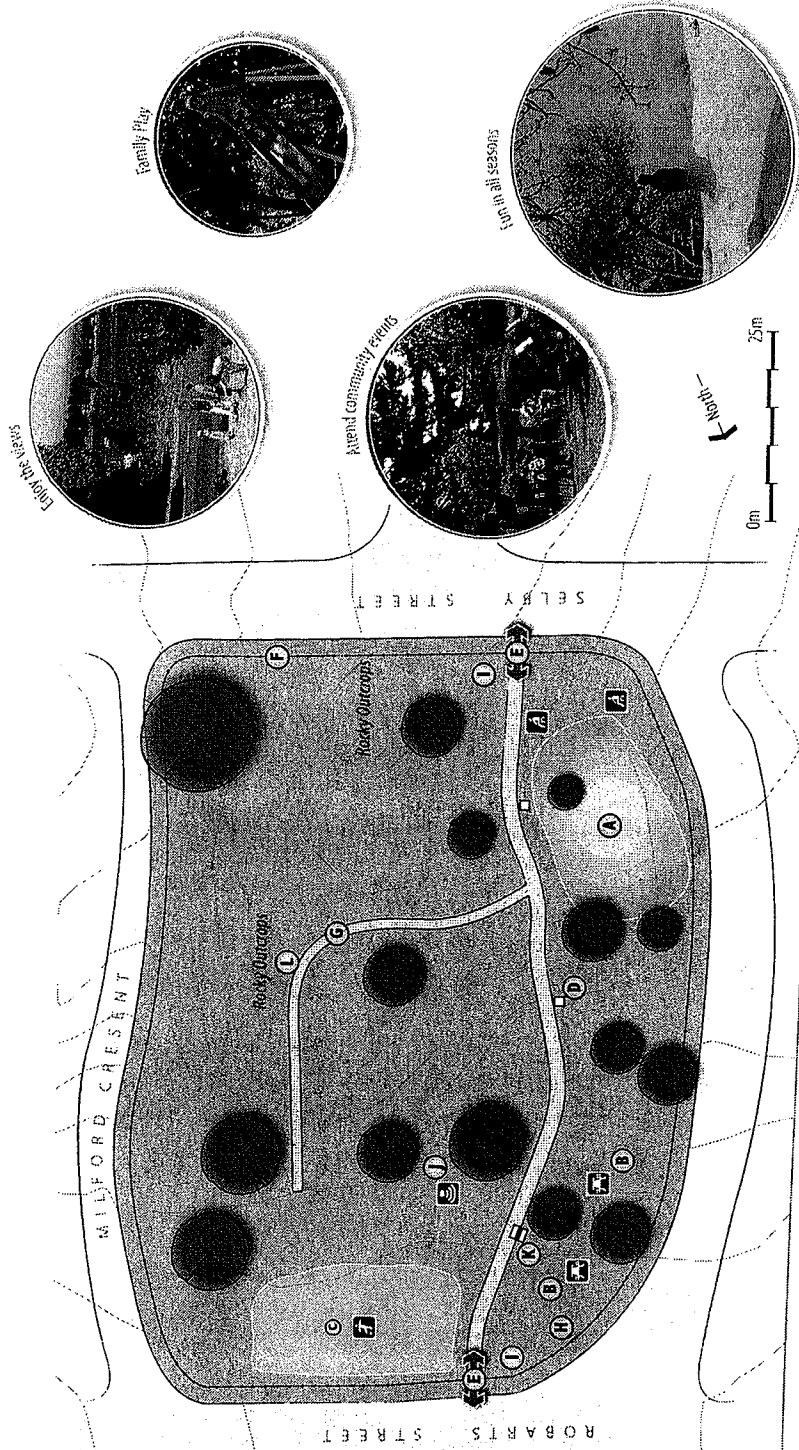
Thanks you in advance for your time ad consideration of our request,

Graham Shuley  
Chair  
Neighbours of Nob Hill

## Nob Hill Park Improvement Plan

These improvements are intended to increase recreational use in this park. More activity and improved maintenance and physical structure will deter criminal activity from occurring and will contribute to a healthy and well used green space for the neighborhood.

Find a place in the shade



### Park Amenities

- ① Remove outdated playground equipment and surfacing. Under Volunteers in Parks, install new equipment in an effort to attract family use in the park. New equipment will be located in one consolidated location with good site surveillance. (phase 1)
  - ② Provide one consolidated picnic area with good natural surveillance. Modern picnic tables with proper slab bases will be used. (phase 1)
  - ③ Provide an open grass area for free play. (phase 1)
  - ④ Paint trail light structures black to help camouflage the poles. Increase lighting levels to better illuminate the trail. (phase 1)
- ### Park Entrances, Perimeter, and Trails
- ⑤ Provide gateway structures at both ends of the main trail to provide a sense of arrival to park users as they enter the park. (phase 1)
  - ⑥ Remove perimeter rocks and replace with new fence or post & chain to increase park aesthetics and provide a sense of park boundary. (phase 2)
  - ⑦ Provide a secondary trail up to the knoll that loops into the main trail. (phase 1)

### Park Signage

- ⑧ Working with the neighbourhood, develop an historical interpretive kiosk to be installed in the park. The kiosk will explain the history of the Nob Hill area and points of the interest in the park and will help to promote a sense of place. (phase 2)

- ① Install park entry signage with park regulations and emergency contacts posted. (phase 1)

### Special Events

- ① Portions of the rock outcrop form a natural amphitheatre with seating on the rock. Construct a concrete platform at the base of this amphitheatre to act as a stage for special events. (phase 2)
- ② Explore the installation of a power box will in the park to facilitate special events. (phase 2)
- Support the Nob Hill Neighbourhood Association in programming events in the park. (ongoing)

### Park Beautification

- ① Under Volunteers in Parks, plant spring bulbs to naturalize throughout the park. (phase 1)
- Under Volunteers in Parks, explore the installation of public art on the knoll and at key locations. park. (phase 2)

### Park Maintenance and Security

- Regularly keep site lines clear throughout the park by maintaining tree canopies and ground level vegetation. (ongoing)
- Under Volunteers in Parks, explore opportunities for park wardens with the neighbourhood. (phase 2)

## Kinette Evergreen Park (KEP)

Nanaimo Parks Recreation and Culture Commission :

I would like to take this opportunity to officially request upgrade funding for our neighborhood park. This funding request will be for \$19,500 under the VIP Program.

We have been working with the VIP Program since 1997 and have continued to have good ongoing relationships with your representatives. Since the first meeting in 1997 we have maintained our park by mowing, weeding, boulevard upkeep, graffiti removal, garbage collection, trimming of trees and compost maintenance.

I would also like to thank you for the past and present preservation of so many green spaces in our City. This is what Nanaimo has become so well known for, making it unique from so many other cities.

The adjacent neighborhood has expanded with many new homes that are now filled with young families. The new subdivision does not have their own park but is linked to KEP through a series of trails and natural green spaces. KEP will now be the playground for these new families and will therefore need an upgrade that would have to include the removal of equipment that does not meet with CSA guidelines.

The neighborhood will continue to maintain the park but most of the planned upgrades including the staining of our park sign will need to be done by the Parks department staff. Our neighborhood committee would be available to assist the park in any way necessary. We look forward to making the following improvements to our park in the spring and summer of 2008.

Our request for upgrade funding at this time is for:

1. new clubhouse, spica, and spinner bowl .....	\$8500
2. moving of existing equipment to meet with CSA.....	\$2000
3. bench, garbage can and picnic tables upgrade.....	\$2000
4. removal of pea gravel and replacement with wood fibre surfacing.....	\$5000
5. staining of KEP sign.....	\$300
6. installation of bulletin board by the mail boxes.....	\$800
7. plant material and new tree.....	\$650
8. graffiti removal kit.....	\$250
9. trail upgrades covered under park operations budget.	
	<hr/> \$19,500

Thank you for your thoughtful consideration,

Sincerely, Peggy Sketchley 753-5794





Boys & Girls Clubs  
of Central Vancouver Island

February 11, 2008

Brent Meunier  
Manager, Recreation & Cultural Services  
Department of Parks, Recreation & Culture  
City of Nanaimo  
2300 Bowen Road, BC  
V9T 3K7

### **Request to Appear as a Delegation**

Dear Brent Meunier,

I am writing to request that you please include a delegation from Chase River and myself on the February 27, 2008 Parks, Recreation, and Culture Commission's agenda. We would like to speak to the Commission about our proposal to transform the Chase River Fire Hall into a "community hub".

Please let me know if there is anything else you require from me for this presentation. I can be contacted at [ikalina@bgccvi.com](mailto:ikalina@bgccvi.com) or 250-754-3215.

Yours truly,

Ian Kalina  
Executive Director

Registered Charitable Organization No. BN10680 4016 RR 0001

A good place to be

20 Fifth St.  
Nanaimo  
British Columbia V9R 1M7  
T 250 / 754-3215  
F 250 / 754-4771  
[www.bgccvi.com](http://www.bgccvi.com)



**United Way**  
of Nanaimo & District



**BRITISH  
COLUMBIA**

The BGCCVI acknowledges funding  
from the Province of British Columbia

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## **Submission of Proposal**

# **TRANSFORMATION OF THE CHASE RIVER FIRE HALL INTO A COMMUNITY HUB**

**PREPARED FOR:**

**THE CITY OF NANAIMO - PARKS, RECREATION & CULTURE  
COMMISSION**

Attention:

**Mr. BRENT MEUNIER**

**SUBMITTED BY:**

**Boys and Girls Clubs of Central Vancouver Island**  
# 20 – 5<sup>th</sup> Street.  
Nanaimo, BC, V9R 1M7  
Telephone: (250) 754-3215

Charitable Registration # 10680 4016 RR0001

**CONTACTS:**  
**Ian Kalina,**  
**Executive Director**  
[ikalina@bgccvi.com](mailto:ikalina@bgccvi.com)

**Sarah Bryce,**  
**Early Childhood Development Coordinator**  
[sbryce@bgccvi.com](mailto:sbryce@bgccvi.com)

**DATE: February 11, 2008**

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# **Business Plan**

## **Executive Summary**

The Boys and Girls Clubs of Central Vancouver Island (BGCCVI) is working with the City of Nanaimo and other community organizations to create a community "hub" at the Chase River Fire Hall to address the growing needs of the neighbourhoods of Chase River and the Cinnabar Valley in Nanaimo. Our proposed community hub will provide a wide range of child care, social and recreational programs.

BGCCVI offers a wide range of services to families with children from birth to age 18. Our Chase River Club has been in operation for eight years and currently provides Preschool, Out of School Care, and Evening Activities for children aged 2 ½ years to 12 years of age. Our current license is for 25 out of school care and 16 preschool spaces. We hope to expand the number of out of school spaces to 45 in the next couple of years. We also provide transportation to and from school as well as offer a healthy afternoon snack for the children.

In September of 2006, the BGCCVI expanded out of school care in the area by opening another program for 20 licensed spaces at Cinnabar Elementary School. Combined with Chase River, we currently offer 61 licensed spaces in the area. The number of child care spaces will reduce slightly this year with the introduction of new Licensing regulations. These regulations will require us to either reduce the number of child care spaces in our Chase River facility or we will have to increase the number of washrooms and play space. We already maintain a waitlist so reducing the number of spaces is not seen as a desirable strategy. Statistics for the Chase River and Cinnabar Valley area shows that the population is growing and that the number of younger families is on the rise. School enrollment projections show a steady increase from now until 2019.

We have applied for a \$250,000 grant from the Ministry of Children & Family Development. They are offering grants to create new child care spaces in schools and public spaces. They were very excited about our work with the City of Nanaimo regarding the fire hall.

BGCCVI is governed by a volunteer Board of Directors. Day to day management of the organization is handled by an Executive Director in consultation with a Senior Management Team who collectively has experience in all facets of running a child care organization. A Child Care Capital Grant in the amount of \$250,000 from the Ministry for Children and Family Development will enable the creation of valuable new child care spaces and community programming space. Given the limited resources in these neighbourhoods, the benefit to the community of Chase River-Cinnabar Valley will be considerable.

## **Project Overview**

The Boys and Girls Clubs of Central Vancouver Island (BGCCVI) has leased the "activity centre" at the Chase River Fire Hall from the City of Nanaimo since July of 2000. The "activity centre" occupies approximately 25% of the overall fire hall floor space. In December of 2006, the City of Nanaimo issued BGCCVI notice that it intended to tear down the aging fire hall and erect a new building on the existing site. During the process of notifying families about the move and the need to find an alternate location, we were encouraged to learn parents and businesses did not want us to leave. Through the Chase River Community Association, a delegation appeared before City Council in the summer of 2006 to seek the City's permission to allow the Boys and Girls Clubs to remain at the Chase River Fire Hall and find an alternate site for the new fire hall.

As is well known, the City found another location for the new fire hall and are now in negotiations with BGCCVI and other community stakeholders to transform the old fire hall into a community "hub" for the children and families in the area. BGCCVI has been identified by the community groups as the lead organization for the project and the proposed project coordinator.

At present, BGCCVI is the primary licensed group child care operator in Chase River and the Cinnabar Valley. We operate licensed: "out of school care" which includes kindergarten care; "preschool" and unlicensed evening activity programs. All of these programs operate out of the Chase River Fire Hall. We are proposing to expand our Out of School programming into the old fire hall in September 2008.

On November 15<sup>th</sup>, 2007 new child care regulations were distributed across BC to child care centres. All centres must be in compliance with these regulations within one year's time. The new regulations state that there must be more space per child and more washrooms per child. Our Chase River Club is currently licensed for 25 children (5-12 years) and 16 preschool. In order to maintain compliance with the space requirements our licensed spaces would drop to 20 out of school care spaces. First, we will lose 5 spaces in a program that already has a waitlist of 12. In addition, we would be forced to downsize the staffing of the program and parents would not have many alternative care options.

The BGCCVI is able to offer additional early childhood development programs such as Triple "P" (Positive Parenting Program) and Parent-Child Mother Goose. BGCCVI has staff trained in both programs. The other community partners in the "hub" include the Chase River Community Association, Chase River Softball Association, Girl Guides, Scouts, and the "Door" church. These community partners will assist us financially as well as providing us with new ways to work together and strengthen community connections. The Vancouver Island Health Authority (VIHA) has indicated they would be willing to send speech and dental staff to our family programs to further support the community. By working together, we will create more funding opportunities and additional programs for the children and families in Chase River and the Cinnabar Valley.

We believe that our application is important because of the fast pace of development, the high number of young families moving into the area, and the lack of community resources to support these young families. On a short term basis, our proposal assists the City in meeting the 2005 Parks, Recreation & Culture Master Plan by providing multi-purpose program spaces in Chase River and area. As non-profit organizations, many of our programs are available at a low cost, which helps to address issues of access and affordability to children and families in the area. We appreciate knowing that our programs and services are viewed by the locals as an integral part of the community fabric of Chase River and the Cinnabar Valley.

## **Project Details**

### **Community Programs - Descriptions**

**Boys & Girls Clubs of Central Vancouver Island – Chase River** (Contact – Linda Janes)

**Preschool 2 ½ to 5 years:**

We will expand our preschool program to include additional afternoon sessions so that preschool can be offered morning and afternoon five days a week.

**Group Out of School Care 5-12 years:** (currently offering 25 spaces, proposing to increase to 45)  
This age group will be divided into two separate programs, based on their grade in school: Primary, and Intermediate. (5 days a week)

**Primary (K-Grade 3)**

Our Primary room is an early learning program. The goal is to expand on the skills and knowledge that children learn in kindergarten. It is shaped by using the principles of emergent curriculum, which means that the children are involved in determining topics that are explored. These topics will be tied into field trips in the community to further their learning.

**Intermediate (Grade 4-7)**

The program provides a safe, innovative, and caring environment for all children. Participants have an opportunity to interact with their peers and adults, go on field trips and take part in numerous club activities.

**Out of School Care** also offers full day camps on Professional Development Days and seasonal school closures including Christmas, Spring and Summer breaks.

**Before School Care** is offered to children aged 6-12 years who need licensed child care from 6:30 am until the time they go to school, usually around 9:00am. We drive or walk the children to school.

**Evening Activity Program**

These programs are offered two nights a week. The focus is on recreational programs and nutrition. Children are transported to a variety of community based activities and events.

**Girl Guide Programs:** (Contact - Noreen Keen)

Chase River Girl Guides offer the following programs: Sparks, Brownies, Guides, Pathfinders, and Rangers. These programs are offered to girls from 5 to 18 years. The cost to participants is a yearly fee of \$55.00 and a \$1.00 a week as dues. The Nanaimo River District is one of the largest districts in British Columbia!

**Scouting Programs:** (Contact – Mike Bingley)

Scouts Canada intend to offer Bears, Cubs, and Scouts. These programs are offered to boys and girls from the age of 5 to 14 years. The cost is similar to Guides, but they are not established in Chase River as of yet.

### **The Door Church Programs:** (Contact – Evan Blanco)

The Door Church is non-denominational and non-profit. Their membership is at 25 and growing. They offer a Sunday School program and in the near future will offer an Alpha course and church band.

### **Chase River Community Association:** (Contact – Mike Parker)

Chase River Community Association is the organizing body for Chase River and the Cinnabar Valley and speaks to community needs and development. They meet as a whole once a month and have special committees.

### **Nanaimo & District Softball Association:** (Contact - Rod Gallant)

This organization offers a variety of softball programs to children from the age of four to eighteen in Chase River. They would like to use the building for board meetings registration days.

## **Facility Administration:**

- **Scheduling & bookings:** This will be handled by BGCCVI on a first come-first serve basis for any space that available and not being utilized by the current community partners.
- **Access & availability:** At present, BGCCVI makes available vacant "activity centre" space to interested parties or individuals (e.g. the Door Church, Guides, CR Softball Assoc, and 5-6 birthday parties a year). We propose to continue making the community "hub" available and accessible to interested citizens and groups.
- **Insurance:** Currently, any users of the activity centre are responsible for ensuring they have adequate in insurance in place for their particular use and activity. We propose to continue this practice to minimize risks to the City and our community partners.
- **Capital Reserve:** We propose paying the City of Nanaimo \$400-500 month into a designated reserve account to pay for any future major building repairs or renovations (e.g. roof, plumbing, heating, electrical).
- **Taxes:** As a group of both charitable and non-profit organizations, we remain dependent on the City of Nanaimo's support by ensuring the fire hall maintains its tax-exempt status.
- **Utilities:** BGCCVI is currently responsible for the cost of all utilities for the activity centre. BGCCVI and our community partners recognize all future utility costs will be our responsibility.
- **Project Phases:**  
Conversion of the existing fire hall into usable community space will require additional capital funds. There are a variety of funding sources that support the development joint initiatives such as ours. Aside from the Ministry of Children & Family Development, the provincial government provides funding for capital projects through the Gaming Branch. The Vancouver Foundation supports multi-agency applications and provides up to 50% funding. The Nanaimo Foundation and other foundations are funding options should our application to develop new child care spaces not be accepted.

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We understand the importance of ensuring the ongoing safety of the building and any developments by securing appropriate engineering reports. We have outlined our proposed phases for the project below. The first phase is the most important to us in terms of maximizing the space and getting it ready for community use.

- **Phase One** (see attached floor plan)  
BGCCVI has applied for a \$250,000 grant from the Ministry of Children & Family Development to convert vacant government buildings into new child care spaces. The Province indicated that they considered our project to be a very competitive proposal and encouraged BGCCVI to submit an application.
- **Phase Two** (upstairs)  
Subject to available funding, our group proposes to convert the fireman's lounge upstairs, into additional community space for youth activities and meeting space.

## **Facility Floor Plans:**

(See attached)

## **Letters of Support**

(See attached)

- CRCA
- VIHA
- Girls Guides
- Scouts
- The Door Church
- Chase River Elementary School and Early Years Program
- MCFD
- Parents

## **References**

1. *Community Care and Assisted Living Act* -Child Care Licensing Regulations; November 8, 2007
2. Ladysmith & South Nanaimo Facilities Plan – School District # 68, 2007

February 13, 2008

To whom it concerns,

We, Nanaimo Timbermen Lacrosse Association, would like to bring back to the attention of this Commission the lack of respect the city has shown lacrosse regarding the NIC arenas.

Last year on or about this time we had several meetings with arena management as well as Parks and Rec management and Commission Chair with the purpose of bring to their attention how their scheduling of ice to dry floor was having a negative impact on our sport. At that time we, Lacrosse, were told that there was little that could be done for this year, however in the future steps would be taken to ensure that our needs were considered, This has not happened - if anything it is worse.

Our delegation would like to present our side of this matter to the full Commission at the Mar .27 / 08.

Yours,

Bruce Clark, President NTLA  
Nanaimo Timbermen Lacrosse Association

(Received by Email: [scribsign@shaw.ca](mailto:scribsign@shaw.ca) Wed 13/02/2008 10:20 AM)



# Nanaimo Timbermen Junior A Lacrosse Club



Feb.12, 2008

Nanaimo Parks and Recreation Commission,

We are writing you to request that we be added to your agenda for your meeting on February 27, 2008 to express our concern for lack of floor time available for the 2008 lacrosse season.

Our regular season opens April 29, 2008 and ends July 5, 2008, with playoffs beginning July 12, 2008.

Our concerns center on lack of dry floor availability for pre-regular season, and, post regular season.

Prior to the regular season we only have two weeks to prepare before our first game due to ice not yet having been removed. We would like to ask that the ice be removed from the NIC #1 by March 15<sup>th</sup>. This arrangement would allow all of the lacrosse community, Minors, Intermediate, Junior 'A', Junior 'B', Senior 'A' and Senior 'B' to do evaluations and prepare for the upcoming season. This would have a minimal impact on all ice users as hockey season is finished and there is still ice in the Frank Crane, Cliff McNabb and NIC #2 Arenas.

The post season arrangement of having all teams having to play in the Frank Crane Arena is not workable. With five senior level teams there is only enough time to accommodate 3 games on one floor per day. We need a minimum of 3 hours per game and that is provided there is not an overtime required to declare a win.

A resolution to this problem can be easily attained by not flooding NIC #1 until mid-August. This allows NIC #2 and Cliff McNabb to be iced over to accommodate any ice users.

As all senior levels of lacrosse have dramatically improved, the likelihood of all teams consistently going further into playoffs, is much greater.

Nanaimo is, and always have, been a strong lacrosse community. We hope you can hear and understand our concerns. Our dry floor times have been whittled away, and encroached on over the years, at the same time our sport has been growing. In the recent past we had dry floor availability for a longer period of time, with only three arenas. We now have four arenas, less time, and more teams.

We ask that you please reverse this trend as this is critical to our sport in Nanaimo.

Regards,

Forbes Mitchell, GM  
Nanaimo Jr. A Timbermen Lacrosse Club

21-1925 Bowen Rd., Nanaimo B.C. V9S 1H1 Ph/Fax (250)758-4000 (250)713-9054  
[WWW.jrtimbermen.com](http://WWW.jrtimbermen.com)

NOTES OF THE RECREATION COMMITTEE MEETING  
HELD IN THE CONFERENCE ROOM, OF BOWEN PARK COMPLEX,  
ON WEDNESDAY, 2008-FEB-13, COMMENCING AT 4:00 P.M.

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PRESENT: Commissioner S. Lance, Chair

Members:

Commissioner P. Field  
Commissioner D. Burnett  
Commissioner L. Avis

Staff: M. Smith

ABSENT: Commissioner J. Cameron

1. CALL THE REGULAR RECREATION COMMITTEE MEETING TO ORDER:

The Meeting was called to order at 4:00 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

- (a) Meeting Notes of the Special Recreation Committee Meeting held Wednesday, 2007-NOV-14 at 4:00 p.m. in the Conference Room of the Bowen Park Complex.

It was moved and seconded that the Meeting Notes be adopted. The motion carried unanimously.

5. OTHER BUSINESS:

- (a) Review of Travel Assistance application from the Vibrant Studios Performance Group.

Vibrant Studios Performance Group is requesting \$2,000 in travel assistance to travel to Los Angeles, California, to perform at Disneyland and on a Carnival Cruise in July of 2008.

Recreation Committee Recommendation: That the Parks, Recreation and Culture Commission not award the requested \$2,000 to Vibrant Studios Performance Group as it does not meet Travel Assistance Grant criteria of travelling to a Regional, National or International level championship.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(b) Review of Travel Assistance application from the Nanaimo Minor Hockey Mid-Island Extreme Female Bantam "A" Hockey Team.

The Mid-Island Extreme female Bantam "A" Hockey Team is requesting \$1,300 for travel to the Provincial Championships in Prince Rupert in March, 2008.

Recreation Committee Recommendation: That the Parks, Recreation and Culture Commission not award the requested \$1,300 to Nanaimo Minor Hockey Mid-Island Extreme Female Bantam "A" Hockey Team as it does not meet Travel Assistance Grant criteria of travelling to a Regional, National or International level championship.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

The Committee was advised that \$7,500 available in the 2008 budget for Travel Assistance Grants.

The issue of the requirement that applicants must be travelling out of the Province in order to qualify for a Travel Assistance Grant was discussed. It is understood that this criteria was originally included because travel grant funding was available through the Provincial Government. Subsequent changes to the availability of Provincial funding may warrant reconsideration of this criteria.

It was moved and seconded that:

1. Staff will provide a report at the next Recreation Committee meeting on the availability of Provincial Travel Grant funding.
2. Staff will provide a Travel Assistance Grant criteria checklist to assist the Recreation Committee in reviewing applications.
3. Staff will add a line to the Travel Assistance Grant application for the applicant to sign confirming that they have read and understood the criteria.

The motion carried unanimously.

15. ADJOURNMENT:

It was moved and seconded at 4:40 p.m. that the meeting terminate, with the next Meeting of the Recreation Committee to be held at the direction of the Parks, Recreation and Culture Commission.

The motion carried unanimously.



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S. Lance, Chair

CERTIFIED CORRECT:



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R. Harding, Director  
Parks, Recreation and Culture

File: A2-6

NOTES OF THE REGULAR CULTURAL COMMITTEE MEETING HELD IN  
BOWEN PARK CONFERENCE ROOM ON WEDNESDAY, 2008-FEB-13  
COMMENCING AT 4:30 P.M.

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PRESENT: Commissioner S. Lance, Chair

Members:

Commissioner L. Avis  
Ms. E. O'Rourke  
Ms. M. Pettitt  
Ms. J. Husband  
Ms. J. McGladrey

Staff:

B. Kuhn

H. Richardson (Recording)

ABSENT:

Commissioner L. Fraser  
Commissioner D. Johnstone  
Mr. M. Harmes  
S. Samborski

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 4:30 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted as circulated. The motion carried unanimously.

3. ADOPTION OF MEETING NOTES

- (a) Meeting Notes of the Regular Cultural Committee Meeting held Wednesday, 2007-DEC-06 at 3:00 p.m. in the Conference Room of the Bowen Park Complex.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

4. CHAIR'S REPORT

- (a) The Parks, Recreation and Culture Commission approved the recommendations for Cultural Operating Grants and Arts and Cultural Event Fund Grants.

It was moved and seconded that the Chair's Report be received. The motion carried unanimously.

5. REPORTS ON ADVISORY BODIES

(a) Art In Public Places Project Committee.

- (i) Oliver Woods Community Centre (OWCC) - artwork is now in place and has been well received with many positive comments.
- (ii) Port Theatre Marquee – the schedule for proposals has been pushed back to the end of the month. The majority of the artists being considered are local.
- (iii) Harbourfront Plaza Revitalization – artists for the public art project at the Harbourfront Plaza have been shortlisted to three.
- (iv) Pacific Sails Lighting – the artist is pursuing new lighting options for the Pacific Sails project.
- (v) E.J. Hughes Mural – the mural is being restored by Cheryl Harrison, Conservator, in Errington. This is a slow and meticulous process. Cinnibar Vista is doing a video documentary of the restoration process. Once restored, the mural will be transported and installed into the Port of Nanaimo Centre and displayed in the lobby after further restoration work is completed on site. B. Kuhn will arrange a tour of the Port of Nanaimo Centre for the Cultural Committee.

(b) Cultural Strategy Review Project Committee.

The open house for the Cultural Strategy Review Project will be held 2008-FEB-21 at OWCC. Information stations will be set-up. Lynda Avis, Eveline O'Rourke, Joanne Husband, George McGladery, Heather Richardson and Bob Kuhn will assist at the Open House.

(c) Cultural Awards Presentation Project Committee.

2007 Cultural Awards were presented to The Arts Alive Summer School and the Vancouver Island International Children's Festival. The evening was very successful with approximately 60 in attendance. Rick Scott did a wonderful job as the Master of Ceremonies. Gary Peters took photographs of the recipients, which were excellent.

Concern was expressed that not enough cultural organizations participate in the Cultural Awards presentations. This is a very important event for the arts and cultural community and the Cultural Committee will look into more effective ways to make the Cultural Awards more visible to these groups, as well as the public. Staff will investigate the possibility of having an arts and culture section in the Fall/Winter 2008 Leisure Guide. The date of the awards presentation will also be reviewed to find the best time for arts and cultural groups to attend.

It was moved and seconded that the Cultural Committee investigate new promotional ideas to attract more arts and cultural groups, as well as the public, to the annual Cultural Awards presentations. The motion carried unanimously. 18

Thanks were expressed to the Cultural Awards Presentation Committee for an excellent job in hosting the celebration.

It was moved and seconded that the Reports on Advisory Bodies be received. The motion carried unanimously.

6. INFORMATION ONLY ITEMS

(a) Cultural Capitals of Canada.

43,000 copies of a guide to 2008 Cultural Capitals of Canada (CCC) will be distributed to every household in Nanaimo by mid-March 2008. \$17,000 in advertising has been sold and \$125,000 in sponsorship is required. Over 40 cultural events will take place during 2008. CCC signs are now posted at the Departure Bay ferry terminal, Salish Park and on Third Street advertising Nanaimo as a Cultural Capital of Canada. NISA is putting together the CCC website. Nine projects will take place, the first of which will be the The Cre8 Youth Arts Experience, Spring Break Workshops 2008-MAR-17 to 22.

7. CORRESPONDENCE

- (a) Letter from Rosina Solylo, President, Nanaimo Arts Council re: Beban House. Nanaimo Arts Council has expressed an interest in renting Beban House and making it their home, should Tourism Nanaimo vacate Beban House.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

8. OTHER BUSINESS

- (a) Art In the Park 2008 – The Nanaimo Arts Council has historically done a good job of running the Art In The Park program. Staff will approach them to see if they are interested in operating the 2008 program.

It was moved and seconded that staff approach the Nanaimo Arts Council to see if they are interested in operating the Art In The Park program for 2008. The motion carried unanimously.

- (b) Cultural Grant Criteria Review – Cultural Grant criteria should be reviewed. Staff will speak with Lynne Fraser to see if she will chair a Project Committee for this.
- (c) Cultural Workshops/Forum 2008 – Mindi Pettitt, Joanne Husband and Lynda Avis will form a Project Committee to look into a Cultural Workshop/Forum for 2008.

9. ADJOURNMENT

Meeting adjourned at 5:45.



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S. Lance, Chair  
Cultural Committee

CERTIFIED CORRECT:



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R. Harding, Director  
Parks, Recreation and Culture



**THE PORT THEATRE**  
**MONTHLY ACTIVITY REPORT**  
**December 2007**

DATE	EVENT	TIME	CATEGORY	AUD/Artists
2	Lois & Ray 50 <sup>th</sup> Anniversary	1pm	Reception in Harmac rm	30/2
4	Art Exhibit	7 pm	Opening night reception	25/3
7	Santa's Arrival	3 pm	Santa Reception in Lobby	200/5
8	O Night Devine	7:30 pm	Christmas Concert	340/11
9	Christmas Eve in Scotland	2:30 pm	Dance Recital	550/253
13	Malaspina Convocation	12:00 pm	Rehearsal	0/206
14	Malaspina Convocation	2:00 pm	Graduation Ceremony	804/206
16	Winter Harp	3:30 pm	Christmas Concert	761/10
16	Winter Harp	7:30 pm	Christmas Concert	606/10
17	Dr. James Lunney MP	1:30 pm	Media announcement in lobby	10/2
18	Natalie McMaster	7:30 pm	East Coast Fiddler	668/11
20	Vancouver Island Symphony	7:00 pm	Rehearsal	0/53
21	Vancouver Island Symphony	7:30 pm	Symphony Concert	484/53
22	Vancouver Island Symphony	7:30 pm	Symphony Concert	571/53

**TOTALS**

**Number of Events= 14**

**Estimated Audience Attendance: = 5,049**  
**Estimate Number of Artists/Crew: = 878**  
**Total people through the building:= 5,927**

# THE PORT THEATRE

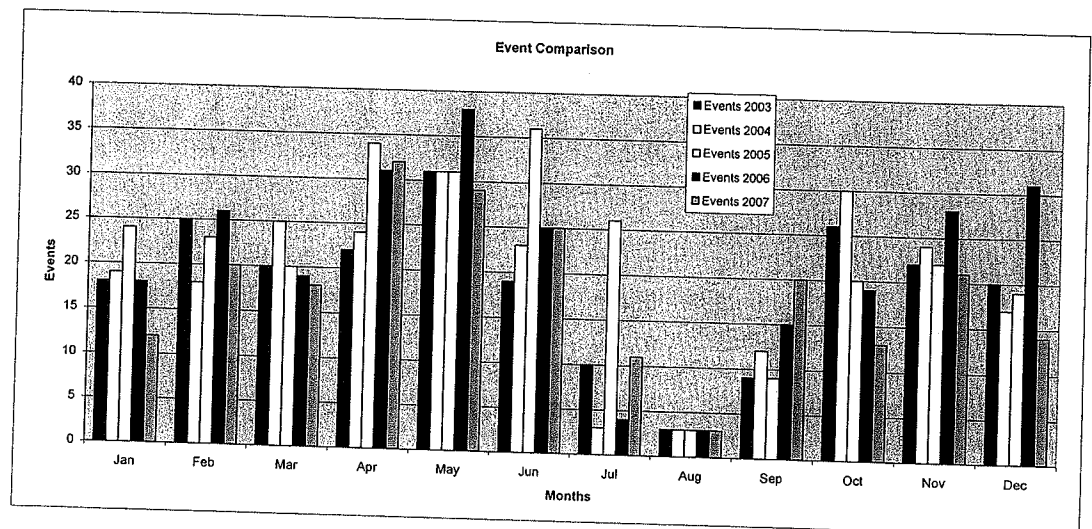
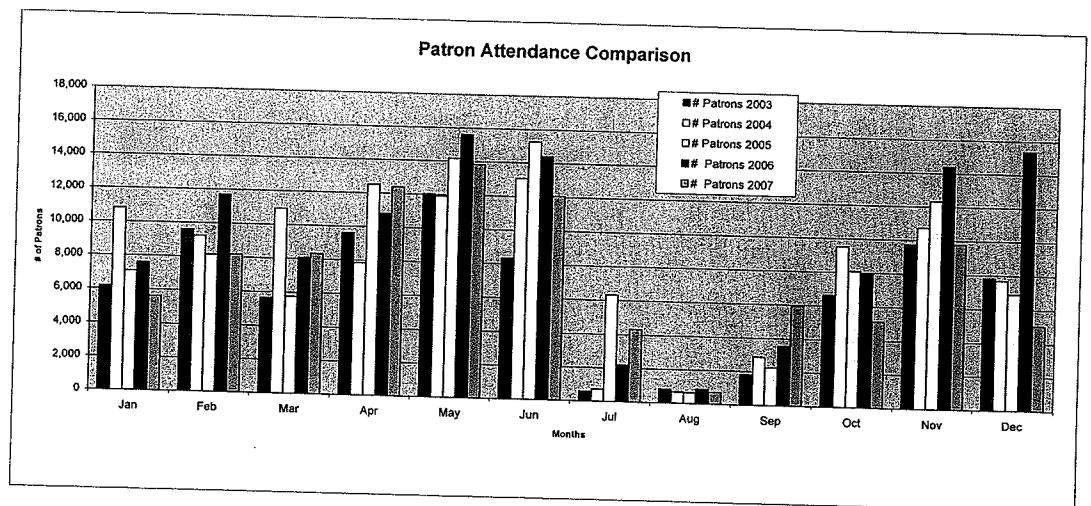
	# Events 2003	# Events 2004	# Events 2005	# Events 2006	# Events 2007	# Patrons 2003	# Patrons 2004	# Patrons 2005	# Patrons 2006	# Patrons 2007
Jan	18	19	24	18	12	6,161	10,776	7,082	7,609	5,626
Feb	25	18	23	26	20	9,591	9,223	8,141	11,692	8,161
Mar	20	25	20	19	18	5,652	10,952	5,758	8,075	8,305
Apr	22	24	34	31	32	9,598	7,859	12,520	10,784	12,389
May	31	31	31	38	29	12,029	11,901	14,170	15,615	13,851
Jun	19	23	36	25	25	8,335	13,059	15,262	14,408	12,055
Jul	10	3	26	4	11	575	704	6,317	2,191	4,304
Aug	3	3	3	3	3	810	672	643	865	701
Sep	9	12	9	15	20	1,784	2,862	2,245	3,551	5,934
Oct	26	30	20	19	13	6,627	9,504	8,069	7,915	5,119
Nov	22	24	22	28	21	9,716	10,725	12,326	14,392	9,765
Dec	20	17	19	31	14	7,821	7,684	6,895	15,378	5,049
TTL	225	229	267	257	218	78,699	95,921	99,428	112,475	91,259

comparison of attendance for the same month last year  
comparison of events for the same month last year

-67% increase  
-55% increase

five yr. average attendance for same month  
five yr. average number of events same month

8,565  
20



22

**THE PORT THEATRE  
MONTHLY ACTIVITY REPORT  
JANUARY 2008**

DATE	EVENT	TIME	CATEGORY	AUD/Artists
8	Xentel Magic Show	5:30 pm	Illusionists family show	408/ 13
8	Xentel Magic Show	8:30 pm	Illusionists family show	266/ 13
11	Little Angels Comedy Extravaganza	7:30 pm	Stand-up comedy	262/7
12	Bill Cosby	3:30 pm	Stand-up comedy	804/5
12	Bill Cosby	7:30 pm	Stand-up comedy	804/5
14	Backyardigans	7:00 pm	Children's Entertainment	785/ 23
16	William Joseph	7:30 pm	Piano virtuoso	149/7
17	Vancouver Island Symphony	7:30 pm	Rehearsal	0/53
18	Vancouver Island Symphony	3:30 pm	Rehearsal	0/53
19	Vancouver Island Symphony	12:30 pm	Rehearsal	0/53
19	Vancouver Island Symphony	7:30 pm	Symphony Performance	684/ 56
20	TheatreOne Vigil – load in	10 am	Load-in	0/4
21	TheatreOne Vigil - rehearsal	12:00 pm	Rehearsal	0/4
22	TheatreOne Vigil - rehearsal	1:30 pm	Rehearsal	0/4
23	TheatreOne Vigil	7:30 pm	A play – Preview nite	81/5
24	TheatreOne Vigil	7:30 pm	A play- Opening nite	105/5
25	TheatreOne Vigil	7:30 pm	Theatre performance	113/5
26	TheatreOne Vigil	2:00 pm	Theatre performance	63/5
26	TheatreOne Vigil	7:30 pm	Theatre performance	140/5
27	TheatreOne Vigil	2:00 pm	Theatre performance	82//5
28	Recording session	11am- 4pm	Audio recording	1/2
30	The City of Nanaimo	6:30 pm – 10 pm	Public open house	45/2

**TOTALS****Number of Events = 22****Estimated Audience Attendance = 4,792****Estimate Number of Artists: = 334****Total people through the building= 5,126**

THE PORT THEATRE

	# Events 2004	# Events 2005	# Events 2006	# Events 2007	# Events 2008	# Patrons 2004	# Patrons 2005	# Patrons 2006	# Patrons 2007	# Patrons 2008
Jan	19	24	18	12	22	10,776	7,082	7,609	5,626	5,126
Feb	18	23	26	20		9,223	8,141	11,692	8,161	
Mar	25	20	19	18		10,952	5,758	8,075	8,305	
Apr	24	34	31	32		7,859	12,520	10,784	12,389	
May	31	31	38	29		11,901	14,170	15,615	13,851	
Jun	23	36	25	25		13,059	15,262	14,408	12,055	
Jul	3	26	4	11		704	6,317	2,191	4,304	
Aug	3	3	3	3		672	643	865	701	
Sep	12	9	15	20		2,862	2,245	3,551	5,934	
Oct	30	20	19	13		9,504	8,069	7,915	5,119	
Nov	24	22	28	21		10,725	12,326	14,392	9,765	
Dec	17	19	31	14		7,684	6,895	15,378	5,049	
TTL	229	267	257	218	22	95,921	99,428	112,475	91,259	5,126

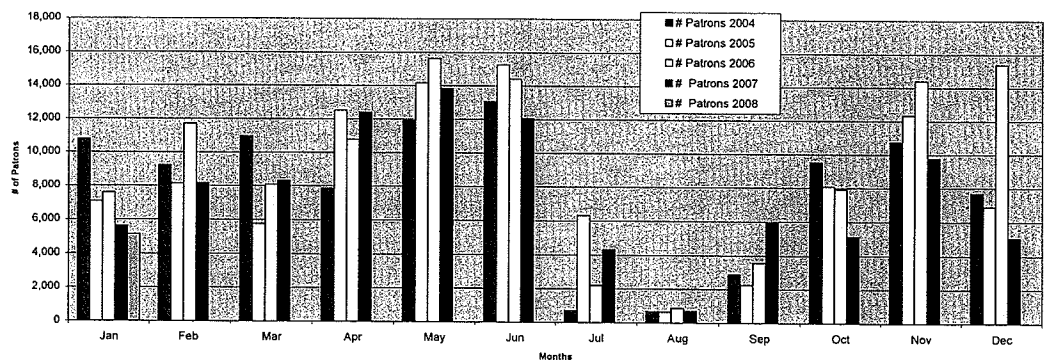
comparison of attendance for the same month last year  
comparison of events for the same month last year

-9% increase  
83% increase

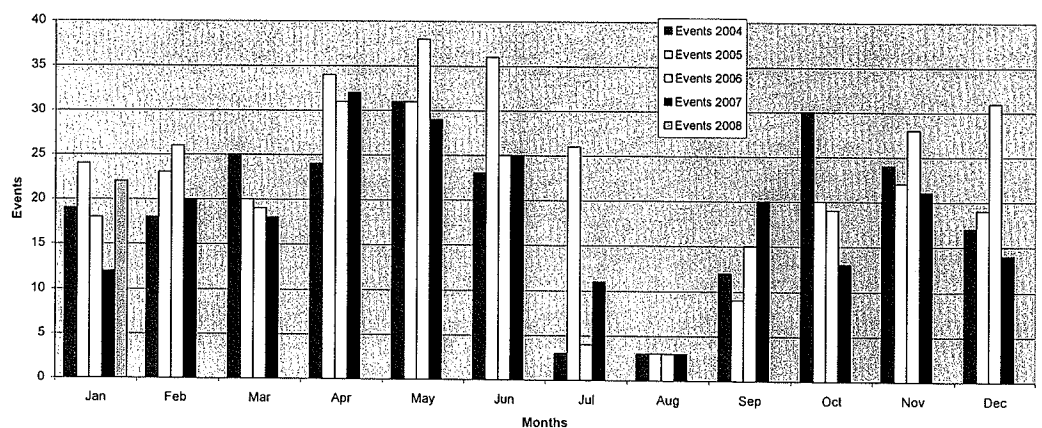
five yr. average attendance for same month  
five yr. average number of events same month

7,244  
19

Patron Attendance Comparison



Event Comparison



City of Nanaimo-Parks, Recreation and Culture Commission  
Nanaimo Art Gallery: Activity Report for January 11, 2008 to  
February 15, 2008

February 15, 2008

Submitted by Paul Fudge, Acting Executive Director

The Gallery has had an exciting month, with a variety of exhibitions and events at both gallery locations.

At the campus gallery, the **Burning Cold** exhibition - which closes on February 16 – has created wide interest with six different group tours taking place over the month, in addition to individual visitors. We have also conducted family day workshops and made the gallery more accessible with Thursday evening openings.

At the downtown gallery the **Red Show** opened on February 7, and will run until February 29. During that time the gallery has been hosting a number of meetings and events for other not-for-profit organizations, including a major fund-raising evening for the McSeeds Society on February 9. In March the downtown gallery will be holding a student exhibition and related workshops as part of the spring break festival.

Campus Gallery (900 Fifth Street )

Burning Cold exhibition:

Total Attendance: **292**

Downtown Gallery (150 Commercial Street)

Exhibitions:

Total Attendance: **782**

Total: **1074**

Upcoming exhibitions:

Campus:

February 22 – March 22: **Elusive containment** (the work of Samantha Dickie)

Downtown:

February 1 – February 29: **Red** – a theme show involving gallery artists.

March 1 – March 12: **Work** by artists from Art Rental & Sales Program

March 12 – March 26: **Student exhibition** – part of spring break festival

**Nanaimo Museum Monthly Report to the Parks, Recreation & Culture Commission**  
Submitted February 8, 2008 by Debbie Trueman

**Financial**

- Yearend statements will be available early March.
- ITC – all progressing well, on schedule. No firm commitment yet on when we can have access to the gallery but it looks like end of February to mid March.
- Cultural Services Annual Grant – no word yet.
- Vancouver Foundation – on matching endowment of \$100,000-no word yet.
- CAHSP #2– was approved and work on a new graphic image, merchandising, training manuals and packaging has begun.
- New Contract Staff – Mel Visser is on board-hope you all enjoyed the new newsletter-**Please let me know if we have missed you on our email contacts!**

**New Space Planning**

- Capital Campaign – 3<sup>rd</sup> Major sponsor getting close. Bob Bennie and I are working on the final 2 sponsors.
- Sports Hall of Fame - Selection Panel and Committee met for orientation and the first call for nominations is out. Next committee meeting is to plan for induction event and secure assistance to organize and deliver.
- Cultural Capital – Interpretive Plan and programming being developed by Liz Crocker will satisfy most of our commitment. We will meet with Steve and hopefully some students later this month.
- VMC Launch – we still have to do this but site has not yet received final approval.
- Exhibit Design – This will be presented to our members at the AGM March 11<sup>th</sup> and then to others.
- Artifact Shelving – materials are on order with installation slated for April.

**Programs and Events**

- In April we have the CMA visit to the site, volunteer event visit April 29<sup>th</sup> and then we should also do a donor visit.
- Bastion opens May long weekend.
- Only summer event is Chowder Fest in August.

**Other Activity**

- Lunch/Tour with the Premier – I got about 15 seconds in the museum to talk to the Mr. Campbell about the space!
- Canadian Museum Association Conference – in April will include a day trip to Port Alberni and a visit and hardhat visit to the new museum.
- We are continuing planning with the Library for some joint summer programming.

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: BRENT MEUNIER, SENIOR MANAGER, SPECIAL PROJECTS

RE: FACILITY IMPROVEMENTS AND LICENSE EXTENSION AT THE CHASE RIVER ACTIVITY  
CENTRE FOR THE BOYS & GIRLS CLUB OF CENTRAL VANCOUVER ISLAND

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RECOMMENDATION:

That the Parks, Recreation and Culture Commission:

1. recommend that Council authorize a five year license with the Boys & Girls Club of Central Vancouver Island to occupy the entire Chase River Activity Centre / Fire Hall facility; and further,
2. support the Boys & Girls Club of Central Vancouver Island's plans for capital improvements to the Chase River Activity Centre / Fire Hall after all funding and permits are obtained.

EXECUTIVE SUMMARY:

The Nanaimo Fire Rescue Department will be moving their Chase River Station to a new location in 2008 leaving the existing Fire Hall vacant. The Boys & Girls Club of Central Vancouver Island currently has a license for the Activity Centre portion of this building. With the support and endorsement of several community agencies, the Boys & Girls Club would like to license the entire building, make facility improvements, expand their services to the neighbourhood and make the facility a community services "hub" for the Chase River area. The Boys & Girls Club has requested Commission's approval for a new license and the ability to renovate the facility. This organization is not asking for any financial assistance from the City to renovate the facility. Department Staff support this request.

BACKGROUND:

The Parks, Recreation and Culture Commission had approved a license for the Boys & Girls Club to utilize the Chase River Activity Centre for the operation of their services commencing July 2000. Since then, the Club has used this facility for the provision of their programs with the major focus on pre-school and after school care for the neighbourhood. This service has been well received within the community and endorsed by a variety of organizations.

With the Nanaimo Fire Rescue Station being relocated in 2008, that section of the Chase River Fire Hall / Activity Centre will become available for other use. The Boys & Girls Club are interested in renovating this facility to create a community "hub" centre for an expansion of their services along with community activities sponsored by other local groups and organizations. Other organizations supporting this proposed community "hub" include the Chase River Community Association, Girl Guides of Canada, Scouts Canada, the Door Church, School District #68, Ministry of Children and Family Development, Chase River Elementary School and the Vancouver Island Health Authority. Several of these organizations would also be interested in using this renovated facility on a continuing basis.

The Boys & Girls Club is also seeking approval to renovate the facility; but is not requesting funds from the City for this project. The Boys & Girls Club has applied for a \$250,000 capital grant from the Ministry of Children and Family Development to create new child care spaces in a public facility. If successful, these funds will be used to upgrade this City owned facility. Other funding sources that would be explored include the BC Gaming Commission, Vancouver Foundation, and the Nanaimo Foundation.

With Commission's approval, the Boys & Girls Club would like to establish a new license that would include the entire building and then undertake renovations to the facility. Currently, they do not pay rent for the facility. They have budgeted to pay a rental of up to \$500 per month and have requested that these funds be placed in a reserve to offset major building repairs for which the City would normally be responsible (i.e. roofing, plumbing, furnace).

Staff has also spoken with the Boys & Girls Club about the need to adjust their insurance coverage to include rentals and other community users. This facility would be made available to other community users at rental rates comparable to City facility rental fees.

The Club is proposing commencing the first stage of renovations this year and will pursue the required building permits and approvals. This action is contingent upon the Parks, Recreation and Culture Commission's approval and successful funding from the Ministry of Children and Family Development. The Boys & Girls Club has submitted a report outlining their proposed renovations including a conceptual plan along with numerous letters of support from other community organizations and partners.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Richard Harding', with a long, sweeping horizontal stroke extending to the right.

Richard Harding, Director,  
Parks, Recreation and Culture.



REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

RE: RENEWAL OF LICENSE AGREEMENTS FOR NON-PROFIT ORGANIZATIONS (McGIRR SPORTS SOCIETY, NANAIMO CURLING CLUB & NANAIMO BMX ASSOCIATION)

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RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the five-year license renewals of the following non-profit organizations at an annual fee of \$1.00 per year in addition to an administrative fee of \$125.00:

1. McGirr Sports Society effective 2008-JAN-01 to 2012-DEC-31; and,
2. Nanaimo Curling Club effective 2008-JAN-01 to 2012-DEC-31; and,
3. Nanaimo BMX Association effective 2008-JAN-01 to 2012-DEC-31.

EXECUTIVE SUMMARY:

The "Guidelines Establishing the Value of Rent for Lease or License Agreements to Non-Profit Societies" as recommended by the Parks, Recreation and Culture Commission were adopted by Council at their meeting of 2007-JUL-09. The guidelines to assist with determining nominal rent for non-profit societies are as follows:

1. The primary service offered provides a demonstrable public benefit.
2. Participation or membership is available to a broad demographic in the community.
3. The Society provides the only opportunity, or one of only a few opportunities, for the service, activity or benefit in the community.
4. The Society does not compete directly with the business community in the service it provides or the Society's services compete with the business community, but are offered in very different ways, or are accessible to persons who do not normally have access to the services or facilities in the private sector.
5. Taxpayers will expect the City to provide the service if the entity declines to.
6. There is a unique distinguishing feature.

The above guidelines were used in reviewing the renewal of the license agreements for the McGirr Sports Society, the Nanaimo Curling Club and the Nanaimo BMX Association. The conclusion was that the service provided by all three organizations meet the guidelines and an annual rent of \$1.00 for each organization was appropriate.

BACKGROUND:

Currently, the City of Nanaimo has license agreements with the McGirr Sports Society, Nanaimo Curling Club and the Nanaimo BMX Association which have expired. All licenses have an annual license fee of \$1.00 over a five-year term.

In each of these agreements:

- The City grants the "Licensee" a non-exclusive right to use lands and buildings in the license area for the benefit of the public.

- The Licensee covenant with the City to pay all taxes, rates, licenses, duties and assessments. In addition the Licensee pays, as they become due, all water, sewer, garbage, gas, oil, telephone and electric light and power used on the License area.
- The Licensee will, at all times during the term of this agreement, at its own cost and expense, repair, maintain and keep the License area in good order and repair.

The McGirr Sports Society is the exception. The Society prepares an estimate of their annual costs for maintenance and repairs and provides this estimate to the City by June 30<sup>th</sup> annually. The City provides an annual operating grant to the Society to be applied against the costs of basic maintenance and repairs including utilities. The grant for 2008 is \$110,000.

The Licensee will take out, and maintain during the term, a policy of General Public Liability Insurance against claims for bodily injury, death or property damage arising out of the use and occupancy of the License area by the Licensee in an amount of not less than Two Million dollars.

In assessing the rent applicable to these licensees under the guidelines, the following factors were considered:

- The primary service offered by each of the licensees provides a demonstrable public benefit.
- Participation or membership is available to a broad demographic in the community. The Curling Club offers its services to all ages through tournaments, league and drop-in play and other social events. The BMX track has been used by many groups including the Boys & Girls Club, the BC Seniors Games, Mountain Music Festival and other BMX Associations. The McGirr sports fields support over 10,000 hours of slo-pitch, fastball, field hockey and soccer.
- These organizations are one of only a few who provide these services or benefits in the community.
- These organizations do not compete directly with the business community in the services they provide.
- Taxpayers will expect the City to provide these services if the organization declines to.

Given that the services provided by the McGirr Sports Society, the Nanaimo Curling Club and the Nanaimo BMX Association meet well with the stated guidelines, staff are recommending five-year license renewals at an annual fee of \$1.00 per year in addition to an administrative fee of \$125.00 for each organization.

Respectfully submitted,



Richard Harding, Director,  
Parks, Recreation and Culture.

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION  
FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE  
PREPARED BY: SUZANNE SAMBORSKI, SENIOR MANAGER, RECREATION AND CULTURE  
RE: L'ASSOCIATION DES FRANCOPHONES DE NANAIMO'S REQUEST FOR FREE FACILITY  
USAGE

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RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that L'Association des Francophones de Nanaimo consider applying for a Tournament and Festival grant to offset costs associated with hosting the annual Maple Sugar Festival.

EXECUTIVE SUMMARY:

At the regular meeting of the Parks, Recreation and Culture Commission held 2008-JAN-23, Ms. Joanne Hogan of L'Association des Francophones de Nanaimo requested that Commission waive rental fees associated with the annual Maple Sugar Festival held in the Centennial Building and surrounding Beban Park grounds. The Commission passed a motion requesting staff to look into funding alternatives for the L'Association des Francophones de Nanaimo to offset rental costs for the Maple Sugar Festival 2010 and report back to Commission.

BACKGROUND:

Fees and rental charges are recommended by the Parks, Recreation and Culture Commission to City Council for approval as part of the "Bylaw to Regulate Parks, Recreation and Culture Services and Facilities"; and the current Fees and Rental Policy was approved by Council in 2007. Historically, waiving of fees has not been recommended because:

1. as a Bylaw, changes to fees and rentals requires a Bylaw amendment by City Council; and,
2. the fees and rentals for non-profit organizations are already subsidized.

One option available is for groups to apply for a Tournament and Festival Fund Grant. The next Tournament and Festival Grant application deadline is 2008-MAY-01. Staff recommends that L'Association des Francophones de Nanaimo consider submitting a Tournament and Festival Fund Grant application to the Recreation Committee.

Respectfully submitted,



Richard Harding, Director,  
Parks, Recreation and Culture.

## FOR INFORMATION ONLY

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION  
FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE  
RE: CULTURAL CAPITALS OF CANADA MONTHLY UPDATE

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### RECOMMENDATION:

That the Parks, Recreation and Culture Commission receive the report.

### EXECUTIVE SUMMARY:

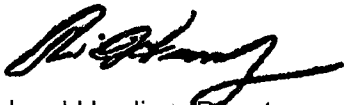
Nanaimo is one of only four Canadian cities awarded the prestigious title of Cultural Capital of Canada in 2008 and will receive \$750,000 in federal funding for the \$1,426,000 project. Designation as a Cultural Capital of Canada in 2008 will enable Nanaimo to:

- invest more in arts and culture to strengthen our local economy.
- Raise awareness of the arts and cultural events, activities and services that are available in Nanaimo.
- Build stronger ties between the City and local arts and cultural groups including First Nations.
- increase and improve our cultural services.
- improve quality of life for residents and visitors.
- enhance community identity and reputation.

### NANAIMO CULTURAL CAPITAL UPDATE FOR FEBRUARY:

1. Events Guide: This is a 32 page full colour glossy guide detailing all the Cultural Capital events for 2008 and will be delivered to all Nanaimo residents in early March.
2. Website: [www.nanaimoculturalcapital.ca](http://www.nanaimoculturalcapital.ca): This will be completed in early March and will be the most accurate source of information on all the Cultural Capital events.
3. Sponsorships and other grants: Approximately \$140,000 has been secured for In-Kind and \$25,000 in cash to date.
4. Street signs: Are installed at BC Ferries at Departure Bay; at Third Street; and at Salish Park. We are hoping to order 1 more sign for the North end Welcome entrance.
5. Street Banners: Will begin arriving in March.
6. Nanaimo Magazine: Cultural Capital will be the cover story for the March issue.
7. Cultural Capitals of Canada (CCC) logo: Will be on the second page of the Daily News and front page of the Bulletin.
8. Master Sponsors: The Wave and the Wolf Radio stations are both Master Sponsors and are giving regular coverage of Cultural Capital events on air.

Respectfully submitted,



Richard Harding, Director,  
Parks, Recreation and Culture.

REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

FROM: JEFF RITCHIE, SENIOR MANAGER OF PARKS

RE: MONTHLY REPORT FOR JANUARY 2008 – PARKS OPERATIONS

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The following highlights are the park initiatives for January 2008. Regular maintenance tasks are not listed.

#### **PARK DEVELOPMENT AND SPECIAL PROJECTS**

- An RFP for design assistance in the redevelopment of Maffeo Sutton and Georgia Parks has been advertised and closed 2008-FEB-22.
- 3 artists have been shortlisted for the "Meet Here" public art piece at Harbourfront Plaza. The artists will construct models and budgets for their concepts and will submit them to the selection panel at the end of February.
- Design details of Phase 1 improvements at Harbourfront Plaza are moving ahead. Reclaimed timbers from the foundry will likely be incorporated into the design. Structural engineering details are presently being worked out.
- Oliver Woods playground equipment has been ordered and site preparation is underway. The playground is anticipated to be open by April.
- Design work for the Millstone Side Channel interpretive area in Bowen Park is underway and will be presented to Commission in March.
- Staff are liaising with School District 93 on a "Community Connections" grant proposal for L'ecole Ocean on Estevan Road. This program helps schools improve their facilities for the good of the school and the community. The planned playground improvements, trails and a multi-use court would benefit the school and would be open to the public for recreational use.
- Staff are liaising with Development Services Department to review the updated Official Community Plan, Downtown Design guidelines, and numerous subdivision and development permit applications.
- RFPs have gone out for playground equipment upgrades at a number of neighbourhood parks.

#### **VOLUNTEER IN PARKS (VIP)**

- Residents of Nob Hill are working with staff to create and implement a Nob Hill Park Improvement Plan.
- Site preparation has begun at Robin's Den in anticipation of an April playground installation.
- The Kinette Evergreen Park VIP is planning for improvements to their neighbourhood park.
- The Deverill Square Park neighbourhood is beginning to fundraise for upcoming park improvements.

#### **SPORTS TOURISM AND OUTDOOR EVENTS**

- Sport & Cultural Tourism contacts this month include: BC Lions Training Camp Bid Committee; Body Gras organizer Dawn Tyndall, Sharon Stonehouse from Nanaimo Curling Club who are hosting the 2008 CIBC Wood Gundy Canadian Masters; Bowen Tennis Club; Under 17 World Hockey Challenge; Team Nanaimo(Sportfest); McGirr Sports Field Executive Director Steve Bilodeau.
- Spring/Summer Field User group meeting has been scheduled for 2008-MAR-06. All spring summer user groups have been notified of the March meeting.

- The Oliver Woods Council/Commission reception on 2008-FEB-15, and Public Open house on 2008-FEB-16 have been organized.
- Planning has begun for Canada Day 2008. This year's event is tied into the Culture Capital of Canada project. Recreation Coordinator is representing Parks, Recreation and Culture at the Culture Capitals monthly meetings.
- First draft of the Salmon in City – Millstone Side Channel Interpretive Implementation Plan is complete and in circulation. Final draft will be presented to the Parks, Recreation and Culture Commission at their March meeting.
- On 2008-JAN-10 a meeting was held with representatives from Malaspina University-College, Nanaimo Fish Hatchery, Department of Fisheries and Oceans, and the Nanaimo Fish and Game Association to draft 2 grant proposals for presentation to the Pacific Salmon Foundation. The two proposals are seeking funding for a fish counter to be installed on the Millstone Side Channel and the other is to design, build and install 18 interpretive signs and 2 entrance kiosk in Bowen Park and Millstone Side Channel.
- The table tennis program at Quesnell Gym will be relocating their program to Departure Bay Activity Centre effective September 2008.

#### **TRAIL DEVELOPMENT**

- The metal handrail at Beach Estates Park has been installed. Project is now completed.
- Trail and boardwalk upgrades are complete at Cable Bay Trail. There were some wet areas where boardwalks needed to be installed.
- Staff has been brushing back on the Parkway Trail. They have been using the flail mower on the Mini Excavator and are cutting back about 2 metres.

#### **MAINTENANCE AND CONSTRUCTION**

- The basement framing and first level subfloor at the Rotary Field House has been completed. Upstairs framing will begin next week.
- The new play equipment at Knowles Park has been installed with 200 yards of wood fibre fall protection.
- A new entrance way to Caledonia Park has been completed. This included chain link fencing and a vehicle gate with a one way entrance and drop off area while still maintaining the area as a controllable site.

#### **UTILITY**

- A drainage system was installed in the new playground site at Knowles Park.
- Drainage has still been an issue at the Chinese Memorial Park on Stewart Avenue. Staff has installed new drainage to divert the water entering the Park from the property above.

#### **HORTICULTURE AND SPORTS FIELDS**

- 687 trees throughout City Parks have been pruned and inspected for health issues. During this inspection it has been noted that an infestation has broken out on the Oaks at Beban Park with approximately 75 trees (65%) having 15 to 65% scale infestation. Treatment will be to spray them with dormant oil in the next couple of weeks, before other leaves bud.
- All of the trimmings from the pruning program have been chipped and the chippings are being placed in Bowen Park in high use areas of the Disc Golf Course.
- The Queen Elizabeth Promenade continues to be a priority to eradicate the blackberry as per the Horticulture Strategy.
- Summer bedding plants and hanging baskets have been ordered.
- The Horticulture team has also been working to update Townsite/Waddington Park.

### **TURF AND PARKS**

- Prepared Oliver Woods playground site by clearing out trees, stumps and branches.
- Much time has been spent on snow and ice control.
- Performed maintenance at Arbutus Park, Uplands Playlot #1 and Wellington Park that included cleaning up blown down branches, picking up leaves and trimming back branches.

### **URBAN FORESTRY**

- 104 phone calls received regarding hazard tree concerns, tree removal permits and development plans.
- 35 sites attended to deal with issues outlined above.
- One Tree Removal Permit processed. Five permits outstanding. Three applications for removals received and in process.
- Tree removals have taken place at Theresa Terrace Park in preparation of installation of new park equipment. Staff also removed some smaller trees for play equipment installation at Robin's Den Park (Prince John Way).
- Remedial / hazard tree work was completed at Oliver Woods Community Centre in response to a hazard tree assessment completed by Davey Tree Services.
- "City Trees and You" questionnaire mailed out randomly to 2006 residents as part of the Urban Forestry Planning Process. As of 2008-FEB-01, 999 responses have been received. Staff is compiling the information.

### **TRAIL COUNTS FOR JANUARY 2008**

<b>Park Sites</b>	<b>October Daily Average</b>	<b>November Daily Average</b>	<b>December Daily Average</b>	<b>January Daily Average</b>	<b>January Peak Times</b>
Walley Creek	161	159	168	133	8AM-9AM
Linley Valley	37	32	33	30	11PM-12PM
Buttertubs Marsh	211	140	141	163	4PM-5PM
Colliery Dam (lower)	180	105	124	133	3PM-4PM
Loudon Park	96	67	39	36	3PM-4PM
Third Street Trail	246	220	184	194	2-3PM
Beaufort Park	N/A	54	52	54	12-1PM
Wardropper Park	N/A	32	33	64	3PM-4PM
Bowen Side Channel	N/A	N/A	61	54	2PM-3PM
Harbourfront Plaza (Conference Centre stairs)	NA	NA	NA	112	12-1 PM
Harbourfront Plaza (Commercial Street)	NA	NA	NA	601	12-1 PM
Harbourfront Plaza (Port Theatre Stairs)	NA	NA	NA	544	12-1 PM

## **VANDALISM REPORT FOR JANUARY 2008**

### **BUILDING AND ENGINEERING Repair & Maintenance**

- Graffiti removal \$1,524.50
- Fence repairs \$ 647.50
- Glass replacement Beban House \$ 260.00

**COST \$2,432.00**

### **MATERIALS AND SUPPLIES**

- Replacement tree \$ 240.75
- Replace stolen equipment \$ 159.43
- Replace aluminium doorstop \$ 94.37
- Miscellaneous materials \$ 528.54

**COST \$1,023.09**

### **LABOUR AND FLEET (City Vehicles)**

**COST \$1,035.17**

**TOTAL COST \$4,490.26**

Graffiti removed in many areas including: Biggs Park, Maffeo Sutton Park, Bowen Skate Park, Caledonia Park, Diver Lake tennis court, Parkway Trail, under Pearson Bridge, Groveland Park, Colliery Dam Park, Robins Park and Elaine Hamilton Sports Fields. A chain link fence under the Parkway overpass was damaged. Several sections were torn down and some posts were broken off. Equipment was stolen from a service vehicle while an employee was working at Maffeo Sutton Park. Replacement trees for damage on Milton Street were purchased.

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REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE  
FROM: SUZANNE SAMBORSKI, MANAGER OF RECREATION AND CULTURE SERVICES  
RE: MONTHLY REPORT JANUARY 2008 RECREATION AND CULTURE SERVICES

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## **RECREATION PROGRAMS**

### **Bowen Seniors**

The Bowen Seniors programs have been very busy with over 1,300 members already registered for 2008. The Bowen Seniors Board has been very supportive of the Oliver Woods Community Centre (OWCC). Several existing seniors programs will move there and some new programs will be added. The Bowen Seniors staff is once again providing support to a Revenue Canada initiative to assist low income seniors to complete and file their income tax forms. Revenue Canada recruits and trains community volunteers and the City provides space and books appointments. This popular service is available to all qualified seniors, not just members of the Bowen Seniors.

### **Preschool/Children**

Doodle Bugs, Little Foot Preschoolers and Kids Korner will be moving to OWCC. New spring/summer programs include Garden Patch (environments and intergenerational), Musical Dance Theatre, Camp Wild (environmental), Storytelling and Sharing (intergenerational), Girls on the Go, Mom & Me Music.

### **Arts and Culture**

11 new Arts and Culture programs have been created and will be offered in the Spring/Summer session.

### **Youth**

Many participants in the Fall/Winter Youth Leadership program have gained their "Passport to Leadership" which entails completing approximately 60 volunteer hours through various programs and events.

360 youth attended the first teen dance of 2008. High Schools are investigating the idea of having their own dances again. Staff will meet with Wellington Student Council to discuss the process we follow for Teen Dances and how we might be able to assist them in holding their own dance.

### **LEAP**

LEAP applications are up slightly from 137 in 2007 to 140 in 2008.

## **AQUATICS**

### **Facility Highlights**

An evacuation drill with Parks, Recreation and Culture staff and Nanaimo Fire Rescue staff at the Nanaimo Aquatic Centre (NAC) was completed. A revision to the current evacuation procedure has also been established. A seminar and drill will be carried out at Beban Pool in February.

Aquatic staff will work with supervisors of kindergarten and grade one children to brief them on how to set up supervision and how to work with parent/caregivers in the pool.

Over 200 swimmers participated in the Vancouver Island Regional Championships at NAC in January.

### **ARENAS**

472 children started skating sessions in January. An Introduction to Hockey course for girls had 12 registered. 233 were registered in department hockey programs.

The PRC Precision Skating Team performed at the Nanaimo Clippers vs. Sweden Hockey Game and the NHL Oldtimers Hockey Challenge vs. Nanaimo RCMP.

### **SPECIAL EVENTS AND PROJECTS**

#### **Oliver Woods Community Centre Update**

The official public open house was Saturday, 2008-FEB-16 with over 1,000 people of all ages attending. The open house included acknowledgments to project contributors, ribbon cutting, facility tours, free activities and demonstrations for all ages, cake and lots of give-aways including reusable shopping bags and evergreen seedlings. All Oliver Woods permanent staff positions have now been filled. Facility bookings are underway and a good variety of Department programs and community rentals are already confirmed. Community sport leagues in all gymnasium sports will be making Oliver Woods their new home.

#### **Active Communities**

Staff and the Active Communities Committee are pursuing a funding opportunity with Thrifty Foods that would enable educational programs geared to better food choices as it relates to healthier lifestyles. Examples of how the funding might be used include publications, cooking classes and grocery store tours. Thrifty Foods is committing a significant amount of funding to be used in Vancouver Island Communities where they are located.

### **STATISTICS**

#### ***Front Desk***

<b>January</b>	<b>2007</b>	<b>2008</b>	<b>Difference</b>
<b><u>Numbers</u></b>			
Registrations	3,244	2,960	(284)
Memberships	250	206	(44)
Economy Tickets	1,480	1,279	(201)
Total	4,974	4,445	(529)
<b><u>Sales</u></b>			
Registrations	\$104,860	\$90,174	(\$14,686.00)
Memberships	34,408	36,301	1,893.00
Economy Tickets	46,266	43,009	(3,257)
Total	\$185,534.00	\$169,484.00	(\$16,050.00)

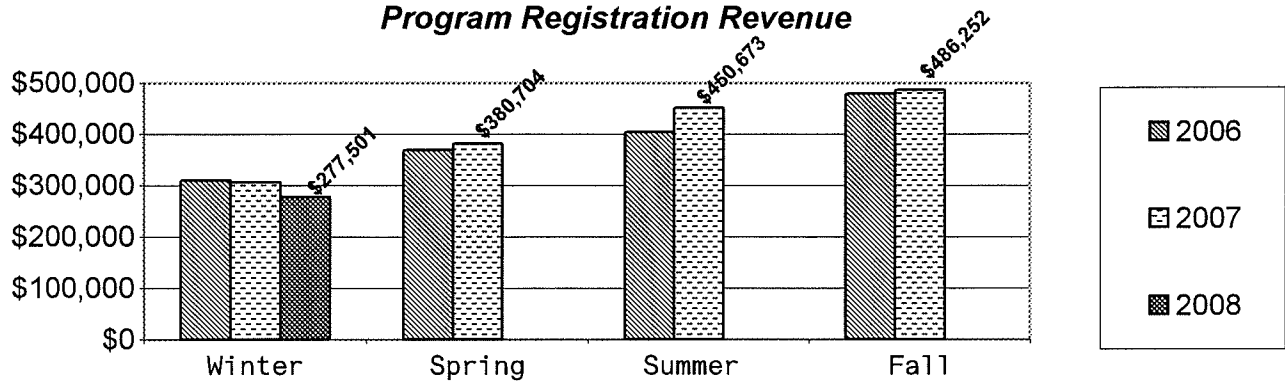
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**Arena**

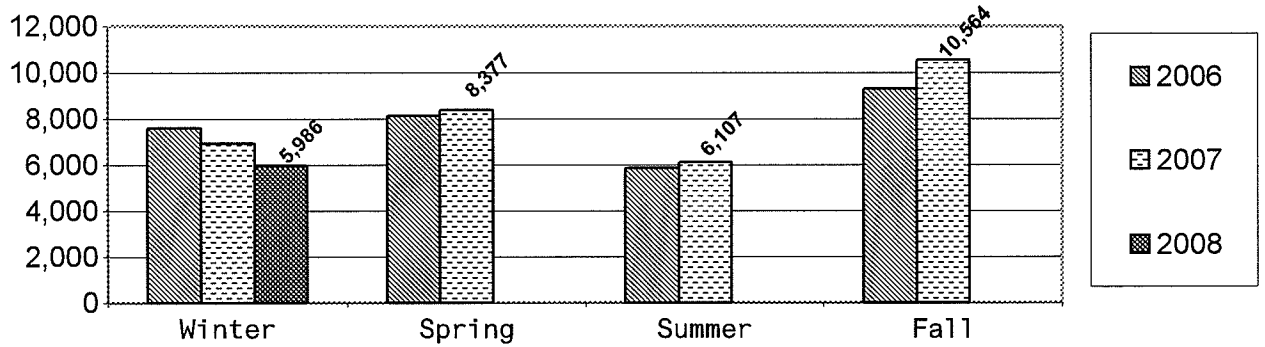
November		Hours of Use		Attendance	
		2008	2007	2008	2007
Public Admissions:		151.50	161.25	5,891	6,457
Lessons: Department programs and Schools:		200.50	202.50	4,137	4,705
League Rentals:		789.25	760.55	45,855	41,151
Other/Casual:		158.25	202.75	4,751	3,942
<b>TOTAL:</b>		<b>1,299.50</b>	<b>1,327.05</b>	<b>60,634</b>	<b>56,255</b>
<u><b>Hours:</b></u>		<u><b>Attendance:</b></u>			
NIC1 –	310.00	NIC 1 –			
NIC 2 –	347.75	11,175			
Cliff McNabb –	303.75	NIC 2 –			
Frank Crane –	338.00	12,684			
Total:	1,299.50	Cliff McNabb –			
		8,539			
		Frank Crane –			
		28,236			
		Total:			
		60,634			

## 2006 to 2008 Recreation and Culture Programs Registrations and Revenues

**Program Registration Revenue**

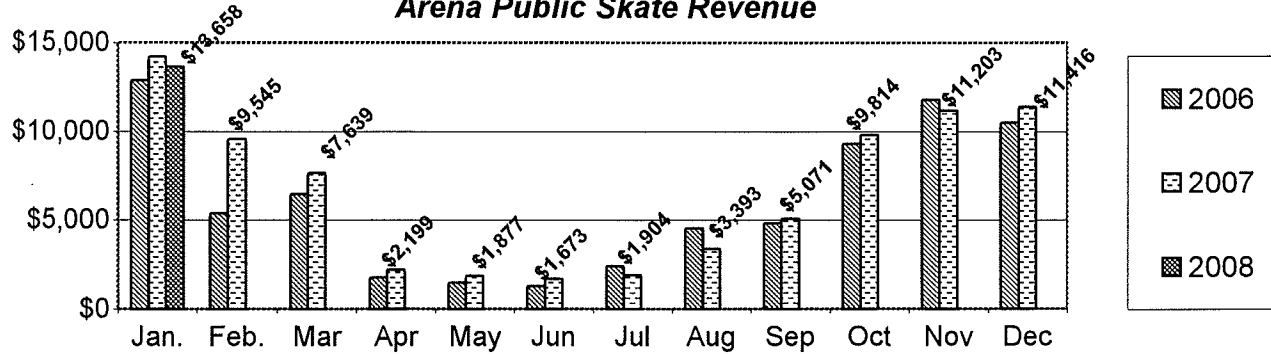


**Program Registrations\***

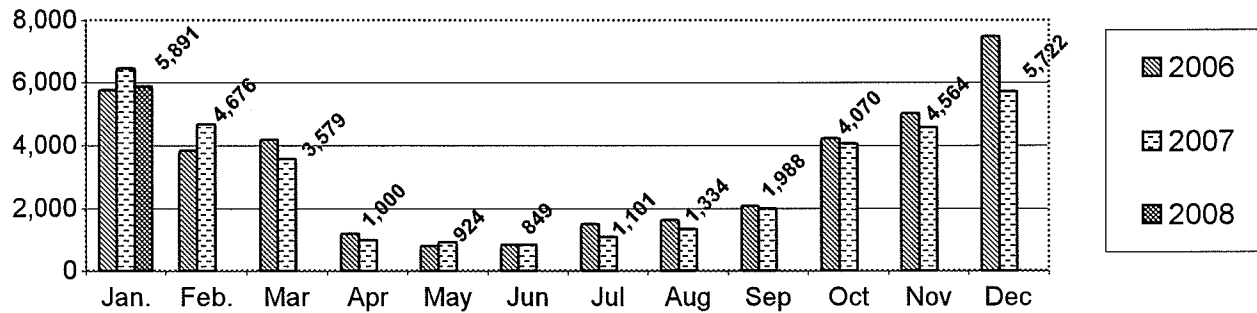


## Summary of Recreation And Culture Services - February 2008

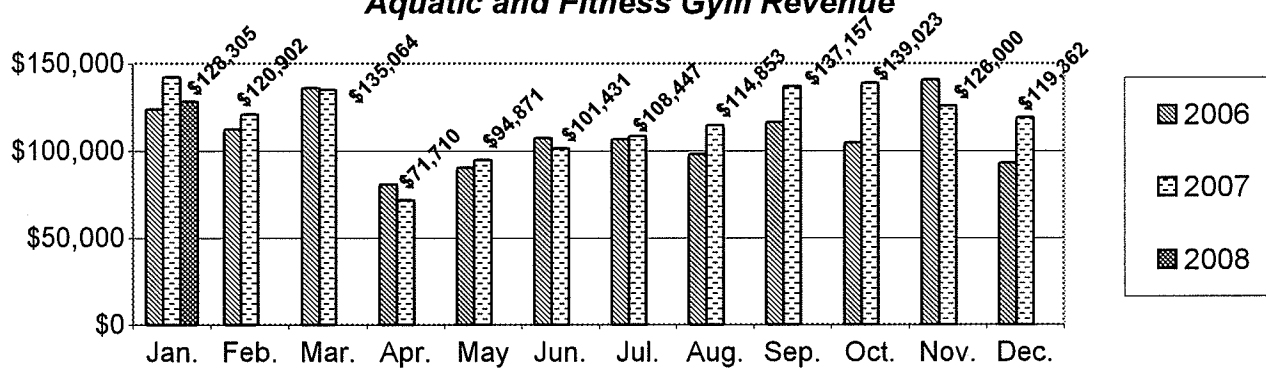
### Arena Public Skate Revenue



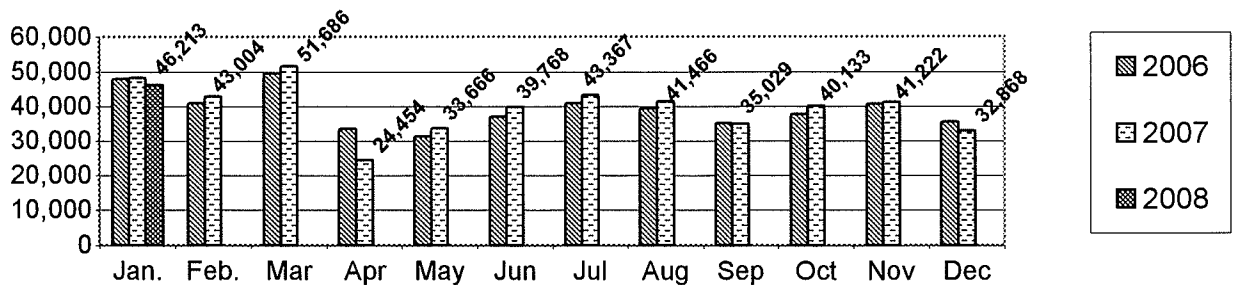
### Arena Public Skate Admissions



### Aquatic and Fitness Gym Revenue



### Aquatic and Fitness Gym Public Admissions





February 1, 2008

Mr. Al Baronas  
Chief Executive Officer  
Island Coastal Economic Trust  
201A 2435 Mansfield Dr.  
Courtenay BC, V9N 2M2

Dear Mr. Baronas,

The Vancouver Organizing Committee for the 2010 Olympic and Paralympic Winter Games (VANOC) is pleased to support the 2009 World Under-17 Hockey Challenge Society's application for funding from the Island Coastal Economic Trust. VANOC is committed to cooperating with the Society in order to share information, explore areas of mutual benefit, and raise awareness of each other's events.

Cooperation between our organizations will be of mutual benefit in several key areas. As a former member of Hockey Canada, our Director of Ice Sports, Mr. Denis Hainault, was instrumental in the organization of the Quebec Esso Cup, which developed into the Under-17 Hockey Challenge. Mr. Hainault therefore recognizes the caliber of the event and can assist the Alberni Valley and its partner communities in capitalizing upon the inherent opportunities this tournament will offer.

Holding the 2009 World Under-17 Hockey Challenge in the six Vancouver Island communities will also play a role in supporting Olympic preparations as we approach 2010. A number of the countries represented in the 2009 World Under-17 Hockey Challenge will seek pre-Olympic training and exhibition venues for their men's, women's and ice sledge hockey teams, in addition to other ice sports such as figure skating and short track speed skating. The 2009 World Under-17 Hockey Challenge will highlight Island facilities to these countries, while also affording the local communities the opportunity to showcase their hosting capabilities.

#### MISSION

To touch the soul of the nation and inspire the world by creating and delivering an extraordinary Olympic and Paralympic experience with lasting legacies.

*Éveiller l'âme de la nation et inspirer le monde entier grâce à l'organisation et à la tenue de jeux olympiques et paralympiques extraordinaires qui laisseront un héritage durable.*

Vancouver Organizing Committee for the 2010 Olympic and Paralympic Winter Games (VANOC)  
Comité d'organisation des Jeux olympiques et paralympiques d'hiver de 2010 à Vancouver (COVAN)

#### VANOC

400-3585 Gravelly Street  
Vancouver, BC Canada V5K 5J5

Phone / Téléphone  
Fax / Télécopieur

778 328 2010  
778 328 2011

#### COVAN

3505, rue Gravelly bureau 400

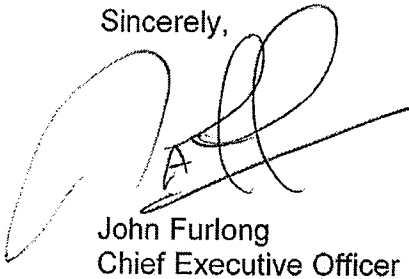
Vancouver, C.-B. Canada V5K 5J5 [vancouver2010.com](http://vancouver2010.com)

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The potential that the World U17 tournament brings for generating pre and post Olympic benefits to the Vancouver Island region is profound. We encourage you to give serious consideration to providing financial support to the 2009 World Under-17 Hockey Challenge Society.

Sincerely,



John Furlong  
Chief Executive Officer

Mrs. Lynda Avis,  
557 Greenbriar Place,  
Nanaimo, B.C.  
V9T 4E8



Ms. Suzanne Samborski,  
Director of Recreation and Culture,  
The City of Nanaimo,  
Nanaimo, B.C.

Friday, February 8th, 2008

Dear Suzanne,

As a regular user of Beban Pool, I would like to congratulate you on the operation of an excellent recreational facility.

I never fail to be impressed by the helpfulness and efficiency of both the office staff and the lifeguards. Their positive and cheerful attitude greatly enhances the overall enjoyment of my Monday, Wednesday and Friday swim, and encourages me to carry on with my exercise program.

I am writing this letter, as I think it is most important to provide praise where it is warranted. So often, we are quick to criticize but never seem to take the time to offer a well-deserved "pat on the back."

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Lynda A. Avis".

Lynda A. Avis