

MINUTES OF THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING  
HELD IN THE BOARD ROOM, CITY HALL,  
ON MONDAY, 2008-MAR-03 COMMENCING AT 4:30 P.M.

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PRESENT: Councillor L. D. McNabb, Chair

Members: Councillor W. L. Bestwick (Arrived 4:34 p.m.)  
Councillor M. D. Brennan  
Councillor J. D. Cameron  
Councillor W. J. Holdom  
Councillor C. S. Manhas  
Councillor L. J. Sherry  
Councillor M. W. Unger

Absent: His Worship Mayor G. R. Korpan

Staff: G. D. Berry, City Manager  
A. C. Kenning, Deputy City Manager  
D. W. Holmes, General Manager of Corporate Services  
E. C. Swabey, General Manager of Development Services  
B. E. Clemens, Director of Finance  
T. P. Seward, Director of Permits and Properties  
D. Lindsay, Manager of Planning Division, DSD  
J. Kinch, Manager of Building Inspections  
C. Scott, E-Government/Communications Officer  
J. E. Harrison, Manager of Legislative Services  
T. Wilkinson, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Finance / Policy Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Replace Pages 25 and 26 under Staff Reports – Item 9 (b) – Seismic Upgrading of Buildings for Change of Use to Assembly Occupancy.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall, on Monday, 2008-FEB-18 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Mr. Franc D'Ambrosio, Architect, D'Ambrosio Architecture & Urbanism, 2960 Jutland Road, Victoria, BC, V8T 5K2, provided a PowerPoint Presentation regarding the draft Downtown Urban Design Plan and Guidelines.

6. DELEGATIONS PERTAINING TO AGENDA ITEMS:

It was moved and seconded that the Delegations be permitted to address Council. The motion carried unanimously.

- (a) There were no delegations pertaining to the 2008 – 2012 Financial Plan.
- (b) Ms. Stephanie Tipple, Vancouver Island North Film Commission, #203 – 871 Island Highway, Campbell River, BC, V9W 2C3, provided a PowerPoint presentation updating Council on the film industry on Vancouver Island.
- (c) Mr. Blair Thorburn, Devlin Electric Sign Co. Ltd., 221 Terminal Avenue, Nanaimo, BC, V9R 5C7, provided a PowerPoint presentation regarding the Light Emitting Diode (LED) Display and Electronic Message Centre (EMC) and how it will affect the City and retail sectors.

7. STAFF REPORTS:

DEVELOPMENT SERVICES:

(a) LED Signs

It was moved and seconded that Council:

- 1. refer the issue of LED signs in the downtown to the Downtown Nanaimo Partnership Society (DNPS) to seek its input regarding LED signs in the downtown;
- 2. once DNPS input has been received, Staff prepare a report to Council which addresses Sign Bylaw regulations for LED signs for the whole City; and,
- 3. advise applicants for all LED signs that no approval will be granted for LED signs until the matter is considered by Council, after input from DNPS.

The motion carried unanimously.

(b) Seismic Upgrading of Buildings for Change of Use to Assembly Occupancy

It was moved and seconded that Council adopt the following policy for seismic upgrading, as it relates to changes of use:

"for a change of use to an Assembly occupancy, as defined by the BC Building Code, having an occupant load of less than 50 persons, seismic upgrading need only be provided for potential nonstructural falling hazards within the suite and its egress route [providing the use is not a liquor primary and the total floor area used for Assembly occupancy does not exceed 93 square metres (1,000 square feet)]".

The motion carried unanimously.

8. ADJOURNMENT:

It was moved and seconded at 6:01 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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DIRECTOR,  
LEGISLATIVE SERVICES