

**CITY OF NANAIMO**  
**MINUTES OF THE MEETING OF THE NANAIMO COMMUNITY HERITAGE COMMISSION**  
**HELD ON WEDNESDAY, 2008-MAR-06 AT 5:00 P.M.**  
**IN THE BOARD ROOM, CITY HALL, 455 WALLACE STREET**

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**Present:** Bill Gard  
Dallas Dowson-Buffalo  
David Hill-Turner  
John Hofman, Chair  
Blake McGuffie  
Councillor Loyd Sherry

Staff:

Chris Sholberg, Heritage Planner  
Bruce Anderson, Manager, Community Planning  
Fran Grant, Recording Secretary

**Regrets:** Geraldine Manson  
Christine Meutzner  
Karen Hovestad  
Charlene Riches

**Guests** Joan Perry

1. CALL TO ORDER

The meeting was called to order by Chair J. Hofman at 5:05 p.m.

2. ADOPTION OF MINUTES:

MOVED by B. McGuffie, SECONDED by B. Gard, that the minutes of 2008-Feb-06 be adopted as presented.

CARRIED

3. BUDGET REVIEW:

C. Sholberg noted:

- Commitments have been deducted with \$3,900 remaining for 2008.
- Plaque for Colliery Dam park should be paid for by Parks, Recreation and Culture Dept.; the John Parkin and Fire Hall plaque by the Nanaimo Fire Dept.

4. LATE ITEMS:

- a) Old City Infill Event (C. Sholberg)
- b) Nob Hill Heritage Walk Brochure (C. Sholberg)

5. CORRESPONDENCE/PERIODICALS/NEWSLETTERS:

No correspondence.

6. NEW BUSINESS:

a) OCP Ten Year Review – Draft OCP Document:

B. Anderson gave a brief presentation on the draft plan Nanaimo highlighting significant changes from 1996 Plan Nanaimo and also noted:

- Completed second phase of three phases.
- Official announcement of public release of the draft will be made at Council meeting on Monday, March 10.

- Complete plan is now available on City's web site.
- Copies will be also be available at the library and civic buildings.
- Plan Nanaimo Advisory Committee has been playing a lead role in the 10-year OCP review process.
- One of most significant issues has been proposed changes to the Urban Containment Boundary.
- Planning to hold a public forum on April 10 at Beban Park Social Centre to gather public input on the draft Plan.
- Plan now has seven goals with the addition of social and economic goals.

B. Anderson gave the following answers to questions from the Commission:

- Added waterfront designation and expanded it to ensure there is policy around waterfront uses. This builds on what is in the current Plan.
- Current OCP calls for a comprehensive plan for Linley Valley before any development proceeds. Even though Linley Valley has been moved inside the UCB in the revised plan, this policy still remains in effect.
- South Nanaimo Lands are currently in the process of developing a comprehensive plan.
- There is Resource Protection designation for agricultural and rural lands.
- Downtown Plan was referenced in the old Plan. The revised Plan is proposing to adopt this document as part of the Plan.
- Looking at putting information cards at stores and coffee shops with direction to web site.
- In addition to main public forum, will be having information displays at Woodgrove and Port Place Malls.
- Newspaper insert in the News Bulletin next week going out to many households, which outlines the changes in the new draft plan.

Commission comments:

- Take exception to South Nanaimo Lands and Cable Bay OCP amendment applications going forward before comprehensive plans were in place.
- Would get better community involvement with presentation at the public forum than just displays.

C. Sholberg outlined new Heritage sections 3 and 10 of the updated Plan and also noted:

- Most of the new section is still similar to the old document.
- Temporary heritage protection has been removed.

NCHC comments:

- Policy 5 – “Archeological branch should be contacted” – change “should” to “will” or “must” be contacted.
- Policy 9 – add “understanding and appreciation” to “public awareness”. Think ‘heightened’ awareness isn’t the right word to use. Change “promotional” to “educational” materials (or use both).
- Should policy 11 in the original Plan “proposed redevelopment of noted site” have been dropped? Feel the public discussion about the Foundry site was important. (B. Anderson advised that he will check to see if this policy in now contained in the Heritage DPA.)
- Even if this section does appear in the DPA, think it should also be in Heritage section or at least make a reference to it.
- Objective 3: “To develop community support” suggest adding “promote and improve public awareness and support”.

- Don't think it is mentioned in the new Downtown Design Guidelines that the design of new buildings should fit in with adjacent heritage buildings.
- C. Sholberg added that:
- Will look at revisions suggested by Commission members and will give an update on any changes made to the draft Plan at the next meeting. Any additional comments can be sent to C. Sholberg.
  - Will bring a copy of the Downtown Heritage Building Design Guidelines to the next meeting for Commission members to look at.

b) Harewood School – update:

C. Sholberg noted:

- Recent article in newspaper about potential user group for the school, however don't have details.
- Harewood Community group has been working on community uses for the school but have not made much progress last time I spoke with them.
- City was interested in the property as a potential park but not in keeping the school building.

c) Heritage Façade Grants for Downtown –

C. Sholberg noted:

- Distributed table to members which shows status of projects which received Façade Grant and Heritage Home Grants completed in 2007 and includes the amount awarded to each project.

7. OLD BUSINESS

a) Chase River Pioneer Plaque and Stark Monument Unveiling Ceremony – debrief:

C. Sholberg and B. Gard noted:

- Ceremony went well with a good turnout.
- Chase River Elementary School students in attendance seemed to enjoy the event.
- A descendant of the Stark family participated in the unveiling of the plaque and stone monument.
- Chase River Neighbourhood group passed along their appreciation of all the assistance they received from C. Sholberg.

C. Sholberg advised:

- Received an e-mail from the President of the Nanaimo African Heritage Society advising that there had been a typographical error in the original quote for the NCHC advertisement which read \$50 instead of \$350.
- Saw the printed package which was quite striking and our advertisement was on the front page so good exposure for the Commission.

MOVED by D. Hill-Turner, SECONDED by B. Gard, that the Commission approve up to \$350 to the Nanaimo African Heritage Society for an advertisement in the Society's Black History Month Publication.

CARRIED

b) Heritage Summit (Feb. 21) – debrief:

## C. Sholberg noted:

- Went very well with presentation by C. Meutzner on heritage of trade and commerce in Nanaimo.
- We're going to have Chamber of Commerce do a presentation as well but that did not work out.
- Good turn out of people with positive feedback.

## Commission comments:

- Diverse group of people in attendance. Seems more of these groups are getting involved in heritage and maybe we could work more with them.
- Perhaps send Commission meeting minutes to neighbourhood groups on a regular basis.
- Seemed a high degree of awareness and willingness to take action.
- Look at having a one-day facilitated workshop with the idea of producing goals for heritage projects that the Commission could work on.
- Next year make the Summit also a workshop and maybe accomplish more.
- A workshop would give community consensus on where we should be focusing our efforts.
- Maybe strike a sub-committee of NCHC to help out.
  - > D. Hill-Turner and J. Perry volunteered to work on ideas.

## C. Sholberg added:

- Could do workshop with facilitator on how to build up local groups so they are able to do more for heritage. Could talk to Catherine Umland (Victoria Heritage Trust) about this idea.
- Commission doesn't have a current 5-year action plan so this type of event - workshop might bring out ideas that could develop a new 5-year plan.

## c) Rock Wall Bench for Pioneer Cemetery Park – update:

## C. Sholberg

- Nothing new to report as yet. Bring back at next meeting.

## d) Plaque mount in front of Court House – update:

## C. Sholberg advised:

- Planning to talk to the property management company to see if they support the idea before looking for cost sharing.
- Will bring this item back to next meeting.

8. COMMITTEE REPORTS

## a) Plan Nanaimo Advisory Committee

## D. Hill-Turner noted:

- Did a final review of the revised draft Plan and was glad to see improved section on heritage.

## b) Snuneymuxw First Nation

G. Manson was not in attendance.

## c) Nanaimo Community Archives Society:

C. Meutzner was not in attendance.

C. Sholberg gave a brief report received from C. Meutzner by e-mail:

- Busy working with students from Malaspina University-College on heritage building evaluation for Nob Hill area.
- Archives is putting together a slide show on Nanaimo's history which will be shown on the Port Theatre Plaza live-site screen as part of the B.C. 150 festivities.

d) Nanaimo District and Museum:

D. Hill-Turner noted:

- New Museum space in the Port of Nanaimo Centre is coming along well.
- Hoping to be able to start moving in about two weeks.
- Starting to run out of room in the old facility for the new exhibits we are putting together.
- Working with design consultant for displays and story lines
- Going to be different from previous story lines as we will be looking at history from beginning to current time – how did community get to where it is today and how will it look in the future.
- Looking for articles from 50s, 60s and 70s. People still holding onto these items as they don't perceive them as being ready for a museum yet.
- Displays will be set out by themes.
- Saturday, July 26 is projected opening to public of the first phase core areas.
- Will have access to all of the Centre's state-of-the-art audio-visual systems

e) Design Advisory Panel:

J. Hofman

- No applications related to heritage.

## 9. Late Items:

a) Old City Infill Event:

C. Sholberg noted:

- Hosted by DT partnership to look at infill in old city area of city.
- How to do infill without affecting the character of the area.
- Trying to promote infill by showing what existing zoning allows.
- Approximately fifty people attended.

b) Nob Hill Heritage Walk Brochure:

C. Sholberg noted that he is still working on the brochure with the Nob Hill Residents Association and the Community Archives.

## 10. NEXT MEETING

The next regular meeting is scheduled for 2008-Apr-02.

11. ADJOURNMENT

The meeting adjourned at 6:45

APPROVED:

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Chair

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Date

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