

AGENDA FOR THE REGULAR PARKS, RECREATION AND CULTURE COMMISSION
MEETING TO BE HELD IN THE CONFERENCE ROOM, OF THE BOWEN PARK COMPLEX,
ON WEDNESDAY, 2008-JUN-25 COMMENCING AT 7:00 P.M.

1. **CALL THE REGULAR PARKS, RECREATION AND CULTURE COMMISSION MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2008-MAY-28 at 7:00 p.m. in the Conference Room of the Bowen Park Complex.

Motion to adopt minutes of 2008-MAY-28.

5. **PRESENTATIONS:**

6. **DELEGATIONS: (10 MINUTES)**

Motion to receive the following delegations:

- (a) Mr. and Mrs. K. Albrecht, Chair and Co-Chair, Nanaimo Curling Club, requesting that the Parks, Recreation and Culture Commission contribute \$4,000-\$5,000 as well as the cost to obtain a building permit and other miscellaneous inspection and construction items regarding the installation of an elevator in the Curling Club building. *Pg. 227-241*

Staff's Recommendation: That the Parks, Recreation and Culture Commission's direction is sought.

- (b) Ms. Lynda Avis, President, Bowen Seniors Board, 500 Bowen Road, Nanaimo BC, V9R 1Z7, requesting approval in principle for a Seniors Wellness Park. *Pg. 242-243*

Staff's Recommendation: That the Parks, Recreation and Culture Commission approve the concept in principle and direct staff to work with the Bowen Seniors on project design, costs and fundraising options.

- (c) Mr. Jim Harris, President , DIGS Community Garden VIP Committee, 173 Colvilleton Trail, Nanaimo BC, V9R 6R1, requesting approximately \$2,000 to continue with Phase Two of the Garden Project. Pg. 244-247

Staff's Recommendation: That the Parks, Recreation and Culture Commission refer to Staff Report 9 (a) Proposal for Phase Two of DIGS Community Garden Project.

- (d) Ms. Linda Irvine, 196 Captain Morgan's Boulevard, Nanaimo BC, V9R 6R1, speaking to the Parks, Recreation and Culture Commission in support of the DIGS Community Garden Project. Pg. 248

Staff's Recommendation: That the Parks, Recreation and Culture Commission refer to Staff Report 9 (a) Proposal for Phase Two of DIGS Community Garden Project.

- (e) Ms. Christina Nichol, 80 Pirates Lane, Nanaimo BC, V9R 6R1, speaking to the Parks, Recreation and Culture Commission regarding the DIGS Community Garden Project and the plots of land being assigned to individuals. Pg. 249-250

Staff's Recommendation: That the Parks, Recreation and Culture Commission refer to Staff Report 9 (a) Proposal for Phase Two of DIGS Community Garden Project.

- (f) Ms. Barbara LeBrasseur, 47 Pirates Lane, Nanaimo BC, V9R 6R1, speaking to the Parks, Recreation and Culture regarding the DIGS Community Garden Project and the plots of land being assigned to individuals. Pg. 251-252

Staff's Recommendation: That the Parks, Recreation and Culture Commission refer to Staff Report 9 (a) Proposal for Phase Two of DIGS Community Garden Project.

- (g) Mr. Liam Taylor, 53 Cutlass Lookout, Nanaimo BC, V9R 6R1, speaking to the Parks, Recreation and Culture Commission regarding the DIGS Community Garden Project and the plots of land being assigned to individuals. Pg. 253-255

Staff's Recommendation: That the Parks, Recreation and Culture Commission refer to Staff Report 9 (a) Proposal for Phase Two of DIGS Community Garden Project.

LATE DELEGATIONS: (5 MINUTES)

7. CHAIRMAN'S REPORT:

8. **REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee.** No Meeting held.
- (b) **Recreation Committee.** No Meeting held.
- (c) **Cultural Committee.** No Meeting held.
- (d) **Grants Advisory Committee.** Commissioners Burnett and Fraser - Monthly report.
- (e) **Plan Nanaimo Advisory Committee.** Commissioner Lance - Monthly report.
- (f) **Social Planning Advisory Committee.** Commissioner Johnstone - Monthly report.
- (g) **Port Theatre.** Monthly report - May 2008. Pg. 256-257
- (h) **Nanaimo Art Gallery.** Monthly report – May to June 2008. Pg. 258
- (i) **Nanaimo District Museum.** Monthly report – June 2008. Pg. 259

Motion to receive all Advisory Body reports.

9. **STAFF REPORTS:**

- (a) **Phase Two of Douglas Island Garden Society Community Garden Project.** Pg. 260-261

Staff's Recommendation: That the Parks, Recreation and Culture Commission:

1. Approve proceeding to Phase Two of the DIGS Community Garden Project including eight new beds to be offered to the islanders as allotment beds.
2. Approve allocation of an additional \$2,000 from the 2008 VIP fund for implementation of Phase Two.

- (b) **Renewal of License of Use Agreement for the Boys and Girls Club of Central Vancouver Island.** Pg. 262-273

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the renewal of the License of Use Agreement between the City of Nanaimo and the Boys and Girls Club of Central Vancouver Island for the Chase River Activity Centre at 1400 Cranberry Avenue for the five year period from 2008-JUL-01 to 2013-JUN-30 at an annual rental of \$1.00 in addition to an administrative fee of \$125.00 upon renewal of the license.

(c) **Frank Crane Arena Elevator.**

Pg. 274-276

Staff's Recommendation: That the Parks, Recreation and Culture Commission's direction is sought.

(d) **Maffeo Sutton Park Improvement Plan.**

Pg. 277-280

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council:

1. approve the Concept Plan for Maffeo Sutton Park as a long term guide for park improvements as identified in Park Plan Vision Schedule "A".
2. approve the Spirit Square development area, as identified in Schedule "B", as Phase 1 for improvements.
3. direct staff to proceed with detailed design of the Sprit Square with the goal to start construction by this year.

10. **INFORMATION ONLY ITEMS:**

- (a) Cultural Capitals of Canada Project Update – B. Kuhn. Pg. 281-282
- (b) Monthly Report – Senior Manager of Parks. Pg. 283-286
- (c) Monthly Report – Senior Manager of Recreation and Culture Services. Pg. 287-290

Motion to receive all Information Items.

11. **CORRESPONDENCE:**

- (a) Invitation regarding Vancouver Island Exhibition 4-H Barnyard Grand Opening (formerly located in Bowen Park), Monday, 2008-JUN-30, at Beban Park Fair Grounds at 3:00PM. Pg. 291

12. **NOTICE OF MOTION:**

13. **CONSIDERATION OF OTHER BUSINESS:**

14. **BUSINESS ARISING FROM DELEGATIONS:**

15. **UNFINISHED BUSINESS:**

- (a) Nanaimo Christian School Request for Joint Use of Holland Road Park – referred to Parks Committee for consideration in Spring 2008.
- (b) Host a Public Open House re Loudon Park Building Locations - Commission.
- (c) Process Of Advisory Bodies Reporting to Commission – staff report.
- (d) “Atlantis” Theme for Beban Pool – referred to Recreation Committee.

16. **QUESTION PERIOD:**

17. **MEETING DATES:**

Cultural Committee	Wednesday, 2008-JUL-02; 4:00 p.m.
Recreation Committee	Wednesday, 2008-JUL-09; 4:00 p.m. – if required
Parks Committee	Thursday, 2008-JUL-10; 4:00 p.m. – if required
COMMISSION	Wednesday, 2008-JUL-23; 7:00 p.m. Bowen Park Conference Room

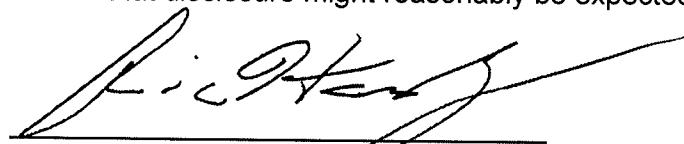
18. **ADJOURNMENT:**

NOTICE IS HEREBY GIVEN pursuant to “COUNCIL PROCEDURE BYLAW 2007 NO. 7060”, OF AN “In Camera” Meeting of the Parks, Recreation and Culture Commission to be held:

DATE: Wednesday, 2008-JUN-25
LOCATION: Bowen Complex Conference Room
TIME: Immediately following the regular Commission meeting

The purpose of the “In Camera” Meeting is to discuss matters pertaining to items that may be closed to the public as per *Community Charter* Section 90(1):

- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the municipality;


Richard Harding, Director,
Parks, Recreation and Culture.



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Fax: (250) 753-4278
www.nanaimocurlingclub.ca
nanaimocurlingclub@shaw.ca



Located in Bowen Park
P.O. Box 272 100 Wall Street
Nanaimo, BC V9R 3L6

ELEVATOR PROJECT REPORT

FOR

PARKS, RECREATION & CULTURE COMMISSION

NANAIMO CURLING CENTRE (CLUB)

ELEVATOR PROJECT REPORT

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Mission Statement

Nanaimo Curling Center (Club) Request

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Pictures of Wheel Chair Curlers on Ice Page 5 – 6

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MISSION STATESMENT

The Nanaimo Curling Center (Club) provides a welcoming, accessible environment for people of all ages and abilities to build friendships, sportsmanship and skill development through the sport of curling. The Center operates as a year-round facility responsive to the needs of the community.

Our Request

The Nanaimo Curling Center (Club) is asking Parks, Recreation & Culture Commission for help in the following areas:

- funds of \$ 4 - 5 thousand dollars, which is part of our shortage, but we are still fund raising.
- Cover the cost of building permit with the City.
- Environmental and or Survey inspection costs if necessary.
- Cost of removal of waste during construction.
- Provide the needed backfill or removal of excess dirt etc.
- Provide fencing around the construction site during construction.
- Grade and pave around the new entrance to the elevator area.

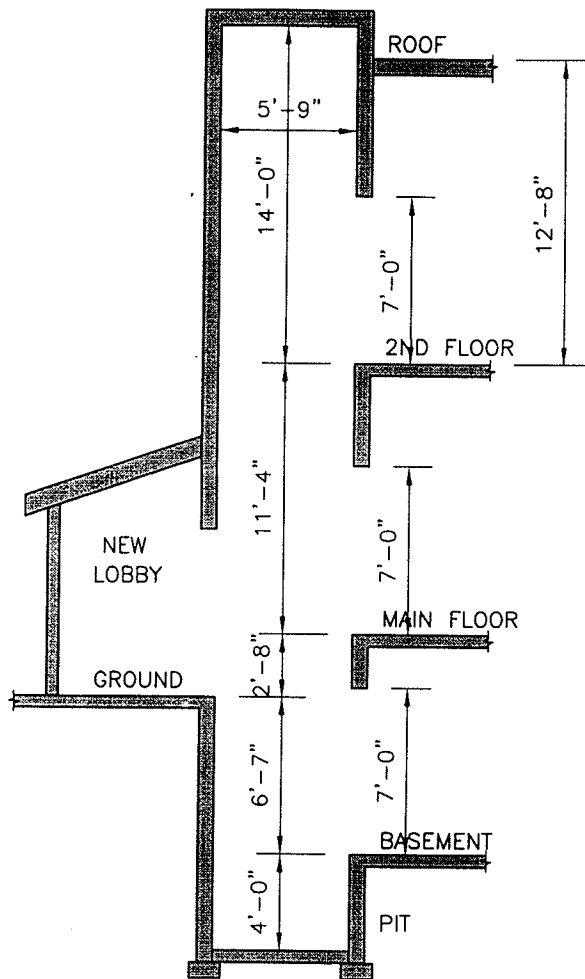
Pride in Community is evident all over the City of Nanaimo when one sees the exquisite parks & facilities that Nanaimo offers. It has been through the generous support of the Nanaimo citizens, businesses and other clubs, centers that the "Harbour City" possesses such a bounty of beautiful parks and facilities. **The Nanaimo Curling Center (Club) wants to take its place among the great facilities this City has to offer. We want to welcome ALL our guests, without restrictions of access.**

Our Club is a non-profit organization. With our continuing fund raising and the help from The Parks, Recreation & Cultural Committee we can make this project happen.

For your information I would encourage you to read further the history of the Nanaimo Curling Center (Club), programs and activities we provide to the community of Nanaimo, and the events we bring to the City. We have enclosed elevator costs and funds raised to date for this project.

Thank you for the opportunity to present this proposal to The Parks, Recreation & Culture Commission.

NCC
Elevator Committee Chair & Co-Chair
Isabel & Ken Albrecht



1
201 SCHEMATIC SECTION
1/8" = 1'-0"

NO.	DATE:	REVISION:

HEROLD
ENGINEERING LIMITED
Consulting Engineers
3701 Shenton Road, Nanaimo, BC V9T 2H1
Telephone: 250-751-8558 Facsimile: 250-751-8559
Email: mail@heroldengineering.com

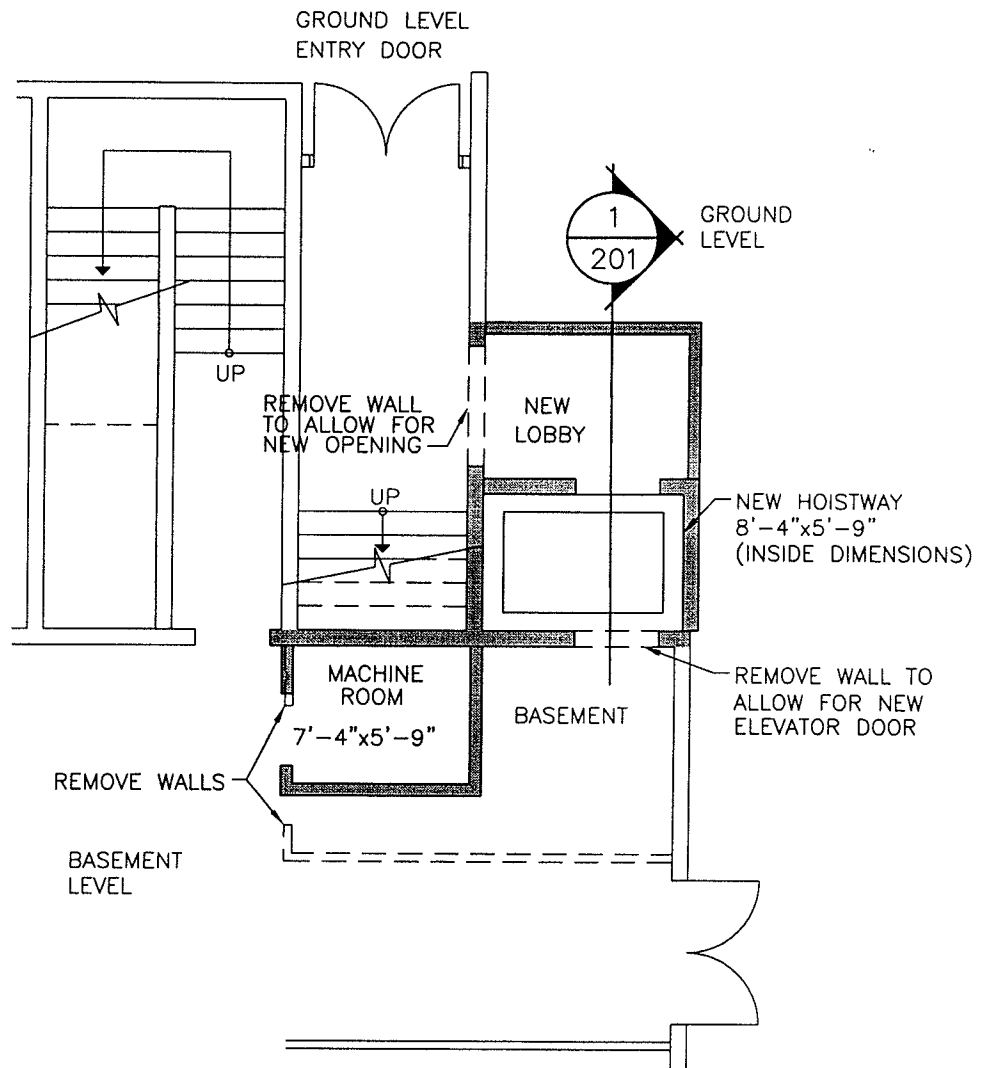
ELEVATOR ADDITION

NANAIMO, BC
NANAIMO CURLING CLUB

DRAWING TITLE
FLOOR PLAN &
SCHEMATIC SECTION

PROJECT No. P05-1447	
DESIGNED BY: ES	
CHECKED BY: ES	
DRAWN BY: JF	DRAWING No. A201
DATE: 31OCT05	
SCALE: AS SHOWN	REVISION NO.

231



— FLOOR PLAN
201 1/8"=1'-0"

Nanaimo Curling Center (Club)

Elevator Project

Brief History of the Club

The Nanaimo Curling Center (Club) (NCC) started in 1947 at the Nanaimo Civic Arena with 32 rinks comprising three men and one ladies event bonspiel. The Club had 43 members in 1948. Curling started on a regular basis in 1949 on one sheet of ice during public skating at the Civic Arena. After two years of searching and negotiating for a rink site, a lease with the City of Nanaimo was acquired. The Nanaimo Curling Center (Club) was duly registered as a not-for-profit society, and construction of a four-sheet rink began in 1950 on the site of what is now the parking lot. The rink was completed in 1951 and ready for the fifth bonspiel. A fifth sheet was installed in 1953, clubrooms were added in 1958 and a liquor license was obtained in 1961. The Ladies Club and the Hangover League started in 1953 and by 1960 the Men's Senior League started. The club ran at full capacity and it became apparent that a larger facility was needed. After a fund-raising drive, construction of a new eight-sheet facility began in the spring of 1969, which opened its doors later that December.

Of note is the fact that both rinks were built without any financial burden to the taxpayers of the community. The original rink was built at a cost of \$ 60K with money raised by sale of memberships and debentures. The current facility cost \$300K to build, with funds raised in the same fashion. There were many hundreds of hours of volunteer labor, machining and supervisory time involved in both projects. As a result, we have an excellent facility that is not only a credit to its members, but is available to the community for any number of functions during the off and on season.

The history of the Nanaimo Curling Club over the years has shown that the Club has remained strong due to its volunteers willing to work hard.

We have past the 50th anniversary of the Nanaimo Curling Club by maintaining these simple standards that were established by its founding members, executives and directors so many years ago.

The Nanaimo Curling Center (Club) organizes and manages recreational and competitive curling in the Nanaimo area. Our Board of Directors and Membership are comprised of residents from all walks of life. They volunteer thousands of hours annually, taking responsibility for the direction and operation of the club to ensure it meets community and members' needs. The NCC provides regular scheduled league play for men, women, senior ladies, senior men, senior mixed, juniors, visually impaired, Special Olympics athletes, school program as well as wheel chair curling started this year. The Nanaimo Curling Center (Club) has over 4500 curlers and spectators come through our center each season.

(1)

Activities and Programs

- Junior Programs emphasis sportsmanship, etiquette, skill and team development, goal setting and achieving.
- School Program introduces young students to a life long sport; we believe physical activity is a critical part of every child's education. Etiquette and fairplay is also an important part of what we teach. Curling is not a sport that relies on physical size to produce its best athletes, it is a non-contract sport, and team co-operation is key to success in curling. Over 780 students took part last year in the program.
- Nanaimo's Special Olympics and Visual Impaired Program have produced Provincial Champions over the years.
- Our daytime and evening leagues have adults of all ages participating. Last season 1484 spots were filled. We host 10 – 15 Bonspiels & Playdowns each season with over 1330 persons curling over 3-4 day period. Our Community & Businesses user groups are increasing on a yearly basis with over 500 people participating in these one-day events. **Review our yearly event calendar and demographics on page 6 - 10.**
- Wheel Chair curling league was introduced this year. **Pictures of some wheel chair curler on page 11 - 13. A picture is worth a thousand words (the faces says it all).**

Events hosted at NCC

- BC Men's Curling Championship in which the Jay Peachey Team won the BC's and finished third at the Nokia Brier (Canadians).
- Provincial Juniors
- Wood Gundy 2008 Canadian Masters Championship
- Men's Coast Open Bonspiel
- PCCA Men's
- Men's Island Zones
- District Ladies
- Provincial Scott Tournament of Hearts
- Provincial Senior Ladies
- Canadian Senior Men's
- The Nanaimo Curling Club is known for the vast pool of well-trained event volunteers. Community support of recent events the Wood Gundy 2008 Canadian Masters Championship was incredible and excess monies raised in sponsorship are earmarked to the elevator project.

The Elevator Project

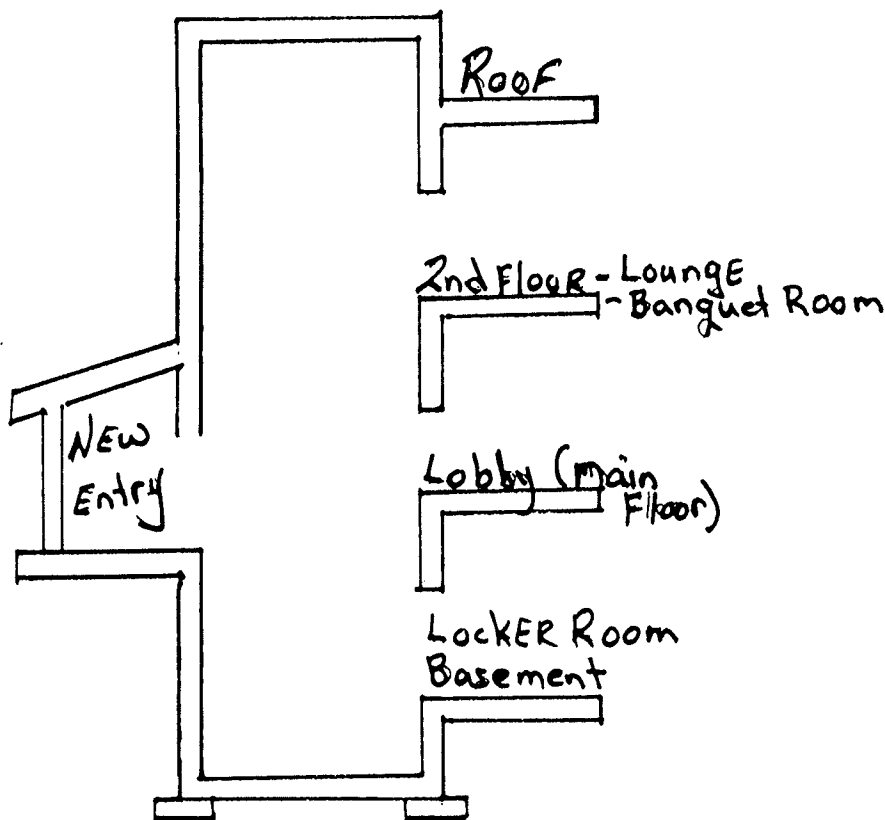
The Nanaimo Curling Center (Club) presently has undertaken a major project in having an elevator installed in our building. We want to make our building accessible on all three floors, including ice area to **ALL** Nanaimo citizens and visitors, whether people come to curl, attend a business or social function at the Center (Club).

In 2004 the community support for the Provincial Men's Championship was incredible and excess money raised in sponsorship and gate receipts were earmarked to make our facility handicapped accessible for **ALL**. The NCC has already built 2 handicap washrooms – 1 on the main level and the other upstairs in the Banquet / Lounge area.

Our Center (Club) has been fund raising for this project for since 2004, however we are still in need of help with the short fall.

The cost of the Elevator Project is - \$ 225,750.00
(estimation is based on last years estimate \$ 215,000.00 plus a 5% increase)

Elevator Package	Engineered Drawings
Materials & Labour	Excavating Work, Fill and Waste removal
Brick Work and Materials	Electrical Work and Materials
Painting and Materials	Permits, Survey, Inspections
Fencing (around construction site during construction)	
Grading and Paving (around the new entrance to the elevator area)	
New Entry Door (handicap)	



Funds Raised to Date:

Provincial Men's 2004	\$ 26,000.00
Nanaimo Curling Club	10,000.00
Nanaimo Ladies Club	16,000.00
2008 Canadian Masters	12,500.00
Nanaimo Senior Men's Club	5,000.00
Junior Curlers	500.00
Hangover League	2,000.00
Anonymous Donation	1,000.00
Stixs & Stones Spiel	1,300.00
Other fund raisers	6,590.00

\$ 80,890.00

COMMUNITY FUNDING

Nanaimo Community Foundation	25,000.00
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PROVINCIAL FUNDING

Ministry of Public Safety Gaming Grant on 2004	15,700.00
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\$ 121,590.00

Applying for Ministry of Public Safety Gaming Grant for matching Funds – will know in March/09	84,300.00
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\$ 205,890.00

GIFTS IN KIND: \$ 16,000.00 (value only no cash)

- Archie McIntosh –Project Manager
- Mayco Mix
- Ocean Construction
- Herold Engineering
- Milnor Contracting
- C.O. Smythies & Assoc-Terry West
- Daryle Knievel- Electrician

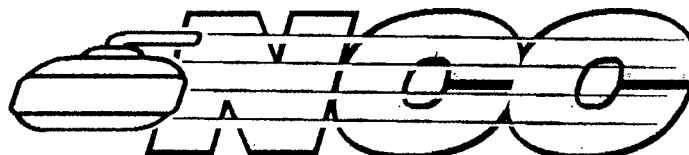
Grand total Funds and Gift in
Kinds

\$ 221,890.00

Less: Project estimated cost includes 5% increase 225,750.00
(cost \$ 215,000.00 last year estimated)

\$ 3,860.00 Short Fall

(4) 236



NANAIMO CURLING CLUB

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Denise Wood, Manager

Darren Horton, Ice Technician

NCC BOARD

President Teri Palynchuk
Past President Tracey Newlands
Secretary Ian Thorpe

NLCC BOARD

President Brenda Sillito
Past President Terri Gauthier
Secretary Pat Merkel

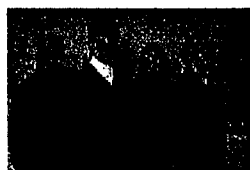
BONSPIEL DATES 2008-2009

Halloween Mixed	Oct. 24-26, 2008
Junior Spiel	Nov. 1-2, 2008
Mens Hangover	Nov. 14-16, 2008
Senior Mens Open	Nov. 20-22, 2008
Ladies Open	Feb. 6-8, 2009
Senior Ladies	Feb. 16-18, 2009
68+ Senior Mens	Feb. 19-21, 2009
Parallel Open (Mens/Ladies)	Feb. 27-Mar. 1, 2009
Spring Fling Mixed	Mar. 27-29, 2009

SPECIAL EVENTS 2008-2009

Novice Clinics	Sept 29-30, 2008
Intermediate Clinic	Oct. 1, 2008
Youth Camp	TBA
Island Mens Zones	Jan 10-12, 2009
Senior Mens Inter-Club	Jan 16-17, 2009
School District #69 Mini Spiel	TBA
Family Spiel	Mar. 7, 2009

**Join Us For The Island Mens Zones
January 10-12, 2009**



BC Senior Games Gold Medalist

Brian Scorer, Marg Obee,
Cliff King, Sharon Stonehouse



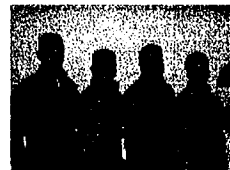
South Island Challenge Cup Champions

Heather Lindsay-Lecuyer, Nicole Backe
Glynis Davis, Carole MacIntosh



Master Ladies Provincial Qualifiers

Coach: Gloria Palinkas, Inga Brunton, Barb
Dysart, Sharon Stonehouse, Skip Marg Obee



Mens Provincial Qualifier

Steve Waatainen, Jeff MacPheat,
Chris Morrison, Keith Clarke

Nanaimo Curling Club Demographics

Age Group					
Under 20					
20 to 29					
30 to 39					
40 to 49					
50 to 59					
60 to 69					
70 to 79					
Over 80					

Summary of Ice Usage for 2006-2007 season

Daily Leagues	1496 x 21 weeks =	31,416
School Program	769 x 3 sessions/class =	2,307
Special Projects		228
Community & Business User Groups		528
Bonspieis & Playdowns		<u>1456</u>
Annual participation		4477

The Nanaimo Curling Club

Summary of Leagues and Participants

2007/2008

Weekly League Ice Usage

Day	League Name	Number of <u>Teams</u>	Number of <u>Participants</u>	Age Range of <u>Participants</u>
Monday	Senior Men 68+	8	32	68+
Monday	Senior Ladies	16	64	50+
Monday	Juniors	10	40	10-19 years
Monday	Mens	14	56	20- 65+ years
Monday	Ladies	16	64	12-65+ years
Tuesday	Senior Men	32	128	50+
Tuesday	Business Ladies	16	64	19+
Tuesday	Mens	29	116	16-60+
Wednesday	Ladies AM	3	12	19+
Wednesday	Senior Mixed	16	64	50+
Wednesday	Senior ROC	12	48	50+
Wednesday	Juniors	8	32	10-19 years
Wednesday	Ladies PM	14	56	14+
Wednesday	first 1/2 Novice Adult	8	32	19+
Wednesday	2nd 1/2 Novice adult	12	48	19+
Thursday	Ladies	11	44	19+
Thursday	Senior Mens 68+	8	32	68+
Thursday	Special Olympics	3	17	16+
Thursday	Mens	16	64	19+
Thursday	Christensen Mazda	14	56	19+
Thursday	Wheel Chair Curling	10-Jan	16+	19+
Friday	Senior Mens	32	128	50+
Friday	School District #68	16	64	19+
Friday	Mixed	28	112	19+
Sunday	Mens	16	64	19+
Sunday	Open	16	64	11+
Total Participants			1501	

School Curling Program (annual usage)

Secondary

NDSS	Special Ed	12
Nanaimo Christian School		12

Elementary

Coal Tyee		21
Mt. Benson		18
Nanaimo Christian School		102
North Cedar		90
Pleasant Valley		41
South Wellington		16
Frank Ney		24
Randerson Ridge		82
Mountain View		51
Seaview		28
Rock City		48
Cinnabar		76
Departure Bay		80
Rutherford		57

Pacific Sport Spring Break Program

30

Total Students

788

Number Of Participants	Age Range of participants
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Other Programs (annual usage)

Special Projects

Level 1 Officiating Curl BC	30	19+
Level 2 T Officiating Curl BC	34	19+
Level 2 Tec Curl BC	8	19+
Youth Camp Camp	12	16+
Novice Clinic	40	19+
Intermediate Clinic	24	19+
Lesson Modules (Intermediate- Video analysis)	36	19+
Family Spiel	64	10+

248

Community & Business User Groups

Burridge & Associates	16	19+
EBA Engeering	24	19+
Give it A Go Day wheel chair curling demonstration	14	19+
CIBC Wood Gundy	16	19+
Mcelhanney Engeering Consul	32	19+
BC Hydro	48	19+
Harmac	64	19+
Senior Mens Inter-Club	96	55+
Coast Realty	48	19+
Stixs & Stones Spiel	48	19+

406

240

Bonspiels and Playdowns

Halloween Mixed Spiel	128	12+
Open Spiel	144	14+
Senior Mens Spiel	128	60+
Guy Philips	40	60+
Junior Mixed Spiel	56	8+
Ladies Bonspiel	128	14+
68+ Senior Mens Spiel	64	68+
Nifty Fifties Bonspiel	128	50+
Mens Open Bonspiel	152	16+
Easter Mixed	128	16+
Canadian Masters Championships	<u>84</u>	60+
	1180	

Summary of Ice Usage for 2007-2008 season

Daily Leagues	1501 x 21 weeks =	31,521
School Program	788 x 3 sessions/class =	2,364
Special Projects	248	
Community & Business User Groups	406	
Bonspiels & Playdowns	<u>1180</u>	
Annual participation	4123	



Bowen Park Seniors



Mr. Larry McNabb,
Chair, Parks, Recreation and Culture Commission,
500 Bowen Road,
Nanaimo, B.C. V9R 1Z7

June 17, 2008

Dear Sir,

I am writing to you on behalf of Bowen Park Seniors to ask the Parks, Recreation and Culture Commission for APPROVAL IN PRINCIPLE for a special recreational project.

During this past year, our board became aware of an extremely worthwhile project which we would like to see become a reality for our senior community here in Nanaimo. The project focuses on a Senior Wellness Park with a myriad of exercise equipment, designed for safe usage by the senior population but at the same time is appropriate for use by any individual over 13 years of age.

Such a park, believed to be the first of its kind in Canada, was installed in Tsawwassen this year. This Senior Wellness Park is based on an idea from a similar facility located in Beijing, China, and was installed at a cost of \$150,000, mainly with funds raised by the local Lions Club. The exercise equipment is designed to develop flexibility and strength, as well as promoting fall prevention.

Our board has been investigating the progress of the park in Tsawwassen for several months, and on Monday, May 5th, we visited the site, and had informative discussions with both the individual with whom the idea originated, as well as local municipal parks staff who installed the equipment.

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The Tsawwassen Seniors Wellness Park has been installed in an area which abounds in seniors housing facilities which is proving an ideal location, and the park has already experienced a high success and usage rate. Nanaimo, with its large and ever-growing seniors' population certainly has many locations for the installation of such a park. Oliver Woods Community Center would be an ideal location due to the large "over 55" population that exists around it, occupying various forms of housing, such as retirement bungalows, patio homes, condominiums and designated seniors residences. Parks staff has walked the site at Oliver Woods with board members and various installation positions for this equipment have been noted; perhaps in single stations along the walking path or in two clusters situated at either end of the path.

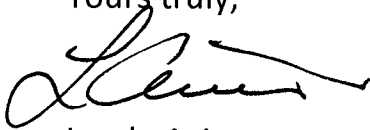
The development of a Seniors Wellness Park in Nanaimo could be achieved by forging many appropriate partnerships in order to raise funds for the initiative. Support can be sought from the City of Nanaimo, both the Provincial and Federal governments, local service clubs, as well as other organizations such as the Royal Canadian Legion and BC Hydro. Private businesses could be approached to sponsor each exercise station which would prove to be a continuous promotional advertising tool for the particular business.

Bowen Park Seniors is desirous of spearheading this initiative, and will also donate money towards this project but we will need the co-operation of other partners such as those mentioned above, to raise the entire sum that is necessary. We applied to the BC Seniors Games (Nanaimo) 2008 Legacy Fund and at the time of writing this letter, I do know our submission was successful but I do not know how much we have received.

In today's society, we are constantly reminded of the importance of exercise at any age but as we get older, exercise is of paramount importance if we are to preserve good quality of life. A Seniors Wellness Park is an excellent opportunity for individuals to exercise in a safe environment, without time or increased financial constraints, while experiencing the beauties of natural surroundings.

Thank you for your consideration of this request.

Yours truly,



Lynda Avis

2008-MAY-09



Larry McNabb, Chair
Parks, Recreation and Culture Commission

Dear Mr. McNabb:

Re: Proposal for Phase Two of DIGS Community Garden Project

Background: On May 31st last year, DIGS was given a \$15,000 grant by your Committee to proceed with Phase One of our plan for a community Garden on Protection Island.

For us, it has been a very successful year. To create the garden, we have built 15 raised beds; filled them with 30 yards of soil, driven and cemented in posts; stretched wire; moved sheds; created 2 arbors; painted and planted and made a garden of which we are very proud.

In the process we have made new friends; shared our tools and machinery; given freely of our time and fostered a wonderful sense of community. We have benefitted from some wonderful donations, including cash, machinery, a complete garden shed and even a greenhouse. Our latest initiative is a children's gardening programme, called "Little Diggers", which will run every Saturday from May until September. DIGS current membership is 37; Little Diggers membership is 11 and we like to think that we are not done yet. With your consent, we would like to proceed with Phase Two, which is outlined below.

Proposal for Phase Two

DIGS proposes extending our community garden eastward by 30' (see attached map). This would give us room for 8 new raised beds, a perimeter bed along the fence, and a greenhouse. DIGS proposes offering these 8 raised beds to the islanders as allotment beds, subject to the rules outlined in our garden guidelines. In the perimeter beds DIGS plan to create a heritage apple orchard using cuttings from island trees.

Budget

Initial Funding Allocation (2007)	\$15,000
Capital Expenses for Phase One (2007 and 2008) Excluding Water Installation	\$9,599.52
Proposed Capital Expenses for Phase Two (2008 and 2009)	\$5,031.03

*See Appendix One

Summary

With your support, DIGS members would start construction of Phase Two this fall, in the hopes of having it operational in the spring of 2009. We have been amazed at the extent of Community Support for the garden and think we have built a sound foundation from which to expand.

Yours truly,

Jim Harris, DIGS President

APPENDIX #1

Capital Costs (Parks, Recreation and Cultural Commission)

Beds	Perimeter beds 4"x4" - 660' @ 1.40'	924.00
	Raised beds 4x4 - 1680 @ 1.40'	2352.00
	Nails 6" 3 boxes @ 74.13 ea	222.39
	Soil 30 yds @ 24.50 yd + delivery @ 155.00	890.00
Fence	Corners 8x4"x4"x8' - 64' @ 1.40'	89.60
	Braces 6x4"x4"x8' - 48' @ 1.40'	67.20
	Metal Posts 9 @ 6.29	56.61
	Driver 1 Day @ 10.00	10.00
	Clips 1 box @ 4.49	4.49
	Concrete @ 2 per hole x 8 = 16 bags @ 8.50 ea	136.00
	Wire 1 roll (165') @ 170.99/roll	170.99
	Hardware - Lag screws 12 @ 0.71	8.52
	- Washers 12 @ 0.07	0.84
	- Brace wire 10 lbs @ 22.39	22.39
Barging	2 trips @ 500.00	1000.00
	TOTAL	5,031.03

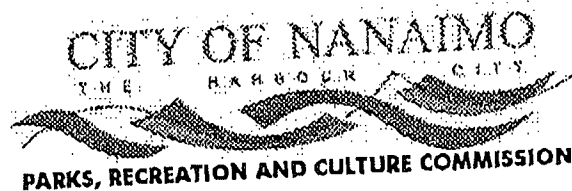
Labour Costs for Phase Two (Donated)

	Surveying and blackberry removal	8 hrs.
	Sod removal @ 4 hrs/bed	40 hrs.
	Building 8 beds (24' raised) 0.3 hrs/bed	24 hrs.
	Building 2 perimeter medes (104') @ 3 hrs/bed	12 hrs.
	Filling beds with soil @ 2 hrs/bed	24 hrs.
	Excavating corner post holes @ 0.5 hrs/post x 8	4 hrs.
	Siting and cementing corner posts @ 1 hr/post x 8	8 hrs.
	Bracing corner posts @ 1 hr/post	8 hrs.
	Stretching deer fencing & top wire	16 hrs.
	Moving greenhouse	8 hrs.
	TOTAL	160 hrs., @ 20.00/hr = 3,200.00

$$\mathbf{z} \leftarrow$$


2
Phase

0213



REQUEST TO APPEAR AS A DELEGATION

ON 2008 - JUNE - 25
year month day

NAME OF PERSON MAKING PRESENTATION: LINDA IRVINE
Print

ADDRESS: 196 CAPTAIN MORGAN'S BLVD. Nanaimo BC
street address City Province Postal Code

PHONE: (250) 716-1761 (250) 618-4258 (cell) FAX: V9R 6R1
home business

NAME OF APPLICANT IF OTHER THAN ABOVE: _____

DETAILS OF PRESENTATION:

I wish to speak in support of the
 DIGS Community Garden ~~exp~~ expansion
 plan for Protection Island.

PLEASE NOTE

- Electronic presentations must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
 500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
 Fax: (250) 753-7277
 parks@nanaimo.ca

248



REQUEST TO APPEAR AS A DELEGATION

ON 2008 - June - 25
year month day

NAME OF PERSON MAKING PRESENTATION: Christina Nichol
Print
ADDRESS: 80 Pirates Lane Nanaimo BC V9R 6R1
street address City Province Postal Code
PHONE: 250-754-2847 FAX: _____
home business

NAME OF APPLICANT IF OTHER THAN ABOVE: _____

DETAILS OF PRESENTATION:

DIGS Community Garden Project.

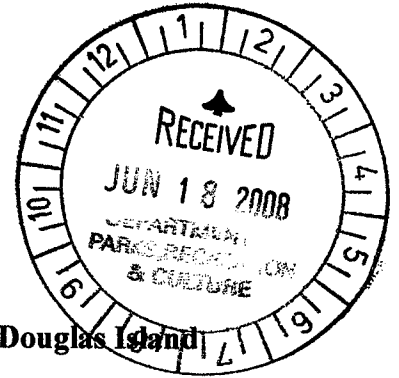
Phases II and III are for plots of land to be assigned to individuals. This does not constitute a 'community' garden. It is rather privatization of a portion of our limited park space on Protection - open area suitable for games, dog walking, even kite flying. Phase I is a communal gardening project, quite different than the proposed expansions.

PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18 of the Council Procedure Bylaw.

June 13 2008

City of Nanaimo
Parks, Recreation and Culture
500 Bowen Road
Nanaimo V9R 1Z7



**Re: Proposal to Assign More Park Area to DIGS (Douglas Island
Garden Society)**

Attention:

Larry McNabb, Chair
Richard Harding , Director
Jeff Ritchie, Manager of parks
Jim Plasteras , Supervisor of Park Operations

Dear sirs,

The initial phase of DIGS activity on Smugglers Park on Protection Island consists of communal beds in which usage is open to all though there is a small membership fee expected of each participant. However, it is to all intents a community activity.

The space used so far is not large though by no means insignificant because there is no great amount of park area on this island and in particular there is not much open green space. Now we learn, rather casually, that Parks is considering allowing DIGS to expand into more park space to create beds DIGS would rent to individual gardeners.

Objections have been made by those who think that park space should not be appropriated for private use. Some want to be able to use the green space, I see the expansion of DIGS as opening the way to privatization of other park areas on the island and even privatization of the beach accesses. This may be an alarmist view, but it merits your consideration.

DIGS has today called a meeting for June 19 at which they will present their proposal in a well-structured way allowing just 15 minutes towards the end of the session for general discussion. 'Next steps' are to be decided upon and presumably presented to Parks to support the DIGS application for expansion.

Because of a conflict I cannot attend that event, but I would urge you to consider that the results of that meeting are likely to present a one-sided view. Would you consider inviting PI residents who oppose the expansion to speak at the Parks meeting at which a decision is to be made?

yours,

Christina J Nichol

Christina J Nichol
80 Pirates Lane
Nanaimo V9R 6R1

250



REQUEST TO APPEAR AS A DELEGATION

ON 2008 - 06 - 25
year month day

NAME OF PERSON MAKING PRESENTATION: Barbara LeBrasseur
ADDRESS: 47 Pirates Lane Nanaimo BC V9R6R1
PHONE: 741-8905 729-5110 FAX: 741-8915
NAME OF APPLICANT IF OTHER THAN ABOVE: _____

DETAILS OF PRESENTATION:

I would like to speak in regards to the Douglas Island Garden Society (DIGS) phase 2 proposal for private plots at the community Garden on Protection Island. In particular I would like to express my concern about the manner in which decisions are being made and carried out by the DIGS directors, and about the potential tensions that private plots could create in this small community.

PLEASE NOTE

Copy of presentation to follow.

- Electronic presentations must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca

251

Barbara LeBrasseur
47 Pirates Lane, Nanaimo, BC V9R 6R1 Tel: 250.741.8905

June 18, 2008

City of Nanaimo
Parks, Recreation & Culture
500 Bowen Road
Nanaimo, BC
V9R 1Z7

Attention: **Parks Board Commission, re Delegation for June 25, 2008**

Dear Commission:

Your support of the Douglas Island Garden Society (DIGS) venture at Smuggler's Park on Protection Island over the past year has helped to create a wonderful Community Garden as I'm sure Jim Plasteras can attest from his visit to the Grand Opening on May 25th. The generous funding combined with the dedication and hard work of many volunteers has created a garden that is intelligently laid out, welcoming, and ideally suited to both successful gardening and community gatherings.

I am aware that on June 25th the DIGS executive will present a proposal to change the nature of the garden by expanding eastward to create 8 private plots. I first became aware of this proposal on May 28th 2008. In the couple weeks since then, there has been some very difficult email conversations via our island listserve in the community here regarding this transition to private plots. There has been no public meeting to discuss this. The email conversations have been difficult, as there has been no flexibility on the part of DIGS directors to invite community feedback. Although I've heard no one speak against the existing garden – in fact, most people seem to be quite impressed with it – there have been serious concerns expressed about the appropriateness of the addition of private plots. These private plots are to be held by the successful plot-holder in perpetuity. There is nothing in the available DIGS material to reference what to do should the demand for private plots get untenable. The plot-holder, once successful, has the plot for life – or until they move, get tired of gardening, or do something against DIGS instructions. In this intimate community, where everyone knows each other, it is hard not to imagine considerable tension developing between the 8 people who have a private plot in the park, and those who *wish* they had one.

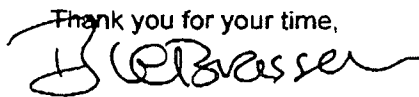
The initial letter of Parks approval signed by Larry McNabb on May 31, 2007 was not made public until one year later, at the repeated request of islanders to try to find out what formal status the community garden had obtained from the Parks Board. Had the letter from Mr. McNabb been posted in a timely manner, the community would have had a chance to acclimatize to this change and request a community meeting during which interested parties could express themselves and brainstorm how best to adapt the private plot model to our environment. In the absence of this document many people understandably but incorrectly believed that the garden was only ever intended to consist of communal plots.

Given that this transition to private plots is taking place on park land it would seem greater consideration would be merited to communicate effectively with the community, affording it an opportunity to come to an understanding about these changes.

Because of The Commission's support and the dedication of the volunteers a garden now exists that I hope will continue to flourish. This may not be possible if islanders are not given enough time to accommodate the notion of private plots—to work out if they want them, and if so, how to manage them.

I feel that further discussion in our community and together with the Parks Board would be beneficial and time well spent before a second phase is fully approved as presented.

Thank you for your time,


Barbara LeBrasseur

252

From: Liam [mailto:liamt@telus.net]
Sent: Wednesday, June 18, 2008 12:48 PM
To: Dept. of Parks Rec. and Culture
Subject: Request to appear as a delegation



REQUEST TO APPEAR AS A DELEGATION

ON 2008 - June - 25th
year month day

NAME OF PERSON MAKING PRESENTATION: <u>Liam Taylor</u>			
<small>Print:</small>			
ADDRESS: <u>53 Cutlass Lookout</u>	<u>Nanaimo</u>	<u>BC</u>	<u>V9R 6R1</u>
<small>street address</small>	<small>City</small>	<small>Province</small>	<small>Postal Code</small>
PHONE: <u>714-0989</u>	<u>619-3181</u>	FAX: _____	
<small>home</small>	<small>business</small>		
NAME OF APPLICANT IF OTHER THAN ABOVE: _____			
DETAILS OF PRESENTATION:			
I wish to speak to the Community Garden project on Protection Island, in particular the			
phase 2 expansion of 8 plots and their potential designation as private allotments.			
(Copy of presentation to follow)			

6/18/2008

253

Liam Taylor 53 Cutlass Lookout

Presentation for Delegation on June 25th 2008

Business: 619-3181 Home: 714-0989

PRESENTATION:

I wish to speak to the Community Garden project on Protection Island, in particular the phase 2 expansion of 8 plots and their potential designation as private allotments.

The existing garden consists of communal beds only. Private allotments are being presented as a necessary part of the community garden here, but there are examples where this is not the case. Locally there is a communal garden called Spring Ridge Commons active since 1999, that has no allotments and sits on School District 61 property at Chambers Street and Gladstone Avenue in Fernwood. Another example is Bamfield Commons that sits on parkland in Bamfield Park in Esquimalt that also has no allotments. I would suggest that while buzzwords like ecological, green and sustainable may be appropriately applied to the notion of locally grown food, by comparison in the case of a privately controlled plot on parkland built from materials supplied by the Parks Board, and where all the produce created is the property of the plot-holder, that what is being defined is a form of ownership that has a great deal more in common with privatization than it does with being green.

It is possible that the 8 new beds in phase 2 will also be approved for communal use. This would be in keeping with the nature of the public park lands upon which the garden rests. In the case that this Commission decides to move toward allowing private allotments however, I am requesting that consideration be given to the following:

- Because of its size and small population, Protection Island has a unique culture. The rules sometimes used to govern allotment gardens elsewhere may not be a good fit in this community.
- A public tennis court is an example of a kind of specific usage allotment on public lands. The court is "allotted" to you until a queue is formed for the court, whereupon your "allotment" is then on a timer. Obviously a garden allotment will require a longer access privilege time, but I would argue that as with tennis courts it is essential to enforce such a limit.
- In the Douglas Island Garden Society (DIGS) proposal there is no reference to any time limit for ownership of these plots. Their proposal suggests that as long as someone follows the rules they can hang onto their plot indefinitely.
- The DIGS board recently wrote in describing their position in favour of allotments and how they might be allocated, "We don't know if people will want full beds or partial beds. What we do know, however, is that we are flexible and will do all we can to accommodate residents who want a bed." I would suggest that a minimum sized plot be the starting position and that access to multiple plots occur only when demand for plots is met. The bias should be toward including all those interested in participating in the garden, even if the plots must get smaller to do so.
- This could be fairly readily done by:
 1. dividing the projected 8 plots into smaller allotments to include more people, and
 2. in the case that a waiting list for allotments exist, ensuring that plots are only held for a maximum period.

The benefits accrued especially in these early stages, would be that more people get a chance to find out if this gardening approach works for them, and in a community where everyone knows everyone else the chances of resentments building between neighbours with plots and those without, would be significantly lessened. Even if you didn't have a plot, the wait time required before getting one would not seem overly daunting.

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Suggested Recommendations:

1 -That the Commission define a minimum plot size that favours more participation over having people on waiting lists.

- I believe these projected 8 plots of phase 2 are planned to be 4' x 24'. If the minimum plot size were defined as 4' x 8', for example, up to 24 people could be supplied with private plots.
- Conversely there should also be maximum plot size available for private use, for example one of the 8 plots at 4' x 24'. If less than 8 people wanted a private plot then the remaining plots would revert to communal status until demand for allotments increased.

2 -That the Commission mandate that in the case where a waiting list exists for an allotment that any given allotment not be held longer than a fixed period of time (for example, one or two years) .

- At the start of the new season all those who have held an allotment for the maximum time would be entered into a lottery and whosever's name is drawn would then relinquish their allotment in favour of any person in line. The person surrendering the plot could then put themselves back in line for access to an allotment the following year.

If the Commission decides that allotments are to be approved for this garden then something like the process suggested above would also allow a fairly clear indication of demand for allotments over the next few years, and this could inform any potential future garden expansion plans. It would also allow for adjustments and acceptance in the community for this specific usage of park lands.

Thank you for your support of our community and your time in consideration of this matter.

Liam Taylor

**THE PORT THEATRE
MONTHLY ACTIVITY REPORT
MAY 2008**

DATE	EVENT	TIME	CATEGORY	AUD/Artists
1	Schools on Stage - Uplands	9:30 am	Rehearsal	0/303
1	Schools on Stage - Uplands	6:30 pm	Concert	559/303
2	Sterling Awards	8 pm	Awards ceremony	336/35
3	Nanaimo Conservatory of Music	10 am	Rehearsal	0/34
3	Nanaimo Conservatory of Music	7:30 pm	30 anniversary celebration	476/34
4	Haydn's Lord Nelson's Mass	2pm	Malaspina Choir	397/53
5	Tanya Tucker	7:30 pm	Country Singer	697/10
6	Schools on Stage – Ecole Hammond Bay		School concert	520/303
9	Whose Live Anyway	7pm	Theatre sports	770/8
9	Whose Live Anyway	9:30 pm	Theatre sports	420/8
11	VI Children's Festival	2:30 pm	Music and clowning	406/28
12	VI Children's Festival	9:30 am	School booking	754/28
12	VI Children's Festival	11:10 am	School booking	742/28
12	VI Children's Festival	12:40 pm	School booking	623/28
13	VI Children's Festival	9:30 am	School booking	585/28
13	VI Children's Festival	11:10 am	School booking	581/28
13	VI Children's Festival	12:40 pm	School booking	356/28
13	Art Reception – Harmac Rm & Lobby	7pm – 8pm	School Dist 68	70/0
15	Empire Days	4pm – 8pm	Rehearsal	0/26
16	Empire Days	7pm	May Queen Crowning	325/26
17	Ken Lavigne	7:30 pm	Classical singer	502/63
23	State of Shock	7:30 pm	4 rock bands	624/32
24	The Platters and Ink Spots	7:30 pm	Legendary 60's Bands	274/13
26	Le Mystere Des Voix Bulgaries	7:30pm	Bulgarian Womens Choir	297/31
27	Brian Tracy	8 am – 5 pm	Public speaker	525/7
29	Alligator Pie	10 am	Children's show	655/9
30	Girls Night Out	7:30 pm	Stand up comedy	282/6
31	Knox United Church	7:30 pm	400 world music choir	780/404

TOTALS

Number of Events = 28
Estimated Audience Attendance: =12,556
Estimate Number of Artists: = 617
Total people through the building = 13,173

THE PORT THEATRE

	# Events 2004	# Events 2005	# Events 2006	# Events 2007	# Events 2008	# Patrons 2004	# Patrons 2005	# Patrons 2006	# Patrons 2007	# Patrons 2008
Jan	19	24	18	12	22	10,776	7,082	7,609	5,626	5,126
Feb	18	23	26	20	32	9,223	8,141	11,692	8,161	10,911
Mar	25	20	19	18	16	10,952	5,758	8,075	8,305	5,078
Apr	24	34	31	32	20	7,859	12,520	10,784	12,389	7,888
May	31	31	38	29	28	11,901	14,170	15,615	13,851	13,173
Jun	23	36	25	25		13,059	15,262	14,408	12,055	
Jul	3	26	4	11		704	6,317	2,191	4,304	
Aug	3	3	3	3		672	643	865	701	
Sep	12	9	15	20		2,862	2,245	3,551	5,934	
Oct	30	20	19	13		9,504	8,069	7,915	5,119	
Nov	24	22	28	21		10,725	12,326	14,392	9,765	
Dec	17	19	31	14		7,684	6,895	15,378	5,049	
TTL	229	267	257	218	118	95,921	99,428	112,475	91,259	42,176

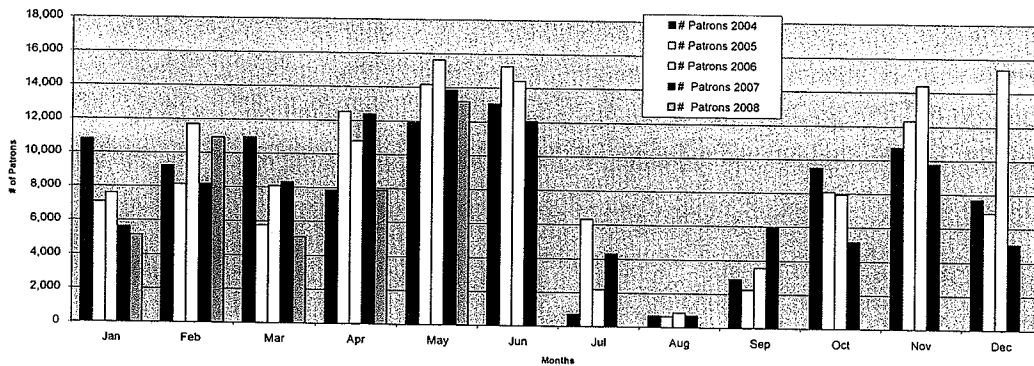
comparison of attendance for the same month last year
comparison of events for the same month last year

-5% decrease
-3% decrease

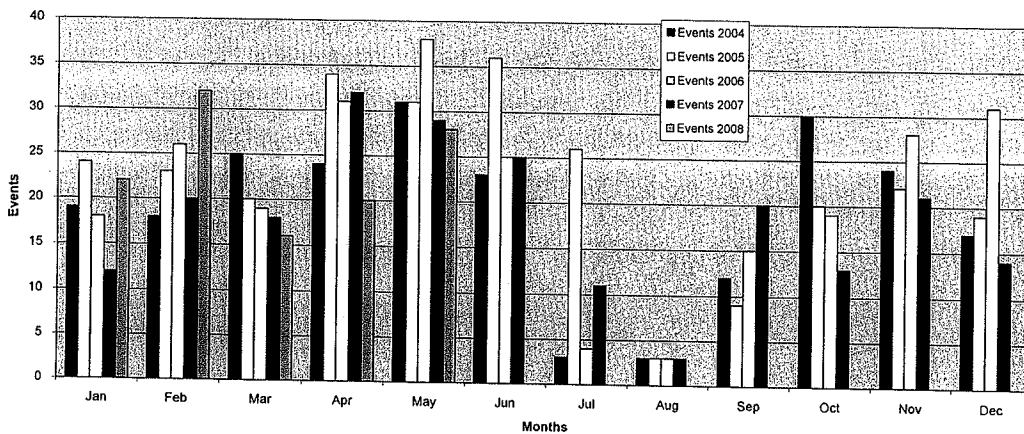
five yr. average attendance for same month
five yr. average number of events same month

13,742
31

Patron Attendance Comparison



Event Comparison



257

City of Nanaimo-Parks, Recreation and Culture Commission
Nanaimo Art Gallery: Activity Report
May 16, 2007 to June 16, 2008

June 16, 2008

Submitted by Ed Poli, Gallery Manager

Production of banners for the 2008 Festival of Banners was completed and the Banners were hung around town. An additional second batch of banners was done this year in order to produce banners to display around the new Vancouver Island Conference Centre.

The spring semester of the Artists in the Schools program was completed with 40 schools from 3 districts taking part, 312 classes and 7182 children learning about the Arts.

The Campus Gallery (900 Fifth Street) presented the following exhibitions

- *Show Me Everything*, showcasing the encaustic paintings of Vancouver –based artist Randall Steeves from May 9 to June 14.
- *Banner Days*, a display and sale of banners from the Nanaimo Art Gallery's 2007 Festival of Banners from May 9 to June 14

Campus Gallery Attendance 199

The Downtown Gallery (150 Commercial Street) presented

- A Federation of Canadian Artists show and sale from May 2 to 28
- *What's with the Crow*, a show of local artists work created specifically for the show around a common theme from June 3 to June 28
- Ongoing display, sale and rental of the work of the artists in the Gallery's Art Sales and Rental program
- The Downtown Gallery space was provided to a number of community groups free of charge for various community events. These groups included the Vancouver Island Regional Library, Vancouver Island University, the Nanaimo Arts Council and Nanaimo Citizen's Advocacy.

Downtown Gallery Attendance 908

Total Attendance: 1107

Nanaimo Museum Monthly Report to the Parks, Recreation & Culture Commission

Submitted June 11, 2008 by Debbie Trueman

Financial

- ITC – We still only have only partial access to the gallery and the floor issue now solved with the finished floor looking great-occupancy late June.
- Canadian Arts and Heritage Sustainability Grant - part 2 on revenue diversification progressing well.
- Endowment Planning – we are hoping to make another contribution end of this year which will also hopefully be matched by the Vancouver Foundation Renaissance Fund. The goal over the next few years is to grow the fund to \$500,000 thus generating approximately \$30,000 in annual income to be used for operating.
- Cultural Spaces – second claim has been made.
- Cultural Capitals – first claim end of May will be submitted upon Bob Kuhn's return.
- Summer Students – are all working out very well.

New Space Planning (ask me for an update from Monday walkthrough at meeting)

- Capital Campaign – Our 4th \$50,000 major sponsorship will be announced in the next newsletter in July and we are still working on #5.
- Cultural Capital – Liz and programming development continues and I have someone coming on Board in August to develop the remainder of the deliverables.
- Exhibit Design – is on track but the amount that will be done for the opening has been scaled back due to the delay in being able to work in the gallery.
- Artifact Shelving – shelves come this week to be installed, the rest of the room is complete.
- Lights & Flooring– lights are waiting to be delivered to new space. Most of the issues have been resolved and flooring will continue over the next 2 weeks.
- Andreas cases – for the lobby will be ready for our opening.
- Opening – for the public will be July 26th right after the bathtub parade with the invited VIP event (this means all of you!) on Thursday, the 24th early evening and the media event on Friday the 25th.
- SHOF – Event will be September 20, with media release announcing inductees June 27th.
- Venue Rental – contracts, training and equipment planning is being done as part of CHASP grant.
- Gift Shop – fixtures are on order from company in Seattle and are under budget. Some stock is in or on the way but we will need more. Point of Sale System to be delivered in a few weeks.
- New Marketing Image and Website – in progress with money from CHASP grant and CC grant.

Programs and Events

- Only summer event is Chowder Fest August 9.
- School programs are up more than 20% with the popularity of the outreach programs.
- The First Nations gallery will be Phase II and will open late this year.

Other Activity

- Everything revolves around the opening and the building!!

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION
FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE
PREPARED BY: JEFF RITCHIE, SENIOR MANAGER OF PARKS
RE: PHASE TWO OF DOUGLAS ISLAND GARDEN SOCIETY COMMUNITY GARDEN
PROJECT

RECOMMENDATION:

That the Parks, Recreation and Culture Commission:

1. approve proceeding to Phase Two of the DIGS Community Garden Project including eight new beds to be offered to the islanders as allotment beds.
2. approve allocation of an additional \$2,000 from the 2008 VIP fund for implementation of Phase Two.

EXECUTIVE SUMMARY:

At the 2007-MAR-28 Commission meeting, Commission allocated a \$15,000 grant from the VIP Program for Phase One of the DIGS Community Garden Project. After completion of one year of the project, staff report that the project has been successful and are recommending support of Phase 2 of the DIGS Community Project.

BACKGROUND:

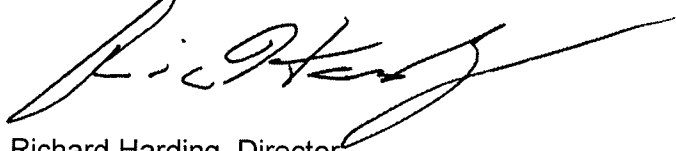
With Commission approval and funds from the VIP Program, DIGS created a community garden at Smugglers Park on Protection Island that included fifteen beds built for community use on a one year trial basis. The project has been successful from a community perspective as well as in terms of crop production.

Private donations of cash, machinery and equipment, in addition to the \$15,000 City contribution, has added to the projects success. To date \$11,188 of the \$15,000 has expended. The Society has budgeted \$5,000 for Phase Two therefore, they are requesting an additional \$2,000 from the VIP Capital Fund.

Phase Two includes eight raised beds and a greenhouse. DIGS proposes offering the eight raised beds to the islanders as allotment beds (as per their original Concept Plan). The Society would advertise the new plots to island residents and then at DIGS February 2009 AGM the names would be randomly drawn. With Commission support, construction of Phase Two will begin this fall.

Although new for City of Nanaimo's park system, the allotment of personal planting beds is a common practice for community gardens throughout North America.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Richard Harding', with a long horizontal flourish extending to the right.

Richard Harding, Director,
Parks, Recreation and Culture.

RH/sm
2008-JUN-13
File: D1-4-16
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REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

RE: RENEWAL OF LICENSE OF USE AGREEMENT FOR THE BOYS AND GIRLS CLUB OF
CENTRAL VANCOUVER ISLAND

RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the renewal of the License of Use Agreement between the City of Nanaimo and the Boys and Girls Club of Central Vancouver Island for the Chase River Activity Centre at 1400 Cranberry Avenue for the five year period from 2008-JUL-01 to 2013-JUN-30 at an annual rental of \$1.00 in addition to an administrative fee of \$125.00 upon renewal of the license.

EXECUTIVE SUMMARY:

The "Guidelines Establishing the Value of Rent for Lease or License Agreements to Non-Profit Societies" as recommended by the Parks, Recreation and Culture Commission were adopted by Council at their meeting of 2007-JUL-09. The guidelines to assist with determining nominal rent for non-profit societies are as follows:

1. The primary service offered provides a demonstrable public benefit.
2. Participation or membership is available to a broad demographic in the community.
3. The Society provides the only opportunity, or one of only a few opportunities, for the service, activity or benefit in the community.
4. The Society does not compete directly with the business community in the service it provides or the Society's services compete with the business community, but are offered in very different ways, or are accessible to persons who do not normally have access to the services or facilities in the private sector.
5. Taxpayers will expect the City to provide the service if the entity declines to.
6. There is a unique distinguishing feature.

The above guidelines were used in reviewing the renewal of the License of Use Agreement for the Boys and Girls Club of Central Vancouver Island for the use of the land and building at 1400 Cranberry Avenue. The conclusion was that the service provided by this organization meets the guidelines and an annual rent of \$1.00 was appropriate.

BACKGROUND:

Currently the City of Nanaimo has a license agreement with the Boys and Girls Club of Central Vancouver Island for occupancy of the Chase River Activity Centre at 1400 Cranberry Avenue which expires 2008-JUN-30. At the 2008-FEB-27 Parks, Recreation and Culture meeting, it was recommended that a five-year license renewal with the Boys and Girls Club of Central Vancouver Island to occupy the entire Chase River Activity Centre/Fire Hall facility be approved by Council.

The fee recommended for the occupancy of these premises is \$1.00 annually over a five-year term as well as a \$125.00 administration fee.

In this agreement:

- The City grants the "Licensee" a right to use the land for the purpose of the enjoyment and recreation of members of the public and for no other purpose.
- The Licensee covenant with the City to pay all taxes, rates, licenses, duties and assessments. In addition, the Licensee pays, as they become due, all water, sewer, garbage, gas, oil, telephone and electric light and power used on the license area.
- The Licensee will, at all times during the term of this agreement, at its own cost and expense, repair, maintain and keep the license area in good order and repair.

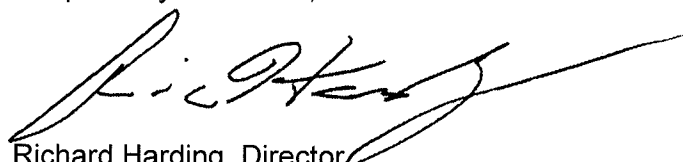
The Licensee will take out, and maintain during the term, a policy of General Public Liability Insurance against claims for bodily injury, death or property damage arising out of the use and occupancy of the license area by the Licensee in an amount of not less than five million dollars.

In assessing the rent applicable to this Licensee under the guidelines, the following factors were considered:

- The primary service offered by the Licensee provides a demonstrable public benefit.
- Participation or membership is available to a broad demographic in the community
- This organization is one of only a few who provides these services or benefits in the community.
- This organization does not compete directly with the business community in the services it provides.
- Taxpayers will expect the City to provide these services if the organization declines to.

Given that the services provided by the Boys and Girls Club of Central Vancouver Island meet well with the stated guidelines, staff is recommending a five-year license renewal at an annual fee of \$1.00 per year in addition to an administrative fee of \$125.00 for this organization.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture.

LICENSE OF USE

THIS AGREEMENT made the day of 2008.

BETWEEN:

CITY OF NANAIMO
500 Bowen Road
Nanaimo, British Columbia
V9R 1Z7

(the "**Municipality**")

OF THE FIRST PART

AND: Boys and Girls Club of Central Vancouver Island.
#20 Fifth Street
Nanaimo , British Columbia
V9R 1M7
(the "**Licensee**")

OF THE SECOND PART

W H E R E A S :

- A. The Municipality is the owner of land and building described in Schedule "A" to this Agreement (the "**Land**");
- B. The Licensee wishes to be granted this license of use to use the Land and building and the Municipality has agreed.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the fee paid by the Licensee to the Municipality and in consideration of the premises and covenants and Agreements contained in this Agreement, the Municipality and the Licensee covenant and agree with each other as follows:

1.0 RIGHT TO OCCUPY

- 1.1 The Municipality, subject to the performance and observance by the Licensee of the terms, conditions, covenants and agreements contained in this Agreement and to earlier termination as provided in this Agreement, grants to the Licensee a right by way of license for the Licensee, its agents, employees, and invitees to use the Land and for the purpose of the enjoyment and recreation of members of the public and for no other purpose.

2.0 RESERVATION OF RIGHTS

- 2.1 The Municipality hereby reserves to itself from the grant and the covenants made by it to the Licensee under clause 1 above the right for the Municipality, its agents, employees, contractors and subcontractors to have full and complete access to the Land to carry out any operations associated with the Municipality's use of the Land.

3.0 LICENSE FEE

- 3.1 In consideration of the right to use, the Licensee shall pay to the Municipality the sum of **One Dollar** (\$1.00) in each year of the Term.
- 3.2 The Licensee shall pay to the municipality the sum of **One Hundred Twenty Five Dollars** (\$125.00) upon the execution of this agreement.

4.0 TERM

- 4.1 The Term of the License granted under this Agreement shall be from the **1st day of July, 2008 to the 30th day of December, 2013** unless earlier terminated under this Agreement.

5.0 RATES

- 5.1 The Licensee shall pay all taxes, rates, duties and assessments whatsoever, whether federal, provincial, municipal or otherwise charged upon the Licensee or the Municipality as a result of the Licensee's occupation of or use of the Land. Without in any way restricting the generality of the foregoing, the Licensee shall pay to the Municipality, G.S.T. of 5% on the Licence fee.
- 5.2 The Licensee shall pay all estimated charges for water, sewer, garbage, gas and electricity used on the premises. The Occupier will make their own arrangements for telephone service and pay all charges as they become due.

6.0 CONSTRUCTION

- 6.1 The Licensee shall not construct or place any buildings or structures or make any improvements on the Land, unless prior to any construction, it has:
- (a) obtained the Municipality's approval in writing to the site plans, working drawings, plans, specifications, and elevations; and
 - (b) obtained a building permit from the local government authority having jurisdiction authorizing the construction of the buildings and structures set out in the permits and the plans and specifications attached to it; and

(c) obtained all required inspections, and the work shall be carried out at the cost of the Licensee; and

(d) delivered final as built drawings to the Municipality.

6.2 The Licensee shall not occupy the buildings without first obtaining an occupancy certificate.

6.3 The Licensee shall, at its cost, maintain any buildings, structures or improvements constructed or placed on the Land during the Term. Including interior painting, custodial, plumbing, and electrical at all times to a standard of maintenance to the satisfaction of the City.

7.0 INSURANCE

7.1 (a) the Licensee will take out and maintain during the term of the License a policy of general public liability insurance against claims for bodily injury, death or property damage arising out of the use of the use of the premises by the Licensee in the amount of not less than five million dollars per single occurrence or such greater amount as the Municipality may from time to time designate, naming the Municipality as an insured party thereto and shall provide the Municipality with a certified copy of such policy or policies;

(b) all policies of insurance shall contain a clause requiring the insurer not to cancel or change the insurance without first giving the Municipality thirty days prior written notice;

(c) if the Licensee does not provide or maintain or enforce the Insurance required by this Agreement, the Municipality may take out the necessary insurance and pay the premium for periods of one year at a time and the Licensee shall pay to the Municipality as additional License fees the amount of the premium immediately on demand;

(d) if both the Municipality and the Licensee claims to be indemnified under any insurance required by this Agreement, the indemnity shall be applied first to the settlement of the claim of the Municipality and the balance, if any, to the settlement of the claim of the Licensee;

(d) the deductible on the policy of the Insurance shall be not more than five thousand dollars.

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8.0 INDEMNIFICATION

- 8.1 The Licensee releases and will indemnify and save harmless the Municipality, its elected and appointed officers, employees and agents from and against all lawsuits, damages, costs, expenses, fees or liability which the Licensee or any of them or anyone else may incur, suffer or allege by reason of the use of the Land by the Licensee or by any member of the public using any building, structure or improvement built or placed by the Licensee on the Land or the carrying on upon the Land of any activity in relation to the Licensee's use of the Land.

9.0 BUILDERS LIENS

- 9.1 The Licensee will indemnify the Municipality from and against any liens for wages or materials, for damage to persons or property caused during the making of or in connection with any excavation, construction, repairs, alterations, installations and additions which the Licensee may make or cause to be made on, in or to the Land.

NOTICES

- 8.2 It is hereby mutually agreed: Any notice required to be given under this Agreement shall be deemed to be sufficiently given:

- (a) to be delivered at the time of delivery and
- (b) if mailed from any government post office in the Province of British Columbia by prepaid registered mail addressed as follows:

- (i) if to the Municipality:

CITY OF NANAIMO

Attention: Director of Parks, Recreation and Culture
500 Bowen Road
Nanaimo, BC V9R 1Z7

- (ii) if to the Licensee:

Boys and Girls Club of Central Vancouver Island

#20, Fifth Street
Nanaimo, BC V9R 1M7

or at the address a party may from time to time designate, then the notice shall be deemed to have been received forty-eight hours after the time and date of mailing. If, at the time of mailing the notice, the delivery of mail in the Province of British Columbia has been interrupted in whole or in part by reason of a strike, slow-down, lock-out or other labour dispute,

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then the notice may only be given by actual delivery of it.

9.0 TERMINATION

- 9.1 If the Licensee is in default on the payment of License fees, or the payment of any other sum payable under this Agreement, or is in breach of this Agreement, and if the default continues after the giving of notice by the Municipality to the Licensee, then the Municipality may terminate this Agreement and reenter the Land and the rights of the Licensee with respect to the Land shall lapse and be absolutely forfeited.

10.0 FORFEITURE

- 10.1 The Municipality, by waiving or neglecting to enforce the right to forfeiture of this Agreement or the right of reentry upon breach of this Agreement, does not waive the Municipality's rights upon any subsequent breach of the same or any other provision of this Agreement.

11.0 FIXTURES

- 11.1 Unless the Licensee upon notice from the Municipality removes them, all buildings, structures or improvements constructed on the Land by the Licensee shall at the termination of the Agreement, become the sole property of the Municipality at no cost to the Municipality.

12.0 REPAIRS BY THE MUNICIPALITY

- 12.1 (a) If the Licensee fails to repair or maintain the Land or any building, structure or improvements on the Land in accordance with this Agreement, the Municipality may, by its agents, employees or contractors enter the Land and make the required repairs or do the required maintenance and the cost of the repairs or maintenance shall be a debt due from the Licensee to the Municipality;
- (b) In making the repairs or doing the maintenance the Municipality may bring and leave upon the Land the necessary materials, tools and equipment and the Municipality shall not be liable to the Licensee for any inconvenience, annoyance, loss of business or other injuries suffered by the Licensee by reason of the Municipality effecting the repairs or maintenance;
- (c) The Licensee releases the Municipality, its elected and appointed officers, employees and agents from and waives any claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability which the Licensee may have against any or all of them in respect of this Agreement or its performance or its breach except insofar as such claim, right, remedy,

action, cause of action, loss, damage, expense, fee or liability arises from the negligence of the Municipality, its elected and appointed officers, employees and agents.

13.0 TREE CUTTINGS, EXCAVATIONS AND HAZARDOUS SUBSTANCES

- 13.1 (a) The Licensee will not carry on or do or allow to be carried on or done on the land any cutting, clearing or removal of trees, bushes or other vegetation or growth or any excavation or disturbance of the surface of the Land and shall not bring on or deposit any soil or fill on the Land except with the written consent of the Municipality;
- (b) The Licensee will not bring on, deposit, store, spray or apply nor cause or permit to be brought on, deposited, stored, sprayed or applied on the Land or to any trees, bush or vegetation on the Land any chemical fertilizer, herbicide, pesticide or other chemical or petroleum product or any substance which is capable of contaminating the Land or any water on the Land.

14.0 CLEAN UP

- 14.1 At the end of the term, the Licensee shall clean up the Land and restore the surface of the Land as reasonably as may be possible to the condition of the Land prior to the commencement of the term of this Agreement.

15.0 REGULATIONS

- 15.1 The Licensee will:
- (a) comply promptly at its own expense with the legal requirements of all authorities, including an association of fire insurance underwriters or agents, and all notices issued under them that are served upon the Municipality or the Licensee;
- (b) indemnify the Municipality from all lawsuits, damages, loss, costs or expenses that the Municipality may incur by reason of non-compliance by the Licensee with legal requirements or by reason of any defect in the Land or any injury to any person or to any personal property contained on the Land. The Licensee shall be responsible for any damage to the Land occurring while the Licensee is exercising its rights under this Agreement.

16.0 NO COMPENSATION

- 16.1 The Licensee shall not be entitled to compensation for any loss or injurious affection or disturbance resulting in any way from the termination of the License or the loss of the Licensee's interest in any building, structure or improvement

built or placed on the Land.

17.0 MISCELLANEOUS

- 17.1 (a) The Licensee warrants and represents that the execution of this Agreement by the Licensee on behalf of a group or organization is a warranty and representation to the Municipality that the Licensee has sufficient power, authority, and capacity to bind the group or organization with his or her signature;
- 17.2 (b) In consideration of being granted the use of the Land, the Licensee agrees to be bound by the terms and conditions of this Agreement and, if the Licensee represents a group or organization, the Licensee agrees to inform all responsible persons associated with the group or organization of the terms and conditions of this Agreement;
- (c) The Licensee covenants and agrees to use the Land in accordance with the terms of use attached to this Agreement as Schedule "B";
- (d) This Agreement shall not be interpreted as granting any interest in the Land to the Licensee;
- (e) Waiver of any default by a party shall not be interpreted or deemed to be a waiver of any subsequent default.

18.0 INTERPRETATION

- 18.1 (a) That when the singular or neuter are used in this Agreement they include the plural or the feminine or the masculine or the body politic where the context or the parties require.
- (b) The headings to the clauses in this Agreement have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this Agreement or any provision of it.
- (c) That this Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors, administrators and permitted assignees.
- (d) This Agreement shall be construed in accordance with and governed by the laws applicable in the Province of British Columbia.
- (e) All provisions of this Agreement are to be construed as covenants and agreements as though the word importing covenants and agreements were used in each separate paragraph.

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- (f) A provision in this Agreement granting the Municipality a right of approval shall be interpreted as granting a free and unrestricted right to be exercised by the Municipality in its discretion.

IN WITNESS WHEREOF the parties hereto have set their hands and seals as of the day and year first above written.

by its authorized signatories

Mayor

Director of Legislative Services

by its authorized signatories

(Name of Organization here)

(Name of Organization here)

SIGNED, SEALED AND DELIVERED
in the presence of:

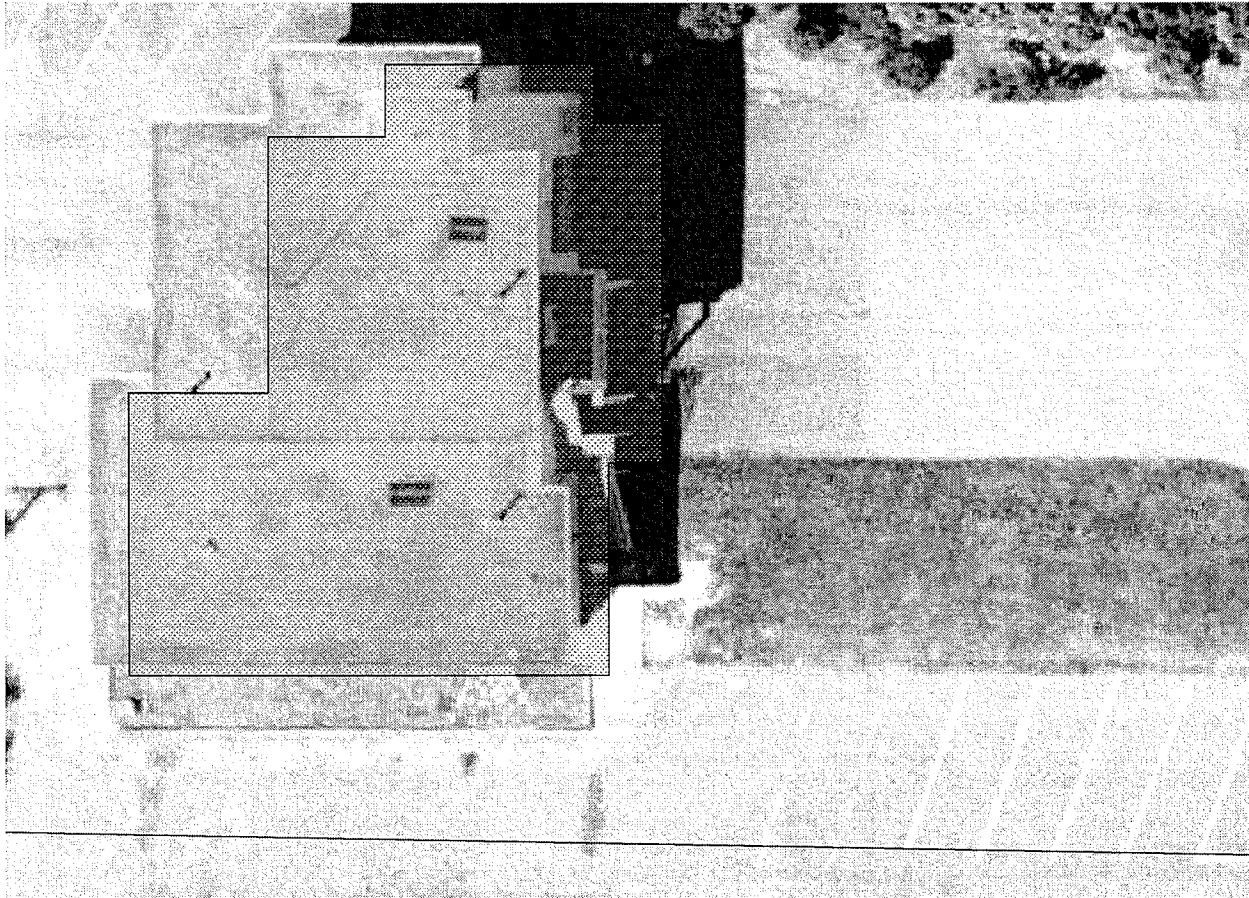
Witness

Address

Occupation

SCHEDULE "A"

Land and Buildings located at 1400 Cranberry Avenue legally described as Lot 1,
Section 2, Nanaimo District, Plan 23032



SCHEDULE "B"

Terms of Use

[Other restrictions and conditions as appropriate, such as:]

1. The Licensee shall ensure that the Licence Area is clean and litter free after every use of the Licence Area.
2. The Licensee shall cooperate with the Municipality and other users of the Land to permit other persons and organizations to have access to the Land at reasonable times.

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR OF PARKS RECREATION AND CULTURE

AUTHORED BY: MARK DEMECHA, MANAGER OF RECREATION AND CULTURE FACILITIES
AND DARCIE OSBORNE, MANAGER OF ARENAS

RE: FRANK CRANE ARENA ELEVATOR

RECOMMENDATION:

That the Parks, Recreation and Culture Commission's direction is sought.

EXECUTIVE SUMMARY:

The need to construct an elevator at Frank Crank Arena to provide access to persons with disabilities has been discussed for many years. In 1994, Staff began reviewing location options and developing site design and engineering plans. The proposed location of the elevator minimizes building retrofit and structural changes resulting in a lower cost alternative.

An initial tender for consideration was released in 2007. The bids received were substantially higher than the funds allocated. Project specifications were adjusted to decrease construction costs and a request was made through the 2008 budget process to increase capital funding. A second tender was released in the spring of 2008 and bids received meet current funds available for the project.

At the regular Parks, Recreation and Culture Commission Meeting of 2008-MAY-28 the Commission raised concerns regarding the proposed location's limitations. The Commission recommended a site visit prior to awarding the contract.

BACKGROUND:

In 2004, plans to construct an elevator at Frank Crank Arena began with the development of site design and engineering plans.

An initial tender budgeted at \$140,000 was released in 2007. The bids received were substantially higher than the funds allocated with the most competitive bid coming in at \$249,000. Project specifications were adjusted to decrease construction costs and a request was made through the 2008 budget process to increase capital funding.

The allocated funds were forwarded to 2008 with a request for an additional \$75,000. A tender went out in April 2008 with new specifications. Three competitive bids were received that are within budgeted amounts and contractors are ready to proceed if the tender is awarded.

Concerns regarding the proposed location were brought forward for discussion at the 2008-MAY-28 regular Commission meeting. The primary concerns are that the location is not the best for those with disabilities and would constrain other users during busy events at the facility. As per Commission's request, a site meeting at Frank Crane Arena was held with Commission members, staff and the project Engineer on 2008-MAY-04 to review the proposed location and other possible locations.

In addition to meeting with Commission on site, Staff have reviewed the proposed location, design and specifications of the elevator to ensure the elevator would meet user needs. There have been site meetings with the project engineer and a representative from Access Nanaimo.

The Access Nanaimo representative concurred that the slope to access the elevator may be problematic for three out of ten of their clients. During the site visit it was also indicated that the exterior ramp accessing the main entrance of Frank Crane Arena posed a challenge for some of their clients as well.

From the noted concerns and discussions, staff offers three options for Commission's consideration:

Option A - Proceed with Current Location

The current location of the elevator minimizes building retrofit and structural changes resulting in a lower cost alternative. This location meets building codes and was considered acceptable in discussions with the Access Nanaimo representative. The construction of the elevator as proposed is within current funds allocated in 2008 Parks, Recreation and Culture capital plan and could be complete this year.

Option B – Identify Alternate Locations

The second option involves two alternate locations that have been identified and evaluated throughout the elevator planning process but not processed with because of cost and impact to the building. One location would access through the warm room and the second would access through the music room. Both locations would result in approximately \$200,000 of additional costs (minimum), resulting in a final project cost of \$350,000 - \$400,000.

Either location is considered more desirable as they are centrally located and would be accessed at ground level without having to use an interior ramp. However, there are further structural considerations including seismic upgrades and substantial mechanical relocations, along with re-design and engineering work required. Additional funds for this option would need to be considered in the 2009 Parks, Recreation and Culture Capital Plan review.

Option C – Comprehensive Facility Upgrade Plan

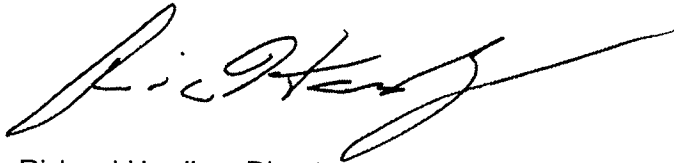
Beban Park Complex is now over 35 years old and the need for re-development, retrofitting and renovation is an ongoing requirement. The Five Year Capital Plan identifies infrastructure work to ensure its long-term operation (arena floor, roofing, mechanical upgrades, etc). There are also aesthetic improvement options such as washroom upgrades, exterior and interior painting and potential reconfiguration in the Social Centre, arenas and swimming pool(s) to ensure the facility is relevant to the needs and wants of current and future users.

Option C would direct staff to proceed with developing terms of reference, for Commission consideration, of a comprehensive facility upgrade plan that would encompass the arenas, swimming pool and social centre and their relationship with the whole of Beban Park. The

existing capital plan could be incorporated into the plan allowing for more inclusive upgrades to the facilities. By considering at the elevator as part of the whole, the final location would look at the needs of all users and where it might best serve current and future needs.

A more comprehensive improvement plan for the facility is preferred as identified in Option C; however, this option would delay the elevator project for at least another year.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Richard Harding", with a long, sweeping horizontal line extending to the right.

Richard Harding, Director,
Parks, Recreation and Culture.

2008-June-10
File: E15-1
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REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION
FROM: RICHARD HARDING, DIRECTOR OF PARKS RECREATION AND CULTURE
AUTHORED BY: KIRSTY MACDONALD, PARKS AND OPEN SPACE PLANNER
RE: MAFFEO SUTTON PARK IMPROVEMENT PLAN AND SPIRIT SQUARE DEVELOPMENT

RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council:

1. approve the Concept Plan for Maffeo Sutton Park as a long term guide for park improvements as identified in Park Plan Vision Schedule "A".
2. approve the Spirit Square development area, as identified in Schedule "B", as Phase 1 for improvements.
3. direct staff to proceed with detailed design of the Sprit Square with the goal to start construction by this year.

EXECUTIVE SUMMARY:

Maffeo Sutton Park has developed over the years from an industrial site into a destination urban waterfront park. The site was recently awarded a \$500,000 Spirit Square Grant from the Provincial Government. Planning for the Spirit Square, and overall park redevelopment, provides an opportunity to enhance this premier waterfront park.

The Spirit Square is required to be under construction by the end of 2008. When the Concept Plan and Spirit Square location is approved, detailed design and construction drawing preparation will begin. It is expected that the detailed design process will continue throughout the summer and that tendering for the Spirit Square portion of the park improvement plan will occur in October 2008.

BACKGROUND:

The concept for Maffeo Sutton Park improvements began in 2004 during the New Nanaimo Centre Referendum process. The following goals for the park improvements were developed at that time:

- Enhance key park features such as performance spaces, play spaces and waterfront access.
- Maintain existing amount of parking stalls and enhance access to the park.
- Improve pedestrian and multi-use circulation routes.
- Improve public amenities in the park
- Enhance the park for special events and public use.
- Increase public open space along the waterfront.
- Add historical and industrial interpretation within the park.
- Include a phasing plan to maintain access through development.

The February 2008 Provincial announcement that Nanaimo was awarded a grant under the Spirit Square program accelerated the park planning process and required construction of the Spirit

Square portion to begin in 2008. In early 2008, Consultants were hired to assist staff in park improvement process. Staff also liaised with a number of stakeholders, including the general public, special event groups, Nanaimo Port Authority, Millennium Development Corporation, Snuneymuxw First Nations and Service Clubs.

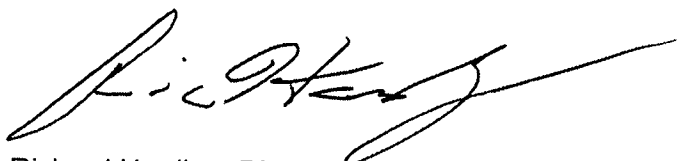
A public open house was held on 2008-MAY-15 to review two park improvement concepts. Each concept highlighted the park setting, enhanced park access and circulation, improved public amenities, reviewed annual park functionality including special events, and incorporated a Spirit Square as a central community gathering place. Approximately 200 people attended the open house with over 80 survey respondents. Overall, the stakeholders and public appreciated many elements in the concept plans including the covered performance space, increased physical and visual access to the park, the incorporation of rest stops along the promenade and the development of a hard surface Spirit Square.

As a result, a refined concept plan was developed that blends the public and stakeholder input, preferred site character and optimal site organization. This concept plan features a central Spirit Square that can be tendered for completion in 2008 to meet the grant requirements. As recommended by Commission at their regular meeting on 2008-MAY-28, this conceptual vision was presented to the public at a second open house on 2008-JUN-12. Public input was favorable for the overall park vision and Spirit Square.

Both open houses were advertised twelve (12) times each as display ads in three of the local papers. Eight large signs were placed in the park well in advance of the open houses to alert park users to the events. Press notices were also sent out to the local papers, television and radio stations.

Detailed design and construction drawing preparation will begin once the improvement plan and Spirit Square location are approved by Council. The detailed design process will continue throughout the summer and tendering for the construction of the Spirit Square will be conducted this fall. Further development of Maffeo Sutton Park will occur in multiple phases as allocated through the Capital Budget process.

Respectfully submitted,



Richard Harding, Director,
Parks, Recreation and Culture.

• **benefits** of using a **simulation** of the system are **reduced costs** and **reduced risk** with the **ability** to **identify** **potential** **problems** **before** they **occur**, **allowing** **for** **corrective** **action** **before** **it** **is** **too** **late** to **do** **so**.

• **advantages** of **simulation** **include** **the** **ability** **to** **model** **complex** **systems** **that** **are** **difficult** **to** **analyze** **using** **analytical** **techniques**, **allowing** **for** **the** **identification** **of** **potential** **problems** **before** **they** **occur**, **allowing** **for** **corrective** **action** **before** **it** **is** **too** **late** to **do** **so**.

• **disadvantages** of **simulation** **include** **the** **fact** **that** **simulation** **models** **are** **only** **approximations** **of** **the** **real** **system**, **allowing** **for** **the** **possibility** **of** **errors** **in** **the** **model** **and** **the** **results** **of** **the** **simulation**.

• **simulation** **models** **are** **used** **to** **model** **the** **behavior** **of** **a** **system** **over** **time**, **allowing** **for** **the** **identification** **of** **potential** **problems** **before** **they** **occur**, **allowing** **for** **corrective** **action** **before** **it** **is** **too** **late** to **do** **so**.

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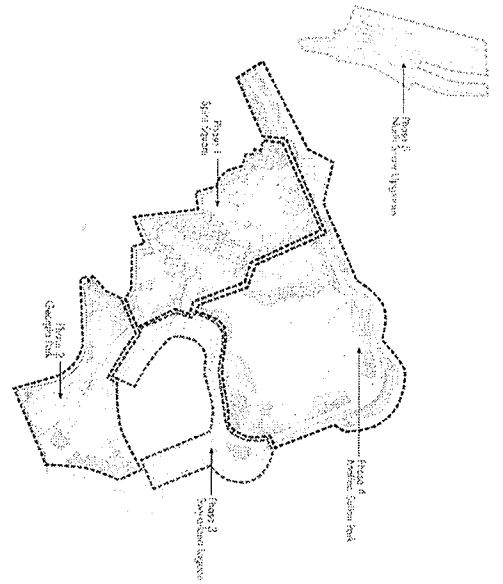
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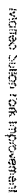
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FOR INFORMATION ONLY

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION
FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE
AUTHORED BY: BOB KUHN, MANAGER, CULTURE CAPITAL OF CANADA
RE: CULTURE CAPITAL OF CANADA UPDATE

RECOMMENDATION:

That Commission receives the report.

EXECUTIVE SUMMARY

Over the past month, Culture Capital of Canada activities included the following.

Promotions

A Cultural Capital Event Supplement was created in partnership with the Nanaimo News Bulletin and was distributed 2008-June-07. The purpose of the supplement is to promote the Cultural Capital events for the summer and fall of 2008. A similar but smaller supplement will be produced in cooperation with the Daily News.

Upcoming Events

"Alive with the Arts of Many Cultures" Multicultural Festival

This 11 day multicultural festival runs from June 21 to July 1. It is a vibrant multicultural arts festival in celebration of Nanaimo's rich cultural diversity with music, dance, storytelling, theatre, film, art displays, demos, traditional wear and foods.

Aboriginal Day

Experience the culture and traditions of the Nanaimo First Nations people on Saturday, June 21 from 1 – 5 PM at Maffeo Sutton Park.

Francophonie Day

On Tuesday, June 24 enjoy live entertainment, food, and the traditional bonfire from 4 – 10 PM at Maffeo Sutton Park.

Multicultural Festival

Learn about the many cultures in Nanaimo and experience entertainment, ethnic foods, cultural exhibits, contests and prizes on Saturday, June 28 from 11 am to 4 pm in the Old City Quarter.

Living Our Culture Cabaret

This exciting evening of cultural entertainment, dancing and foods from around the world will be held Saturday, June 28 starting at 6:00 pm. Tickets are \$40 each (includes international buffet and entertainment) and are available at the Beban Park Box Office (756-5200).

Whizzbang Stoked

This circus extravaganza is booked from June 29 to July 1 and features stilt and fire dance troupes. Explore the coal mining history of Nanaimo through journeys into the lives of the miners and our local First Nations. Tickets start at \$8 and are available at the Beban Park Box Office (756-5200).

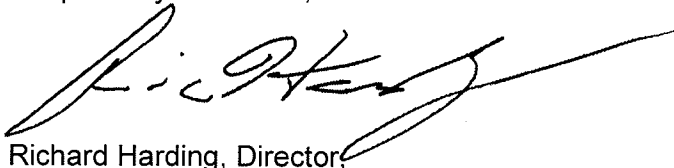
Canada Day Celebrations

On Tuesday, July 1 from 11 am to 4 pm at Maffeo Sutton Park share in Canada's birthday party.

Events include:

- patriotic ceremonies
- multicultural arts and entertainment feature Joelle Rabu
- cultural entertainment
- children's entertainer Rick Scott
- Pie Pumpkin Band
- "Midnights" Band.

Respectfully submitted,



Richard Harding, Director,
Parks, Recreation and Culture.

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REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

FROM: JEFF RITCHIE, SENIOR MANAGER OF PARKS

RE: MONTHLY REPORT FOR MAY 2008 – PARKS OPERATIONS

The following highlights are the park initiatives for May 2008. Regular maintenance tasks are not listed.

PARK DEVELOPMENT AND SPECIAL PROJECTS

- A second open house for the Maffeo Sutton Park redevelopment project was held 2008-JUN-12 at Bowen Park. The new site plan has been presented to key stakeholders including the Nanaimo Port Authority, Snuneymuxw First Nations, Department of Fisheries and Oceans, Nanaimo Lions Club and City staff.
- Two summer students have joined the Park Operations team. One is currently working on interpretive signage for Oliver Woods Community Centre and the Bowen Park Side Channel trail. The other is assisting in the Community Plan for Public Art and the Urban Forest Plan.

VOLUNTEER IN PARKS (VIP)

- The grand opening of the DIGS Community Garden was held 2008-MAY-25 with about 100 people in attendance.
- A VIP newsletter has been circulated to all volunteers in the various facets of the program to celebrate accomplishments and communicate all the VIP activities. The newsletter was also posted on the City website.
- Tree planting has occurred at Carmanah Park and an RFP for playground equipment has been submitted to vendors for response.
- New playground equipment for Nob Hill Park has been ordered. The neighbourhood installation is scheduled for 2008-SEP-20. Signs detailing the upcoming park improvements have been placed on site.
- The Gyro Club have pledged \$20,000 toward the multi-use court development at Deverill Square Park. The new playground will be constructed in the fall of 2008 with the sport court being anticipated for 2009.

SPORTS, TOURISM AND OUTDOOR EVENTS

Recreation Coordinator Highlights

- Hiking programs continue to be very popular and all sessions are full. Additional classes are being added to accommodate waitlists.
- Community Hoops has 60 people registered. This is a community partnership with Vancouver Island University.
- Parks Day is planned 2008-JUL-19 in Bowen Park with community agencies invited to participate. Entertainment, salmon BBQ, interpretive tours and free activities will be offered for all ages.
- Staff met with Wayne Pealo, Recreation Management Program, and other instructors from Vancouver Island University to discuss future opportunities for students with interpretive projects and research-based projects in Bowen Park.

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Manager of Sports Tourism and Outdoor Events Highlights

- Sport & Cultural Tourism contacts this month include: Marine Festival, VICC Grand Opening, Gutbuster Half Marathon, Harbour City Half Marathon, Cultural Capital projects, V.I. Raiders Football, White Rapids Swim Club, Dragon Boat Festival.
- Staff met with the Vancouver Island Raiders to discuss continued use of Caledonia Park (temporary storage and press box) and Harewood Field (field fix-up and storage).
- Staff met with VLEX, Marine Festival, Dragon Boat and RCMP to discuss 2008 Beer Gardens.
- Work continues on implementing the fees and charges for Live Site use. There has been quite a bit of interest from community organizations wanting to access the screen.

Upcoming Events:

June 7	Gutbuster ½ Marathon & 8 km	Westwood Lake
June 14	Nanaimo Community Band Concert	Diana Krall Plaza
June 15	Diabetes 8 th Annual Walk	Maffeo Sutton
June 21	Empire Days – fireworks	Maffeo Sutton
June 22	Family Fishing Derby	Westwood Lake
June 24	Francophonie Day	Maffeo Sutton
July 1	Canada Day	Maffeo Sutton

TRAIL DEVELOPMENT

- The stairs and boardwalks at Jack Point Park are being replaced where needed. One set of stairs has been completely replaced with the remainder to be completed by the end of the month.
- Sections of the Parkway Trail have been cut and repaved where tree roots have caused damage.
- Spring brush cutting of all trails is underway and will continue until the end of the month and then repeated in July.

MAINTENANCE AND CONSTRUCTION

- Rotary Field House is progressing well. The building is now at lock-up stage, with doors and windows now installed. Electricians, mechanical, plumbing, heating and other sub-trade contractors are well underway with completion scheduled for August.
- A kayak storage rack and an equipment cupboard have been added to the Brechin Community Paddling Dock. The Auxiliary Coast Guard are now operating out of the new boat house and are looking forward to the grand opening of both facilities.
- Loudon Park Development has been completed for this year. The canoe and kayak float has been relocated and the new accessible fishing dock and connecting walkways have been installed. The fishing dock has been well used (with reports of trout being caught). Two gates have been installed at the entrance to the new parking lot to help secure the area at night and a mural will be painted on two sides of the existing washroom building (when the weather improves).
- The Nanaimo Lions Club signs have been replaced to complete the upgrades at the Bowen and Harewood Lacrosse boxes.

UTILITY

- The broken concrete slabs around the Swy-a-Lana Lagoon have been replaced.

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- New float ropes have been installed at Loudon Park, Westwood Lake and Brannen Lake.
- The new swim raft and floats at Departure Bay beach have been installed for the summer.
- An irrigation line was installed at Loudon Park parking lot.
- Irrigation was also installed on both sides of the Cliff Street entrance to Maffeo Sutton Park.
- Irrigation was installed for 5 planters at the entrance to Serauxmen Sports Fields.
- 500' of vandalized irrigation wiring was replaced at Duke Point.
- The spring ditching program was completed at Bowen Park, Elaine Hamilton Park and Westwood Lake Park.

HORTICULTURE AND SPORTS FIELDS

- Horticulture crews have installed annual flower displays. Cool weather this year is slowing plant growth.
- Summer planters were installed downtown after the long weekend.
- Cool weather has made ideal conditions for turf grass growth and crews have had to cut most downtown parks twice per week this season.
- City gardeners designed the annual plantings and some of the foundation plantings for the Vancouver Island Conference Centre.

TURF AND PARKS

- Two neighbourhood parks, Carmanah Way Park and Shadow Mountain Park were cleaned of debris, rotodaironed, levelled up and re-seeded.
- The beach clean-up was done at Departure Bay by Graf Excavating and everything looks good.
- With the excessive rainfall, grass cutting has been a challenge with most fields requiring 2-3 cuts a week.

URBAN FORESTRY

- Seventy-four phone calls regarding tree issues were received, resulting in fifty-five site visits.
- Seven Tree Removal Permits were approved for various sites.
- Six Tree Management Plans are under review.
- Work is in process on the Urban Forest Plan, with two Open Houses scheduled for the end of June. The first will be at Oliver Woods Community Centre on 2008-JUN-24 and the second on 2008-JUN-26 at the Maffeo Sutton Park Pavilion.
- Tree planting on Victoria Road and Dawes Street is completed.
- 26 columnar purple beech trees were planted at the Cliff Street entrance to Maffeo Sutton Park.

TRAIL COUNTS FOR MAY 2008

Park Sites	February Daily Average	March Daily Average	April Daily Average	May Daily Average	May Peak Times
Walley Creek	169	178	237	216	8 am-9 am
Linley Valley	33	34	54	61	11 am – 12 pm
Buttertubs Marsh	217	246	244	287	6 pm – 7 pm
Colliery Dam (lower)	163	175	165	235	5 pm – 6 pm
Loudon Park	47	54	102	109	2 pm – 3 pm
Beaufort Park	62	64	87	105	11 am – 12 pm
Wardropper Park	78	116	98	118	3 pm – 4 pm
Bowen Side Channel	68	78	82	93	2 pm – 3 pm
Diana Krall Plaza (Conference Centre stairs)	NA	NA	NA	345	12 pm -1 pm
Diana Krall Plaza (Commercial Street)	NA	NA	NA	721	12 pm-1 pm
Diana Krall Plaza (Port Theatre Stairs)	NA	NA	NA	645	12 pm-1 pm

VANDALISM REPORT FOR APRIL 15 - MAY 12, 2008

BUILDING AND ENGINEERING R&M

- Graffiti removal \$2,514.85
- Replace lamp at Maffeo Sutton \$ 302.17
- Broken window at Bowen \$ 55.37
- Clean up illegal dumping at Barsby Park \$ 44.93
- Replace stolen irrigation wire at Duke Pt. \$ 315.00

COST **\$3,232.32**

MATERIALS AND SUPPLIES

- Miscellaneous materials \$ 44.43

COST **\$ 44.43**

LABOUR AND FLEET (City Vehicles)

COST **\$2,425.47**

TOTAL COST \$5,702.22

Graffiti removed from the tunnel to Brooks Landing (twice), Rotary Skate Park, Bowen Picnic Shelter, Harewood Lacrosse, and many other locations. Irrigation wiring was stolen from the Duke Point area. 500 feet of conduit and wiring had to be replaced. A lamp standard was damaged in Maffeo Sutton Park. Soffit was damaged at May Bennett Football Building.

REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

FROM: SUZANNE SAMBORSKI, SENIOR MANAGER, RECREATION AND CULTURE

RE: MONTHLY REPORT MAY 2008 RECREATION AND CULTURE SERVICES

PROGRAMS

Swimming lessons had 451 people enrolled in May, compared to 423 in 2007. The Nanaimo Riptides hosted 250 swimmers at their long course invitational swim meet at Nanaimo Aquatic Centre (NAC) on 2008-MAY-24 and 25. Extra length swimming was offered at Beban during the meet to accommodate customers from NAC. The Nanaimo White Rapids Swim Team is once again operating the Kin Pool, which is now open for the season.

Throughout May, 47% of the total arena hours booked were ice bookings at Cliff McNabb which accounted for 40% of May arena attendance.

Oliver Woods Community Centre (OWCC) has now been operational for 16 weeks. An evaluation of registered programs indicates that Preschool and Youth programs account for 44% of registration, Adult Fitness 37%, Adult Arts and Culture 10%, Seniors 5%, and Special Needs and drop-in 4%. Birthday parties are proving very popular at OWCC. Afterschool Care will expand to OWCC in the fall.

Summer staff was hired and completed an orientation at OWCC on 2008-JUN-02. Because of new safety regulations concerning 15 passenger vans, summer daycamps activities will focus more on in-town trips rather than out of town attractions.

Arts Alive registration began 2008-MAY-01 and now has 334 registered participants.

PROJECTS

A movie held at NAC during youth week encouraged positive interaction between youth and lifeguards. The success of this event led to the development of Youth Only Nights planned at NAC in the fall. A youth resource guide will be distributed to youth prior to the end of the school year.

Cleaning products at some facilities are being changed to "green" products.

OWCC playground opening is anticipated for mid-June. Banner arms and banners have been installed on parking lot light posts.

FACTS & FIGURES

Front Desk

May	2007	2008	Difference
<u>Numbers</u>			
Registrations	3,218	3,036	(182)
Memberships	118	89	(29)
Economy Tickets	<u>911</u>	<u>691</u>	<u>(220)</u>
Total	4,247	3,816	(431)
<u>Sales</u>			
Registrations	\$211,397	\$178,268	(\$33,129)
Memberships	17,545	14,085	(3,460)
Economy Tickets	<u>28,416</u>	<u>24,460</u>	<u>(3,956)</u>
Total	\$257,358	\$216,813	(\$40,545)

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Arenas

ARENA HOURS AND ATTENDANCE				
Month: May	Hours of Use		Attendance	
	Current Month	Last Year	Current Month	Last Year
Public Admissions:	55.0	48.50	682	924
Lessons: Department programs and Schools:	73.5	82.25	2,064	1,422
League Rentals:	324.5	527.75	10,367	17,764
Other/Casual:	189.0	195.00	5,812	5,780
TOTAL:	642.0	853.50	18,925	25,890.00
<u>Hours:</u>		<u>Attendance:</u>		
NIC1 –	141.00	NIC 1 –	4,862	
NIC 2 –	104.50	NIC 2 –	2,045	
Cliff McNabb –	302.00	Cliff McNabb –	7,580	
Frank Crane –	94.50	Frank Crane –	4,438	
Total:	642.00	Total:	18,925	

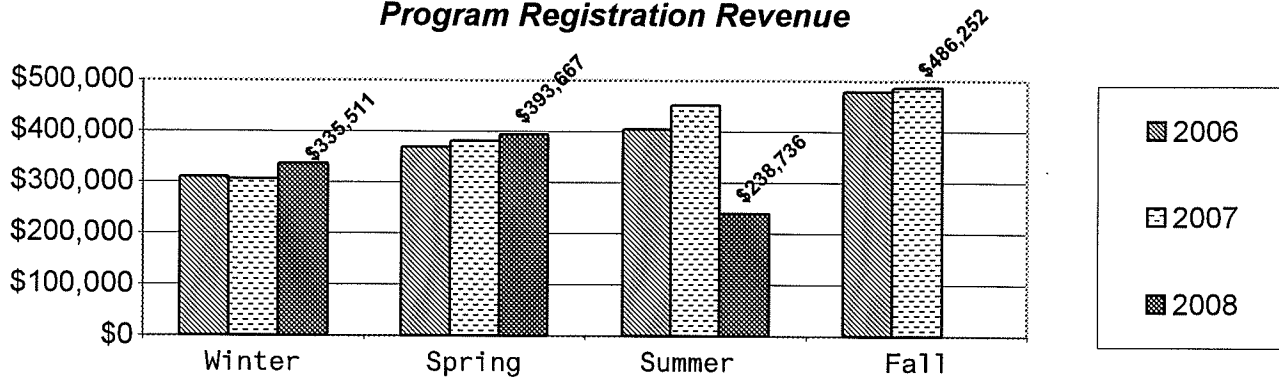
LEAP

- 2007-APR: 97 applications
- 2008-APR: 169 applications

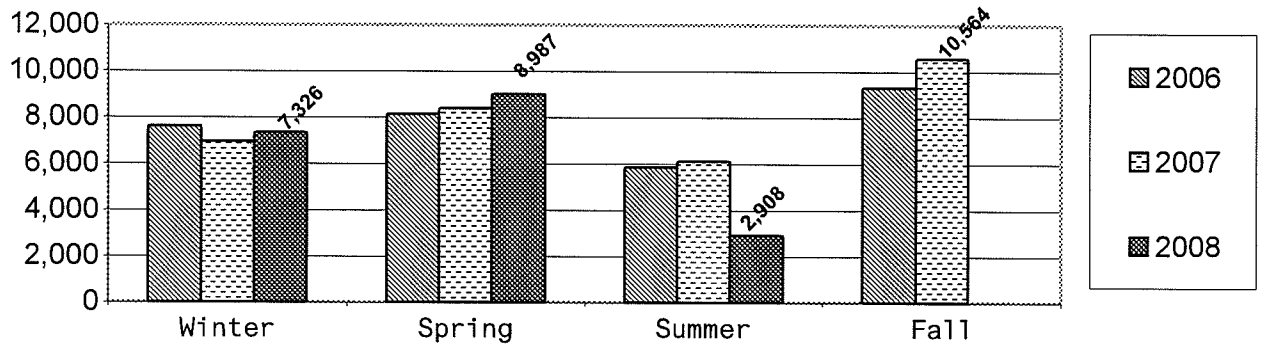
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2006 to 2008 Recreation and Culture Programs Registrations and Revenues

Program Registration Revenue

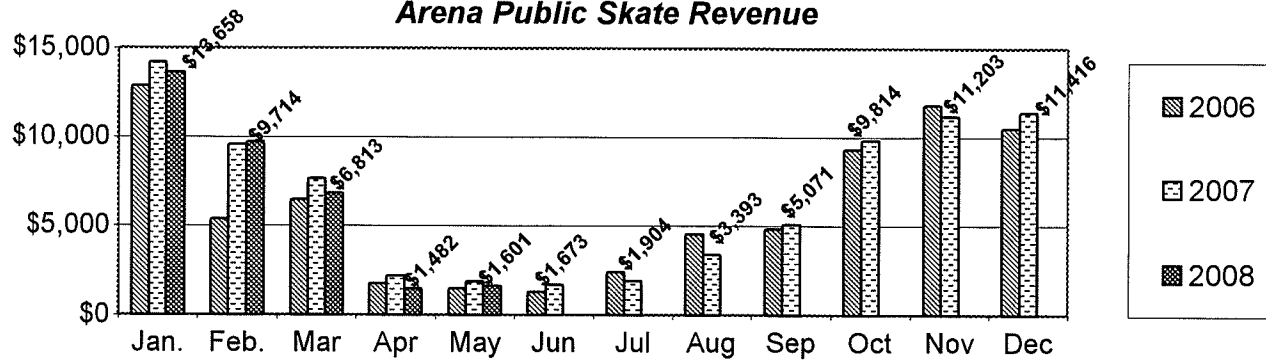


Program Registrations*

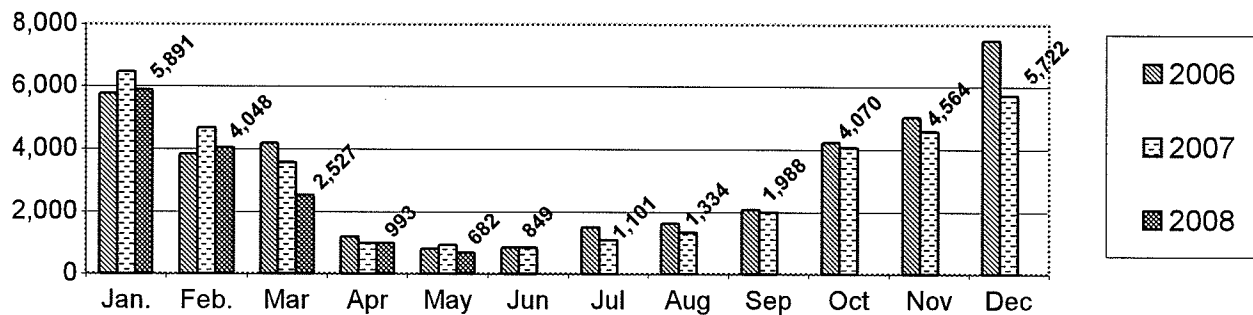


Summary of Recreation And Culture Services - JUNE 2008

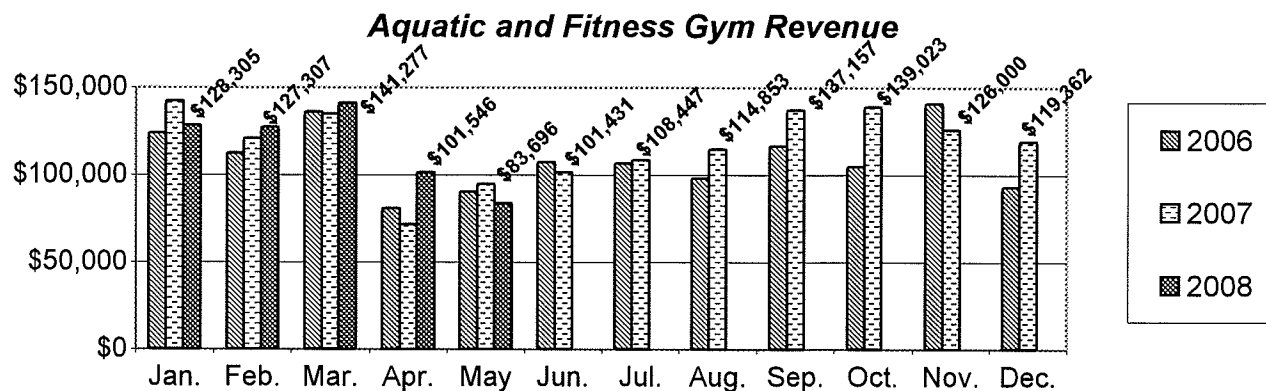
Arena Public Skate Revenue



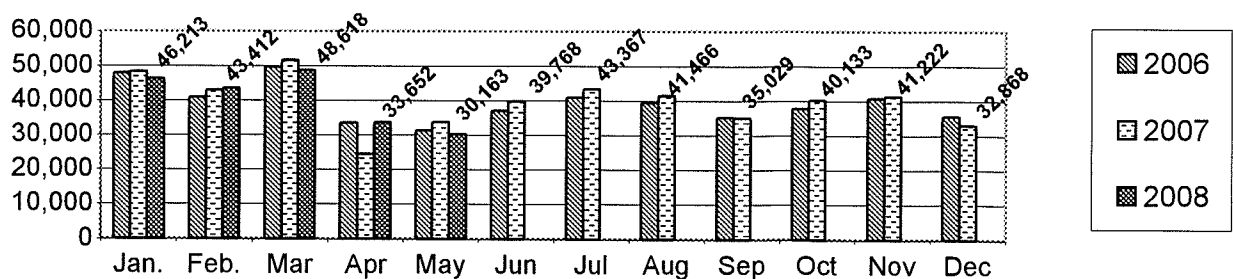
Arena Public Skate Admissions



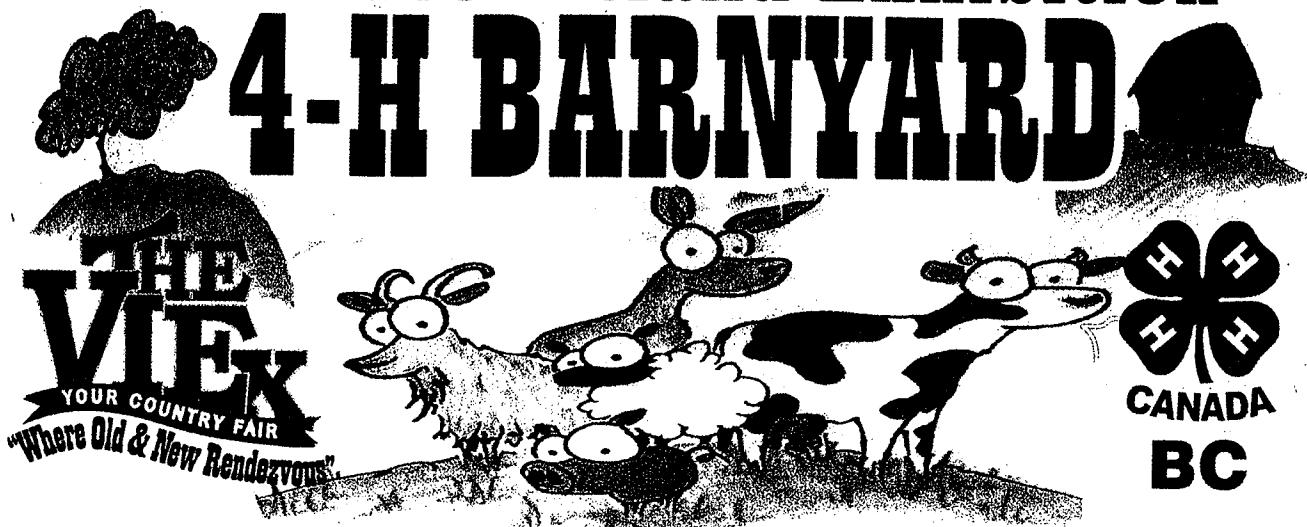
Aquatic and Fitness Gym Revenue



Aquatic and Fitness Gym Public Admissions



Vancouver Island Exhibition 4-H BARNYARD



**Grand Opening Monday June 30th
Beban Park Fair Grounds 3 - 4 pm**



You are cordially invited to attend the GRAND OPENING of the Vancouver Island Exhibitions's 4-H Barnyard (formally located in Bowen Park.) The ribbon cutting ceremony will be held on Monday, June 30th at 3pm at the NEW 4-H Barnyard location in Beban Park on the Vancouver Island Exhibition Fair Grounds.

Coffee and cake will be served following the ribbon cutting ceremony. The Vancouver Island Exhibition looks forward to supporting the 4-H clubs for years to come! The VIE is celebrating 114 years in Nanaimo this year!

Come celebrate with us at YOUR country fair!

Please contact the VIE office at 758-3247 for more details. See you there!

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