

MINUTES OF THE REGULAR PARKS, RECREATION AND CULTURE COMMISSION MEETING  
HELD IN THE CONFERENCE ROOM, OF THE BOWEN PARK COMPLEX,  
ON WEDNESDAY, 2008-NOV-26, COMMENCING AT 7:00 P.M.

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PRESENT: Commissioner L. McNabb, Chair

Members: Commissioner L. Avis  
Commissioner D. Burnett  
Commissioner B. Dempsey  
Commissioner P. Field  
Commissioner L. Fraser  
Commissioner D. Johnstone  
Commissioner S. Lance  
Commissioner L. Sherry  
Commissioner B. Sperling  
Commissioner A. Young

Absent: Commissioner J. Cameron

Staff:	R. Harding	J. Ritchie
	S. Samborski	R. Tweed, recording
	H. King	

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6.55 p.m.

2. INTRODUCTION OF LATE ITEMS: (None)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2008-Oct-29 at 7:00 p.m., in the Conference Room of the Bowen Park Complex.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Ms. Hannah King, Marketing and Communications Specialist, Presentation on the Parks, Recreation and Culture Marketing Plan.

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Mr. Forbes Mitchell, General Manager, Nanaimo Timbermen Jr. A Lacrosse Club, requesting approval and endorsement by the Parks, Recreation and Culture Commission to put forth a bid to host the 2010 Canadian Jr. A Championship, the Minto Cup.

Mr. Mitchell advised that the Nanaimo Timbermen are entering into their fifth season of the league and that they are a non-profit, community-based team. They would like to put forth a bid to host the Minto Cup which is a "Round Robin" tournament and for that they need a 2500 seat arena (specifically, Frank Crane Arena), with meeting rooms, dressing rooms, for their exclusive use for the ten-day period.

Discussion was held regarding the use and requirements of the arenas. Following the discussion, the Chair, Commissioner McNabb requested that the Commission move to reviewing the Staff Recommendation and called for a motion.

Staff's Recommendation: *That the Parks, Recreation and Culture Commission support the Nanaimo Junior A Lacrosse Club with their bid for the 2010 Minto Cup and recommend to Council that the City support the bid to host the 2010 Minto Cup.*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

7. CHAIRMAN'S REPORT:

- (a) Ms. Shalema Gantt, President / Executive Director, Nanaimo African Heritage Society, 106 Pine Street, Nanaimo, B.C. V9R 5M8, had contacted the Chair and asked for Commission's consideration of their request for an Arts and Cultural Events Grant for \$3500 for the fiscal year of September 2008 to August 2009.

Background: This application was 11 days late, missing the deadline of 2008-Nov-01. At the Cultural Committee meeting of 2008-Nov-19, it was moved and seconded that the Parks, Recreation and Culture Commission not recommend the African Heritage Society for an Arts and Cultural Event Grant because of the late nature of their application. The motion carried unanimously.

The Parks, Recreation and Culture Commission discussed this request, which included the rationale for the process deadlines and the reality that if the deadlines are flexible for some, that flexibility should apply to all. The deadlines are an inherent part of the effectiveness of the process. To depart from this procedure for some applicants would leave the Arts and Cultural Events grant procedure open to criticism.

It was moved and seconded that the Nanaimo African Heritage Society put their application forward for the May 2009 Tournament and Festival grant reviews. The motion carried unanimously.

8. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee. No report.
- (b) Recreation Committee. Commissioner Lance reported on the meeting held 2008-Nov-12.

Review of 2009 Tournament and Festival Grant Applications and Funding Recommendations.

The Committee members reviewed 14 submissions requesting funds from the Tournament and Festival Grant program. Members discussed each application individually and determined that, with the exception of the Nanaimo Art Gallery – Festival of Banners, the remaining 13 groups met the grant qualifications and application criteria.

*Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the following 2009 Tournament and Festival Grant requests:*

		2008 Approved	2009 Requested	2009 Recommended
1.	Central Vancouver Island Botanical Garden Society	1,200	1,500	<b>1,300</b>
2.	Dorman Timber	850	1,500	<b>900</b>
3.	Hockey – Atom House Challenge 2009	950	950	<b>950</b>
4.	Hockey – Atom AAA Clippers Spring Tournament	950	950	<b>950</b>
5.	Hockey – Atom B Clippers Spring Tournament	950	950	<b>950</b>
6.	Hockey – Bantam House Tournament	N/A	1,000	<b>950</b>
7.	Hockey – Pee wee “The Game Is On” Tournament	950	1,000	<b>950</b>
8.	Nanaimo Art Gallery Society – E.J. Hughes Celebration	N/A	2,500	<b>2,500</b>
9.	Nanaimo Art Gallery Society – Festival of Banners	1,700	7,500	<b>0</b>
10.	Nanaimo Ballroom Dance Society	N/A	5,000	<b>2,700</b>
11.	Nanaimo Diamonds Synchronized Swim Club	N/A	2,500	<b>2,000</b>
12.	Nanaimo District Lacrosse Association	950	1,350	<b>950</b>
13.	Nanaimo Kennel Club	N/A	6,500	<b>2,500</b>
14.	Nanaimo Riptides Swim Team	1,200	1,500	<b>1,250</b>
<b>TOTAL:</b>			<b>34,700</b>	<b>18,850</b>

It was moved and seconded that the recommendation of the Recreation Committee be adopted, and that the Parks, Recreation and Culture Commission recommend that Council:

1. not approve the \$7,500 Tournament and Festival Fund request from the Nanaimo Art Gallery – Festival of Banners; and further,
2. approve the 2009 Tournament and Festival Grant requests as recommended.

The motion carried unanimously.

- (c) Cultural Committee. Commissioner Lance reported on the meeting held 2008-Nov-05.

Art In Public Places Project Committee - Diana Krall Public Art.

The Cultural Committee would like to be able to see drawings before they go to tender if they will affect Art in Public Places projects.

*Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission direct staff to present design drawings for review by the Cultural Committee on projects that have been approved in accordance with the Art In Public Places guidelines and procedures prior to installation.*

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

- (d) Grants Advisory Committee. No report.
- (e) Plan Nanaimo Advisory Committee. Commissioner Lance reported that the Committee will be going forward with applications to change zoning to reflect Plan Nanaimo.
- (f) Social Planning Advisory Committee. No report.
- (g) Port Theatre. Monthly report for October 2008.
- (h) Nanaimo Art Gallery. Monthly report 2008-Oct-10 to 2008-Nov-13.
- (i) Nanaimo District Museum. Monthly report September / October 2008.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. STAFF REPORTS:

- (a) Renewal of "License of Use" Agreements for non-profit organizations (Nanaimo Canoe & Kayak Club and Nanaimo Rowing Club and Protection Island Lion's Club).

*Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the five-year license renewals of the following non-profit organizations at an annual fee of \$1.00 per year in addition to an administrative fee of \$125.00 upon renewal of the License:*

1. *Nanaimo Canoe & Kayak Club and Nanaimo Rowing Club effective 2009-JAN-01 to 2013-DEC-31; and,*
2. *Protection Island Lion's Club – Gallows Point Museum and Community Centre effective 2009-JAN-01 to 2013-DEC-31.*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (b) Renewal of "License of Use" Agreement with the Nanaimo Judo Club.

*Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the five year license renewal with the Nanaimo Judo Club for the period 2009-2013 inclusive and that proposed rents for the term of the license include a 3% increase per year as follows:*

2009	2010	2011	2012	2013
\$266 per month	\$274 per month	\$282 per month	\$290 per month	\$298 per month

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (c) 2010 Bid For Minto Cup

*Staff's Recommendation: That the Parks, Recreation and Culture Commission support the Nanaimo Junior A Lacrosse Club with their bid for the 2010 Minto Cup and recommend to Council that the City support the bid to host the 2010 Minto Cup.*

(Note: This recommendation was dealt with under Item 6(a) following the presentation by Mr. Forbes Mitchell, General Manager, Nanaimo Timbermen Jr. A Lacrosse Club.)

10. INFORMATION ONLY ITEMS (staff reports):

(a) 2009 Lacrosse Schedule

(b) Monthly Report from Mr. J. Ritchie, Senior Manager of Parks.

- Tenders for Maffeo Sutton and Diana Krall are both out.
- Opening at Rotary Fieldhouse went very well.
- Loudon Park opening also went very well.

(c) Monthly Report from Ms. S. Samborski, Senior Manager of Recreation and Culture Services.

- RFP for Beban Park closed. Received 4 quality proposals will are being reviewed.
- Cultural Capital of Canada – the Community Plan for Public Art Open House is 2008-Dec-01 to see work to date. The Arts of Momentum in October was a great event. The third portal for Newcastle Island has received all approvals. All three portals will be finished within the time frame.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action) – None received.

CORRESPONDENCE: (Information)

(a) Minutes of the Nanaimo Harbour City Seniors Board of Directors Meeting held 2008-Nov-07.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

14. BUSINESS ARISING FROM DELEGATIONS:

- (a) Mr. Forbes Mitchell, General Manager, Nanaimo Timbermen Jr. A Lacrosse Club, requesting approval and endorsement by the Parks, Recreation and Culture Commission to put forth a bid to host the 2010 Canadian Jr. A Championship, the Minto Cup.

(Note: This matter was dealt with under Item 6(a) following the presentation by Mr. Forbes Mitchell, General Manager, Nanaimo Timbermen Jr. A Lacrosse Club.)

15. UNFINISHED BUSINESS:

- (a) Process of Advisory Bodies Reporting to Commission – staff report – legislative services to clarify.
- (b) Prepare DIGS License for Commission's review – staff report January 2009.
- (c) Beban Park Complex Feasibility Study Report – staff report.
- (d) Copyright on the E.J. Hughes Mural.
- (e) Images of the E.J. Hughes Mural be made, used on promotional material, and sold by the City of Nanaimo, with proceeds going to Art in Public Places.

16. RECOGNITION:

As a final order of business, as this was the last meeting of the current Parks, Recreation and Culture Commission the Chair, Commissioner McNabb thanked all Commission members for their dedication and service for the previous term.

17. ADJOURNMENT:

It was moved and seconded at 7:30 p.m., that the meeting adjourn with the 2009 meeting dates and times to be set following the inaugural meeting of the new Parks, Recreation, and Culture Commission.

The motion carried unanimously.



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L. McNabb, Chair  
Parks, Recreation and Culture Commission

CERTIFIED CORRECT:



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R. Harding, Director  
Parks, Recreation and Culture