

AMENDED

AGENDA FOR THE INAUGURAL MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
TO BE HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2009-FEB-25, COMMENCING AT 7:00 P.M.

Chair Larry McNabb will open the Inaugural Meeting.

1. **CALL THE INAUGURAL PARKS, RECREATION AND CULTURE COMMISSION MEETING TO ORDER:**

2. **ADOPTION OF AGENDA:**

3. **INTRODUCTION OF LATE ITEMS:**

- Item 10 (c) – Delegation pertaining to Item 11 (a) – Mr. Pat Barron, plinth with plaque at Maffeo Sutton Park in recognition of the Concerned Citizens Committee.
- Item 14 (c) – Information Only Item – Staff Report - 2014 BC Summer Games Letter of Non-Support.
- Item 15 (b) – News Release dated 2009-FEB-23 from the Office of the Premier, Ministry of Healthy Living and Sport, inviting B.C. Communities to showcase their Olympic and healthy-living spirit and vie for the title of GamesTown 2010 and a \$100,000 gold medal prize.
- Item 15 (h) - Letter dated 2009-FEB-24 from Mr. Frank Moher to the Members of the Parks, Recreation and Cultural Committee submitting the 2008-APR-30 Financial Statements and confirming his resignation from the Western Edge Theatre, Board of Directors.

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2008-Nov-26 at 7:00 p.m. in the Conference Room of the Bowen Park Complex. Pgs.
001-007

Motion to adopt minutes of 2008-Nov-26.

5. **APPOINTMENTS OF STANDING COMMITTEES FOR A TERM TO 2009-DEC-31:**

- (a) Cultural Committee (3);
- (b) Parks Committee (5);
- (c) Recreation Committee (5).

6. **RECOMMENDATIONS FOR APPOINTMENTS TO CITY ADVISORY COMMITTEES FOR A TERM TO 2009-DEC-31:**

- (a) Plan Nanaimo Advisory Committee (PNAC) (1);
- (b) Grants Advisory Committee (2);
- (c) Social Planning Advisory Committee (1).

7. **RECOMMENDATION FOR APPOINTMENT OF A REPRESENTATIVE FOR A TERM TO 2009-DEC-31 TO:**

- (a) The Sports Hall of Fame Selection Panel (1).

8. **COMMUNITY APPOINTMENTS TO CULTURAL COMMITTEE:**

6 to be appointed

9. **PRESENTATIONS:** (None)

10. **DELEGATIONS:** (10 MINUTES)

Motion to receive the following delegations:

- (a) Vancouver Island Exhibition
Mr. Stephen Kass, President, Vancouver Island Exhibition requesting that the Parks, Recreation and Culture Commission provide funding to offset the Vancouver Island Exhibition operating expenses.

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008-014

Staff's Recommendation: That the Parks, Recreation and Culture Commission's direction is sought.

- (b) Cedar District 4H Club
Mrs. Linda Barnett, Barnyard Supervisor, 4365 Bruce Road, Ladysmith, BC V9T 1G6 requesting that the Parks, Recreation and Culture Commission, approve a continuation of the level of funding that has been previously granted. This presentation is in response to a letter dated 2009-JAN-05 from Ms. Mary Smith, Manager, Recreation and Culture Services, advising that the City's contribution to the 2009 barnyard program had been reduced by one third to \$4,000.

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015-019

*(See Staff Report and Recommendations – Item 13.(a),
“Cedar District 4-H Club Summer Barnyard Funding”).*

LATE DELEGATIONS: (5 MINUTES)

(c) Mr. Pat Barron

Mr. Pat Barron requesting that a plinth with plaque be erected at Maffeo Sutton Park in recognition of the Concerned Citizens Committee.

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019.1-
019.2

Staff's Recommendation: That the Parks, Recreation and Culture Commission refer this issue to the Parks Committee for review and advice.

11. CHAIRMAN'S REPORT:

- (a) At the 2009-FEB-09 Council meeting, Mr. Pat Barron, 1911 Valley Oak Drive, Nanaimo, BC, appeared as a delegation requesting the placement of a bench and plaque at Maffeo-Sutton Park to commemorate the 14 volunteers of the Concerned Citizens Committee whose work resulted in the retention of Maffeo-Sutton Park as public land.

Council passed the following motion: Council referred this issue to the Parks, Recreation and Culture Commission for consideration.

Chair's Recommendation: That this issue be referred to the Parks Committee for review and advice.

- (b) At the 2009-FEB-09 Council meeting, a letter dated 2009-JAN-09 was received from Mr. Rory Rickwood, Chair, Friends of the Catstream, requesting that the page-wire fencing and asphalt trail be removed from the Third Street Trail along the Jingle Pot Marsh and that a Certified Management Consultant be hired to investigate and audit the City of Nanaimo's Management practices.

Council passed the following motion: Council referred the section of Mr. Rickwood's correspondence that deals with the page-wire fence to the Parks, Recreation and Culture Commission.

Chair's Recommendation: That this issue be referred to the Parks Committee for review and advice.

12. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee. No meeting held.
- (b) Recreation Committee. No meeting held.

- (c) **Cultural Committee.** No formal meetings of the Cultural Committee were held; however, Special Grant Meetings of the Cultural Committee were held 2008-NOV-19, 2008-DEC-04, and 2008-DEC-11, with recommendations as follows:

(i) 2008-NOV-19:

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020-022

Nanaimo African Heritage Society

A late application was received from the African Heritage Society on 2008-NOV-12, 11 days after the 2008-NOV-01 deadline. The Cultural Committee is not in support of granting funds to late applicants. The Cultural Committee had recommended that the Parks, Recreation and Culture Commission not recommend the African Heritage Society for an Arts and Cultural Event Grant because of the late nature of their application.

NOTE: This matter was dealt with at the 2008-NOV-26 Parks, Recreation and Culture Commission meeting under the Chairman's Report.

(ii) 2008-DEC-04: No recommendations.

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023-025

(iii) 2008-DEC-11:

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026-030

1. Cultural Operating Grants:

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission not approve Cultural Operating Grant funding for the Pacific Coast Stage Company because it was felt that their plans were too ambitious and that their budget was unrealistic.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that TheatreOne receive three-year Cultural Operating Grant funding beginning in 2009 in the amount \$28,000. Funding for 2010 and 2011 will be subject to change after an annual review of 2009 and 2010 financial statements.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission approve Cultural Operating Grant funding for the Vancouver Island Arts Festival Society (Children's Festival) in the amount of \$8,500 pending receipt of 2008 Financial Statements and Form 11 by 2009-JAN-30.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission approve Cultural Operating Grant funding for Western Edge Theatre Society in the amount of \$4,500 pending receipt of 2008 Financial Statements and Form 11 showing that Mr. Frank Moher has been removed as a member of the Board of Directors, by 2009-JAN-30.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend the following Cultural Operating Grants to Council:

| | 2006 Approved | 2007 Approved | 2008 Approved | 2009 Requested | 2009 Recommended |
|---|------------------|------------------|------------------|-------------------------|---------------------|
| Arts Alive | 1,200 | 1,300 | 1,400 | 2,000 | 1,600 |
| Arts Council | 8,500 | 8,750 | 8,350 | 15,000 | 9,700 |
| BelCanto Singers | 500 | 500 | 500 | 1,000 | 600 |
| Blues Festival Society | 5,000 | 7,250 | 8,050 | 14,000 | 8,700 |
| BC Drama Association / Theatre BC | n/a | n/a | n/a | 12,500 | 5,500 |
| Centre for the Arts | 5,000 | 4,300 | 4,800 | 7,500 | 5,500 |
| Chamber Orchestra | 2,000 | 2,400 | 2,300 | 8,000 | 2,400 |
| Children's Festival | 11,000 | 11,200 | 11,200 | 12,000 | 8,500 |
| Crimson Coast Dance | 14,000 | 14,000 | 14,000 | 18,000 | 14,400 |
| Francophone Association | 7,000 | 7,200 | 7,000 | 7,000 | 6,000 |
| Malaspina Choir | n/a | 2,200 | 2,350 | 3,500 | 2,600 |
| Nanaimo Blues Underground Society | n/a | n/a | n/a | 2,000 | 200 |
| Pacific Coast Stage Company | n/a | n/a | n/a | 2,000 | 0 |
| Pacific Institute of Bagpiping | n/a | n/a | 1,250 | 3,000 | 1,400 |
| Snuneymuxw First Nation | n/a | n/a | n/a | 2,632 | 400 |
| TheatreOne | 37,500 | 33,000 | 33,600 | 33,300 | 28,000 |
| Tidesmen Barbershop Chorus | 750 | 650 | 750 | 2,000 | 800 |
| Tozan | - | 5,300 | 6,150 | 13,550 | 9,000 |
| VI Symphony | 57,000 | 57,200 | 57,200 | 60,000 | 59,300 |
| Western Edge Theatre | 1,000 | 2,250 | n/a | 14,500 | 4,500 |
| | | | | \$224,482 | \$169,100 |
| 2009 Cultural Operating Grant Funds Available: | | | | \$172,565 | |
| Grants Recommended: | | | | <u>\$169,100</u> | |
| Total Operating Grant Funds Remaining: | | | | <u>\$ 3,465</u> | |

2. Arts and Cultural Events Grants. 13 Arts and Cultural Event Grant applications were reviewed by Staff at previous meetings, with the following recommendations being made:

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission not approve Arts and Cultural Event Grant funding for the Aboriginal Students Council as it did not meet the funding criteria.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission not approve Arts and Cultural Event Grant funding for the African Heritage Society as the application was received after the deadline.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission not approve Arts and Cultural Event Grant funding for the Emerald Sea Cosmos as it did not meet the funding criteria.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission not approve Arts and Cultural Event Grant funding for the Morrell Sanctuary Society as it did not meet the funding criteria.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend the following Arts and Cultural Event Grants to Council:

| | 2006 Approved | 2007 Approved | 2008 Approved | 2009 Requested | 2009 Recommended |
|--|------------------|------------------|------------------|------------------------|------------------------|
| Aboriginal Students Council | n/a | n/a | n/a | 1,000 | 0 |
| African Heritage Society | 0 | 700 | 0 | 3,500 | 0 |
| BC Drama Association/The atreBC | 1,980 | 2,000 | 3,170 | 5,000 | 1,900 |
| Crimson Coast Dance Fest | 2,360 | 4,000 | 3,100 | 3,500 | 3,200 |
| Emerald Sea Cosmos | n/a | n/a | n/a | 12,000 | 0 |
| Francophone Association | n/a | n/a | n/a | 7,000 | 5,000 |
| Friends of Nanaimo Jazz Society | 0 | 2,600 | 2,530 | 5,000 | 3,500 |
| Harbour City Jazz Society | n/a | n/a | n/a | 2,500 | 1,600 |
| Highland Dance Association | 0 | 0 | 1,000 | 2,500 | 1,200 |
| Morrell Sanctuary Society | 0 | 0 | 0 | 400 | 0 |
| Nanaimo Arts Council | n/a | n/a | n/a | 2,500 | 2,000 |
| Nanaimo Musicians Association | n/a | n/a | n/a | 5,000 | 1,200 |
| V.I. Symphony in the Harbour | 6,600 | 6,700 | 6,200 | 6,700 | 6,400 |
| Total 2009 Grants Requested: | | | | <u>\$59,600</u> | <u>\$26,000</u> |
| 2009 Arts and Cultural Event Funds Available: | | | | \$26,010 | |
| Grants Recommended: | | | | <u>\$26,000</u> | |
| Funds Remaining: | | | | <u>\$ 10</u> | |

- (d) **Grants Advisory Committee.** Monthly report.
- (e) **Plan Nanaimo Advisory Committee.** Monthly report.
- (f) **Social Planning Advisory Committee.** Monthly report.
- (g) **Port Theatre.** Monthly reports for November 2008, December 2008 and January 2009.

- (h) **Nanaimo Art Gallery.** Monthly reports for 2008-Nov-14 to 2008-Dec-31, and 2009-Jan-01 to 2009-Jan-31. Pgs. 040-041
- (i) **Nanaimo District Museum.** Monthly reports for November 2008, December 2008, and January 2009. Pgs. 042-045

Motion to receive all Advisory Body reports.

13. **STAFF REPORTS:**

- (a) **Cedar District 4-H Club Summer Barnyard Funding.** Pgs. 046-047

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council:

1. *support the reduction in funding for the Cedar District 4-H Club 2009 Barnyard operation by \$2,000 for a total funding amount of \$4,000; and,*
2. *consider changing the method through which funding is provided to the Cedar District 4-H Club Barnyard Program from a line item in the operational budget to an annual grant.*

- (b) **Proposed Lease by City of Land for Park Purposes – Buttertubs Marsh.** Pgs. 048-050

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve a future lease by the City of Nanaimo from the Nature Trust of British Columbia, of property located at the rear of 1960 Jingle Pot Road, legally described as Lot A, VIP 85882, for a term of 99 years, at a nominal rent of \$1.00 for the term.

- (c) **2009 COMMISSION / COMMITTEE MEETING DATES/TIMES** Pgs. 051-052

Staff's Recommendation: That the Parks, Recreation and Culture Commission adopt the 2009 Commission / Committee Meeting Dates/Times calendar as attached.

14. **INFORMATION ONLY ITEMS (Staff reports):**

- (a) **Senior Manager of Parks.** Monthly reports for November / December 2008, and January 2009 Pgs. 053-059
- (b) **Senior Manager of Recreation and Culture Services.** Monthly reports for November 2008, December 2008, and January 2009. Pgs. 060-070

- (c) **2014 BC Summer Games Letter of Non-Support.** Pg. 070.1

Motion to receive all Information Items.

15. **CORRESPONDENCE:** (Action Required)

- (a) Letter dated 2009-FEB-11 to Mayor Ruttan (copied to Parks, Recreation and Culture by the Mayor's Office) from Mr. Robert H. Dean, 3699 Hammond Bay Road, Nanaimo, BC V9T 1G2, regarding the Pipers Lagoon area and the steep rock face at the north end of the walkway, requesting that some form of steps be carved into the rocks, or be built, and placed to give full access to the full peninsula. Pg. 071

Staff's Recommendation: That the Parks, Recreation and Culture Commission refer this matter to the Parks Committee for their review and advice.

- (b) News Release dated 2009-FEB-23 from the Office of the Premier, Ministry of Healthy Living and Sport, inviting B.C. Communities to showcase their Olympic and healthy-living spirit and vie for the title of GamesTown 2010 and a \$100,000 gold medal prize. Pgs. 071.1-071.2

Staff's Recommendation: That the Parks, Recreation and Culture Commission refer this matter to Staff for their review and advice.

CORRESPONDENCE: (Information only)

- (c) Letter dated 2008-DEC-08 to Mayor Ruttan and Council (copied to Suzanne Samborski, Senior Manager, Recreation and Culture, City of Nanaimo), from Ms. Danyta Welch, Policy & Programs Officer, Local Government Program Services Secretariat, Municipal House, 545 Superior Street, Victoria, BC V8V 1T7 regarding Healthy Food & Beverage Sales (Phase 2) – Approval and Terms & Conditions advising that the program has approved funding for the activities identified in the City of Nanaimo application in the amount of \$7,500, and that a cheque in the amount of \$5,250 will follow shortly. This amount represents 70 percent of the total approved grant. Pgs. 072-075
- (d) Letter dated 2008-NOV-24, and received 2008-NOV-28, to Mr. Larry McNabb, Chairman, Parks, Recreation and Culture Commission, from Ms. Denise Bonin, President, Protection Island Ratepayers Association, Box 116, Nanaimo, BC V9R 5K4, regarding clarification of the roles of the Protection Island Ratepayers Association (PIRA) and DIGS on protection Island within the City of Nanaimo. Pg. 076
- (e) Letter dated 2008-NOV-16, and received 2008-DEC-04, to Nanaimo Parks, Recreation and Culture, from Mr. Allan Ferguson, Chairperson, DINO (The District Nineteen Organization of the Americal Contract Bridge League), #3 – 4752 Uplands Drive, Nanaimo, BC expressing gratitude to the Commission for the contribution to the success of their Nanaimo Regional 2008 Tournament. Pg. 077

- (f) Minutes of the Nanaimo Harbour City Seniors Board of Directors Meetings held 2008-DEC-05, 2009-JAN-16, and 2009-FEB-06. Pgs. 078-083
- (g) Letter (copy) dated 2009-JAN-27, and received 2009-FEB-02 to Mayor John Ruttan, from Kelly Mann, President and CEO, BC Games, thanking the Mayor for the City of Nanaimo submission to host the 2014 BC Summer Games, and advising that the decision on which communities will host a specific BC Games will be announced in early March, 2009. Pg. 084
- (h) Letter dated 2009-FEB-24 from Mr. Frank Moher to the Members of the Parks, Recreation and Cultural Committee submitting the 2008-APR-30 Financial Statements and confirming his resignation from the Western Edge Theatre, Board of Directors. Pgs. 085-092

Motion to receive all Correspondence.

16. **NOTICE OF MOTION:**

17. **CONSIDERATION OF OTHER BUSINESS:**

18. **BUSINESS ARISING FROM DELEGATIONS:**

19. **UNFINISHED BUSINESS:**

- (a) Process of Advisory Bodies Reporting to Commission – staff report – legislative services to clarify.
- (b) Prepare DIGS License for Commission's review – staff report April 2009.
- (c) Beban Park Complex Feasibility Study Report – staff report.
- (d) Copyright on the E.J. Hughes Mural.
- (e) Images of the E.J. Hughes Mural be made, used on promotional material, and sold by the City of Nanaimo, with proceeds going to Art in Public Places.

20. **QUESTION PERIOD:**

21. **MEETING DATES:**

| | |
|----------------------|---|
| Cultural Committee | Wednesday, 2009-MAR-04; 4:00 p.m. |
| Recreation Committee | Wednesday, 2009-MAR-11; 4:00 p.m. – if required |
| Parks Committee | Thursday, 2009-MAR-12; 4:00 p.m. – if required |
| COMMISSION | Wednesday, 2009-MAR-25; 7:00 p.m. Bowen Park Conference Room |

22. **ADJOURNMENT:**

Motion to adjourn.