

**AGENDA**  
**FOR THE REGULAR PARKS COMMITTEE MEETING**  
**TO BE HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM**  
**THURSDAY, 2009-MAR-12, COMMENCING AT 4:00 P.M.**

---

**1. CALL THE REGULAR PARKS COMMITTEE MEETING TO ORDER:**

**2. INTRODUCTIONS & NOMINATION / APPOINTMENT OF CHAIR:**

**3. MEETING DATES / TIME:**

- (a) Review of the 2009 Parks Committee meeting dates and 4:00 p.m. start time. Pg. 01

**4. INTRODUCTION OF LATE ITEMS:**

***(NOTE: IF THERE IS A LATE DELEGATION, A MOTION MUST BE MADE TO ALLOW THE DELEGATION TO ADDRESS THE COMMITTEE.)***

**5. ADOPTION OF AGENDA:**

***(MOTION REQUIRED TO ADOPT THE AGENDA, OR THE AMENDED AGENDA.)***

**6. ADOPTION OF MEETING NOTES:**

- (a) Notes of the Regular Parks Committee Meeting held Thursday, 2009-APR-10 at 4:00 p.m. in the Bowen Park Complex Conference Room. Pg. 02-04

***(MOTION REQUIRED TO ADOPT THE MEETING NOTES OF THE ABOVE DATE(S) AS CIRCULATED)***

**7. DELEGATIONS: (10 MINUTES)**

***(MOTION REQUIRED TO RECEIVE THE FOLLOWING DELEGATIONS.)***

- (a) Mr. Pat Barron

Pg. 05-06

Mr. Pat Barron requesting that a plinth with plaque be erected at Maffeo Sutton Park in recognition of the Concerned Citizens Committee. *(Note: Request to appear as a delegation to the Parks, Recreation and Culture Commission meeting attached as information. Also, see under Item 13.(a) under "Other Business".)*

Staff's Recommendation: That the Parks Committee direction is sought.

**8. CHAIR'S REPORT:**

- (a) Verbal report on the Parks, Recreation and Culture Commission meeting held 2009-FEB-25.

***(MOTION REQUIRED TO RECEIVE VERBAL REPORT)***

**9. STAFF REPORTS: (None.)**

**10. INFORMATION ONLY ITEMS (Staff reports): (None.)**

***(MOTION REQUIRED TO RECEIVE INFORMATION ONLY ITEMS.)***

**11. CORRESPONDENCE: (Action) (None)**

***(MOTION REQUIRED TO ADOPT RECOMMENDATION.)***

**CORRESPONDENCE: (Information) (None.)**

***(MOTION REQUIRED TO RECEIVE CORRESPONDENCE.)***

**12. NOTICE OF MOTION:**

**13. OTHER BUSINESS:**

**(a) Bench and Plaque at Maffeo Sutton Park.**

***Staff Recommendation: That the Parks Committee direction is sought.***

At the Inaugural meeting of the Parks Recreation and Culture Commission held 2009-FEB-25, the matter of the request from Mr. Pat Barron of 1911 Valley Oak Drive, Nanaimo, B.C. V9R 6N1 to Nanaimo City Council for placement of a bench and plaque at Maffeo Sutton Park to commemorate the 14 volunteers of the concerned Citizens Committee whose work resulted in the retention of Maffeo Sutton Park as public land, and which had been referred by Council to the Commission was reviewed. The Parks, Recreation and Culture Commission referred this matter to the Parks Committee for review of alternatives to a bench and plaque.

**(b) Steps at Pipers Lagoon.**

***Staff Recommendation: That the Parks Committee direction is sought.***

At the Inaugural meeting of the Parks Recreation and Culture Commission held 2009-FEB-25, the matter of a letter from Mr. Robert H. Dean of 3699 Hammond Bay Road, Nanaimo, B.C. V9T 1G2 to Mayor Ruttan requesting that some form of steps be carved into the rocks, or be built, and placed to give full access to the full peninsula reviewed. The Parks, Recreation and Culture Commission referred this matter to the Parks Committee for their review and advice.

**(c) Dog Off-Leash Project.**

Staff Recommendation: That the Parks Committee direction is sought.

Repeated requests from the public for additional dog off-leash parks within the City of Nanaimo have been received.

**(MOTION REQUIRED IF THERE IS OTHER BUSINESS.)**

**14. BUSINESS ARISING FROM DELEGATIONS:**

**(a) Mr. Pat Barron**

Mr. Pat Barron requesting that a plinth with plaque be erected at Maffeo Sutton Park in recognition of the Concerned Citizens Committee. (Note: Request to appear as a delegation to the Parks, Recreation and Culture Commission meeting attached as information.)

Staff's Recommendation: That the Parks Committee advice is sought.

**(MOTION IS REQUIRED.)**

**15. UNFINISHED BUSINESS:**

- (a) Urban Forestry;
- (b) Concessionaires in Maffeo Sutton Park;
- (c) Bowen Park Improvement Plan;
- (d) Community Gardens Policy;
- (e) Loudon Park Improvement Plan – Boathouse Update.

**16. QUESTION PERIOD:**

**17. ADJOURNMENT:**

**(MOTION REQUIRED TO ADJOURN, WITH NEXT MEETING TO BE HELD ON THURSDAY, 2009-APR-09, COMMENCING AT 4:00 P.M. IN THE BOWEN PARK COMPLEX CONFERENCE ROOM.)**



## 2009 COMMISSION / COMMITTEE MEETING DATES/TIMES

All City of Nanaimo, Parks, Recreation and Culture Commission and Committee meetings are held in the Bowen Complex Conference Room, located at 500 Bowen Road – Lower Level, Nanaimo, unless otherwise noted in the published Agendas.

<b>Wed., 2009-FEB-25; 7:00 p.m.</b>	<b>COMMISSION MEETING (INAUGURAL &amp; REGULAR)</b>
Wed., 2009-MAR-04; 4:00 p.m.	Cultural Committee
Wed., 2009-MAR-11; 4:00 p.m.	Recreation Committee <i>(if required)</i>
Thu., 2009-MAR-12; 4:00 p.m.	Parks Committee <i>(if required)</i>
<b>Wed., 2009-MAR-25; 7:00 p.m.</b>	<b>COMMISSION MEETING</b>
Wed., 2009-APR-01; 4:00 p.m.	Cultural Committee
Wed., 2009-APR-08; 4:00 p.m.	Recreation Committee <i>(if required)</i>
Thu., 2009-APR-09; 4:00 p.m.	Parks Committee <i>(if required)</i>
<b>Wed., 2009-APR-22; 7:00 p.m.</b>	<b>COMMISSION MEETING</b>
Wed., 2009-MAY-06; 4:00 p.m.	Cultural Committee
Wed., 2009-MAY-13; 4:00 p.m.	Recreation Committee <i>(if required)</i>
Thu., 2009-MAY-14; 4:00 p.m.	Parks Committee <i>(if required)</i>
<b>Wed., 2009-MAY-27; 7:00 p.m.</b>	<b>COMMISSION MEETING</b>
Wed., 2009-JUN-03; 4:00 p.m.	Cultural Committee
Wed., 2009-JUN-10; 4:00 p.m.	Recreation Committee <i>(if required)</i>
Thu., 2009-JUN-11; 4:00 p.m.	Parks Committee <i>(if required)</i>
<b>Wed., 2009-JUN-24; 7:00 p.m.</b>	<b>COMMISSION MEETING</b>
No Meeting	Cultural Committee
Wed., 2009-JUL-08; 4:00 p.m.	Recreation Committee <i>(if required)</i>
Thu., 2009-JUL-09; 4:00 p.m.	Parks Committee <i>(if required)</i>
<b>Wed., 2009-JUL-22; 7:00 p.m.</b>	<b>COMMISSION MEETING</b>
Wed., 2009-SEP-02; 4:00 p.m.	Cultural Committee
Wed., 2009-SEP-09; 4:00 p.m.	Recreation Committee <i>(if required)</i>
Thu., 2009-SEP-10; 4:00 p.m.	Parks Committee <i>(if required)</i>
<b>Wed., 2009-SEP-23; 7:00 p.m.</b>	<b>COMMISSION MEETING</b>
Wed., 2009-OCT-07; 4:00 p.m.	Cultural Committee
Wed., 2009-OCT-14; 4:00 p.m.	Recreation Committee <i>(if required)</i>
Thu., 2009-OCT-08; 4:00 p.m.	Parks Committee <i>(if required)</i>
<b>Wed., 2009-OCT-28; 7:00 p.m.</b>	<b>COMMISSION MEETING</b>
Wed., 2009-NOV-04; 4:00 p.m.	Cultural Committee
Wed., 2009-NOV-10; 4:00 p.m.	Recreation Committee <i>(if required)</i>
Tue., 2009-NOV-12; 4:00 p.m.	Parks Committee <i>(if required)</i>
<b>Wed., 2009-NOV-25; 7:00 p.m.</b>	<b>COMMISSION MEETING</b>

NOTES OF THE REGULAR PARKS COMMITTEE MEETING  
HELD ON SITE AT LOUDON PARK, ON THURSDAY, 2008-APR-10,  
COMMENCING AT 12: NOON.

---

PRESENT: Commissioner P. Field, Chair

Members:

Commissioner J. Cameron  
Commissioner B. Dempsey  
Commissioner L. Sherry  
Commissioner M. Young

Staff: J. Ritchie

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 12: Noon.

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Parks Committee Meeting held Thursday, 2008-MAR-13 at 4:00 p.m. in Bowen Park Complex.

It was moved and seconded that the Meeting Notes be adopted. The motion carried unanimously.

5. DELEGATIONS:

6. CHAIR'S REPORT:

7. REPORTS OF ADVISORY BODIES:

8. STAFF REPORTS:

9. OTHER BUSINESS:

(a) Loudon Park Improvement Plan Overview

Staff reviewed the Loudon Park Improvement Plan on-site with the Parks Committee in regards to the final location of the buildings.

Parks Committee Recommendation: That the Parks Committee recommends that the Parks, Recreation and Culture Commission host a public meeting with the neighbouring residents to discuss the final locations of the buildings prior to construction.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(b) Westwood Lake Building and Property Tour

A tour of the newly acquired building took place with a discussion of the potential caretaker role.

Parks Committee Recommendation: That the Parks Committee recommends Staff prepare a report for the Parks, Recreation and Culture Commission regarding the caretaker role.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(c) Advisory Body Reporting Process

Parks Committee Recommendation: That staff prepare a report on the process used by Advisory Bodies in reporting to the Parks, Recreation and Culture Commission.

10. QUESTION PERIOD:

11. ADJOURNMENT:

It was moved and seconded at 1:00 p.m. that the meeting terminate, with the next Meeting of the Parks Committee to be held, if required, Thursday, 2008-MAY-15 commencing at 4:00 p.m. in the Conference Room of the Bowen Park Complex.

The motion carried unanimously.

CERTIFIED CORRECT:

\*

---

P. Field, Chair  
Parks Committee

\*

---

R. Harding, Director  
Parks, Recreation and Culture



**REQUEST TO APPEAR AS A DELEGATION**

ON 2009 - FEB - 25  
year month day

NAME OF PERSON MAKING PRESENTATION:

H J Pat BARRON

Print

ADDRESS:

1911 VALLEY OAK DR. NANAIMO B.C. V9R 6N1

street address

City

Province

Postal Code

PHONE:

(250) 753 2510

home

N/A

business

FAX:

N/A

NAME OF APPLICANT IF OTHER THAN ABOVE:

- SAME -

**DETAILS OF PRESENTATION:**

A plaque 5ft. H x 40ins. wide in Limestone (as shown) on coloured plinth to thank the Original 14 Members of the CONCERNED CITIZENS COMMITTEE (S 28770) who secured the AREA of MAFFEO-SUTTON PARK plus ALL of the Waterfront Walkway in the PUBLIC DEMESNE for all time (and our childrens, children). The top portion will be of BRASS + include the dates 1969-1971 A.D.

**PLEASE NOTE**

Sgd. H J Pat BARRON  
Co-Chairman

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.



