

MINUTES OF THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING  
HELD IN THE BOARD ROOM, CITY HALL,  
ON MONDAY, 2009-MAY-04 COMMENCING AT 4:30 P.M.

---

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor W. L. Bestwick  
Councillor W. J. Holdom  
Councillor D. K. Johnstone  
Councillor J. A. Kipp  
Councillor L. D. McNabb  
Councillor J. F. K. Pattje  
Councillor L. J. Sherry  
Councillor M. W. Unger

Others: Mr. Rick Jeffrey, President & CEO, Coast Forest Products Association

Staff: G. D. Berry, City Manager  
A. C. Kenning, Deputy City Manager  
D. W. Holmes, General Manager of Corporate Services  
E. C. Swabey, General Manager of Development Services  
I. Howat, Director of Legislative Services  
B. E. Clemens, Director of Finance  
A. J. Tucker, Director of Planning and Development  
R. J. Harding, Director of Parks, Recreation and Culture  
J. E. Harrison, Manager of Legislative Services  
W. Sims, Manager, Water Resources  
S. McMillan, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Finance / Policy Committee of the Whole Meeting was called to order at 4:32 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Add Item 6 (b) – Delegations Pertaining to Agenda Items – Mr. Fred Taylor, 204 Emery Way, Nanaimo, BC, regarding Zoning Bylaw Amendment Bylaw 4000.447
- (b) Correction to Agenda Item 10 (b) – Information Only Items – Add (Note: Staff will be providing a PowerPoint presentation.)
- (c) Correction to Agenda Item 10 (c) – Information Only Items – Delete (Note: Staff will be providing a PowerPoint presentation.)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Monday, 2009-MAR-16 at 4:42 p.m. be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

Mr. Rick Jeffrey, President & CEO, Coast Forest Products Association provided a PowerPoint presentation on the Coastal Forest Industry.

6. DELEGATIONS PERTAINING TO AGENDA ITEMS:

It was moved and seconded that the Delegations be permitted to address Council. The motion carried unanimously.

(a) Delegations Pertaining to the 2009-2013 Financial Plan.

(b) Mr. Fred Taylor, 204 Emery Way, Nanaimo, BC, questioned whether it was within the mandate of the Finance/Policy Committee of the Whole to receive information with regards to Zoning Bylaw Amendment Bylaw 4000.447.

7. COMMISSION REPORTS:

(a) **License of Use Agreements 2009**

It was moved and seconded that Council in accordance with the document "Guidelines Establishing Value of Rent for Lease or License Agreements to Non-Profit Societies", approve the following License of Use Agreements for a five-year (5) period at an annual rent of \$1.00 given that the services provided in these three licenses meet well with the stated guidelines.

Licensee	License Period	Admin Fee	Rent
Nanaimo Hornets Rugby-Football Club	2009-MAR-01 to 2014-FEB-28	\$125.00	\$1.00/year
Nanaimo & District Equestrian Association (NDEA) and Vancouver Island Exhibition Association (VIEX)	2009-MAR-01 to 2014-FEB-28	\$125.00	\$1.00/year

Douglas Island Garden Society (DIGS)	2009-APR-01 to 2014-MAR-31	\$125.00	\$1.00/year
--------------------------------------	----------------------------	----------	-------------

The motion carried unanimously.

8. **COMMITTEE REPORTS:**

(a) **Grants Advisory Committee – 2009 Grants Advisory Committee Recommendations**

It was moved and seconded that Council:

1. award an Other Grant for 'in-kind' funding for rental subsidy to the following applicant:
  - Nanaimo Dry Grad Society
2. award Security Check Grants to the following applicants:
  - McSeeds Society (SC-01)
  - Nanaimo Child Development Centre (SC-02)
3. award Permissive Tax Exemptions as follows:
  - That the Nanaimo Branch of the Red Cross Society (PTE-01) be placed on the 2009 Permissive Tax Exemption Bylaw for property it leases at 2-3, 2525 McCullough Road (05990.102) and that the Society receive a cash-in-lieu equivalent for its 2009 taxes, estimated at \$6,922.00
  - That Theatre One (PTE-03) be placed on the 2009 Permissive Tax Exemption Bylaw for property it leases from The City of Nanaimo at 4-150 Commercial Street (85616.004).
4. deny a Permissive Tax Exemption to Nanaimo & District Hospital Foundation (PTE-02) due to lack of demonstrated financial need.
5. deny a cash grant to the Nanaimo Dry Grad Society (OG-01) as it will be providing 'in-kind' funding for facility rental at Beban Park.

The motion carried unanimously.

(b) **Social Planning Advisory Committee – 2009 Community Service Grants**

It was moved and seconded that Council award the first round of Community Service Grants as follows:

Applicant	Purpose	Amount Requested	Amount Recommended
AIDS Vancouver Island	To broaden their provision of emergency food vouchers	8,000	0

Central V.I. Multicultural Society	Healthfest 2009	3,000	1,000
Columbian Centre Society	Meeting increased operating expenses	5,500	0
Departure Bay Neighbourhood Association	Kin Hut rentals & printing & distribution of newsletter	450	0
Food Link Nanaimo Society	To provide community education about local food sources	6,000	0
Haven Society	To put funds toward construction of new Community Services Building	10,000	0
Island Deaf and Hard of Hearing Centre	Hearing Loss Resource Program	10,000	0
Mid Island Fibromyalgia Support Group	Start-up funds	1,000	0
Morrell Sanctuary Society	Develop other environmental education programs & modify existing programs	2,500	0
Nanaimo Child Development Centre	Support set-up of two portables to expand their service delivery	500	0
Nanaimo Citizen Advocacy Association	Operating costs to augment their existing programs	10,000	0
Nanaimo Community Gardens Society	Get Growing Gardens Program & Gleaning Program	6,000 4,000	4,000
Nanaimo Family Life Association	Start-up costs for Children & Families Counselling Program	1,500	1,000
Nanaimo Foodshare Society	Kids Get Cooking & Gardening Program	7,500	4,000
Nanaimo Men's Resource Centre	Father's Day in the Park Event	5,000	0

Nanaimo Telephone Visiting Society	To maintain operations	10,000	1,500
Nanaimo Volunteer & Information Centre Society	Volunteer Appreciation Luncheon	2,500	0
Nanaimo Women's Resources Society	Putting 4 volunteers through the Food Safe Training & purchasing kitchen equipment	500	500
Neighbours of Nob Hill Society	Neighbourhood Family Soiree & purchase materials for art project	1,000	500
Start with Art Nanaimo	Help fund operating costs of community arts space	5,000	0
Total		99,950	12,500

The motion carried unanimously.

9. STAFF REPORTS:

CORPORATE SERVICES:

(a) **Regional Growth Management Service Amendment Bylaw No. 1553.01, 2009**

It was moved and seconded that Council waive the consent requirements under Section 801.4 of the *Local Government Act* by consenting to the adoption of "REGIONAL GROWTH MANAGEMENT SERVICE AMENDMENT BYLAW NO. 1553.01, 2009" and that the Regional District of Nanaimo be notified accordingly. The motion carried unanimously.

COMMUNITY SERVICES

(b) **Maffeo Sutton Park – Interim Parking Lot Expansion**

It was moved and seconded that Council approve the allocation of up to \$60,000 from the Parking Reserve fund for the expansion of the parking at Maffeo Sutton Park as part of the Phase 1 Spirit Square. The motion carried unanimously.

10. INFORMATION ONLY ITEMS:

- (a) Report from Mr. Bill Sims, Manager, Water Resources re: Prequalification of General Contractors for Extension Reservoir 8a.
- (b) Report from Mr. Dale Lindsay, Manager, Planning Division, re: ZONING BYLAW AMENDMENT BYLAW 4000.447. Staff provided a PowerPoint presentation.
- (c) Report from Mr. Bruce Anderson, Manager of Community Planning, re: REOI (Request for Expression of Interest) - Supportive Housing Project – 445 Wesley Street.

11. ADJOURNMENT:

It was moved and seconded at 6:06 p.m. that the meeting terminate. The motion carried unanimously.

---

CHAIR

CERTIFIED CORRECT:

---

DIRECTOR,  
LEGISLATIVE SERVICES