AMENDED AGENDA FOR THE REGULAR PARKS COMMITTEE MEETING TO BE HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM THURSDAY, 2009-MAY-14, COMMENCING AT 5:00 P.M.

1	CALL	THE REGUL	AR PARKS	COMMITTEE	MEETING T	O ORDER
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- 2. INTRODUCTION OF LATE ITEMS:
 - 9.(a) Verbal Report Raines Cottage Jeff Ritchie

(Motion to receive the late item.)

3. ADOPTION OF AGENDA:

(Motion required to adopt the agenda as amended.)

- 4. ADOPTION OF MEETING NOTES:
 - (a) Notes of the Regular Parks Committee Meeting held Thursday, *Pgs.* 2009-MAR-12, at 4:00 p.m., in the Bowen Park Complex Conference 07-10 Room.

(Motion required to adopt the meeting notes of the above date as circulated.)

- 5. **DELEGATIONS:** (10 MINUTES) (None.)
- 6. **CHAIR'S REPORT:**
- 7. **REPORTS OF PROJECT COMMITTEES:** (None.)
- 8. **STAFF REPORTS**:
 - (a) Potential Dog Off-Leash Parks In Nanaimo

Pgs. 11-12

<u>Staff's Recommendation:</u> That the Parks Committee recommend that the Parks, Recreation and Culture Commission proceed with a public review and input process to consider dog off-leash sites at various locations.

(Motion required.)

- 9. **INFORMATION ONLY ITEMS** (Staff reports):
 - (a) Verbal Report Raines Cottage Jeff Ritchie

(Motion required.)

10. **CORRESPONDENCE:** (Action) (None.)

CORRESPONDENCE: (Information) (None.)

11. **NOTICE OF MOTION:**

12. **OTHER BUSINESS**:

(a) PETITION FOR DOG OFF-LEASH AREA IN NORTH NANAIMO

Pgs. 13-29

<u>Staff Recommendation:</u> That the Parks Committee direction is sought following review of Item 8.(a) Staff Report "Potential Dog Off–Leash Parks In Nanaimo".

At their meeting of 2009-APR-22, the Parks, Recreation and Culture received reviewed correspondence Commission and Ms. Marion Brom, 3562 Monterey Drive, Nanaimo, BC V9T 6T2, dated 2009-APR-14 to Chair Larry McNabb, regarding a Petition for Dog Off-Leash Area in North Nanaimo (correspondence and petition attached). At the Parks, Recreation and Culture Commission meeting, additional information was provided by Commissioner Pattje with regard to discussions held with Ms. Brom who is concerned that a delay will result by having this matter go through the usual review and approval process. Staff advised that the public needs to be informed prior to action being taken to ensure that issues do not arise as a result of not following due process. The Parks, Recreation and Culture Commission forwarded the matter of a dog off-leash area in North Nanaimo to the Parks Committee.

(Motion required.)

13. UNFINISHED BUSINESS:

- (a) Urban Forestry this matter will be coming to Commission in April;
- (b) Concessionaires in Maffeo Sutton Park staff would like to bring a Report to the Parks Committee in April to be forwarded for the 2009-APR-22 Commission meeting;
- (c) Bowen Park Improvement Plan update on the improvement plan to be brought to the Parks Committee;
- (d) Community Gardens Policy currently being worked on to be available to anyone in the City this policy will hopefully include the Urban Farming issue;
- (e) Loudon Park Improvement Plan Boathouse Update there is a new concept plan under review with staff. The draft plan will be presented to the Parks Committee in May;
- (f) Steps at Pipers Lagoon staff to meet with Mr. Dean and return to the Parks Committee with recommendations;

AGENDA - PARKS COMMITTEE 2009-MAY-14 PAGE 3 of 3

(g) Dog Off-Leash Project – staff to identify potential sites and report back to the Parks Committee.

(Motion to remove Item 13.(a), 13.(b), 13.(e), and 13.(g) from "Unfinished Business".

14. **QUESTION PERIOD:**

15. **ADJOURNMENT:**

(Motion required to adjourn with next meeting to be held, if required, on Thursday, 2009-JUN-11, commencing at 5:00 p.m., in the Bowen Park Complex Conference Room.)

File: A2-5
2009-MAY-14
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NOTES OF THE REGULAR PARKS COMMITTEE MEETING HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM, ON THURSDAY, 2009-MAR-12, COMMENCING AT 4:00 P.M.

PRESENT:

Members:

Commissioner Fred Pattje

Commissioner Brian Dempsey Commissioner Maureen Young Commissioner Barry Sparkes

Regrets:

Commissioner Brent Meunier

Staff:

Jeff Ritchie

R. Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

(a) The Regular Meeting was called to order at 4:00 p.m.

2. <u>INTRODUCTIONS & NOMINATION / APPOINTMENT OF CHAIR:</u>

It was moved and seconded that Commissioner Barry Sparkes be appointed as Chair of the Parks Committee for his term of appointment to 2010-FEB-08, with Commissioner Fred Pattje to serve as alternate Chair. The motion carried unanimously.

3. <u>MEETING DATES / TIME:</u>

(a) Review of the 2009 Parks Committee meeting dates and 4:00 p.m. start time.

It was moved and seconded that the Parks Committee recommend that the Parks, Recreation and Culture Commission review the Parks Committee meeting start time and approve an amendment from 4:00 p.m. to 5:00 p.m. on the second Thursday of every month in order to better accommodate the members of the Parks Committee. The motion carried unanimously.

4. <u>INTRODUCTION OF LATE ITEMS</u>: (None.)

5. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

6. <u>ADOPTION OF MEETING NOTES:</u>

(a) Meeting Notes of the Regular Parks Committee Meeting held Thursday, 2008-APR-10 at 4:00 p.m. in the Conference Room of the Bowen Park Complex.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

7. DELEGATION(S):

It was moved and seconded that the Delegation be received. The motion carried unanimously.

(a) Mr. Pat Barron

Mr. Pat Barron requesting that a plinth with plaque be erected at Maffeo Sutton Park in recognition of the Concerned Citizens Committee. (Note: Request to appear as a delegation to the Parks, Recreation and Culture Commission meeting attached as information. Also, see under Item 13.(a) under "Other Business".)

Mr. Barron provided additional information with regard to his presentation. Mr. Barron felt that the plinth should be erected at the point of land where the Millstone River meets the ocean at the northeast corner of Maffeo Sutton Park. The Concerned Citizens Committee is prepared to raise the funds to erect the plinth and plaque.

Staff's Recommendation: That the Parks Committee direction is sought.

- 8. CHAIR'S REPORT: (No report)
- 9. <u>STAFF REPORTS:</u> (None.)
- 10. INFORMATION ONLY ITEMS (staff reports): (None.)
- 11. CORRESPONDENCE: (Action) (None.)
- 12. NOTICE OF MOTION: (None.)
- 13. OTHER BUSINESS:
 - (a) Bench and Plaque at Maffeo Sutton Park.

Staff Recommendation: That the Parks Committee direction is sought.

At the Inaugural meeting of the Parks Recreation and Culture Commission held 2009-FEB-25, the matter of the request from Mr. Pat Barron of 1911 Valley Oak Drive, Nanaimo, B.C. V9R 6N1 to Nanaimo City Council for placement of a bench and plaque at Maffeo Sutton Park to commemorate the 14 volunteers of the concerned Citizens Committee whose work resulted in the retention of Maffeo Sutton Park as public land, and which had been referred by Council to the Commission was reviewed. The Parks, Recreation and Culture Commission referred this matter to the Parks Committee for review of alternatives to a bench and plaque.

It was moved and seconded that the Parks Committee recommend that the Parks, Recreation and Culture Commission support Mr. Barron's proposal and have a plinth and plaque, subject to confirmation of location, erected to recognize the Concerned Citizens Committee for the preservation of the lands now known as Maffeo Sutton Park. The motion carried unanimously.

(Note: Staff to attend site and take photographs of the site location for presentation to Commission.)

(b) Steps at Pipers Lagoon.

Staff Recommendation: That the Parks Committee direction is sought.

At the Inaugural meeting of the Parks Recreation and Culture Commission held 2009-FEB-25, the matter of a letter from Mr. Robert H. Dean of 3699 Hammond Bay Road, Nanaimo, B.C. V9T 1G2 to Mayor Ruttan requesting that some form of steps be carved into the rocks, or be built, and placed to give full access to the full peninsula was reviewed. The Parks, Recreation and Culture Commission referred this matter to the Parks Committee for their review and advice.

It was moved and seconded that Staff meet with Mr. Dean on site and return to the Committee with recommendations following this meeting. The motion carried unanimously.

(c) <u>Dog Off-Leash Project.</u>

Staff Recommendation: That the Parks Committee direction is sought.

Repeated requests from the public for additional dog off-leash parks within the City of Nanaimo have been received.

It was moved and seconded that Staff identify potential sites with some access to water for dog off-leash parks and report back to the Parks Committee. The motion carried unanimously.

14. <u>BUSINESS ARISING FROM DELEGATIONS:</u>

(a) Mr. Pat Barron

Mr. Pat Barron requesting that a plinth with plaque be erected at Maffeo Sutton Park in recognition of the Concerned Citizens Committee. (Note: Request to appear as a delegation to the Parks, Recreation and Culture Commission meeting attached as information.)

(Note: This matter was dealt with under Item 13(a) – Other Business.)

15. <u>UNFINISHED BUSINESS:</u>

- (a) Urban Forestry this matter will be coming to Commission in April;
- (b) Concessionaires in Maffeo Sutton Park staff would like to bring a Report to the Parks Committee in April to be forwarded for the 2009-APR-22 Commission meeting;
- (c) Bowen Park Improvement Plan update on the improvement plan to be brought to the Parks Committee;
- (d) Community Gardens Policy currently being worked on to be available to anyone in the City this policy will hopefully include the Urban Farming issue;
- (e) Loudon Park Improvement Plan Boathouse Update there is a new concept plan under review with staff. The draft plan will be presented to the Parks Committee in May.
- 16. QUESTION PERIOD: (No questions.)

17. ADJOURNMENT:

It was moved and seconded at 5:05 p.m. that the meeting adjourn, with the next Meeting of the Parks Committee to be held, if required, Thursday, 2009-APR-09, commencing at 5:00 p.m. in the Bowen Park Complex Conference Room. The motion carried unanimously.

Barry R. Sparkes, Chair Parks Committee

CERTIFIED CORRECT:

Justite

APPROVED FOR DISTRIBUTION:

Jeff Ritchie, Senior Manager Parks Operations

S. Samborski for R. Harding, Director Parks, Recreation and Culture

2009-MAR-13 File: A2-5

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REPORT TO: THE PARKS COMMITTEE

FROM: JEFF RITCHIE, SENIOR MANAGER, PARKS

RE: POTENTIAL DOG OFF-LEASH PARKS IN NANAIMO

RECOMMENDATION:

That the Parks Committee recommend that the Parks, Recreation and Culture Commission proceed with a public review and input process to consider dog off-leash sites at various locations.

EXECUTIVE SUMMARY:

The Parks Committee at their meeting of 2009-MAR-12 requested that staff identify potential sites for dog off-leash parks. This report identifies 13 potential sites that could be reviewed by the public for input and could be phased in on a trial basis.

BACKGROUND:

The 2005 Parks, Recreation and Culture Master Plan recognized pets are a key part of people's families. As a service to the public and the environment, the City needs to find a creative balance to the opportunities and issues that dogs and other pets present.

Dog off-leash sites presently exist at Beban Park, the Westwood Lake power line trails, and at Cable Bay trail. One of the recommendations in the Master Plan was the identification of additional dog off-leash parks to supplement the existing off-leash areas.

At the 2009-MAR-12 Parks Committee meeting, staff were requested to identify potential sites for dog off-leash parks and report back to the Parks Committee.

Sites at Beban Park, Bowen West, Bowen East, Nanaimo Ice Centre, Lost Lake, Colliery Dam, Wardropper, Pipers Lagoon, Northfield Rest Area, Linley Valley, Divers Lake, Northfield Nature Park, and, Seabold Park were identified, with consideration given to whether:

- there is access to water;
- fencing is required;
- it is near a residential area; and,
- potential cost from low to high.

Considering these factors, these 13 sites were chosen to be included in a public review process. The goal, once the public input process is completed, would be to implement sites in 2009 on a trial basis gathering feedback from park users, dog owners, animal control personnel and the general public.

Given the sensitive nature of the dog off-leash issue, a structured review process would be followed so that all aspects of the issues could be addressed. The review process would

Report to the Parks Committee – Potential Dog Off-Leash Parks In Nanaimo 2009-MAY-14
Page 2 of 2

involve a public meeting hosted by the Parks, Recreation and Culture Commission and facilitated by City staff for the purpose of gathering input and ideas to the dog off-leash areas being proposed. Comments received through this public review process will form the basis for recommendations of future dog off-leash areas.

All new off-leash areas would follow the existing rules for off-leash parks:

- Dogs must be licensed and be properly vaccinated in order to use off-leash areas.
- Female dogs in heat are not permitted.
- Owners are required by law to pick up after their dog's feces and to properly dispose of them in the trash cans located throughout the areas.
- Dogs must be on a leash prior to entering and upon leaving off-leash areas.
- A maximum of two dogs per person in the dog off-leash areas.
- Owners must respect other park visitors by keeping their dogs from running up to and jumping on other people.
- Identified aggressive dogs and restricted breeds are not permitted in the off-leash area.
- Pets must be under the control of the owner, and the dog must be in sight of the owner at all times.
- Owners are personally liable for any damage or injury inflicted by their dog.

A dog off-leash park is a place where owners can take their dogs to run free without a leash. Off-leash does not mean "out of control". Pet owners must ensure that their dog is controllable and is not violent or aggressive. Pet owners must also be on-site for the duration of the visit and have a leash visible.

Respectfully submitted,

Justites

Jeff Ritchie

Senior Manager of Parks

JR:sm 2009-MAY-06 File: A2-5 / C5-4-5

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3562 Onterey Drive Nanaimo, BC V9T 6T2 April 7, 2009

Larry McNabb Chair Parks, Recreation and Culture Commission City of Nanaimo 455 Wallace Street Nanaimo, BC V9R 5J6

Dear Mr. Chair:

RECEIVED

APR 1 4 2009

DEPARTMENT OF PARKS RECREATION AND CULTURE

Subject: Petition for Dog Off-Leash Area in North Nanaimo

North Nanaimo is in dire need of an off leash dog park.

I called Parks & Recreation about one month ago, and although the staff are very friendly, I was told a committee still needed to be set up and that it could still take up to a year and more. The same reply was given as far back as two years ago to other dog owners. Needless to say quite a few dog owners feel that their calls are not being taken seriously. I started the enclosed petition about ten days ago in the hope that this will encourage Parks to look into this matter urgently and action to be taken immediately. The majority of dog owners do not feel comfortable letting their dogs off leash since they are breaking a City by-law, however, the options are few and far between.

Attached are approximately 165 signatures that have been collected during our dogs walks. Had we gone door to door you can be assured the total signatures would have far exceeded the number currently obtained.

Here are a few suggestions and/or wishes that pet owners have made known, either verbally or written in the comments area of the petition:

1. A dedicated area, left as natural as possible with trees and a water source.

May I suggest you look at the off leash at the Qualicum Beach community center as a very fine example. There are two trails that are regularly maintained with bark mulch. They have recently also dedicated part of the off leash for an enclosed area. If we had something similar it would be quite an attraction for all dog owners in Nanaimo.

2. An enclosed area.

This area should be large for owners with small dogs and enough room to throw ball, Frisbee, etc. and exercise larger dogs. This area must be maintained by the city, i.e. mowing, irrigation, etc. Access to water, a few waste cans and doggy bag dispensers are also must haves. Most people I have spoken with are not impressed by the Beban off leash area because it is poorly maintained, i.e. mucky and has pot holes from digging dogs. Westwood Lake powerline off-leash area is inaccessible to those dog owners with infirmities.

3. Permit all parks to allow off leash dogs at specific times, i.e. 7:00 a.m. to 11:00 a.m. and 6:00 p.m. to 8.00 p.m.

The majority of the signees of the enclosed petition would be in favor of this option. This would be the least costly option for the city: no fencing would be required, and park land is already being maintained and irrigated. Doggy bag dispensers must be provided in assigned parks if not already available.

If Option #3 were to be considered, it would be less disruptive to surrounding properties, as opposed to one off-leash park being used all day. Also, an all-day off-leash area would become unsightly if not regularly maintained. Option #3 is currently in effect in Vancouver at Balaclava Park, please refer to the following website for more information http://vancouver.ca/parks/info/dogparks/Balaclava.htm.

On behalf of all the dogs owners in North Nanaimo, I would like to thank you for your time, attention and action in this matter. Should you have any questions or require additional input or feedback, please do not hesitate in contacting me.

Kind regards,

Marion Brom

Telephone: 250-756-3622 e-mail: marionbrom@shaw.ca

copy: His Honour, John Ruttan, Mayor of Nanaimo

Fred Pattje, Council Representative, PR&C

Richard Harding, Director, PR&C

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Petition for Off-Leash Park in North Nanaimo

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