

# **AMENDED**

## **AGENDA FOR THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO BE HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM WEDNESDAY, 2009-MAY-27, COMMENCING AT 7:00 P.M.**

---

**1. CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

**2. INTRODUCTION OF LATE ITEMS:**

- Correction to Agenda – Item 8.(d) – Grants Advisory Committee (Note: due to absence, Commissioner Burnett has submitted a written report with a synopsis of the Grants Advisory Committee meeting held 2009-MAY-13.)
- Delete Item 6.(a) – Delegations – Mr. Bill Merilees regarding 1996 Jingle Pot Road, Nanaimo, and 1780 Jingle Pot Road, Nanaimo. (Note: Mr. Merilees is unable to attend the 2009-MAY-27 meeting as scheduled and has requested that this item be added to the 2009-JUN-24 agenda.)
- Add Item 11.(e) – Correspondence (Information) - Minutes of the Nanaimo Harbour City Seniors, Annual General Meeting held 2009-MAY-20.
- Note – Item 17. – Adjournment – next meeting of the Cultural Committee to be held 2009-JUL-08 (note: meeting scheduled for 2009-JUN-03 cancelled.)

**3. ADOPTION OF AGENDA AS AMENDED:**

**4. ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2009-APR-22, at 7:00 p.m., in the Bowen Park Complex Conference Room.

*Pgs.*  
*395-400*

*Motion to adopt minutes of 2009-APR-22.*

**5. PRESENTATIONS:**

6. **DELEGATIONS: (10 MINUTES)**

*Motion to receive the following delegations:*

- (a) ~~Mr. Bill Merilees, Chair, Buttertubs Marsh Liaison committee, 3205 Granite Park, Nanaimo, B.C., V9T 3C8, requesting that the Parks, Recreation and Culture Commission and the City of Nanaimo:~~

*Pg. 401*

- ~~1) actively assist the Buttertubs Marsh Liaison Committee with the acquisition of the BC Transportation and Finance Authority property at 1996 Jingle Pot Road, Nanaimo, B.C.; and,~~
- ~~2) enact the appropriate legislation enabling the enforcement of the Buttertubs Management Plan (notably, "No Dogs" and "No Bicycles") on the trail at Buttertubs West nature park at 1780 Jingle Pot Road, Nanaimo, B.C.~~

- (b) Mr. Ryan Hudson, 3777 Long Lake Terrace, Nanaimo, B.C., V9T 2V2, requesting that the Parks, Recreation and Culture Commission allocate funds to upgrade the Bowen Park Disc Golf Course in order to meet the criteria for the 2009 British Columbia Disc Golf Championship (to be held September 2009).

*Pg. 402*

7. **CHAIRMAN'S REPORT:**

8. **REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee.** Commissioner Barry Sparkes to report on the meeting held 2009-MAY-14.

*Pgs.  
403-406*

Potential Dog Off-Leash Parks In Nanaimo

*Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission proceed with a public review and input process to consider dog off-leash sites at various locations, including Beach Estates, Departure Bay.*

- (b) **Cultural Committee.** Commissioner Fred Pattje to report on behalf of the Chair, Eveline O'Rourke on the meeting held 2009-MAY-06.

*Pgs.  
407-411*

Musical & Dance Heritage of Vancouver Island & Heroes and Heroines Mosaic Murals - Mosaic Mural Proposal in the Gusola Block

*Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council support a single mosaic from the "Musical & Dance Heritage of Vancouver Island & Heroes and Heroines Mosaic Murals" in principal, with support by way of ongoing maintenance and provision of installation location, with*

*location to be determined at a later date dependant on the subject matter, in lieu of cash funding being provided by the City of Nanaimo.*

- (c) **Recreation Committee.** Meeting held 2009-MAY-20. Commissioner Diana Johnstone was appointed as Chair of the Committee. Commissioner Lance to report in the absence of Commissioner Johnstone.

Pgs.  
412-417

2009 Tournament and Festival Fund Grants

*Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the following 2009 Tournament and Festival Grant requests:*

ORGANIZATION	2008 Approved	2009 Requested	2009 Recommended
Canadian Body Painting Festival Society	\$1,800	\$6,250	\$500
Coaltown Festival Society *	n/a	\$2,500	\$2,000
Nanaimo Blues Society	\$1,500	\$1,500	\$750
Nanaimo Canada Day Committee	n/a	\$2,000	\$1,500
Nanaimo Disc Golf *	n/a	\$2,000	\$2,000
Nanaimo Riptides Swim Team	\$1,200	\$1,500	\$1,500
Nanaimo Senior Men's Baseball Club *	n/a	\$1,893.75	\$1,000
Nanaimo Skating Club	n/a	\$2,500	\$1,500
Nanaimo White Rapids Swim Club (Invitational Meet)	\$1,500	\$1,500	\$750
Nanaimo White Rapids Swim Club (Regional Meet) *	n/a	\$1,500	\$1,000
Rockin' Rollers Power Soccer Club *	n/a	\$1,600	\$630
Vancouver Island Exhibition Association – Teen Skateboard Competition *	n/a	\$5,050	\$1,500
Vancouver Island Red Raiders Football Society	n/a	Not noted.	Denied.
Vancouver Island Region Swimming Association	n/a	\$3,500	Denied.
WPVL – Nanaimo Breakers *	\$900	\$3,000	\$1,500
Nanaimo Art Gallery Society – Festival of Banners	\$1,700	\$7,500	\$750
Nanaimo Child Development Centre Society	n/a	\$1,500	\$1,000
Nanaimo African Heritage Society	n/a	Not received.	Denied.
* new event			
<b>TOTALS:</b>		<b>\$45,293.75</b>	<b>17,880.00</b>

- (d) **Grants Advisory Committee.** Commissioner Burnett - written report for meeting held 2009-MAY-13. Pg. 418
- (e) **Plan Nanaimo Advisory Committee.** Commissioner Lance - Monthly report for April, 2009.
- (f) **Social Planning Advisory Committee.** Commissioner Cowling - Monthly report for April, 2009.
- (g) **Port Theatre.** Monthly report for April, 2009. Pgs. 419-421
- (h) **Nanaimo Art Gallery.** Monthly report for April, 2009. Pg. 422
- (i) **Nanaimo District Museum.** Monthly report for April, 2009. Pgs. 423-424

*Motion to receive all Advisory Body reports.*

9. **STAFF REPORTS:**

- (a) **Travel Assistance Application From the Nanaimo Minor Hockey Association – Bantam Clippers** Pgs. 425-426  
  
*Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council not approve the application for a Travel Assistance Grant for the Nanaimo Minor Hockey Association (N.M.H.A.) – Bantam Clippers in the amount of \$1,000.00.*
- (b) **Travel Assistance Application From the Wellington Secondary Band** Pgs. 427-428  
  
*Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for the Wellington Secondary Band in the amount of \$2,000.00.*
- (c) **Bowen Park Disc Golf Course Improvements** Pgs. 429-430  
  
*Staff's Recommendation: That the Parks, Recreation and Culture Commission:*
  - 1) *allocate up to \$10,000 from the 2009 V.I.P capital budget to build 36 new tee pads and a new disc golf course map kiosk; and,*
  - 2) *direct staff to work with the Nanaimo Disc Golf Association on the proposed project.*

10. **INFORMATION ONLY ITEMS** (Staff reports):

- (a) Monthly Report – April 2009 - Senior Manager of Parks. Pgs. 431-434
- (b) Monthly Report – April 2009 - Senior Manager of Recreation and Culture Services. Pgs. 435-438

*Motion to receive all Information Items.*

11. **CORRESPONDENCE:** (Action Required) (None.)

**CORRESPONDENCE:** (Information)

- (a) Card of thanks received 2009-APR-27 from Ms. Nancy O'Toole, President, Synchro BC on behalf of Synchro BC and the Nanaimo Diamonds for the Parks, Recreation and Culture Commission's support with regard to the Western Canadian Synchro Championships, Nanaimo, BC 2009. Pg. 439
- (b) Minutes of the Nanaimo Harbour City Seniors, Board of Directors, Meeting held 2009-MAY-01. Pgs. 440-441
- (c) Letter dated 2009-MAY-01 from Ms. Lesley Coultish, Secretary, on behalf of the Nanaimo and District Equestrian Association offering their congratulations and support in the City of Nanaimo hosting the 2014 BC Summer Games. Pgs. 442
- (d) E-mail dated 2009-MAY-14 received from the Vancouver Island Exhibition Association advising of the RCMP Musical Ride to be presented by the VIEX on Wednesday, 2009-AUG-12. Pgs. 443-445
- (e) Minutes of the Nanaimo Harbour City Seniors, Annual General Meeting held 2009-MAY-20. Pgs. 446-449

*Motion to receive all Correspondence.*

12. **NOTICE OF MOTION:**

13. **CONSIDERATION OF OTHER BUSINESS:**

14. **BUSINESS ARISING FROM DELEGATIONS:**

15. **UNFINISHED BUSINESS:**

- (a) Beban Park Complex Feasibility Study Report – staff report.
- (b) E.J. Hughes Mural – Copyright & Image Production used on promotional material, and sold by the City of Nanaimo, with proceeds going to Art in Public Places. – Update from Staff - for next PRCC meeting with have the Agreement and letter from the estate for information and review.

16. **QUESTION PERIOD:**

17. **ADJOURNMENT:**

*Motion to adjourn with next meetings as follows:*

COMMISSION	Wednesday, 2009-JUN-24; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2009-JUL-08; 4:15 p.m. Bowen Park Complex Conference Room (note: meeting scheduled for 2009-JUN-03 cancelled.)
Recreation Committee	Wednesday, 2009-JUN-10; 4:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2009-JUN-11; 5:00 p.m. – if required Bowen Park Complex Conference Room

**MINUTES OF THE REGULAR MEETING OF THE  
PARKS, RECREATION AND CULTURE COMMISSION  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
ON WEDNESDAY, 2009-APR-22, COMMENCING AT 7:00 P.M.**

---

**PRESENT:** Commissioner L. McNabb, Chair

**Members:** Commissioner D. Johnstone  
Commissioner F. Pattje  
Commissioner L. Avis  
Commissioner S. Lance  
Commissioner D. Burnett  
Commissioner M. Young  
Commissioner G. Rudischer  
Commissioner J. Cowling  
Commissioner B. Sparkes  
Commissioner B. Dempsey  
Commissioner B. Meunier

**Staff:** R. Harding J. Ritchie  
S. Samborski R. Lawrance  
A. Kemp R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER

The Regular Meeting was called to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2009-MAR-25, at 6:59 p.m. in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS: (None.)

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Ms. Adriane Schroeder, Community Action Coordinator, Canadian Cancer Society, Vancouver Island Region, requesting that the Parks, Recreation and Culture Commission support a bylaw that would phase out non-essential pesticide use.

Ms. Schroeder provided an overview on the request and background to the issue of non-essential pesticide use in the City of Nanaimo.

- (b) Mr. Fred Taylor, 204 Emery Way, Nanaimo, BC V9R 5Z8 requesting the opportunity to address the Commission in regards to non-essential pesticide use on all City parks, playing fields and residential property.

Mr. Taylor provided a viewpoint in opposition to the request by the Canadian Cancer Society, and advised that many of the names on the list of people opposed to pesticide use were not residents of the City of Nanaimo.

7. CHAIRMAN'S REPORT:

- (a) Reminder regarding the Medal and Certification presentation event to be held on Wednesday, 2009-APR-29, at 5:00 p.m., in the Bowen Park Complex Lobby.

8. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee. No meeting held.
- (b) Recreation Committee. No meeting held.
- (c) Cultural Committee. No meeting held.
- (d) Grants Advisory Committee. Commissioners Avis and Burnett reported on the meeting held 2009-APR-05. Review of some grants, but process not complete
- (e) Plan Nanaimo Advisory Committee. No report as the regularly scheduled Plan Nanaimo Advisory Committee Meeting had been postponed.
- (f) Social Planning Advisory Committee. Commissioner Cowling reported on the meeting held 2009-APR-09.
- (g) The Port Theatre. Monthly report for March, 2009.
- (h) Nanaimo Art Gallery. Monthly report for March, 2009.
- (i) Nanaimo Museum. Monthly report for March, 2009.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.



9. STAFF REPORTS:

(a) License of Use Agreements 2009.

Staff's Recommendation: That the Parks, Recreation and Culture Commission in accordance with the document "Guidelines Establishing Value of Rent for Lease or License Agreements to Non-Profit Societies", the Parks, Recreation and Culture Commission recommend that Council approve the following License of Use Agreements for a five-year (5) period at an annual rent of \$1.00 given that the services provided in these three licenses meet well with the stated guidelines.

Licensee	License Period	Admin Fee	Rent
Nanaimo Hornets Rugby-Football Club	2009-MAR-01 to 2014-FEB-28	\$125.00	\$1.00/year
Nanaimo & District Equestrian Association (NDEA) and Vancouver Island Exhibition Association (VIEA)	2009-MAR-01 to 2014-FEB-28	\$125.00	\$1.00/year
Douglas Island Garden Society (DIGS)	2009-APR-01 to 2014-MAR-31	\$125.00	\$1.00/year

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(b) Urban Forest Management Strategy.

A. Kemp, Urban Forestry Coordinator, provided an overview of the draft strategy.

Staff's Recommendation: That the Parks, Recreation and Culture Commission receive the draft Urban Forest Management Strategy and have an Open House in May to forward the Strategy for public review and comment.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

10. INFORMATION ONLY ITEMS (staff reports):

(a) Senior Manager of Parks. Monthly report for March, 2009.

(b) Senior Manager of Recreation and Culture Services. Monthly report for March, 2009.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action Required.)

- (a) Correspondence from Ms. Marion Brom, 3562 Monterey Drive, Nanaimo, BC V9T 6T2, dated 2009-APR-14 to Chair Larry McNabb, regarding a Petition for Dog Off-Leash Area in North Nanaimo (petition attached).

Staff's Recommendation: That the Parks, Recreation and Culture Commission forward the matter of a dog off-leash area in North Nanaimo to the Parks Committee.

It was moved and seconded that the recommendation be adopted.

Additional information was provided by Commissioner Pattje with regard to discussions held with Ms. Brom who is concerned that a delay will result by having this matter go through the usual review and approval process. Staff advises that the public needs to be informed prior to action being taken to ensure that issues do not arise as a result of not following due process. Staff will be returning to the Parks Committee with some recommendations, potential sites and public review options.

The motion carried unanimously.

CORRESPONDENCE: (Information)

- (a) Minutes of the Nanaimo Harbour City Seniors Board of Directors Meeting held 2009-APR-03.
- (b) Letter dated 2009-MAR-14 (copied to Chair L. McNabb, Parks, Recreation and Culture Commission), received 2009-APR-20, from Ms. Carmella Luvisotto, Band Director, Wellington Secondary School, 3135 Mexicana Road, Nanaimo, BC V9T 2W8 to Ms. Eveline O'Rourke, Chair, Cultural Committee, thanking the Cultural Committee for honouring her with the Nanaimo Excellence in Culture Award.
- (c) Letter dated 2009-MAR-31, received 2009-APR-20, from Ms. Carmella Luvisotto, Band Director, Wellington Secondary School, 3135 Mexicana Road, Nanaimo, BC V9T 2W8 to Councillor Larry McNabb, Chair, Parks, Recreation and Culture Commission thanking the Commission for honouring her with the Nanaimo Excellence in Culture Award.
- (d) Letter dated 2009-APR-20, received 2009-APR-20, from Ms. Suzanne Allard Strutt, Chief Executive Officer, British Columbia Recreation and Parks Association, 101 - 4664 Lougheed Hwy., Burnaby, BC V5C 5T5 addressed to Ms. Jessica Gemella, Gemella Design Inc., and Ms. Mary Smith, City of Nanaimo, expressing the BCRPA's congratulations and advising that the Oliver Woods Community Centre had been selected as a winner of a 2009 BC Recreation and Parks Association Facility Excellence Award.

- (e) Invitation from Sport BC to the Parks, Recreation and Culture Commission to attend the Community Sport Hero Awards to be held on Tuesday, 2009-MAY-05, at 7:00 p.m. in the Port Alberni Room, at the Coast Bastion Inn. Note: There is no charge for this event; however, attendee RSVP is requested by Wednesday, 2009-APR-29.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

14. BUSINESS ARISING FROM DELEGATIONS:

*(Note: No motions were made as a result of the delegations.)*

15. UNFINISHED BUSINESS:

- (a) Process of Advisory Bodies Reporting to Commission – staff report – Legislative Services to clarify
- (b) Prepare DLCS License for Commission's review – staff report April 2009.
- (c) Beban Park Complex Feasibility Study Report – staff report.
- (d) E.J. Hughes Mural – Copyright & Image Production used on promotional material, and sold by the City of Nanaimo, with proceeds going to Art in Public Places. – Update from Staff - for next PROC meeting with have the Agreement and letter from the estate for information and review.

It was moved and seconded that Items 15.(a) and 15.(b) be removed from 'Unfinished Business'. The motion carried unanimously.

16. QUESTION PERIOD

17. ADJOURNMENT:

It was moved and seconded at 7:52 p.m. that the meeting adjourn, with the next Meeting of the Parks, Recreation and Culture Commission to be held Wednesday, 2009-MAY-27, commencing at 7:00 p.m. in the Bowen Park Complex Conference Room; and,

With the next meeting of the Cultural Committee to be held Wednesday, 2009-MAY-06, commencing at 4:15 p.m. in the Bowen Park Complex Conference Room; and,

With the next meeting of the Recreation Committee to be held, if required, Wednesday, 2009-MAY-13, commencing at 4:00 p.m. in the Bowen Park Complex Conference Room; and,

With the next meeting of the Parks Committee to be held, if required, Thursday, 2009-MAY-14, commencing at 5:00 p.m. in the Bowen Park Complex Conference Room.

The motion carried unanimously.

\_\_\_\_\_  
L. McNabb, Chair  
Parks, Recreation and Culture Commission

CERTIFIED CORRECT

\_\_\_\_\_  
R. Harding, Director  
Parks, Recreation and Culture

2009-MAY-04  
File: A2-4  
G:\Admin\PRCC\Minutes\PRCC090422M.doc

## REQUEST TO APPEAR AS A DELEGATION

ON - 2009 - May - 27th  
year month day

NAME OF PERSON MAKING PRESENTATION: Bill Merilees – Chair – Buttertubs Marsh Liaison Committee

ADDRESS: 3205 Granite Park , Nanaimo, B.C. V9T 3C8  
street address City Province Postal Code

PHONE: 250 758-1801 n/a Fax n/a  
home business

NAME OF APPLICANT IF OTHER THAN ABOVE:

### DETAILS OF PRESENTATION:

#### Two Issues:

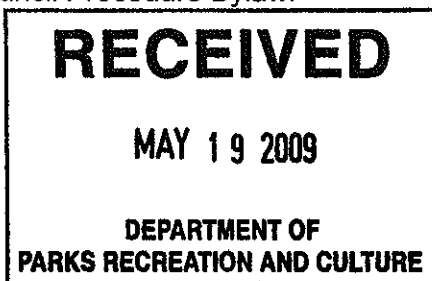
1. We wish to ask the PRCC & the City of Nanaimo, to actively assist us with the acquisition of the BC Transportation and Finance Authority property at 1996 Jingle Pot Road. \$\$\$ are not required at this time but preliminary groundwork is required to explore this option and to determine what the costs might be should we wish to proceed.

2. With the recent proposed designation of Buttertubs West as a Nature Park, status **PRC-1**, we wish to ask the PRCC and the City of Nanaimo to enact the appropriate legislation enabling the enforcement of the Buttertubs Management Plan (notable No Dogs & No Bicycles) on the trail at this location. The street address for Buttertubs West is 1780 Jingle Pot Road.

### PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission  
500 Bowen Road, Nanaimo BC V9R 1Z7



Phone: (250) 755-7511  
Fax: (250) 753-7277  
parks@nanaimo.ca

401



ON 2009 - 05 - 27  
year month day

402

**NOTES OF THE REGULAR PARKS COMMITTEE MEETING  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM,  
ON THURSDAY, 2009-MAY-14, COMMENCING AT 5:00 P.M.**

---

PRESENT: Commissioner Barry Sparkes, Chair

Members: Commissioner Fred Pattje  
Commissioner Brian Dempsey

Regrets: Commissioner Brent Meunier  
Commissioner Maureen Young

Staff: Jeff Ritchie Robin Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 5:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

(a) Raines Cottage – Verbal Report – Jeff Ritchie

It was moved and seconded that the late item be received. The motion carried unanimously.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Parks Committee Meeting held Thursday, 2009-MAR-12, at 4:00 p.m. in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS: (None.)

6. CHAIR'S REPORT: (None.)

7. REPORTS OF PROJECT COMMITTEES: (None.)

8. STAFF REPORTS:

(a) Potential Dog Off-Leash Parks In Nanaimo

Staff's Recommendation: That the Parks Committee recommend that the Parks, Recreation and Culture Commission proceed with a public review and input process to consider dog off-leash sites at various locations.

The matter was reviewed and the various locations and options discussed. A hand out which showed the Parks that may be part of the consideration process was provided. Commissioner Pattje requested that Beach Estates, Departure Bay, be added to the list of potential sites and the following motion was subsequently made:

It was moved and seconded that the Parks Committee recommend that the Parks, Recreation and Culture Commission proceed with a public review and input process to consider dog off-leash sites at various locations, including Beach Estates, Departure Bay. The motion carried unanimously.

9. INFORMATION ONLY ITEMS (staff reports):

(a) Raines Cottage – Verbal Report – Jeff Ritchie.

Staff provided an information-only verbal report on the status of Raines Cottage, which had been relocated to Bowen Park and restored by the Raines family and the Nanaimo District Museum in 1984. Raines Cottage is deteriorating and a decision will need to be made with regard to its removal and/or disposition. The matter is being brought forward by the Development Services Division in a Report to Council.

It was moved and seconded that the information-only item be received. The motion carried unanimously.

10. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information) (None.)

11. NOTICE OF MOTION:

12. OTHER BUSINESS:

(a) Petition For Dog Off-Leash Area In North Nanaimo

Staff Recommendation: That the Parks Committee direction is sought following review of Item 8.(a) Staff Report "Potential Dog Off-Leash Parks In Nanaimo".

At their meeting of 2009-APR-22, the Parks, Recreation and Culture Commission received and reviewed correspondence from Ms. Marion Brom, 3562 Monterey Drive, Nanaimo, BC V9T 6T2, dated 2009-APR-14 to Chair Larry McNabb,



regarding a Petition for Dog Off-Leash Area in North Nanaimo (correspondence and petition attached). At the Parks, Recreation and Culture Commission meeting, additional information was provided by Commissioner Pattje with regard to discussions held with Ms. Brom who is concerned that a delay will result by having this matter go through the usual review and approval process. Staff advised that the public needs to be informed prior to action being taken to ensure that issues do not arise as a result of not following due process. The Parks, Recreation and Culture Commission forwarded the matter of a dog off-leash area in North Nanaimo to the Parks Committee.

*Motion to receive the letter and petition as an information item. (Note: Motion regarding dog-off-leash parks made under Item 8.(a) above.)*

13. UNFINISHED BUSINESS:

- (a) Urban Forestry – this matter will be coming to Commission in April;
- (b) Concessionaires in Maffeo Sutton Park – staff would like to bring a Report to the Parks Committee in April to be forwarded for the 2009-APR-22 Commission meeting;
- (c) Bowen Park Improvement Plan – update on the improvement plan to be brought to the Parks Committee;
- (d) Community Gardens Policy – currently being worked on – to be available to anyone in the City – this policy will hopefully include the Urban Farming issue;
- (e) Loudon Park Improvement Plan – Boathouse Update – there is a new concept plan under review with staff. The draft plan will be presented to the Parks Committee in June.
- (f) Steps at Pipers Lagoon – staff to meet with Mr. Dean and return to the Parks Committee with recommendations.
- (g) Dog Off-Leash Project – staff to identify potential sites and report back to the Parks Committee.

*Discussion of the "Unfinished Business" items resulted in Item 13.(e), being retained and the following motion being made.*

*It was moved and seconded that Items 13.(a), 13.(b), and 13.(g) be removed from "Unfinished Business". The motion carried unanimously.*

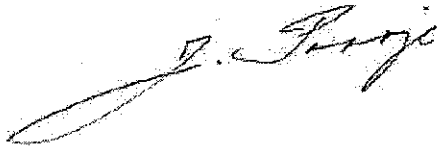
14. QUESTION PERIOD:

- (a) Plinth and Plaque – Commissioner Pattje asked who would be responsible for the follow up and was advised that it was the responsibility of Jeff Ritchie.

15. ADJOURNMENT:

It was moved and seconded at 5:40 p.m. that the meeting adjourn, with the next Meeting of the Parks Committee to be held, if required, Thursday, 2009-JUN-11, commencing at 5:00 p.m., in the Bowen Park Complex Conference Room.

The motion carried unanimously.



---

Commissioner Fred Pattje,  
Alternate Chair, on behalf of:  
Commissioner Barry Sparkes, Chair  
Parks Committee

CERTIFIED CORRECT:



---

Jeff Ritchie, Senior Manager  
Parks Operations

APPROVED FOR DISTRIBUTION:



---

Richard Harding, Director  
Parks, Recreation and Culture

**NOTES OF THE REGULAR CULTURAL COMMITTEE MEETING  
HELD IN THE CONFERENCE ROOM, OF THE BOWEN PARK COMPLEX,  
ON WEDNESDAY, 2009-MAY-06, COMMENCING AT 4:15 P.M.**

---

PRESENT: Eveline O'Rourke, Chair

Members: Commissioner Diana Johnstone  
Commissioner Fred Pattje  
Commissioner Lynda Avis  
Ms. Joanne Husband  
Ms. George McGladrey  
Ms. Gerda Hofman  
Mr. Simon Schachner

Regrets: Ms. Lynne Fraser

Staff: S. Samborski                      K. MacDonald                      R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:15 p.m.

2. INTRODUCTION OF LATE ITEMS:

(a) Notice Boards for Arts & Cultural Events – Mr. Simon Schachner.

It was moved and seconded that Notice Boards for Arts & Cultural Events be addressed under "Other Business". The motion carried unanimously.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Cultural Committee Meeting held Wednesday, 2009-MAR-04 at 4:00 p.m. in the Conference Room of the Bowen Park Complex.

It was moved and seconded that the meeting notes adopted. The motion carried unanimously.

5. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Cultural Committee. The motion carried unanimously.

(a) Ms. Odette Laramee and Ms. Lauren Sabine on behalf of the Nanaimo Arts Council, 259-4750 Rutherford Road, Nanaimo, BC V9T 4K6, presenting Phase 1 of the Arts-Based Community Development Project.

Staff's Recommendation: That the Cultural Committee receive the delegation.

Ms. Laramee provided a brief history and background on the Nanaimo Arts Council and advised that all members were invited to attend workshops being put on by the Council with regard to the Arts-Based Community Development project – Phase I. Workshops can also be audited by those interested.

- (b) Mr. Klaus Joehle, of Bad Boys Mosaics, on behalf of Musical & Dance Heritage of Vancouver Island, 426 Fitzwilliam Street, Nanaimo, BC V9R 3A9, regarding a Mosaic Mural Proposal in the Gusola Block, downtown Nanaimo. (*Supporting documentation – letter to Mayor Ruttan dated 2009-MAR-02 attached.*)

Mr. Joehle advised that the purpose of the mosaics is to beautify the downtown core and also to attract tourists. Mr. Joehle requested that the project be viewed as a celebration of the people that come from Nanaimo, rather than as simply an art project. Bad Boys would sponsor one-half (\$60,000) of the project costs with the remainder to come from other sources, possibly the downtown core, or, businesses through commissioning of a mosaic. The locations shown for placement are proposals only and could be changed as required. Repairs that may be required over a five-year period will be provided at no cost by Bad Boy Mosaics. The mosaic will be a replica of the painting that will be chosen from a range of individual artists and will feature a sole individual. There could also be a group of individuals considered for a mosaic. City contributions would be by way of support, agreement to placements, advertising, etc. Mr. Joehle advised that he would like to have a mosaic in place by the end of the year. The marble used in the projects comes from all over the world.

6. COMMISSION REPORT:

- (a) Commissioners Pattje provided a verbal overview of the meeting of the Parks, Recreation and Culture Commission meeting held Wednesday, 2009-APR-22.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

7. REPORTS OF PROJECT COMMITTEES:

- (a) Cultural Award Committee. Chair O'Rourke mentioned that the Cultural Awards evening on 2009-MAR-11 went very well and was well-attended. Future award evenings are to be the second Thursday in March every year. The Committee needs to ensure that the RSVP date is shown on the invitations for the Monday prior to the Cultural Awards Presentation and reception. The deadline date for the nomination for the Cultural Awards is the first Friday in October every year for the March event.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

- (b) Art in Public Places Project Committee. (None.)
- (c) Cultural Forum Project Committee. No report.

8. STAFF REPORTS:

(a) Western Edge Theatre Society / Society Act Conflict Guidelines.

Staff's Recommendation: That the Cultural Committee send a letter of apology to Mr. Frank Moher, of Western Edge Theatre Society, explaining that, after further review, the Society Act, while prohibiting payment for carrying out related Board member duties, does allow reimbursement to individuals for services rendered to the Society outside of Board Member duties.

Discussion by the Cultural Committee resulted in the following motion:

It was moved and seconded that Cultural Committee send a letter of clarification to Mr. Frank Moher regarding the Cultural Committee's position relating to the conflict of interest of Board Members being paid staff, and that, while there is not a BC Society Act or Charitable Status clause that disallows Board Members being paid as staff, based on City of Nanaimo practice, the City does not give funding to organizations where Board Members get paid in staff positions as part of adhering to sound standards of corporate governance, and further, that the letter be drafted and vetted through the Chair and then sent to Linda Murray for legal opinion prior to posting. The motion carried unanimously.

9. INFORMATION ONLY ITEMS (staff reports):

(a) Community Plan for Public Art & the installation of the Spirit Eagle, MacGregor Park and the Harbourfront Plaza Public Art Project - Kirsty MacDonald.

Ms. MacDonald provided a verbal update on the status of the above. One spirit eagle has arrived – Patricia Banks' eagle – has been installed in MacGregor Park. The first major event in the Spirit Square will be the Children's Festival and the second eagle will be installed prior to that event.

The Community Plan for Public Art will be coming to Committee for the June meeting.

(b) Art in the Park 2009 – Suzanne Samborski.

The PRC budget did not provide for funding for Art in the Park 2009. Art in the Park, as a program, appears to align well with the Nanaimo Arts Council's mandate. It will be suggested that in future years, if the Arts Council continues to see value in the program, the Arts Council should include Art in the Park as part of their overall operational program and reflect these costs in their annual operating funding requests. There will be transitional funding provided this year to the Nanaimo Arts Council. PRC is trying to ensure consistency for all funding being provided to groups.

It was moved and seconded that the information only items be received. The motion carried unanimously.

10. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information)

- (a) Vancouver Island Arts Festival Society Progress Report to Funders dated March 2009 and Financial Statements dated 2008-JUL-31, submitted on 2009-MAR-31 by Ms. Kathleen Darby, Interim Director, Vancouver Island International Children's Festival.
- (b) Letter dated 2009-MAR-14, from Ms. Carmella Luvisotto, Band Director, Wellington Secondary School, to Ms. Eveline O'Rourke, Chair, Nanaimo Cultural Committee, expressing her thanks to the Committee for honouring her with the Nanaimo Excellence in Culture Award.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

11. NOTICE OF MOTION: (None.)

12. CONSIDERATION OF OTHER BUSINESS:

(a) Notice Boards for Arts & Cultural Events

Mr. Simon Schachner brought this item forward for discussion by the Cultural Committee. There are a number cylindrical events boards downtown; however, they are not located in other areas of Nanaimo. Problems with this are partially due to the land being private land. Maintenance may be an issue, so placement with maintenance would be preferred. Ms. George McGladrey suggested that a document "Poster Etiquette" be prepared and taken to the Sign Committee and also placed on the cylinders. Commissioner Johnstone will take to Transit Select Committee to determine if they would allow placement of the cylinders. Commissioner Pattje will take the matter to the Sign Committee for information.

13. BUSINESS ARISING FROM DELEGATIONS:

- (a) Ms. Odette Laramée on behalf of the Nanaimo Arts Council, 259 - 4750 Rutherford Road, Nanaimo, BC V9T 4K6, presenting Phase 1 of the Arts-Based Community Development Project.

It was moved and seconded that the Cultural Committee receive the delegation. The motion carried unanimously.

- (b) Mr. Klaus Joehle, of Bad Boys Mosaics, on behalf of Musical & Dance Heritage of Vancouver Island, 426 Fitzwilliam Street, Nanaimo, BC V9R 3A9, regarding a Mosaic Mural Proposal in the Gusola Block, downtown Nanaimo. (*Supporting documentation – letter to Mayor Ruttan dated 2009-MAR-02 attached.*)

It was moved and seconded that the Cultural Committee recommend that the Parks, Recreation and Culture Commission recommend that Council support a single mosaic from the "Musical & Dance Heritage of Vancouver Island & Heroes and Heroines Mosaic Murals" in principal, with support by way of ongoing maintenance and provision of installation location, with location to be determined at a later date dependant on the subject matter, in lieu of cash funding being provided by the City of Nanaimo. The motion carried unanimously.

14. UNFINISHED BUSINESS:

- (a) E.J. HUGHES - Copyright and Image Production – verbal update by Staff.

An Agreement between the City of Nanaimo and Archives is now being finalized. Both the City and the Archives can utilize the image for very specific items with monies to be shared between the two principals. There are very strict guidelines from the Estate with regard to the use of the image. Monies from the City are to go to Art in Public Places.

- (b) Cultural Strategy – verbal update by Staff.

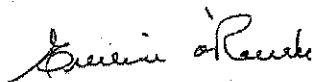
Staff will return to Committee with the final Cultural Strategy at the June meeting and the implementation stages can then occur.

It was moved and seconded that Items 14.(a) and 14.(b) be removed from "Unfinished Business". The motion carried unanimously.

15. QUESTION PERIOD: (None.)

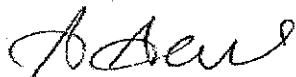
16. ADJOURNMENT:

It was moved and seconded at 5:47 p.m. that the meeting adjourn, with the next Meeting of the Cultural Committee to be held Wednesday, 2009-JUN-03, commencing at 4:15 p.m. in the Bowen Park Complex Conference Room. The motion carried unanimously.



Eveline O'Rourke, Chair  
Cultural Committee

CERTIFIED CORRECT:



S. Samborski, Senior Manager  
Recreation and Culture Services  
Parks, Recreation and Culture

APPROVED FOR DISTRIBUTION:



R. Harding, Director  
Parks, Recreation and Culture

**NOTES OF THE SPECIAL RECREATION COMMITTEE MEETING  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2009-MAY-20, COMMENCING AT 4:00 P.M.**

---

PRESENT:   Members:   Commissioner Diana Johnstone  
                              Commissioner Shirley Lance  
                              Commissioner Dawn Burnett  
                              Commissioner Janet Cowling  
                              Commissioner Gisele Rudischer

                  Staff:       E. Williams                               Robin Tweed, Recording  
                  Regrets:   S. Samborski

1.   CALL THE OPEN MEETING TO ORDER:

The Special Meeting was called to order at 4:00 p.m., by Elizabeth Williams, Manager, Sport Tourism and Marketing, on behalf of Suzanne Samborski in her absence.

2.   INTRODUCTIONS & NOMINATION / APPOINTMENT OF CHAIR:

Diana Johnstone was nominated to serve as Chair.

It was moved and seconded that Commissioner Diana Johnstone be appointed as Chair of the Recreation Committee. The motion carried unanimously.

3.   ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4.   NEW BUSINESS:

Tournament and Festival Fund – Review of applications and allocation of funds for the 2009 Tournament and Festival funds. Staff provided an overview of how the funds are distributed. Annually \$26,000 is provided to support groups organizing tournaments and festivals. Approximately \$3,500 is held back and used to replace items in the Community Events Kit. The Kit is provided to the community at a minimal cost, it contains tents, generator, portable PA system, water coolers, traffic cones, etc., and is managed by Tourism Nanaimo. Bi-annually (November and May) applications are reviewed by the Recreation Committee. If all of the funds are not allocated they are rolled over to the next year. Based on the rollover from 2008, minus the Community Events Kit replacement costs, approximately \$20,000 is available for the final allotment of funds for the 2009 Tournament and Festival Grants.



(i) Canadian Body Painting Festival Society - \$6,250

- large request from very limited funds;
- "second day" is only two hours in length;
- \$500 towards the Children's Face Painting portion (only) with a letter to that effect to be sent to the Society.

(ii) Coaltown Festival Society - \$2,500

- new event;
- one-day event;
- shows heritage of Nanaimo;
- beneficial to Nanaimo's history;
- \$2,000 be allocated.

(iii) Nanaimo Blues Society - \$1,500

- repeat event;
- well-established event;
- \$750 be allocated.

(iv) Nanaimo Canada Day Committee - \$2000

- one-day event;
- City tries to keep the event free for the community
- only food has a cost
- \$1,500 be allocated.

(v) Nanaimo Disc Golf - \$2000

- new event;
- growing interest in this sport;
- multi-generational event;
- there will be a registration fee;
- run as a demonstration sport for the BC Seniors' Games;
- \$2,000 be allocated.

(vi) Nanaimo Riptides Swim Team - \$1,500

- not an annual event
- will raise the profile of City facilities;
- \$1,500 be allocated.

(vii) Nanaimo Senior Men's Baseball Club - \$1893.75

- BC Championship;
- four-day event;
- \$1,000 be allocated.

(viii) Nanaimo Skating Club - \$2,500

- Vancouver Island Regional Championship;
- they show a profit of \$3,000;
- \$1,500 be allocated.

(ix) Nanaimo White Rapids Swim Club (Invitational Meet) - \$1,500

- summer club that operates Bowen Park;
- three-day event;
- open to Vancouver Island as well as other areas in the Province;
- attendees they bring their families to Nanaimo;
- \$750 be allocated.

(x) Nanaimo White Rapids Swim Club (Regional Meet) - \$1,500

- only Vancouver Island clubs attend;
- being held at the Nanaimo Aquatic Centre;
- \$1,000 be allocated.

(xi) Rockin' Rollers Power Soccer Club - \$1,600

- new event;
- very small event;
- \$630 be allocated to cover facilities cost.

(xii) Vancouver Island Exhibition Association - \$5,050

- teen skateboard competition and demonstration;
- to be held at Cliff McNabb Arena (Elizabeth to confirm with Darcie);
- three-day event;
- very popular event;
- VIEX were previously advised that they needed to add a new event – this is the event;
- \$1,500 - conditional on whether they have booked the venue.

(xiii) Vancouver Island Red Raiders Football Society

- actual funds request not itemized;
- one-day event;
- concerns about their expenditures;
- ticket sales are \$30,000;
- possibly send a letter of appreciation for their event;
- funding denied.

(xiv) Vancouver Island Region Swimming Association - \$3,500

- new event;
- being hosted at Nanaimo Aquatic Centre;
- not a local organization;
- felt they should go to the Regional Board;
- three-day event;
- funding denied, recommend they seek funding from Regional District.

(xv) WPVL -- Nanaimo Breakers - \$3,000

- very good attendance;
- three-day event;
- this is for Provincial Championships;
- \$1,500 be allocated.

(xvi) Nanaimo Art Gallery Society - \$7,500

- question whether it meets the criteria;
- they do have a component that is available to the public – painting of banners;
- multi-generational event;
- Art Gallery also funds;
- materials and supplies are expensive;
- \$750 be allocated; however, letter recommending they apply to the Cultural Committee next year.

(xvii) Nanaimo Child Development Centre Society - \$1,500

- also known as Silly Boat Regatta;
- two-day event;
- large net revenue shown;
- free community event;
- \$1,000 be allocated.

(xviii) Nanaimo African Heritage Society

- missed the deadline for the Cultural Committee funding;
- they were advise to resubmit to the Tournament and Festival Fund Grants;
- a new application was not resubmitted; however, in its absence the previously submitted application was reviewed;
- previous application does not meet the criteria;
- funding denied.

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the following 2009 Tournament and Festival Grant requests:

ORGANIZATION	2008 Approved	2009 Requested	2009 Recommended
Canadian Body Painting Festival Society	\$1,800	\$6,250	\$500
Coaltown Festival Society *	n/a	\$2,500	\$2,000
Nanaimo Blues Society	\$1,500	\$1,500	\$750
Nanaimo Canada Day Committee	n/a	\$2,000	\$1,500
Nanaimo Disc Golf *	n/a	\$2,000	\$2,000
Nanaimo Riptides Swim Team	\$1,200	\$1,500	\$1,500
Nanaimo Senior Men's Baseball Club *	n/a	\$1,893.75	\$1,000
Nanaimo Skating Club	n/a	\$2,500	\$1,500
Nanaimo White Rapids Swim Club (Invitational Meet)	\$1,500	\$1,500	\$750
Nanaimo White Rapids Swim Club (Regional Meet) *	n/a	\$1,500	\$1,000
Rockin' Rollers Power Soccer Club *	n/a	\$1,600	\$630
Vancouver Island Exhibition Association – Teen Skateboard Competition *	n/a	\$5,050	\$1,500
Vancouver Island Red Raiders Football Society	n/a	Not noted.	Denied.
Vancouver Island Region Swimming Association	n/a	\$3,500	Denied.
WPVL – Nanaimo Breakers *	\$900	\$3,000	\$1,500
Nanaimo Art Gallery Society – Festival of Banners	\$1,700	\$7,500	\$750
Nanaimo Child Development Centre Society	n/a	\$1,500	\$1,000
Nanaimo African Heritage Society	n/a	Not received.	Denied.
* new event			
<b>TOTALS:</b>		<b>\$45,293.75</b>	<b>17,880.00</b>

The motion carried unanimously.

2009 Tournament and Festival Grant Funds Summary	
Funds Carried Forward from 2008:	14,008
Budgeted Funds in 2009:	26,010
Total Funds Available in 2009:	40,018
Grants Approved November 2008 for January - May 2009:	16,850
Grants Recommended May 2009:	17,380
Community Event Kit – replacement	3,500
Total Funds Allocated:	37,730
<b>Balance – Unused Funds:</b>	<b>\$ 2,288</b>

Discussion followed on the matter of the criteria for application, and approval and granting of funding of requests. It was felt that perhaps there should be a new category of funding for selection of some requests that are coming to the Committee for example, the Canadian

Body Painting, Festival of Banners, the Blues Festival, and others. It was felt that perhaps a separate criteria for each category needs to be established with a clear division between Cultural funding, and Tournament and Festival funding in order that the criteria and category are clear to both the applicants and the Committee members so that there are no overlaps in funding requests.

It was moved and seconded that the Recreation Committee seek advice from the Parks, Recreation and Culture Commission on the criteria for both the application for, and granting of, funding of requests that are coming to the Committee, in order to determine if they fit into the appropriate category. A review of the Tournament and Festival, and the Cultural Event grant criterias should be undertaken and the criterias updated. The motion carried unanimously.

15. ADJOURNMENT:

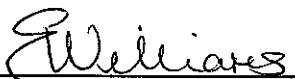
It was moved and seconded at 5:50 p.m. that the meeting adjourn, with the next Meeting of the Recreation Committee to be held, if required, Wednesday, 2009-JUN-10, commencing at 4:00 p.m., in the Bowen Park Complex Conference Room. The motion carried unanimously.

*Approved by Commissioner Johnstone*

---

Diana Johnstone, Chair  
Recreation Committee

CERTIFIED CORRECT:

  
Elizabeth Williams, on behalf of:  
S. Samborski, Senior Manager  
Recreation and Culture Services  
Parks, Recreation and Culture

APPROVED FOR DISTRIBUTION:



---

R. Harding, Director  
Parks, Recreation and Culture

**REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION**

**FROM: COMMISSIONER DAWN BURNETT**

**RE: GRANTS ADVISORY COMMITTEE REPORT**

---

Grants Advisory Meeting held May 13, 2009 - Chaired by Councillor Diana Johnstone.

Delegations:

BC SPCA regarding SNIP program.  
Loaves and Fishes Foodbank Foundation regarding façade improvements.

Permissive Tax Exemption Requests:

Natures Trust  
Theatre BC  
Pacific Care  
Central Vancouver Island Centre for the Arts

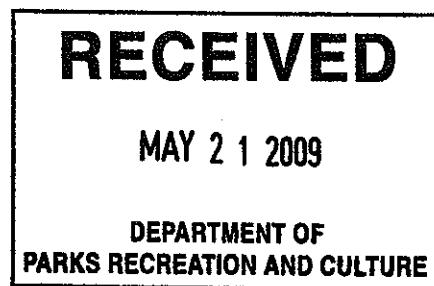
Other Grants:

Nanaimo Volunteer & Information Centre Society

Respectfully submitted

*Dawn Burnett*  
*Commissioner*

2009-MAY-21



# THE PORT THEATRE

## MONTHLY ACTIVITY REPORT

### APRIL, 2009

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	1	Photo Shoot on Stage	12:30pm	Private Renter	0	3
2	4	Dance Gala	7pm	Dance	804	209
3	5	Oliver Jones	7:30pm	Music	780	6
4	6	Cnd. Border Service	8:30am	meeting	34	2
5	6	BC Housing	1pm		40	43
6	7	Cnd. Border Service	8:30am	meeting	34	2
7	7	Volunteer Orientation	6pm	meeting	12	2
8	8	Cnd. Border Service	8:30am	meeting	34	2
9	8	Gordon Lightfoot	7:30pm	Music	804	16
10	9	Gordon Lightfoot	7:30pm	Music	804	19
11	11	54-40	7pm	Music	804	7
12	14	Good Rockin Tonight	7:30pm	Music	586	8
13	15	Schools on Stage	12:30pm	Rehearsal	0	403
14	15	Schools on Stage	6:30pm	Variety Show	576	403
15	16	VISymphony	3pm	Rehearsal	0	55
16	16	VISymphony	7pm	Rehearsal	0	55
17	16	Volunteer Workshop	6pm	Meeting	35	3
18	17	VISymphony	3pm	Rehearsal	0	55
19	17	VISymphony	7pm	Rehearsal	0	55
20	18	VISymphony	12:30pm	Rehearsal	0	55
21	18	VISymphony	7:30pm	Music	613	55
22	19	Nanaimo Concert Band	2:30pm	Music	699	48
23	22	Nanaimo Art Council	12pm	Art Exhibit	0	7
24	23	Voices of Nature	7pm	Music	541	415
25	24	School Dis. 68 Art	12:30pm	Art Exhibit	0	7
26	24	Arrogant Worms	7:30pm	Music	661	9
27	25	Malaspina Choir	7:30pm	Music	245	90
28	26	Max & Rudy	2:30pm	Children's Show	760	11
29	27	Windows of Opportunity	8am	Speaker Event	804	26
30	28	School Dis. 68 Art	7pm	Art Reception	50	1
31	29	Nanaimo Youth Choir	10:15am	Music	383	48
32	29	Nanaimo Youth Choir	1pm	Music	383	48
33	30	Derek Edwards	8pm	Comedian	598	5

8106 2031

#### TOTALS

Number of Events: 33

Estimated Audience Attendance: 8106

Estimated Number of Artists/Crew: 2031

Total people through the building: 10137

# RECEIVED

MAY 05 2009

DEPARTMENT OF  
PARKS RECREATION AND CULTURE

419

# THE PORT THEATRE

	# Events 2005	# Events 2006	# Events 2007	# Events 2008	# Events 2009	# Patrons 2005	# Patrons 2006	# Patrons 2007	# Patrons 2008	# Patrons 2009
Jan	24	18	12	22	13	7,082	7,609	5,626	5,126	4,191
Feb	23	26	20	32	18	8,141	11,692	8,161	10,911	8,308
Mar	20	19	18	16	27	5,758	8,075	8,305	5,078	9,604
Apr	34	31	32	20	33	12,520	10,784	12,389	7,888	10,137
May	31	38	29	28		14,170	15,615	13,851	13,173	
Jun	36	25	25	29		15,262	14,408	12,055	12,507	
Jul	26	4	11	20		6,317	2,191	4,304	6,908	
Aug	3	3	3	2		643	865	701	1,339	
Sep	9	15	20	15		2,245	3,551	5,934	6,787	
Oct	20	19	13	26		8,069	7,915	5,119	8,067	
Nov	22	28	21	34		12,326	14,392	9,765	14,306	
Dec	19	31	14	24		6,895	15,378	5,049	9,302	
TTL	267	257	218	268	91	99,428	112,475	91,259	101,392	32,240

comparison of attendance for the same month last year  
comparison of events for the same month last year

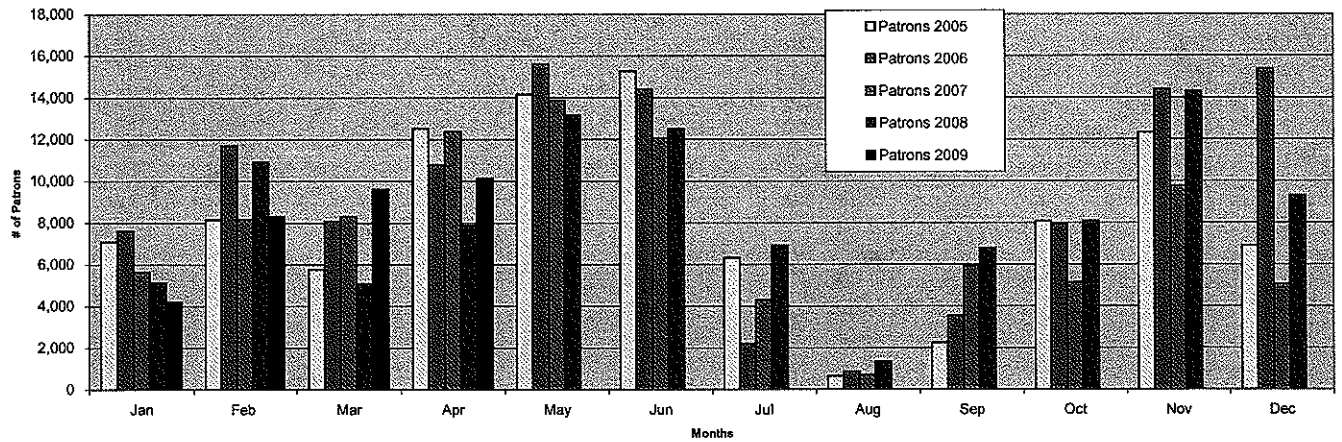
29% increase
65% increase

five yr. average attendance for same month  
five yr. average number of events same month

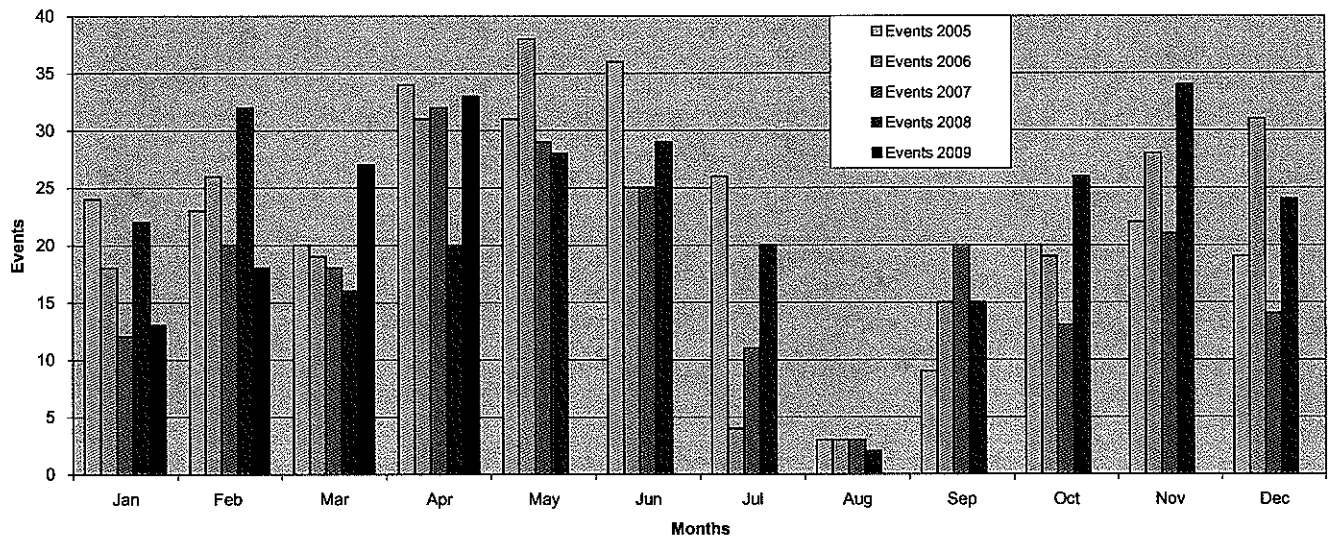
10,744
30



**Patron Attendance Comparison**



**Event Comparison**



City of Nanaimo-Parks, Recreation and Culture Commission

Nanaimo Art Gallery: Activity Report

April 1, 2009 to April 30, 2009

*Submitted by Ed Poli, Gallery Manager*

**The Campus Gallery** (900 Fifth Street) presented:

- *Arts 486* - from April 3rd to April 11<sup>th</sup> - The final graduating exhibit for the students in the four year visual arts minor program at Vancouver Island University.
- *Progressions* - From April 17th to May 9<sup>th</sup> - The annual 2009 student art show for graduating art and design students at Vancouver Island University. The work includes painting, ceramics, drawing, sculpture, printmaking, photography, interior design, and graphic design.

**Campus Gallery Attendance**     **647**

**The Downtown Gallery** (150 Commercial Street) presented:

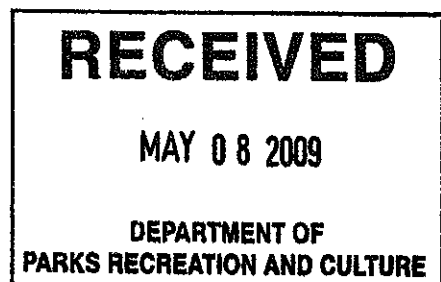
- *Building Green* - April 2 - April 17- An exhibition on-loan from the Surrey Art gallery which presented ten projects showcasing the work of some of the world's leaders in the sustainable architecture movement who reside in British Columbia. This exhibition featured achievements, past, present and future, in sustainability combined with architectural excellence. These building projects ranged from single-family homes, to multifamily developments, to large-scale commercial and public projects.
- *Federation of Canadian Artists-Nanaimo Chapter Spring Juried Show* - April 23 to May 9 - New works from established and emerging artists from the Central Island area.
- Ongoing display, sale and rental of the work of the artists in the Gallery's Art Sales and Rental program
- The Downtown Gallery space was used by a number of community groups and organizations for various community events.
- Preparation and planning continued for the major exhibition of EJ Hughes work planned for May 15 to June 7.

**Downtown Gallery Attendance** (not including community events)     **994**

**Note** - Painting of Banners for *Oceans Alive* the 2009 Festival of Banners continued this month at the Port Place Mall location

**Total Attendance:**

**1641**



## Report to Parks, Recreation & Culture Commission

Nanaimo Museum – April 2009

Submitted May 8, 2009 by Debbie Trueman

### Financial

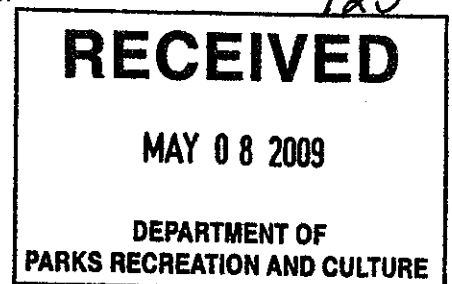
- Final Cultural Capitals grant from the City has been submitted-thank you again.
- Summer Students – still waiting for confirmation on our recommended 2 students (down from 4 last year).
- Nice boost to earned income- Gift Shop sales January to April this year are up **410%** (see Trip Advisor review below) over same period 2007. Attendance January to March this year up **51%** over same period 2007.

### New Space

- Fixing the gallery door outstanding.
- Air circulation problems in the bathrooms and program rooms are almost fixed.
- Piping from the basement for the heat pumps will be going through our space unfortunately.
- Serious Coffee is opening soon in the retail space in front of our lobby and there will be a door between the spaces. We are also discussing other partnership opportunities.
- We are still experiencing issues with air control that are “on the list” for repair.
- Still rave reviews for the space, especially now that more of the gallery is full.

### Programs and Events

- The Bastion exhibit is complete. Timber is in progress for mid summer installation along with Service/Downtown section to follow in the fall. Planning for coal mine tunnel is in progress which will be the grand finale of the permanent exhibit. Planned completion and opening for this is heritage/Olympic time 2010.
- Sports Hall of Fame- 21 nominations were received. **2009 Inductees will be announced at the opening of *Rocket Richard* (feature exhibit from the Canadian Museum of Civilization) exhibit July 18 which will also be our birthday celebration.** This years' banquet is Sept. 19<sup>th</sup>. You can book tickets now by calling the Museum.
- Our Program Coordinator is on the Coaltown Music Festival committee and the Museum will be a venue.
- New high school programs are now booked for a First Nations/First Contact program with a GPS Scavenger hunt in development. The backpack family program is proving very popular.
- Our volunteer recognition event took place during volunteer week, our volunteer of the year contributed 450 hours and we have over 70 active volunteers.
- We did and guided tour and presentation for Probus



- *Voices of the Snuneymuxw* Virtual Museum of Canada exhibit launch received attention from A channel, Shaw, CBC Radio and all local print media.
- EJ Hughes project – In partnership with the Art Gallery, we are hosting an exhibit about the Malaspina visit as part of the unveiling of the mural and their EJ Hughes exhibit. This opens May 15.
- Also opening May 15 is *Down the Isle* featuring wedding dresses from our collection.
- New Website – new website was promised by February but it will be late! **I have included our new rack card and Gallery Companion that will be updated as we install more of the permanent exhibit.**

Review from Trip Advisor “Nanaimo Museum” (5 out of 5 rating)  
DubaiKeeper 1 contribution Dubai Apr 17, 2009

After visiting the Nanaimo Museum at its new location I was impressed with its fresh take on local history. The Nanaimo Bar display really caught my eye and I was fortunate enough to buy my own Nanaimo Bar tea towel at the rather impressive gift shop. I also enjoyed the Painted Photograph exhibit and hope to see more travelling art shows at the museum in future.

#### Community/Misc.

- The Nanaimo Art Gallery invited me to sit on their visioning Committee.
- Tourism Roundtable for EDG in conjunction with Tourism Nanaimo will be at the Museum in October.
- Tourism Nanaimo fam tour came through for the summer
- I continue to sit on the Destination Nanaimo committee and we have Board representation on the Heritage and Cultural committees.
- Venue rental included an artist use of the program room, and a Coastal Community Credit Union employee evening for Painted Photograph exhibit.
- The Photography club used the gallery for a session, we will be using some of their images for promo and they will hold their annual show in the Feature Gallery next year.
- We are updating our promo material for the summer and are waiting delivery of a beautiful 32 page gallery guide that will be updated as we progress with exhibit development
- David Podmore (CEO Concert Properties and Chair of PavCO Public Facility Management) toured the Museum with Mayor Ruttan and was very complimentary of the museum and thought it should be a highlight when marketing VICC!

**REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION**  
**FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE**  
**AUTHORED BY: ELIZABETH WILLIAMS, MANAGER, SPORT TOURISM AND MARKETING**  
**RE: TRAVEL ASSISTANCE APPLICATION FROM THE NANAIMO MINOR HOCKEY ASSOCIATION – BANTAM CLIPPERS**

---

**STAFF'S RECOMMENDATION:**

That the Parks, Recreation and Culture Commission recommend that Council not approve the application for a Travel Assistance Grant for the Nanaimo Minor Hockey Association (N.M.H.A.) - Bantam Clippers in the amount of \$1,000.00. The application does not meet all of the grant criteria.

**EXECUTIVE SUMMARY:**

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$100 per person to a maximum of \$2,000 per application. Requests are considered on a first-come, first-served, basis as funds remain available.

On 2009-MAY-07, Staff reviewed a Travel Assistance Grant application from the N.M.H.A. Bantam Clippers, determined that the application did not meet all of the grant criteria, and recommends that the Parks, Recreation and Culture Commission do not approve the application in the amount of \$1,000.00.

**BACKGROUND:**

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. Staff have determined that this application does not meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission do not approve the application in the amount of \$1,000.00.

Respectfully submitted,



Richard Harding, Director  
Parks, Recreation and Culture

City of Nanaimo  
Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

APPLICANT: NMHA/BANTAM CLIPPERS DATE: April 7/09.

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Regional, National, or International Championship		✓	
C. Traveling out of Province		✓	
D. Maximum \$100 per person up to \$2,000 per group	✓		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached	✓		

RECOMMENDED FOR FUNDING (✓): \_\_\_\_\_ AMOUNT: \$ 0

OR

NO GRANT RECOMMENDED (✓): ✓ DOES NOT MEET CRITERIA: out of province

EVALUATOR: Elizabeth Williams POSITION: Manager of Sport Tourism

**REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION**  
**FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE**  
**AUTHORED BY: ELIZABETH WILLIAMS, MANAGER, SPORT TOURISM AND MARKETING**  
**RE: TRAVEL ASSISTANCE APPLICATION FROM THE WELLINGTON SECONDARY BAND**

---

**STAFF'S RECOMMENDATION:**

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for the Wellington Secondary Band in the amount of \$2,000.00. The application meets all of the grant criteria.

**EXECUTIVE SUMMARY:**

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$100 per person to a maximum of \$2,000 per application. Requests are considered on a first-come, first-served, basis as funds remain available.

On 2009-MAY-07, Staff reviewed a Travel Assistance Grant application from the Wellington Secondary Band, determined that the application meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$2,000.00.

**BACKGROUND:**

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. Staff determined that the application meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$2,000.00. The Wellington Secondary Band (28 members) will be representing Nanaimo at the MusicFest Canada – Canadian National Competition.

Respectfully submitted,



Richard Harding, Director  
Parks, Recreation and Culture

City of Nanaimo  
Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

APPLICANT: Wellington Secondary Band DATE: April 7/09

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Regional, National, or International Championship	✓		
C. Traveling out of Province	✓		
D. Maximum \$100 per person up to \$2,000 per group	✓		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached	✓		

RECOMMENDED FOR FUNDING (✓): yes AMOUNT: \$ 2000.00

OR

NO GRANT RECOMMENDED (✓): \_\_\_\_\_ DOES NOT MEET CRITERIA: \_\_\_\_\_

EVALUATOR: Elizabeth Williams POSITION: Manager of Sport Tourism



**REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION**  
**FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE**  
**AUTHORED BY: DAMON JOHNSTON, RECREATION COORDINATOR**  
**RE: BOWEN PARK DISC GOLF COURSE IMPROVEMENTS**

---

**RECOMMENDATION:**

That the Parks, Recreation and Culture Commission:

- 1) allocate up to \$10,000 from the 2009 V.I.P capital budget to build 36 new tee pads and a new disc golf course map kiosk; and,
- 2) direct staff to work with the Nanaimo Disc Golf Association on the proposed project.

**EXECUTIVE SUMMARY:**

Nanaimo Disc Golf Association has requested \$10,000 for V.I.P program, towards upgrading and improving the Bowen Park Disc Golf course. At this time members of the Nanaimo Disc Golf Association have requested permission to undertake improvements to the tee pads of the disc golf course at Bowen Park. Staff supports the improvements and upgrades to the Disc Golf Course at Bowen Park as proposed by the Association.

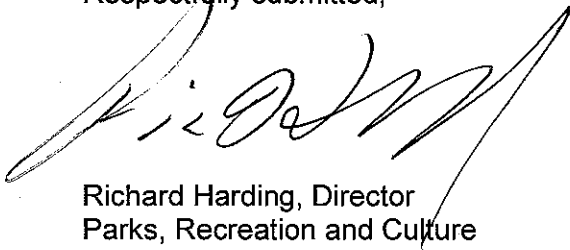
**BACKGROUND:**

In 1996, Nanaimo Youth Services Primus Projects with the assistance of the Department submitted a proposal to design and build a disc gold course in Bowen Park. In the summer of 1996 the first public disc golf course opened for use. The original disc golf course was installed by volunteers and the materials were donated by local businesses. In 2000, the Nanaimo Ultimate Disc Experience Society proposed improvements to the disc golf course. These improvements included expanding the course from 9 holes to 18 holes, new tee pads, chain baskets, and course signage. These additions drastically improved the disc golf course at Bowen Park.

Many improvements and upgrades to the Bowen Park disc golf course have been completed over the last thirteen years by the Department and various community organizations. The Bowen Park disc golf course has evolved into a premier disc golf course in British Columbia. As the sport continues to grow in popularity so does the demand for improvements and upgrades to the course.

Improvements to the disc golf course would include 36 (2 tee pads at all 18 holes) new tee pads of brushed concrete to improve play, allow for year round play and lower maintenance, relocation and transformation of bulletin board and map, and redesign of course maps and score sheets. The Nanaimo Disc Golf Association have committed to volunteer all labour to build and install 36 tee pads. Nanaimo Disc Golf Association is hosting the 2009 Provincial Disc Golf Championships at Bowen Park on 2009-SEP-05 and 2009-SEP-06. The goal is to have this project completed by June 2009.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Richard Harding', is written over the typed name and title.

Richard Harding, Director  
Parks, Recreation and Culture

2009-MAY-21

File: A2-3 / J1-8-1

G:\Admin\PRCC\RptComm\PRCCRPT090527BowenParkDiscGolfCourseImprovements.doc

**REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE**

**FROM: JEFF RITCHIE, SENIOR MANAGER OF PARKS**

**RE: MONTHLY REPORT FOR APRIL 2009 – PARKS OPERATIONS**

---

The following highlights are the park initiatives for April 2009. Regular maintenance tasks are not listed.

#### **PARK DEVELOPMENT AND SPECIAL PROJECTS**

- Construction of the Maffeo Sutton Park Improvements Phase 1 (Spirit Square) continues. Underground infrastructure work is complete and surface concrete, bricklaying, and planting are underway. Staff and contractors are now reviewing extensions to the project including improvements to the parking lot and Snuneymuxw First Nations site. An expression of interest call is also being sent to architectural firms to begin conceptual design for the new amenity/washroom building.
- Site preparation for the Oliver Woods Wellness Park is complete. Installation of the equipment will occur by the end of June.
- Installation of the Deverill Square Spray Park is underway and will be complete by 2009-JUN-15.
- Design and tender work for more improvements at Diana Krall Plaza are underway.
- A second draft of the Community Plan for Public Art is being reviewed by staff, stakeholders, and committees.

#### **VOLUNTEERS IN PARKS**

- Installation of the playground at Carmanah Way Park was held on 2009-MAY-02 and was a great success.
- An introductory neighborhood meeting is being held at Rockridge Park on 2009-MAY-20 at 6:00 p.m.

#### **TRAIL DEVELOPMENT**

- Work has started on a new trailway from Merle Logan Field to the Lion's Pavilion at the Beban Four Fields. Work will be completed by 2009-MAY-13.
- As part of the ongoing improvements along the Millstone Side Channel, planning is underway for the laying down and reconnecting of the totem poles at the Bowen Duck Pond. The six totem poles around the Bowen Duck Pond are badly rotted and for safety reasons will be taken down. The Snuneymuxw First Nations will perform a disconnection ceremony before they are removed and a reconnection ceremony when they are laid down. They will be placed in the park with interpretive signage installed to identify the significance of the totems.
- The asphalt at the Bowen Duck Pond parking lot has been removed and detailed construction drawings for the new outdoor classroom are also being developed.

## **MAINTENANCE AND CONSTRUCTION**

- Diana Krall Plaza, Phase 1 is near completion. The concierge unit and three new light standards are remaining and should be completed in two weeks.
- A new wood railing was installed at Serauxmen Sports Fields to prevent cars from driving onto the sports fields.
- New park signs were installed at Egli, Carmanah, and Staffordshire Parks.
- All park benches at Neck Point Park have been changed from wood boards to plastic lumber 4" x 4" to cut back on maintenance and vandalism costs.
- Installation of the Deverill Square Water Park has begun. Footings for the spray features, sewer and storm connections to Irwin Street have been installed. Spray features should arrive by 2009-MAY-15. Opening date is projected to be 2009-JUN-12.
- The Southend Gateway flag poles were re-installed after repairs were completed.
- Staff have been monitoring the irrigation installation at the Maffeo Sutton Spirit Square project.

## **HORTICULTURE**

- Gardeners have been busy with construction of the City annual planter boxes. 150 inserts have been planted. 52 planter boxes hold 104 inserts that will be put on display throughout the downtown. Remaining inserts are kept growing in the parks operations yard and used as replacements throughout the summer/fall growing seasons.
- Staff have been busy helping with the displays at Diana Krall Plaza during the new construction.
- Garden beds have been cleaned up from the winter and fertilized as required. Crews will begin to remove the spring bulbs just before planting the summer annual displays.
- Staff have assisted a neighbourhood volunteer who has been removing broom and other invasive material at the corner of Third Street and Bruce Avenue. The Parks Department have provided trees and shrubs which the volunteers have planted and will water throughout the growing season.
- The Buttertubs Marsh Committee continues to be active in the Jingle Pot Marsh planting trees and building a fence on the perimeter of the marsh and Serauxmen Sports Field.
- Staff assisted Sarah Bonar, B.Sc., R.P.Bio., from Chatwin Engineering Ltd. with the Third Street Marsh sump filling works. The work was successful and the sump area is now a pool of water with water levels coming up throughout the wetland area and flow has increased through the culvert.
- Staff are doing trials with registered horticulture vinegar/lemon juice as a non-selective weed control product. Some areas have been sprayed and are being monitored for the rate of kill. Initial reports indicate the product shows possibilities.

## **SPORTS FIELDS**

- Staff have finished preparing the ball diamonds for the up coming season with outfield fences being put up.
- Staff have trenched a conduit line to the scoreboard at Serauxmen Sports Field.
- The annual goose egg adding program has begun.

## **URBAN FORESTRY**

- The Urban Forest Management Strategy was presented to the Parks Recreation and Culture Commission by the Urban Forestry Coordinator. The Strategy was approved in draft and will now go back to the public for review at an Open House to be held at the Oliver Woods Community Centre on 2009-JUN-03.
- Six boulevard trees that were either vandalized or severely damaged in motor vehicle accidents during snow storms have been replaced in the downtown core.
- One hundred phone calls were received by the Urban Forestry Coordinator during the past month. These included concerns about hazard trees in parks adjacent to private property, tree issues between home owners, questions regarding Tree Management Plans and general questions about arboriculture.

## **TRAIL COUNTS FOR APRIL 2009**

<b>Park Sites</b>	<b>February Daily Average</b>	<b>March Daily Average</b>	<b>April Daily Average</b>	<b>April Peak Time Of Use</b>
Bowen Side Channel	71	55	73	2:00 p.m. – 3:00 p.m.
Diana Krall Plaza (Conference Centre stairs)	84	96	135	12:00 noon – 1:00 p.m.
Diana Krall Plaza (Commercial Street)	363	407	534	12:00 noon – 1:00 p.m.
Diana Krall Plaza (Port Theatre Stairs)	262	264	333	12:00 noon – 1:00 p.m.
*E&N Trail (Terminal Park Bus Stop)	88	58	72	1:00 p.m. – 2:00 p.m.
*Westwood Lake Entrance	143	134	201	3:00 p.m. – 4:00 p.m.
*Oliver Woods Playground (Side Entrance)	66	68	92	3:00 p.m. – 4:00 p.m.
*Oliver Woods Playground (Front Entrance)	89	100	139	3:00 p.m. – 4:00 p.m.
Pipers Spit	n/a	192	222	4:00 p.m. – 5:00 p.m.
Pipers Knoll	n/a	78	137	4:00 p.m. – 5:00 p.m.

(\* Numbers have been divided by two as counter location is point of entrance and exit)

## **VANDALISM REPORT FOR APRIL 2009**

### **BUILDING AND ENGINEERING R&M**

- Graffiti removal and painting \$3,628.24
- Replace broken window \$ 649.36

**COST \$4,277.60**

### **MATERIALS AND SUPPLIES**

- Assorted locks and keys \$ 534.84
- Misc Supplies \$ 47.72

**COST \$ 582.56**

### **LABOUR AND FLEET (City Vehicles)**

**COST \$1,185.01**

**TOTAL COST \$6,045.17**

Graffiti in various locations include: Biggs Park; Rotary Skate Park; Crystal Brook tunnel; Bowen Park; Caledonia Park; Gyro Park; Robins Park; Kin Hut; Rotary Lookout; and, Harewood Centennial Park. There was also a broken window at Bowen Complex in the women's washroom.

**REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE**  
**FROM: SUZANNE SAMBORSKI, SENIOR MANAGER OF RECREATION AND CULTURE SERVICES**

**RE: MONTHLY REPORT – APRIL 2009 - RECREATION AND CULTURE SERVICES**

---

***Recreation and Culture***

Senior's programs and special events continue to be popular with residents. One hundred and fifteen people attended the Seniors Fashion Show in April. The spring session of Fitness classes started in April with 112 registrants in four classes at Bowen and Oliver Woods, an average of 28 participants per class. To date, senior's activities have realized over 45% of the targeted revenues for 2009.0 of a target of \$172,500.

Concert if the Park performer selection has begun for the 2009 season. The goal is to have six varying performers to try and appeal to a wide range of lessons.

Staff continue to collaborate with Peggy Lake and the Harewood Neighbourhood Association to determine needs and create awareness for the South End Youth Park project.

Active for Life programs continued to be popular programs this spring; including Adult Run Fit, Walk Fit, Adult and Children's Tennis, Ocean kayaking and Run Fit. Health and Wellness programs had 34 classes start in April. Participants have been giving positive feedback about the Rotary Activity Centre.

The updated Parks and Trails brochure was completed and distributed. Upcoming special events in the park currently being developed include:

- a 3-on-3 basketball tournament to be held at Maffeo Sutton Park August 15-16, 2009, or September 12-13, 2009;
- Provincial Disc Golf championships held at Bowen Park on September 5-6, 2009 (where approximately 150-200 players participate); and,
- Canada Day Celebrations for 2009-JUL-01.

The trend of an increase in LEAP applicants continues. Applications were up 44% for the first four months of 2009 (866 in 2009 versus 599 in 2008).

340 youths attended the 2009-APR-24 teen dance.

There were two applicants for the out of school childcare program Request for Expression of Interest with the provider to be in place for the September intake of the program.

The City of Nanaimo was awarded a 'Champion of Children' recognition plaque by the Early Years Partnership for our support of the Mother Goose Program.

The Oliver Woods gymnasium and preschool room sound abatement contract was awarded to Harbour City Drywall and the work is scheduled to begin late June/early July.

## ***Aquatics***

Kin pool was set up for the White Rapids swim team in April and the operation was successfully turned over to them. Some high-lights of the work that was completed there included powder coating the ladders and guard chair, painting the pool tank, and upgrading the boiler and filter tank. The club was pleased with the work that was done by the City.

In April there were 1009 participants registered in lessons at the Nanaimo Aquatic Centre (NAC) and Beban compared to 794 in April 2008. The 2009 number is larger because of higher registration at NAC in 2009 versus 2008 when the Aquatic Centre was closed for part of April for regularly scheduled maintenance.

"Aquafit-A-Thon" took place at Beban and NAC between 2009-APR-20 and 2009-APR-25 in conjunction with The Heart and Stroke Foundation to bring awareness to the community on the importance of keeping active.

## ***Arenas***

Ice came out of NIC 1 on 2009-MAR-22, NIC 2 on 2009-APR-1, and Frank Crane Arena 2009-APR-20, which is reflected in the stats as a reduction of revenue from last year. Ice remains in at Cliff McNabb until August. All stats for Cliff McNabb are ice users.

Nanaimo Clippers season ended early this year resulting in no ice bookings in April. This is reflected in the hours booked and attendance figures.

A sprinkler upgrade is happening at NIC to prepare for the International Fire Chief convention 2009-MAY-28 to 2009-JUN-02.

## ***Marketing***

Marketing projects currently underway include:

- 'This year I will...' campaign;
- the Active for Life early registration contest;
- Development and launch of community Gamestown2010.ca entry contest; and,
- Development and launch of City Facebook page (over 1300 fans to date)!

## ***Maintenance***

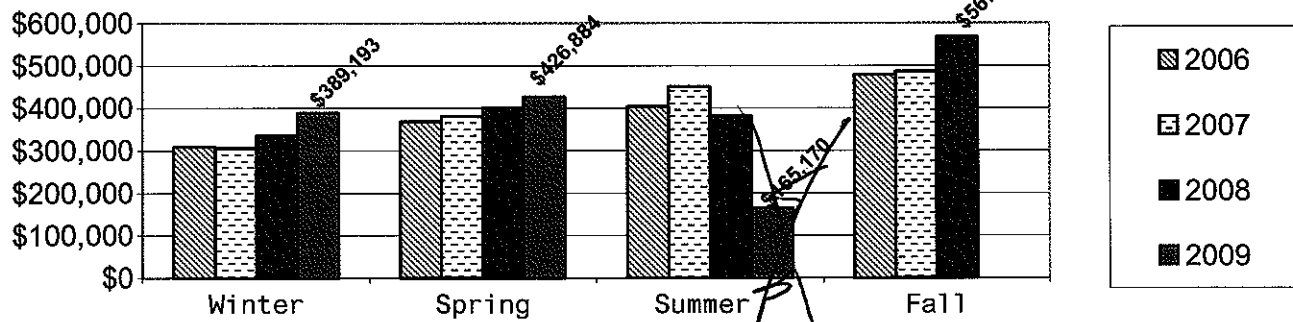
After removing the ice from Frank Crane Arena a brine leak was discovered in the floor. A leak-finding specialist is coming in to locate the problem and assess the degree of damage.

In partnership with the Nanaimo Recycling Exchange an enhanced recycling program is being tested at the Beban Pool and Oliver Woods. Once the systems are in place and the program operates efficiently, the program will expand to all major recreation facilities.

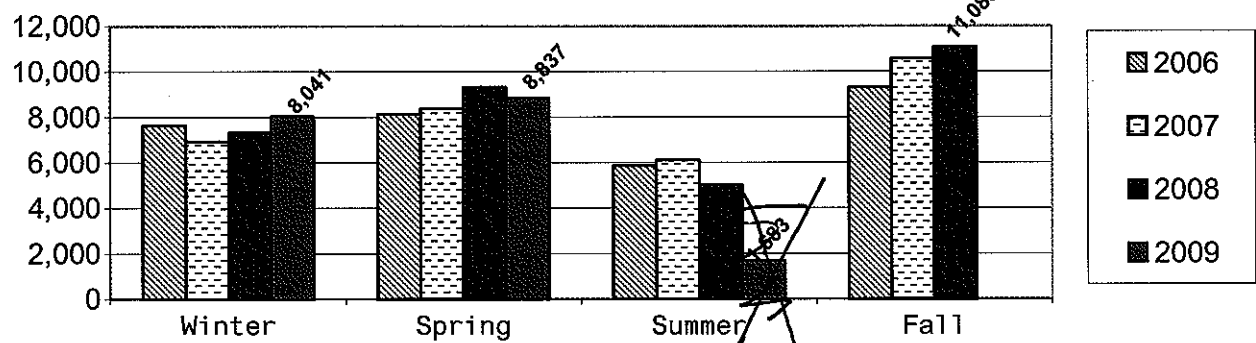


## 2006 to 2009 Recreation and Culture Programs Registrations and Revenues

**Program Registration Revenue**

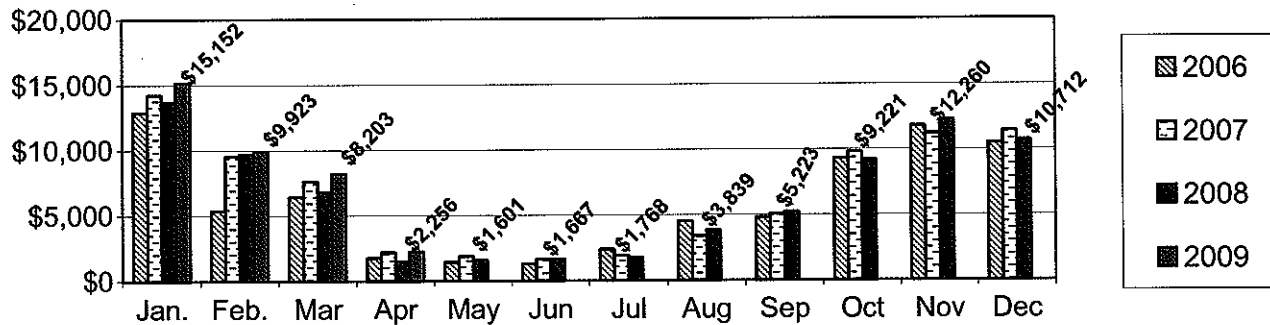


**Program Registrations\***

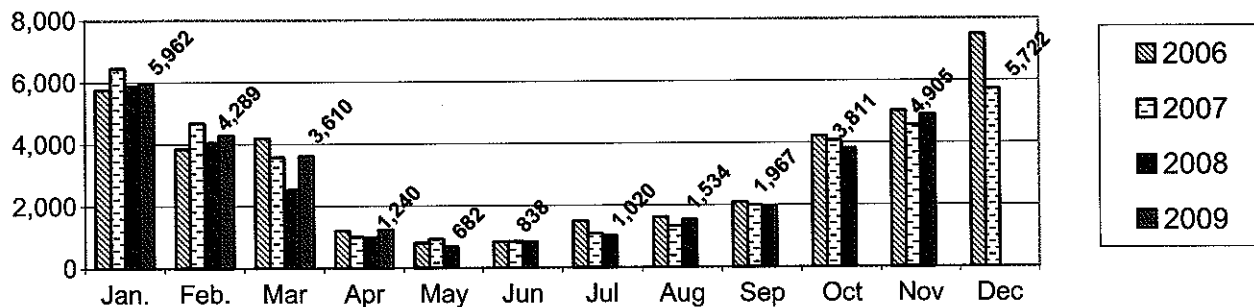


## Summary of Recreation And Culture Services - April 2009

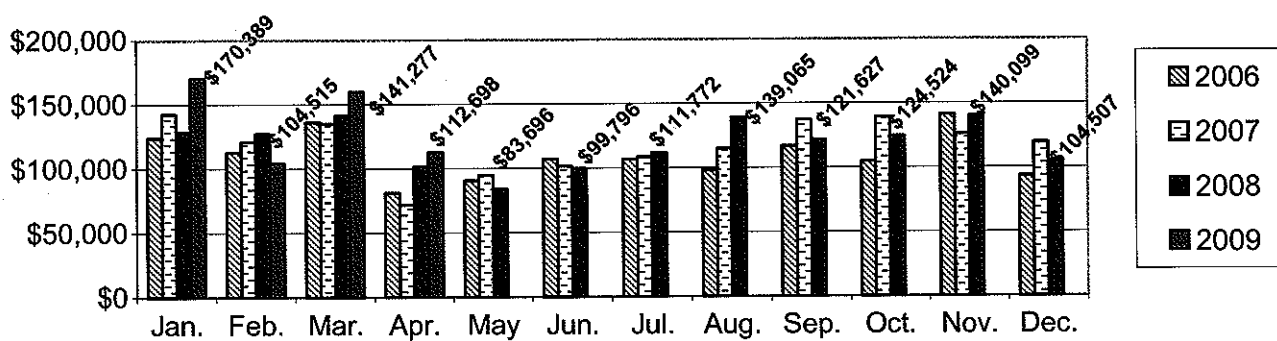
### Arena Public Skate Revenue



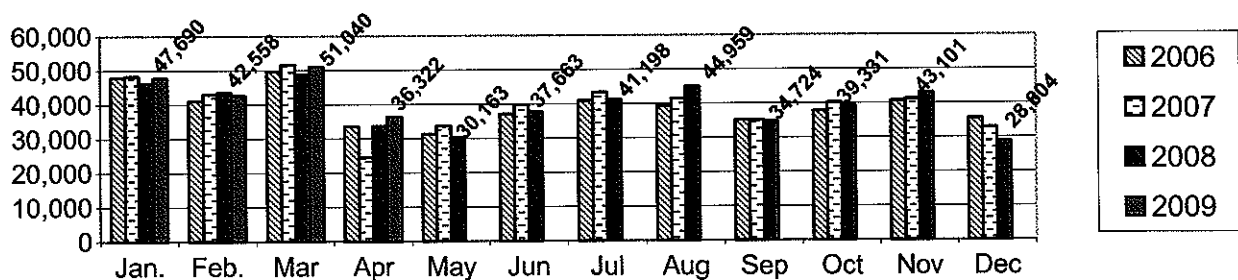
### Arena Public Skate Admissions

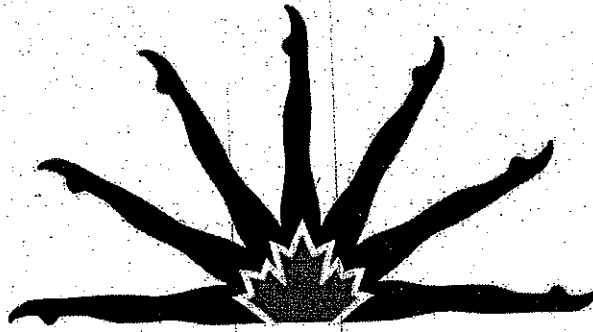


### Aquatic and Fitness Gym Revenue



### Aquatic and Fitness Gym Public Admissions





WESTERN CANADIAN SYNCHRO  
CHAMPIONSHIPS  
NANAIMO, BC 2009

# Thank you

*On behalf of Synchro BC and  
the Nanaimo Olympics we  
would like to thank you for  
your support for this spectacular  
event.*

*Regards,  
Nancy O'Jole  
President,  
Synchro BC*

**RECEIVED**

APR 27 2009

DEPARTMENT OF  
PARKS RECREATION AND CULTURE



220-3820 Cessna Drive  
Richmond, BC, V7B 0A2

439

**MINUTES OF BOARD OF DIRECTORS' MEETING**  
**NANAIMO HARBOUR CITY SENIORS - May 1<sup>st</sup>, 2009**

**In Attendance**

President Lynda Avis in the Chair, Colleen Evans, Pat Foley, Joanne Husband, Bob Davies, Bob Nixon, Miriam Peacock, Jane Adkins, Anne Smith, Brian Sugiyama.

**Call to Order**

President Lynda called the meeting to order at 9 a.m.

**Changes/Additions to Agenda**

None.

**Minutes of Last Meeting**

M/S/C That the minutes of the April 3<sup>rd</sup>, 2009 meeting be adopted as read.

**Business Arising from the Minutes**

1. Fashion Show - was a fabulous success.
2. Update on Library - Brian said that Priscilla Dunning and Anne Cannon are the new volunteers and are already hard at work. Some books have been given to Literacy Nanaimo and the Rotary Club. Suggestion was made that a rack for magazines could be put in the library.
3. Website - an excellent job has been done by David Burns in setting up our new website and lots of members have already been checking it out. More information is required for the future, i.e. some recipes from our cookbook could be put on the website. Bob Nixon volunteered to be the Communications Officer and will be the liaison between the Board, the members and the website editor.
4. Big Sisters/Big Brothers Proposal - Lynda has had several meetings with Karen Meadows and there is a good possibility that funding may be provided through a New Horizons grant, focusing on an Urban Knitting Project.
5. AGM - a list of nominees and an agenda for the AGM is posted on the bulletin board at Bowen Complex. Newly-retired Sally Monteith has volunteered to be a Director and Anne Smith has agreed to let her name stand for the Treasurer's position.
6. Summer Dance - caterers have been booked and Brian will book the musicians next week. The Board decided the theme for this year's dance would be "The Fabulous Fifties".

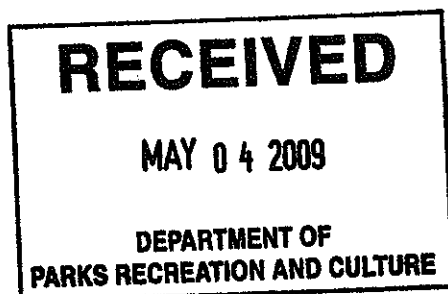
**Correspondence**

1. Lynda advised that she had written thank you letters to the stores that provided the clothing for the recent Fashion Show, as well as to Turley's Florist for lending us the floral arrangements.
2. Letter has been received from the Bowen Park Pool Players and they have also submitted a bill for \$114.25  
M/S/C That the bill of \$114.25 be paid.
3. Card lady has been sent a cheque for \$60.36 for her expenses. She has requested that she be notified when all members (especially the younger members) are in need of a card from the Club.

**Financial Report**

Directors were given a copy of the current Financial Report. Acting Treasurer Anne Smith advised that the necessary change-over of signing authority at the banks has been completed, that the year-end was April 30<sup>th</sup>, 2009, and that the books will be closed at the end of June.

.....see page 2



440

**COMMITTEE REPORTS:**

**Program**

There were 22 lunches served at the Lobby Lunch in April. Last lunch of the season will be held on May 14<sup>th</sup> and salad will be served (instead of the usual soup). Anne said that three people are needed to help out in the kitchen that day.

**Lobby**

Miriam reported that the renovations to the lobby are now complete.

**Seniors Coordinator**

- Brian reported a current membership of 1706.
- Special events continue to be very well-attended.
- Computer courses are registering fewer people than usual.

**NEW BUSINESS**

1. Wellness Park Update – Habitat is behind in delivering equipment as so many cities have purchased items from them. The equipment for our Wellness Park will be installed between June 1<sup>st</sup> and 10<sup>th</sup>, according to the City Parks and Open Spaces Planner. When the Wellness Park is completed, a Grand Opening will be scheduled!
2. Mid-Island Co-op Workshop – was very poorly attended in April but the remaining two workshops will go ahead as scheduled.
3. Registered Charity Update – Lynda advised that the appropriate forms have been submitted.
4. Summer Meeting with Mayor – suggested date for the meeting was Thursday, August 13<sup>th</sup>, at 9 a.m. An alternate date could be Monday, August 10<sup>th</sup>, depending on the Mayor's schedule.
5. Sally's Retirement – Lynda attended the event on behalf of the Board of Directors and presented Sally with a gift certificate in the amount of \$50 for the Longwood Brew Pub.
6. Directors' meeting in June – will be held on June 12<sup>th</sup> instead of June 5<sup>th</sup>. Group picture of the Directors will be scheduled for September.
7. Presentation to Lantzville Rotary Club – Lynda said she had recently made a presentation to the Club, which was well-received.
8. BC Hydro Power Pioneers – Anne advised that this group is shutting down their Security Program and that they will be donating a number of books and display boards, etc. to the Bowen Complex.
9. Serving It Right – Bob Nixon said he was successful in getting his certificate.
10. THANK YOU – President Lynda thanked the Board members for their hard work and support over the past year.

**Adjournment**

Meeting adjourned at 10 a.m.

**Next Meeting**

Friday, June 12<sup>th</sup>, at 9 a.m. at Bowen Conference Room.

/pf



May 1, 2009

Parks and Recreation  
City of Nanaimo

Nanaimo and District Equestrian Association  
3508 Vera Way  
Nanaimo, BC  
V9R 6X4

To Whom It May Concern:

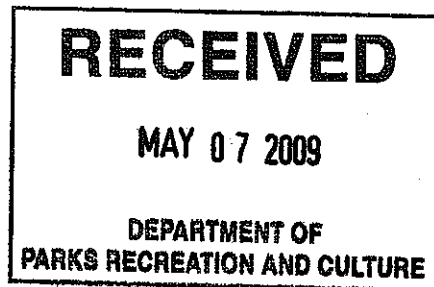
Nanaimo and District Equestrian Association would like to offer our congratulations and wholehearted support in the City of Nanaimo's hosting of the 2014 BC Summer Games.

As managers of the Beban Park Equestrian Facility we would like to assure you that we have both the facilities and the equipment to host the equestrian portion of the Games.

We look forward enthusiastically to hearing of your plans!

Kindest Regards

Lesley Coultish,  
Secretary



442

---

**From:** VIEX [viex@shawbiz.ca]  
**Sent:** Thursday, May 14, 2009 2:20 PM  
**To:** info@viex.ca  
**Subject:** Announcement: RCMP Musical Ride  
**Attachments:** image018.jpg; image001.jpg; image008.jpg

## **RCMP Musical Ride**

### **Presented by the Vancouver Island Exhibition**

**Wednesday, August 12th, 2009 Start times of 1pm AND 6pm**

**Each show is approximately 1.5 hours long!**



Photo Credit Bob Belfoy

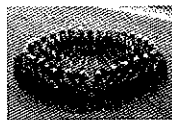
#### **TICKETS NOW ON SALE AND AVAILABLE AT:**

**The Vancouver Island Exhibition Office located in Beban Park, Open Mon-Fri 9:30-3pm (it is suggested you call first, but not required) 250-758-3247**

**Also available at NANAIMO NORTH TOWN CENTRE, Administration Office (located near the Zellers entrance) Mon-Fri 9:30-5:30 and Sat 9:30-5:00 Phone 250-758-8111**

The Maple Leaf. Breathtaking Wilderness. A "Mountie". All are familiar international identifiers of our "True North Strong and Free". The image of the red-coated Mountie in broad-brimmed Stetson hat is instinctively associated with Canada around the world. But there is more to the Mounties than just a romantic image. The stage was set in 1873 for a role that would intimately connect the Mounted Police and its members with the development of Canada as a great nation.

443



The Vancouver Island Exhibition is proud to present, the RCMP Musical Ride! Come with the family! Two shows available! Music, Horses, Colour Parade, Trick Riding, Vaulting and more...THEN the RCMP Musical Ride begins! The show will last approximately 1.5 hours with a 15 minute intermission. Wheelchair accessible. (Gate opens 1 hour prior to show time)

**Gerry Barnum and Haley Breedlove will perform O Canada and another musical number during the event!**

The Central Vancouver Island RCMP Veterans Association will sell memorabilia on site. Concessions! RCMP DARE Program, RCMP Recruiting station, The RCMP Talking Car for Kids...and much more!

The Bowen Road Farmers Market will be open from 4-7pm and the 4-H Barnyard will be open from 10am to 4pm.

Wednesday, August 12th, the stables will be open 9am to 9pm to meet the horses and riders.

**All seats are \$10 (toddlers under 3 free if sitting on your lap).**

**This event is presented by the Vancouver Island Exhibition in conjunction with the RCMP.**

Go to the websites to learn more about this Classic Canadian Event!

<http://www.rcmp-grc.gc.ca/mr-ce>

[www.viex.ca](http://www.viex.ca)

[www.nanaimonorth.com](http://www.nanaimonorth.com)

**Thank you to Nanaimo North Town Centre for supporting this event!**

**Please call the office for more details or if you would like to volunteer!  
Check this out on the harbourliving.ca site or on Facebook!**

Sincerely,  
**Sarah Sherman**  
Office Administrator  
Vancouver Island Exhibition  
Phone 250-758-3247  
FAX 250-758-3277  
[www.viex.ca](http://www.viex.ca)



444



**"Critters, Squeals and Ferris Wheels!"**  
**Mark August 21,22,23, 2009**



Mailing: #4-2300 Bowen Road, Nanaimo, BC, V9T3K7  
*Office Hours: Monday - Friday, 9:30 am to 3:00 pm*  
*Please call to confirm someone is in the office. Thank you!*



Please consider the environment before printing this e-mail.

NOTICE: This message, including any attachments, is confidential and may contain information that is privileged or exempt from disclosure. It is intended only for the person to whom it is addressed unless expressly authorized otherwise by the sender. If you are not an authorized recipient, please notify the sender immediately and permanently destroy all copies of this message and any attachments.

**MINUTES OF NANAIMO HARBOUR CITY SENIORS ANNUAL GENERAL MEETING, held on MAY 20, 2009**

**Call to Order:**

President Lynda Avis called the Meeting to order at 10.35 am

**Members Attending:**

17 members signed in.

**Changes/Additions to Agenda:**

**Moved:** Bruce Avis. **Seconded:** Doug Peacock that the Agenda as written be accepted. **CARRIED**

**Minutes of 2008 AGM.**

**Moved:** Arvo Paivarinta. **Seconded:** Doug Peacock - that the Minutes be accepted as read. **CARRIED**

**Business Arising from Minutes:**

President Lynda Avis explained that the name Bowen Seniors has been officially changed to Nanaimo Harbour City Seniors and that it is now a Non Profit Society.

**Correspondence:**

None.

**Financial Report:**

Presented by Anne Smith.

See attached.

**Moved:** Bruce Avis. **Seconded:** Betty Beech that the Report be accepted. **CARRIED**

**REPORTS**

**Presidents Report:**

Attached.

**Lobby Report:**

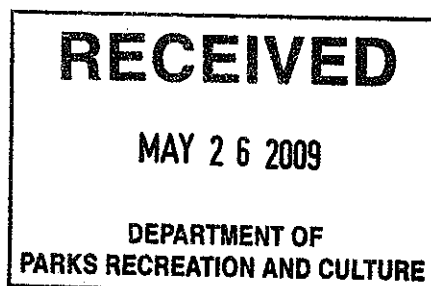
Miriam explained that leather furniture, plants, new notice board etc is all in place now and that the City will do any necessary painting that may be required in the future.

**Program Committee:**

Anne Smith explained that the Lunch program has been a great success and that it will start again in September.

**City Seniors Co-ordinators Report:**

Attached.



446

## **Election of Board of Directors for 2009 – 2010**

President: Lynda Avis (By acclamation)  
Vice President: Miriam Peacock (By acclamation)  
Secretary: Pat Foley. (By acclamation)  
Treasurer: Anne Smith (By acclamation)

Directors: Jane Atkins; Colleen Evans; Bob Davies; Bob Nixon; Sally Monteith.  
A member's ballot was taken to determine the Directors as there was one extra volunteer.

**Moved:** Bruce Avis **Seconded:** Doug Smiley that the new Board of Directors be accepted. **CARRIED.**

### **NEW BUSINESS:**

#### **1. Nanaimo Harbour City Seniors:**

All documentation has been sent in regarding the charity status, but we have been advised that it will be about 6 months before written documents are received.

The summer dance will be held on August 14<sup>th</sup> this year, Spice of Life has been hired to cater, there will be a bar and entertainment and the theme is to be "The Fabulous Fifties".

#### **2. Website:**

We now have a really great new website designed by David Burns.

- 3. Wellness Park:** We can expect completion of the park sometime in July and there will be a plaque indicating our involvement and support.
- 4.** Bob Davies told us that the Pool Hall has been upgraded, painted and sound proofed and new lighting installed. The pool players contributed to the cost.  
Woodworking shop has a new Band Saw which was purchased mainly with funds donated by the woodworkers.  
The plaque showing Honorary Volunteers has been moved to a more central location in the Lobby where it can be seen more easily.
- 5.** Arvo Paivarinta explained that roof and gutters have been a problem recently at the Clubhouse at Bowen Park and requested that something be done. Bob Kuhn indicated that some gutters have been cleaned and more work is scheduled for a little later.
- 6.** Dave Burns suggested we update the facilities at Departure Bay to enable better use for pickle ball.

### **Adjournment:**

Meeting adjourned at 11.35 a.m.

/jh  
May 20/09

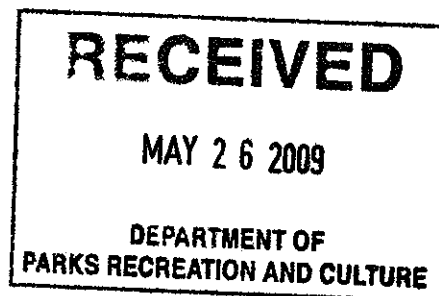
**NANAIMO HARBOUR CITY SENIORS**

**BOWEN LOBBY REPORT - May 2009**

About 3 years ago comments were heard that the Lobby in the Bowen Park Complex was beginning to show its "vintage" and would it be possible to upgrade and modernize the interior. First change was the purchase of the new leather furniture which most agree is comfortable and attractive. Then came matching end tables and a 2<sup>nd</sup> silk tree. At the same time we worked on creating a new bulletin board. This was the challenge and at this time I'd like to acknowledge my assistants for all their help. Doris Morson for her artistic eye in rearranging the layout, both Pat Parkin and Arvo Paivarinta for their expertise in the production of the new notice board. With help from the school board maintenance shop we were able to acquire the new facing cover and Arvo and his Woodworking club were able to paint and assemble it. Our last addition was the purchase of a new table and chair for the volunteers to use. We're sorry it took so long but hope you all enjoy the new look.

Respectfully submitted

Miriam Peacock



448

**RECEIVED**

MAY 26 2009

DEPARTMENT OF  
PARKS RECREATION AND CULTURE

**Program Coordinator  
Report to the 2009 Annual General Meeting  
Of Nanaimo Harbour City Seniors**

This has been a year of continued growth in memberships and new programs for the past year.

2008-2009 marks the first full year of operation of Seniors programs at the Oliver Woods Community Centre (opened in February 2008) more than ever Seniors programs are now diversified among several different locations that include: Bowen Complex, Oliver Woods Community Centre, Beban Social Centre, Departure Bay Activity Centre, Harewood Activity Centre, and the Rotary Activity Centre (opened in fall of 2008).

**Highlights for this past year include:**

- The largest membership total ever for Bowen Seniors was in 2008 for a total of 2,001 members. Current 2009 Memberships is already over 1,700.
- Five different fitness classes totaling over 150 participants at two locations.
- Largest membership ever for Badminton at the Oliver Woods Community Centre, averaging 30+ for three days per week.
- A continued thriving partnership between the City and the NHCS Board towards continued development and furnishing of the Bowen Complex Lobby. This partnership resulted in development of a Wellness Park at the Oliver Woods Community Centre by securing a \$100,000. Grant from BC's Act Now Program. The Wellness Park will open in July 2009.
- Continuation of many varied Van/Bus trips that include Theatre, outdoors, and dining experiences for Seniors.
- Development of Instruction in many sports new and old that include – Golf, Tennis, Badminton, and Pickle Ball.

This past year is my tenth year working as Programmer/Coordinator for Seniors Programs. It has been my most rewarding as I have had an excellent working relationship with this current Board and the current President. I thank all including the Volunteer Coordinators, Instructors, and Volunteer helpers for your support.

449