

**AGENDA
FOR THE REGULAR PARKS COMMITTEE MEETING
TO BE HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
THURSDAY, 2009-JUL-09, COMMENCING AT 5:00 P.M.**

1. **CALL THE REGULAR PARKS COMMITTEE MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

(Note: If there is a late delegation, a motion must be made to allow the delegation to address the committee.)

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the agenda.)

4. **ADOPTION OF MEETING NOTES:**

- (a) Notes of the Regular Parks Committee Meeting held Thursday, 2009-MAY-14 at 5:00 p.m. in the Bowen Park Complex Conference Room.

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(Motion required to adopt the meeting notes of 2009-MAY-14 as circulated.)

5. **DELEGATIONS: (10 MINUTES) (None.)**

6. **CHAIR'S REPORT:**

(Motion required to receive verbal report)

7. **REPORTS OF PROJECT COMMITTEES: (None.)**

8. **STAFF REPORTS: (None.)**

9. **INFORMATION ONLY ITEMS (Staff reports):**

- (a) Dog Off-Leash Parks – verbal update – Jeff Ritchie.

(Motion required to receive information only items.)

10. **CORRESPONDENCE: (Action) (None.)**

CORRESPONDENCE: (Information) (None.)

11. **NOTICE OF MOTION:**

12. **OTHER BUSINESS:**

Buttertubs Marsh Liaison Committee

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(Note: Guest, Cindy Nesselbeck, Manager, Real Estate, will be in attendance to provide advice and assistance in the discussion.)

Staff Recommendation: *That the Parks Committee direction is sought.*

At their meeting of Wednesday, 2009-JUN-24, the Parks, Recreation and Culture Commission moved that the matter of the acquisition of the property located at 1996 Jingle Pot Road, Nanaimo, B.C., and the legislation for the Buttertubs West Nature Park located at 1780 Jingle Pot Road, Nanaimo, B.C., be referred to the Parks Committee for review and subsequent recommendation to Commission.

(Motion required.)

13. **UNFINISHED BUSINESS:**

- (a) Bowen Park Improvement Plan – update on the improvement plan to be brought to the Parks Committee;
- (b) Community Gardens Policy – presented to PRCC 2009-JUN-24;
- (c) Loudon Park Improvement Plan – Boathouse Update – presented to PRCC 2009-JUN-24;
- (d) Steps at Pipers Lagoon – staff to meet with Mr. Dean and return to the Parks Committee with recommendations.

(Motion to remove Items 13.(b), and 13.(c) from "Unfinished Business".)

14. **QUESTION PERIOD:**

15. **ADJOURNMENT:**

(Motion required to adjourn with next meeting to be held on Thursday, 2009-SEP-10, commencing at 5:00 p.m. in the Bowen Park Complex Conference Room.)

**NOTES OF THE REGULAR PARKS COMMITTEE MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM,
ON THURSDAY, 2009-MAY-14, COMMENCING AT 5:00 P.M.**

PRESENT: Commissioner Barry Sparkes, Chair

Members: Commissioner Fred Pattje
Commissioner Brian Dempsey

Regrets: Commissioner Brent Meunier
Commissioner Maureen Young

Staff: Jeff Ritchie Robin Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 5:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

(a) Raines Cottage – Verbal Report – Jeff Ritchie

It was moved and seconded that the late item be received. The motion carried unanimously.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Parks Committee Meeting held Thursday, 2009-MAR-12, at 4:00 p.m. in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS: (None.)

6. CHAIR'S REPORT: (None.)

7. REPORTS OF PROJECT COMMITTEES: (None.)

8. STAFF REPORTS:

(a) Potential Dog Off-Leash Parks In Nanaimo

Staff's Recommendation: That the Parks Committee recommend that the Parks, Recreation and Culture Commission proceed with a public review and input process to consider dog off-leash sites at various locations.

The matter was reviewed and the various locations and options discussed. A hand out which showed the Parks that may be part of the consideration process was provided. Commissioner Pattje requested that Beach Estates, Departure Bay, be added to the list of potential sites and the following motion was subsequently made:

It was moved and seconded that the Parks Committee recommend that the Parks, Recreation and Culture Commission proceed with a public review and input process to consider dog off-leash sites at various locations, including Beach Estates, Departure Bay. The motion carried unanimously.

9. INFORMATION ONLY ITEMS (staff reports):

(a) Raines Cottage – Verbal Report – Jeff Ritchie.

Staff provided an information-only verbal report on the status of Raines Cottage, which had been relocated to Bowen Park and restored by the Raines family and the Nanaimo District Museum in 1984. Raines Cottage is deteriorating and a decision will need to be made with regard to its removal and/or disposition. The matter is being brought forward by the Development Services Division in a Report to Council.

It was moved and seconded that the information-only item be received. The motion carried unanimously.

10. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information) (None.)

11. NOTICE OF MOTION:

12. OTHER BUSINESS:

(a) Petition For Dog Off-Leash Area In North Nanaimo

Staff Recommendation: That the Parks Committee direction is sought following review of Item 8.(a) Staff Report "Potential Dog Off-Leash Parks In Nanaimo".

At their meeting of 2009-APR-22, the Parks, Recreation and Culture Commission received and reviewed correspondence from Ms. Marion Brom, 3562 Monterey Drive, Nanaimo, BC V9T 6T2, dated 2009-APR-14 to Chair Larry McNabb,

regarding a Petition for Dog Off-Leash Area in North Nanaimo (correspondence and petition attached). At the Parks, Recreation and Culture Commission meeting, additional information was provided by Commissioner Pattje with regard to discussions held with Ms. Brom who is concerned that a delay will result by having this matter go through the usual review and approval process. Staff advised that the public needs to be informed prior to action being taken to ensure that issues do not arise as a result of not following due process. The Parks, Recreation and Culture Commission forwarded the matter of a dog off-leash area in North Nanaimo to the Parks Committee.

Motion to receive the letter and petition as an information item. (Note: Motion regarding dog-off-leash parks made under Item 8.(a) above.)

13. UNFINISHED BUSINESS:

- (a) Urban Forestry – this matter will be coming to Commission in April;
- (b) Concessionaires in Maffeo Sutton Park – staff would like to bring a Report to the Parks Committee in April to be forwarded for the 2009-APR-22 Commission meeting;
- (c) Bowen Park Improvement Plan – update on the improvement plan to be brought to the Parks Committee;
- (d) Community Gardens Policy – currently being worked on – to be available to anyone in the City – this policy will hopefully include the Urban Farming issue;
- (e) Loudon Park Improvement Plan – Boathouse Update – there is a new concept plan under review with staff. The draft plan will be presented to the Parks Committee in June.
- (f) Steps at Pipers Lagoon – staff to meet with Mr. Dean and return to the Parks Committee with recommendations.
- (g) Dog Off-Leash Project – staff to identify potential sites and report back to the Parks Committee.

Discussion of the "Unfinished Business" items resulted in Item 13.(e), being retained and the following motion being made.

It was moved and seconded that Items 13.(a), 13.(b), and 13.(g) be removed from "Unfinished Business". The motion carried unanimously.

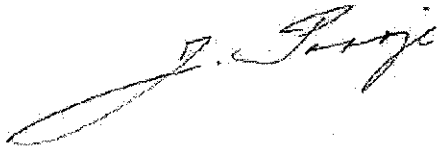
14. QUESTION PERIOD:

- (a) Plinth and Plaque – Commissioner Pattje asked who would be responsible for the follow up and was advised that it was the responsibility of Jeff Ritchie.

15. ADJOURNMENT:

It was moved and seconded at 5:40 p.m. that the meeting adjourn, with the next Meeting of the Parks Committee to be held, if required, Thursday, 2009-JUN-11, commencing at 5:00 p.m., in the Bowen Park Complex Conference Room.

The motion carried unanimously.



Commissioner Fred Pattje,
Alternate Chair, on behalf of:
Commissioner Barry Sparkes, Chair
Parks Committee

CERTIFIED CORRECT:



Jeff Ritchie, Senior Manager
Parks Operations

APPROVED FOR DISTRIBUTION:



Richard Harding, Director
Parks, Recreation and Culture

REQUEST TO APPEAR AS A DELEGATION

ON - 2009 - ~~May~~ JUNE - ~~27th~~ 24
year month day

NAME OF PERSON MAKING PRESENTATION: Bill Merilees – Chair – Buttertubs Marsh Liaison Committee

ADDRESS: 3205 Granite Park ,		Nanaimo,	B.C.	V9T 3C8
street address		City	Province	Postal Code
PHONE: 250 758-1801		n/a	Fax n/a	
home		business		

NAME OF APPLICANT IF OTHER THAN ABOVE: _____

DETAILS OF PRESENTATION:

Two Issues:

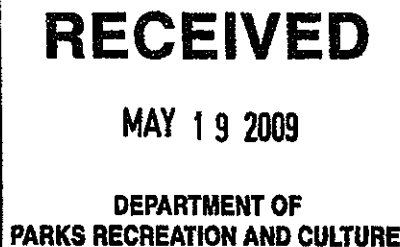
1. We wish to ask the PRCC & the City of Nanaimo, to actively assist us with the acquisition of the BC Transportation and Finance Authority property at 1996 Jingle Pot Road. \$\$\$ are not required at this time but preliminary groundwork is required to explore this option and to determine what the costs might be should we wish to proceed.

2. With the recent proposed designation of Buttertubs West as a Nature Park, status **PRC-1**, we wish to ask the PRCC and the City of Nanaimo to enact the appropriate legislation enabling the enforcement of the Buttertubs Management Plan (notable No Dogs & No Bicycles) on the trail at this location. The street address for Buttertubs West is 1780 Jingle Pot Road.

PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7



Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca

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D1-7-1

Buttertubs Marsh Liaison Committee

c/o 3205 Granite Park
Nanaimo, B.C., V9T 3C8

Presentation to the City of Nanaimo's Parks,
Recreation and Culture Commission
Wednesday, June 24th, 2009



Property Acquisition - 1996 Jingle Pot Road:

Property owned by the Province of B.C. -
Transportation and Finance Authority
(File managed by Mike McGrenere - 250 387-8490)

- Issue:**
- The province is interested in selling this property
 - We have been advised that the 'best' (easiest, quickest and cheapest) way to accomplish this is through direct sale to the City.
 - To initiate this process, through a partnership similar to the acquisition made at 1960 Jingle Pot Road, we need to know what the price will be.
 - Only when this information is available can the partnership proceed.

Request: In order to proceed we are asking the City, through the Parks Recreation and Culture Committee to undertake the necessary negotiations to determine a purchase price for this parcel.

Note: It is anticipated that after acquisition the partnership would then sell the front portion of this property, thereby recouping much of the purchase price and retaining the riparian portion for addition to the Buttertubs Marsh Conservation Area.

Regulation and Enforcement Issues - Buttertubs/Valley Oak Park

- The Buttertubs Wetland is a unique feature within Nanaimo, greatly appreciated by families, seniors and people who enjoy quiet interaction with nature.
- The City of Nanaimo is one of the signatories to the Buttertubs Marsh Conservation Area Management Plan
- Valley Oak Park is an important part of this wetland complex that is recognized as having similar values.

Request: We are asking the City of Nanaimo, Parks Recreation and Culture to implement means whereby activities deemed inappropriate in the Buttertubs Management Plan (domestic animals and bicycles in particular) can be regulated.

Note: For example, dogs are currently banned on school grounds, designated playing fields (Serauxmen), City beaches, (May 15 to Sept. 15) for public health reasons. At Buttertubs, where public access is limited to one perimeter trail, public health and conservation/education issues would appear to make this venue the least appropriate area for dog walking and cycling when there are a number of nearby facilities (Bowen Park, the Parkway Trail, Jingle Pot etc.)

At the 'end of the day' those who cherish this environment, & volunteers that contribute to its well being, need to feel this opportunity is not being jeopardised nor their efforts futile.

Buttertubs/Jingle Pot Marshes Liaison Committee

Who are we? – and – What do we do? A Briefing Note for Nanaimo City Council

We are an ad hoc, volunteer committee of the Nanaimo Field Naturalists Club (NFNC) that serves a stewardship role to ensure the viability of the Buttertubs and Jingle Pot wetlands.

Buttertubs Marsh Conservation Area: The BMCA is owned by The Nature Trust of British Columbia (TNTBC). It was purchased in 1975 and is managed by a partnership including TNTBC, the Provincial Ministry of the Environment, the City of Nanaimo and the NFNC.

Jingle Pot Wetlands: The Jingle Pot 3rd street property was purchased by the City of Nanaimo for the purpose of establishing baseball and soccer fields (partnered with Vancouver Island University) and an ice skating facility. About 60% has been dedicated to wetland conservation (headwaters of the Catstream) under the City's Parks, Recreation and Culture Dept.

Who are we?:

Bill Merilees, Chair, Ret. public servant, R.P. Bio - NFNC.
Mike Whately, Ret. Reg. Mgr., Prov. Fish & Wildlife Branch
Charlie Lyons, Ret. Reg. Dir., Prov. Min. of Environment
Ken Lyall, Ret., Dean of Science, Van. Is. University

Dr. Gordon Hartman, Ret. Scientist, Dept. Fisheries & Oceans
Don Blood, R.P. Bio. Ret. Environmental Consultant
Carol Davies, Naturalist
Reg Miller, Bird Sanctuary Resident, Ret. Harmac employee.

Representatives: Friends of the Catstream – Rory Rickwood Nanaimo Area Land Trust – Dean Gaudry

What do we do?: In consultation with the property owners, we undertake works to improve these wetland habitats for vegetation and wildlife, and by providing appropriate community recreation/education opportunities in keeping with approved management plans.

At Buttertubs: We are working:

- To acquire, on a when and if basis, neighbouring lands to expand this wetland to its natural boundaries (map attached)
- To implement a new information/regulation signage program
- To better inform the public regarding BMCA regulations.

At Jingle Pot: We are working (with City staff):

- To delineate and demarcate with hedgerows the natural boundary between the playing fields and the wetland.
- To determine ways to stabilize low water retention levels behind flood water control structures to improve wetland habitat (for Virginia Rails)
- To ensure viable habitat remains for the Red Listed Vancouver Island Beggartick
- To ensure wildlife values are not unduly compromised by on site facilities such as the public corridor between Jingle Pot Road and Third Street

Where do we get our Funding? For property acquisitions at Buttertubs, in partnership with TNTBC & NALT, we received contributions from charitable foundations and public donations (\$50,000 to purchase the one acre at 1960 Jingle Pot road). Materials for on site works have been provided through public donation & purchase. TD Friends of the Environment Foundation, Nanaimo Chapter, & the City of Nanaimo, Dept. Parks Recreation & Culture have been particularly supportive.

For further information contact: Bill Merilees - 250 758-1801 or bmerilees@hotmail.com

Buttertubs Wetland/Floodplain

Pride Vista Golf Course

Millstone

River

Bewell

Fuller Street

Brook

Millstone

River

Geo.
Pearkes
Senior
Centre

Buttertubs Drive

Buttertubs 'West' Marsh

Judson Brook

Legend

Proposed Future Wetland Boundary



Future Land Acquisitions



Future Green Covenants



Acquired Property (1960 Jingle Pot Road)

Valley Oaks Park

Valley Oaks

Mobile Home Park

Jingle Pot Road

Buttertubs

Marsh

Conservation

Area

Sanctuary

Bird

Subdivision

Bird

Drive

Jingle Pot Road

North

100 metres

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**Buttertubs 'West' Wetland
(Privately Owned)**

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