

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2009-JUL-22, COMMENCING AT 7:05 P.M.**

PRESENT: Commissioner L. McNabb, Chair

Members: Commissioner D. Johnstone
Commissioner F. Pattje
Commissioner L. Avis
Commissioner S. Lance
Commissioner D. Burnett
Commissioner M. Young
Commissioner G. Rudischer
Commissioner J. Cowling
Commissioner B. Sparkes
Commissioner B. Dempsey
Commissioner B. Meunier

Staff:	R. Harding	J. Ritchie
	E. Williams	R. Tweed, recording
	D. Johnston	

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:05 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Amend Item 9.(b), Parks, Recreation & Culture Financial Plan 2010-2014, to add the Staff Recommendation from the Report.
- (b) Add Item 11.(e), Correspondence, Invitation from the Cedar District 4-H Club to attend the 4-H Summer Showcase at the Barnyard at Beban Park on Wednesday, 2009-JUL-29, from 1:00 p.m. to 3:00 p.m.
- (c) Add Item 13.(a) – Consideration of Other Business - 2008 Nanaimo Cultural Strategy document – Commissioner Lance.
- (d) Add Item 13.(b) – Consideration of Other Business - E.J. Hughes Mural – Commissioner Lance.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried ***unanimously***.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2009-JUN-24, at 7:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried ***unanimously***.

5. PRESENTATIONS:

- (a) Summer Programs – Verbal & PowerPoint presentation – Damon Johnston, Recreation Coordinator - Outdoor Recreation and Sports, Parks Events.

6. DELEGATIONS: (None.)

7. CHAIRMAN'S REPORT: (None.)

8. REPORTS OF ADVISORY BODIES:

- (a) **Parks Committee.** Commissioner Sparkes reported on the meeting held 2009-JUL-09.

Buttertubs Marsh Liaison Committee

Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council direct Staff from the Real Estate Division to write a formal letter to the BCTFA identifying the City's interest in that portion of the property located north of Judson's Brook at 1996 Jinglepot Road [Legal: PID: 001-451-651, Parcel B (DD 33803N), Section 11, Range 8, Mountain District, Except Parts in Plans 8205, 8509, 35744, 42277 and VIP67537], reiterating their offer to absorb the cost of the park dedication survey plan, and requesting that the City be notified in the event that the property is declared surplus to the BCTFA requirements. The motion carried unanimously.

(Please see attached draft property plan on Agenda page 538.)

It was moved and seconded that the recommendation of the Parks Committee be adopted. The motion carried ***unanimously***.

- (b) **Recreation Committee.** No meeting held.

- (c) **Cultural Committee.** Commissioner Pattje reported on the meeting held 2009-JUL-08 on behalf of the Chair, Eveline O'Rourke.

MOSAIC MURAL PROPOSAL

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve in principle the entire series of mosaics, with the provision that a letter of support be sent to

Mr. Joehle, outlining details regarding costs, ongoing maintenance, and display parameters including location and limits of liability.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried ***unanimously***.

- (d) Grants Advisory Committee. No meeting held.
- (e) Plan Nanaimo Advisory Committee. Commissioner Lance reported on the meetings held 2009-MAY-19 and 2009-JUN-16.

The Committee is reviewing the regional growth strategy and bringing forward recommendations. Given statistics for the City and also looked at rezoning some properties. There were a couple of members that felt that the City had a sufficient number of parks and that all 5% dollars should go to social housing.

- (f) Social Planning Advisory Committee. Commissioner Cowling reported on the meeting held 2009-JUL-07, advising that there was nothing reviewed by the Committee that directly impacted the Parks, Recreation and Culture Commission or Department.
- (g) Port Theatre. Monthly report for June, 2009.
- (h) Nanaimo Art Gallery. Monthly report for June, 2009.
- (i) Nanaimo District Museum. Monthly report for June, 2009.

Rocket Richard exhibit was well-attended. Eight new inductees will be honoured at the Sports Hall of Fame Induction Ceremony in the Vancouver Island Conference Centre on Saturday, 2009-SEP-19. There was a question with regard to the directional signage for the Museum. Staff is working with the Museum on signage.

It was moved and seconded that the Advisory Body Reports be received. The motion carried ***unanimously***.

9. STAFF REPORTS:

(a) **BOWEN PARK ZONING**

Staff's Recommendation: *That the Parks, Recreation and Culture Commission direct staff to work towards a Park Plan for Bowen Park, including a public input process and report back.*

It was moved and seconded that the recommendation be adopted. The motion carried ***unanimously***.

(b) **PARKS, RECREATION & CULTURE FINANCIAL PLAN 2010-2014:**

- (i) Appendix A – 2010 – 2014 Capital Plan;
- (ii) Appendix B – Park Development Cost Charges
- (iii) Appendix C – Facility Development Reserve Fund.
- (iv) Appendix D – 2010 Capital Plan Prioritization.
- (v) Appendix E – 2010 Operating Budget.
- (vi) Appendix F – Net Operating Budget Summary.
- (vii) Appendix G – 2010 Operating Budget Changes.
- (viii) Appendix H – Higher Service Level Requests.
- (ix) Appendix I – 2010 Operating Plan Prioritization.

Staff's Recommendation: *That the Parks, Recreation and Culture Commission recommend that Council support the Parks, Recreation and Culture Department's 2010-2014 Financial Plan.*

The Chair thanked everyone for attending the Budget Review Seminar on 2009-JUL-07 and stated that he was very pleased to have all the Commissioners attend.

Discussion regarding the proposed Parks, Recreation and Culture 2010-2014 Financial Plan followed.

APPENDIX D:

It was moved that on Appendix D – list items “VIP Program” and “Public Art” be moved to above “Dog Off Leash Facilities”. The motion was seconded. Discussion followed.

The question was called and the motion carried.

Opposed: Commissioner Pattje, Commissioner Johnstone, and Commissioner Rudischer.

APPENDIX H:

Commissioner Burnett moved that, given the increased demand on both sport and cultural event grant funds, the Parks, Recreation and Culture Commission recommend that Council increase the funding under Sports & Cultural Events, (4015) Tournament & Festival Fund, by an additional \$25,000.00. The motion was seconded by Commissioner Lance. Discussion followed.

The motion carried ***unanimously***.

Further discussion determined that if the Tournament and Festival Fund Grant is being split into Sports Grants and Cultural Event Grants funds, with the total revised allocated funds being increased to \$51,000 that a breakdown to each of the categories would need to be established. Staff are to return to the Parks, Recreation and Culture Commission in the fall with recommendation regarding the distribution of funds to the grant areas.

Commissioner Meunier moved that the VIEX Higher Service Level Request noted on Appendix H be tabled. The motion was seconded. Discussion followed. It was felt that the Parks, Recreation and Culture Commission may wish to consider an amount to offset the operating costs, but not provide full \$50,000.00 in support.

The question was called and the motion carried.

Opposed: Commissioner Lance.

Commissioner Lance moved that a Higher Service Level Request be added for a full-time staff position of "Manager for Arts and Cultural Development". The motion was seconded for discussion purposes by Commissioner Avis.

Discussion followed and it was determined that the costs related to this would be approximately \$80,000 per annum.

The motion carried.

Opposed: Commissioner Brian Dempsey, Commissioner Janet Cowling, and Commissioner Fred Pattje.

APPENDIX I:

It was moved that "cancel the summer neighbourhood program" be removed from the Appendix I list. The motion was seconded. Discussion followed. It was felt that the programs in the south end of Nanaimo should be maintained.

A friendly amendment was made by Commissioner Burnett who moved that, the Parks, Recreation and Culture Commission recommend that Council do not cut programs as outlined in either Appendix D or Appendix I.

The question was called and the amended motion was **defeated**.

Opposed: Commissioner Lance, Commissioner Sparkes, Commissioner Meunier, Commissioner Rudischer, Commissioner Avis, Commissioner Pattje, and Commissioner McNabb.

The original motion was then revisited.

The question was called, and the motion carried.

Opposed: Commissioner Johnston and Commissioner Burnett

It was moved and seconded that Parks, Recreation and Culture Commission recommend that Council support the Parks, Recreation and Culture Department's 2010-2014 Financial Plan with the following amendments:

- Appendix D – that “VIP Program” and “Public Art” be moved to above the “Dog Off Leash Facilities” on the list;
- Appendix H - that the Sport & Cultural Event Grants, (4015) Tournament & Festival Fund, be increased by \$25,000.00;
- Appendix H – that the Higher Service Level Request to provide for annual funding to the Vancouver Island Exhibition to cover operating expenses be tabled;
- Appendix H - that a Higher Service Level Request for the position of Manager for Arts and Cultural Development be added;
- Appendix I - that the item, “cancel the summer neighbourhood program” be removed from the list.

The motion carried *unanimously*.

10. INFORMATION ONLY ITEMS (staff reports):

- (a) Senior Manager of Parks. Monthly report for June, 2009.

Maffeo Sutton opened, Seniors Wellness Park opened, Neck Point purchase. Handout for Dog-Off Leash Open House. Maffeo Sutton - SFN site now completed as well.

- (b) Senior Manager of Recreation and Culture Services. Monthly report for June, 2009.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action Required.) (None.)

CORRESPONDENCE: (Information)

- (a) Letter dated 2009-JUN-25 to Mr. Richard Harding from Ms. Nancy McGuire, Meet Manager, Vancouver Island Region, recognizing and thanking employees of the Nanaimo Aquatic Centre for their assistance in ensuring that the recent Vancouver Island Regional Swimming Championships at NAC went smoothly.
- (b) Card of thanks received 2009-JUL-06 from Ms. Sarah Kowalenko of the Nanaimo Highland Dance Association to Mr. Larry McNabb, Chairman, Parks, Recreation and Culture Commission, for the \$1200 grant awarded to the Association.

- (c) Letter dated 2009-MAY-30 from Ms. Sue White, President, Nanaimo Highland Dance Association, to Mr. Larry McNabb, Chairman, Parks, Recreation and Culture Commission, thanking the Commission for the \$1200 grant to the Association.
- (d) Letter dated 2009-JUN-23 from Ms. Carmella Luvisotto, Band Teacher, Wellington Secondary School, to Mr. Larry McNabb, Chairman, Parks, Recreation and Culture Commission, thanking the Commission for the Travel Assistance Grant funding which assisted towards their expenses incurred in their attendance at the 2009 MusicFest Canada Competition, resulting in six gold awards and one bronze award in addition to four students being awarded almost \$6000.00 in scholarships to attend summer jazz camps and universities.
- (e) Invitation from the Cedar District 4-H Club to attend the 4-H Summer Showcase at the Barnyard at Beban Park on Wednesday, 2009-JUL-29, from 1:00 p.m. to 3:00 p.m.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION: (None.)

13. CONSIDERATION OF OTHER BUSINESS:

- (a) 2008 Nanaimo Cultural Strategy document – Commissioner Lance – would like to see the goal action, “Hire a new full time Manager of Arts and Culture Development who will oversee all arts and cultural planning, policy and guideline development for the city in cooperation with arts and cultural organizations” returned to the document as it had been part of the original document. Staff advised that this was a “housekeeping item” and that Bob Kuhn, Manager, Recreation and Culture, has been asked to re-add it to the document.
- (b) E.J. Hughes Mural – Commissioner Lance. The Administration Building of the VICC was closed on two occasions that Commissioner Lance has tried to view it. Staff to look into the matter.

14. BUSINESS ARISING FROM DELEGATIONS: (None.)

15. UNFINISHED BUSINESS:

- (a) Bowen Park Zoning - Staff Report.

It was moved and seconded that Item 15.(a) “Bowen Park Zoning” be removed from Unfinished Business. The motion carried ***unanimously***.

16. QUESTION PERIOD: (No questions.)

17. ADJOURNMENT:

It was moved and seconded at 8:08 p.m. that the regular meeting adjourn, with the next meeting of the Parks, Recreation and Culture Commission to be held Wednesday, 2009-SEPT-23, commencing at 7:00 p.m., in the Bowen Park Complex Conference Room; and,

With the next meeting of the Cultural Committee to be held Wednesday, 2009-SEP-02, commencing at 4:15 p.m., in the Bowen Park Complex Conference Room; and,

With the next meeting of the Recreation Committee to be held, if required, Wednesday, 2009-SEP-09, commencing at 4:00 p.m., in the Bowen Park Complex Conference Room; and,

With the next meeting of the Parks Committee to be held, if required, Thursday, 2009-SEP-10, commencing at 5:00 p.m., in the Bowen Park Complex Conference Room.

The motion carried unanimously.



L. McNabb, Chair
Parks, Recreation and Culture Commission

CERTIFIED CORRECT:



R. Harding, Director
Parks, Recreation and Culture