

**AGENDA FOR THE REGULAR MEETING OF THE  
PARKS, RECREATION AND CULTURE COMMISSION  
TO BE HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2009-SEP-23, COMMENCING AT 7:00 P.M.**

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1. **CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2009-JUL-22, at 7:05 p.m. in the Bowen Park Complex Conference Room. Pgs.  
583-590

*Motion to adopt minutes of 2009-JUL-22.*

5. **PRESENTATIONS:**

6. **DELEGATIONS: (10 MINUTES)**

*Motion to receive the following delegations:*

- (a) Ms. Tanya Lebars, President, Friends of Nanaimo Jazz Society, 3135 Mexicana Road, Nanaimo, BC, V9T 2W8, submitting a report regarding their event and presenting a plaque to the Commission. Pgs.  
591-591.3
- (b) Mr. Rolf Schild, 1588 Bush Street, Nanaimo, BC, V9S 1J9, requesting that the Parks, Recreation and Culture Commission agree to allow Mr. Mike Gogo to rent one or more of the barns located at Beban Park for the purpose of Christmas tree sales, conditional on Mr. Gogo vacating the Pryde Avenue location once and for all. Pg. 592

**LATE DELEGATIONS: (5 MINUTES)**

7. **CHAIRMAN'S REPORT:**

- (a) Palm Trees for the City of Nanaimo – verbal.
- (b) Cultural Committee Membership – verbal.

8. **REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee.** No meeting held.
- (b) **Recreation Committee.** Meeting held 2009-SEP-09.

Pgs.  
593-596

**Recreation Committee Meeting Start Time**

*It was moved and seconded that the Recreation Committee recommend that the Parks, Recreation and Culture Commission approve an amendment of the Recreation Committee start time from 4:00 p.m. to 3:00 p.m. for all future meetings to be held, as required.*

**Grant Allocation and Criteria Revisions**

Pgs.  
597-614

**Recreation Committee Recommendations:**

(1) *That the Parks, Recreation and Culture Commission approve that:*

- (i) *the Arts and Cultural Events grant program now include all community festival applications, and be renamed to the "Arts, Cultural and Festival Events Grant";*
- (ii) *the Tournament and Festival Grant only review Sport Tournament grant applications and be renamed to "Sport Tournament Grant";*
- (iii) *funds in the amount of 30% be transferred to the Arts, Cultural and Festival Events Grant from the Sport Tournament Grant to accommodate the increased demands on the Arts, Cultural and Festival Events Grant; and,*
- (iv) *the grant criteria be updated to reflect the revised grant allocations.*

(2) *That Parks, Recreation and Culture Commission request that the Cultural Committee review the revised Arts, Cultural and Festivals Event Grant Guidelines and Application for Funding to ensure that the Festival funding falls into the appropriate categories and guidelines as determined by the Cultural Committee.*

- (c) **Cultural Committee.** No meeting held.

- (d) **Grants Advisory Committee.** Commissioner Burnett to report on the meetings held since 2009-JUL-22.
- (e) **Plan Nanaimo Advisory Committee.** Commissioner Lance absent – will report on meetings held on 2009-JUL-21 and since that date at the October, 2009, Commission meeting.
- (f) **Social Planning Advisory Committee.** Commissioner Cowling to report on the meeting held 2009-SEP-01.
- (g) **Port Theatre.** Monthly reports for July, 2009, and August, 2009. Pgs.  
615-620
- (h) **Nanaimo Art Gallery.** Monthly reports for July, 2009, and August, 2009. Pgs.  
621-622
- (i) **Nanaimo District Museum.** Monthly report for July, 2009, and August, 2009. Pgs.  
623-626

*Motion to receive all Advisory Body reports.*

9. **STAFF REPORTS:**

- (a) Travel Assistance Application for Nanaimo Blind Bowls to the Canadian Blind Sports National Lawn Bowls Championships Calgary, Alberta Pgs.  
627-628

*Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for the Nanaimo Blind Bowls in the amount of \$400.00. The application meets all of the grant criteria.*

10. **INFORMATION ONLY ITEMS (Staff reports):**

- (a) Monthly Report – July and August 2009 – Senior Manager of Parks Operations. Pgs.  
629-632
- (b) Monthly Report – July and August 2009 - Senior Manager of Recreation and Culture Services. Pgs.  
633-638

*Motion to receive all Information Items.*

11. **CORRESPONDENCE:** (Action Required) (None.)

**CORRESPONDENCE:** (Information)

- (a) E-mail correspondence, dated 2009-JUL-29, to Chair Larry McNabb, Parks, Recreation and Culture Commission from Ms. Tina Benson, Treasurer, Nanaimo Highland Dance Association, thanking the Commission for the grant received and providing their financial statements. Pgs. 639-641
- (b) Letter dated 2009-JUL-21, received 2009-JUL-30, to Chair Larry McNabb, Parks, Recreation and Culture Commission from Chris Bassett, WPVL Softball Association, P.O. Box 281, Lantzville, BC, V0R 2H0, thanking the Commission for the 2009 Tournament and Festival Fund Grant and enclosing a copy of their 2009 Tournament Program. Pgs. 642-682
- (c) Letter dated 2009-AUG-07, received 2009-AUG-10, to Mr. Richard Harding, Director, Parks, Recreation and Culture, from W. M. (Bill) McGuire, Commodore, Loyal Nanaimo Bathtub Society, thanking the Department for their involvement and cooperation for the staging of the 2009 "Great" International World Championship Bathtub Race and the Nanaimo Marine Festival. Pg. 683
- (d) Minutes of the Nanaimo Harbour City Seniors, Board of Directors, Meeting held 2009-SEP-14. Pgs. 684-686

*Motion to receive all Correspondence.*

12. **NOTICE OF MOTION:**

13. **CONSIDERATION OF OTHER BUSINESS:**

(a) **RENAMING OF WESTWOOD RAVINE PARK**

Pgs.  
687-695

At the Regular Open Council meeting held Monday, 2009-AUG-10, Mr. Fred Taylor, 204 Emery Way, Nanaimo, BC, appeared as a delegation before Council and spoke regarding the Staff report for ZA1-11 – Parks Zoning requesting that the portion of land called "Westwood Ravine Park" be renamed as "Westwood Lake Park". It was moved and seconded that the issue of the name "Westwood Ravine Park" be referred to the Parks, Recreation and Culture Commission. The motion carried unanimously.

Staff Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the renaming of "Westwood Ravine Park" to "Westwood Lake Park".

14. **BUSINESS ARISING FROM DELEGATIONS:** (None.)

15. **UNFINISHED BUSINESS:** (None.)

16. **QUESTION PERIOD:**

17. **ADJOURNMENT:**

*Motion to adjourn with next meetings as follows:*

COMMISSION	Wednesday, 2009-OCT-28; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2009-OCT-07; 4:15 p.m. Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2009-OCT-14; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2009-OCT-08; 5:00 p.m. – if required Bowen Park Complex Conference Room

1.

NOTICE IS HEREBY GIVEN pursuant to "COUNCIL PROCEDURE BYLAW 2007 NO. 7060", OF AN "In Camera" Meeting of the Parks, Recreation and Culture Commission to be held:

DATE:	Wednesday, 2009-SEP-23
LOCATION:	Bowen Complex Conference Room
TIME:	Immediately following the regular Commission meeting

The purpose of the "In Camera" Meeting is to discuss matters pertaining to items that may be closed to the public as per *Community Charter* Section 90(1):

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.



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Richard Harding, Director,  
Parks, Recreation and Culture.

**MINUTES OF THE REGULAR MEETING OF THE  
PARKS, RECREATION AND CULTURE COMMISSION  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
ON WEDNESDAY, 2009-JUL-22, COMMENCING AT 7:05 P.M.**

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PRESENT: Commissioner L. McNabb, Chair

Members: Commissioner D. Johnstone  
Commissioner F. Pattje  
Commissioner L. Avis  
Commissioner S. Lance  
Commissioner D. Burnett  
Commissioner M. Young  
Commissioner G. Rudischer  
Commissioner J. Cowling  
Commissioner B. Sparkes  
Commissioner B. Dempsey  
Commissioner B. Meunier

Staff: R. Harding J. Ritchie  
E. Williams R. Tweed, recording  
D. Johnston

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:05 p.m.

2. INTRODUCTION OF LATE ITEMS

- (a) Amend Item 9 (b), Parks, Recreation & Culture Financial Plan 2010-2014, to add the Staff Recommendation from the Report.
- (b) Add Item 11 (e), Correspondence, Invitation from the Cedar District 4-H Club to attend the 4-H Summer Showcase at the Barnyard at Beban Park on Wednesday, 2009-JUL-29, from 1:00 p.m. to 3:00 p.m.
- (c) Add Item 13.(a) – Consideration of Other Business - 2008 Nanaimo Cultural Strategy document – Commissioner Lance.
- (d) Add Item 13.(b) – Consideration of Other Business - E.J. Hughes Mural – Commissioner Lance.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried ***unanimously***.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2009-JUN-24, at 7:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried ***unanimously***.

5. PRESENTATIONS:

- (a) Summer Programs – Verbal & PowerPoint presentation – Damon Johnston, Recreation Coordinator - Outdoor Recreation and Sports, Parks Events.

6. DELEGATIONS: (None.)

7. CHAIRMAN'S REPORT: (None.)

8. REPORTS OF ADVISORY BODIES:

- (a) **Parks Committee.** Commissioner Sparkes reported on the meeting held 2009-JUL-09.

**Buttertubs Marsh Liaison Committee**

*Parks Committee's Recommendation:* That the Parks, Recreation and Culture Commission recommend that Council direct Staff from the Real Estate Division to write a formal letter to the BCTFA identifying the City's interest in that portion of the property located north of Judson's Brook at 1996 Jinglepot Road [Legal: PID: 001-451-651, Parcel B (DD 33803N), Section 11, Range 8, Mountain District, Except Parts in Plans 8205, 8509, 35744, 42277 and VIP67537], reiterating their offer to absorb the cost of the park dedication survey plan, and requesting that the City be notified in the event that the property is declared surplus to the BCTFA requirements. The motion carried ***unanimously***.

(Please see attached draft property plan on Agenda page 538.)

It was moved and seconded that the recommendation of the Parks Committee be adopted. The motion carried ***unanimously***.

- (b) **Recreation Committee.** No meeting held.

- (c) **Cultural Committee.** Commissioner Pattje reported on the meeting held 2009-JUL-08 on behalf of the Chair, Eveline O'Rourke.

**MOSAIC MURAL PROPOSAL**

*Cultural Committee's Recommendation:* That the Parks, Recreation and Culture Commission recommend that Council approve in principal the entire series of mosaics, with the provision that a letter of support be sent to



*Mr. Joehle, outlining details regarding costs, ongoing maintenance, and display parameters including location and limits of liability.*

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried **unanimously**.

- (d) Grants Advisory Committee. No meeting held.
- (e) Plan Nanaimo Advisory Committee. Commissioner Lance reported on the meetings held 2009-MAY-19 and 2009-JUN-16.

The Committee is reviewing the regional growth strategy and bringing forward recommendations. Given statistics for the City and also looked at rezoning some properties. There were a couple of members that felt that the City had a sufficient number of parks and that all 5% dollars should go to social housing.

- (f) Social Planning Advisory Committee. Commissioner Cowling reported on the meeting held 2009-JUL-07, advising that there was nothing reviewed by the Committee that directly impacted the Parks, Recreation and Culture Commission or Department.
- (g) Port Theatre. Monthly report for June, 2009.
- (h) Nanaimo Art Gallery. Monthly report for June, 2009.
- (i) Nanaimo District Museum. Monthly report for June, 2009.

Rocket Richard exhibit was well-attended. Eight new inductees will be honoured at the Sports Hall of Fame Induction Ceremony in the Vancouver Island Conference Centre on Saturday, 2009-SEP-19. There was a question with regard to the directional signage for the Museum. Staff is working with the Museum on signage.

It was moved and seconded that the Advisory Body Reports be received. The motion carried **unanimously**.

9. STAFF REPORTS

- (a) BOWEN PARK ZONING

Staff's Recommendation: That the Parks, Recreation and Culture Commission direct staff to work towards a Park Plan for Bowen Park, including a public input process and report back.

It was moved and seconded that the recommendation be adopted. The motion carried **unanimously**.

(b) **PARKS, RECREATION & CULTURE FINANCIAL PLAN 2010-2014:**

- (i) Appendix A – 2010 – 2014 Capital Plan;
- (ii) Appendix B – Park Development Cost Charges
- (iii) Appendix C – Facility Development Reserve Fund.
- (iv) Appendix D – 2010 Capital Plan Prioritization
- (v) Appendix E – 2010 Operating Budget
- (vi) Appendix F – Net Operating Budget Summary.
- (vii) Appendix G – 2010 Operating Budget Changes.
- (viii) Appendix H – Higher Service Level Requests.
- (ix) Appendix I – 2010 Operating Plan Prioritization.

*Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council support the Parks, Recreation and Culture Department's 2010-2014 Financial Plan.*

The Chair thanked everyone for attending the Budget Review Seminar on 2009-JUL-07 and stated that he was very pleased to have all the Commissioners attend.

Discussion regarding the proposed Parks, Recreation and Culture 2010-2014 Financial Plan followed.

**APPENDIX D:**

It was moved that on Appendix D – list items “VIP Program” and “Public Art” be moved to above “Dog Off Leash Facilities”. The motion was seconded. Discussion followed.

The question was called and the motion carried.

**Opposed:** Commissioner Pattje, Commissioner Johnstone, and Commissioner Rudischer.

**APPENDIX H:**

Commissioner Burnett moved that, given the increased demand on both sport and cultural event grant funds, the Parks, Recreation and Culture Commission recommend that Council increase the funding under Sports & Cultural Events, (4015) Tournament & Festival Fund, by an additional \$25,000.00. The motion was seconded by Commissioner Lance. Discussion followed.

The motion carried **unanimously**.

Further discussion determined that if the Tournament and Festival Fund Grant is being split into Sports Grants and Cultural Event Grants funds, with the total revised allocated funds being increased to \$51,000 that a breakdown to each of the categories would need to be established. Staff are to return to the Parks, Recreation and Culture Commission in the fall with recommendation regarding the distribution of funds to the grant areas.

Commissioner Meunier moved that the VIEX Higher Service Level Request noted on Appendix H be tabled. The motion was seconded. Discussion followed. It was felt that the Parks, Recreation and Culture Commission may wish to consider an amount to offset the operating costs, but not provide full \$50,000.00 in support.

The question was called and the motion carried.

**Opposed:** Commissioner Lance.

Commissioner Lance moved that a Higher Service Level Request be added for a full-time staff position of "Manager for Arts and Cultural Development". The motion was seconded for discussion purposes by Commissioner Avis.

Discussion followed and it was determined that the costs related to this would be approximately \$80,000 per annum.

The motion carried.

**Opposed:** Commissioner Brian Dempsey, Commissioner Janet Cowling, and Commissioner Fred Pattje.

#### **APPENDIX I:**

It was moved that "cancel the summer neighbourhood program" be removed from the Appendix I list. The motion was seconded. Discussion followed. It was felt that the programs in the south end of Nanaimo should be maintained.

A friendly amendment was made by Commissioner Burnett who moved that, the Parks, Recreation and Culture Commission recommend that Council do not cut programs as outlined in either Appendix D or Appendix I.

The question was called and the amended motion was **defeated**.

**Opposed:** Commissioner Lance, Commissioner Sparkes, Commissioner Meunier, Commissioner Rudischer, Commissioner Avis, Commissioner Pattje, and Commissioner McNabb.

The original motion was then revisited.

The question was called, and the motion carried.

**Opposed:** Commissioner Johnston and Commissioner Burnett

It was moved and seconded that Parks, Recreation and Culture Commission recommend that Council support the Parks, Recreation and Culture Department's 2010-2014 Financial Plan with the following amendments:

- Appendix D – that "VIP Program" and "Public Art" be moved to above the "Dog Off Leash Facilities" on the list;
- Appendix H - that the Sport & Cultural Event Grants, (4015) Tournament & Festival Fund, be increased by \$25,000.00;
- Appendix H – that the Higher Service Level Request to provide for annual funding to the Vancouver Island Exhibition to cover operating expenses be tabled;
- Appendix H - that a Higher Service Level Request for the position of Manager for Arts and Cultural Development be added;
- Appendix I - that the item, "cancel the summer neighbourhood program" be removed from the list.

The motion carried ***unanimously***.

10. INFORMATION ONLY ITEMS (staff reports):

- (a) Senior Manager of Parks. Monthly report for June, 2009.

Maffeo Sutton opened, Seniors Wellness Park opened, Neck Point purchase. Handout for Dog-Off Leash Open House. Maffeo Sutton - SFN site now completed as well.

- (b) Senior Manager of Recreation and Culture Services. Monthly report for June, 2009.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action Required.) (None.)

CORRESPONDENCE: (Information)

- (a) Letter dated 2009-JUN-25 to Mr. Richard Harding from Ms. Nancy McGuire, Meet Manager, Vancouver Island Region, recognizing and thanking employees of the Nanaimo Aquatic Centre for their assistance in ensuring that the recent Vancouver Island Regional Swimming Championships at NAC went smoothly.
- (b) Card of thanks received 2009-JUL-06 from Ms. Sarah Kowalenko of the Nanaimo Highland Dance Association to Mr. Larry McNabb, Chairman, Parks, Recreation and Culture Commission, for the \$1200 grant awarded to the Association.

- (c) Letter dated 2009-MAY-30 from Ms. Sue White, President, Nanaimo Highland Dance Association, to Mr. Larry McNabb, Chairman, Parks, Recreation and Culture Commission, thanking the Commission for the \$1200 grant to the Association.
- (d) Letter dated 2009-JUN-23 from Ms. Carmella Luvisotto, Band Teacher, Wellington Secondary School, to Mr. Larry McNabb, Chairman, Parks, Recreation and Culture Commission, thanking the Commission for the Travel Assistance Grant funding which assisted towards their expenses incurred in their attendance at the 2009 MusicFest Canada Competition, resulting in six gold awards and one bronze award in addition to four students being awarded almost \$6000.00 in scholarships to attend summer jazz camps and universities.
- (e) Invitation from the Cedar District 4-H Club to attend the 4-H Summer Showcase at the Barnyard at Beban Park on Wednesday, 2009-JUL-29, from 1:00 p.m. to 3:00 p.m.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION: (None.)

13. CONSIDERATION OF OTHER BUSINESS:

- (a) 2008 Nanaimo Cultural Strategy document – Commissioner Lance – would like to see the goal action, “Hire a new full time Manager of Arts and Culture Development who will oversee all arts and cultural planning, policy and guideline development for the city in cooperation with arts and cultural organizations” returned to the document as it had been part of the original document. Staff advised that this was a “housekeeping item” and that Bob Kühn, Manager, Recreation and Culture, has been asked to re-add it to the document.
- (b) E.J. Hughes Mural – Commissioner Lance. The Administration Building of the VICC was closed on two occasions that Commissioner Lance has tried to view it. Staff to look into the matter.

14. BUSINESS ARISING FROM DELEGATIONS: (None.)

15. UNFINISHED BUSINESS:

- (a) Bowen Park Zoning - Staff Report.

It was moved and seconded that Item 15.(a) “Bowen Park Zoning” be removed from Unfinished Business. The motion carried *unanimously*.

16. QUESTION PERIOD: (No questions.)

17. ADJOURNMENT:

It was moved and seconded at 8:08 p.m. that the regular meeting adjourn, with the next meeting of the Parks, Recreation and Culture Commission to be held Wednesday, 2009-SEP-23, commencing at 7:00 p.m., in the Bowen Park Complex Conference Room; and,

With the next meeting of the Cultural Committee to be held Wednesday, 2009-SEP-02, commencing at 4:15 p.m., in the Bowen Park Complex Conference Room; and,

With the next meeting of the Recreation Committee to be held, if required, Wednesday, 2009-SEP-09, commencing at 4:00 p.m., in the Bowen Park Complex Conference Room; and,

With the next meeting of the Parks Committee to be held, if required, Thursday, 2009-SEP-10, commencing at 5:00 p.m., in the Bowen Park Complex Conference Room.

The motion carried unanimously.

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L. McNabb, Chair  
Parks, Recreation and Culture Commission

CERTIFIED CORRECT

\_\_\_\_\_  
R. Harding, Director  
Parks, Recreation and Culture

2009-JUL-29  
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## REQUEST TO APPEAR AS A DELEGATION

ON 2009 - SEPTEMBER - 23

year month day

**NAME OF PERSON MAKING PRESENTATION:** Tanya Lebars, President, Friends of Nanaimo Jazz Society  
plus student guests

Print

**ADDRESS:** 3135 Mexicana Road, Nanaimo, B.C. V9T 2W8

street address

City

Province

Postal Code

**PHONE:** 250-751 3696

home

250- 758- 3352 attention: Carmella Luvisotto

business

**FAX:** \_\_\_\_\_

**NAME OF APPLICANT IF OTHER THAN ABOVE:** \_\_\_\_\_

### DETAILS OF PRESENTATION:

The Society will submit a report about the event in the month of July to meet the 60 day requirement. However we would like to make a formal presentation to the Commission.

We will make a quick overview of the event and include some short presentations from students who benefited from the Society's efforts.

Our presentations would take no more than 10 minutes and would include a presentation of a plaque, poster and program so the Commission can see how the Society promoted the City throughout our event.

### PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

**Parks, Recreation and Culture Commission**  
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511  
Fax: (250) 753-7277  
parks@nanaimo.ca

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## The 2009 "A Jazz Affair" – Final Report

A grant of \$3500 generously donated by the Nanaimo Parks Recreation and Culture helped support the Friends of Nanaimo's fourth annual "A Jazz Affair". The grant from the City was used to bring in the musicians for the "Jazz Affair." This year, we were able to include Jason Marsalis (premier vibes player and drummer from New Orleans), Brad Turner (Juno award winner and Canadian Trumpeter of the Year from Vancouver), Christian Fabian (member of the Lionel Hampton Band and New York bassist), and Adam Cormier (a recipient of four-year scholarship from the McGill University Schulich School of Music on a 4-year scholarship). The stellar performance by these professional musicians was but a small part of their contribution to the two-day event. They conducted a number of clinics and master classes before a group of high school and college students. They also jammed with students as they performed during the "Jazz Affair," slipping in without fanfare and building the students confidence as musicians capable of playing beside a professional. In addition, our feature performer offered individual lessons to students, giving them one on one access to one of jazz music's up and coming percussionists. In many ways, their arrival and performances in our community has, once again, opened Nanaimo to the international music community as a destination for jazz and music education.

We received continued support from the community in the form of silent and public auction items, advertising and gifts in kind. The theme for this year was *An Evening in Paris*, with beautiful decorations that captured the spirit of a Parisian jazz club. As a result of this support, the event raised a net profit of \$8,694.37 despite a fund raising market that has been hit by the downturn in the global economy.

Mrs. Riches, a local restaurant owned by the Wong family supplied a selection of meals and appetizers. Desserts were served by the Wellington Secondary Home Economics Class for community service hours and work experience. Pepsi Bottling Co. provided various beverages and The Galley at Frank Crane provided free coffee and tea to guests. The different products were well received by our attendees and all donors indicated that they enjoyed the event and the profile it offered their businesses.

The clinics associated with the "Jazz Affair" were held at Vancouver Island University Music Department Building. This allowed the musicians to break out into small rooms for master classes on their respective instruments. In addition, university music students were able to join the clinics more easily. For the main event, we rented the full auditorium and the bar area at the Beban Social Centre. While we placed the musicians on risers in front of the stage, the sound panels in the room effectively livened up the sound quality, expertly set up and managed by Music Maxx, one of our major event sponsors. The change rooms attached to the stage provided our green room for musicians.

The audience was largely from the Nanaimo Regional District – Nanaimo, Lantzville, Nanoose, Ladysmith, Qualicum and Parksville - as well as Campbell River, and Vancouver. Close to 250 people attended the "Jazz Affair". In addition, students from three secondary schools participated in the clinics: 120 from Wellington Secondary, with a delegation of 15 students from Kwalikum Secondary, 16 from Nanaimo District Secondary and seven from Dover Bay Secondary. Invitations to attend the clinics were forwarded to all local high schools with a band program. A total of 20 university students also joined the clinics.

The students enjoyed working with the professionals both in the clinics and on the stage. Some were inspired to extend their musical studies into the summer in the form of jazz Camps and for graduating students, music at the university level. This additional study was supported by the Society as one of our initiatives with our profits. Students received awards to attend the



Vancouver Island University "Malaspina Summer Jazz Academy", the Phil Dwyer Academy of Music and Culinary Arts, Berklee College in Boston, Kwantlen College Summer Jazz and receive voice lessons with the award winning vocalist Dee Daniels. We used some of our net proceeds to fund scholarships for students in the 2007-2008 school year and have set aside addition scholarship funds for the 2008 -2009 year. Finally, the organization earmarked funds to organize more clinics and workshops for Nanaimo young musicians.

Looking at the event from a different perspective, the commission's funding enabled us to provide the community with affordable entertainment by well-known and internationally acclaimed professional artists without the need to travel to Vancouver or Victoria to watch a great show. Bringing in musicians of international calibre allows our students to come face-to-face with their role models. Learning from the real 'pros' is, for many students, a once in a life-time experience that has influenced them in a positive way.

This event reflects the continued growth of the Friends of Nanaimo Jazz and their endeavours to extend the jazz training of young musicians in the Nanaimo area. Our organization hopes to continue to increase such opportunities and to look for meaningful partnerships to expand the "Jazz Affair" experience into a local jazz festival with students as a key focus and benefactor of the community-based event.

As for the future of the "Jazz Affair", money will be reserved to seed the fifth Annual "Jazz Affair" on May 28-29, 2010 and the balance will fund our Music Enrichment Programs. Clinics contribute to the high level of performance our local students are capable of delivering locally, nationally and internationally. We work closely with the Wellington Jazz Academy, VIU, the Port Theatre and other community arts organizations to bring in musicians to Nanaimo. Where there is a fit with local music programs, we attempt to bring in musicians already travelling to Nanaimo to conduct clinics. This enables our Society to leverage the art dollars spent in the community

While our Musicians-in-Training Summer Waterfront Jazz program, already in its fifth year, was put on hold this summer due to unforeseen concerns for the sponsors, the Waterfront Business Association and the Nanaimo Port Authority, students will be playing at various community events throughout the year as they have in the past. The sole purpose of our organization is to enhance jazz music and musicianship in Nanaimo, building a musical legacy, and advancing Nanaimo as a jazz destination in the Pacific Northwest.

Finally, we envision the "Jazz Affair" growing. We hope to build it into a multi-day event, an annual Nanaimo event geared to young musicians. Our goal is a young people's festival with clinics and performances taking place over several days and at several venues. We picture the musicians we bring for clinics and the alumni of Nanaimo music programs participating in jazz-Only Evenings at Nanaimo' pubs and lounges, and students playing at public venues. We want the "Jazz Affair" to celebrate Nanaimo's wealth of talent, exposing even more Nanaimoites and our tourist visitors to the talent of the young musicians in town. The Board plans to enter into some long range planning for the organization within the next year.

**FRIENDS OF NANAIMO JAZZ**  
**SOCIETY**  
**2009 EVENT**

Revenue Item

2008 Actual	Revenue	2009 Actual
4,875.00	Admission ticket sales	4,545.00
2,905.00	Concessions	2,368.50
5,142.83	Silent auction/casino	3,603.00
1,100.00	Program advertising sales	500.00
2,373.00	Donations	1,421.61
ongoing	Membership dues	ongoing
2,530.00	City of Nanaimo Grant	3,500.00
18,925.83	Total Revenues	15,938.11

Expense Item

1,673.09	Concession supplies	1,472.18
863.10	Facility rental	915.88
3,500.00	Performers/artists	4,175.07
147.17	Permits	75.36
156.43	Performer food	96.00
266.69	Decorations	509.25
6,606.48	Total Expenses	7,243.74

12,319.35	Net	8,694.37
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Hours worked

196.00	Event co ordinators	187.00
1,357.00	Volunteers	1,375.00

591.3



PARKS, RECREATION AND CULTURE COMMISSION

## REQUEST TO APPEAR AS A DELEGATION

ON 2009 - SEP - 23  
year month day

NAME OF PERSON MAKING PRESENTATION: **Rolf Schild**  
Print

ADDRESS: **1588 Bush Street**  
street address

**Nanaimo**  
City

**B.C.**  
Province

**V9S 1J9**  
Postal Code

PHONE: **250-753-5225**  
home

**250-619-5225**  
business

**250-753-5225**  
fax

NAME OF APPLICANT IF OTHER THAN ABOVE:

### DETAILS OF PRESENTATION:

**BACKGROUND:** In the last several years the area of Pryde Street and Bush Street has experienced a critical change in Traffic patterns. A bus route has been added, there are several secondary suites to add to the population, this 3 block area has become a feeder route to the college, the new aquatic centre, Van. Isld. University, Quarterway Wine & Beer, Bowen Rd. North and South to downtown. Just to name a few of the amenities. Emergency vehicles such as ambulance, fire and police also use this short area.

Due to the increase in population and the addition of the bus route there has been an increase in the number of pedestrians and children going about their business to school, home and to work by bus and back again etc. What has remained the same and has even grown are the Gogo retail sales of Christmas trees in this heavily populated and busy residential neighborhood. This operation has endangered pedestrian safety and its own customers. The customers are pressured and in a hurry for the most part and some become very verbally abusive if they cannot park in and in front of residential driveways. The operation, in short, deprives the immediate residents of the area of their peace, quiet enjoyment and personal safety, from the last week of November up until the 24<sup>th</sup> day of December. (Anyone wishing to see traffic photos could view the August Council meeting online or see Councilman Pattje.)

**PURPOSE OF PRESENTATION TO PARKS, RECREATION AND CULTURE COMMISSION:** A few of the Council members and even Mr. Gogo thought that an area of Beban Park could be rented to Mr. Gogo for the five or six weeks of his tree sales. In particular one of the barns because it could be locked at the closing of the tree sales in the evening. I also thought that this would be an excellent and peaceful way to solve the safety issues at the Pryde Avenue retail location. It would alleviate the stresses for all concerned ; the residents, the customers, the parking on sidewalks would be eliminated, buses could safely negotiate one of the sharpest corners in Nanaimo, emergency vehicles could pass safely and children and pedestrians in the area would once again be able to use their sidewalks for coming and going to work, school, bus stop, restaurants, video store, walking dogs, etc for this five to six weeks. I respectfully suggest that if the Parks, Recreation and Culture Commission was so inclined to agree to allow Mr. Gogo to rent one or more of the barns that it should be conditional on him vacating the Pryde location once and for all.

### PLEASE NOTE

- Electronic presentations must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

**NOTES OF THE REGULAR RECREATION COMMITTEE MEETING  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2009-SEP-09, COMMENCING AT 3:00 P.M.**

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PRESENT: Commissioner Diana Johnstone, Chair  
Commissioner Shirley Lance  
Commissioner Dawn Burnett  
Commissioner Janet Cowling

REGRETS: Commissioner Gisele Rudischer

Staff: S. Samborski  
E. Williams

Robin Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 3:12 p.m.

2. INTRODUCTION OF LATE ITEMS: (None.)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. *The motion carried unanimously.*

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Recreation Committee Meeting held Wednesday, 2009-MAY-20 at 4:00 p.m. in the Bowen Park Complex Conference Room.

It was moved and seconded that the meeting notes of 2009-MAY-20 be adopted as circulated. *The motion carried unanimously.*

5. DELEGATIONS: (None.)

6. CHAIR'S REPORT:

Discussion was held regarding the meeting start time change. A formal motion was made for Parks, Recreation and Culture Commission approval.

It was moved and seconded that the Recreation Committee recommend that the Parks, Recreation and Culture Commission approve an amendment of the Recreation Committee start time from 4:00 p.m. to 3:00 p.m. for all future meetings to be held, as required. *The motion carried unanimously.*

7. STAFF REPORTS:

(a) Grant Allocation and Criteria Revisions

DISCUSSION:

Arts, Cultural and Festival Events Guidelines:

The Title of the Guidelines document should read "Arts, Cultural and Festival Events Grant", rather than "Arts and Cultural Events & Festivals Grant".

Under Eligibility Criteria, text should include "social and" in the "The event should demonstrate a good potential for an economic impact on Nanaimo." to read, "The event should demonstrate a good potential for a social and economic impact on Nanaimo."

Under Review Process, "The Recreation Committee" should read "The Cultural Committee".

*Staff Recommendations: That the Recreation Committee recommend that the Parks, Recreation and Culture Commission approve that:*

- (i) the Arts and Cultural Events grant program now include all community festival applications, and be renamed to the "Arts, Cultural and Festival Events Grant";*
- (ii) the Tournament and Festival Grant only review Sport Tournament grant applications and be renamed to "Sport Tournament Grant";*
- (iii) funds in the amount of 30% be transferred to the Arts, Cultural and Festival Events Grant from the Sport Tournament Grant to accommodate the increased demands on the Arts, Cultural and Festival Events Grant; and,*
- (iv) the grant criteria be updated to reflect the revised grant allocations.*

It was moved and seconded that the recommendations be adopted. *The motion carried unanimously.*

It was moved and seconded that the Recreation Committee recommend that the Parks, Recreation and Culture Commission request that the Cultural Committee review the revised Arts, Cultural and Festivals Event Grant Guidelines and Applications for Funding to ensure that the Festival funding falls into the appropriate categories and guidelines as determined by the Cultural Committee. *The motion carried unanimously.*

8. INFORMATION ONLY ITEMS (staff reports):

(a) **Fees and Charges Process** – verbal report for discussion

Staff brought forward for review and discussion the matter of the Fees and Charges document and process, which historically, has been reviewed and updated approximately every three years. Staff is working on the initial draft which they anticipate will be presented to the Recreation Committee in January or February for review and recommendations. The document timeline is May, 2010, for Parks, Recreation and Culture Commission, for presentation to Council in June, 2010, with the document being included in the new Leisure Guide in July, 2010.

9. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information) (None.)

10. NOTICE OF MOTION: (None.)

11. OTHER BUSINESS: (None.)

12. UNFINISHED BUSINESS: (None.)

13. QUESTION PERIOD:

(a) Disc Golf Tournament – registration lower than hoped, but there were approximately one hundred participants. The British Columbia Representative was here for the Tournament. In B.C. Nanaimo and Kamloops are “neck and neck” for the best Disc Golf course in the Province. Chair Diana Johnstone wished to congratulate all staff for their organization and efforts towards making this Tournament success.

(b) Provincial Budget / BCRPA – operating grant and activities communities grants were cut. This will not result in direct impact on department programs and services. Chair Diana Johnstone suggested that the Committee write a letter to the Provincial Government in support of the BCRPA, with resulting discussion being that it would be more appropriate that Mayor and Council consider sending a letter in support of the BCRPA.

14. ADJOURNMENT:

It was moved and seconded at 4:24 p.m. that the meeting adjourn, with the next Meeting of the Recreation Committee to be held, if required, Wednesday, 2009-OCT-14, commencing at 3:00 p.m., in the Bowen Park Complex Conference Room.

The motion carried unanimously.



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Diana Johnstone, Chair  
Recreation Committee

CERTIFIED CORRECT:



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S. Samborski, Senior Manager  
Recreation and Culture Services  
Parks, Recreation and Culture

APPROVED FOR DISTRIBUTION:



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R. Harding, Director  
Parks, Recreation and Culture

**REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION**

**FROM: DIANA JOHNSTONE, CHAIR, RECREATION COMMITTEE**

**AUTHORED BY: LIZ WILLIAMS, MANAGER OF SPORT TOURISM AND MARKETING**

**RE: GRANT ALLOCATION AND CRITERIA REVISIONS**

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**RECOMMENDATIONS:**

The Recreation Committee recommends that the Parks, Recreation and Culture Commission approve that:

- (i) the Arts and Cultural Events grant program now include all community festival applications, and be renamed to the "Arts, Cultural and Festival Events Grant";
- (ii) the Tournament and Festival Grant only review Sport Tournament grant applications and be renamed to "Sport Tournament Grant";
- (iii) funds in the amount of 30% be transferred to the Arts, Cultural and Festival Events Grant from the Sport Tournament Grant to accommodate the increased demands on the Arts, Cultural and Festival Events Grant; and,
- (iv) the grant criteria be updated to reflect the revised grant allocations.

Further, the Recreation Committee recommends that the Parks, Recreation and Culture Commission request that the Cultural Committee review the revised Arts, Cultural and Festivals Event Grant Guidelines and Application for Funding to ensure that the Festival funding falls into the appropriate categories and guidelines as determined by the Cultural Committee.

**EXECUTIVE SUMMARY:**

At the 2009-MAY-20 Special Recreation Committee Meeting, it was moved and seconded that the Recreation Committee seek advice from the Parks, Recreation and Culture Commission on the criteria for both the application for, and granting of, funding of requests that are coming to the Committee, in order to determine if they fit into the appropriate category. A review of the Tournament and Festival, and the Cultural Event grant criterias should be undertaken and the criterias updated.

At the 2009-MAY-27 regular open Parks, Recreation and Culture Commission meeting, it was moved and seconded that Staff return to the Commission with a report regarding the funding criteria utilized by the various Committees in order to reduce or eliminate overlap.

At the 2009-JUL-22 regular open Parks, Recreation and Culture Commission meeting, further discussion determined that if the current funds available in the Tournament and Festival Fund Grant are to be split into sports grants and cultural event grants, a breakdown in each of the categories would need to be established.



At the 2009-SEP-09 regular meeting of the Recreation Committee, Staff prepared and provided updated guidelines to support the changes to the Arts, Cultural and Festival Events Grant Guidelines and the Sport Tournament Grant guidelines. The Recreation Committee adopted the recommendations of Staff with regard to the changes and additionally made a further recommendation to the Parks, Recreation and Culture Commission.

BACKGROUND:

The applications to the Arts and Cultural Event and the Tournament and Festival grant programs continue to increase each year. With this increase it has become apparent that our original grant criteria have some overlaps. This has made it confusing for organizations applying for grants, as they are unsure which grant application best suits their event.

In order to prevent or reduce confusion, Staff recommend that the Arts and Cultural Events grant program now include all community festivals applications, and that the Tournament and Festival Grant only review Sport Tournament grant applications. The new grants available would be renamed to the "Arts, Cultural and Festival Events Grant" and the "Sport Tournament Grant". The criteria for both applications would be adjusted to reflect the changes.

Subsequent to the motion of the Recreation Committee on 2009-MAY-20, at the regular open Parks, Recreation and Culture Commission meeting held on 2009-MAY-27, it was moved and seconded that Staff return to the Commission with a report regarding the funding criteria utilized by the various Committees in order to reduce or eliminate overlap. At the 2009-JUL-22 regular open Parks, Recreation and Culture Commission meeting, further discussion determined that if the current funds available in the Tournament and Festival Fund Grant are to be split into sports grants and cultural event grants, a breakdown in each of the categories would need to be established.

As 30% has been the average amount of funds applied towards festival events from the Tournament and Festival Grant funds over the past three years, it is further recommended that funds in the amount of 30% be transferred to the Arts, Cultural and Festival Events Grant from the Sport Tournament Grant to accommodate the increased demands on the Arts, Cultural and Festival Events Grant.

Respectfully submitted,



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Diana Johnstone, Chair  
Recreation Committee



**SPORT TOURNAMENT GRANT**

**GUIDELINES**

**AND**

**APPLICATION FOR FUNDING**



## **SPORT TOURNAMENT GRANT APPLICATION GUIDELINES**

### **General Information.**

The City of Nanaimo wants to work with community groups to attract visitors to our City. Sport tourism is a major economic generator for Nanaimo. The City's most effective role in the sport and recreation tourism initiative is one of facilitation. By working together with existing community groups, we can encourage visitors to stay longer in Nanaimo.

Nanaimo Parks, Recreation and Culture have a budget of \$17,500 to assist groups hosting tournaments (defined below). When making your application, please remember that our objective is to assist as many groups as possible.

***Tournament:*** *a series of games or athletic contests*

Any amateur non-profit organization is eligible for funding. Charitable status is not necessary.

Private or commercial organizations are not eligible.

All applications for funding should be clearly marked "Sport Tournament Grant Application" and submitted to the Recreation Committee, c/o Nanaimo Parks, Recreation and Culture, 500 Bowen Road, Nanaimo, BC V9R 1Z7.

For further information, contact: Manager, Sport Tourism and Marketing, 250-755-7514.

### **Application Timelines**

Applications should be submitted by:      May 1 – for events from July 01 to December 31.  
November 1 – for events from January 1 to June 30.

Applicants will receive written notification of Council's decision within 90 days of the application deadline date. Applications received following the submission deadline will be considered in the next evaluation review. In exceptional or unforeseen circumstances, the Recreation Committee will determine if late requests warrant special consideration.

### **What Events Qualify?**

- Only events being sponsored by local organizations, or having direct local economic impact, will be considered.
- This fund is designed specifically to assist tournaments that utilize services and facilities within the City of Nanaimo.
- Tournament applications for one day will be considered, however, events occurring over two or more consecutive days will be given higher priority.
- All tournaments will be considered.
- Organizations will not be eligible for funding if they have received other funding assistance through the City of Nanaimo for this event.

### **Application Criteria.**

- Applicants must be able to demonstrate a broad community participation or significant potential audience.
- Applications will be considered on the following criteria:
  - ♦ Evidence of benefit to the community.
  - ♦ Demonstration of community support for the tournament as measured by volunteer participation, membership, and/or audience participation. Secured commitment from other funding sources.
  - ♦ Involvement from other community partners.
  - ♦ Evidence of management and fiscal responsibility (e.g. business and marketing plan, sound financial controls and performance).
  - ♦ Level of event profile and media exposure.
  - ♦ Potential financial impact (e.g. number of visitor days created and how this information might be tracked).

### **How Funds are Distributed.**

- The amount requested cannot be more than 25% of the total budget for the festival or tournament.
- Any unallocated funds in a given year will be carried over to the next budget year.
- Regardless of funding approval, if City of Nanaimo facilities are used these facilities are provided to non-profit and community organizations at subsidized rates.

### **Review Process.**

The Recreation Committee screens applications and makes recommendations to the Parks, Recreation and Culture Commission which then makes recommendations to City Council for the distribution of funds.

### **What Does Your Organization Need to do to Apply For Funds?**

- Your organization needs to complete the attached application form.
- For an application to be considered, it should not be longer than six pages in length, including the application form and budget.

### **Appeals**

**Statement of Purpose:** The mandate of the Grants Advisory Committee is to review appeals for process issues only. That is, to determine whether the original Advisory Committee had all the correct information and used the appropriate criteria to make their recommendation. **The Grants Advisory Committee will not revisit the actual decisions, i.e. whether the correct amount was granted.**

### **Criteria for Allowing an Appeal:**

- Was the original advisory committee's decision based on the application not meeting certain criteria or submitting incomplete or incorrect information? Did the advisory committee misinterpret some of the information submitted?
- Did the original committee notify the applicant of its recommendations two weeks before it was sent to the next level (either to Council or to the Parks, Recreation and Culture Commission), thereby giving the applicant time to respond?
- Does the applicant believe that the recommendation was based on incorrect or incomplete information? Does the applicant believe its information was misinterpreted?
- Did the original advisory committee determine the application should be reconsidered based on this new/different information?



## SPORT TOURNAMENT GRANT APPLICATION FORM

Legal Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Society Registration Number: \_\_\_\_\_ (If not registered, please leave blank)

<b>Total Budget:</b>	<b>Grant Total Requested:</b>
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Date Submitted: \_\_\_\_\_

Has your organization applied for other City of Nanaimo funding related to this event?

Yes \_\_\_\_ No \_\_\_\_? If so, please list the type and amount of funds requested.

Name of Grant	Amount	Approved

What events in the past have your organization produced/sponsored?

	Year	Event and Location	# Attending
1.			
2.			
3.			

Please provide information requested:

1. Name of Event: \_\_\_\_\_
2. Type of Tournament (please circle): Local    Regional    Provincial    National
3. Times & Dates of Event: \_\_\_\_\_
4. Location (s): \_\_\_\_\_
5. Age range of participants (please circle): 0-18 / 19-44 / 45+ / All Ages
6. From where will participants/spectators come? (Please provide a projected estimate of numbers attending your event. If your event was held previously, please include actual numbers for the previous year).

<b>PARTICIPANT INFORMATION</b>	<b>Estimated # Attending</b>	<b>Previous Year's Attendance</b>
From Mid Vancouver Island (from Duncan to Courtenay)		
From other areas of Van. Is. (north of Courtenay, south of Duncan)		
From BC Mainland		
From other provinces		
From US or other international destinations		
<b>TOTAL PARTICIPANTS FROM ALL AREAS:</b>		
<b>SPECTATOR INFORMATION</b>	<b>Estimated # Attending</b>	<b>Previous Year's Attendance</b>
From Mid Vancouver Island (from Duncan to Courtney)		
From other areas of Van. Is. (north of Courtney, south of Duncan)		
From BC Mainland		
From rest of Canada		
From US or other International destination		
<b>TOTAL SPECTATORS FROM ALL AREAS:</b>		

6. Is this a new event? Yes / No
7. How long has your organization existed in Nanaimo? \_\_\_\_\_ Years
8. Please provide a summary of your event in one or two typed pages (minimum size 10 font), including:
  - Purpose of the event
  - Scheduled activity
  - How your event will be marketed.
  - How you will provide public recognition of municipal contribution
  - How you will evaluate the success of the event
  - Has your event created any new components from previous year?

9. The information in this application is a true and accurate representation of our event.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: Your submission should only include two-page application form, two-page budget form, and one or two-page summary of your event.**

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## Event Revenue Budget

Name of Event: \_\_\_\_\_ Hosted by: \_\_\_\_\_

- Please provide your best estimate of the revenues and costs of the event for which a grant is requested. Additional headings to better describe your revenues and expenses for your particular activity are permitted. You may use either your own budget form or this one.
- Definitions: Earned revenues are usually generated directly by an event and often include income from booth, table, rentals, sales of advertising in a program, admission tickets or on-site cash donations from the public, and the net proceeds of concessions or sales.
- Fundraising revenues are usually generated from sponsorships, in-kind supplies and services, individual donations before or after the event.

YEAR Actual 20____ (Previous Year if applicable)	Revenue Item	YEAR Projected 20____ To be completed for application
	<b><i>Earned Revenue</i></b>	
	Admissions/Ticket Sales	
	Concession/Merchandise Sales (net)	
	On-site cash donations	
	Advertising income	
	Rentals	
	Other	
	<b>Total Earned Revenue</b>	
	<b><i>Fundraising Revenue</i></b>	
	Individual Donations	
	Cash Sponsorships	
	Fundraising Events	
	Other	
	<b>Total Fundraising Revenue</b>	
	<b><i>Government Revenue</i></b>	
	Municipal Grants (list requested amount)	
	Provincial Grants	
	Federal Grants	
	Other	
	<b>Total Government Revenue</b>	
	<b>Total Revenues</b>	<b>Line A</b>

If you are receiving in-kind support not included above, please identify the source donor and include an estimate of the dollar value:

<u>Source</u>	<u>\$ Value</u>
_____	_____
_____	_____
_____	_____

## Event Expenses

<b>YEAR</b> <b>Actual 20__</b> <b>(Previous Year if</b> <b>applicable)</b>	<b>Expense Item</b>	<b>YEAR</b> <b>Projected 20__</b> <b>To be completed</b> <b>for application</b>
	<b><i>Administration and Communication Costs</i></b>	
	Salaries, Fees and Commissions	
	Marketing- posters, ads, radio	
	Professional Services i.e. judges, referees, officials, instructors, technicians, drivers	
	On site communication - flyers, programs,	
	Financial Services- i.e. fundraising costs, ticketing, accounting	
	Event Insurance	
	Facility Rentals	
	Other Services- equipment rentals, set up costs, provide details:	
	Food & Beverages- Organizing Committee/Volunteers	
	Food & Beverages- Participants	
	Food & Beverages- Media/VIP	
	Accommodation Costs	
	Merchandise: Souvenirs, Awards, Prize Money	
	Travel	
	Transportation & Storage	
	Materials & Supplies	
	Other costs:	
	<b>Total Production and Events Costs</b>	
	<b>Total Expenses                      Line B</b>	
	<b>Net (Line A minus Line B)</b>	

**PLEASE NOTE:** successful applicants must submit a final report (max. 1 pg.) and financial statement **must be submitted within 60 days of the conclusion of the event.** This information is used to calculate the economic impact of awarded event within the community and will help in the determination of future applications. The failure to do so may result in rejection of any new application.

A list of successful applicants will be posted on the City's website within the Parks, Recreation and Culture section [www.nanaimo.ca](http://www.nanaimo.ca)





**ARTS, CULTURAL AND  
FESTIVAL EVENTS  
GRANT**

**DRAFT**  
**GUIDELINES**

**AND**

**APPLICATION FOR FUNDING**



## **ARTS, CULTURAL AND FESTIVAL EVENTS GRANT APPLICATION GUIDELINES**

### **General Information.**

People want to live in and/or visit places that offer exciting things to do and interesting ways to express themselves. Many cities across North America are including arts, cultural and heritage events and festivals to attract both residents and visitors. Groups can access these funds for the purpose of putting on events that will encourage residents and visitors to participate in Nanaimo events and promote and showcase community arts and cultural talent.

The City of Nanaimo wants to work with community groups to attract visitors to our City, recognizing that tourism is a major economic generator for Nanaimo.

Nanaimo Parks, Recreation and Culture have a budget of \$34,489 for 2010 grants to assist groups hosting arts and cultural events and festivals. When making your application, please remember that our objective is to assist as many groups as possible.

All applications for funding should be clearly marked "Arts, Cultural and Festival Events Grant Applications" and be submitted to the Cultural Committee c/o Nanaimo Parks, Recreation and Culture, 500 Bowen Road, Nanaimo, BC V9R 1Z7.

For further information, contact: Manager, Recreation & Culture Services, 250-755-7512.

### **Application Timeline.**

Applications should be submitted by November 1.

Applicants will receive written notification of Council's decision within 90 days of the application deadline date. Applications received following the submission deadline will be considered in the next evaluation review. In exceptional or unforeseen circumstances, the Cultural Committee will determine if late requests warrant special consideration.

### **Eligibility Criteria**

- The event must have a good potential for attracting both residents and visitors to participate in Nanaimo events that will promote Nanaimo as an arts and cultural centre. A sport, heritage and / or celebration focus or component is also acceptable.
- The event must showcase local arts and cultural talent
- The event should demonstrate a good potential for an economic impact on Nanaimo.
- Preference will be given to activities or events that will be ongoing and have potential as a good long-term investment for the City (i.e. - a yearly cultural event or festival that has good potential for growth). Events and festivals that run more than one day and / or have realistic plans to attract greater numbers will also be given priority.
- This grant is designed specifically to assist events and festivals that utilize services and facilities within the City of Nanaimo.
- The applicant must adhere to sound standards of corporate governance.

### **Who Can Apply?**

1. Generally, organizations requesting funding will be established non-profit organizations with experience in organizing events and managing funds. Groups or individuals that do not fit these criteria have an opportunity to receive funding at the discretion of the Cultural Committee.
2. Applicants must be able to demonstrate a broad community and visitor participation or significant potential audience.
3. Applications will be considered on the following criteria:
  - Evidence of benefit to the community.
  - Demonstration of community support for arts, cultural and festival events as measured by volunteer participation, membership, and/or audience participation.
  - Evidence of competent management and fiscal responsibility (i.e. proven track record, business and marketing plan, sound financial controls and performance).
  - Secured commitment from other funding sources.
  - Potential financial impact (i.e. jobs created, spending, number of visitor days created and how this information might be tracked).
  - Public recognition of the municipal contribution.
  - Level of event profile and media exposure.
  - Funding for capital expenditures will not be considered.

### **How Funds are Distributed.**

- The amount requested cannot be more than 25% of the total event budget.
- Any unallocated funds in a given year will be carried over to the next budget year.
- Regardless of funding approval, if City of Nanaimo facilities are used, these facilities are provided to non-profit and community organizations at subsidized rates.

### **Review Process.**

The Cultural Committee screens applications and makes recommendations to the Parks, Recreation and Culture Commission which then makes recommendations to City Council for the distribution of funds.

### **What Does Your Organization Need to do to Apply for Funds?**

- Complete the attached application form.
- For an application to be considered, it cannot be longer than 10 pages in length, including the application form.
- All pages must be single sided with a font size of at least 10.
- No staples, please - your application will be photocopied for the committee members.

***Organizations will not be eligible for funding if they have received other funding assistance through the City of Nanaimo for this event.***

## Appeals.

Statement of Purpose: The mandate of the Grants Advisory Committee is to review appeals for process issues only. That is, to determine whether the original Advisory Committee had all the correct information and used the appropriate criteria to make their recommendation. **The Grants Advisory Committee will not revisit the actual decisions, i.e. whether the correct amount was granted.**

### Criteria for Allowing an Appeal:

- Was the original advisory committee's decision based on the application not meeting certain criteria or submitting incomplete or incorrect information? Did the advisory committee misinterpret some of the information submitted?
- Did the original committee notify the applicant of its recommendations two weeks before it was sent to the next level (either to Council or to the Parks, Recreation and Culture Commission), thereby giving the applicant time to respond?
- Does the applicant believe that the recommendation was based on incorrect or incomplete information? Does the applicant believe its information was misinterpreted?
- Did the original advisory committee determine the application should be reconsidered based on this new/different information?

DRAFT



**ARTS, CULTURAL AND FESTIVAL EVENTS GRANT APPLICATION FORM**

**DEADLINE FOR APPLICATIONS - NOVEMBER 1<sup>ST</sup>**

Legal Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Position: \_\_\_\_\_

Society Registration Number: \_\_\_\_\_ (If not registered, please leave blank)

Is your society in good standing with the Registrar: Yes  
No

Fiscal year for grant: \_\_\_\_\_ Total grant requested for fiscal year: \_\_\_\_\_ Total budget for fiscal year: \_\_\_\_\_

Has your organization applied for other City of Nanaimo funding? If so, please list the type and amount of funds requested for next year.

<u>Name of Grant</u>	<u>Amount</u>	<u>Approved</u>

In your application, please answer the following questions and include the information requested:

1. Name of Event: \_\_\_\_\_
2. Times and Dates of Event: \_\_\_\_\_
3. Location: \_\_\_\_\_
4. Ages of Participants: \_\_\_\_\_
5. From where will participants come? (Last year's actual numbers if event was held previously: New events – estimate)

<u>LOCATION</u>	<u>Estimated # Attending</u>
From within the Nanaimo Regional District	
From other areas on Vancouver Island	
From BC Mainland	
From outside B.C.	
<b>TOTAL FROM ALL AREAS:</b>	

6. Does your event currently take place in Nanaimo? Yes \_\_\_\_\_ No \_\_\_\_\_
7. Is this a new event? Yes \_\_\_\_\_ No \_\_\_\_\_
8. How long has your organization existed in Nanaimo? \_\_\_\_\_ Years
9. Briefly outline the purpose or mission of your organization.

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10. What events in the past has your organization produced/sponsored?

	Year	Event and Location	# Attending
1.			
2.			
3.			
4.			

Please also include the following information:

11. One to two typed pages outlining a summary of your event.
12. For what purpose do you plan to use this City fund? (Please be specific and note that capital expenditures are not permitted.)
13. How will your event benefit Nanaimo economically?
14. How will your event be marketed?
15. How will you evaluate the success of the event?
16. Include a detailed budget of the proposed event, outlining all revenues including sources and expenditures.
17. Include a financial statement for your organization for the previous calendar year. (Sample statement attached.)
18. Include a list of the event organizers identifying the roles and names of the people in those roles/functions.
19. A final report and financial statement must be submitted within 60 days of the conclusion of the event. Failure to do so may result in rejection of any new application (1 – 3 pages maximum).

**Where to send your application?**

Send completed applications by November 1st, clearly marked:

"Arts, Cultural and Festival Events Grant Application  
Nanaimo Cultural Committee  
c/o Nanaimo Parks, Recreation and Culture  
500 Bowen Road  
Nanaimo, BC V9R 1Z7

## Event / Festival Revenue Budget

**Name of Event:** \_\_\_\_\_

**Sponsored by:** \_\_\_\_\_

- Please provide your best estimate of the revenues and costs of the event for which a grant is required. Additional headings to better describe your revenues and expenses for your particular activity are permitted. You may use either your own budget form or this one.
- Definitions: Earned revenues are usually generated directly by an event and often include income from table, rentals, sales of advertising in a program, admission tickets or on-site cash donations from the public and the net proceeds of concessions or sales.
- Fundraising revenues are usually generated from sponsorships, in-kind supplies and services, individual donations before or after the event.

YEAR Actual 20____ (Previous Year if applicable)	Revenue Item	YEAR Projected 20____ To be completed for application
	<b>Earned Revenue</b>	
	Admissions/Ticket Sales	
	Concession/Merchandise Sales (net)	
	On-site cash donations	
	Advertising income	
	Rentals	
	Other	
	<b>Total Earned Revenue</b>	
	<b>Fundraising Revenue</b>	
	Individual Donations	
	Cash Sponsorships	
	Fundraising Events	
	Other	
	<b>Total Fundraising Revenue</b>	
	<b>Government Revenue</b>	
	Municipal Grants	
	Provincial Grants	
	Federal Grants	
	Other	
	<b>Total Government Revenue</b>	
	<b>Total Revenues</b>	<b>Line A</b>

If you are receiving in-kind support not included above, please identify the source donor and include an estimate of the dollar value:

Source

\$ Value

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## Event / Festival Expenses

YEAR Actual 20____ (Previous Year if applicable)	Expense Item	YEAR Projected 20____ To be completed for application
	<b>Administration and Communication Costs</b>	
	Event Co-ordinator: including estimated hrs. worked	
	Office Staff: including estimated hrs. worked	
	Event Insurance Costs	
	Fundraising expenses (please specify)	
	Volunteer expenses (please specify)	
	Marketing and publicity (please specify)	
	Other (please give details)	
	<b>Total Administration and Communications Cost</b>	
	<b>Production and Events Costs</b>	
	Facility / Venue Rental	
	Equipment rental (tents, stage, lights, sound, etc)	
	Artists, performers, cultural program contributors: fees or honoraria	
	Technical Staff	
	Materials and Supplies	
	Permits	
	Municipal Services	
	Police Costs	
	On Site costs – signs, garbage cans, toilets, power, etc	
	Performer and on-site volunteer services; travel, food, t-shirts etc.	
	Other (please give details)	
	<b>Total Production and Events Costs</b>	
	<b>Total Expenses</b> <span style="float: right;"><b>Line B</b></span>	
	<b>Net (Line A minus Line B)</b>	

Updated: 2009-SEP-15

File: G:\GRANTS\ArtsCulturalEventFund\2010\ArtsCulturalAndFestivalEventsGrant.doc

THE PORT THEATRE  
MONTHLY ACTIVITY REPORT

July, 2009						
#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	7	Art Gallery	9:30am	Change over		5
2	9	Celt Fest	7:30pm	Dance	448	4
3						
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<div style="border: 2px solid black; padding: 10px; text-align: center;"> <h2 style="margin: 0;">RECEIVED</h2> <p style="margin: 10px 0;">AUG 04 2009</p> <p style="margin: 0;">DEPARTMENT OF PARKS RECREATION AND CULTURE</p> </div>	<p style="text-align: right; margin-bottom: 20px;">448      9</p> <p><b><u>TOTALS</u></b></p> <p>Number of Events: 2</p> <p>Estimated Audience Attendance: 448</p> <p>Estimated Number of Artists/Crew: 9</p> <p>Total people through the building: 457</p>
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**THE PORT THEATRE**

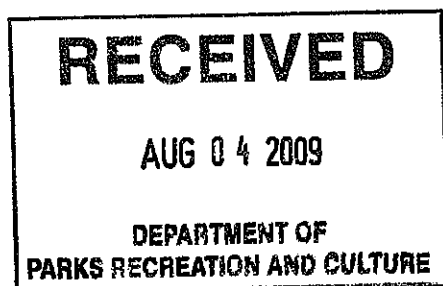
	# Events 2005	# Events 2006	# Events 2007	# Events 2008	# Events 2009	# Patrons 2005	# Patrons 2006	# Patrons 2007	# Patrons 2008	# Patrons 2009
Jan	24	18	12	22	13	7,082	7,609	5,626	5,126	4,191
Feb	23	26	20	32	18	8,141	11,692	8,161	10,911	8,308
Mar	20	19	18	16	27	5,758	8,075	8,305	5,078	9,604
Apr	34	31	32	20	33	12,520	10,784	12,389	7,888	10,137
May	31	38	29	28	16	14,170	15,615	13,851	13,173	6,254
Jun	36	25	25	29	30	15,262	14,408	12,055	12,507	16,465
Jul	26	4	11	20	2	6,317	2,191	4,304	6,908	457
Aug	3	3	3	2		643	865	701	1,339	
Sep	9	15	20	15		2,245	3,551	5,934	6,787	
Oct	20	19	13	26		8,069	7,915	5,119	8,067	
Nov	22	28	21	34		12,326	14,392	9,765	14,306	
Dec	19	31	14	24		6,895	15,378	5,049	9,302	
<b>TTL</b>	<b>267</b>	<b>257</b>	<b>218</b>	<b>268</b>	<b>139</b>	<b>99,428</b>	<b>112,475</b>	<b>91,259</b>	<b>101,392</b>	<b>55,416</b>

comparison of attendance for the same month last year  
 comparison of events for the same month last year

-93% increase
-90% increase

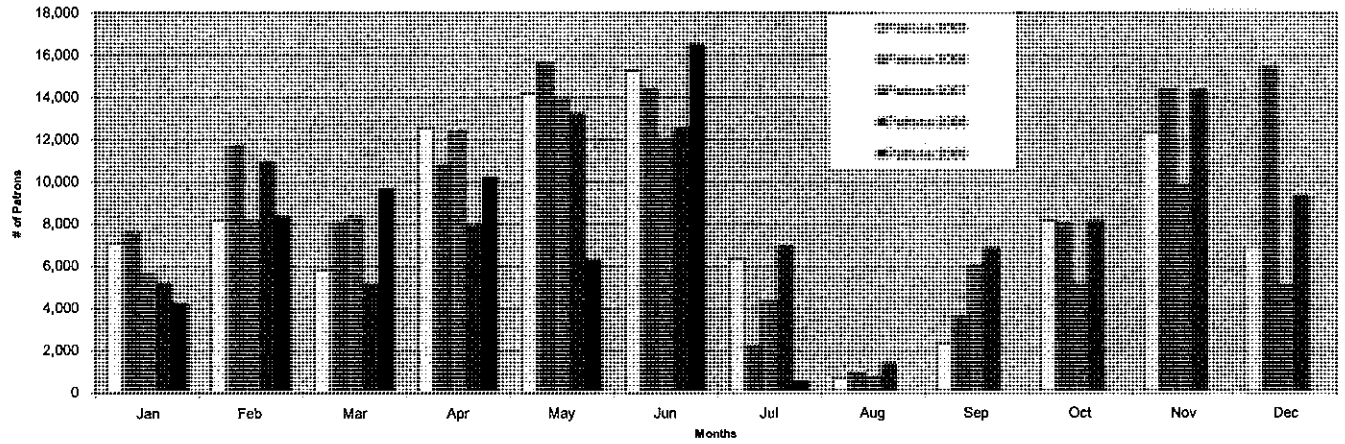
five yr. average attendance for same month  
 five yr. average number of events same month

4,035
13

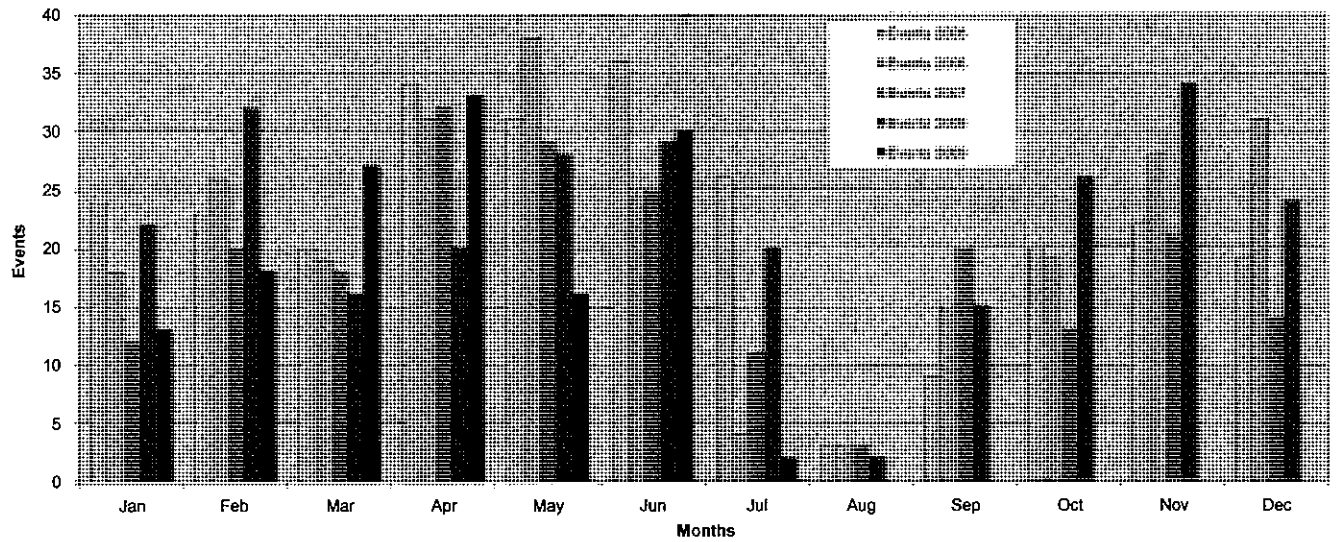


# THE PORT THEATRE

## Patron Attendance Comparison



## Event Comparison



**RECEIVED**

**AUG 04 2009**

**DEPARTMENT OF  
PARKS RECREATION AND CULTURE**

617

THE PORT THEATRE  
MONTHLY ACTIVITY REPORT

August, 2009

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	7	VIS rehearsal	7:30pm	Music		55
2	19	Boys & Girls Club	2:00pm	Tour		30
3						
4						
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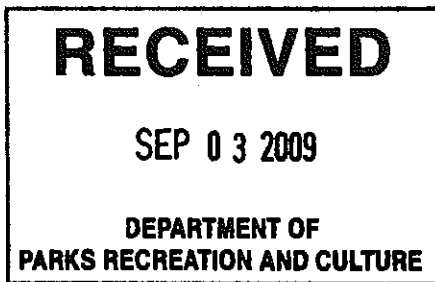
**TOTALS**

Number of Events: 2

Estimated Audience Attendance: 0

Estimated Number of Artists/Crew: 85

Total people through the building: 85



618

# THE PORT THEATRE

	# Events 2005	# Events 2006	# Events 2007	# Events 2008	# Events 2009	# Patrons 2005	# Patrons 2006	# Patrons 2007	# Patrons 2008	# Patrons 2009
Jan	24	18	12	22	13	7,082	7,609	5,626	5,126	4,191
Feb	23	26	20	32	18	8,141	11,692	8,161	10,911	8,308
Mar	20	19	18	16	27	5,758	8,075	8,305	5,078	9,604
Apr	34	31	32	20	33	12,520	10,784	12,389	7,888	10,137
May	31	38	29	28	16	14,170	15,615	13,851	13,173	6,254
Jun	36	25	25	29	30	15,262	14,408	12,055	12,507	16,465
Jul	26	4	11	20	2	6,317	2,191	4,304	6,908	457
Aug	3	3	3	2	2	643	865	701	1,339	85
Sep	9	15	20	15		2,245	3,551	5,934	6,787	
Oct	20	19	13	26		8,069	7,915	5,119	8,067	
Nov	22	28	21	34		12,326	14,392	9,765	14,306	
Dec	19	31	14	24		6,895	15,378	5,049	9,302	
TTL	267	257	218	268	141	99,428	112,475	91,259	101,392	55,501

comparison of attendance for the same month last year  
comparison of events for the same month last year

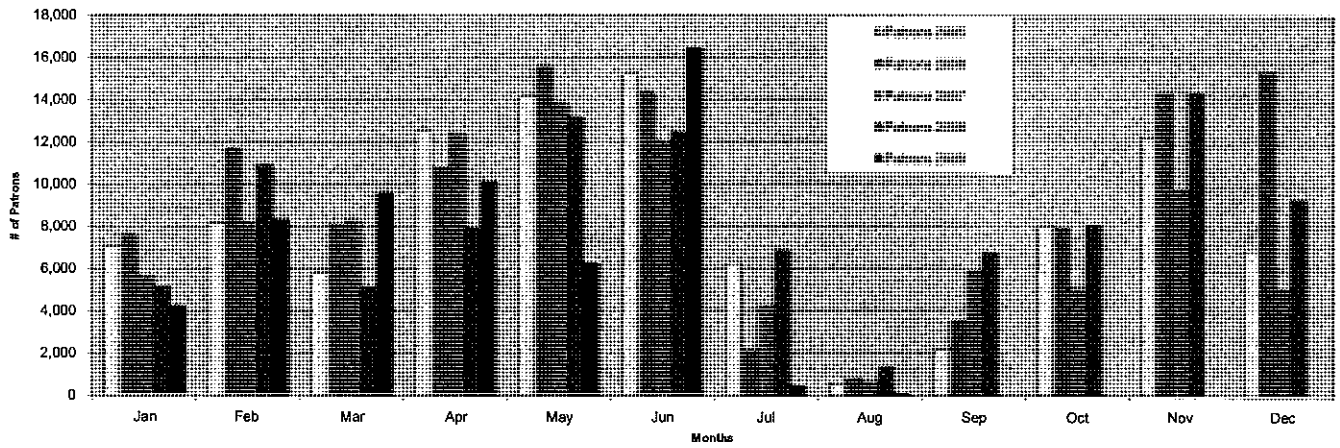
-94% increase
0% increase

five yr. average attendance for same month  
five yr. average number of events same month

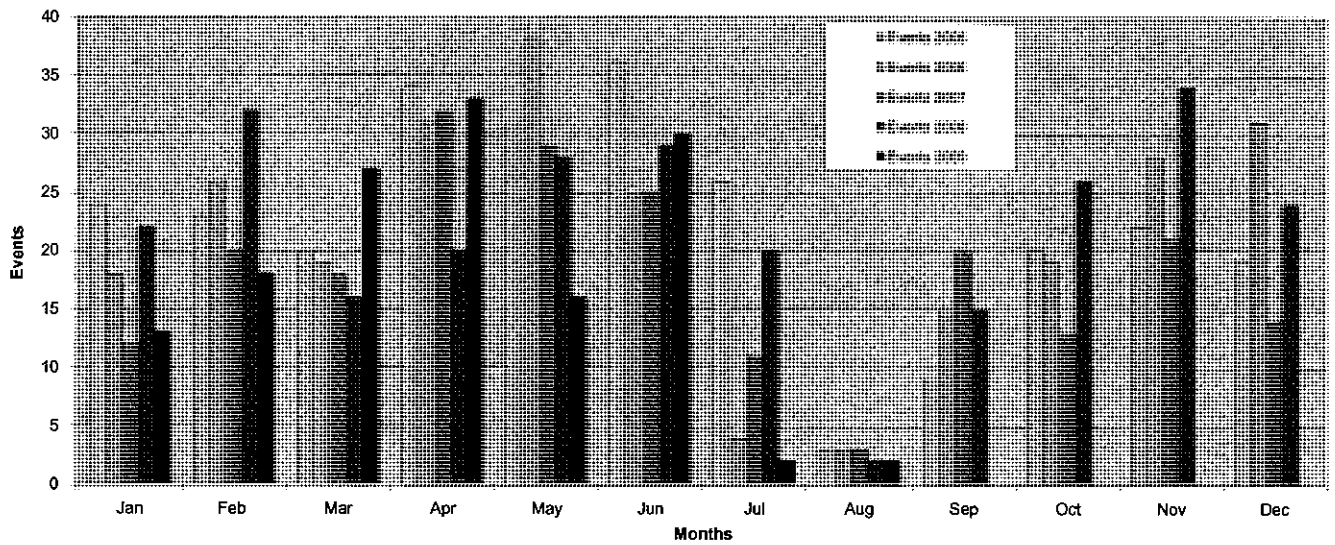
727
3

# THE PORT THEATRE

## Patron Attendance Comparison



## Event Comparison



City of Nanaimo-Parks, Recreation and Culture Commission  
Nanaimo Art Gallery: Activity Report  
July 1, 2009 to July 31, 2009

*Submitted by Ed Poli, Gallery Manager*

**The Campus Gallery** (900 Fifth Street) presented:

- ***Field Recordings of Icebergs Melting*** – From June 26th to August 8th, 2009 - An exhibit of work by artist: Michael Campbell created from salvaged materials that were gathered and assembled into a variety of vessels that float around the fictional ocean of the gallery floor..

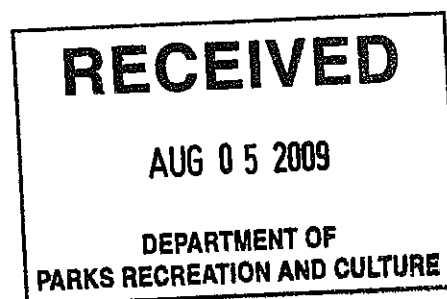
**Campus Gallery Attendance                      185**

**The Downtown Gallery** (150 Commercial Street) presented:

- ***Artrageous Saturdays*** – July 4, 11, 18 & 25 – Free drop-in art activity workshops for children.
- ***EJ Hughes – The Man and his Art*** – From July 3 to August 16 – A reprise of the exciting exhibit featuring the work of renowned Canadian painter, E. J. Hughes. More than 50 pieces of Hughes' work spanning a broad period of his working career are on display. Most of the art work is from private collections and is not normally available for public viewing. The exhibit also featured ongoing screenings of the documentary film *EJ Hughes – The Restoration*

**Downtown Gallery Attendance                      658**

**Total Attendance:                      843**





City of Nanaimo - Parks, Recreation and Culture Commission  
 Nanaimo Art Gallery: Activity Report  
 August 1, 2009, to August 31, 2009

*Submitted by Ed Poli, Gallery Manager*

**The Campus Gallery** (900 Fifth Street) presented:

- **Field Recordings of Icebergs Melting** – From June 26th to August 8th, 2009 - An exhibit of work by artist: Michael Campbell created from salvaged materials that were gathered and assembled into a variety of vessels that float around the fictional ocean of the gallery floor

**Note** - Campus Gallery was closed from August 11 to August 27 for Painting, Cleaning and Installation

- **Speaking Volumes** – From August 28 to October 3 - New work from Scott Leaf. A raw earthenware clay installation consisting of several large rectangular configurations of clay created on site and intended to slowly transform over the duration of the exhibit.
- **100 Monkeys** – From August 28 to October 3 - Tracey Nelson has created a humorous and curious world of sock monkeys. 100 Monkeys is an installation of sock monkeys, film loops, drawings, and texts describing the monkeys' psycho-social situations and stories.
- **Artacular Summer Art Camps** - August 3 to 7 and 17 to 21 – Two one-week art camps presented by the Nanaimo Art Gallery in the VIU Visual Arts building.

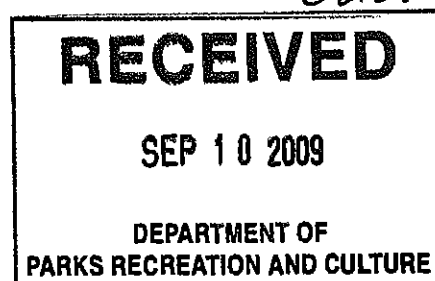
**Campus Gallery Attendance                      75**

**The Downtown Gallery** (150 Commercial Street) presented:

- **EJ Hughes – The Man and his Art** – From July 3 to August 16 – A reprise of the exciting exhibit featuring the work of renowned Canadian painter, E. J. Hughes. More than 50 pieces of Hughes' work spanning a broad period of his working career are on display. Most of the art work is from private collections and is not normally available for public viewing. The exhibit also featured ongoing screenings of the documentary film *EJ Hughes – The Restoration*
- **Night and Day** – From August 20 to September 12 – An exhibition of Leona Petrak's work presenting forms, colours, textures and spaces perceived under light and under the absence of light. Petrak's inspiration for both groups of paintings comes from desert areas of North and South America..

**Downtown Gallery Attendance                      1005**

**Total Attendance:                      1080**



m1-18

**Report to Parks, Recreation & Culture Commission**  
**Nanaimo Museum – July 2009**

Submitted August 10, 2009 by Debbie Trueman

**RECEIVED**

**AUG 11 2009**

**DEPARTMENT OF  
PARKS RECREATION AND CULTURE**

**Financial**

- Overall, tourist numbers are down this year, with the Bastion's numbers down slightly. Although July numbers are up over 50% from July 07 in the old space, they are not as high as we expected. This reduction in visitor numbers has impacted Gift Shop Sales and Admissions, which will not hit budget in July – our predicted busiest revenue month (note: the budget in the new space is 3 times that for the old museum). Overall, operationally we are still okay, but again, there is a distinct possibility that we will not meet our extra overhead costs associated with the new Museum space within budget.
- Expenses for new exhibits are on track with available reserves.
- Still no word on Gaming revenues for next year which is very worrisome (approx. 15% of budget).
- Cultural Services (Provincial operating grant) is also projecting cuts. Work begins now to prepare this application due end of September.

**New Space**

- One year inspection took place with IT and our Architects last week and all deficiencies fairly minor other than the ongoing problems of the gallery door outstanding;-we are working on the gallery and offices air temp problems. Deficiency repairs have started.
- Piping from the basement for the heat pumps-now in week 5 of a projected 2-3 week project!
- Serious Coffee door to our lobby is being used both ways and allows us to offer an added service to our visitors-we have moved a couple tables into the museum lobby.
- Signage outside is still a big problem. I would still like a sign at the corner of Museum Way and Front Street but have been told no several times!

**Programs and Events**

- Timber will open this summer with Service/Downtown section will open with the coal mine. Planning for coal mine tunnel is in progress which will be the grand finale of the permanent exhibit. Planned completion and opening for this is heritage/Olympic time 2010.
- Pub tours, downtown walks, Cemetery strolls are a bit slow this summer-the heat hasn't helped.
- The summer children's programs have been well received so far.
- Coaltown Museum Festival-we are on this committee and this event will be August 29<sup>th</sup>.
- Much time being spent on planning for Sports hall of Fame induction event Sept. 19<sup>th</sup>.
- The Rocket Richard opening was a huge success with almost 180 people at the opening in the lobby and almost 250 people for the afternoon. Birthday Cake was great and lots

of new faces as well-what we like to see! In addition to all local media, CHEK and A Channel we had coverage by CBC French TV as well.

- Next summer exhibit from CMC (same as rocket) is Acres of Dreams-an exhibit about settling the Prairies which I thought was appropriate as many of our residents and visitors are from the Prairies! We have unique art/tools from the collection exhibit planned for Jan-March as well. Next fall will be 50 year anniversary of Chinatown fire exhibit.

#### **Community/Misc.**

- We have secured the 2010 BCMA Conference for October next year in the VICC and Museum.
- The Nanaimo Art Gallery visioning Committee continues.
- Planning has begun with Tourism for the Tourism Roundtable for EDG in October.
- I continue to sit on the Destination Nanaimo committee and we have Board representation on the Heritage and Cultural committees.

#### **Favourite Visitor Comments (these are real comments from our box-I don't make them up!)**

- "Totally impressed! Will spread the word!" Ted and Pat Grounds, Nanaimo
- "A wonderful collection that tells the story of Nanaimo with simple elegance. Thank you." Mary Mahorury
- "What a wonderful museum. You could teach us all how to put together quality exhibits. Thanks! We really learned the story of the area" Elizabeth-Portland OR

**Report to Parks, Recreation & Culture Commission**  
**Nanaimo Museum – August 2009**  
 Submitted September 12, 2009, by Debbie Trueman

**RECEIVED**

SEP 11 2009

DEPARTMENT OF  
 PARKS RECREATION AND CULTURE

**Financial:**

- Overall, tourist numbers are down this year as demonstrated by the Bastion's numbers which are down again in August by 15%. Bastion numbers have steadily shown slight increased over the past several years. Although August numbers through the door are up 10% from last year and up 17% total (including events and programs), they are not as high as we expected, again I believe due to the down turn in tourists. Luckily, locals seem to be taking up the slack in the Musuem if not the Bastion. Overall, operationally we are still okay, but again, there is a distinct possibility that we will not meet our extra overhead costs associated with the new Museum space within budget.
- Expenses for new exhibits are on track with available reserves.
- Gaming revenues for next year are now more worrisome than ever with several organizations taking a severe hit a few weeks ago with the budget. I am worried that when our current funding year ends March 2010 we will as well. These revenues will be extremely hard to replace, especially if combined with lower tourist numbers again next year.
- Cultural Services (Provincial operating grant) is also projecting cuts of up to 40%. We did receive a bonus this year to cover this expected cut so the crunch in this funding will hit 2011 if funding to BC Arts Council does not improve.

**New Space:**

- Deficiencies are numerous but mainly fairly minor other than the ongoing problems of the gallery door and air flow problems. They are slowly being addressed.
- Piping from the basement for the heat pumps - now in week 9!
- Serious Coffee door to our lobby and tables continue to be well used.
- Signage outside is still a big problem. I would still like a sign at the corner of Museum Way and Front Street but have been told no several times!

**Programs and Events:**

- Timber will open soon with Service/Downtown section open with the coal mine early next year we hope. Planning for coal mine tunnel is in progress which will be the grand finale of the permanent exhibit.
- The summer children's programs all went very well with almost every program full.
- Much time being spent on planning for Sports Hall of Fame induction event 2009-SEP-19.
- The Rocket Richard exhibit has been very well received as demonstrated by increased numbers through the door despite tourist numbers being down everywhere else.
- Next summer exhibit from CMC (same as rocket) is Acres of Dreams - an exhibit about settling the Prairies which I thought was appropriate as many of our residents and visitors are from the Prairies! We have unique art/tools from the collection exhibit planned for January - March as well. Next fall will be the 50 year anniversary of Chinatown fire exhibit. These exhibits all may be subject to gaming funding however.

### **Community/Misc.:**

- We have secured the 2010 BCMA Conference for October next year in the VICC and Museum.
- The Nanaimo Art Gallery Visioning Committee continues.
- Planning has begun with Tourism for the Tourism Roundtable for EDG 2009-SEP-28.
- I continue to sit on the Destination Nanaimo Committee and we have Board representation on the Heritage and Cultural committees.

This was a quiet month as I was away on holidays as, it seems, were a lot of other people in the community!

### **Favourite Visitor Comments (these are real comments from our box-I don't make them up!)**

*"I think the museum is ACE and Dean was able to answer my questions." -Anne from the U.K.*

*"You have an excellent museum. Disappointed that mine tunnel exhibit is not open yet but hope to see it in the future." -S. Ernewin Vancouver*

*"I love it here! The kid programs ROCK. The interactive displays are AWSOME."*

REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: ELIZABETH WILLIAMS, MANAGER, SPORT TOURISM AND MARKETING

RE: TRAVEL ASSISTANCE APPLICATION FOR NANAIMO BLIND BOWLS  
TO THE CANADIAN BLIND SPORTS NATIONAL LAWN BOWLS CHAMPIONSHIPS  
CALGARY, ALBERTA

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STAFF'S RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for the Nanaimo Blind Bowls in the amount of \$400.00. The application meets all of the grant criteria.

EXECUTIVE SUMMARY:

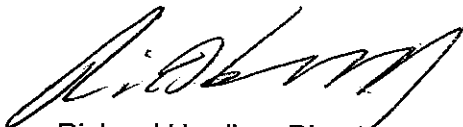
The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$100 per person to a maximum of \$2,000 per application. Requests are considered on a first-come, first-served basis as funds remain available.

On 2009-SEP-09, Staff reviewed a Travel Assistance Grant application from the Nanaimo Blind Bowls and determined that the application met all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$400.00.

BACKGROUND:

Staff review all Travel Assistance Grant applications and forward the recommendations to the Parks, Recreation and Culture Commission for approval. Staff determined that the application from Nanaimo Blind Bowls meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$400.00. Four members of the Nanaimo Blind Bowls represented Nanaimo at the Canadian Blind Sports National Lawn Bowls Championships in Calgary, Alberta: Shirley Cole; Randy Fred; Kendrick Wall; and, Iris Ferguson.

Respectfully submitted,



Richard Harding, Director  
Parks, Recreation and Culture

2009-SEP-09

File: A2-4 / A2-6 / B3-5-12

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627

City of Nanaimo  
Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

APPLICANT: Nanaimo Blind Bowls DATE: Sept. 9, 2009.

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Regional, National, or International Championship	✓		
C. Traveling out of Province	✓		
D. Maximum \$100 per person up to \$2,000 per group	✓		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization			unknown.
K. Budget & financial statements attached	✓		

RECOMMENDED FOR FUNDING (✓): yes AMOUNT: \$ 400.00

OR

NO GRANT RECOMMENDED (✓): \_\_\_\_\_ DOES NOT MEET CRITERIA: \_\_\_\_\_

EVALUATOR: Liz Williams POSITION: Manager of Sport Tourism & Marketing

**REPORT TO: RICHARD HARDING, DIRECTOR,  
PARKS, RECREATION AND CULTURE**

**FROM: JEFF RITCHIE, SENIOR MANAGER OF PARKS**

**RE: MONTHLY REPORT FOR JULY AND AUGUST 2009 – PARKS OPERATIONS**

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The following highlights are the park initiatives for July and August 2009. Regular maintenance tasks are not listed.

**TRAIL DEVELOPMENT**

- The Bowen Park trailway from Wall Street to the old Barnyard site is complete. A gateway structure will be constructed at the entrance by Staff later in the fall.
- Work on the Richard's Marsh Boardwalk (Phase 2) has started and should be completed by the first week of October. This will provide an access across the Marsh for the residents of the Kells Bay and Healy Road area.

**MAINTENANCE AND CONSTRUCTION**

- Work is underway on the removal of buildings at the newly-acquired parkland at Neck Point Park. A Hazardous Materials Survey found asbestos in the drywall compound, floor finishes and other areas of the main house. Quantum Environmental has completed the removal to allow the house to be taken down. The Building Demolition contract was awarded to Heathcote Contracting who has already removed all the out buildings and other assorted debris and will be starting on the house the week of 2009-SEP-14. After demolition is completed work will begin on making the site safe for public use.
- Replacement of the remaining 50 window units at the Port Theatre is nearing completion. Some of the back ordered window units arrived broken and had to be re-ordered. These units will arrive in 4-6 weeks. There will be no disruption to the Theatre during installation.
- The replacement tower at Caledonia Park is almost complete. The building was funded and constructed through the VI Raiders, but will be available for use by other field users.
- The playground at Theresa Terrace is complete.
- Work has begun at Bob-o-Link Park. New play equipment will be installed on the site of the old tennis court.

**HORTICULTURE**

- Renovation of Cilaire Planter, Montrose Avenue completed.
- Eight new Native Species Hanging Baskets containing huckleberry, kinnickinick, salal and ferns are complete and "growing on". We are proposing to hang them at Oliver Woods.



- A number of new Succulent Species Hanging Baskets are complete. Once ready in the fall, eight will be going to Diana Krall Plaza, with others possibly going to the Port Theatre.
- Renovation of shrub beds at Dorman Road and Northfield Roads completed.
- Renovation of Bowen Pool Triangle Perennial Bed and Rhodo beds adjacent to Kin Pool completed.
- Renovation of Jinglepot Road Miners Cabin shrub beds completed.
- Renovation of Harewood Firehall Shrub beds completed.
- Began renovation of Townsite-Waddington Road Park lot.
- Harvesting and gleaning of vegetable gardens at City Hall and Beban Park successfully continued.
- Seeded fall vegetable plants for fill-ins as the summer vegetables were finished.

### **TURF AND PARKS**

- Rejuvenated Shoreline Park.
- Teresa Terrace Park has had a major refit including reseeding of grass, two new walking trails and installation of a new fence along the playground.

### **UTILITY**

- Water and irrigation repairs have kept the Utility Crews busy during the hot dry months.
- Utility staff is completing the annual testing of the 180 plus backflow devices throughout the Parks. This is to ensure that there is no cross connection contaminating the water systems.

### **URBAN FORESTRY**

- Fifty boulevard trees planted on the boulevards of Wexford Creek subdivision as per the Chase River Community Plan guidelines. Trees and installation paid for by deferred revenue through the development cost charges.
- In process of installing 63 boulevard trees on Rajeena Way and Ranchview Drive as part of the final phase of development of the Ranchview Subdivision. Planting will be substantially complete this week.
- Six planning referrals received regarding various Tree Management Plans.
- One Tree Removal Permit processed with five others in process.
- 93 phone calls were received resulting in 76 site visits.
- Work in progress on the revisions to the Tree Management and Protection Bylaw.

### TRAIL COUNTS FOR JULY-AUGUST 2009

Park Sites	June Daily Average	July Daily Average	August Daily Average	August Peak Time Of Use
Bowen Side Channel	137	146	152	2:00 p.m. – 3:00 p.m.
Diana Krall Plaza (Conference Centre stairs)	267	344	351	12:00 p.m. – 1:00 p.m.
Diana Krall Plaza (Commercial Street)	802	812	852	12:00 p.m. – 1:00 p.m.
Diana Krall Plaza (Port Theatre Stairs)	539	548	586	12:00 p.m. – 1:00 p.m.
*Westwood Lake Entrance	356	263	356	4:00 p.m. – 5:00 p.m.
*Oliver Woods Playground (Side Entrance)	126	97	126	3:00 p.m. – 4:00 p.m.
*Oliver Woods Playground (Front Entrance)	172	155	172	3:00 p.m. – 4:00 p.m.
Pipers Spit	339	350	397	4:00 p.m. – 5:00 p.m.
Pipers Knoll	198	219	193	4:00 p.m. – 5:00 p.m.
Wellness Park	N/A	277	199	11:00 a.m. – 12:00 p.m.
Westwood Lake Entrance	N/A	504	516	3:00 p.m. – 4:00 p.m.
Oliver Woods Playground (Front Entrance)	N/A	196	207	3:00 p.m. – 4:00 p.m.
Oliver Woods Playground (Side Entrance)	N/A	150	158	3:00 p.m. - 4:00 p.m.
Oliver Woods Trail	N/A	199	192	1:00 p.m. – 2:00 p.m.
Off-Leash Dog Park @ Beban	N/A	151	166	4:00 p.m. – 5:00 p.m.
Third Street Park	N/A	331	262	2:00 p.m. – 3:00 p.m.

## **VANDALISM REPORT FOR JULY AND AUGUST 2009**

### **BUILDING AND ENGINEERING R&M**

• Graffiti removal and painting	\$6,936.85
• Illegal dumping removal	\$140.00
• Damage to portable toilets at Diver	\$2,614.75
• Lock repairs and replacement	\$1,214.39
• Glass replacement	\$403.76
• Repair sword on Frank Ney statue	\$1,623.83
• Damage to Uplands trees	\$105.00

**COST** **\$13,038.58**

### **MATERIALS AND SUPPLIES**

• Materials for Graffiti removal	\$295.13
• Misc Supplies	\$575.77
• Replace stolen irrigation controller	\$3,712.04

**COST** **\$4,582.94**

### **LABOUR AND FLEET (City Vehicles)**

**COST** **\$1,290.84**

<b>TOTAL COST</b>	<b>\$18,912.36</b>
-------------------	--------------------

Graffiti artists have been busy all summer. The entire parkway trail was cleaned of graffiti as well as many other locations. The porta-potti at Diver Lake was burned to the ground. An irrigation controller was stolen from Caledonia Park. It is from the Central Control System and is useless to anyone other than the City of Nanaimo. The Frank Ney Statute sword was bent in half and had to be repaired. Lots of illegal dumping and squatters camps removed. There were broken windows at Rotary Field house and Departure Bay.

**REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE**

**FROM: SUZANNE SAMBORSKI, SENIOR MANAGER,  
RECREATION AND CULTURE SERVICES**

**RE: MONTHLY REPORT – JULY AND AUGUST 2009  
RECREATION AND CULTURE SERVICES**

---

***Recreation and Culture***

The summer LIT and Quest programs were a huge success with over 8,100 hours of volunteer time completed by 83 youth participants. These volunteers were involved in all department summer programs, plus a variety of community programs and special events. A wrap-up celebration was held 2009-AUG-19 with the Mayor and nine representatives from both City Council and the Parks, Recreation and Culture Commission attending. The youth appreciated the acknowledgment from those in attendance.

Summer camps have wrapped up. While Camp Kaleidoscope numbers were lower than usual, the summer was a success for those who participated. Four hundred and sixty one children and youth registered for Camp Kaleidoscope and Camp Holiday; slightly down from last year's registration of 603. Tennis Camp was very successful with 138 registered. The Department ran summer sports camps went well, but there was a decrease in registration to additional camps offered by local businesses and contractors such as McGirr Sports Society sport camps, Romper Room Indoor Climbing Gym, and Harbour City Gymnastics.

All Playground Programs wrapped up on 2009-AUG-21. Two Free Family Fun Nights were held 2009-JUL-16 at Departure Bay, and 2009-AUG-06 at Deverill Square, each attended by several hundred people.

Three Federal Summer Student work grants were received with a total value of \$3,600.

Harbour City Seniors' programs and special events continue to be popular with residents. Over 1,869 memberships have been sold since 2008-NOV-01, with 115 being sold in July and August. The 2009-JUL-26 OWCC Wellness Park Orientation had 16 registrants. 105 seniors have registered in four fitness classes at Bowen Park and Oliver Woods (OWCC). 147 participated in van trips in July and August to Victoria Museum, Chemainus Theatre, Vancouver Aquarium, Telegraph Cove, The Butchart Gardens, Dragon City and Galiano Island.

Registration for the fall/winter season began 2009-AUG-19 and has continued to be busy. Coordinators acted as IREG specialists, and took phone calls to assist clients with on-line registration.

Arts and Culture programs are very popular with 406 people registering, with some programs being full with waitlists. Kayaking, tennis and outdoor fitness programs are very strong.

The Healthy Bites Committee wrapped up their grant activities and submitted a final report to the Healthy Food and Beverage Sales (HFBS) project. HFBS and Phase Three Grant Communities have shown a lot of interest in the projects Nanaimo is working on and as a result, have shared a number of resources with them. Committee members also participated in a teleconference with other island communities on 2009-AUG-18.

Staff is implementing changes to the LEAP program this fall that will simplify administration and improve the customer experience. As of the end of August there have been 1726 LEAP applicants, compared to 1330 in 2008.

### ***Marketing***

Marketing projects include:

- 'This year I will...' campaign;
- Submitting a draft 2010 Marketing Plan;
- Drafting sports tourism plan;
- Torch Relay Event;
- Submitting facilities to [www.hostingbc.ca](http://www.hostingbc.ca) ;
- Monitoring and contributing to City Facebook page and Twitter;
- Fall e-newsletter;
- Revamping the youth website;
- Press Releases were written for Healthy Bites, Fitness Gym Closure, Beban Pool Closure, Bike Map Brochure and the Dog Off-Leash Park.

### ***Facility Maintenance Projects***

Beban Park pool shutdown is complete. The new Frank Crane Arena Condenser has been installed and is working properly. Cliff McNabb Arena shutdown is complete.

Facility improvements at the Centennial Building include upgrades to washrooms including new countertops, fixtures and paint, and new, energy efficient lighting. Still to be done this year is roof replacement. The lighting upgrade project for the Centennial Building is ready to be implemented.

OWCC sound abatement has been finished in the auditorium and Tree Frog Room.

### ***Special Events***

Canada Day was held under very sunny skies at Maffeo-Sutton Park. All vendors were happy with the venue. The Canada Day event received more than double the grant funding from previous years.

The Olympic Torch Relay and Community Celebration will be 2009-OCT-31 from 4:00 p.m. to 8:00 p.m. at Maffeo-Sutton Park.

## ***Community Development***

Arts Alive registrations were down 25% from 2008. Senior Musical Theatre performed four successful performances of "The Wizard of Oz". Staff will look into drafting a new partnership agreement with Arts Alive for 2010.

Approximately 50,000 people from all over the Island enjoyed the Snowbirds show over Nanaimo Harbour 2009-AUG-12. The show was held to raise money for CHILD (Children with Intestinal and Liver Disorders). Volunteers collected over \$8000.00.

## ***Aquatics***

In July and August there were 905 participants registered in lessons at the Nanaimo Aquatic Centre (NAC) and Beban compared to 955 in 2008.

Numerous advanced lifesaving and lifeguarding courses took place in July and August including: Bronze Medallion; Bronze Cross; NLS and Red Cross Assistant Water Safety Instructors; and, a Red Cross Water Safety Instructor.

Staff met with Bylaw Officers to discuss no-smoking strategies for NAC for the upcoming school year. Bylaw will issue tickets to people who do not comply with the bylaw. NDSS has been contacted to inform their students of the enforcement.

Special events that took place at Westwood Lake this summer included: Launch the Paddle Season; Westwood Lake Days with a mini-triathlon for kids; and, a sand castle competition. Additionally, fun activities and games took place every Friday at the lake. All these events were well attended and enjoyed by many people. Aquacise under the Skies was held again this summer at Westwood, with water fitness instructors running two classes during the summer – both of which were well attended.

New cardio equipment has been installed in the gym at NAC, with some equipment being moved to Beban gym. Customers are very happy with the improvements.

The White Rapids Swim Team hosted the BCSSA Island Regional's at NAC in August with approximately 300 swimmers in attendance. The Meet was a great success, with the Team booking NAC tentatively again in 2010 for the same Meet.

## ***Arenas***

Summer pre-season hockey camp hosted 94 participants.

Nanaimo Ice Centre hosted Best Ever BC Hockey Camp from 2009-JUL-20 to 2009-JUL-26. An inter-squad U17 promotional game was held 2009-JUL-24. Lipizzaner Stallions held a show at Frank Crane Arena 2009-JUL-02.

Seventeen (17) skate shop/skate patrol and thirteen (13) skate instructor seasonal staff have been hired. Staff training sessions will take place in September.

## Statistics

### Front Desk:

	JULY			AUGUST		
	2008	2009	Difference	2008	2009	Difference
<b>Numbers</b>						
Registrations	2247	1728	-519	5954	7369	1415
FITT Passes	205	182	-23	163	166	3
Economy Tickets	6196	8018	1822	8200	7238	-962
<b>TOTAL:</b>	<b>8648</b>	<b>9928</b>	<b>1280</b>	<b>14317</b>	<b>14773</b>	<b>456</b>
<b>Sales</b>						
Registrations	111,452	123,280	11,828	322,585	360,218	37,633
FITT Passes	21,562	23,990	2,428	30,187	31,855	1,668
Economy Tickets	20,337	27,574	7,237	26,964	25,500	-1,464
<b>TOTAL:</b>	<b>153,351</b>	<b>174,844</b>	<b>21,493</b>	<b>\$379,736</b>	<b>\$417,573</b>	<b>\$37,837</b>

### Arenas:

August (No July Stats)	Hours of Use		Attendance	
	Current Month	Last Year	Current Month	Last Year
Public Admissions:	56.25	50.50	1,244	1,534
Lessons: Department programs and Schools:	56.25	160.50	2,731	2,186
League Rentals:	55.25	107.75	2,977	2,326
Other/Casual:	346.00	393.50	17,853	25,591
<b>TOTAL:</b>	<b>887.75</b>	<b>712.25</b>	<b>24,805</b>	<b>31,637</b>

#### Hours:

FCA – 84.75  
 NIC 1 –  
 NIC 2 –  
 CMM – 76.25  
**Total – 887.75**

#### Attendance:

FCA – 12,890  
 NIC 1 – 4,894  
 NIC 2 – 5,606  
 CMM – 1,416  
**Total – 24,805**

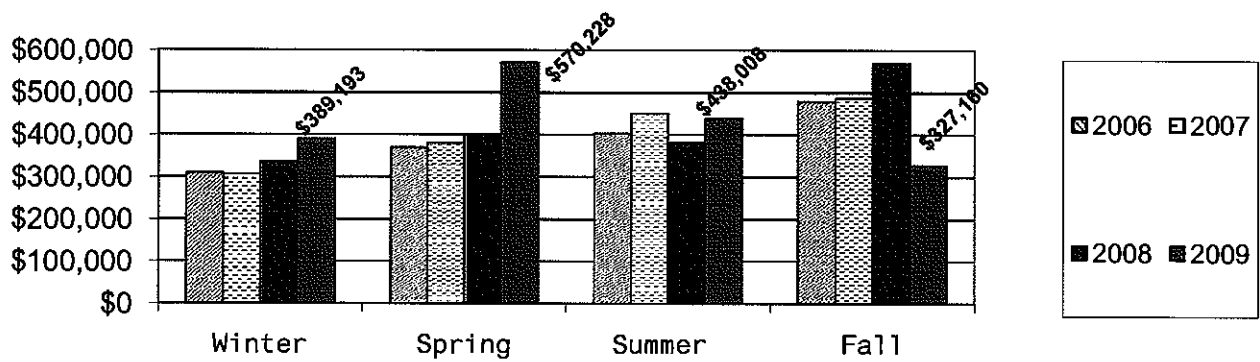
### Receipts:

July 2008: \$442,128  
 July 2009: \$480,641

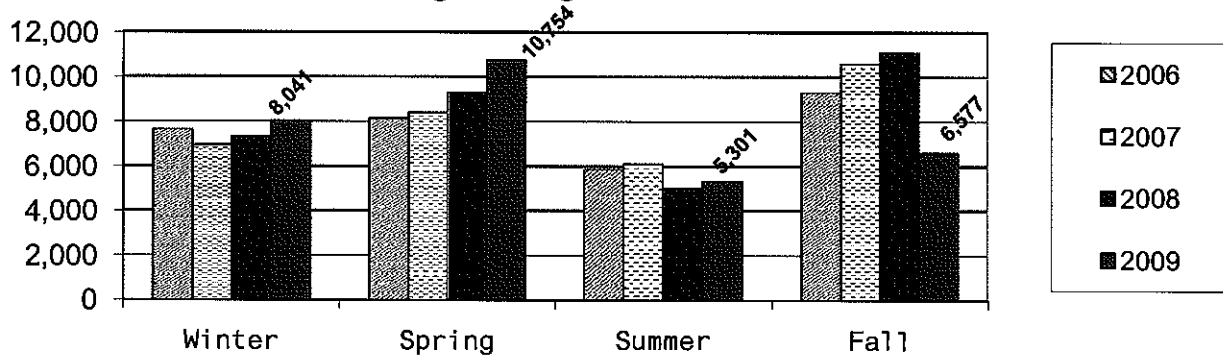
August 2008: \$553,483  
 August 2009: \$540,906

## 2006 to 2009 Recreation and Culture Programs Registrations and Revenues

**Program Registration Revenue**



**Program Registrations\***

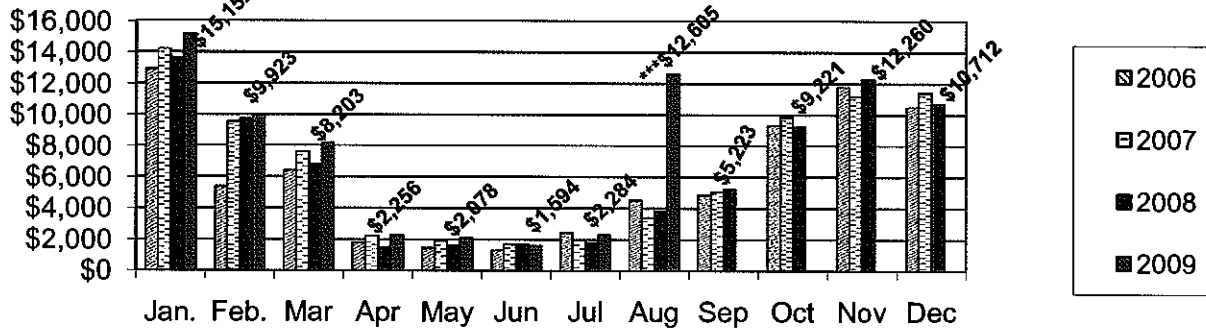




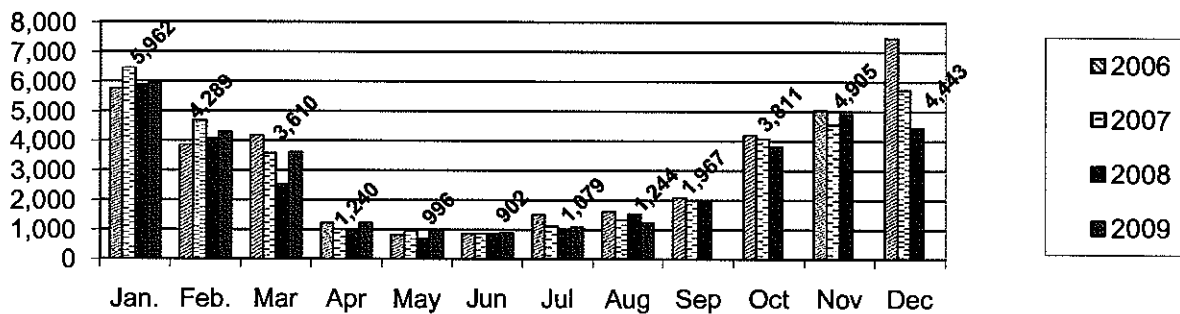
## Summary of Recreation And Culture Services - September 2009

\*\*\*Public Skate Revenue for August includes Economy Ticket Revenue from January to August, 2009.

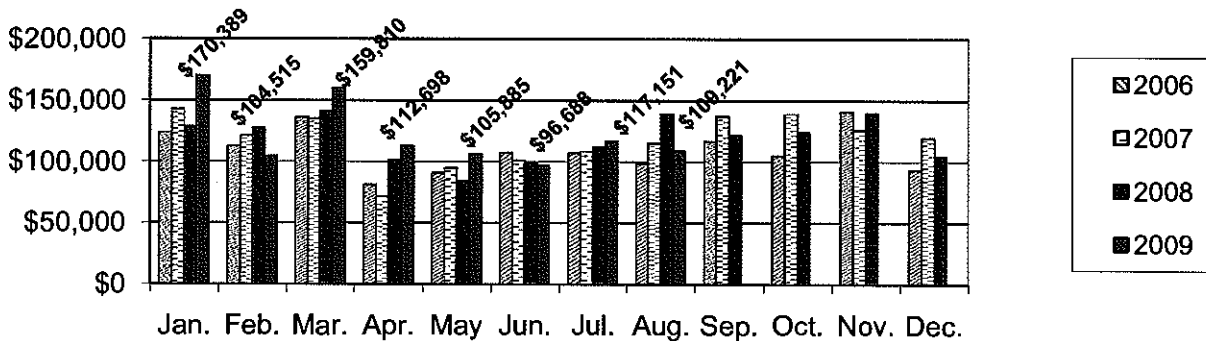
### Arena Public Skate Revenue



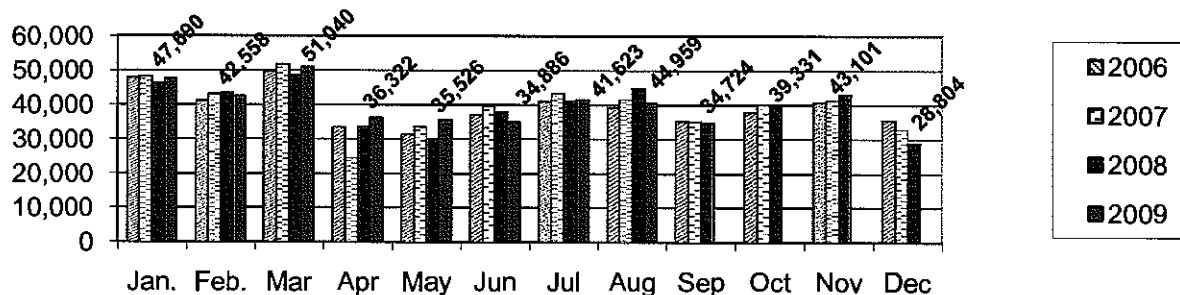
### Arena Public Skate Admissions



### Aquatic and Fitness Gym Revenue



### Aquatic and Fitness Gym Public Admissions



**Robin Tweed**

A3-35-1 ✓

**From:** S & T Benson, Alpha Doors [alphadoors@telus.net]  
**Sent:** Wednesday, 2009-July-29 4:04 PM  
**To:** Dept. of Parks Rec. and Culture  
**Cc:** Sue White  
**Subject:** 2009 Arts & Cultural Event Fund Grant  
**Attachments:** NHDAFinancialsJuly312009.xls; NHDA COMP BUDGET ActualFeb2009.xls

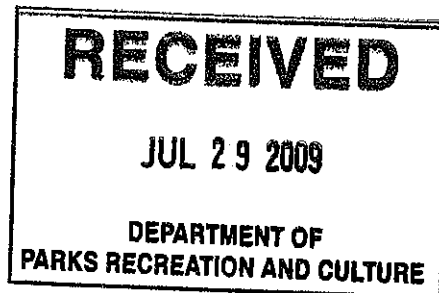
**Importance:** High

Dear Mr. McNabb and Ms. Samborski:

In response to the 2009 Arts and Cultural Event Fund Grant that we received in March 2009, we would like to submit our financial statements. I apologize of the lateness in getting these statements to you. It was an oversight on my part. We thank-you for the Grant as it has helped us to continue another year of competition in 2010.

Regards

*Tina Benson*  
Treasurer  
Nanaimo Highland Dance Association  
[alphadoors@telus.net](mailto:alphadoors@telus.net)



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**HAWAII HIGHLAND DANCING ASSOCIATION**  
**STATEMENT OF OPERATIONS**  
**Ending July 31, 2009**

	<u>GENERAL</u>
<b>REVENUES</b>	
Arts & Culture Bursary	\$ 1,200.00
Pizza Fundraiser	\$ 446.70
Competition revenues	\$ 6,518.00
Interest	\$ 0.92
Memberships	\$ -
<b>Total Revenues</b>	<u>\$ 8,165.62</u>
<b>EXPENDITURES</b>	
Bursaries	\$ 600.00
Competition expenses	\$ 5,200.00
Dance exams	\$ 685.00
Office supplies	\$ 44.77
Scotdance fees	\$ 25.00
Storage	\$ 967.77
Miscellaneous	\$ -
<b>Total Expenditures</b>	<u>\$ 7,522.54</u>
<b>Excess of revenues over expenditures</b>	<u>\$ 643.08</u>
<b>(expenditures over revenues)</b>	

**HAWAII HIGHLAND DANCING ASSOCIATION**  
**STATEMENT OF FINANCIAL POSITION**  
**July 31, 2009**

<b>CURRENT ASSETS</b>	
Chequing account	\$ 3,776.82
	<u>\$ 3,776.82</u>
<b>NET ASSETS</b>	
Opening Balance - General Account	\$ 3,133.74
Opening Balance - Gaming Account	<u>0.00</u>
Balance, beginning of period	\$ 3,133.74
Excess of revenues over expenditures - general	643.08
Excess of expenditures over revenues - gaming	<u>-</u>
Balance, end of period	<u>\$ 3,776.82</u>

**Approved :**

\_\_\_\_\_  
Sue White - President

\_\_\_\_\_  
Tina Benson - Treasurer

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# NANAIMO HIGHLAND DANCING ASSOCIATION

## 2009 Actual

### Highland Dance Competition

		Feb 2007 Actual 230 dancers	Feb 2008 Actual 194 dancers	Feb 2009 Actual 153 dancers
<b>REVENUES</b>				
1	Entry Fees	5,296	4,747	5,153
2	Door	1,381	1,575	1,306
3	Advertising	75	275	100
4	Raffles		635	-
<b>Total Revenues</b>		<b>6,752</b>	<b>7,232</b>	<b>6,559</b>

<b>EXPENDITURES</b>				
5	Judges	750	750	500
6	Pipers	500	500	500
7	Expenses for Judges & Piper	1,974	1830	818
8	Trophies	980	1,431	1,258
9	Scotdance fees	230	194	153
10	Rental	1,805	1,825	420
11	Cash Prizes	1,225	1,080	1,185
12	Postage & Programs	307	292	298
13	Judges & Pipers lunch	77	64	68
14	Misc.	38	64	-
<b>Total Expenditure</b>		<b>7,886</b>	<b>8,030</b>	<b>5,200</b>

**Excess of revenues over expenditure** **\$(1,134)** **\$ (798)** **\$ 1,359**

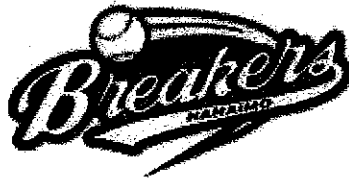
#### EXPLANATION OF REVENUES:

- 1 The Entry Fees are paid by the dancer to participate in our event.
- 2 These monies are received from people coming to watch the event.
- 3 This is advertising revenue from our programs.
- 4 This is the monies received from raffles, flowers, and 50/50 draws.

#### EXPLANATION OF EXPENDITURES:

- 5 These expenses are the fee's Judges are paid for their services. (\$250 x 2)
- 6 These expenses are the fee's Piper's are paid for their services. (\$250 x 2)
- 7 These expenses include travel and accomadation for Piper's and Judge's.
- 8 Purchase medals and trophies for dancer's.
- 9 Scotdance BC requires us to pay \$1.00 for each dancer for insurance.
- 10 This is the fee to rent the VIU Gymnasium for 1 day. **NOTE: We originally booked the Port Theatre and could not afford to keep the venue. The partner we had to share expenses pulled out at the last minute.**
- 11 Age 16 and Over Dancer's re awarded cash prizes for placings. This standard for all dance competitions.
- 12 This expesne is for photocopying Entry Forms, Programs and postage.
- 13 This is a home-cooked lunch prepared for the Judge's & Piper's in order to save time.
- 14 These miscellaneous items are for our Record Keep and Entry Clerks. such as forms, markers, envelopes, tickets. Also includes advertising for event in local news papers.

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PO Box 281, Lantzville, BC V0R 2H0

83-5-9

July 21, 2009

Mr. Larry McNabb, Chair  
Parks, Recreation & Culture Commission  
City of Nanaimo  
500 Bowen Road  
Nanaimo, BC V9R 1Z7  
Fax: 250-753-7277

**RECEIVED**

JUL 30 2009

DEPARTMENT OF  
PARKS RECREATION AND CULTURE

Dear Mr. McNabb:

**Re: 2009 Tournament and Festival Fund Grant**

Thank you for your letter of June 26, 2009, along with the \$1,500 contribution towards the 2009 Bantam 'A' Girls Minor Fastpitch Provincials. The tournament was very successful and we received many positive comments about our city and the McGirr Sports Complex. I have enclosed a copy of our 2009 Tournament Program with this letter.

We would also like to take this opportunity to recognize the support received from the Department of Parks, Recreation and Culture. Over the past few years, the Department has provided the WPVL Softball Association with invaluable guidance and assistance which has helped us to make a positive difference in so many young athletes' lives.

We look forward to working with you again in the future.

Sincerely,

Chris Bassett  
WPVL Softball Association  
250.756.4342

Encl. 2009 Tournament Program

cc: Richard Harding, Director, Parks, Recreation and Culture  
Suzanne Samborski, Senior Manager, Recreation and Culture Services  
Elizabeth Williams, Manager of Sport Tourism and Outdoor Events

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# 2009 Bantam "A" Girls Fastball Provincial Championships

July 17-19, 2009



*Fastball  
Island  
Style!*



## 2009 Bantam

**"A"**

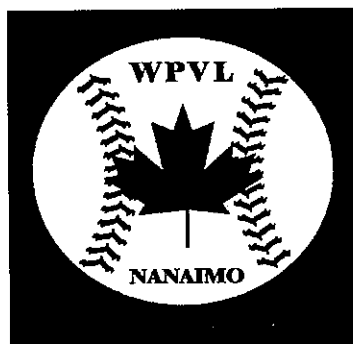
## Provincials

Welcome to the City of Nanaimo. The Wellington Pleasant Valley Softball Association ("WPVL") is very proud to be hosting its first "A" level provincial.

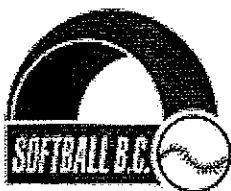
Softball is a sport of both mental and physical abilities which will be showcased this weekend featuring some of the best 15/16 year old female athletes in British Columbia.

Thank you to all the coaches, players, parents, umpires and volunteers for coming to the Island and making this a weekend to remember.

Michael Oldfield,  
President of WPVL



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## MESSAGE FROM SOFTBALL BRITISH COLUMBIA

As president of Softball B.C., I would like to welcome all players, coaches, officials and fans to this Softball B.C. Provincial Championship. What an honour it is for Softball B.C. to work with a community in hosting such a prestigious event. An event that showcases some of the finest individual softball players and teams in our province.

A championship of this scope requires an enormous amount of planning and commitment on the part of its tournament committee. Destined to create an atmosphere which is inspiring, memorable, and fun for all participants yet, not forgetting that the tournament's success is measured not in numbers and size but, in the spirit and sportsmanship of those who participate.

Softball British Columbia wishes all coaches and players much success as you confront the challenges of competition, and trusts that your experience in this Provincial Championship will be an exciting and rewarding one.

Sincerely,

Dennis Bidin  
President  
Softball B.C.

---

### S O F T B A L L B. C.

*Governing body for Slo-Pitch, Fastpitch, Minor and Officiating*

Box 45570, Sunnyside Mall, Surrey, B.C. V4A 9N3

Phone (604) 531-0044

Fax (604) 531-8831

Internet: <http://www.softball.bc.ca>

E-Mail: [info@softball.bc.ca](mailto:info@softball.bc.ca)

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July/2009



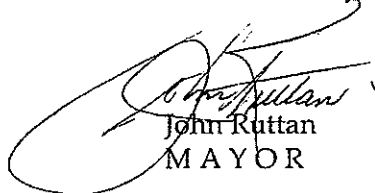
Dear Participants:

On behalf of the citizens of Nanaimo and City Council, it gives me great pleasure to extend a warm welcome to all participants, families, and organizers involved in the 2009 Fastpitch Softball Bantam 'A' Provincial Championships to be held in Nanaimo, July 17 - 19/2009. A special note of thanks is extended to the volunteers attending this event. Your hard work and enthusiastic support is what makes events, such as this, possible, and your efforts are greatly appreciated.

Nanaimo is very proud to be the host City for these Championships. For the many youths that play this sport, it is a most rewarding experience played in the environment of other young people enjoying an active, healthy, lifestyle.

I would like to wish all the participants involved in these Provincial Championships a most successful and safe tournament. In leaving, I hope you will take good memories, new friendships, and a desire to return to Nanaimo.

Yours sincerely,



John Ruttan  
MAYOR

JR/ms  
g:mayor\forms\softballBantam'A'

CITY HALL, 455 WALLACE STREET, NANAIMO, BRITISH COLUMBIA, CANADA V9R 5J6  
TELEPHONE (250) 755-4400



FAX (250) 754-8263

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# Acknowledgments



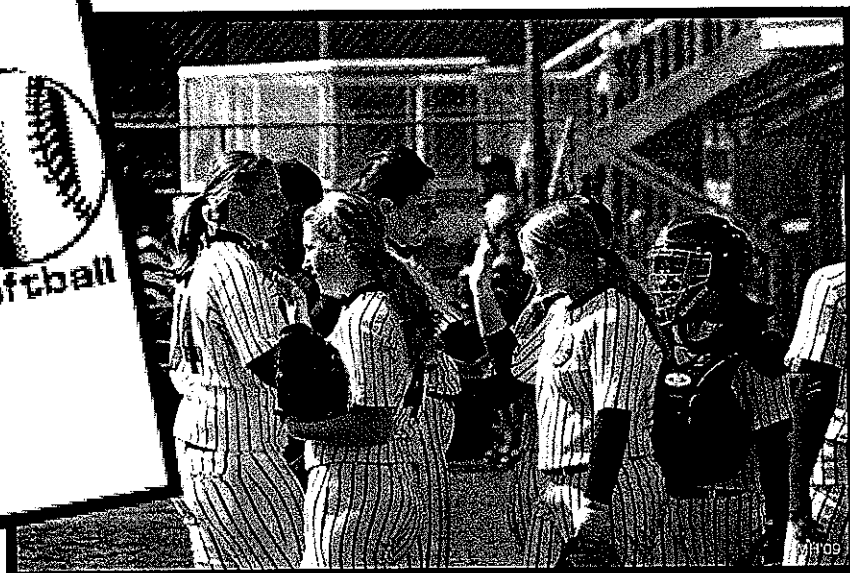
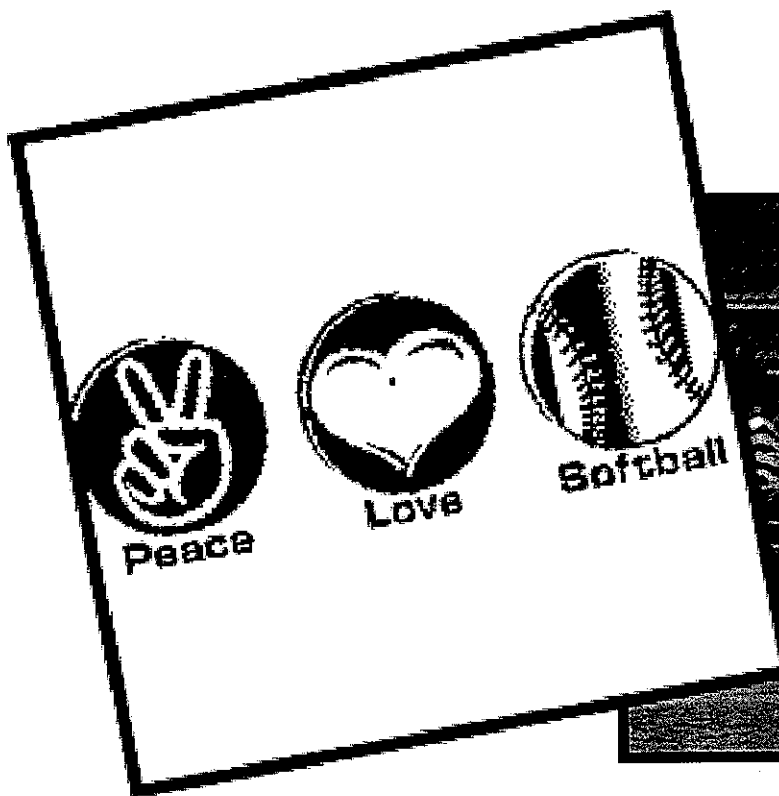
The host team "**Ramsay Lampman Rhodes**" Nanaimo Breakers '94 of the 2009 Bantam "A" Girls Fastball Provincials would like to thank and acknowledge the City of Nanaimo, WPVL Softball Association and its corporate sponsors for their continued support in minor sports to make these Fastball Provincials a success!

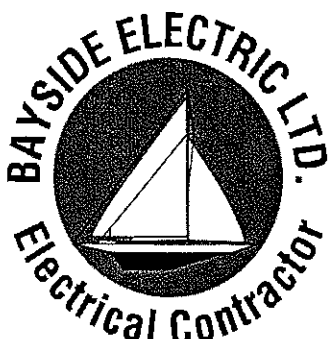
<b>Sponsorship:</b>	WPVL Softball Association City of Nanaimo Ramsay Lampman Rhodes
<b>Players/Coaches Dinner:</b>	Country Grocer Costco Pepsi Save-on-Foods
<b>Advertising &amp; Donations:</b>	Country Grocer Western Financial Group Coast Distributors (Nanaimo) Bayside Electric WJ Murphy Contracting Ltd. Pepsi Wheatsheaf Pub SFU MVP Athletics Signs Now B & H Repair Slegg Lumber Canadian Tire Heath & Co.
<b>Park/Field Facilities/Tents:</b>	City of Nanaimo McGirr Sports Complex Signs Now for use of their Tents

***Thank You Very Much!***

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Les Lang Ph: 758-1223  
[baysideelectric@shaw.ca](mailto:baysideelectric@shaw.ca)



**B & H Repairs**  
 Dan Conway  
 410 Evergreen Way  
 Parksville, BC V9P 2A8  
 250-248-2654 Home  
 250-228-2654 Cell  
**Trucks, Boats, Equipment and Cars**

**W.J. Murphy Contracting Ltd.**  
*Commercial • Residential • Project Management • Institutional*  
 2600 Ross Road, NanOOSE Bay, BC V9P 9A6

**Wayne Murphy**

Office Tel: 250-468-2072   Email: [wjmurphycont@telus.net](mailto:wjmurphycont@telus.net)  
 Fax: 250-468-2073   Cell: 250-741-4295

# OPENING CEREMONIES & TEAM DINNER

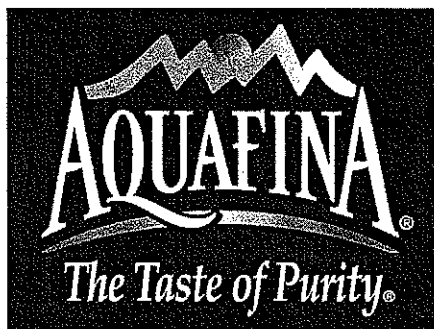
***\*\*\* all events at McGirr Sports Complex \*\*\****

Opening Ceremonies: Friday, July 17 at 6:00 pm

Team/Coach Dinner: Friday, July 17 at 7:00 pm



GATORADE

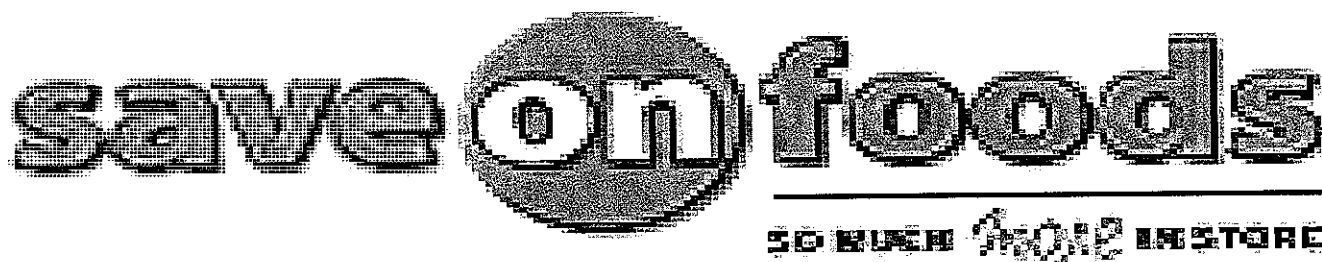


650



**BEST OF LUCK TO ALL PARTICIPANTS  
OF THE  
BANTAM "A" GIRLS SOFTBALL  
PROVINCIALS**

*Thank You to Country Grocer, Pepsi,  
Costco & Save-on-Foods  
for donating food, drinks & supplies for  
the 2009 Team Dinner*



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# DELTA HEAT 93



**Back Row— left to right:**

Megan Malenstyn, Hillary Policnick, Michelle Buchanan

**Middle Row — left to right:**

Brent Robinson (*Assistant Coach*), Emily Sander, Melanie Rowson,  
Hailey Daggitt, Scott Taffinder (*Head Coach*)

**Front Row— left to right:**

Bhanesha Ollek, Katherine Singh, Rebecca Ramsden, Sami Wessel, Ellen Thoveson,  
Shayna Taffinder, Meghan Nicol

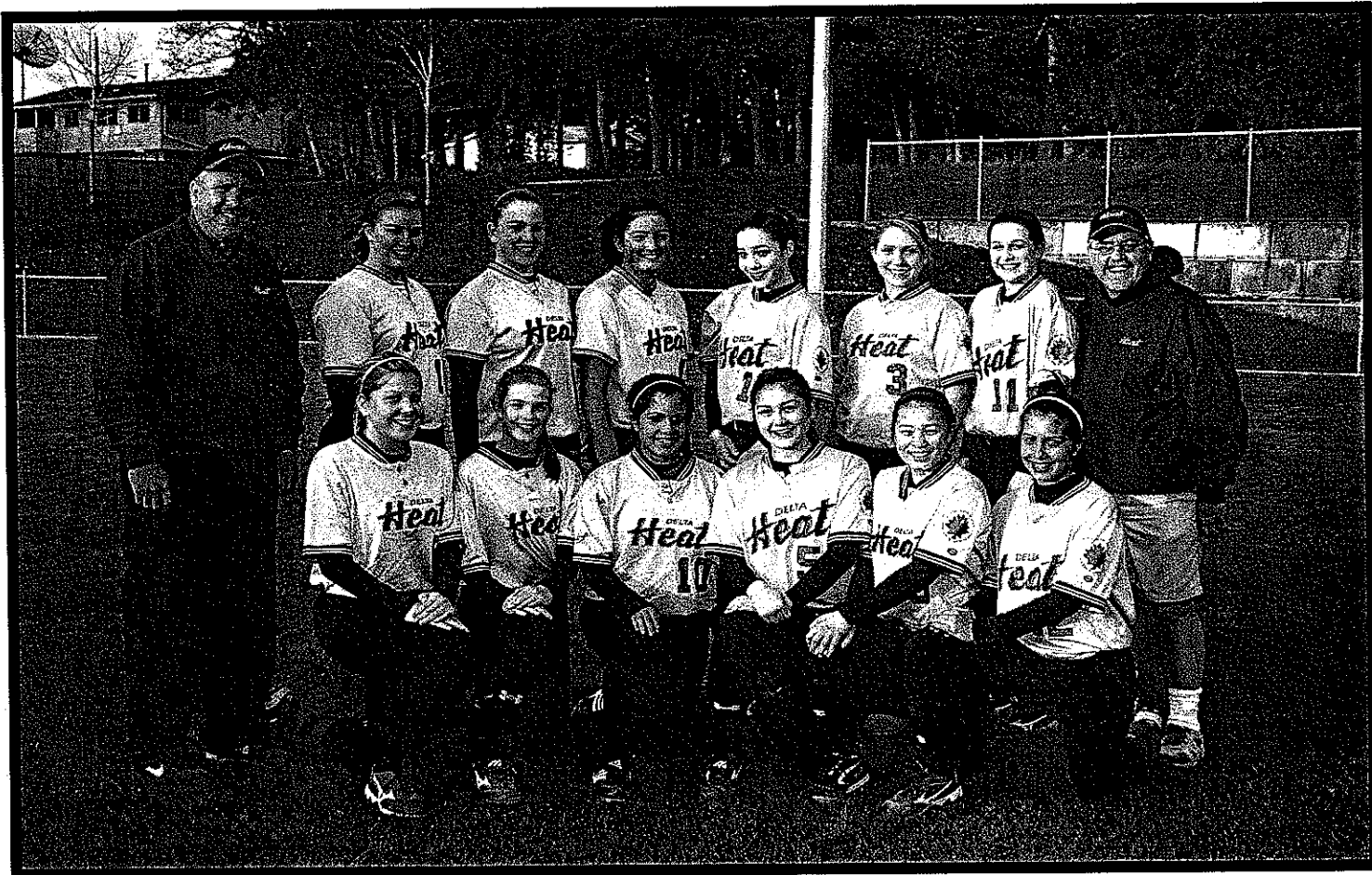


The Official Drink Of Softball B.C.





# DELTA HEAT 94



**Back Row— left to right:**

Stan Gamlin (*Assistant Coach*), Hailey Sutton (15), Rachel Jackson (4), Jocelyn Cater (16), Tonya Gulbrandsen (18), Katrina Guenther (3), Kendel Floberg (11), Kurt Henderson (*Head Coach*)

**Front Row— left to right:**

Jennifer Swannell (6), Megan Jackson (8), Drew Dhaliwal (10), Alya Govorchin (5), Leanne Jung (9), Quinn Dhaliwal (12)

**save on foods**  
SO MUCH MORE IN STORE

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**WHOLESALE**





# FRASER VALLEY FUSION 93



**Back Row— left to right:**

Cheryl Kenward (*Coach*), Danielle Raison (66), Kaitlin Cameron (3), Sarah Hillsdon (10), Jaycee Affeldt (15), Katie Schmuck (8), Jaymee Foster (14), Doug Kenward (*Coach*), Art Neufled (*Head Coach*)

**Middle Row — left to right:**

Jenna Neufeld (22), Haley Clark (7), Kaitie Yott (4), Tamara Dickie (1), Alisha Van Loo (13)

**Front Row— left to right:**

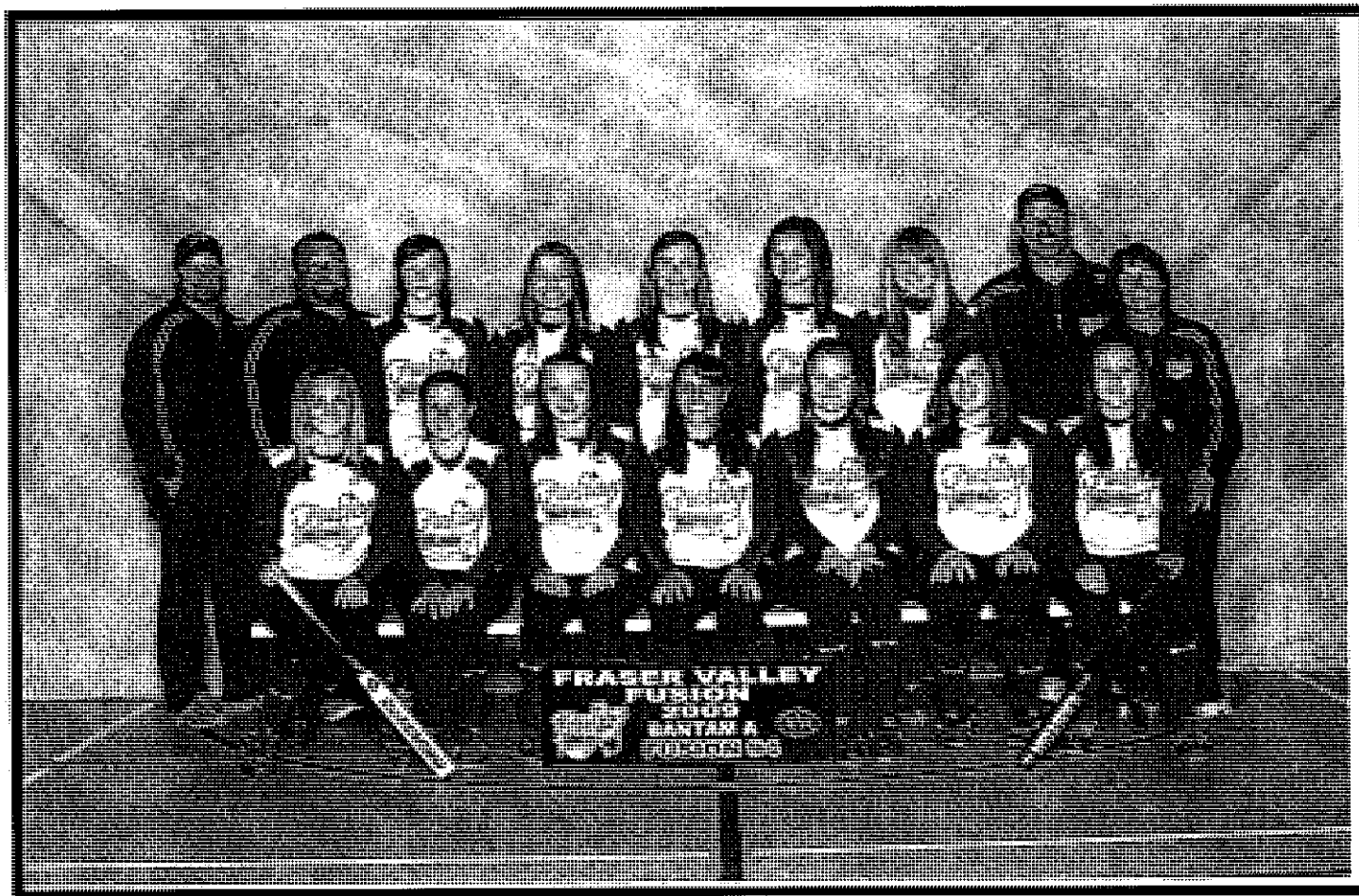
Tessa Loewen (5), Oliva Hornstein (11)

**CITY OF NANAIMO**  
**THE HARBOUR CITY**

**PARKS, RECREATION AND CULTURE**



# FRASER VALLEY FUSION 94



**Back Row— left to right:**

Brad Rutledge (*Assistant Coach*), Craig Shurey (*Head Coach*), Michelle Leguerrier, Stephanie Koop, Megan Shurey, Kendall Derkson, Jessica Collins, Loyd Fowler (*Assistant Coach*), Lorri Iverson (*Assistant Coach*)

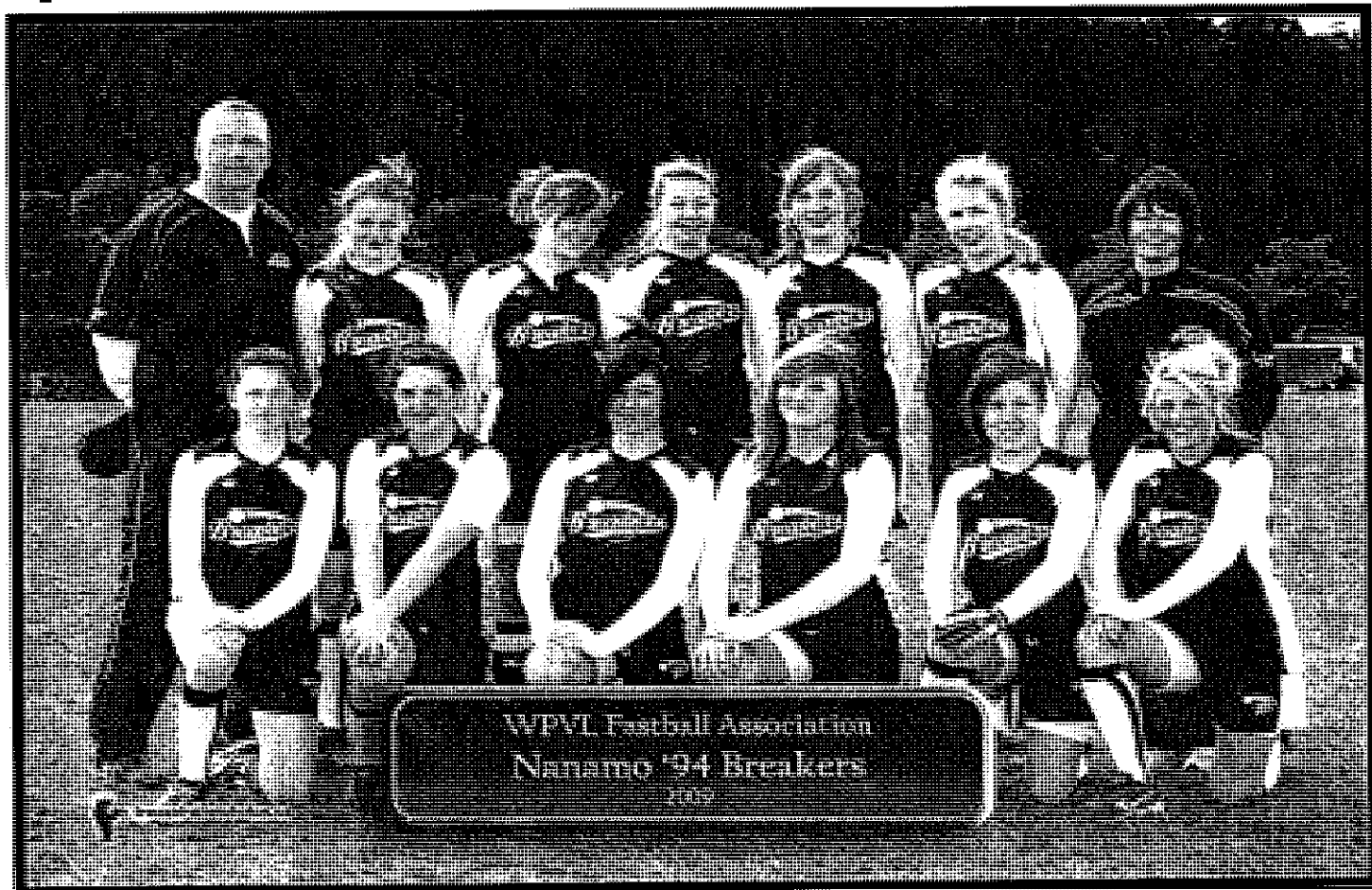
**Front Row— left to right:**

Mikaela Fowler, Danika Kump, Paige Rutledge, Lauren Iverson, Katie Young, Cassidy St. Croix, Kayla Smith





# NANAIMO BREAKERS 94



## Back Row— left to right:

Chris Bassett (*Head Coach*), Miranda Cuthbertson, Jenna Keen, Jamie Bassett, Breanna Dorman-Banks, Kaleigh Studer, Bobi Stotts (*Manager*)

## Front Row— left to right:

Shelby Huffman, Samantha Dekker, Jordan Stotts, Taylor Leier, Hailey Conway, Prestlee Cooper

## Missing from Picture:



Carlena Chahley



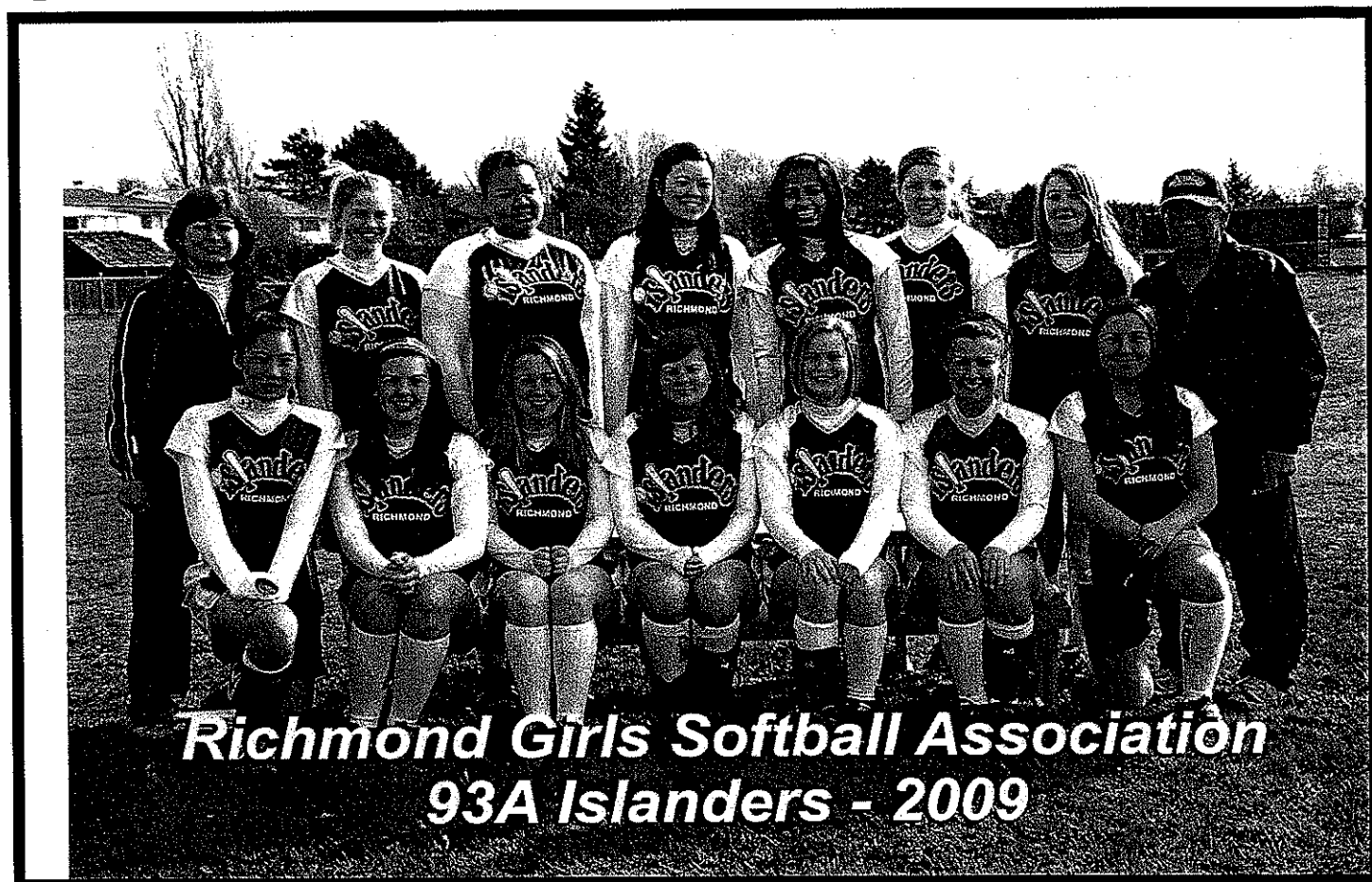
Kim Shelley  
(*Coach*)



Val Ciapponi  
(*Coach*)



## RICHMOND ISLANDERS 93



**Back Row— left to right:**

Stephanie Dick , Kalila George-Wilson, Emmie Nomura, Yasmin Bains, Natalie Mahara, Cat Wheatley

**Front Row — left to right:**

Jamie Randall, Alison MacCaullay, Serena Midtunn, Tamara Plitong, Brittany Corea, Madison Corday

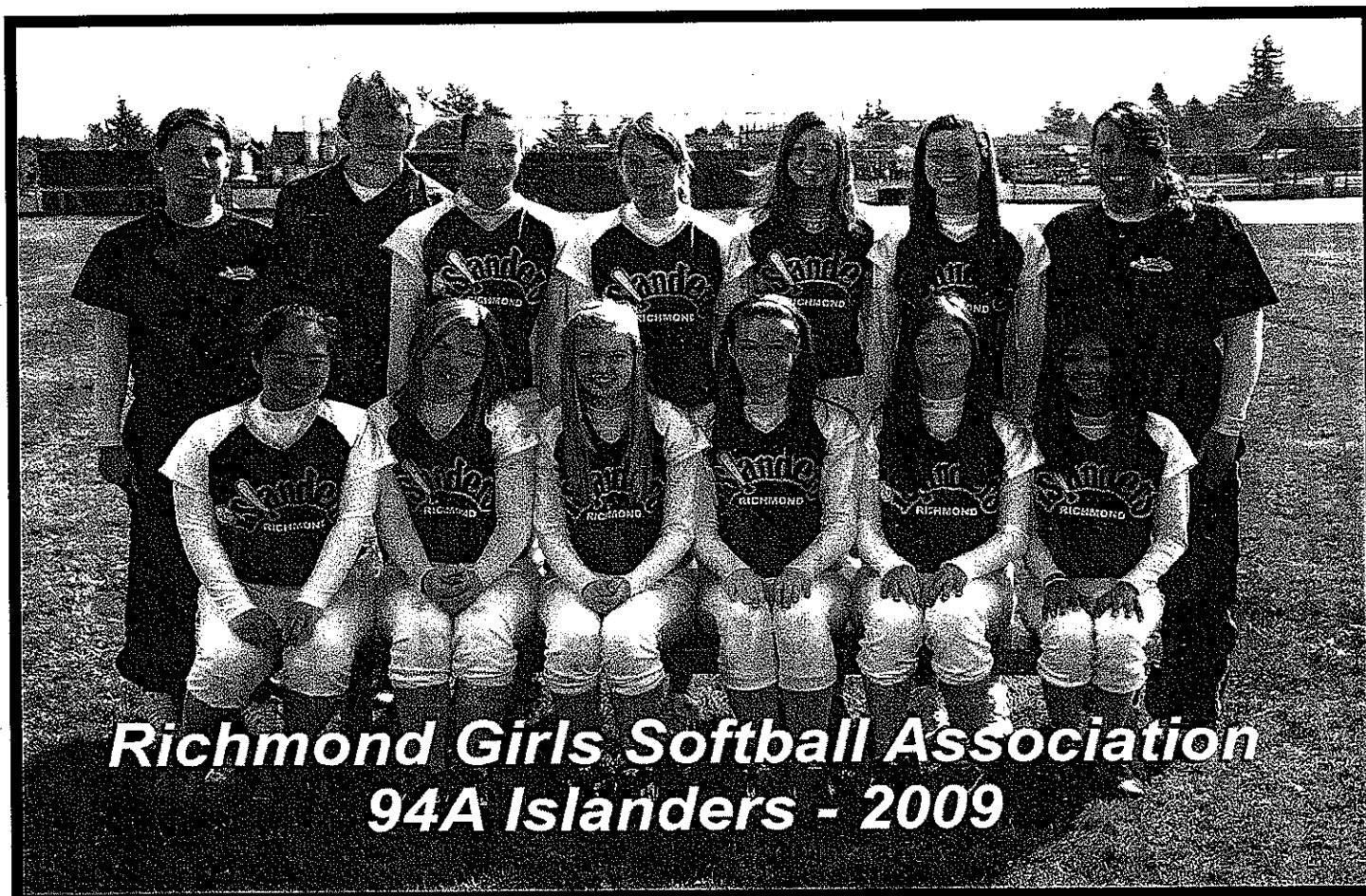
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*THANK YOU TO  
SANDRA DICK*





# RICHMOND ISLANDERS 94



## ***Richmond Girls Softball Association 94A Islanders - 2009***

### **Back Row— left to right:**

Stephanie Thornton (Coach), Tim Culling (Coach), Hillary Strelau, Emma Culling, Amanda Ring, Kristen Almhjell, Kelsey Trott (Coach)

### **Front Row— left to right:**

Marga Sison, Kathleen Cathcart, Melissa Holyk, Courtney Cruden, Rachelle Sayers, Tauryce Abraham

**Missing from Photo:** Alexis Khoshaba



Jo-Anne Freelund  
Account Executive

20 - 2220 Bowen Road  
Nanaimo, British Columbia V9S 1H9

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Cell: 250-713-2688 1-877-435-7601  
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Fax: 250-468-2073 Cell: 250-741-4295

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# RIDGE MEADOWS PRIDE 93



**Top (in tree):** Larissa Franklin

**Back Row— left to right:**

Kellie Sitter (*Coach*), Colin Kinnee (*Coach*), Nicole Atkinson, Marina Casol, Meaghan Chong, Andrea Sitter, Meaghan Kinnee, Marlene Treleaven (*Coach*)

**Front Row— left to right:**

Katie Hubbard, Shae Knipstrom, Karly Treleaven, Scotti Griffin, Leanne McDonald, Lacey Polack

**Ground:** Iris Chow



[www.mjconstruction.ca](http://www.mjconstruction.ca)

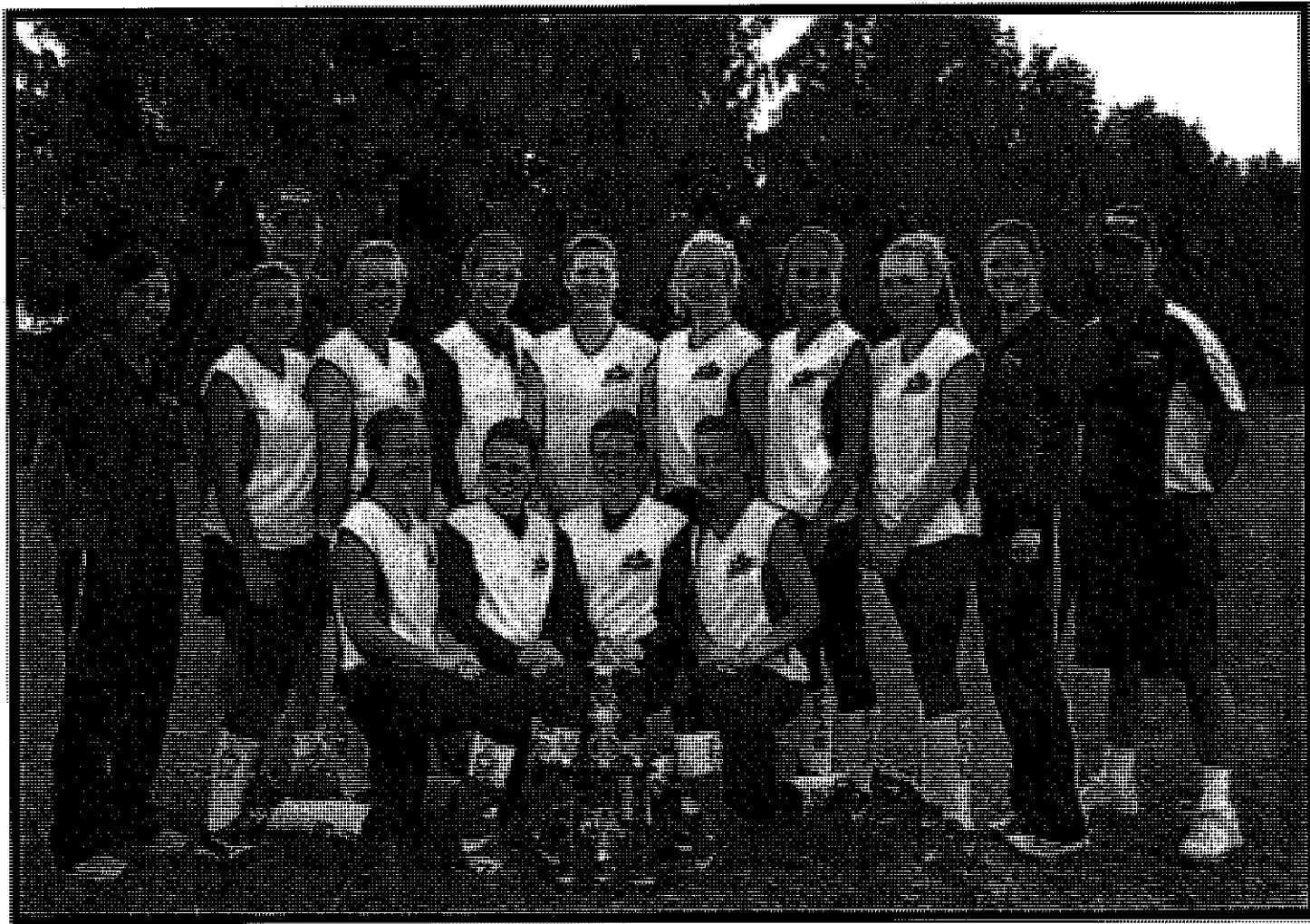


LAWYERS

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# RIDGE MEADOWS PRIDE 94



**Back Row— left to right:**

Devon Clayton (*Coach*), Ron Milley (*Coach*), Jacqui Harquail, Rebeka Allen, Alicia Santorelli, Amanda Ward, Katy Pavitt, Jacqui Nash, Sara Mosdell, Alison Wilson (*Coach*), Dave Clayton (*Head Coach*)

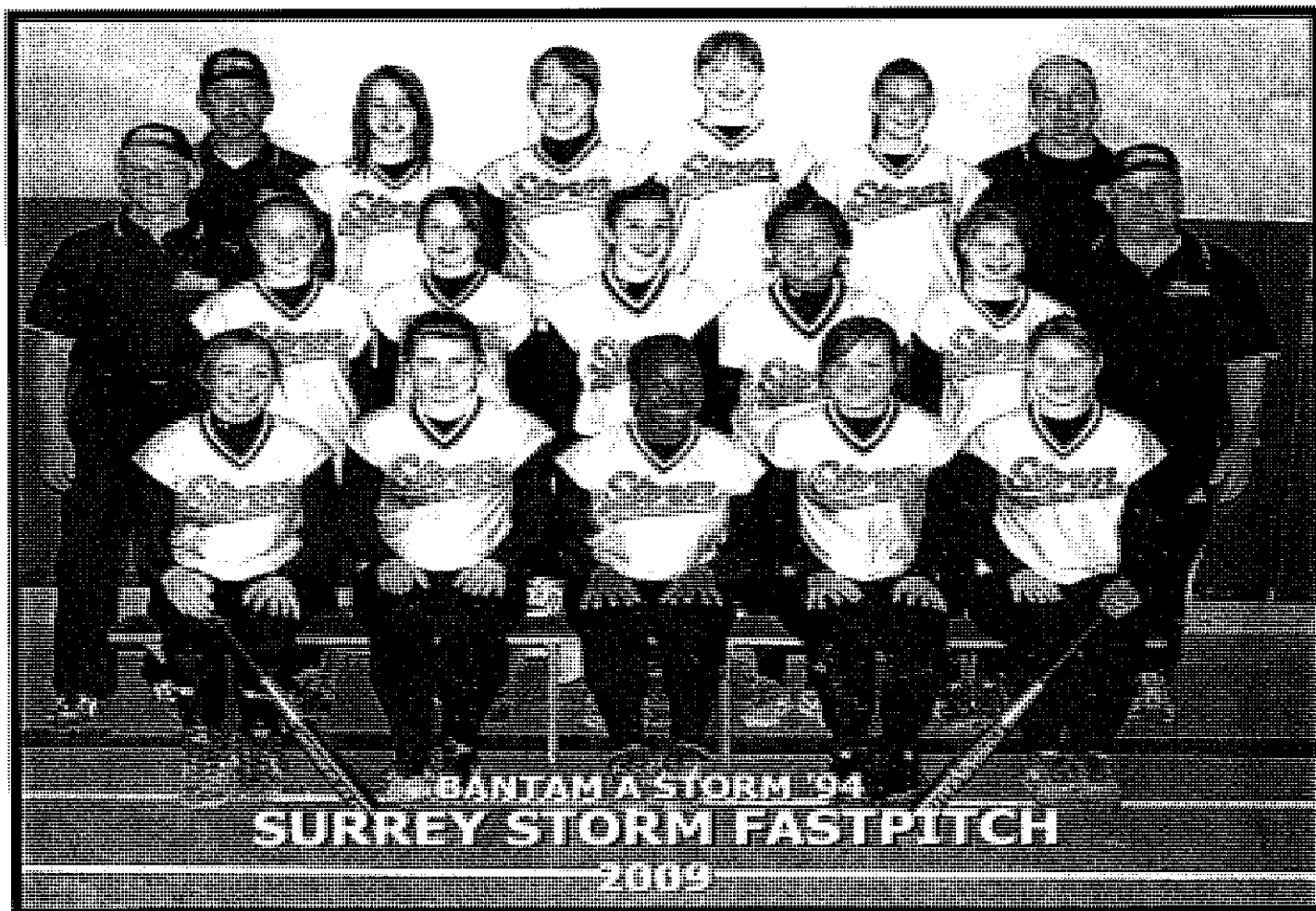
**Front Row— left to right:**

Renee Sauve, Robyn White, Alyssa Murdoch, Danielle Vanier





# SURREY STORM 94



**Back Row— left to right:**

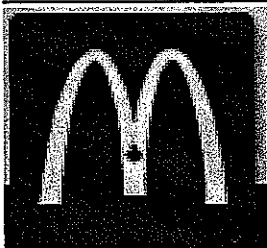
Efren Garcia (*Coach*), Rachel Kolanko, Serena Graf, Nicole Ratel, Jessica Ginter, Terry Kerluke (*Head Coach*)

**Middle Row— left to right:**

Dan Howard (*Coach*), Christina Howard, Jessica Edmiston, Amanda Duffield, Maryse Garcia, Shannon Ferrier, Drew Ivens (*Coach*)

**Front Row— left to right:**

Hailee Renkers, Krysta Ivens, Erika Cieszecki, Lindsey Kerluke, Allison Chomcy



McDonald's Supports Minor Sports. Good Luck to all Participants.

Locations:

- ~ North Nanaimo Shopping Centre (Rutherford Road/Hwy 19A)
- ~ Mary Ellen Drive at (between Highways 19/19A)
- ~ Terminal Park Mall on Highway 19A
- ~ Nicol Street (South)
- ~ Walmart at Woodgrove Centre





# VICTORIA DEVILS 93



## Left to Right:

(Left to Right) - Rob Guenter (*Coach*), Tia Turlock, Morgan Jackson, Megan Ross, Lexy Miller, Alex Young (*front*), Samantha Cox (*back*), Breanna Hynes, Nicole Barker, Kandis Gosselin, Jennifer Mangold, Dennis Young (*Manager*)

**Missing from Picture:** Russ Fanucchi (*Coach*)



## The Official Drink Of Softball B.C.



# VICTORIA DEVILS 94

---



**Back Row— left to right:**

Coaches: Kim Lubinich, Ross Chow, Bruce Lubinich, Mike Newman, Joey van de Voorde  
Amanda LeSergent, Olivia Tubman, Justine Thibadeau, Lindsey Hilton

**Middle Row— left to right:**

Lauren Scott-Moncrieff, Shelby Peterson, Sarah Chow, Sarah Bodine, Emily Newman

**Front Row— left to right:**

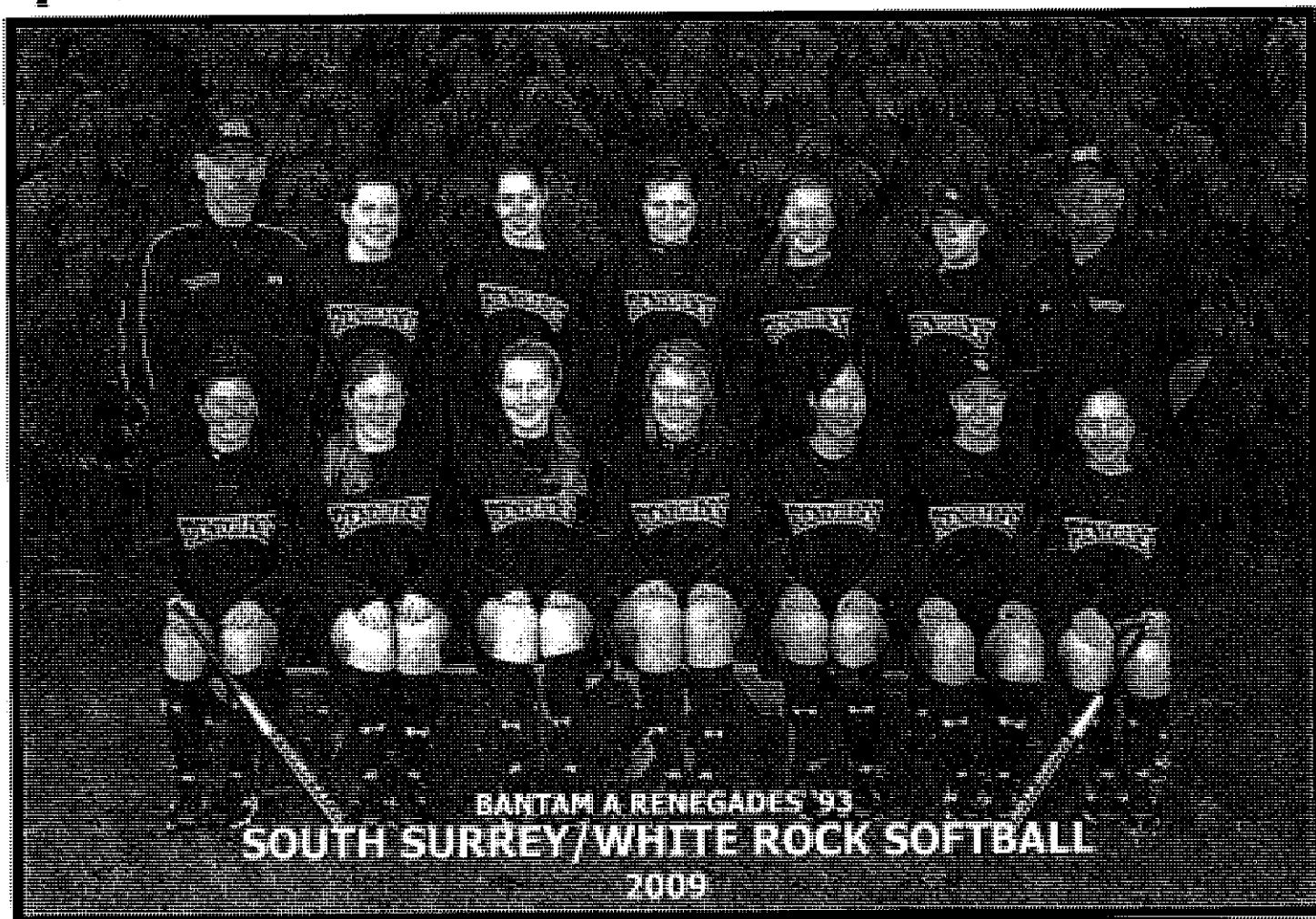
Annie Walters-Shumka, Chelsea Strandlund, Maddy Creasey

**Missing from picture:** Mckenzie Smith





# WHITE ROCK RENEGADES 93



**Back Row— left to right:**

Brian Zwick (*Assistant Coach*), Madison Britz, Mackenzie Wilson, Carling Hare, Joanna Goundrey, Shanice Ketting-Olivier, Jim Neville (*Head Coach*)

**Front Row— left to right:**

Christina Wright, Peyton Fisher, Kelly Rumley, Taylor Parker, Lauren Kamachi, Carlee Herbert, Nicole Sereda

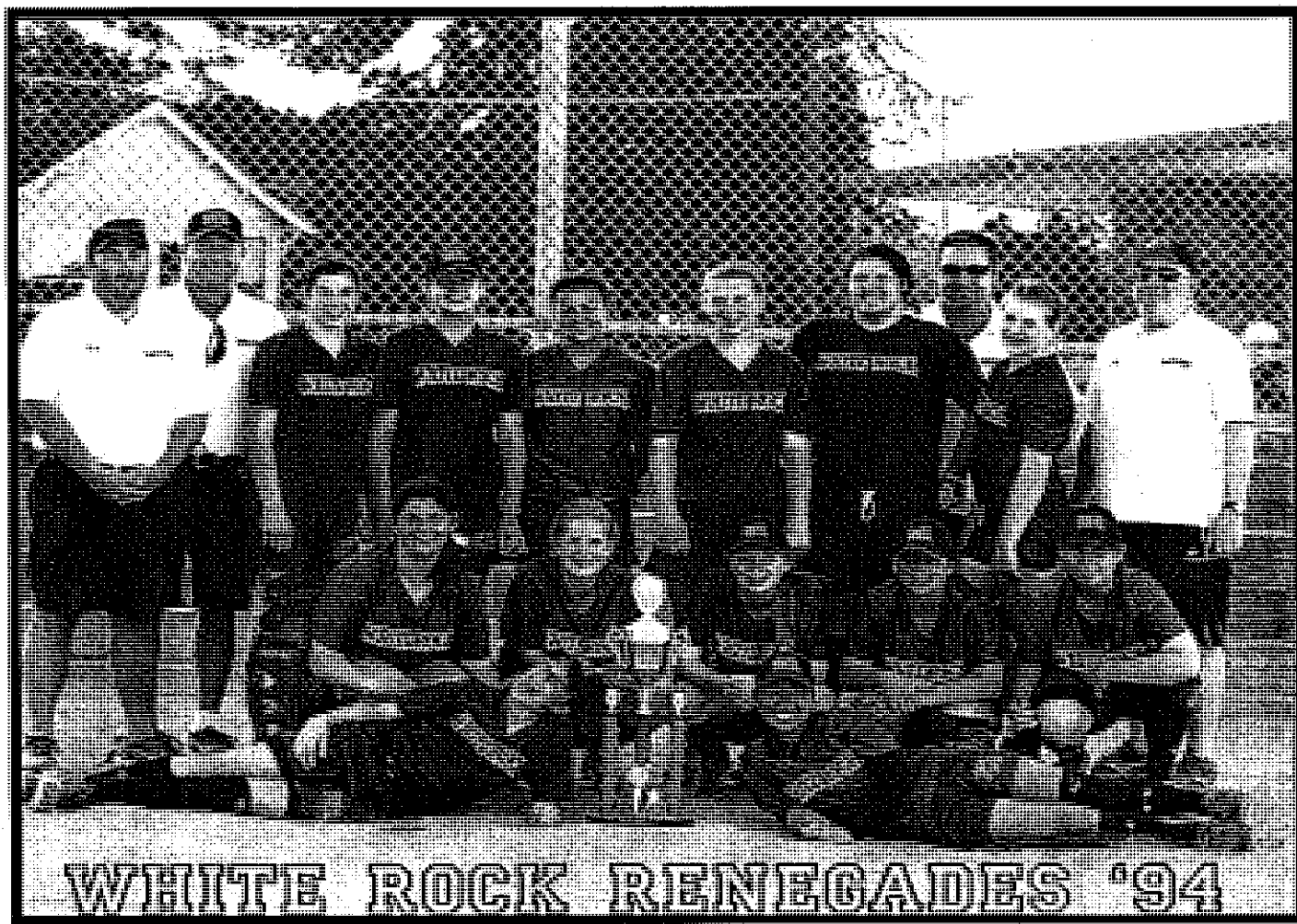
**Missing from Picture:** Olivia Zwick and Rick Sullivan (*Assistant Coach*)



Canadian Tire at the corner of Dickinson Road and Highway 19A wishes all of the teams and athletes the best of luck in the 2009 Bantam "A" Provincials



# WHITE ROCK RENEGADES 94



**Back Row— left to right:**

Mark Palmer (*Coach*), Greg Flemmer (*Assistant Coach*), Caitlyn Younger, Jennine Walsh, Alana Pineault, Sarah Lazarowich, Jaimi Wainright, Rachel Proctor, Asst. Coach: Dave Wainright, Rick Leche (*Assistant Coach*)

**Middle Row— left to right:**

Jessica Hume, Lauren Barrie, Jenna Bursey, Tanelle Westgard, Stephanie Caron

**Front Row— left to right:**

Carley Flemmer, Taryn Uyeno

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## The Baseball Scorecard

Notes:		Start Time:	Attendance:
<input type="checkbox"/> Visitor:	Date:	End Time:	Wind:
<input type="checkbox"/> Home:	Scorer:	Time of Game:	Weather:

#	Line Up	Pos	1	2	3	4	5	6	7	8	9	10	AB	R	H	RBI

S	Runs											
U	Hits											
M	Errors											
S	Left on Base											

#	Pitchers	W/L/S	IP	H	R	ER	BB	SO	HB	BK	WP	TBF

#	Catchers	PB

Umpires	
HP:	3B:
1B:	
2B:	

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<http://www.baseballscorecard.com>

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## The Baseball Scorecard

Notes:		Start Time:		Attendance:	
<input type="checkbox"/> Visitor:	Date:	End Time:	Wind:		
<input type="checkbox"/> Home:	Scorer:	Time of Game:	Weather:		

#	Line Up	Pos	1	2	3	4	5	6	7	8	9	10	AB	R	H	RBI
			◇	◇	◇	◇	◇	◇	◇	◇	◇	◇				
			◇	◇	◇	◇	◇	◇	◇	◇	◇	◇				
			◇	◇	◇	◇	◇	◇	◇	◇	◇	◇				
			◇	◇	◇	◇	◇	◇	◇	◇	◇	◇				
			◇	◇	◇	◇	◇	◇	◇	◇	◇	◇				
			◇	◇	◇	◇	◇	◇	◇	◇	◇	◇				
			◇	◇	◇	◇	◇	◇	◇	◇	◇	◇				
			◇	◇	◇	◇	◇	◇	◇	◇	◇	◇				
			◇	◇	◇	◇	◇	◇	◇	◇	◇	◇				
			◇	◇	◇	◇	◇	◇	◇	◇	◇	◇				

SUMS	Runs											
	Hits											
	Errors											
	Left on Base											

#	Pitchers	W/L/S	IP	H	R	ER	BB	SO	HB	BK	WP	TBF

#	Catchers	PB

Umpires	
HP:	3B:
1B:	
2B:	




































































































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Notes:		Start Time:	Attendance:
<input type="checkbox"/> Visitor:	Date:	End Time:	Wind:
<input type="checkbox"/> Home:	Scorer:	Time of Game:	Weather:

#	Line Up	Pos	1	2	3	4	5	6	7	8	9	10	AB	R	H	RB
																
																
																
																
																
																
																
																
																
																

S	Runs									
U	Hits									
M	Errors									
S	Left on Base									

[illegible]

#	Catchers	PB

Umpires	
HP:	3B:
1B:	
2B:	

668

# The Baseball Scorecard

Notes:		Start Time:		Attendance:	
<input type="checkbox"/> Visitor:	Date:	End Time:		Wind:	
<input type="checkbox"/> Home:	Scorer:	Time of Game:		Weather:	

#	Line Up	Pos	1	2	3	4	5	6	7	8	9	10	AB	R	H	RBI

S	Runs															
U	Hits															
M	Errors															
S	Left on Base															

#	Pitchers	W/L/S	IP	H	R	ER	BB	SO	HB	BK	WP	TBF

#	Catchers	PB

Umpires	
HP:	3B:
1B:	
2B:	

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## 2009 PROVINCIALS ORGANIZING COMMITTEE

<b>WPVL President</b>	Michael Oldfield
<b>Host Team</b>	"Ramsay Lampman Rhodes " Nanaimo Breakers '94 Head Coach: Chris Bassett
<b>Tournament Director</b>	Michael Oldfield
<b>Softball BC Representative</b>	Roxy Abernethy
<b>Secretary &amp; Team Contact</b>	Sandi Bassett
<b>Umpire-in-Chief</b>	Fred Zibin
<b>Public Relations</b>	Marlaina Cooper
<b>Program &amp; Advertising</b>	Lavona Chahley & Darlene Dorman
<b>Opening/Closing Ceremonies</b>	Marlaina Cooper
<b>Player/Coach Dinner</b>	Shauna Studer
<b>MVP T-Shirts &amp; Team Shirts</b>	Sandi Bassett
<b>Field Marshalls</b>	Jack & Noreen Keen
<b>Fields</b>	Dave Studer & Mike Chahley
<b>Scorekeepers</b>	Suzanne Currie
<b>Umpire Support</b>	Tanya Huffman & Rick Kitsul
<b>Coaches Meeting &amp; Team Packages</b>	Bev Dekker
<b>City of Nanaimo Parks Dept.</b>	Liz Williams

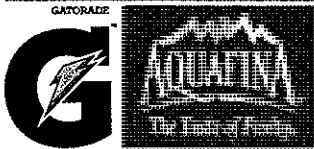
*Thank You to All Volunteers!*

670



Nanaimo Breakers '94

Would like to thank their 2009 team sponsors  
for their continued support during the 2009 season:



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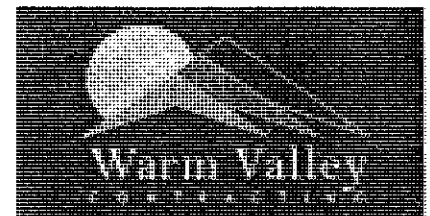
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# In Memory of a Special Man

## Val Ciapponi



### *In Memory of Val Ciapponi*

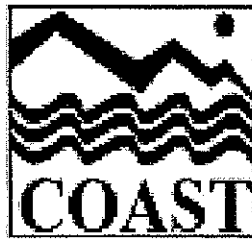
*WPVL and the Bantam Breakers lost a great friend and coach this year. On June 28, 2009 Val lost his battle with cancer. Val positively touched the lives of many youth in our community. He was a tireless volunteer spending many hours at the field coaching both Softball and Football.*

*The 94 Bantam Breakers would like to dedicate the 2009 Bantam A Provincials to Val Ciapponi and his family.*



Would that coffee be a decaf-double-no sugar for me?

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*"We wish all competitors a great weekend"*

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# MVP Athletic

S U P P L I E S

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### *Langley (Walnut Grove) Location:*

**MVP Langley**  
#10 - 8948 - 202 Street  
Langley, BC V1M 4A7  
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Fax: (604) 513-8819

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### **Proprietors:**

Jim Hutt  
Brian Hutt  
Dee Hutt-Randen



**Presents:**

**3<sup>rd</sup> Annual**

## **College Experience Camp**

A true College Student-Athlete Experience, including: living on campus;  
technical softball training; speed & power development;  
sport psychology; and specially designed interactive University classes.

**August 24-28**

**&**

## **SFU Softball Academy**



Simon Fraser University, in partnership with the Burnaby School District, is offering grade 8-12 female students, advanced softball training in a University environment while fulfilling academic requirements of two secondary school classes.

**Apply now for September '09**

Check out the SFU Softball website for more information:

<http://athletics.sfu.ca/teams/softball/>

or contact Coach Renney directly

778-782-3454 or [mrenney@sfu.ca](mailto:mrenney@sfu.ca)



*SFU Softball would also like to wish all participants at this event the best of luck !*

675



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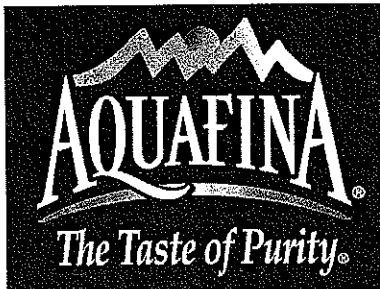
(Corner of Island Hwy 19A South & Lawlor Road)

250-753-6800

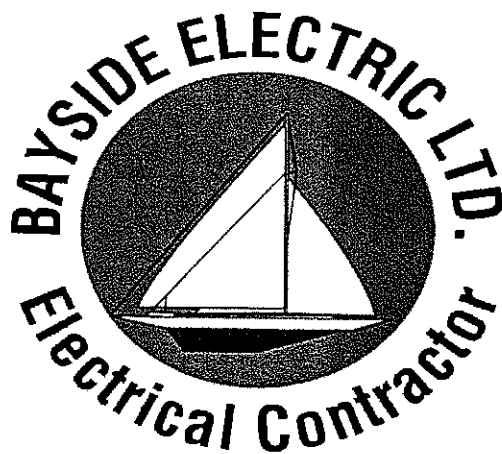
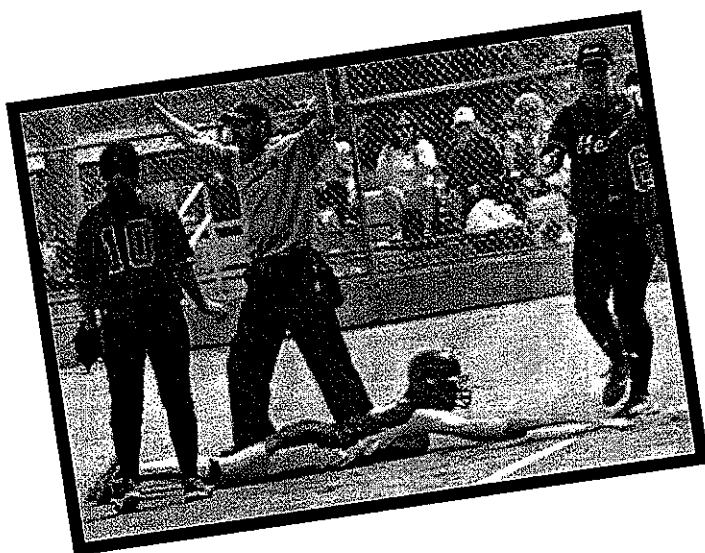
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GATORADE



**Mike Carson**  
 mike@signsnow.ca  
 p. 250-758-1113 f. 250-758-3395



**Les Lang**

**Ph: 758-1223**

baysideelectric@shaw.ca

677



## Team Numbers Drawn at Coaches Meeting

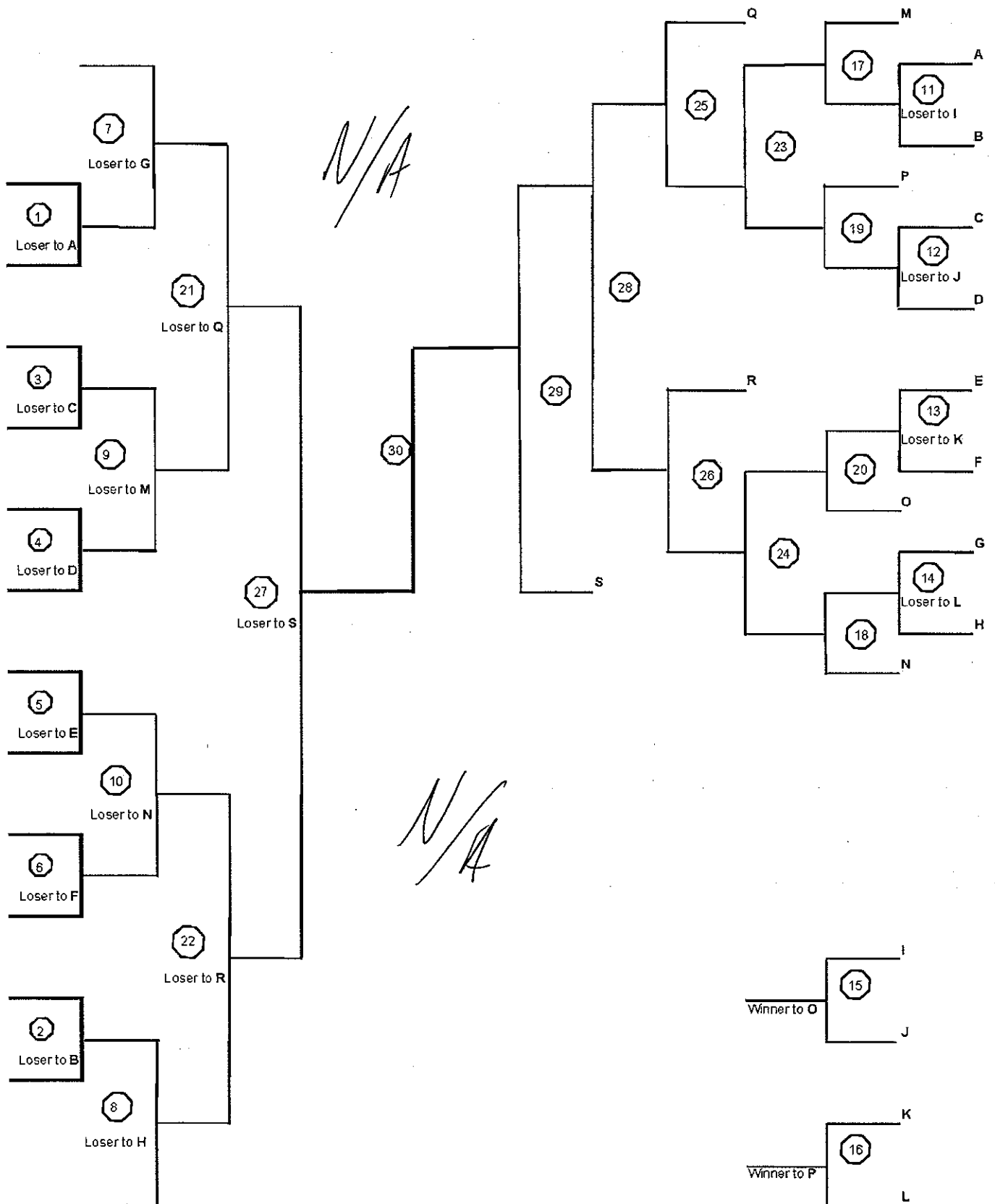
Delta Heat 93	_____
Delta Heat 94	_____
Fraser Valley Fusion 93	_____
Fraser Valley Fusion 94	_____
Nanaimo Breakers RLR 94	<u>Team 1<sup>st</sup>(Host)</u>
Richmond Islanders 93	_____
Richmond Islanders 94	_____
Ridge Meadows Pride 93	_____
Ridge Meadows Pride 94	_____
White Rock Renegades 93	_____
White Rock Renegades 94	_____
Surrey Storm 94	_____
Victoria Devils 93	_____
Victoria Devils 94	_____

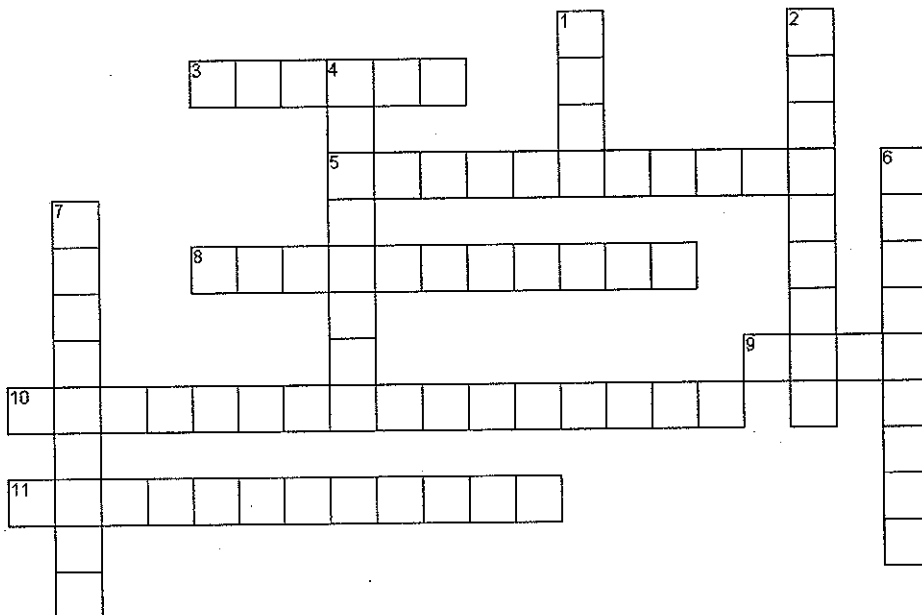


# Provincial Championship: 14 Team Draw

## Winner's Bracket

## Loser's Bracket





### ACROSS

3. A short high fly ball
5. The credit a batter receives for a tum at bat that enables a teammate to score a run
8. A play in which a runner on third base tries to score as the batter bunts the pitch
9. An advance to first base by a batter who receives four balls
10. A ballplayer who is designated to bat in place of the pitcher
11. A sacrifice made by hitting a long fly ball allowing a baserunner on third base to score a run after the ball is caught

### DOWN

1. Hitting a baseball lightly without swinging the bat
2. A home run with a baserunner on each base, scoring four runs
4. An out made when a baserunner, forced to run because another teammate must run to the base being occupied, cannot reach the next base safely
6. An out resulting from the batter getting three strikes
7. A pitch of a baseball that is thrown with spin so that its path curves as it approaches the batter

	3			6				
			2	3	5	4		
	4	1	8					2
7		3						8
4	8			7			1	3
1						9		7
9					8	7	3	
		2	7	4	9			
				1			5	

		9	3					
6	4						5	
	7				5	4	3	
3	9	8	1					
	6						1	
					3	9	4	2
	5	2	9				8	
	8						9	1
					1	5		



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Answers: 1. bunt 2. grand slam 3. popfly 4. forceout 5. runbatted in 6. strikeout 7. curveball 8. squeezeplay 9. walk 10. designated hitter 11. sacrifice fly.

# *Autographs & Notes*

681



**RAMSAY  
LAMPMAN  
RHODES**

250-754-3321

*The law firm of Ramsay Lampman Rhodes and Mr. David R. Brooks are Proud  
Supporters of Sports in Nanaimo.*

*RLR Breakers '94 say a Special Thank You to RLR & David R. Brooks for their  
continued support.*

**CITY OF NANAIMO**

**THE HARBOUR CITY**



**PARKS, RECREATION AND CULTURE**

***Thank You for Joining us in Nanaimo!***

***Wishing all Participants Good Luck!***

682



The **"Great"** INTERNATIONAL WORLD  
CHAMPIONSHIP BATHTUB **"RACE"**  
&  
**NANAIMO MARINE FESTIVAL**

**LOYAL NANAIMO BATHTUB SOCIETY**

373 Franklyn Street, Nanaimo, BC V9R 2X5  
Tel: 250-753-7223 Fax: 250-753-7244  
[www.bathtubbing.com](http://www.bathtubbing.com) email: [mail@bathtubbing.com](mailto:mail@bathtubbing.com)

August 7, 2009

Nanaimo Parks, Recreation & Culture  
500 Bowen Road  
Nanaimo, BC V9R 3B5

Attention: Mr. Richard Harding, Director of Parks, Recreation & Culture

Dear Mr. Harding

On behalf of the Loyal Nanaimo Bathtub Society (LNBS) I would like to take this opportunity to thank you and the staff from the Parks Department for your involvement and cooperation for the staging of the **2009 "Great" INTERNATIONAL WORLD CHAMPIONSHIP BATHTUB RACE** and the **Nanaimo Marine Festival**.

This year the weather cooperated and the LNBS were pleased with all of the facilities and the new configuration worked out well and any problems that arose were discussed with the appropriate people and resolved. Please pass on our thanks to Liz William as well as all the others and to the grounds staff who had the parks looking great.

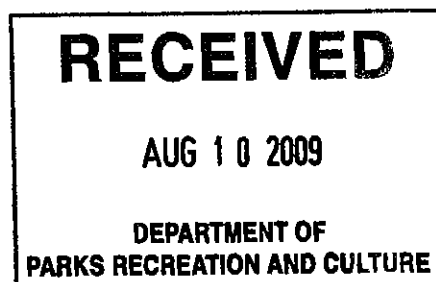
With support such as yours it allows the LNBS to stage a world class event and promote our beautiful harbour, city and now with the *Nanaimo to Nanaimo* format, also Vancouver Island as it is an exclusive island event.

We look forward to your continuing support in the year 2010 with the Marine Festival dates being Thursday, July 22<sup>nd</sup> to Sunday July 25<sup>th</sup> the **"Great" RACE** day.

Yours sincerely

W.M.(Bill) McGuire  
COMMODORE

WMM/lg



**MINUTES OF BOARD OF DIRECTORS' MEETING**  
**NANAIMO HARBOUR CITY SENIORS – September 14, 2009**

**In Attendance**

President Lynda Avis in the Chair, Pat Foley, Colleen Evans, Jane Adkins, Sally Monteith, Miriam Peacock, Brian Sugiyama.

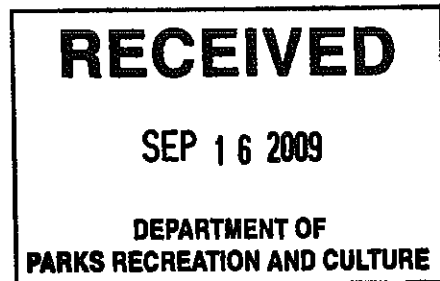
**Regrets:** Bob Nixon, Bob Davies.

**Call to Order**

President Lynda called the meeting to order at 9:05 a.m.

**Changes/Additions to Agenda**

None.



**Guest**

Jeff Ritchie, Senior Manager of Parks was in attendance to give an update on the new Wellness Park at Oliver Woods Community Centre.

Jeff said that approximately \$135,000 of the \$150,000 budget has been spent to date. Some trees will be planted, new signage installed, and some benches and picnic tables incorporated into the Park. Great support has been received from the Parks Commission and the Mayor and Council and everyone is happy with the result.

It was noted a gate should be put up with a sign indicating the facility is for 13 yrs. and up which will prevent younger children from using the facility. Surveillance from the staff should be done periodically.

Question was asked if there would be a rain cover over the Park in the future. Jeff said this is a very expensive item and nothing has been budgeted for it as yet. It was agreed this could be a fund-raising project for our group.

Jeff answered questions from the Directors re the new Spirit Park at Maffeo-Sutton Park where the main concern is lack of parking.

**Minutes of Last Meeting**

**M/S/C** That the minutes of the June 12<sup>th</sup>, 2009 meeting be adopted, as amended.

**Business Arising from the Minutes**

1. Summer Dance – scheduled for August 14<sup>th</sup> has been postponed until October 30<sup>th</sup>. Some great posters are ready for distribution and the event will be highlighted on Shaw Cable. Posters of smaller sizes will also be available for distribution. Decorations will be on a Halloween theme – further discussion at next month's meeting.
2. Website – has been well-received and many members are accessing it. Lynda will act as the co-ordinator between the membership and the Webmaster during Bob Nixon's absence.

.....cont'd.

.....see page 2

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**Business Arising from the Minutes (cont'd.)**

3. Goals and Objectives for 2009-2010 were identified as follows:
  - (a) To improve the visibility and appropriate usage of the Seniors Wellness Park.
  - (b) To continue to re-establish the effectiveness of the Program Committee.
  - (c) To continue to encourage active involvement of the general membership in committees and special projects.
  - (d) To identify and raise funds for a new project.
4. Status of Multicultural Society Project – Letter from Hilde Schlosar to Lynda will be discussed at a further date with the Program Committee.

**Correspondence**

1. Lynda has received confirmation that we are now a registered charity.
2. Verbal thank you received from Betty Kennedy, the 100 yr. old "Birthday Girl".
3. Letter received from Jeff Ritchie acknowledging our donation of \$18,000 for the Wellness Park.
4. Big Brothers/Big Sisters are still interested in setting up an urban knitting program and our support is being sought.
5. Bill for the Directors' photo has been received from Terry Paterson.

**Financial Report**

Treasurer confirmed that we have moved our accounts from Toronto Dominion/Canada Trust to the Coastal Community Credit Union. There is currently \$2,137.70 in our chequing account.

**M/S/C That the financial report be accepted as presented.**

**City Seniors Coordinator's Report**

- Membership to date is 1869, with 115 of that total being sold over the past two months.
- Attendance at the Thursday Special Events was a little lower during the summer.
- Fitness classes at both Bowen and Oliver Woods continued over the summer and both were well-attended.
- The Wellness Park Orientation Seminar held on July 26<sup>th</sup> had 16 registrants.
- A Health Workshop for seniors and their caregivers is scheduled for Friday, October 23<sup>rd</sup>, 12 noon-8 p.m. Brian said there is no charge for this workshop and pre-registration is not necessary.

**NEW BUSINESS:**

1. New Position – Publicity Chair – Sally Monteith volunteered to take over this position. Terms of reference for the position will be drawn up.
2. Program Committee – Miriam Peacock volunteered to head this committee and Colleen Evans agreed to assist her. The Program Committee will meet after the Tea on October 22<sup>nd</sup> to discuss goals.
3. Anne Smith will continue to be in charge of the Lobby Lunches. Dates are: September 14<sup>th</sup>, October 22<sup>nd</sup>, November 19<sup>th</sup>, and December 17<sup>th</sup>.

....cont'd.

.....see page 3

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**NEW BUSINESS (cont'd.):**

4. Library – Brian will look into getting a magazine rack purchased for the Library upstairs.
5. Community Kitchens – group has requested funding help as their New Horizons grant has run out. Lynda will consult with Wendy Smiley for information on what is required and a decision will be made at a future meeting of the Board.
6. Christmas Bazaar Date – has been set for Thursday, November 5<sup>th</sup>, 9:30-12:30, in Activity Room I. This is the same date as the Lobby Lunch and the New Members' Tea.
7. Pickleball Gym Slot – Brian asked that David Burns contact him directly re his request for more Pickleball Sessions.
8. New Members' Tea – scheduled for Thursday, October 22<sup>nd</sup>, starting at 10 a.m.
9. Board Photo CD – Terry Paterson has kindly provided us with a CD of the Directors' photo which can be used to print our own pictures as required.
10. Newsletter – question arose as to why the newsletters are now prepared every two months (instead of monthly). Brian explained that staff time required in the preparation of the newsletter was the main reason.

**Adjournment**

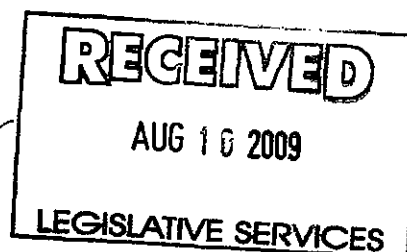
Meeting adjourned at 10:40 a.m.

**Next Meeting**

Friday, October 2<sup>nd</sup>, at 9 a.m. in Bowen Board Room.

/pf

09.09.15



## REQUEST TO APPEAR AS A DELEGATION

ON 2009 - August - 10  
year month day

**COUNCIL**

(at 7:00 p.m. in the Shaw Auditorium, 80 Commercial Street)

**FINANCE / POLICY COMMITTEE OF THE WHOLE**

(at 4:30 p.m. in the City Hall Board Room, 455 Wallace Street)

NAME OF PERSON MAKING PRESENTATION: <u>FRED TAYLOR</u>			
<small>Print</small>			
ADDRESS: <u>204 EMERY WAY</u>	<u>NANAIMO</u>	<u>B.C.</u>	<u>V9R - 528</u>
<small>street address</small>	<small>City</small>	<small>Province</small>	<small>Postal Code</small>
PHONE: <u>(250)</u>		FAX: <u>(250) 753 - 8124</u>	
<small>home</small>	<small>business</small>		
NAME OF APPLICANT IF OTHER THAN ABOVE: _____			
<b>DETAILS OF PRESENTATION:</b>			
request the opportunity to address the Council in regards			
to Parks Zoning ZA1-11 item 11(c) of the agenda			

**PLEASE NOTE**

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18 of the Council Procedure Bylaw.

Legislative Services Department  
 455 Wallace Street, Nanaimo BC V9R 5J6

687  
 Phone: (250) 755-4405  
 Fax: (250) 755-4435  
 legislativeservices.office@nanaimo.ca

93.3



2894

I hereby certify that the following is a true copy of a Minute of the Honourable the Executive Council of the Province of British Columbia approved by His Honour the Lieutenant-Governor on the 23rd day of November, A.D. 1956.

To His Honour

The Lieutenant-Governor in Council:

The undersigned has the honour to

*[Signature]*  
DEPUTY PROVINCIAL SECRETARY

#### REPORT

THAT under the "Power Act", being Chapter 108 of the Revised Statutes of British Columbia, 1948, as amended, a report and recommendation of British Columbia Power Commission (hereinafter referred to as "the Commission") dated the 14th day of November, 1956, has been received recommending that it be authorized to dispose of certain real property known as the Westwood Lake property, near Nanaimo, B. C.

AND THAT it is deemed advisable to authorize the Commission to carry out the recommendation therein contained.

AND TO RECOMMEND THAT in accordance with the provisions of the said Act, upon the recommendation contained in the said report the Commission be authorized:-

To dispose of the real property known as the Westwood Lake property to the City of Nanaimo in consideration of the sum of One Dollar and covenants by the City to dedicate the said property as a public park and place of recreation and to reimburse to the Commission the amount of taxes payable from time to time by the Commission on the said property, reserving to the Commission certain rights in respect of electric transmission lines.

AND THAT six certified copies of this Minute, if approved, be forwarded to British Columbia Power Commission, 700 Bannard Street, Victoria, B. C.

DATED this 20th day of November, A. D. 1956.

"E.C.F. Martin"

Acting PRCHTR.

APPROVED this 20th day of November, A. D. 1956.

"E.C.F. Martin"

PRESIDING MEMBER OF THE EXECUTIVE COUNCIL

Sixthly: Part of Section 9, Range 7, Mountain District, more particularly described as follows: Commencing at the South west corner of the East half of said Section 9; thence North along the West boundary of said East half of Section 9 a distance of 784.3 feet; thence East a distance of 261.1 feet; thence South a distance of 324.5 feet; thence South 32 degrees 4 minutes East a distance of 529.8 feet to the South boundary of said Section 9; thence North 89 degrees 11 minutes West along the said South boundary of said Section 9, a distance of 542.3 feet to the point of commencement, containing by admeasurement 6.20 acres, more or less, as shown outlined in red on Plan attached to Deed dated 24th July, 1914, from Mark Bate, Junior, to the Nanaimo Electric Light Power and Heating Company Limited, and numbered 20042-1.

Seventhly: The West 1/2 of Section 9, Range 7, Mountain District, EXCEPT that part thereof included in Plan 2035.

Eighthly: Those parts of Lots 3, 4, 5 and 6 in Block 13 of Section 11, Range 7, Mountain District, Plan 1651, shown outlined in red on Plan 133 R.W. and comprising 0.06 of an acre more or less.

Ninthly: Those parts of Lots 4, 5, 6 and 7 of Section 10, Range 7, Mountain District, Plan 1985, shown outlined in red on Plan 74 R.W. and containing 0.30 of an acre more or less in Lot 4; 0.21 of an acre more or less in Lot 5; 0.12 of an acre more or less in Lot 6, and 0.11 of an acre more or less in Lot 7.

The Corporate Seal of BRITISH COLUMBIA POWER COMMISSION was hereunto affixed in the presence of:

APPROVED  
AS TO FORM  
1/1/14

*[Signature]*  
Chairman

APPROVED

*[Signature]*  
Secretary

The Corporate Seal of The CORPORATION OF THE CITY OF NANAIMO was hereunto affixed in the presence of:

APPROVED  
AS TO FORM  
1/1/14

*[Signature]*  
Mayor

No. 23559  
REGISTERED THE 13th DAY OF June 1958  
IN 116 VOL 335 FC 110  
APPLICATION RECEIVED THE 11th DAY OF June  
1958 AT THE HOUR OF 3:05 PM  
*[Signature]*

Verbatim – portion of 2009-MAR-23 Council Meeting

Start time 3:48.

Stop time 3:49:30

Councillor Holdom:

The next one is Bylaw 4000.426 and I would move that this bylaw that creates three new zones intended to reflect the varying levels of use of City parkland pass second reading as amended.

[seconded]

On this one, are we able to incorporate the changes that Mr. Taylor [suggested]?

Jerry Berry:

[Illegible] a rose by any other name, as I understood the comments from Mr. Taylor, I have no reason to believe he's incorrect on the naming, so if Council is in agreement, if Council is considering first reading to include those changes, we will do it that way and it won't require an amendment.

## STAFF REPORT

REPORT TO: A. TUCKER, DIRECTOR, PLANNING & DEVELOPMENT, DSD

FROM: D. LINDSAY, MANAGER, PLANNING DIVISION, DSD

RE: ZA1-11 - PARKS ZONING

---

### STAFF'S RECOMMENDATION:

That Council give First and Second Reading to "ZONING BYLAW AMENDMENT BYLAW 2009 NO. 4000.455"

### EXECUTIVE SUMMARY:

During the 2009-MAY-07 Public Hearing regarding "ZONING BYLAW AMENDMENT BYLAW 2007 NO. 4000.426" (Parks Zoning), a number of residents expressed concerns with the proposed rezoning of specific park areas, namely Westwood Lake and Springfield Place Park. In order to respond to these concerns, Staff has prepared a bylaw to rezone Springfield Place Park and a portion of Westwood Lake Park from Parks, Recreation and Culture Zone Two (PRC-2) to Parks, Recreation and Culture Zone One (PRC-1). The bylaw will also rezone newly acquired parkland at Kelsie Road.

### BACKGROUND:

Council, at its meeting of 2009-JUN-29, adopted "ZONING BYLAW AMENDMENT BYLAW 2007 NO. 4000.426", which rezoned 339 park properties into the following three newly created park zones:

1. ***Parks, Recreation and Culture Zone One (PRC-1):*** The primary intent of this zone is to provide for the conservation of natural spaces within city parks. Where possible, the zone will allow for recreational and educational use when compatible with the preservation of natural features within the park
2. ***Parks, Recreation and Culture Zone Two (PRC-2):*** This zone will provide park areas which allow for organized and unorganized outdoor recreational activities. Parks to be included within this zone shall include playgrounds, sports fields, and undeveloped parks with limited ecological value.
3. ***Parks, Recreation and Culture Zone Three (PRC-3):*** This zone recognizes the wide variety of uses which exist within the City's developed parks. The primary intent of this zone is to provide opportunities for organized recreational and cultural activities.

During the 2009-MAY-07 Public Hearing regarding Park Zoning, concerns were raised by members of the public with regards to Westwood Lake Park and Springfield Place / Entwistle Parks.

Due to the number of properties involved and the cost of the Public Hearing Notice advertising, Staff recommended that Council proceed with the adoption of the Parks Zoning Bylaw and bring forward an amendment bylaw to address the concerns raised regarding Westwood Lake and Springfield Place / Entwhistle Parks immediately following the adoption of the Parks Zoning Bylaw. Council, at its meeting of 2009-JUN-29, adopted the Parks Zoning Bylaw and Staff are now prepared to bring forward the following amendments:

1. **Westwood Lake Park** – submissions at the Public Hearing questioned why a portion of the walkway around the lake was identified as PRC-2 when it is too narrow to accommodate the permitted uses listed in that zone. Similarly, it was noted that the area to the east of the parking lot was too steep to accommodate PRC-2 uses. It is recommended that both these areas be rezoned to PRC-1.
2. **Springfield Place / Entwhistle Parks** – a submission noted that the properties located at 5291 Entwhistle Drive (Entwhistle Park) and 5373 Fillinger Crescent (Springfield Place / Entwhistle Parks) were originally set aside as environmentally sensitive areas (wetlands). As such, it is recommended that both of these parks be rezoned from PRC-2 to PRC-1.

Since the adoption of the Parks Zoning Bylaw the City has acquired the property located at 2043 Healy Road as parkland through the subdivision of 2030 Kelsie Road. The property is currently zoned Steep Slope Residential (RS-7); staff recommends rezoning the park parcel to PRC-2 Zone.

It is the opinion of Staff that the proposed rezonings will more accurately reflect the use of these parkland properties.

Respectfully submitted,




D. Lindsay  
Manager, Planning Division  
**Development Services Department**



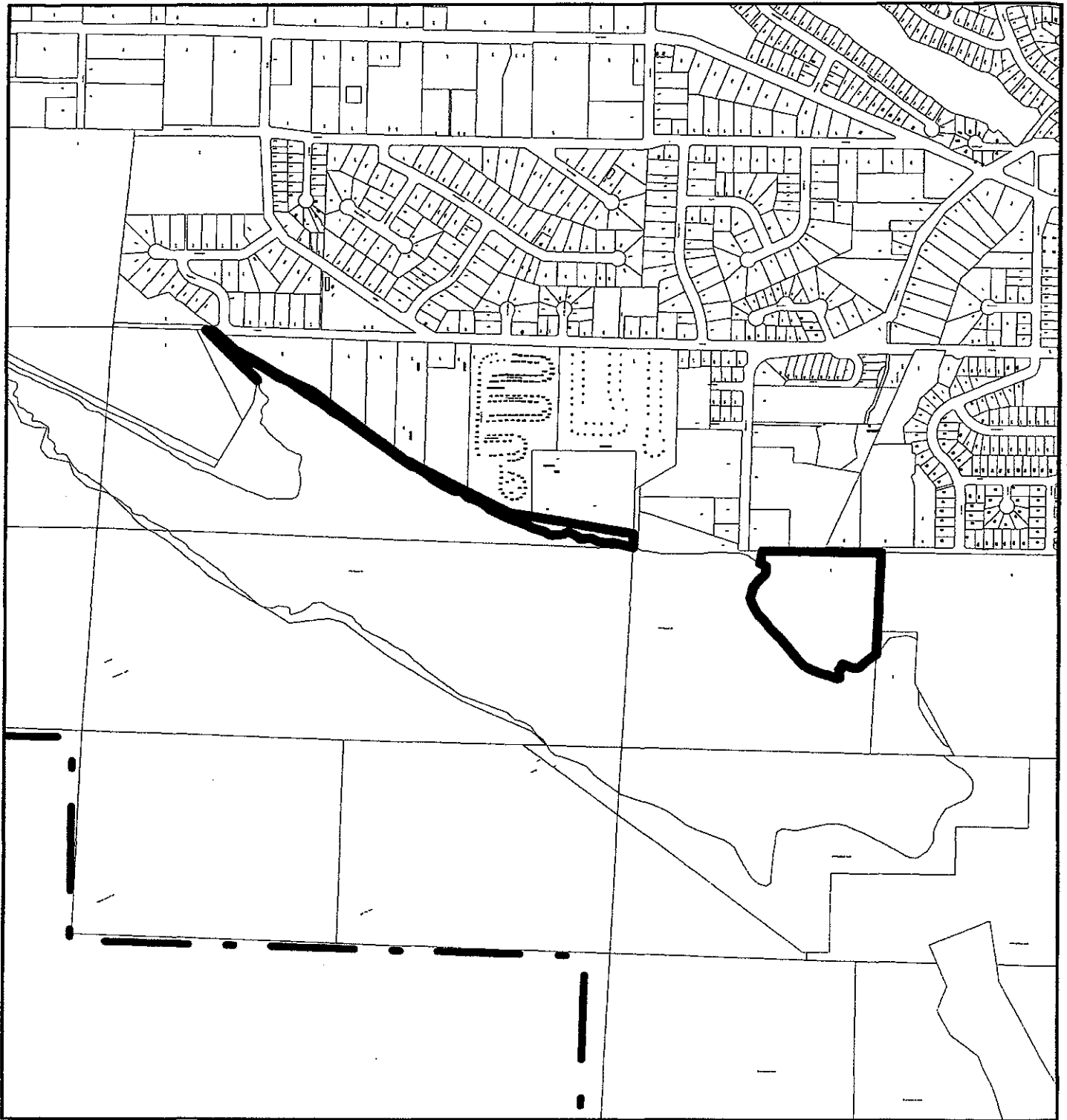
A. Tucker  
Director of Planning  
**Development Services Department**

PRCC/DS/pm/hd  
Council: 2009-AUG-10  
G:\Devplan\Files\Legis\3900\30\ZA1-11\2009Aug10 Parks Cncl Rpt Westwood Changes.doc



Ted Swabey, General Manager  
**Development Services Department**

# Westwood Lake



## SCHEDULE A



Rezone from Parks, Recreation and Culture Two (PRC-2)  
to Parks, Recreation and Culture One (PRC-1)



## Entwhistle and Springfield Place Park



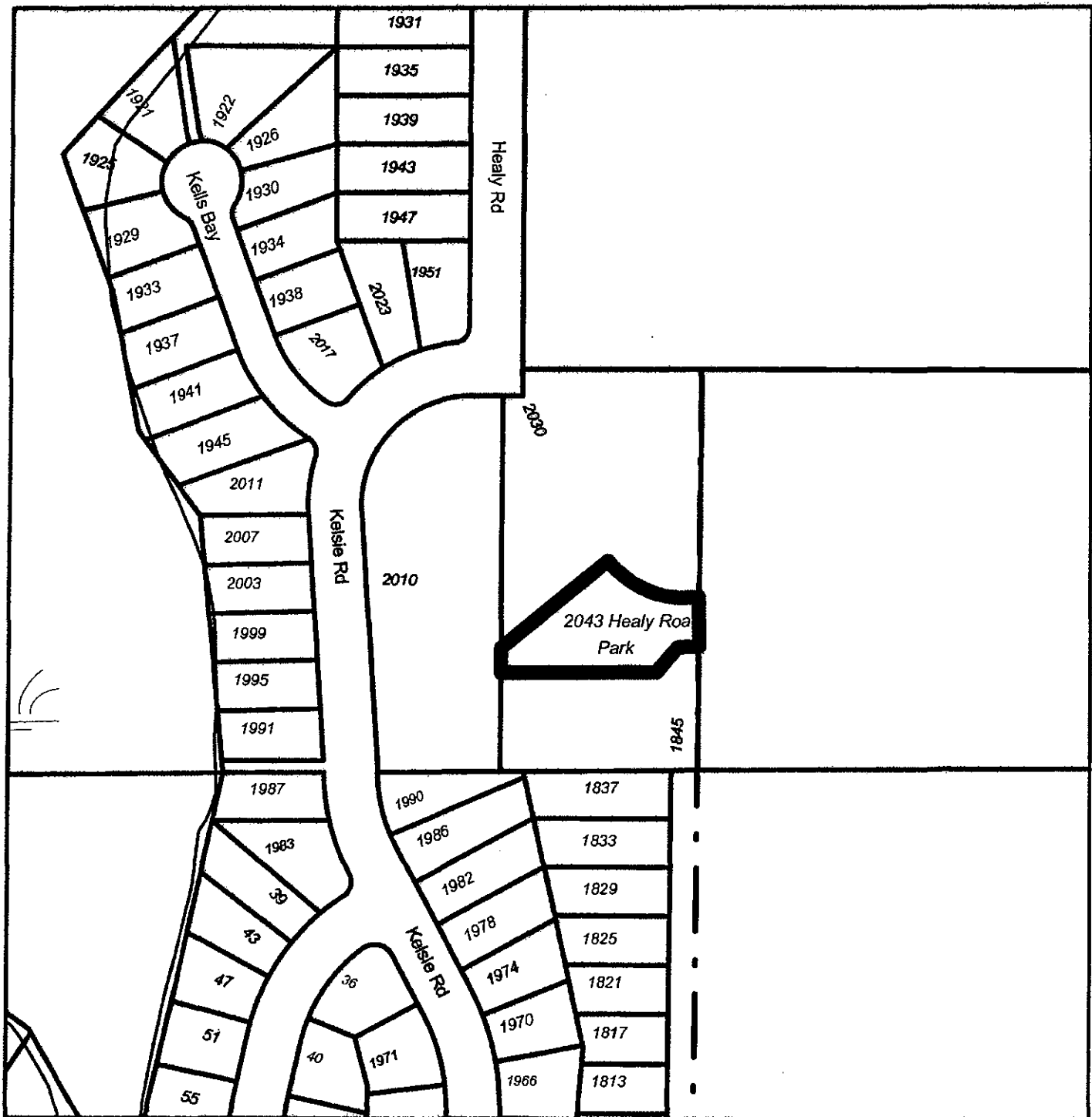
# SCHEDULE B



Rezone from Parks, Recreation and Culture Two (PRC-2) to Parks, Recreation and Culture One (PRC-1)

694

## Healy Road Park



# SCHEDULE C



## Rezone from RS7 to Parks, Recreation and Culture Two (PRC-2) <sup>147</sup>

695