

AGENDA
CULTURAL COMMITTEE MEETING
BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2009-OCT-07, COMMENCING AT 4:15 P.M.

1. **CALL THE REGULAR CULTURAL COMMITTEE MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the agenda, or the amended agenda.)

4. **ADOPTION OF MEETING NOTES:**

- (a) Notes of the Regular Cultural Committee Meeting held
Wednesday, 2009-JUL-08 at 4:15 p.m. in the Bowen Park
Complex Conference Room.

Pgs.
161-164

(Motion required to adopt the meeting notes of the above date as circulated)

5. **DELEGATIONS:** (None.)

6. **COMMISSION REPORT:**

Deferred to next meeting of the Cultural Committee.

7. **REPORTS OF PROJECT COMMITTEES:**

(a) **Cultural Award Committee.**

- (i) Review possible dates for nominations.

(Motion required to receive verbal report.)

(b) **Art in Public Places Project Committee.** (None.)

(c) **Cultural Forum Project Committee.**

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Report dated 2009-SEP-05.

(Motion required to receive written report.)

9. **INFORMATION ONLY ITEMS** (Staff reports):

- (a) Nanaimo Cultural Strategy (Distribution of Bound Document)

10. **CORRESPONDENCE:** (Action) (None.)

CORRESPONDENCE: (Information)

- | | | |
|-----|--|-----------------|
| (a) | Letter dated 2009-SEP-17 from Mr. Michael Wright, Arts Alive, P.O. Box 2085, Station A, Nanaimo, BC, V9R 6X5, to the Cultural Committee, regarding the Arts Alive Summer School 2009, and thanking the City of Nanaimo for their support. | Pgs.
166-171 |
| (b) | Letter dated 2009-SEP-18 from Ms. Bobbi Kurtz, Director, and Ms. Wendy L. Langevin, Development Associate, Vancouver Island International Children's Festival, P.O. Box 197, Nanaimo, BC, V9R 5K9, regarding the 10 th Annual Children's Festival and thanking the City of Nanaimo for investing in the Vancouver Island International Children's Festival. | Pgs.
172-176 |

(Motion required to receive correspondence.)

11. **NOTICE OF MOTION:**

12. **CONSIDERATION OF OTHER BUSINESS:**

- | | | |
|-----|--|-----------------|
| (a) | Review of Draft Arts, Cultural and Festival Event Guidelines and Application for Funding document. | Pgs.
177-185 |
| (b) | Schedule of meetings to review the Cultural Operating Grant Applications, and, the Arts, Cultural and Festival Event Grant Applications. | |

(Motion required if there is other business.)

13. **BUSINESS ARISING FROM DELEGATIONS:** (None.)

14. **UNFINISHED BUSINESS:** (None.)

15. **QUESTION PERIOD:**

16. **ADJOURNMENT:**

(Motion required to adjourn with next regular meeting to be held on Wednesday, 2009-NOV-04, commencing at 4:15 p.m., in the Bowen Park Complex Conference Room.)

NOTES
REGULAR CULTURAL COMMITTEE MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2009-JUL-08, COMMENCING AT 4:15 P.M.

PRESENT: Eveline O'Rourke, Chair

Members: Commissioner Diana Johnstone
Commissioner Fred Pattje
Commissioner Lynda Avis (to 5:28 p.m.)
Ms. Lynne Fraser
Ms. Joanne Husband
Ms. George McGladrey
Ms. Gerda Hofman

Regrets: Mr. Simon Schachner

Staff: S. Samborski (to 5:10 p.m.) K. MacDonald (to 5:00 p.m.)
B. Kuhn R. Tweed, recording
R. Harding (to 5:00 p.m.)

1. **CALL THE OPEN MEETING TO ORDER:**

The Regular Meeting of the Cultural Committee was called to order at 4:20 p.m.

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. **ADOPTION OF MEETING NOTES:**

(a) Meeting Notes of the Regular Cultural Committee Meeting held Wednesday, 2009-MAY-06, at 4:15 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. **DELEGATIONS:** (None.)

6. COMMISSION REPORT:

Cultural Capital video was presented. It was a long meeting with many presentations regarding Protection Island Community Gardens – the focus being on allotment gardens – which were approved.

It was moved and seconded that the verbal report presented by Commissioner Johnstone be received. The motion carried unanimously.

7. REPORTS OF PROJECT COMMITTEES:

(a) Cultural Award Committee. None.

(b) Art in Public Places Project Committee. (None.)

(i) Bad Boys Mosaics – discussion.

Kirsty MacDonald provided an update of her meeting with Mr. Klaus Joehle. In order to secure funding, he required supporting documentation from the City for the entire series of proposed mosaics. He will look elsewhere in the private sector to secure a commitment for the entire series. There would be no cost to the City other than that incurred in the display location and mounting and maintenance of the art work. Each image is created by a separate artist and then Mr. Joehle renders it in stone. Part of the discussion was centered on how the Committee should deal with donated art in the future – this is addressed in the Community Plan for Public Art.

It was moved and seconded that the Cultural Committee recommend that the Parks, Recreation and Culture Commission recommend that Council approve in principal the entire series of mosaics, with the provision that a letter of support be sent to Mr. Joehle, outlining details regarding costs, ongoing maintenance, and display parameters including location and limits of liability.

The motion carried. *Opposed: Commissioner Fred Pattje.*

(c) Cultural Forum Project Committee.

Report dated 2009-JUL-02 submitted by members of the Committee.

It was recommended that the Cultural Committee provide the Cultural Forum Project Committee with additional time to continue to research this matter and return to Cultural Committee at the next meeting with an update.

It was moved and seconded that the Cultural Forum Project Committee Report be received. The motion carried unanimously.

8. STAFF REPORTS: (None.)

9. INFORMATION ONLY ITEMS (staff reports): (None.)

10. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information)

- (a) Thank you card received 2009-JUN-09, from the Crimson Coast Dance Society, thanking the Cultural Committee for their support of the Society.
- (b) Letter dated 2009-JUN-05 from Mr. Michael Wright, Crimson Coast Dance Society, regarding the 2008 Cultural Event Grant and providing a report on the "Wings" event and thanking the Cultural Committee for their support.
- (c) Letter dated 2009-JUN-16 from Mr. Michael Wright, Crimson Coast Dance Society, regarding the 2009 Arts and Cultural Events Grant and providing their report and financial statement for "Body Talk 2009" and thanking the City of Nanaimo for their support.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

11. NOTICE OF MOTION:

12. CONSIDERATION OF OTHER BUSINESS:

Lynne Fraser advised the membership that in the Western Edge Theatre's recent newsletter, Mr. Frank Moher thanked the Cultural Committee for their support.

13. BUSINESS ARISING FROM DELEGATIONS: (None.)

14. UNFINISHED BUSINESS:

14.1 E.J. Hughes - Copyright and Image Production. Verbal update by Staff.

It was moved and seconded that Staff work with the City of Nanaimo Marketing Department to investigate possible items that could be produced and sold with proceeds going towards the Art in Public Places Reserve Fund, in accordance with the copyright agreement with the Hughes Estate. The motion carried unanimously.

14.2 Nanaimo Cultural Strategy 2008. Verbal update by Staff.

Staff asked that the Committee establish a priority list. Staff have approved the Marketing Coordinator providing approximately six articles to educate City residents about the Nanaimo Cultural Strategy. Staff suggested that the Strategy be e-mailed to Arts & Cultural Organizations.

Setting priorities – the Committee reviewed the Strategy and indicated those Actions which would be set as priorities. The order of priorities is to be set at the next meeting.

George McGladrey would like the adopted Nanaimo Cultural Strategy 2008, "Art in Public Places" and "Cultural Tourism" to show "Cultural Committee" added to the "Responsibility" column.

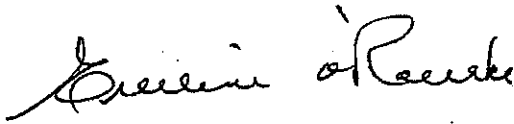
It was moved and seconded that Item 14.1 and Item 14.2 be removed from "Unfinished Business". The motion carried unanimously.

14. QUESTION PERIOD:

15. ADJOURNMENT:

It was moved and seconded at 5:50 p.m. that the meeting adjourn, with the next meeting of the Cultural Committee to be held Wednesday, 2009-SEP-02, commencing at 4:15 p.m., in the Bowen Park Complex Conference Room.

The motion carried unanimously.



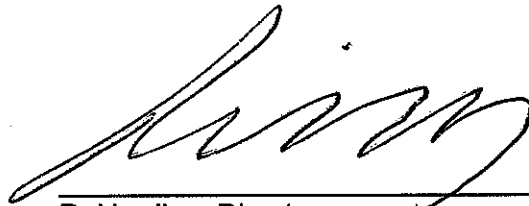
Eveline O'Rourke, Chair
Cultural Committee

CERTIFIED CORRECT:



S. Samborski, Senior Manager
Recreation and Culture Services
Parks, Recreation and Culture

APPROVED FOR DISTRIBUTION:



R. Harding, Director
Parks, Recreation and Culture

**Report to Cultural Committee
Cultural Forum Project Committee
Dated: 2009-SEP-05**

CULTURAL FORUMS

Background:

In the past several years, the Cultural Committee has funded and facilitated a number of annual seminars/workshops. The forums were developed in response to a need expressed by the members of our cultural community. The format has varied; half day, full day, special guest speakers, concurrent workshops on a variety of topics. From these discussions, a number of innovations have emerged, i.e. 3 year funding and the development of consistent financial reporting. The last Cultural Forum that was planned (2008) was cancelled due to lack of registrations. Our current Cultural Strategy identifies the requirement for an annual workshop/seminar to be facilitated by the Cultural Committee.

Action:

In early 2009, the Cultural Committee struck a committee of three to review and discuss the concept of Cultural Forums and to liaise with the Nanaimo cultural community to determine if future workshops would be of value.

Current:

This committee has corresponded by email and has done individual research in the community. Speaking with our peers, we do not have a clear sense that future workshops are required at this time. Given this lack of direction, the committee recommends that a brief survey be sent to the cultural groups in Nanaimo requesting their input. The committee further recommends that we ask for both board and employee responses to the survey.

Sample questions would include, but not be limited to, the following:

- 1) What are your group's current concerns around funding sources and fundraising?
- 2) Do you have adequate space/venues for your group's administration and performance needs?
- 3) Is the level of support for arts and culture from the City of Nanaimo meeting your needs? What are the expectations?
- 4) Is there a need for education around board development and recruitment?
- 5) General comments and questions for the Cultural Committee?
- 6) What is your preferred time for a Cultural Forum? Morning, Afternoon or Evening; Half Day or Full Day?

Should the Cultural Committee agree that a survey would be a good next step in this process, we would recommend that the Cultural Committee review the sample questions and amend or edit them as required. We would further request that staff be asked to develop and distribute the survey to our arts and culture groups.

Respectfully submitted,

Joanne Husband and Lynne Fraser

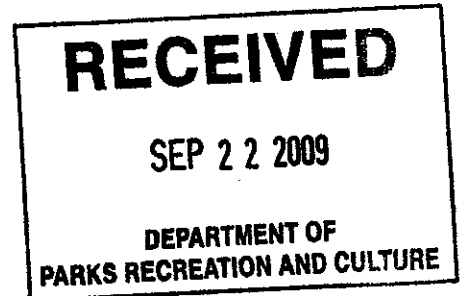
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P.O. BOX 2085, STATION A, NANAIMO, BC, V9R 6X5
Phone (250) 713 9708:
www.nanaimoartsalive.com

September 17, 2009

Cultural Committee
City of Nanaimo
500 Bowen Road
Nanaimo, BC, V9R 1Z7



Dear Committee Members,

Arts Alive Summer School 2009

I am now in a position to report on our Summer School, which ran from July 6 to July 31, which was made possible in part by your Cultural Operating Grant.

Firstly, I enclose a copy of the flyer, which was published in the local newspaper in June. This is the main avenue for disseminating information about our classes. Much the same flyer was previously published in April, and all the information is also available on our web site. We had around 400 participants sign up for the courses, and over 20 instructors held some 40 classes in art, music, dance and drama, for children and adults, as well as weekly day camps.

The number of participants was lower than we had hoped, and significantly below last year. The overall registrations for 2009 were around 20% below the level of 2008. This pattern appears to have been repeated in other camps held in the Nanaimo area (some showing much larger reductions) and we have no doubt that it is as a result of the current economic situation. We had to cancel a number of classes where registrations were below "break even" levels. Thankfully, the support received from you and others enabled us to continue to offer most classes, and we were able to end the year with just a small loss.

For your information, I also enclose a copy of the "thank you" advertisement in the local newspaper. On behalf of the Board, I should like to the City of Nanaimo for its assistance in making our operations possible.

Yours truly,

Michael Wright, Arts Alive

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NANAIMO ARTS ALIVE SUMMER SCHOOL 2009

This year's Summer School ran from July 6th to 31st. Around 400 children and adults participated in over 40 courses of art, dance, music and drama, as well as week-long day camps for children from 5 to 8 and 9 to 12. The Senior Musical Theatre course resulted in four performances of "The Wizard of Oz" at the Bailey Studio Theatre. Arts Alive is proud to be celebrating its 25th year in 2009.

None of this would be possible without the assistance of many individuals and organisations. We should like to thank everyone whose contributions made the 2009 Summer School possible.

We gratefully acknowledge the major financial support from:
City of Nanaimo, Human Resources Development Canada,
Province of British Columbia, Keg Spirit Foundation,
Island Timberlands, Mid Island CoOp and Central Drugs.

We also acknowledge generous donations from:
Arthur and Freda Spencer, Country Club Centre, North Nanaimo
Town Centre, and Knights of Columbus.

In-Kind sponsorship was received from:
School District 68 Nanaimo – Ladysmith, City of Nanaimo,
Parks, Recreation and Culture Department, The Coast 91.7,
Nanaimo Daily News/ Harbour City Star, Falconer Books and
More Than Movies (Dover Road).

And we just could not hold our Summer School without the
incredible support from our Instructors and Day Camp leaders, and
our amazing Volunteers.

A huge "Thank You" to you all



Nanaimo Summer School of the Fine Arts 2009

Art, Dance, Drama & Music Classes

from
July 6 - 31, 2009

Most classes

at

Wellington School

***Daily Classes**

***Week Long Day Camps**

~ Registration Ongoing ~



**TO REGISTER: CALL NANAIMO PARKS, RECREATION
& CULTURE AT 250-756-5200 OR REGISTER ONLINE
@ ireg.nanaimo.ca**



Nanaimo Daily News.

HARBOUR CITY STAR.





STARTING JULY 6TH AT DOVER BAY SECONDARY SCHOOL

SENIOR MUSICAL THEATRE

AGES 12-17 \$220

THREE WEEK COURSE RUNS MONDAY THROUGH FRIDAY

An intensive theatrical experience, you'll take part in the three week rehearsal period, leading to a fully staged production of the musical **"The Wizard of Oz"** at the Bailey Studio Theatre for four shows on **Saturday, July 25th and Sunday, July 26th!**

9.15am-3.15pm Instr: Drea Moffatt [85999]


AUDITIONS FOR MAJOR ROLES WILL BE HELD ON JUNE 14.

CONTACT VINCE AT 250-390-1466 TO BOOK YOUR AUDITION.

PLEASE NOTE THAT THIS COURSE BEGINS ON MONDAY, JULY 6th.



Week 1: July 13-17, 2009



ALL CLASSES RUN MONDAY TO FRIDAY AT WELLINGTON SECONDARY SCHOOL UNLESS OTHERWISE SHOWN

WEEK 1 DAY CAMPS Ages 5-8 years and 9-12 years

DAY CAMP MANAGER: Holly Shelton

5-8 years **Crazy Critters** \$130

Come join us for a week of fun at Arts Alive! We will explore art, music, dance, and drama by discovering and creating ways to express the critters that live in our world!

9.00am to 3.00pm

9-12 years **Let's Get Creative** \$130

If you like to use your imagination to create wonderful works of art this week at Arts Alive we will use our creative minds to explore art, music, dance, and drama for a week of fun and adventure!

9.00am to 3.00pm

ART

* NEW FOR 2009 *

AGES 5-7 ART, GAMES AND STORIES \$50

We will paint, make hats, read stories, play games and have fun with colours, words and each other!

9.00am-10.15am Instr: Mary Jo Fulmer [86002]

AGES 8-12 VIDEO PRODUCTION FOR KIDS \$65

Learn the basics of video production including an idea, shooting and editing, and creating a video.

9.00am-12.00pm Instr: Paul Manly [86003]

AGES 10-12 BEGINNERS WATERCOLOUR \$65

A great introduction to watercolour for young people. A small painting project every day and a wide variety of techniques will be covered.

9.00am-10.30am Instr: Caroline Morrison [86004]

* NEW FOR 2009 *

AGES 7-11 KIDS, LET'S CARTOON \$55

Learn to draw great cartoons. You will learn to draw characters, stories and backgrounds, and create your very own cartoon.

10.30am-12.00pm Instr: Helen Binns [86005]

AGES 6-9 WAX AND WATERCOLOUR PAINTING \$50

FOUR DAY COURSE STARTS TUESDAY JULY 14TH

Create some unique paintings, while learning about composition, colour and brush strokes.

11am-12.30pm Instr: Lori Sorensen [86006]

AGES 12-ADULT MORE WATERCOLOUR \$95

A great variety of watercolour projects, each designed to teach a specific technique. Some previous painting experience is helpful for this class.

11am-2.00pm Instr: Caroline Morrison [86007]

AGES 8-12 JEWELLERY MAKING \$75

Using wires and pliers, learn to make earrings, necklaces and bracelets with beads, shells and found objects.

1.00pm-3.00pm Instr: Mary-Jo Fulmer [86008]

AGES 10-ADULT WORLD MASKS \$60

African, Asian and Spirit masks are just a beginning! We will use a variety of techniques to create masks worthy of display on your walls at home.

1.00pm-2.30pm Instr: Helen Binns [86010]

AGES 10-ADULT WAX AND WATERCOLOUR PAINTING \$60

FOUR DAY COURSE STARTS TUESDAY JULY 14TH

Create some unique paintings, while learning about composition, colour and the principles of design.

1.00pm-3.00pm Instr: Lori Sorensen [86011]

DANCE

* NEW FOR 2009 *

AGES 7-11 CREATIVE MOVEMENT \$40

FOUR DAY COURSE STARTS TUESDAY JULY 14TH

Have fun while exercising your body and your mind. Explore movement and learn basic choreography.

9.00am-10.30am Instr: Lori Sorensen [86012]

AGES 7-12 INTRODUCTION TO HIGHLAND DANCE \$40

Course held at Brigadoon Dance Academy

Learn traditional Scottish steps and fun group dances! A program geared to boys and girls with lots of energy and a passion for Celtic music.

9.00am-10.00am Instr: Diana Henry [86013]

AGES 4-6 TARTAN TIGERS \$35

Course held at Brigadoon Dance Academy

Dance, sing and learn the highland fling! An exciting program for boys and girls with lots of energy and a passion for Celtic music.

10.15am-11.00am Instr: Diana Henry [86014]

* NEW FOR 2009 *

AGES 5-8 DANCING AT CAMP ROCK \$60

Get up and moving with songs from the movie "Camp Rock". We will have a blast learning some awesome moves! A dance routine will be performed on Friday.

10.45am-12.15pm Instr: Marissa Bradley [86015]

AGES 3-4 TARTAN TOTS SONG AND DANCE \$30

Course held at Brigadoon Dance Academy

Dance, sing and learn the highland fling! An exciting program geared for young boys and girls with lots of energy AND THEIR PARENTS!

11.15am-11.45am Instr: Diana Henry [86016]

DRAMA

AGES 7-11 LET'S DO A MUSICAL \$135

THREE WEEK CLASS, MONDAY, WEDNESDAY AND FRIDAY EACH WEEK

Love to sing, dance and act? Join our enthusiastic instructors and prepare a musical to perform for family and friends. Learn what theatre is all about!

12.15pm to 3.00pm Instr: Tanya Dean [86017]

AGES 10-13 A PLAY IN FIVE DAYS \$60

We'll create a play with a costume box and all our own ideas, and present it for parents and friends on the last day.

10.30am-12.30pm Instr: Mary-Jo Fulmer [86019]

AGES 6-8 WORLD OF THE PLAY \$50

Learn techniques for creating your own characters and writing a script for your very own play, to perform for parents and friends on the last day.

1.00pm-2.30pm Instr: Bonnie Catterson [86020]

MUSIC

* NEW FOR 2009 *

AGES 4-7 MUSICAL MOVIES \$60

Discover the fun of music with your favourite movie songs! We'll all work together to make some rhythm! A surprise music routine will be performed on Friday.

9.00am-10.30am Instr: Marissa Bradley [86021]

AGES 10-12 BEGINNING GUITAR \$45

THREE WEEK CLASS, MONDAY AND WEDNESDAY EACH WEEK

Learn to play basic chords and rhythms for contemporary music. Introduction to reading from tablature. Provide your own guitar (acoustic or electric) and picks.

11.30am-12.30pm Instr: Doug Dodd [86022]

* NEW FOR 2009 *

AGES 6-9 LET'S GET CRAZY! \$60

Party with us as we experiment with music and rhythm with songs by Hannah Montana and the Jonas Brothers! A music routine will be performed on Friday.

12.30pm-2.00pm Instr: Marissa Bradley [86023]



AGES 12-16 WE WANNA ROCK! \$220

THREE WEEK CLASS, MONDAY THRU THURSDAY EACH WEEK

Our group of professional musicians/instructors will lead the ultimate Summer "Rock" School! Students form bands, learn to rock, and then play a concert! Must have some prior experience playing your instrument. For more details see www.iwannarock.ca

10.00am-3.00pm Instr: from "I Wanna Rock" Music School [86024]

Week 2: July 20-24, 2009

ALL CLASSES RUN MONDAY TO FRIDAY AT WELLINGTON SECONDARY SCHOOL UNLESS OTHERWISE SHOWN



WEEK 2 DAY CAMPS Ages 5-8 years and 9-12 years

DAY CAMP MANAGER: Holly Shelton

5-8 years

Kidspiration

Come join us this week at Arts Alive to explore the depths of our imagination and drama for a week full of kidspiration!

9:00am to 3:00pm

9-12 years: Elemental Design

Are you interested in ways to expand your artistic creativity? This week at Arts Alive we will explore the elements of art as well as music, dance and drama to develop our artistic abilities!

9:00am to 3:00pm

COURSE FULL

\$130

[86099]

\$130

[86101]

ART

AGES 7-11 ART TO WEAR \$65
THREE DAY CLASS - MONDAY, TUESDAY AND WEDNESDAY ONLY

Design your own T-shirt or pillowcase using stenciling, block printing and tie-dye.

Bring a 100% cotton white shirt or pillowcase.
9:00am-12:00pm Instr: Tanya Streeter-Wilson [86028]

*** NEW FOR 2009 ***

AGES 5-7 ART, GAMES AND STORIES \$50
We will paint, make hats, read stories, play games and have fun with colours, words and each other!
9:00am-10:15am Instr: Mary Jo Fulmer [86029]

*** NEW FOR 2009 ***

AGES 7-10 ART UNLIMITED! \$85
Draw! Paint! Sculpt! Each day brings a different project. We'll explore guided drawing, Fimo, acrylic painting, papier mache and mosaic.
9:00am-11:30am Instr: Dana Heese [86030]



AGES 12-ADULT MORE WATERCOLOUR \$95
A great variety of watercolour projects, each designed to teach a specific technique. Some previous painting experience is helpful for this class.
9:00am-12:00pm Instr: Caroline Morrison [86031]

AGES 10-ADULT JEWELLERY MAKING \$75
Using wires and pliers learn to make earrings, necklaces and bracelets with beads, shells and found objects.
10:30am-12:30pm Instr: Mary Jo Fulmer [86099]

AGES 10-ADULT CREATURES FROM MYTH AND IMAGINATION \$55
FOUR DAY CLASS, MONDAY THROUGH THURSDAY
Use your imagination to create large and small whimsical creatures from myth and fantasy, using a diverse range of materials.
12:30pm-2:30pm Instr: Helen Binnis [86032]

*** NEW FOR 2009 ***

AGES 4-6 ART SAFARI \$55
Journey into the jungle and explore the arts. Learn about African animals as we sculpt, draw, print, paint and more.
1:00pm-2:30pm Instr: Debbie Hebert [86034]

AGES 10-ADULT SKETCHING WILDLIFE \$50
You'll learn to draw animals using basic skeleton frames and 3D modeling techniques to control the image, and to use different types of line to create effects for fur and feathers.
1:30pm-3:00pm Instr: Arless McNeill [86035]

DANCE

*** NEW FOR 2009 ***

AGES 4-6 MOVE IT! \$30
If your little one loves to move and groove, then learn the basics of dance with a theme. Class includes an art project too!
9:00am-10:30am Instr: Kirsten Graham [86036]

COURSE FULL

*** NEW FOR 2009 ***

AGES 5-6 BALLROOM LIKE A STAR \$30
Do you watch all the ballroom and latin dance shows and want to learn some yourself? Classes will teach mambo, waltz, cha-cha, rumba, merengue, jive, samba and more! This is not a partner class.
9:00am-9:45am Instr: Sara Raymond [86037]

*** NEW FOR 2009 ***

AGES 7-12 BALLROOM LIKE A STAR \$50
Do you watch all the ballroom and latin dance shows and want to learn some yourself? Classes will teach mambo, waltz, cha-cha, rumba, merengue, jive, samba and more! This is not a partner class.
10:00am-11:45am Instr: Sara Raymond [86038]

*** NEW FOR 2009 ***

AGES 7-9 BEST OF BOTH WORLDS \$55
Learn to dance with a Hannah Montana theme. On the last day we'll demonstrate our new moves and personally styled costumes!
10:45am-12:15pm Instr: Kirsten Graham [86039]

COURSE FULL

*** NEW FOR 2009 ***

AGES 5-6 LATIN DANCE \$40
This is your chance to learn fun basic latin rhythms! We will learn merengue, cha cha and salsa routines, crossed with jazz and hip hop moves.
12:00pm-1:00pm Instr: Sara Raymond [86040]

*** NEW FOR 2009 ***

AGES 7-12 LATIN DANCE \$50
This is your chance to learn fun basic latin rhythms! We will learn merengue, cha cha and salsa routines, crossed with jazz and hip hop moves.
1:15pm-3:00pm Instr: Sara Raymond [86041]

DRAMA

*** NEW FOR 2009 ***

AGES 7-9 BECOME A PUPPETER \$30
THREE DAY CLASS, MONDAY, TUESDAY AND WEDNESDAY ONLY
Bring your own puppet (string, glove - any kind) and we'll create a life-like character for the puppet and you'll learn to entertain as a puppeteer.
9:30am-11:00am Instr: Arless McNeill [86042]

*** NEW FOR 2009 ***

AGES 4-6 SUPERHEROES AND VILLAINS \$55
Come and explore your favourite superheroes and villains. Have fun dressing up, acting and developing your own super power!
10:30am-12:00pm Instr: Bonnie Catterson [86043]

*** NEW FOR 2009 ***

AGES 10-ADULT ACTING WITH PUPPETS \$45
Bring your own puppet (string, glove - any kind). You'll learn to work with your puppet as a solo entertainer, write your scripts, and learn basic ventriloquism techniques.
11:30am-1:00pm Instr: Arless McNeill [86044]

*** NEW FOR 2009 ***

AGES 10-12 ACTING FOR THE CAMERA \$65
Learn the basics of acting for the camera - script analysis, basic acting technique, auditioning and tips, and most of all have A LOT OF FUN! Come ready to act and show us what you've got!
12:30pm-2:30pm Instr: Bonnie Catterson [86045]



AGES 7-9 A PLAY IN FIVE DAYS \$50
We'll create a play with a costume box and all our own ideas, and present it for parents and friends on the last day.
1:30pm-3:00pm Instr: Mary Jo Fulmer [86018]

MUSIC

AGES 10-12 THE MODERN VOICE \$60
Contemporary solo, ensemble and fun singing: ballad, upbeat swing and rock. Find your natural voice and learn techniques for breathing, control and articulation.
1:00pm-3:00pm Instr: Doug Dodd [86046]

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Week 3: July 27-31, 2009

ALL CLASSES RUN MONDAY TO FRIDAY AT WELLINGTON SECONDARY SCHOOL UNLESS OTHERWISE SHOWN



WEEK 3 DAY CAMPS Ages 5-8 years and 9-12 years

DAY CAMP MANAGER: Holly Shelton

5-8 years

The Nature of Things

Come join us this week at Arts Alive to explore art, music, dance, and drama through the natural world around us. We will use nature to inspire creativity and explore new ways to create beautiful works of art.

9:00am to 3:00pm

[86102]

9-12 years

Crazy Cartoons

Bugs Bunny and Mickey Mouse originated from imagination and pencil lead. Come join us at Arts Alive this week to explore the talents of cartoons through art, music, dance, and drama to create your own individual crazy characters!

9:00am to 3:00pm

[86103]

ART

AGES 4-6

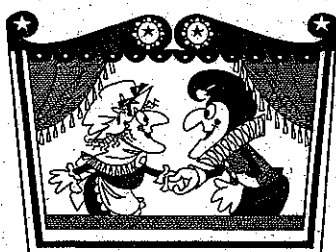
PUPPETS AND POEMS

\$55

Make a puppet! Learn a poem! Each day we'll make a different hand-made puppet that we'll use to act out a simple rhyming poem.

9:00am-10:30pm Instr: Dana Heese

[86049]



AGES 8-12

MIXED MEDIA EXTRAVAGANZA

\$60

THREE DAY CLASS, MONDAY, TUESDAY AND WEDNESDAY ONLY

Create sculptures, mobiles, jewellery and frameable art using wire, beads and found objects. Make your own beads and paper!

9:00am-12:00pm Instr: Tanya Streeter-Wilson

[86051]

NEW FOR 2009

AGES 6-8

BASIC SKETCHING

\$50

Love to draw? Join us and we'll learn how to draw what we see. We'll explore basic pencil techniques, the use of line and many other great ideas.

9:30am-11:00am Instr: Arless McNeill

[86052]

AGES 6-9

CREATURES IN CLAY

\$80

Bring imaginary animals to life while learning sculpture techniques and methods to unlock your creativity. Build a creature to take home! (We can arrange to fire your sculpture, at extra cost)

10:00am-12:00pm Instr: Lori Sorensen

[86053]

AGES 10-ADULT DRAWING ANIMALS

\$55

Learn to draw our living companions we share the world with, whether with two or four legs, wings or fins, using charcoal, pencils and pastels.

10:45am-12:15pm Instr: Helen Binns

[86054]

NEW FOR 2009

AGES 4-6

UNDER THE SEA

\$55

Join us for a journey into the depths of our imaginations, ride in a yellow submarine and snorkel with sea creatures, using painting, collage and more.

11:00am-12:30pm Instr: Debbie Hebert

[86055]

NEW FOR 2009

AGES 9-12

BASIC SKETCHING

\$50

Love to draw? Join us and we'll learn how to draw what we see. We'll explore basic pencil techniques, the use of line and many other great ideas.

11:30am-1:00pm Instr: Arless McNeill

[86056]

AGES 10-ADULT DRAWING FACES AND FIGURES

\$55

Learn to draw faces and figures, from infants to adults, in proper proportions. It's easy; with pencil and pastels you'll create family treasures.

1:00pm-2:30pm Instr: Helen Binns

[86057]

NEW FOR 2009

AGES 4-6

SEUSS ON THE LOOSE

\$55

Discover a new Seuss book each day, and explore a zany world of make believe, through collage, painting, sculpture and more!

1:00pm-2:30pm Instr: Debbie Hebert

[86058]

AGES 10-13

CREATURES IN CLAY

\$80

Bring imaginary animals to life while learning sculpture techniques and methods to unlock your creativity. Build a creature to take home! (We can arrange to fire your sculpture, at extra cost)

1:00pm-3:00pm Instr: Lori Sorensen

[86059]

AGES 10-ADULT LANDSCAPE AND WILDLIFE IN WATERCOLOUR

\$50

Learn how to capture the natural world in watercolours. We will paint landscapes and wildlife using a wet-on-dry technique, from blocking in to fine detail.

1:30pm-3:00pm Instr: Arless McNeill

[86060]

DANCE

NEW FOR 2009

AGES 6-8

PRINCESS BALLERINA

\$45

Twirl through five days of Princess ballet learning new steps each day, as you become Ariel, Cinderella and other fairy tale characters.

9:00am-10:30am Instr: Kathryn McVittie

[86061]

NEW FOR 2009

AGES 9-12

BROADWAY JAZZ

\$45

Dance your way through Broadway and learn jazzy steps to the songs of the big musicals, including Mamma Mia and High School Musical.

10:45am-12:15pm Instr: Kathryn McVittie

[86062]

NEW FOR 2009

AGES 9-12

HIP HOP GROOVE

\$40

You'll learn hip hop and break dancing moves as seen on popular dance shows. Be ready for hit songs and funky steps!

12:30pm-1:30pm Instr: Kathryn McVittie

[86063]

NEW FOR 2009

AGES 6-8

HIP HOP ALL STARS

\$40

Learn some funky hip hop moves to impress your friends and family, as you groove to hit songs.

1:45pm-2:45pm Instr: Kathryn McVittie

[86064]

MUSIC

NEW FOR 2009

AGES 8-ADULT PLAY THAT GUITAR!

\$30

FOUR DAY COURSE MONDAY THRU THURSDAY

Learn how to play acoustic, classical and electric guitar in a fun and exciting way! Develop your creative potential and learn how to play your favourite songs. Ideal for beginners! Bring your own guitar.

11:30am-12:15pm Instr: Dave Hart

[86065]

NEW FOR 2009

AGES 6-9

WE LOVE TO SING

\$50

An introduction to singing for kids who like to perform. We'll look at melody, harmony, basic music theory and fun improvising games! At the end of the week, we'll sing for your parents!

1:00pm-2:30pm Instr: Lauren Bush

[86066]

NEW FOR 2009

AGES 13-ADULT INTERMEDIATE GUITAR

\$45

FOUR DAY COURSE MONDAY THRU THURSDAY

Learn intermediate guitar techniques to help you improve your playing in a fun and positive way. Helps develop skills to explore chords and scales, understand song structure, and express musical creativity. Bring your own guitar.

1:00pm-2:30pm Instr: Dave Hart

[86067]

SUPPLIES/EQUIPMENT PROVIDED FOR ALL CLASSES UNLESS OTHERWISE NOTED

Our thanks to...

CITY OF NANAIMO

THE HARBOUR CITY

Parks, Recreation & Culture



Nanaimo Daily News.

HARBOUR CITY STAR



BRITISH COLUMBIA
The Best Place on Earth



MID ISLAND CO-OP



THE NANAIMO ARTS ALIVE SUMMER SCHOOL OF THE FINE ARTS SOCIETY THANKFULLY ACKNOWLEDGES THE GRACIOUS SUPPORT OF NANAIMO PARKS, RECREATION AND CULTURE, AND THE CULTURAL COMMITTEE OF THE CITY OF NANAIMO.

3 EASY WAYS TO REGISTER:

1. In Person, at any Nanaimo Parks, Recreation and Culture location: Beban Park, Bowen Park, Nanaimo Aquatic Centre, Oliver Woods Community Centre.
2. Online, at ireg.nanaimo.ca or www.nanaimo.ca.
3. By telephone, 250-756-5200



Vancouver Island International Children's Festival
P.O. Box 197 • NANAIMO, BC • V9R 5K9
TEL 250.754.3378 • TOLL FREE 1.877.554.3378 • FAX 250.754.4878

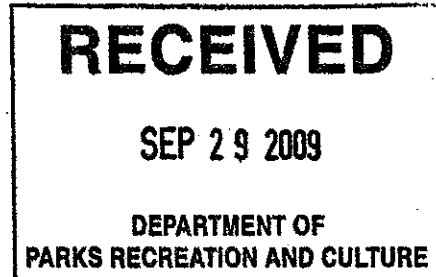
www.childrensfestival.com info@childrensfestival.com

VANCOUVER ISLAND ARTS FESTIVALS SOCIETY

**2006 CHAMBER OF COMMERCE STERLING AWARD
EXCELLENCE IN ARTS, CULTURE & ENTERTAINMENT**

September 18, 2009

Bob Kuhn
City of Nanaimo
455 Wallace Street
Nanaimo, BC
V9R 5J5



Dear Bob,

On behalf of the **Vancouver Island International Children's Festival**, we would like to extend our appreciation and sincere gratitude to you for supporting our 10th Birthday Celebration. It was a birthday party to be remembered.

In years past, the Vancouver Island International Children's Festival has been centred around Nanaimo's Port Theatre and the surrounding plazas. This year the 10th Annual Children's Festival was held in beautiful Maffeo Sutton Park from June 7-9, 2009, and over 6000 children, families and teachers participated, from 8 of the 13 school districts we serve.

The park proved to be a wonderful site for the Festival. Located very close to the downtown core and on the water, it was easily accessible to pedestrians, very picturesque and extremely child friendly. The new layout of the park also allowed for safe drop off and pick up of students and June provided us with the best weather the Festival has seen in 10 years.

The main stage performances took place under two large tents with Juno Award winning children's entertainer Al Simmons, from Manitoba; Bradley Fields, ("Mathemagic") of Washington DC; Robert Faust, ("The Mask Messenger"), of Faustwork Theatre in Ontario and British Columbia's "Tiller's Folly" who performed songs about the Pacific Region. Numerous hands on workshops hosted by local artists and arts organizations were also presented under 20x20 tents in the "Let's Play in a Tent" Zone.

Presenting the main stage performances in tents, only, was new to the Festival as was the all-inclusive wristband which allowed access to the main stage performances and the workshop activities. Those who did not wish to purchase

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Canada

The Government of Canada has contributed funding to this initiative

an all-inclusive wristband enjoyed various hands on activities hosted by sponsors and various community partners, Aboriginal games, roving entertainers and open air stage performances.

The Festival opened with a dance performance by the Bayview Shawl Dancers, (aboriginal students ages 5-12), followed by the singing of the national anthem by 5 yr. old Jessie Kelly, opening statements from MLA Leonard Drog, Acting Mayor Fred Pattje and words from MP Jean Crowder. The open air stage remained a lively site throughout the day with performances by the Kerplunks, drummer Jordan Hansen, dancers from the Vibe Dance Studio, the Glengarry dancers and an emerging local punk/rock band "Rewind" with students from Wellington High School.

The students had a fantastic time and greatly enjoyed the shows. The value of this experience for students is reflected in the feedback from the educators who brought the students to the concerts. Not only is the Festival a unique experience for the children, it further engages them in the arts and gives them vision and hope that they can one day become performers or musicians themselves. ***This is a tribute and credit to our sponsors.***

We strongly believe that by introducing young people to the performing arts, we are engaging their creativity, teaching them to appreciate the performing arts and helping them to see that attending live performances is a normal thing to do and something, we hope, they will continue to do into and during their adult life.

On behalf of the Board of Directors, Staff, Volunteers and youth of the region, we sincerely thank you for investing in the Vancouver Island International Children's Festival. It is only with the support of the community and corporate sponsors that this Festival is possible.

Warmest Regards,
Vancouver Island Arts Festivals Society


Bobbi Kurtz
Director


Wendy L. Langevin
Development Associate

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PROGRAM

June 7-9, 2009

Now located in the great outdoors
Maffeo Sutton Park
 Spirit Square, Nanaimo BC

**Affordable Fun & Activities
 for all Ages!**

Main Stage Entertainers

Al Simmons Sounds Crazy
 The Science of Music

Mathemagic starring Bradley Fields

Tillers Folly

Faustwork Theatre
 The Mask Messenger

Ventriloquist Kellie Haines
 with Puppets Magrau and
 Kamilla (*Roving Entertainer*)

Tim Hortons

Let's Play in a Tent Zone

KinderMusik
 Musical Instrument Zoo
 Kids Works - crafts
 Let's Make a Kite
 Clayground

Mask Making
 Wacky Hair
 Colour and Sing
 Aboriginal Crafts

Special 10th Birthday Celebration

Sunday, June 7

Come to the Biggest
 Birthday Celebration on
 Vancouver Island!

Open Air Stage

Kids Got Talent
 Gotta Dance - Hip Hop to Highland
 Drumming & Percussion Fun!

*And much more including
 Roving Entertainment that will delight
 and surprise everyone...*

www.childrensfestival.com

Festival Office (Nanaimo) 250-754-3378 or toll free 1-877-554-3378

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HAVE FUN IN THE TIM HORTONS
LET'S PLAY IN A TENT WRISTBAND ZONE

JUNE 7: 11:00am – 5:00pm
JUNE 8 & 9 : 9:00am – 3:00pm

Tim Hortons

Music & Movement ~ Kindermusik
Aboriginal Crafts
Let's Make a Kite
Wacky Hair
Clayground

Mask Making
Colour & Sing
VI Symphony Noteworthy Kids
Instrument Zoo
Kidsworld Crafts

SUNDAY JUNE 7	12:30pm	1:30pm	2:30pm	3:30pm		
SPIRIT STAGE	Mathemagic Starring Bradley Fields		Al Simmons Vaudeville Show			
ISLAND VIEW STAGE		Behind the Scenes Tiller's Folly	To be announced	Faustworks Theatre Tiller's Folly		
OPEN AIR STAGE						
11:00am	11:45am	1:00	1:30	2:15	3:30	4:30
Festival Opening begins with Snuneymuxw First Nation Elder, Dr. Ellen White, "Kwulasulwut" Oh Canada with 5 year old Jessie Kelly Bayview Shawl Dancers	Let the Party Begin with The Kerplunks	Ladysmith Intermediate Jump Start Skipping Team	Jordan Hansen - Rhythmic Voyage	Hip Hop Fun with Vibe Dance Studio	Glengarry Dancers	REWIND from Wellington High School

MONDAY JUNE 8	9:30	11:00	12:30
SPIRIT STAGE	Mathemagic Starring Bradley Fields	Mathemagic Starring Bradley Fields	Al Simmons Sounds Crazy
ISLAND VIEW STAGE		The Mask Messenger Faustwork Theatre	Tiller's Folly
TUESDAY JUNE 9	9:30	11:00	12:30
SPIRIT STAGE	Al Simmons Sounds Crazy	Al Simmons Sounds Crazy	Mathemagic Starring Bradley Fields
ISLAND VIEW STAGE	The Mask Messenger Faustwork Theatre	Tiller's Folly	The Mask Messenger Faustwork Theatre

FREE FESTIVAL PARKING at the Howard Johnson Hotel parking lot and the Bastion Street Parkade
(please do not park in the short-term metered stalls on the top level and the reserved stalls on level 5 of the Parkade.)



Canadian
Heritage

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canadien



BRITISH COLUMBIA
ARTS COUNCIL
Supporting the Development of the Arts



BRITISH
COLUMBIA



BC Hydro



SPECIAL MENTION

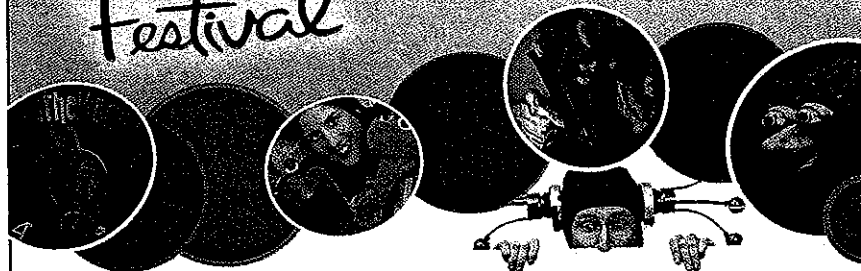
Canadian Tire | Downtown Nanaimo Partnership | Budget Car and Truck Rental | BC Ferries | Mid Island CO-OP | Coastal Community Credit Union | Island Farms | Coast Realty | Investors Group
Purified Water Store | Knights of Columbus | Paradise Island Cheese | Royal Canadian Legion #257 | Syrus Solutions | Kwik Kopy | Nanaimo Recycling Exchange | Nanaimo Toyota
ReMax Nanaimo | Red Martini Grill | London Drugs | Dr. Robert Wolanski | Gemella Design | Country Club Centre | Hillside Centre | Five Star Embroidery & Silk Screening
Island Parent Magazine | Bill Walker | Fred Penner | Hill's Native Art | Auntie Bobbi the Clown | Vancouver Island Symphony | King Sutton Law Firm

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Vancouver
Island
International
Children's



The 2009
Vancouver Island
Children's Festival
Thanks You For
Your Support!



SPECIAL MENTION

Canadian Tire | Downtown Nanaimo Partnership | Budget Car and Truck Rental | BC Ferries
Coastal Community Credit Union | Island Farms | Coast Realty | Investors Group | Purified Water Store
Knights of Columbus | Paradise Island Cheese | Royal Canadian Legion #257 | Syrus Solutions | Kwik Kopy
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Aunt Bobbi the Clown | Vancouver Island Symphony | King Sutton Law Firm

See You Next Year!

www.childrensfestival.com

Festival Office (Nanaimo) 250-754-3378 or toll free 1-877-554-3378

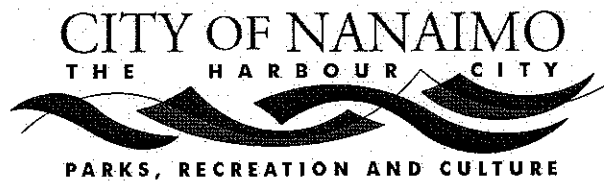


ARTS, CULTURAL AND FESTIVAL EVENTS GRANT

GUIDELINES

AND

APPLICATION FOR FUNDING



ARTS, CULTURAL AND FESTIVAL EVENTS GRANT APPLICATION GUIDELINES

General Information.

People want to live in and/or visit places that offer exciting things to do and interesting ways to express themselves. Many cities across North America are including arts, cultural and heritage events and festivals to attract both residents and visitors. Groups can access these funds for the purpose of putting on events that will encourage residents and visitors to participate in Nanaimo events and promote and showcase community arts and cultural talent.

The City of Nanaimo wants to work with community groups to attract visitors to our City, recognizing that tourism is a major economic generator for Nanaimo.

Nanaimo Parks, Recreation and Culture have a budget of \$34,489 for 2010 grants to assist groups hosting arts and cultural events and festivals. When making your application, please remember that our objective is to assist as many groups as possible.

All applications for funding should be clearly marked "Arts, Cultural and Festival Events Grant Applications" and be submitted to the Cultural Committee, c/o Nanaimo Parks, Recreation and Culture, 500 Bowen Road, Nanaimo, BC V9R 1Z7.

For further information, contact: Manager, Recreation & Culture Services, 250-755-7512.

Application Timeline.

Applications should be submitted by November 1.

Applicants will receive written notification of Council's decision within 90 days of the application deadline date. Applications received following the submission deadline will be considered in the next evaluation review. In exceptional or unforeseen circumstances, the Cultural Committee will determine if late requests warrant special consideration.

Eligibility Criteria

- The event must have a good potential for attracting both residents and visitors to participate in Nanaimo events that will promote Nanaimo as an arts and cultural centre. A sport, heritage and / or celebration focus or component is also acceptable.
- The event must showcase local arts and cultural talent
- The event should demonstrate a good potential for an economic impact on Nanaimo.
- Preference will be given to activities or events that will be ongoing and have potential as a good long-term investment for the City (i.e. - a yearly cultural event or festival that has good potential for growth). Events and festivals that run more than one day and / or have realistic plans to attract greater numbers will also be given priority.
- This grant is designed specifically to assist events and festivals that utilize services and facilities within the City of Nanaimo.
- The applicant must adhere to sound standards of corporate governance.

Who Can Apply?

1. Generally, organizations requesting funding will be established non-profit organizations with experience in organizing events and managing funds. Groups or individuals that do not fit these criteria have an opportunity to receive funding at the discretion of the Cultural Committee.
2. Applicants must be able to demonstrate a broad community and visitor participation or significant potential audience.
3. Applications will be considered on the following criteria:
 - Evidence of benefit to the community.
 - Demonstration of community support for arts, cultural and festival events as measured by volunteer participation, membership, and/or audience participation.
 - Evidence of competent management and fiscal responsibility (i.e. proven track record, business and marketing plan, sound financial controls and performance).
 - Secured commitment from other funding sources.
 - Potential financial impact (i.e. jobs created, spending, number of visitor days created and how this information might be tracked).
 - Public recognition of the municipal contribution.
 - Level of event profile and media exposure.
 - Funding for capital expenditures will not be considered.

How Funds are Distributed.

- The amount requested cannot be more than 25% of the total event budget.
- Any unallocated funds in a given year will be carried over to the next budget year.
- Regardless of funding approval, if City of Nanaimo facilities are used, these facilities are provided to non-profit and community organizations at subsidized rates.

Review Process.

The Cultural Committee screens applications and makes recommendations to the Parks, Recreation and Culture Commission which then makes recommendations to City Council for the distribution of funds.

What Does Your Organization Need to do to Apply for Funds?

- Complete the attached application form.
- For an application to be considered, it cannot be longer than 10 pages in length, including the application form.
- All pages must be single sided with a font size of at least 10.
- No staples, please - your application will be photocopied for the committee members.

Organizations will not be eligible for funding if they have received other funding assistance through the City of Nanaimo for this event.

Appeals.

Statement of Purpose: The mandate of the Grants Advisory Committee is to review appeals for process issues only. That is, to determine whether the original Advisory Committee had all the correct information and used the appropriate criteria to make their recommendation. **The Grants Advisory Committee will not revisit the actual decisions, i.e. whether the correct amount was granted.**

Criteria for Allowing an Appeal:

- Was the original advisory committee's decision based on the application not meeting certain criteria or submitting incomplete or incorrect information? Did the advisory committee misinterpret some of the information submitted?
- Did the original committee notify the applicant of its recommendations two weeks before it was sent to the next level (either to Council or to the Parks, Recreation and Culture Commission), thereby giving the applicant time to respond?
- Does the applicant believe that the recommendation was based on incorrect or incomplete information? Does the applicant believe its information was misinterpreted?
- Did the original advisory committee determine the application should be reconsidered based on this new/different information?

DRAFT



ARTS, CULTURAL AND FESTIVAL EVENTS GRANT APPLICATION FORM

DEADLINE FOR APPLICATIONS - NOVEMBER 1ST

Legal Name of Organization: _____

Mailing Address: _____

Postal Code: _____

Phone: _____ **Fax:** _____

Email: _____

Contact Person: _____

Position: _____

Society Registration Number: _____ (If not registered, please leave blank)

Is your society in good standing with the Registrar: _____ **Yes**
No

Fiscal year for grant: _____ **Total grant requested for fiscal year:** _____ **Total budget for fiscal year:** _____

Has your organization applied for other City of Nanaimo funding? If so, please list the type and amount of funds requested for next year.

<u>Name of Grant</u>	<u>Amount</u>	<u>Approved</u>

In your application, please answer the following questions and include the information requested:

1. Name of Event: _____
2. Times and Dates of Event: _____
3. Location: _____
4. Ages of Participants: _____
5. From where will participants come? (Last year's actual numbers if event was held previously: New events – estimate)

<u>LOCATION</u>	<u>Estimated # Attending</u>
From within the Nanaimo Regional District	
From other areas on Vancouver Island	
From BC Mainland	
From outside B.C.	
TOTAL FROM ALL AREAS:	

6. Does your event currently take place in Nanaimo? Yes _____ No _____
7. Is this a new event? Yes _____ No _____
8. How long has your organization existed in Nanaimo? _____ Years
9. Briefly outline the purpose or mission of your organization

10. What events in the past has your organization produced/sponsored?

	Year	Event and Location	# Attending
1.			
2.			
3.			
4.			

Please also include the following information:

11. One to two typed pages outlining a summary of your event.
12. For what purpose do you plan to use this City fund? (Please be specific and note that capital expenditures are not permitted.)
13. How will your event benefit Nanaimo economically?
14. How will your event be marketed?
15. How will you evaluate the success of the event?
16. Include a detailed budget of the proposed event, outlining all revenues including sources and expenditures.
17. Include a financial statement for your organization for the previous calendar year. (Sample statement attached.)
18. Include a list of the event organizers identifying the roles and names of the people in those roles/functions.
19. A final report and financial statement must be submitted within 60 days of the conclusion of the event. Failure to do so may result in rejection of any new application (1 – 3 pages maximum).

Where to send your application?

Send completed applications by November 1st, clearly marked:

“Arts, Cultural and Festival Events Grant Application
Nanaimo Cultural Committee
c/o Nanaimo Parks, Recreation and Culture
500 Bowen Road
Nanaimo, BC V9R 1Z7

Event / Festival Revenue Budget

Name of Event: _____

Sponsored by: _____

- Please provide your best estimate of the revenues and costs of the event for which a grant is required. Additional headings to better describe your revenues and expenses for your particular activity are permitted. You may use either your own budget form or this one.
- Definitions: Earned revenues are usually generated directly by an event and often include income from table, rentals, sales of advertising in a program, admission tickets or on-site cash donations from the public and the net proceeds of concessions or sales.
- Fundraising revenues are usually generated from sponsorships, in-kind supplies and services, individual donations before or after the event.

YEAR Actual 20____ <small>(Previous Year if applicable)</small>	Revenue Item	YEAR Projected 20____ <small>To be completed for application</small>
	Earned Revenue	
	Admissions/Ticket Sales	
	Concession/Merchandise Sales (net)	
	On-site cash donations	
	Advertising income	
	Rentals	
	Other	
	Total Earned Revenue	
	Fundraising Revenue	
	Individual Donations	
	Cash Sponsorships	
	Fundraising Events	
	Other	
	Total Fundraising Revenue	
	Government Revenue	
	Municipal Grants	
	Provincial Grants	
	Federal Grants	
	Other	
	Total Government Revenue	
	Total Revenues	Line A

If you are receiving in-kind support not included above, please identify the source donor and include an estimate of the dollar value:

Source

\$ Value

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Event / Festival Expenses

YEAR Actual 20____ (Previous Year if applicable)	Expense Item	YEAR Projected 20____ To be completed for application
	Administration and Communication Costs	
	Event Co-ordinator: including estimated hrs. worked	
	Office Staff: including estimated hrs. worked	
	Event Insurance Costs	
	Fundraising expenses (please specify)	
	Volunteer expenses (please specify)	
	Marketing and publicity (please specify)	
	Other (please give details)	
	Total Administration and Communications Cost	
	Production and Events Costs	
	Facility / Venue Rental	
	Equipment rental (tents, stage, lights, sound, etc)	
	Artists, performers, cultural program contributors: fees or honoraria	
	Technical Staff	
	Materials and Supplies	
	Permits	
	Municipal Services	
	Police Costs	
	On Site costs – signs, garbage cans, toilets, power, etc.	
	Performer and on-site volunteer services; travel, food, t-shirts etc.	
	Other (please give details)	
	Total Production and Events Costs	
	Total Expenses Line B	
	Net (Line A minus Line B)	