

AGENDA
FOR THE REGULAR PARKS COMMITTEE MEETING
TO BE HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
THURSDAY, 2009-OCT-15, COMMENCING AT 5:00 P.M.

1. **CALL THE REGULAR PARKS COMMITTEE MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

(Note: if there is a late delegation, a motion must be made to allow the delegation to address the committee.)

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the agenda, or the amended agenda.)

4. **ADOPTION OF MEETING NOTES:**

- (a) Notes of the Regular Parks Committee Meeting held Thursday, 2009-JUL-09 at 5:00 p.m. in the Bowen Park Complex Conference Room. Pg.39-42

(Motion required to adopt the meeting notes of the above date(s) as circulated)

5. **DELEGATIONS:** (None.)

6. **CHAIR'S REPORT:**

(Motion required to receive verbal report.)

7. **REPORTS OF PROJECT COMMITTEES:** (None.)

8. **STAFF REPORTS:**

- (a) Amendment to Schedule "A" of Bylaw 2008 No. 7073 – Hours of Operation Pg. 43-44
 - Parks

Staff's Recommendation: That the Parks Committee recommend that the Parks, Recreation and Culture Commission approve the proposed amendment to Schedule "A" of Bylaw 2008 No. 7073 – Hours of Operation – Parks; and recommend that Council amend Schedule "A" of Bylaw 2008 No. 7073 as follows:

PARK	HOURS OF OPERATION	
	Current Hours	Proposed Amendment to Hours
Maffeo Sutton; Diana Krall Plaza; McGregor Park; Georgia Park; Queen Elizabeth Promenade; E&N Trail; and Parkway Trail	24 hours/day	No change
Loudon Park	6:00 am – 6:00 pm October 1 - March 1 6:00 am – 10:00 pm March 1 – September 30	No change
All other Parks	6:00 am – 6:00 pm November 1 – March 31 6:00 am – 11:00 pm April 1 – October 31	6:00 am – 9:00 pm November 1 – March 1 6:00 am – 11:00 pm March 1 – October 31

(Motion required to adopt recommendation.)

9. **INFORMATION ONLY ITEMS** (Staff reports):

- (a) Dog Off-Leash Parks – verbal update – Jeff Ritchie.
 (b) Loudon Park Open House – verbal update – Jeff Ritchie.

(Motion required to receive information only items.)

10. **CORRESPONDENCE:** (Action.) (None.)

CORRESPONDENCE: (Information.) (None.)

11. **NOTICE OF MOTION:**

12. **OTHER BUSINESS:**

(Motion required if there is other business.)

13. **UNFINISHED BUSINESS:**

- (a) Bowen Park Improvement Plan – update on the improvement plan to be brought to the Parks Committee;
- (b) Steps at Pipers Lagoon – staff to meet with Mr. Dean and return to the Parks Committee with recommendations.
- (c) Buttertubs Marsh Liaison Committee – recommended that Commission recommend that Council direct staff to write a letter to BCTFA.

14. **QUESTION PERIOD:**

15. **ADJOURNMENT:**

(Motion required to adjourn with next meeting to be held, if required, on Thursday, 2009-NOV-12, commencing at 5:00 p.m. in the Bowen Park Complex Conference Room.)

NOTES
REGULAR PARKS COMMITTEE MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
THURSDAY, 2009-JUL-09, COMMENCING AT 5:00 P.M.

PRESENT: Commissioner Barry Sparkes, Chair

Members: Commissioner Fred Pattje
Commissioner Brian Dempsey

Regrets: Commissioner Brent Meunier
Commissioner Maureen Young

Staff: Jeff Ritchie R. Tweed, Recording
Cindy Nesselbeck

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 5:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Parks Committee Meeting held Thursday, 2009-MAY-14, at 5:00 p.m. in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes of 2009-MAY-14 be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS: (None.)

6. CHAIR'S REPORT:

Thanks to the PRC Staff for the Tour on 2009-JUL-07 of Robin's Garden, Morden Mines, Deverill Park, Neck Point Park and the Third Street mine shaft.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

7. REPORTS OF PROJECT COMMITTEES: (None.)

8. STAFF REPORTS: (None.)

9. INFORMATION ONLY ITEMS (staff reports):

- (a) Dog Off-Leash Parks – verbal update – Jeff Ritchie.

An Open House will be held on Wednesday, 2009-JUL-29, from 4:00 p.m. to 8:00 p.m., at Beban Dog Off-Leash Park – Kirsty MacDonald and Jeff Ritchie will be available. A draft hand out, that will be finalized and available to the public, was provided to Committee.

It was moved and seconded that Jack Point Park be added to the list of potential dog off-leash parks. The motion carried unanimously.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

10. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information) (None.)

11. NOTICE OF MOTION:

12. OTHER BUSINESS:

- (a) Buttertubs Marsh Liaison Committee

Staff Recommendation: That the Parks Committee direction is sought.

At their meeting of Wednesday, 2009-JUN-24, the Parks, Recreation and Culture Commission moved that the matter of the acquisition of the property located at 1996 Jingle Pot Road, Nanaimo, B.C., and the legislation for the Buttertubs West Nature Park located at 1780 Jingle Pot Road, Nanaimo, B.C., be referred to the Parks Committee for review and subsequent recommendation to Commission.

Cindy Nesselbeck provided a historical overview of this potential property purchase from the Real Estate Division. BC Transportation and Finance Authority has been advised by the Real Estate Division staff that if they are interested in dedicating this land to the City for park purposes the City would absorb the costs of the park dedication survey plan – in the range of \$2,500.00. (Note: A copy of the draft property plan of the BCTFA Property was subsequently provided to the Committee and is attached to this document.)

It was moved and seconded that the Parks Committee recommend that the Parks, Recreation and Culture Commission recommend that Council direct Staff from the Real Estate Division to write a formal letter to the BCTFA identifying the City's interest in that portion of the property located north of Judson's Brook at 1996 Jinglepot Road [Legal: PID: 001-451-651, Parcel B (DD 33803N), Section 11, Range 8, Mountain District, Except Parts in Plans 8205, 8509, 35744, 42277 and VIP67537], reiterating their offer to absorb the cost of the park dedication survey plan, and requesting that the City be notified in the event that the property is declared surplus to the BCTFA requirements. The motion carried unanimously.

Jeff Ritchie advised that Randy Churchill, Bylaws, is looking into the legalities of the "no dogs" issue at Buttertubs Marsh. The Buttertubs Marsh Conservation Area

Management Plan, November 2004, Section 2.9, Page 45, addresses the issue of Domestic Dog and Cat Control.

It was moved and seconded that Staff continue to liaise with Bylaw Services and report back to the Parks Committee in September, 2009. The motion carried unanimously.

13. UNFINISHED BUSINESS:

- (a) Bowen Park Improvement Plan – update on the improvement plan to be brought to the Parks Committee in the Fall, 2009;
- (b) Community Gardens Policy – presented to PRCC 2009-JUN-24;
- (c) Loudon Park Improvement Plan – Boathouse Update – presented to PRCC 2009-JUN-24;
- (d) Steps at Pipers Lagoon – staff to meet with Mr. Dean and return to the Parks Committee with recommendations.

It was moved and seconded that Items 13.(b), and 13.(c) be removed from "Unfinished Business". The motion carried unanimously.

14. QUESTION PERIOD:

15. ADJOURNMENT:

It was moved and seconded at 5:43 p.m. that the meeting adjourn, with the next Meeting of the Parks Committee to be held, if required, Thursday, 2009-SEP-10, commencing at 5:00 p.m., in the Bowen Park Complex Conference Room.

The motion carried unanimously.



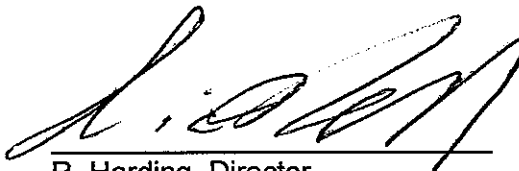
Commissioner Barry Sparkes, Chair
Parks Committee

CERTIFIED CORRECT:



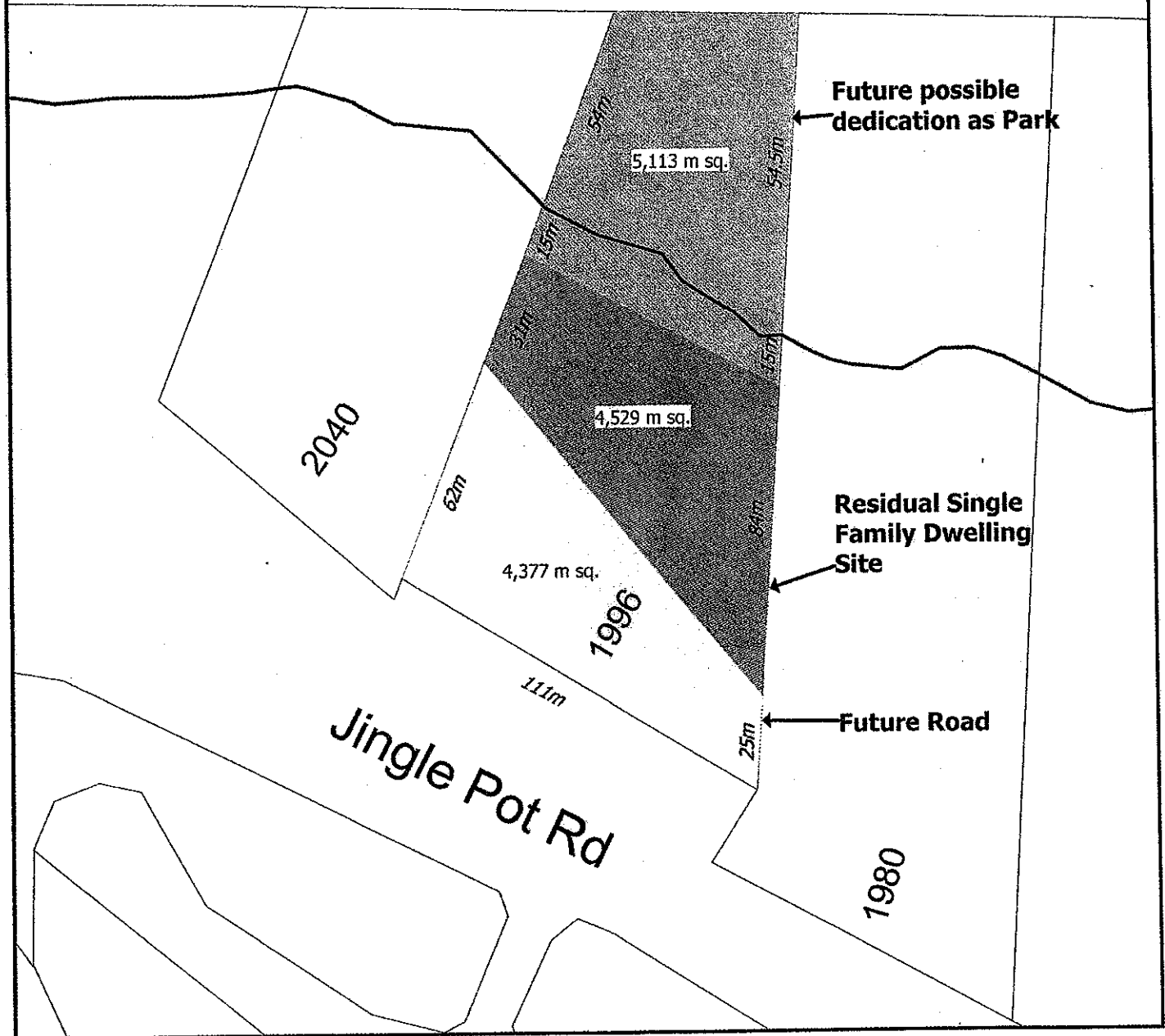
Jeff Ritchie
Senior Manager, Parks Operations

APPROVED FOR DISTRIBUTION:



R. Harding, Director
Parks, Recreation and Culture

DRAFT



BCTFA Property
Located at 1996 Jingle Pot Road

Note: Measurements and Area Calcs
are approximate only

REPORT TO: THE PARKS COMMITTEE

FROM: JEFF RITCHIE, SENIOR MANAGER, PARKS

**RE: AMENDMENT TO SCHEDULE "A" OF BYLAW 2008 NO. 7073
– HOURS OF OPERATION - PARKS**

RECOMMENDATION:

That the Parks Committee recommend that the Parks, Recreation and Culture Commission approve the proposed amendment to Schedule "A" of Bylaw 2008 No. 7073 – Hours of Operation – Parks and recommend that Council amend Bylaw 2008 No. 7073 as follows:

PARK	HOURS OF OPERATION	
	Current Hours	Proposed Amendment to Hours
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EXECUTIVE SUMMARY:

In order to better accommodate Park users, Staff are recommending changing Park closing times from 6:00 pm to 9:00 pm after coming off Daylight saving time in the fall. In addition, the 9:00 pm closing time will revert back to 11:00 pm on March 1st instead of March 31st, to better coincide with the beginning of Daylight Saving time in the spring.

BACKGROUND:

In 2008 Park closing times changed from 11:00 pm to 6:00 pm for the period from November 1st to March 31st. Feedback from Park users indicated there were various groups that used the Park after 6:00 pm. As a result, Staff are recommending a 9:00 pm closing time.

In addition, the April 1st move back to the 11:00 pm closing times was well after Daylight Savings Time beginning in the spring. Therefore the change back to 11:00 pm closings is recommended to start March 1st.

Respectfully submitted,



Jeff Ritchie
Senior Manager, Parks

JR:mjg

2009-OCT-15

File: A2-5 / D1-4

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