

MINUTES OF THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING  
HELD IN THE BOARD ROOM, CITY HALL,  
ON MONDAY, 2009-OCT-19 COMMENCING AT 4:30 P.M.

---

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor W. L. Bestwick  
Councillor W. J. Holdom  
Councillor D. K. Johnstone  
Councillor J. A. Kipp  
Councillor L. D. McNabb  
Councillor J. F. K. Pattje  
Councillor L. J. Sherry  
Councillor M. W. Unger

Staff: A. C. Kenning, Deputy City Manager  
A. W. Laidlaw, General Manager of Community Services  
D. W. Holmes, General Manager of Corporate Services  
E. C. Swabey, General Manager of Development Services  
T. L. Hartley, Director of Human Resources  
B. E. Clemens, Director of Finance  
T. M. Hickey, Director of Engineering and Public Works  
T. P. Seward, Director of Permits and Properties  
Chief R. Lambert, Nanaimo Fire Rescue  
R. J. Harding, Director of Parks, Recreation and Culture  
J. E. Harrison, Manager of Legislative Services  
R. Lawrance, Environmental Planner  
W. Sims, Manager of Water Resources  
S. McMillan, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Finance / Policy Committee of the Whole Meeting was called to order at 4:32 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Monday, 2009-SEP-21 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the Minutes of the Special Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Thursday, 2009-SEP-24 at 3:00 p.m. be adopted as circulated. The motion carried unanimously.

4. STAFF REPORTS:

ADMINISTRATION:

(a) Sustainability Committee – Energy Conservation and Management Policy

It was moved and seconded that Council rescind the 1990 Energy Efficiency Policy from the Corporate Council Policy Manual and replace it with the 2009 Energy Conservation and Management Policy.

It was moved and seconded that the main motion be amended to add the words “with a review in twelve months” at the end of the motion. The motion carried unanimously.

The vote was taken on the main motion, as amended:

It was moved and seconded that Council rescind the 1990 Energy Efficiency Policy from the Corporate Council Policy Manual and replace it with the 2009 Energy Conservation and Management Policy with a review in twelve months. The motion carried unanimously.

DEVELOPMENT SERVICES:

(b) DP624 – 6115 Glacier Way

It was moved and seconded that Council issue Development Permit No. DP624 at 6115 Glacier Way with the following variances:

- Required Building Height  
The maximum allowed building height is 14 metres (46 feet). The proposed building height 15.66 metres (51.4 feet), a proposed variance of 1.66 metres (5.45 feet).
- Required Front Yard Setback  
The required front yard setback along Turner Road is 7.5 metres (24.6 feet). The proposed building siting is 6 metres (19.7 feet), a proposed variance of 1.5 metres (4.9 feet).
- Required Flanking Street Setback  
The required flanking street setback is 4 metres (13.1 feet). The proposed building siting is 3.3 metres (10.8 feet), a proposed variance of 0.7 metres (2.3 feet).
- Required Watercourse Setback  
Molecey Creek requires a setback of 15 metres (49.2 feet) to top of bank. The proposed building siting is 7.5 metres (24.6 feet) from the top of bank, a proposed variance of 7.5 metres (24.6 feet).

- Required Parking  
The required parking for 26 units is 43 parking spaces. The proposed parking is 35 parking spaces, a variance of 8 parking spaces.

The motion carried unanimously.

COMMUNITY SERVICES:

(c) Water Treatment Plant - Consultant Selection

Mr. A.C. Kenning, Acting City Manager, informed Council that the City does not have all of the money yet to do the \$67M Water Treatment Plant project. A certain amount of debt is required for the project which will require an elector approval process. Staff will be bringing a report to Council in the near future, likely recommending an alternative approval process.

It was moved and seconded that Council award the first phase of consultant services for water pilot testing and preliminary design for the Water Treatment Plant to Associated Engineering Ltd. with the fees estimated to be \$1.207 million. The motion carried unanimously.

(d) City of Nanaimo Dam Safety Policy

It was moved and seconded that Council adopt the City of Nanaimo Dam Safety Policy. The motion carried unanimously.

5. INFORMATION ONLY ITEMS:

- (a) Report from Mr. B.E. Clemens, Director of Finance, re: Assessment Roll Adjustments.

6. OTHER BUSINESS:

(a) Mayor's Report on B.C. Ferries Cutback of Services

Mayor Ruttan updated Council on the BC Ferries cutback of service. Meetings are planned with mayors in adjacent communities.

Councillor Unger vacated the Board Room at 5:08 p.m.

(b) Report from Councillor Holdom re: Vancouver Island Regional Library Board

Councillor Holdom provided an update to Council on the priorities of the Vancouver Island Regional Library.

It was moved and seconded that, in response to the request from the Vancouver Island Regional Library about services in Nanaimo, Council identify the need for improved services in the area of North Nanaimo as its highest priority. The motion carried unanimously.

Councillor Unger returned to the Board Room at 5:10 p.m.

7. QUESTION PERIOD:

It was moved and seconded that Council direct Staff to prepare a report on the implications of the travel allowance for those currently receiving a travel allowance on an annual basis. The motion carried unanimously.

Mayor Ruttan called a five minute recess at 5:40 p.m.

The meeting reconvened at 5:45 p.m.

8. PROCEDURAL MOTION:

It was moved and seconded that the following meeting be closed in order to deal with the following matters under the *Community Charter* Section 90(1):

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or employee negotiations.

The motion carried unanimously.

Council moved into "In Camera" at 5:47 p.m.

Council moved out of "In Camera" at 6:50 p.m.

9. ADJOURNMENT:

It was moved and seconded at 6:50 p.m. that the meeting terminate. The motion carried unanimously.

---

CHAIR

CERTIFIED CORRECT:

---

DIRECTOR,  
LEGISLATIVE SERVICES