

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2009-NOV-25, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner L. McNabb, Chair

Members: Commissioner D. Johnstone
Commissioner F. Pattje
Commissioner L. Avis
Commissioner S. Lance
Commissioner D. Burnett
Commissioner G. Rudischer
Commissioner J. Cowling
Commissioner B. Dempsey
Commissioner B. Meunier

Regrets: Commissioner B. Sparkes
Commissioner M. Young

Staff: R. Harding J. Ritchie R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Delete Item 6(a) - Mr. Drew Cooper, General Manager, Pacific Sport. *Due to family illness, Mr. Cooper requested that his presentation be deferred until 2010-JAN-27.*
- Add Item (6)(d) – Mr. Bill Eves, Victorian Ice Cream, 2646 Beaver Creek Crescent, Nanaimo, BC V9T 3K2, requesting to address the Parks, Recreation and Culture Commission on a number of points of concern regarding Concessionaire Services in Maffeo Sutton Park;
- Add to Item 8(b)(i) – Draft "Community Program Development Grant Guidelines and Application for Funding" document.
- Add Item 13(a) - Nanaimo Harbour City Seniors Newsletter (requested by Commissioner Avis)
- Add Item 13(b) - OWCC Parking Lot (requested by Commissioner Avis)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2009-OCT-28, at 7:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS: (None.)

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Mr. Terry Ryan, Nanaimo Ebbtides Masters Swim Club.

Mr. Ryan introduced some of the members Nanaimo Ebbtides Masters Swim Club and provided some background information on the Ebbtides, their inception and history since. The Ebbtides will be hosting the 2010 Canadian Masters Swimming championships and have formed an organizational committee in preparation for this. Sponsorships have been solicited, venues booked, and the Meet sanction has been issued. The Meet will be limited to 600 swimmers – meaning losing the economy of scale that would have been experienced with a larger meet. It is the intention of the Club to direct the majority of the profits from this event to PRC facilities. This will be the largest swim meet ever held in Nanaimo and the first National meet ever held here. This will showcase Nanaimo. It is anticipated that the registration costs will be approximately \$100.00.

It was moved and seconded that this item be moved up from Item 14(a) for decision-making purposes. The motion carried unanimously.

It was moved and seconded that \$5000 be given to Nanaimo Ebbtides from the 2009 VIP funds. The motion carried unanimously.

- (b) Mr. Gary Lamoureux & Mr. Allen Johnston
Nanaimo & District Track & Field Club

Mr. Johnston advised that the request is for 1/3 of the overall infrastructure fund. To put towards additional surfacing of the track at Rotary Bowl. Recently agreed to a five-year lease / license, looking for financial support in order to resubmit their RInC grant application. BC Masters have been hosted at this venue, as have the Seniors Championships. Additionally, they have hosted the Junior Development Championships, and the BC Western Trials for Canada Game. 2002 BC summer games. Other events also hosted elementary relays, cancer society 12 hour relay, PRC for 6 weeks, boot camps, NDSS daily for soccer and other programs. Membership is approximately 85.

Mr. Lamoureux also provided additional information on the Nanaimo Community Foundation which is giving some positive feedback on giving the group some funds towards meeting the grant proposal.

Commission asked if there would be a four-way user agreement and Staff advised that a terms of reference is in the draft stages and will include School District 68, Vancouver Island University, and the City of Nanaimo. And RFP will be issued and there will be a set timeline for conclusion - around the end of March. Staff advised that a letter of support has been issued in past years. The RFP will go out with the project under Community Connections, working with schools to reach out to municipalities, and will show all users groups involved. Commission asked if the group had the funds and if this project could happen without the assistance of Parks, Recreation and Culture. Mr. Johnstone advised that they have part of the funds and that while working towards a plan for joint use, without the funding the project could not happen. The study would look at this; however, everything is not in place yet.

(c) Mr. Jai Brookes, Dogzilla Vending

Miss Brice Brookes read aloud a letter to PRCC on the history of herself, her family and how having the family business in Maffeo Sutton Park has impacted her life.

Mr. Brookes advised that he is here in support of his business that has been in Maffeo Sutton Park in 11 years. If there are changes in the concession at Maffeo Sutton they would like to be considered for that possibility and in the interim would request a renewal of his contract until such time as the new building is in place and concession running. Mr. Brookes provided an overview of their current menu and also that if food choices are to be in line with the City of Nanaimo "Healthy Choices" guidelines, Dogzilla Vending is able to provide these choices and can easily make this transition.

(d) Mr. Bill Eves, Victorian Ice Cream

Mr. Eves advised that he is resident of Nanaimo and has operated his mobile ice cream concession at Maffeo Sutton Park for four years. He has had overwhelming support in his regard against the removal of the mobile vending. Given that there is no building in place at this time, he is questioning why are the vendors being replaced at this time. Mr. Eves would like consideration of being awarded a one-year contract until the building is in place.

7. CHAIRMAN'S REPORT:

(a) 2010 PRC Commission / Committee Meeting Dates/Times

Staff's Recommendation: That the Parks, Recreation and Culture Commission adopt the 2010 PRC Commission / Committee Meeting Dates/Times.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

8. REPORTS OF ADVISORY BODIES:

- (a) **Parks Committee.** In Commissioner Sparkes' absence, Commissioner Pattje reported on the meeting held 2009-NOV-12.

WPVL Request for VIP Grant.

Parks Committee Recommendations:

That Parks, Recreation and Culture Commission:

1. *approve a VIP Grant of 50 percent of the construction costs, up to \$20,000, to the WPVL for the construction of a batting cage at May Bennett Pioneer Park; and,*
2. *that the approval of the VIP Grant be conditional upon the WPVL making the facility available to other organizations when not required for WPVL use.*

It was moved and seconded that the recommendations of the Parks Committee be adopted. The motion carried unanimously.

- (b) **Recreation Committee.** Commissioner Lance, as Acting Chair of the 2009-NOV-10 meeting, reported on that meeting.

- (i) Community Program Development Grant and Beban Barnyard.

Recreation Committee's Recommendation: *That the Parks, Recreation and Culture Commission:*

1. *approve the draft "Community Program Development Grant Guidelines and Application for Funding" document;*
2. *direct the Recreation Committee to review all applications under this grant program and make recommendations to the Parks, Recreation and Culture Commission; and,*
3. *direct staff to implement the document and work with the Cedar & District 4-H Club to submit their request for Beban Barnyard funding under the umbrella of this grant.*

Commissioner Lance advised that she would be presenting the motions in two parts as follows:

It was moved and seconded that the Parks, Recreation and Culture Commission:

1. *approve the draft "Community Program Development Grant Guidelines and Application for Funding" document; and,*
2. *direct the Recreation Committee to review all applications under this grant program and make recommendations to the Parks, Recreation and Culture Commission.*

The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission:

3. direct staff to implement the document and work with the Cedar & District 4-H Club to submit their request for Beban Barnyard funding under the umbrella of this grant.

Commissioner Meunier spoke to the history of the Bowen (now Beban) Barnyard and in support of on-going funding for this group. General discussion followed.

The motion carried. Opposed: Commissioner Pattje, Commissioner Lance, Commissioner Dempsey, and Commissioner Meunier.

- (ii) Sport Tournament Fund – Review of Applications and Allocation of Funds for the Second Intake of 2009 Applications.

Nanaimo Ebbtides

Recreation Committee Recommendation: That the matter of the Nanaimo Ebbtides request for funding in the amount of \$5,000.00 be referred to the Parks, Recreation and Culture Commission.

It was moved and seconded that the recommendation be referred to the Parks, Recreation and Culture Commission. The motion carried unanimously.

- (iii) Sport Tournament Fund Grant Allocations.

Vancouver Island Exhibition – Skateboard “SkateJam” Competition

Recreation Committee’s Recommendation: That the request from the Vancouver Island Exhibition for the skateboard “SkateJam” Competition be tabled for consideration at the second intake.

It was moved and seconded that the recommendation of the Recreation Committee be adopted. The motion carried unanimously.

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the following 2009 Sport Tournament Grant requests:

ORGANIZATION	2010 Requested	2010 Recommended
Nanaimo Riptides Swim Team	\$1,500	\$1,000
Nanaimo Canoe and Kayak Club	\$1,073.25	\$500
Wellington Pleasant Valley Softball	\$1,500	\$750
Nanaimo PeeWee Hockey Tournament	\$1,000	\$1,000
Nanaimo Atom A Clippers	\$950	\$500
Nanaimo Atom B Clippers	\$950	\$500
Nanaimo Curling Club	\$4,000	\$2,000
Nanaimo Judo Club	\$1,200	\$850
Nanaimo Kennel Club	\$5,895	\$1,500
Nanaimo Ebptides Masters Swim Club	\$5,000	PRCC
VIEX – Skateboard “SkateJam” Competition	\$4,950	Tabled to 2 nd Intake
Nanaimo & District Lacrosse Association	\$1,050	\$950
TOTAL	\$29068.25	\$9,550

It was moved and seconded that the recommendation of the Recreation Committee be adopted. The motion carried unanimously.

- (c) Cultural Committee. Commissioner Avis reported on the meeting held 2009-NOV-04, on behalf of the Chair, Eveline O'Rourke. Commissioner Avis advised that the Cultural Committee is currently deliberating on all presentations and the allocation of grant monies.
- (d) Grants Advisory Committee. Commissioner Burnett reported on the meeting held 2009-NOV-25. Commissioner Burnett advised that the Committee had approved security grants and requested that Nanaimo Empire Days request for funding be transferred to the Cultural Committee for their review. The Committee denied NRGH Foundation and the Minor Baseball Association \$17K request and \$5K request. The Committee would like the request from Empire Days group forwarded to the Cultural Committee - despite missing the deadline. Commissioner Pattje advised that it was much too late for Empire Days to be considered under the Cultural Committee grants. Commissioner Burnett felt that the Empire Days group may have been mis-directed. Richard Harding advised that the correct protocol is that the Standing Committee should be directing the motion back to Council for re-direction. Chair McNabb ended the discussion by advising that the protocol should be followed.
- (e) Plan Nanaimo Advisory Committee. Commissioner Lance reported on the meeting held 2009-NOV-17. The Oceanview (Cable Bay) Master Plan was presented and will be sent to Council.
- (f) Social Planning Advisory Committee. Commissioner Cowling reported on the meetings held since 2009-OCT-06. On 2009-OCT-06 SPAC received a presentation regarding a free dental clinic, and on 2009-NOV-03, SPAC reviewed “Letters of Intent” on the issues of poverty and food security.

- (g) Port Theatre. Monthly report for October, 2009.
- (h) Nanaimo Art Gallery. Monthly report for October, 2009.
- (i) Nanaimo District Museum. Monthly report for October, 2009.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. STAFF REPORTS:

(a) **Bayshore Drive Park Tree Removal Request**

Staff's Recommendation: That the Parks, Recreation and Culture Commission:

1. *approve the request to remove the plum trees as noted and replace them with new ornamental trees in Bayshore Park, subject to the agreement that these trees would be planted and cared for by the Bayshore Drive residents; and,*
2. *do not approve the removal of the two conifers.*

It was moved and seconded that the recommendations be adopted. The motion carried unanimously.

10. INFORMATION ONLY ITEMS (staff reports):

(a) Monthly Report – Senior Manager of Parks.

It was moved and seconded that the Parks, Recreation and Culture Commission write a letter of thanks to the Parks Operations staff involved in providing the Halloween displays at the facilities. The motion carried unanimously.

(b) Concessionaire Services at Maffeo Sutton Park.

Staff's Recommendation: That the Parks, Recreation and Culture Commission receive the Report.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

Chair McNabb would like to know all costs prior to any commencement of this project.

- (c) Harewood Centennial Park – Youth Park & Covered Sport Space Concept (verbal). Staff have met with Harewood Neighbourhood Association and Lacrosse to discuss possible concepts for redevelopment of the Park. The covered space area would be located near John Barsby and Howard Avenue. Ideas have included: a covered lacrosse box; a skate park; and, a mountain bike park. In discussions with Bruce Clark from Lacrosse and are looking at a covered, multi-use structure for various groups. Harewood neighbourhood

association is very interested in the skate park idea. There will be additional information in the New Year to bring forward to Commission. The covered area proposed would include basketball as well. To ensure all stakeholders are involved, staff will be canvassing a broad area, plus the various sports groups prior to commencing.

(d) Monthly Report – Senior Manager of Recreation and Culture Services.

(e) Beban Park Redevelopment.

Staff's Recommendation: *That the Parks, Recreation and Culture Commission receives the Report.*

It was moved and seconded that the Report be received. The motion carried unanimously.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

Chair McNabb requested that the Report come to Commission prior to going to the Public.

11. CORRESPONDENCE: (Action Required.)

CORRESPONDENCE: (Information)

(a) Letter dated 2009-NOV-12, from Ms. Delvina Beaulac, President, Nanaimo Kennel Club, to Mr. Jeff Ritchie, Senior Manager of Parks, and copied to Mr. Larry McNabb, Chairman, Parks, Recreation and Culture Commission, commending staff for the Dog Off-Leash Park Development Strategy, thanking Commission for their approval of additional off-leash parks, and, acknowledging Kirsty MacDonald's contributions to the project.

(b) Minutes of the Nanaimo Harbour City Seniors Board of Directors Meeting held 2009-NOV-06.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

(a) Seniors Newsletter.

Commissioner Avis spoke to the format of the newsletter. Recently the department went to bi-monthly publications. The membership wants the city to return to publishing once per month. Could the format be re-visited to reduce the size in order to publish it every month. Having it only published bi-monthly results in the material contained within becoming very out of date by the time the next newsletter

is published. Members are being educated about using the website to access this information. Staff will look into the matter.

(b) OWCC Parking Lot

Commissioner Avis spoke to the matter of the OWCC parking lot. She advised that the parking lot is hazardous in inclement weather and requested that the lighting in the parking lot be revisited. Staff will look into the matter.

(c) Community Program Development Grant Guidelines and Application for Funding.

Commissioner Meunier requested that the Commission revisit Agenda Item 8.(b)(i) with regard to the draft "Community Program Development Grant Guidelines and Application for Funding" document. Commissioner Meunier requested review of the section "Application Criteria", and point "Preference will be given to new applications. Applications for the same project or program funding in consecutive years will be considered where there is clearly identified change or expansion of the project or program" and made the following motion:

It was moved and seconded that the draft "Community Program Development Grant Guidelines and Application for Funding" document, "Application Criteria", point "Preference will be given to new applications. Applications for the same project or program funding in consecutive years will be considered where there is clearly identified change or expansion of the project or program" be reviewed for removal at the next Recreation Committee meeting. The motion carried unanimously.

14. BUSINESS ARISING FROM DELEGATIONS:

(a) Mr. Terry Ryan, Nanaimo Ebttides Masters Swim Club.

(This matter was dealt with under Item 6.(a) by motion of the Commission.)

(b) Mr. Gary Lamoureux and Mr. Allen Johnston
Nanaimo & District Track & Field Club.

It was moved and seconded that until the Community Connections Program is completed, and a joint-use agreement is established, no funds be allocated. The motion carried unanimously.

(c) Mr. Jai Brookes, Dogzilla Vending.

It was moved and seconded that the delegation be received. The motion carried unanimously.

(d) Mr. Bill Eves, Victorian Ice Cream.

It was moved and seconded that the delegation be received. The motion carried unanimously.

15. UNFINISHED BUSINESS: (None.)
16. QUESTION PERIOD: (No questions.)
17. ADJOURNMENT:

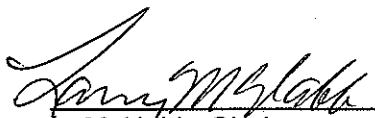
It was moved and seconded at 8:17 p.m. that the meeting adjourn, with the next Meeting of the Parks, Recreation and Culture Commission to be held Wednesday, 2010-JAN-27, commencing at 7:00 p.m., in the Bowen Park Complex Conference Room; and,

With the next meeting of the Cultural Committee to be held, if required, Wednesday, 2010-JAN-06, commencing at 4:15 p.m., in the Bowen Park Complex Conference Room; and,

With the next meeting of the Recreation Committee to be held, if required, Wednesday, 2010-JAN-13, commencing at 3:00 p.m., in the Bowen Park Complex Conference Room; and,

With the next meeting of the Parks Committee to be held, if required, Thursday, 2010-JAN-14, commencing at 5:30 p.m. in the Bowen Park Complex Conference Room.

The motion carried unanimously.



L. McNabb, Chair
Parks, Recreation and Culture Commission

CERTIFIED CORRECT:



R. Harding, Director
Parks, Recreation and Culture