

**MINUTES OF THE REGULAR MEETING OF THE  
PARKS, RECREATION AND CULTURE COMMISSION  
HELD IN THE HEMLOCK ROOM AT THE  
OLIVER WOODS COMMUNITY CENTRE  
ON WEDNESDAY, 2010-MAR-24, COMMENCING AT 7:00 P.M.**

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PRESENT: Commissioner L. McNabb, Chair

Members: Commissioner D. Johnstone  
Commissioner F. Pattje  
Commissioner L. Avis  
Commissioner S. Lance  
Commissioner D. Burnett  
Commissioner M. Young  
Commissioner G. Rudischer  
Commissioner J. Cowling  
Commissioner B. Sparkes  
Commissioner B. Dempsey  
Commissioner B. Meunier

Staff: R. Harding J. Ritchie R. Tweed, recording  
S. Samborski J. Mongard

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add Item 8.(a)(i) – RFP For Food Service – Maffeo Sutton Park.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2010-FEB-24, at 7:02 p.m. at the Rotary Field House.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS: (None.)

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Ms. Alison Shaw, 1613 Sherwood Drive, Nanaimo, BC V9T 1H2 on behalf of the Nanaimo Folk Festival Society, giving a brief history of the Society to the Parks, Recreation and Culture Commission.

Ms. Shaw advised that she is currently the Secretary of the Society and that the Society represents 18 countries. Memberships are both individual and group memberships. Ms. Shaw explained how the flags are selected for display at Maffeo Sutton Park. To raise money for the flags is the principal function of the Society. Early history shows that monthly dances were held to raise money for the flags – each event was hosted by one country. These events included demonstrations of traditional dances from the country. Now one event is held annually – a fund-raising dinner and dance. Each country provides a dish from their home country. To have a flag, or, continue to have your country's flag flown representatives of your country must participate in the annual dinner and dance, and continue to be involved in the Society. It has been noted that the current location of the flag poles may be a future issue for the Society with relocation anticipated. This year's Dinner Dance is to be held on 2010-MAY-08 at the Wellington Hall.

Chair McNabb advised that he had been given two flags by Australians, and questioned when they would be going up. Ms. Shaw advised that the Australians had been contacted; however, they had advised that they would not be participating this year – the Society requires that representatives of the country participate in the Society in order to have the flags raised.

Commissioner Johnstone asked if the Society also works with the Multicultural Society. Ms. Shaw advised that they were not affiliated with the Multicultural Society; however, they had been affiliated with the Arts Council.

Commissioner Lance asked if the Department can put an information item in the Activity Guide and was advised by that that is has been done in the past and would be possible to do for the next guide.

- (b) Nanaimo Clippers, 33 – 1925 Bowen Road, Nanaimo, BC V9S 1H1, speaking to the Parks, Recreation and Culture Commission in support of Backlit Lighting at Frank Crane Arena.

This delegation did not appear before Commission. No representatives were present.

- (c) Ms. Camela Tang, 3266 Shearwater Drive, Nanaimo, BC V9T 6A1 speaking to the Parks, Recreation and Culture Commission in support of the proposed Community Plan for Public Art policy.

Ms. Tang advised that she was appearing before Commission as Chair of the organizing committee of the 2008 Cultural Capitals Committee regarding the Community Plan for Public Art. Since fall of 2005, when the Cultural Committee called a meeting to apply for the Cultural Capitals identification, the need for a community plan was endorsed. They worked closely with Committee and Staff to ensure depth, meaning and purpose. Consultation through surveys, focus groups, open houses, and input from other groups.

The Plan still requires some typo corrections and other corrections. Provision of several funding options is of the greatest importance. The Plan updates and expands on the Art in Public Places document. Ms. Tang requested that the Commission approve the Community Plan for Public Art and recommend its approval to Council.

7. CHAIRMAN'S REPORT:

- (a) Reminder – Fees and Charges Seminar – 2010-MAR-25  
11:30 a.m. - 2:00 p.m., Bowen Complex Lawn Bowling Clubhouse

8. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee. Commissioner Sparkes reported on the meeting held 2010-MAR-11.

- (i) RFP For Food Service - Maffeo Sutton Park

- Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission receives the Report.

It was moved and seconded that the recommendation of the Parks Committee be adopted. The motion carried unanimously.

- (b) Recreation Committee. No meeting held.

- (c) Cultural Committee. Commission Avis reported on the meeting held 2010-MAR-03, on behalf of the Chair, Eveline O'Rourke.

- (i) The Nature Trust "Voices of Nature Concert" Sponsorship Request.

- 1. *That the Cultural Committee not approve funding under the Arts, Cultural and Festival Events Grants as the funds from this account have been fully spent for 2010;*

- It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- 2. *That the Cultural Committee direct Staff to advise the group to apply again for funding under the Arts, Cultural and Festival Events Grants prior to the application deadline for 2011; and,*

- It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- 3. *That the Cultural Committee recommend that the Parks, Recreation and Culture Commission recommend that Council fund this event from Council Contingency for 2010.*

- It was moved and seconded that the recommendation be adopted. *Opposed: All members. The motion was **defeated**.*

Staff advised that they would be preparing a Report to Council on this matter as it had originally been referred from Council to the Commission and then from the Commission to the Cultural Committee.

(ii) 2010 Temporary Public Art Installations.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission approve the proposed partnership between the Nanaimo Art Gallery and Parks, Recreation and Culture with respect to temporary public art installations in Maffeo Sutton Park and McGregor Plaza.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

(iii) 2010 Community Plan for Public Art

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the 2010 Community Plan for Public Art.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

Commissioner Meunier asked if he could make a friendly amendment to the motion in order that it read, "That the Parks, Recreation and Culture Commission recommend that Council approve the 2010 Community Plan for Public Art with some additional items, changes, and necessary typo corrections as submitted by Commissioner Meunier."

Discussion ensued regarding the process of the submission of these proposed changes and it was subsequently moved and seconded that the matter be referred back to the Cultural Committee for review. The motion carried unanimously.

It was then moved and seconded that the original motion be **TABLED** until the next meeting of the Commission on 2010-APR-28.

- (d) Grants Advisory Committee. Commissioners Burnett reported that no meetings had been held since 2010-FEB-24.
- (e) Plan Nanaimo Advisory Committee. Commissioner Lance reported on the meetings held since 2010-FEB-24. Update on South End Neighbourhood Plan and Brechin Neighbourhood Plan. A lot of discussion on greenhouse gas projects, as well as on water, metering, and sustainability. Chair McNabb has requested that Commissioner Lance provide the minutes from this meeting to him as Chair of the Water Board.
- (f) Social Planning Advisory Committee. Commissioner Cowling reported on the meeting held since 2010-FEB-24. Held 2010-MAR-02 – very interesting meeting - they dealt with the criteria for community service grants as well as did some strategic planning.
- (g) Port Theatre. Monthly report for February, 2010.

- (h) Nanaimo Art Gallery. Monthly report for February, 2010.
- (i) Nanaimo Museum. Monthly report for February/March, 2010.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. STAFF REPORTS:

(a) **Beban Park Infrastructure Project – RInC Grant.**

Staff introduced Jan Mongard to the Commission. An overview of the infrastructure program and current status was provided to Commission. There are a number of improvements needed regarding lighting and the roof.

Staff's Recommendation: That the Parks, Recreation and Culture Commission receives the Report.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(b) **City Floral Emblem.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission endorse the public process to search for an official floral emblem for the City of Nanaimo.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(c) **Capital Improvement Project For Frank Crane Arena.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission:

1. endorse, in principal, a capital improvement project for back lit advertising, and;
2. direct staff to work with the Nanaimo Clippers and Nanaimo Senior A Timbermen to develop an advertising revenue sharing agreement that will form part of the User Contract(s) (agreement) to be presented at the 2010-APR-28 Commission meeting with concept options (plans) for the signage boards.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(d) **Travel Assistance Application From the Snuneymuxw Islanders.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council deny the application for a Travel Assistance Grant for the Snuneymuxw Islanders because it does not meet two of the grant criteria – the team is not travelling to a regional, national or international competition and they are not travelling out of province.

The Recreation Committee previously determined that Staff are to vet the applications and if they clearly did not meet the criteria, Staff could take them directly to the Commission. Groups are advised that they can apply but there is no guarantee of funding.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(e) **Beban Park Facilities Redevelopment Plan.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the Beban Park Facilities Redevelopment Plan to guide future improvement to the facilities and that timing and funding of the improvements be included in the yearly capital plan review for consideration.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

10. **INFORMATION ONLY ITEMS (staff reports):**

(a) **Senior Manager of Parks.** Monthly report for February, 2010.

Still planning on new amenity building in Maffeo Sutton Park. Neck Point to come back to commission in April.

Chair McNabb advised that he has received many compliments on the blue lights at Maffeo Sutton Park.

Commissioner Johnstone advised that she had been getting so many complaints about garbage on the public walkways and roadways. Possibility of supplying a bag and picker to those members of the public that wish to clean up and then put the garbage out without charge. Roadways are part of the Public Works program. PRC works with John Howard Society and other groups to work on clean up of our parks and trail ways.

Commissioner Johnstone asked if more disposal cans could be placed in order that the public has a place to put the bags of doggy doo, rather than to fling them into the bushes. Staff advised that requests for additional cans at specific locations can be e-mailed directly to Jeff Ritchie.

- (b) Senior Manager of Recreation and Culture Services. Monthly report for February, 2010.

Activity Guide registrations up 1300 over last year – IREG up 12% over last year.

Front page – part of the photo contest – 12 really good photos, narrowed down to 6 – family of selected photo ended up with 6 month family pass.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action Required.)

- (a) E-Mail correspondence dated Friday, 2010-MAR-05, from Ms. Shalema Gantt, President & Founder, Nanaimo African Heritage Society, to Chair Larry McNabb, regarding Black History Month Grand Finale Event taking place 2010-APR-10, requesting that the Parks, Recreation and Culture Commission contribute financially to this event.

CORRESPONDENCE: (Information)

- (b) Letter dated 2010-MAR-01, from Mr. James A. Duthie, Treasurer, A Cappella Plus Choral Society, P.O. Box 333, Station A, Nanaimo, BC V9R 5L3, thanking the Parks, Recreation and Culture Commission for their 2010 Cultural Operating Grant to A Cappella Plus, and requesting that they be provided with a copy of the City logo for their publicity materials and program for their May concert. (*Note: staff supplied the logo on 2010-MAR-05, as requested.*)
- (c) Minutes of the Nanaimo Harbour City Seniors, Board of Directors Meeting held 2010-MAR-05.
- (d) Letter dated 2010-MAR-08, from Mr. Robert J. Bevis, PEng, President, Tidesmen Barbershop Chorus, 5779 Garnet Place, Nanaimo, BC V9T 6S1, thanking the Parks, Recreation and Culture Commission for their continuing support of the Tidesmen Barbershop chorus by way of the 2010 Cultural Operating Grant.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

14. BUSINESS ARISING FROM DELEGATIONS:

- (a) **Ms. Alison Shaw – Nanaimo Folk Festival Society.**

Receive delegation.

(b) **Ms. Camela Tang – Community Plan for Public Art.**

Receive delegation.

15. **UNFINISHED BUSINESS:**

16. **QUESTION PERIOD:**

17. **ADJOURNMENT:**

It was moved and seconded at 8:02 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2010-APR-28; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2010-APR-07; 4:15 p.m., if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2010-APR-14; 3:00 p.m., if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2010-APR-08; 5:00 p.m., if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:



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L. McNabb, Chair  
Parks, Recreation and Culture Commission



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R. Harding, Director  
Parks, Recreation and Culture