

AMENDED AGENDA
FOR THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
TO BE HELD IN THE HEMLOCK ROOM
OLIVER WOODS COMMUNITY CENTRE
WEDNESDAY, 2010-MAR-24, COMMENCING AT 7:00 P.M.

1. **CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

- Add Item 8.(a)(i) – RFP For Food Service – Maffeo Sutton Park. Pg. 171(a)

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2010-FEB-24, at 7:02 p.m. at the Rotary Field House. Pgs.
156-164

Motion to adopt minutes of 2010-FEB-24.

5. **PRESENTATIONS:**

6. **DELEGATIONS: (10 MINUTES)**

Motion to receive the following delegations:

- (a) Ms. Alison Shaw, 1613 Sherwood Drive, Nanaimo, BC V9T 1H2 on behalf of the Nanaimo Folk Festival Society, giving a brief history of the Society to the Parks, Recreation and Culture Commission. Pg. 165
- (b) Nanaimo Clippers, 33 – 1925 Bowen Road, Nanaimo, BC V9S 1H1, speaking to the Parks, Recreation and Culture Commission in support of Backlit Lighting at Frank Crane Arena. Pg. 166
- (c) Ms. Camela Tang, 3266 Shearwater Drive, Nanaimo, BC V9T 6A1 speaking to the Parks, Recreation and Culture Commission in support of the proposed Community Plan for Public Art policy. Pg. 167

7. **CHAIRMAN'S REPORT:**

- (a) Reminder – Fees and Charges Seminar – 2010-MAR-25
11:30 a.m. - 2:00 p.m., Bowen Complex Lawn Bowling Clubhouse.

8. **REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee.** Commissioner Sparkes to report on the meeting held 2010-MAR-11. Pgs.
168-171

- (i) RFP For Food Service - Maffeo Sutton Park. Pg. 171(a)

Parks Committee Recommendation: That the Parks, Recreation and Culture Commission receives the Report

- (b) **Recreation Committee.** No meeting held.

- (c) **Cultural Committee.** Commissioner Avis to report on the meeting held 2010-MAR-03. Pgs.
172-177

- (i) The Nature Trust "Voices of Nature Concert" Sponsorship Request. (Pg. 175)

1. *That the Cultural Committee not approve funding under the Arts, Cultural and Festival Events Grants as the funds from this account have been fully spent for 2010;*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

2. *That the Cultural Committee direct Staff to advise the group to apply again for funding under the Arts, Cultural and Festival Events Grants prior to the application deadline for 2011; and,*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

3. *That the Cultural Committee recommend that the Parks, Recreation and Culture Commission recommend that Council fund this event from Council Contingency for 2010.*

It was moved and seconded that the recommendation be adopted. *Opposed: All members. The motion was **defeated**.*

- (ii) 2010 Temporary Public Art Installations.

Pgs.
178-184

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission approve the proposed partnership between the Nanaimo Art Gallery and Parks, Recreation and Culture with respect to temporary public art installations in Maffeo Sutton Park and McGregor Plaza.

(iii) 2010 Community Plan for Public Art.

Pg. 185

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the 2010 Community Plan for Public Art.

- (d) Grants Advisory Committee. Commissioner Burnett to report on the meetings held since 2010-FEB-24.
- (e) Plan Nanaimo Advisory Committee. Commissioner Lance to report on the meetings held since 2010-FEB-24.
- (f) Social Planning Advisory Committee. Commissioner Cowling to report on the meetings held since 2010-FEB-24.
- (g) Port Theatre. Monthly report for February, 2010.
- (h) Nanaimo Art Gallery. Monthly report for February, 2010.
- (i) Nanaimo Museum. Monthly report for February/March, 2010.

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186-188
Pgs.
189-190
Pgs.
191-208

Motion to receive all Advisory Body reports.

9. **STAFF REPORTS:**

(a) Beban Park Infrastructure Project – RInC Grant.

Pgs.
209-210

Staff's Recommendation: That the Parks, Recreation and Culture Commission receives the Report.

(b) City Floral Emblem.

Pgs.
211-216

Staff's Recommendation: That the Parks, Recreation and Culture Commission endorse the public process to search for an official floral emblem for the City of Nanaimo.

(c) Capital Improvement Project For Frank Crane Arena.

Pg. 217

Staff's Recommendation: That the Parks, Recreation and Culture Commission:

1. endorse, in principal, a capital improvement project for back lit advertising, and;
2. direct staff to work with the Nanaimo Clippers and Nanaimo Senior A Timbermen to develop an advertising revenue sharing agreement that will form part of the User Contract(s) (agreement) to be presented at the 2010-APR-28 Commission meeting with concept options (plans) for the signage boards.

(d) **Travel Assistance Application From the Snuneymuxw Islanders.**

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218-220

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council deny the application for a Travel Assistance Grant for the Snuneymuxw Islanders because it does not meet two of the grant criteria – the team is not travelling to a regional, national or international competition and they are not travelling out of province.

(e) **Beban Park Facilities Redevelopment Plan.**

Pgs.
221-225

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the attached Beban Park Facilities Redevelopment Plan to guide future improvement to the facilities and that timing and funding of the improvements be included in the yearly capital plan review for consideration.

10. **INFORMATION ONLY ITEMS** (Staff reports):

(a) Monthly Report – Senior Manager of Parks.

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226-229

(b) Monthly Report – Senior Manager of Recreation and Culture Services.

Pgs.
230-235

Motion to receive all Information Items.

11. **CORRESPONDENCE:** (Action Required)

(a) E-Mail correspondence dated Friday, 2010-MAR-05, from Ms. Shalema Gantt, President & Founder, Nanaimo African Heritage Society, to Chair Larry McNabb, regarding Black History Month Grand Finale Event taking place 2010-APR-10, requesting that the Parks, Recreation and Culture Commission contribute financially to this event.

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CORRESPONDENCE: (Information)

(b) Letter dated 2010-MAR-01, from Mr. James A. Duthie, Treasurer, A Cappella Plus Choral Society, P.O. Box 333, Station A, Nanaimo, BC V9R 5L3, thanking the Parks, Recreation and Culture Commission for their 2010 Cultural Operating Grant to A Cappella Plus, and requesting that they be provided with a copy of the City logo for their publicity materials and program for their May concert. (Note: staff supplied the logo on 2010-MAR-05, as requested.)

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(c) Minutes of the Nanaimo Harbour City Seniors, Board of Directors, Meeting held 2010-MAR-05.

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- (d) Letter dated 2010-MAR-08, from Mr. Robert J. Bevis, PEng, President, Tidesmen Barbershop Chorus, 5779 Garnet Place, Nanaimo, BC V9T 6S1, thanking the Parks, Recreation and Culture Commission for their continuing support of the Tidesmen Barbershop chorus by way of the 2010 Cultural Operating Grant.

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Motion to receive all Correspondence.

12. **NOTICE OF MOTION:**

13. **CONSIDERATION OF OTHER BUSINESS:**

14. **BUSINESS ARISING FROM DELEGATIONS:**

- (a) **Ms. Alison Shaw – Nanaimo Folk Festival Society.**

Receive delegation.

- (b) **Nanaimo Clippers – Backlit Lighting – Frank Crane Arena.**

Receive delegation.

- (c) **Ms. Camela Tang – Community Plan for Public Art.**

Receive delegation.

15. **UNFINISHED BUSINESS: (None.)**

16. **QUESTION PERIOD:**

17. **ADJOURNMENT:**

Motion to adjourn with next meetings as follows:

COMMISSION	Wednesday, 2010-APR-28; 7:00 p.m. <i>(to be advised)</i>
Cultural Committee	Wednesday, 2010-APR-07; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2010-APR-14; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2010-APR-08; 5:00 p.m. – if required Bowen Park Complex Conference Room

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD AT ROTARY FIELD HOUSE
850 THIRD STREET
WEDNESDAY, 2010-FEB-24, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner L. McNabb, Chair

Members: Commissioner D. Johnstone
Commissioner F. Pattje
Commissioner L. Avis
Commissioner S. Lance
Commissioner M. Young
Commissioner G. Rudischer
Commissioner J. Cowling
Commissioner B. Sparkes
Commissioner B. Meunier

Regrets: Commissioner D. Burnett
Commissioner B. Dempsey

Staff: R. Harding J. Plasteras
S. Samborski R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER

The Regular Meeting was called to order at 7:02 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add Item 13 (a) – Location of PRCC Meetings – Commissioner Shirley Lance.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2010-JAN-27, at 7:03 p.m., at Rotary Field House.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS: (None.)

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Mr. Mike Lundine, 400 Campbell Street, Nanaimo, BC V9R 3G7 on behalf of Pauline Haarer School showing support for new grass field at Comox and advising of the benefits to the School and the community.

Mr. Lundine advised that he is appearing on behalf of both the School and the Parent's Advisory Committee (PAC). He advised that the new grass field is seen as a positive for the school and all their activities. The children benefit greatly from the field which is not only safer, but will result in more productive attendance and increased numbers. This upgrade will also be a bonus for the PAC. The positive attitude and relationship that the Coach and the Vancouver Island Raiders bring to the school promotes healthy living and activities. This also increases the relationships between the teams and the school. Currently, transient individuals from the downtown core present some safety issues to the children and undesirable activities are occurring during the evening hours. If there are team practices and lights in the area, it will be less attractive to those individuals that are currently causing concerns for the safety of the children.

Commission asked if there will be equipment storage. Mr. Lundine advised that there may be a flat level surface used by the Raiders for equipment storage.

- (b) Mr. Hadi Abassi, 2005 Boxwood Road, Nanaimo, BC V9S 5X9, Mr. Dominic Abassi and Mr. Hameed Rashid, appearing on behalf of the Vancouver Island Raiders providing support of the conversion of the Comox field to a grass turf field and presenting their future plans for the field.

Mr. Hadi Abassi has requested over time that Parks and Recreation cooperate and work with the Raiders for a practice facility – this has been realized and, Mr. Abassi, on behalf of the Raiders expressed their thanks for all the support. Their first degree graduate from Nanaimo will be playing for a university football team. A lot has been accomplished both off and on the field. Having practice locations has always been a challenge and so the Raiders have looked to how Comox Field could be shared in partnership to transfer to a grass field for use during the period of May – mid-November (approximately Remembrance Day). The Raiders are looking forward to a partnership with Parks, Recreation and Culture. By bringing the sport to the children's field will be a great partnership. This would be a great practice facility and everyone can be proud of the outcome.

Commission asked who would maintain the Field. Staff advised that it would be maintained as part of the City Inventory.

There were also some concerns expressed about the amount of damage that may be done to the field from use for football. Mr. Abassi advised that games have been played at Elaine Hamilton Parks, and that Comox Field would be for practice only. Practice is not as big an issue as the games. Footwear will vary due to weather and the type of grass; however, practice sessions are not as hard on the field and games. Field will be lit when required. The Raiders anticipate that they will use Comox Field for practices for three nights per week guaranteed – Tuesday, Wednesday, and Thursday. On Friday they will be moving the team to Caledonia. Their games are played on Saturday at Elaine Hamilton and then it is up to the Coaching Staff whether practice would also be required on Sunday and Monday.

It was moved and seconded that decision-making on the redevelopment of Comox Field under Items 9.(a), 14.(a) and 14.(b) be brought forward on the Agenda. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission approve the redevelopment of Comox Field. The motion carried unanimously.

- (c) Mr. Larry Lokun, 2937 Departure Bay Road, Nanaimo, BC V9T 1B3, requesting that the Parks, Recreation and Culture Commission approve a hot dog vending cart at Departure Bay Beach.

Mr. Lokun advised that he would like to put a vending cart at Departure Bay Beach – even if only on a trial basis, at the far end at the foot of Bay Street near the sidewalk area where there was a cross-walk.

Commission asked if Mr. Lokun had been in contact with the Departure Bay Neighbourhood Association. Mr. Lokun advised that he had not yet approached the Association.

Commission asked if Mr. Lokun was currently in possession of the vending cart. Mr. Lokun advised that he has not yet obtained the cart.

Commission asked if Mr. Lokun had been in contact with the Bathtub Days Society yet as they have quite an extensive refreshment area during Bathtub Days. Mr. Lokun advised that he had not yet approached the Bathtub Society.

Commission asked Mr. Lokun what were his anticipated hours of operation. Mr. Lokun advised that he expected to be open seven days a week, from 11:00 a.m. to 6:00 p.m., during the period from May to September.

Commission received the delegation.

- (d) Mr. Jim Young, 1419 Fielding Road, Nanaimo, BC V9X 1K8, appearing as a Director of the Chase River Community Association, wishing to update the Commission on recent happenings at the former Chase River Activity Centre.

Mr. Young advised that he has lived in Chase River for over 40 years and has been on the Chase River Community Association for many years. He presented information on the renovation and relocation of the Boys and Girls Club to the old Station 4 Fire Hall on Cranberry Avenue.

Commission asked as to the number of current members of the association. Mr. Young advised that there are 4-40 depending on the issues; however, he was not able to provide information on the number of paid up memberships.

Mr. Len Manual, Coordinator of Facilities and Transportation, Boys and Girls Club, also spoke briefly and extended an invitation to both the Commission and Staff to tour the newly renovated facility at the old Station 4 Fire Hall, at 1400 Cranberry Avenue, in Chase River.

Commission received the delegation.

- (e) Mr. Grant Renton, 722 Connaught Avenue, Nanaimo, BC V9R 4J6, on behalf of Football Nanaimo requesting that the Parks, Recreation and Culture Commission approve their request to put signage for advertisers on the equipment tower at May Bennett Park as well as put up sandwich board style signage at field level on game days.

Mr. Renton and Mr. Derik Ewen requested year-round signage for their practice and home game facility - May Bennett Park. Due to the reduction in gaming funds, their operating budget has been cut by one-half. They hope to raise approximately \$8K through advertising if Commission approves their request.

Commission raised concerns about visibility of advertising signage from the roadway, the size and number of signs, the permanency of the signs, and how many months of the year the signage would be in place.

The delegation advised that while the signs would be visible from the roadway, they felt that they would not be readable at that distance. They are proposing to sell the space in 4 feet X 3 feet block areas and that the number of signs would be dependent on how many blocks were purchased individually or as multiple units for a larger sign. A total of 100 square feet of signage advertising space is anticipated. Additionally, the free-standing sandwich board signs would be 2 feet X 4 feet. The signs would remain in place, year-round as long as the advertising was paid. Mr. Renton advised that he had driven around Nanaimo and checked for signage in other parks advising that this is signage at a number of locations.

Staff advised that further consideration should be given to this matter as with the gaming funding cuts to all groups, if the Nanaimo Football request is approved, they anticipate that other field users will be asking for the same.

7. CHAIRMAN'S REPORT:

(a) Committee Appointments.

It was moved and seconded that the Parks, Recreation and Culture Commission extend appointments to all PRCC Committees and Sub-Committees, with the exception of the appointments to the Cultural Committee, for a term to 2012-MAR-31 as directed by Council at their meeting of 2010-JAN-25. The motion carried unanimously.

(b) Dog Off-Leash Parks.

It was moved and seconded that the Parks, Recreation and Culture Commission formally ratify the e-mail decision of the Commission to modify Priority 3 of the Dog Off-Leash Report to Council to remove Neck Point Park from the identified areas for "Dog Off-Leash" parks and instead, replace it with "Other Beach Accesses (eg. Invermere Beach, Beach Estates Park)". The motion carried unanimously.

8. REPORTS OF ADVISORY BODIES:

(a) Parks Committee. No meeting held.

(b) Recreation Committee. No meeting held.

(c) Cultural Committee. No meeting held.

(d) Grants Advisory Committee. No meetings held.

(d) Plan Nanaimo Advisory Committee. Commissioner Lance, reporting on the meetings held since 2010-JAN-27, advised that PNAC discussed re-zoning and one application to change the OCP.

(f) Social Planning Advisory Committee. Commissioner Cowling reported that there no matters affecting the Department or Commission at the meeting held 2010-FEB-02.

(g) Port Theatre. Monthly report for January, 2010.

(h) Nanaimo Art Gallery. Monthly report for January, 2010.

(i) Nanaimo Museum. Monthly report for January/February, 2010.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. STAFF REPORTS:

(a) **Comox Field Upgrade.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission approve the redevelopment of Comox Field.

[Note: This matter was moved forward on the Agenda and dealt with under Item 6.(a)]

(b) **Cultural Committee Structure and Mandate.**

Staff's Recommendations: That the Parks, Recreation and Culture Commission:

1. approve that the purpose and structure of the Cultural Committee be included as a review item at this year's Cultural Forum to obtain input from the cultural community,
2. direct that Staff report back with options for Commission's consideration by July of this year; and,
3. extend the Cultural Committee appointments through to September 30, 2010.

It was moved and seconded that the recommendations be adopted. The motion carried unanimously.

(c) **School District 68 Formal Request To Contribute Financially To The Track Resurfacing Project At Rotary Bowl**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council consider funding for Rotary Bowl when the School District commits to multi-use at this facility.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

10. INFORMATION ONLY ITEMS (staff reports):

(a) Senior Manager of Parks. Monthly report for January, 2010.

(b) Senior Manager of Recreation and Culture Services. Monthly report for January, 2010.

- (i) 4000 that visited NAC in January were actually gym users – the gym is being very well utilized.
- (ii) VIEX meeting follow-up – partnership program between vieX and PRC and Chickens in your own backyard sessions.

- (iii) Picnic in the Park on Monday – snowboard competition – Parks, Recreation and Culture and Alternative Groove organized this event. There were two and one-half jumps and snowboard tricks to watch. The event was attended by both younger children and older youths. Very well done.
- (iv) Reminder – Saturday, 2010-FEB-27, 11:30 a.m. – 3:30 p.m., Beban Park Redevelopment - Rooms 19, 20, 21.

Commissioner Pattje commented on the Maple Sugar Festival, advising that it was absolutely first class – great entertainment and great event.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

It was moved and seconded that a letter of thanks be sent to the staff involved in snowboard competition. The motion was carried unanimously.

11. CORRESPONDENCE: (Action Required.) (None.)

CORRESPONDENCE: (Information)

- (a) E-mail correspondence from Ms. Stephanie Johnson, Chair, Pauline Haarer Parent Advisory Committee, in support of the Comox Field Upgrade plan.
- (b) Minutes of the Nanaimo Harbour City Seniors, Board of Directors Meeting held 2010-FEB-12.
- (c) Letter dated 2010-JAN-20 from Mr. Wayne Reis, 5721 Bayshore Drive, Nanaimo, BC V9V 1G9, to Mr. Richard Harding regarding the Bayshore Drive Park tree issue and Mr. Harding's letter of response dated 2010-FEB-04 addressing Mr. Reis' concerns.

Commissioner Pattje raised discussion on the letter from Mr. Reis. Mr. Reis feels that a promise was made by Harry Wipper and was not fulfilled.

It was moved and seconded that the Parks, Recreation and Culture Commission once again refer the matter of the ongoing concerns with regard to the removal of trees at Bayshore Drive Park to the Parks Committee for their review and return to Commission with a report. The motion carried unanimously.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION: (None.)

13. CONSIDERATION OF OTHER BUSINESS:

(a) Location of PRCC Meetings.

Commissioner Shirley Lance brought forward the matter of the venue for the PRCC meetings. Commissioner Lance felt that this should be moved back to Bowen Park – at least three of the female Commissioners are uncomfortable going to the Rotary Field House at night, the lighting is not adequate, and they do not feel safe. During this time of year, while it is dark and rainy, Rotary Field House is not comfortable to come to.

Commissioner Cowling pointed out that she finds the Bowen Complex Conference Room to be uncomfortable and poorly ventilated and when the air conditioner is turned on, the room is cold and it is difficult to hear the discussion.

Oliver Woods Community Centre was suggested as an alternative.

The Chair and Director are to discuss the issue.

14. BUSINESS ARISING FROM DELEGATIONS.

(a) Mr. Abassi, Mr. Rashid, and Mr. Abassi - Vancouver Island Raiders.

[Note: This matter was moved forward on the Agenda and dealt with under Item 6.(a)]

(b) Mr. Mike Lundine - Pauline Haarer School.

[Note: This matter was moved forward on the Agenda and dealt with under Item 6.(a)]

(c) Mr. Larry Lokum - Food Vending in Departure Bay.

It was moved and seconded that the Parks, Recreation and Culture Commission refer the matter regarding establishment of a hot dog vending cart at Departure Bay Beach to Staff for review, and that they involve both the Departure Bay Neighbourhood Association and the Bathtub Society in their review and report back to Commission with their findings. The motion carried unanimously.

(d) Mr. Jim Young - Chase River Community Association.

Receive delegation.

(e) Mr. Grant Renton - Football Nanaimo.

It was moved and seconded that the matter of allowing the Nanaimo Football Club to erect signage for advertisers on the equipment tower at May Bennett Park as well as put up sandwich board style signage at field level on game days be referred to the Parks Committee for report back to Commission with a recommendation. The motion carried unanimously.

15. UNFINISHED BUSINESS: (None.)
16. QUESTION PERIOD: (No questions.)
17. ADJOURNMENT:

It was moved and seconded at 8:05 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2010-MAR-24; 7:00 p.m. (Location to be determined.)
Cultural Committee	Wednesday, 2010-MAR-03; 4:15 p.m., if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2010-MAR-10; 3:00 p.m., if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2010-MAR-11; 5:00 p.m., if required Bowen Park Complex Conference Room

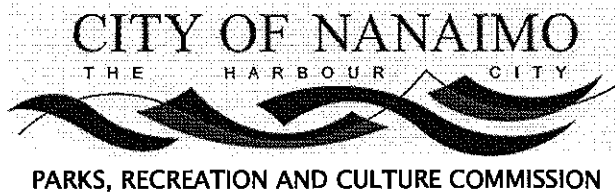
The motion carried unanimously.

CERTIFIED CORRECT:

L. McNabb, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Culture

2010-MAR-15
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REQUEST TO APPEAR AS A DELEGATION

ON - 2010 - March - 24
year month day

NAME OF PERSON MAKING PRESENTATION: Nanaimo Clippers

Print

ADDRESS: 33 - 1925 Bowen Road Nanaimo, BC V9S 1H1
street address City Province Postal Code

PHONE: home 250.751.0593 FAX: business

NAME OF APPLICANT IF OTHER THAN ABOVE:

DETAILS OF PRESENTATION:

Presentation regarding backlit advertising at Frank Crane Arena.

RECEIVED

MAR 17 2010

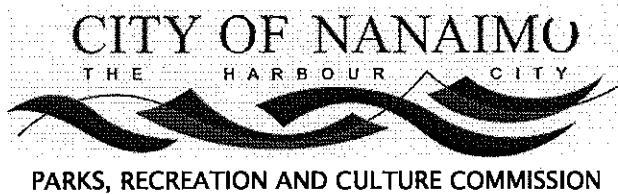
DEPARTMENT OF
PARKS RECREATION AND CULTURE

PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

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Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca



REQUEST TO APPEAR AS A DELEGATION

ON 2010 - MARCH - 24
year month day

NAME OF PERSON MAKING PRESENTATION: Camela Tang

ADDRESS: 3266 SHEPHERD DR. NAN. V9T 6A1
street address City Province Postal Code

PHONE: 250-258-6860 — FAX: —
home business

NAME OF APPLICANT IF OTHER THAN ABOVE: _____

DETAILS OF PRESENTATION:

*Would like to appear as a delegation
speaking in support of the proposed
Community Plan for Public Art Policy.*

RECEIVED

MAR 17 2010

@ 4:00 p.m.

DEPARTMENT OF

PARKS RECREATION AND CULTURE

PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

167
Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca

**NOTES OF THE REGULAR PARKS COMMITTEE MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM,
ON THURSDAY, 2010-MAR-11, COMMENCING AT 5:00 P.M.**

PRESENT: Commissioner Fred Pattje, Acting Chair

Members: Commissioner Brian Dempsey
Commissioner Maureen Young
Commissioner Brent Meunier

Absent: Commissioner Barry Sparkes, Chair

Staff: Jeff Ritchie
Alan Kemp

R. Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 5:00 p.m.

2. INTRODUCTION OF LATE ITEMS: (None.)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

- (a) Meeting Notes of the Regular Parks Committee Meeting held Thursday, 2010-JAN-14, at 5:30 p.m. in the Bowen Park Complex Conference Room.

Amendment: Commissioner Meunier requested that the following sentence, "If there is no water source available, and to put one in would require a major financial expenditure, one would not be provided." be added to the Parks Committee meeting notes of 2010-JAN-14, Items. 6.(a), in the discussion portion, following the sentence, "Two Major Financial Issues of the installation of proposed new Dog Off-Leash Parks are water for the dogs and required fencing."

It was moved and seconded that the Meeting Notes, as amended, be adopted. The motion carried unanimously.

5. DELEGATIONS:

It was moved and seconded that the Delegation be permitted to address the Parks Committee. The motion carried unanimously.

- (a) Mr. Wayne Reis, 5721 Bayshore Drive, Nanaimo, BC V9V 1G9, to "present concerns regarding decisions that were made regarding the Bayshore Drive Tot Lot and a failure to honour commitments that were made to the residents in our community".

Mr. Reis attended the meeting, bringing a neighbour, Mr. Frank Scarpino. Mr. Reis expressed his concerns regarding the Bayshore Drive Tot Lot and related the history of the Bayshore Drive Park from its inception to present day, detailing what he felt were the promises made in approximately 1980, commitments, and solutions that have been made by City staff, but not honoured. He gave his insight into meetings with staff over the years and his understanding of the discussions and meetings that have been held with staff.

The Committee asked a number of questions of Mr. Reis regarding the Park and the trees at issue. When asked if there was a preference to remove one tree or the other, Mr. Reis advised that the neighbours had not discussed this, and that, the Cedar may be the better tree to keep.

Mr. Reis was asked if he is asking that the cedar, the fir, or the ornamentals be removed, and his response was that the commitment be honoured, also noting that the ornamentals aren't very healthy. Staff have deferred action on the replacement of any trees in this Park until such time as the issue regarding the trees are resolved. Mr. Reis advised that the ornamentals are fine and doesn't think they are the major priority, but it sounded like a good idea. He is however, concerned that they won't be replaced with something as nice.

Staff advised that the ornamentals have some rot in the bottom, some dead branches, however the cedar and fir are healthy trees approximately 40 years old and were not planted, but were "volunteer" trees.

Committee noted that it appeared that other trees on neighbouring, private, property were blocking more view than these two trees, and Mr. Reis responded that there was no commitment made by the residents of those properties; however, there had been a commitment made by Harry Wipper.

6. CHAIR'S REPORT:

- (a) Request for Advertising Signage at May Bennett Park.

There was discussion regarding advertising signage and setting precedents as well as an acknowledgement that there are currently Parks within the City that have allowed advertising signage in the past and where the signage is still in place.

It was moved and seconded that Staff review the matter of advertising signage in City parks and return to the Parks Committee with a Report. The motion carried unanimously.

(b) Bayshore Drive Park Tree Removal Issue.

Further discussion on this matter resulted in the following motion:

It was moved and seconded that Staff contact Mr. Harry Wipper to see if he has any recollection of making the promise that there would never be trees in Bayshore Drive Park that would obstruct the views of residents. The motion carried unanimously.

7. REPORTS OF ADVISORY BODIES: (None.)

8. STAFF REPORTS: (None.)

9. INFORMATION ONLY ITEMS (staff reports):

(a) Review Panel for Maffeo-Sutton Park
RFP Concessionaire Proposals. – verbal report.

The RFP process has now closed and the Committee, Chair McNabb, and City Staff will meet as a Selection Panel to review the proposals. The meeting for this review will be held on Friday, 2010-MAR-19, 11:00 a.m. to 1:00 p.m., with lunch provided.

(b) Buttertubs Marsh / Valley Oak Park – Dogs Issue – verbal report.

Buttertubs is designated as a "No Dogs" area due to sensitive wildlife issues; however, enforcement is an issue as it is private property owned by "Nature's Trust". Commissioner Pattie advised that there are a number of senior citizens that live in the Valley Oak Mobile Home Park that walk their dogs in the area and given the age and the proximity of the Park, there may be community issues that would result from designating the City-owned Valley Oak Park as a "No Dog" to assist the Buttertubs Marsh Liaison Committee in restricting dogs in Buttertubs Marsh. Valley Oak Park is currently designated as a "Dog on Leash" park.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

10. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information) (None.)

11. NOTICE OF MOTION: (None.)

12. OTHER BUSINESS: (None.)

13. UNFINISHED BUSINESS:

- (a) Bowen Park Improvement Plan – update on the improvement plan to be brought to the Parks Committee.
- (b) Steps at Pipers Lagoon – staff to meet with Mr. Dean and return to the Parks Committee with recommendations.

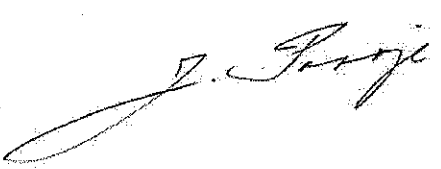
It was moved and seconded that Item 13.(a) "Bowen Park Improvement Plan" be removed from Unfinished Business. The motion carried unanimously.

14. QUESTION PERIOD: (No questions.)

15. ADJOURNMENT:


It was moved and seconded at 6:30 p.m. that the meeting adjourn, with the next Meeting of the Parks Committee to be held, as required, Thursday, 2010-APR-08, commencing at 5:00 p.m. in the Bowen Park Complex Conference Room.

The motion carried unanimously.



Commissioner Fred Patten, Acting Chair
Parks Committee

CERTIFIED CORRECT:



Jeff Ritchie
Senior Manager, Parks Operations

APPROVED FOR DISTRIBUTION:



R. Harding, Director
Parks, Recreation and Culture

FOR INFORMATION ONLY

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: BARRY SPARKES, CHAIR, PARKS COMMITTEE

RE: RFP FOR FOOD SERVICE - MAFFEO SUTTON PARK

RECOMMENDATION:

That the Parks, Recreation and Culture Commission receives the Report.

EXECUTIVE SUMMARY:

Four proposals were received for the RFP for food services in Maffeo Sutton Park. Based on the evaluation criteria set out in the RFP and interviews conducted, the Parks Committee has awarded the contract to Nanaimo Waterfront Café for a five year term from 2010-APR-01 to 2015-MAR-31, with an option to renew for an additional five-year period.

BACKGROUND:

Requests for proposals to provide food services in Maffeo Sutton Park went out to the public on 2010-FEB-08. The RFP closed on Friday, 2010-MAR-05, with the following proponents submitting proposals:

- Coyotes Coffee Corporation;
- Kim Sang (Tiger) Kyun;
- Sandy's Ukrainian Kitchen; and,
- Nanaimo Waterfront Café (formerly known as Dogzilla Vending).

The proponents were then short-listed to two, based on how their proposals met the criteria included in the Request for Proposals:

- comprehensive menu plan including healthy alternatives;
- sustainability plan;
- temporary food service unit;
- food service experience;
- hours of operation; and,
- financial plan.

Interviews of the two short-listed candidates, Coyote Coffee Corporation, and, the Nanaimo Waterfront Café, were conducted on Friday, 2010-MAR-19 by the Evaluation Committee consisting of the Parks Committee and Larry McNabb, Chair of the Parks, Recreation and Culture Commission.

Based on the interview and other evaluation criteria, the Parks Committee has awarded the contract for food services in Maffeo Sutton Park to Nanaimo Waterfront Café for a five year term from 2010-APR-01 to 2015-MAR-31, with an option to renew for an additional five-year period.

Respectfully submitted,



Barry Sparkes, Chair
Parks Committee

171(a)

**NOTES
REGULAR CULTURAL COMMITTEE MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2010-MAR-03, COMMENCING AT 4:15 P.M.**

PRESENT: Eveline O'Rourke, Chair

Members: Commissioner Shirley Lance
Commissioner Fred Pattje
Commissioner Lynda Avis
Ms. Lynne Fraser
Ms. Joanne Husband
Ms. George McGladrey
Ms. Gerda Hofman
Mr. Simon Schachner

Guest: Mr. Ed Poli, Nanaimo Art Gallery

Staff: S. Samborski R. Tweed, recording
B. Kuhn
K. MacDonald

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:15 p.m.

2. INTRODUCTION OF LATE ITEMS: None

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Cultural Committee Meeting held Wednesday, 2010-JAN-06, at 4:15 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS: (None.)

It was moved and seconded that Item 10.(a) Correspondence (Action) be moved up in the Agenda ahead of Item 6. The motion carried unanimously.

6. CORRESPONDENCE: (Action)

- (a) Correspondence dated 2010-FEB-12 from Mr. Ed Poli, Manager, Nanaimo Art Gallery, requesting that the Cultural Committee consider a proposal for a partnership between the Nanaimo Art Gallery and Parks, Recreation and Culture with respect to temporary public art installations in Maffeo Sutton Park and McGregor Plaza.

Mr. Poli spoke to the correspondence submitted and explained the rationale behind it.

There is room for 7 small pieces of art work on the stone wall in the Maffeo Spirit Square. There are two other locations suitable for larger pieces – these would replace the two Spirit Eagles – at McGregor Park and the Spirit Square. The pieces must be protected against vandalism and must be able to withstand the elements for a six-month period.

The Committee had a number of questions regarding the proposal.

1. Honorarium – would the honorarium be returned to PRC with the balance going to the Art Gallery?

The pieces go to auction and proceeds would then be split 50/50 until the City has received their honorarium with any excess then going to the Art Gallery.

2. Installation costs – is the City to install the Art, and if so, would the City be recovering the honorarium plus the cost of installation?

The artists will install the pieces with the assistance of the City. This can be reviewed and the City must be involved from the safety aspect. The insurance for the project would be obtained by Art Gallery. Amount and formula for costs to be negotiated and the wording could be that, "until the City's costs (i.e. honorarium and installation) are recovered"

3. Number of Artists at the Focus Group?

Six to seven at the meeting, plus an additional four to five have expressed interest.

4. Amount of money in the fund?

Approximately \$50,000 (to be confirmed on carry-forward amounts).

5. Will the money that is raised decrease the amount of funding that the Art Gallery receives in operating funds from the City

Unknown at this time. Will review after it has occurred to see how successful it has been.

6. Is this a brand new concept?

There are a number of different versions of these types of partnerships – some being corporate sponsors and with either permanent or temporary pieces. From the City's perspective it does fit the intent of the Community Plan for Public Art.

7. Would a staff person be designated?

Mr. Poli advises that yes they would need to designate a staff person – particularly to handle the auction aspect.

Staff's Recommendation: *That the Cultural Committee recommend that the Parks, Recreation and Culture Commission approve the proposed partnership between the Nanaimo Art Gallery and Parks, Recreation and Culture with respect to temporary public art installations in Maffeo Sutton Park and McGregor Plaza.*

It was moved and seconded that the recommendation be adopted.

Discussion:

Concerns were expressed by Committee members regarding the provision of funds to the Art Gallery for this project as well as the operating funding that is budgeted by the City for the Art Gallery. This could set a precedence that would open up similar opportunities to other groups. Some Committee members felt that Art in Public Places was never meant to be used as a fund raiser. What are the liabilities and insurance issues?

Question to Staff: Should we be doing this before the Community Plan for Public Art is in place? Staff advised that in the event there was not a Public Art Plan in place, the City would be looking at this as a stand-alone program base on its own merits.

Staff are of the opinion that this would not be considered double dipping and advised that even though the Art Gallery is a line item in the budget, other groups have also received funding for events in addition to their operating grants. It will be important for groups to be creative in their fund-raising efforts due to the cut-backs by all levels of government in funding.

Can we prepare an application form for partnership requests? Staff advised that this is not considered a grant.

If this is successful, it could be a prototype for other groups in the community to come up with ideas resulting in a win/win for everyone.

The selection process for the art would be the same as what we have used in the past for public art projects (i.e.. Pacific Sails, Song Bird, and A Thousand Fibers)

The motion carried. Opposed: Gerda Hofman, Jeorge McGladrey.

7. COMMISSION REPORT:

(a) The Nature Trust "Voices of Nature Concert" Sponsorship Request.

Staff's Recommendations:

1. *That the Cultural Committee not approve funding under the Arts, Cultural and Festival Events Grants as the funds from this account have been fully spent for 2010;*
2. *That the Cultural Committee direct Staff to advise the group to apply again for funding under the Arts, Cultural and Festival Events Grants prior to the application deadline for 2011; and,*
3. *That the Cultural Committee recommend that the Parks, Recreation and Culture Commission recommend that Council fund this event from Council Contingency for 2010.*

It was moved and seconded that the recommendations be adopted. As a result of Committee discussion, a friendly amendment was made and it was then moved and seconded that the motions be dealt with seriatum. The motion carried unanimously.

1. *That the Cultural Committee not approve funding under the Arts, Cultural and Festival Events Grants as the funds from this account have been fully spent for 2010;*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

2. *That the Cultural Committee direct Staff to advise the group to apply again for funding under the Arts, Cultural and Festival Events Grants prior to the application deadline for 2011; and,*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

3. *That the Cultural Committee recommend that the Parks, Recreation and Culture Commission recommend that Council fund this event from Council Contingency for 2010.*

It was moved and seconded that the recommendation be adopted. *Opposed: All members. The motion was defeated.*

8. REPORTS OF PROJECT COMMITTEES:

- (a) Cultural Award Committee. Commissioner Avis reported on the Cultural Awards event and the invitation. They have been working on refreshments, decorations, and floral arrangements. Councillor Johnstone will be there to present the awards. The programme for the evening is ready and will be e-mailed to members. A no-host wine bar has been added.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

- (b) Art in Public Places Project Committee. (None.)

- (c) Cultural Forum Project Committee. No report.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

9. STAFF REPORTS:

- (a) Cultural Forum Survey Results.

Staff's Recommendation: That the Cultural Forum Project Committee meet to plan a forum based on the findings of the survey and the recommendations from the Parks, Recreation and Culture Commission meeting held 2010-FEB-11 to review the structure and mandate of the Cultural Committee:

"that the purpose and structure of the Cultural Committee be included as a review item at this year's Cultural Forum to obtain input from the cultural community".

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

10. INFORMATION ONLY ITEMS (staff reports): (None.)

11. CORRESPONDENCE: (Action)

- (a) *By motion, 10.(a) Correspondence moved forward to Item 5.(a) on the Agenda.*

CORRESPONDENCE: (Information)

- (b) Correspondence dated 2010-JAN-20 from Ms. Cynthia Cormier, Event Coordinator, on behalf of the NMA Society, thanking the Cultural Committee for their approval of the \$1200.00 grant towards the debut production of the Pygmy Ballroom Big Band Celebration.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION

13. CONSIDERATION OF OTHER BUSINESS:

14. UNFINISHED BUSINESS:

- (a) Community Plan for Public Art.

Staff's Recommendation: That the Cultural Committee recommend that the Parks, Recreation and Culture Commission adopt and recommend that Council adopt the 2010 Community Plan for Public Art.

It was moved and seconded that the recommendation be adopted.

It was moved and seconded that the name of the document be changed to "Community Plan for Visual Public Art". In favour: Joanne Husband, George McGladrey, Fred Pattje, Gerda Hofman. Opposed: Lynda Avis, Simon Schachner, Shirley lance, Lynne Fraser, Eveline O'Rourke. The motion was **defeated**.

It was moved and seconded that the word "visual" be bolded throughout the Plan, with a friendly amendment that Section 1.1, sentence one and sentence two, be bolded. In favour: Joanne Husband, George McGladrey, Gerda Hofman. *Opposed: Commissioner Shirley Lance, Commissioner Fred Pattje, Commissioner Lynda Avis, Lynne Fraser, Simon Schachner.* The motion was **defeated**.

It was moved and seconded that corrections to the document be sent, by e-mail, to Kirsty MacDonald by Friday, 2010-MAR-05, and then the updated document be provided to the Committee by Tuesday or Wednesday of next week.

A friendly amendment was made to the motion, changing it to read:

It was moved and seconded that corrections to the document be sent, by e-mail, to Kirsty MacDonald by Friday, 2010-MAR-05, and then the updated document, following final proofing, be provided to the Committee by Tuesday or Wednesday of next week. The motion carried unanimously.

The original motion was revisited and carried unanimously.

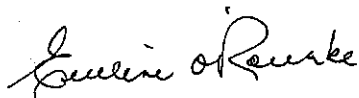
15. QUESTION PERIOD:

16. ADJOURNMENT:

As a final note, George McGladrey expressed her appreciation to the Cultural Committee for the beautiful flowers received in sympathy of the passing of her partner.

It was moved and seconded at 5:28 p.m. that the meeting adjourn, with the next meeting of the Cultural Committee to be held Wednesday, 2010-APR-07, if required, commencing at 4:15 p.m. in the Bowen Park Complex Conference Room.

The motion carried unanimously.



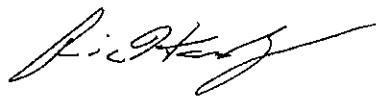
Eveline O'Rourke, Chair
Cultural Committee

CERTIFIED CORRECT



S. Samborski, Senior Manager
Recreation and Culture Services

APPROVED FOR DISTRIBUTION:



Richard Harding, Director
Parks, Recreation and Culture

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: EVELINE O'ROURKE, CHAIR, CULTURAL COMMITTEE

RE: 2010 TEMPORARY PUBLIC ART INSTALLATIONS

RECOMMENDATION:

That the Parks, Recreation and Culture Commission approve the proposed partnership between the Nanaimo Art Gallery and Parks, Recreation and Culture with respect to temporary public art installations in Maffeo Sutton Park and McGregor Plaza.

EXECUTIVE SUMMARY:

Temporary public art displays are becoming a common method for municipalities to animate open spaces and parks. Viewing of the changing art pieces provides people a reason to attend the parks and "check out" new pieces of art. Because the art pieces are not permanent, they can also be conservative or controversial, yet advance public art programs at a low cost to the municipality.

The City has already displayed several pieces of temporary public art including the Spirit Eagles and Spirit Bears. The Spirit Eagles at Maffeo Sutton Park and McGregor Parks will be removed on 2010-MAR-23 and will be auctioned off as a fundraiser for the Lions Club Easter Seal Camps. The City of Nanaimo will be looking to replace these locations with artwork. In addition, 7 platforms designed for the display of public art were built into the spirit square at Maffeo Sutton in hopes that art work could be displayed in the Spirit Square on a temporary basis in an effort to create community in the Spirit Square.

At the 2010-MAR-03 Cultural Committee Meeting, it was moved and seconded that the Cultural Committee recommend that the Parks, Recreation and Culture Commission approve the proposed partnership between the Nanaimo Art Gallery and Parks, Recreation and Culture with respect to temporary public art installations in Maffeo Sutton Park and McGregor Plaza. The motion carried.

BACKGROUND:

City of Nanaimo staff were keen to invite artists to display public art pieces in nine locations in Nanaimo's Maffeo Sutton and McGregor Parks for six months in 2010. Staff began to draft an Expression of Interest document in accordance to the guidelines in the draft Community Plan for Public Art (See attached Toolkit #5--Public Art Guidelines and Procedures).

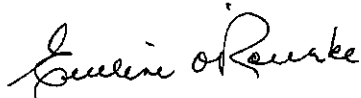
At the same time, the Nanaimo Art Gallery expressed a desire to partner with the City in public art projects. This partnership would help to advance art in Nanaimo but could also help to offset funding challenges for the art gallery.

A focus group was held on 2010-FEB-23 to determine if local artists were interested in participating in this process. A number of artists attended and gave input into the process.

Overall, artists were keen to have their work on display in Nanaimo parks, support the gallery, and be reimbursed for their artwork in a monetary fashion.

The proposal as drafted provides an honorarium to the artists for their work and provides cost recovery of the honoraria for the City. The City leads the process and provides the gallery space for the artists. During the display period, the Nanaimo Art Gallery owns the pieces and covers all insurance and liability costs for the piece. At the end of the six month display period, the Art Gallery auctions off the art pieces. If successful, this model (or a modified version) could be repeated annually to ensure temporary public art displays in Nanaimo parks.

Respectfully submitted,



Eveline O'Rourke, Chair
Cultural Committee

2010-MAR-15
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Community Plan for Public Art

Toolkit 5 -Public Art Guidelines and Procedures

PART 2: GUIDELINES

1. Definition of Public Art:

Public art is a visual work of art that is accessible to all. Public art enhances a community and place, celebrates an area's past, present and future, and engages and stimulates response from viewers. Public art is created both by artists and by community members. Public art encompasses a broad range of art from permanent to transitory and traditional to modern. Public art is defined as publicly accessible original art that enriches a community as it evokes meaning in the public realm. Public art can take a variety of forms and takes into consideration the site's location and context, and the audience. Public art may possess functional as well as aesthetic qualities. As stated in Section 1 of the Community Plan for Public Art, it can be municipal, developer, neighbourhood or temporary.

2. What are Public Places?

Public places in the City of Nanaimo would be considered to be areas frequented by the general public such as:

- Outdoor areas: parks, boulevards, plazas, and pathways
- City infrastructure: bridges, columns, road surfaces/edges
- Facilities: exteriors and interiors of city-owned buildings, cultural and sports facilities
- Communications networks: web pages
- Transportation: streets, sidewalks, gateways, transportation hubs

3. Ineligible Projects

- Directional elements such as supergraphics, signage or colour coding except where these elements are integral parts of the original works of art or Public Art projects.
- "Art objects" which are mass-produced of standard design such as playground equipment, fountains or statuary objects.
- Decorative, ornamental, or functional elements or architecture except where these elements are designed by the artist and/or are an integral part of the artwork by the artist or are the result of a collaboration among the design professionals including at least one artist.
- Landscape architecture and landscape gardening except where these elements are designed by the artist or are the result of collaboration among design professionals including at least one artist.
- Art that is not displayed on/in a City owned space or facility

4. Project Identification

Project sites and budgets will be identified by City Staff as outlined in Section 3.12 of the Community Plan for Public Art (Public Art Priorities in Nanaimo).

PART 2: PROCEDURES

1. Artist Selection: Call to Artists for Submissions

City of Nanaimo Staff will administer all "Call for Artists" processes. These can be in the form of a Request for Proposals (RFP), Calls for Expression of Interest or Calls for Submissions. As stated in Section 3.8 of the Community Plan for Public Art, a "Call for Artists" is an opportunity notice that gives artists the information they need to know in order to apply to be considered for the project. Issuing a "Call for Artists" is a standard practice of the public art field. The invitation process, administered by City staff, ensures that all calls for artists are consistently applied, transparent in decision-making, and consider artists in a fair manner.

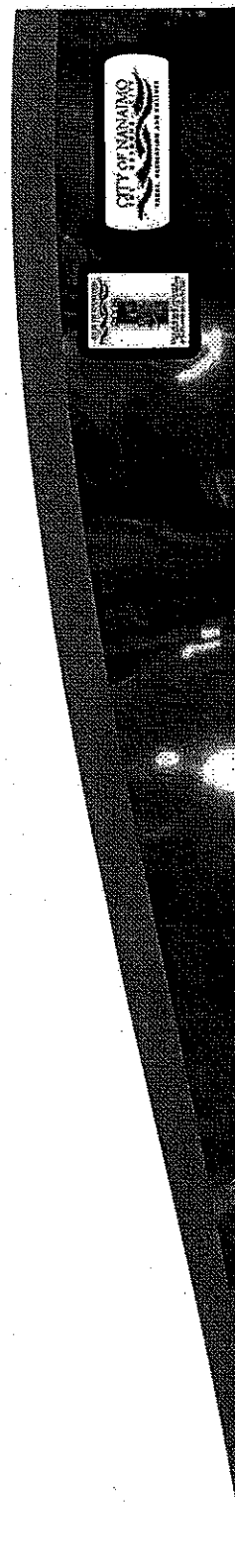
These calls may be:

- a) Open competition: Open to all artists
- b) Regional competition: May be limited to a certain geographical area (e.g. City, RDN, Vancouver Island, etc.)
- c) Limited competition by invitation: A limited number of artists may be requested to submit materials and/or proposals for a specific project. This competition is usually employed when the project specifies a particular art form, or there are unusual time constraints
- d) Direct commission: One artist may be invited to submit a proposal. Upon acceptance of the proposal, the artist is commissioned for the project. This method should be rarely employed due to possible perception of favoritism and other political difficulties

2. Artist Submission Materials

Material to be submitted by the artist in response to a call for submissions should include:

- a) A letter of interest, no more than one page in length that:
 - Explains the artist's particular interest in the project.
 - Outlines applicable experience that has prepared the artist for this project.
 - Indicates availability to work within the established time line.
 - Indicates what experience the artist has with collaborative works and team participation.
- b) A current resume.
- c) Ten slides/images of the artist's work or other visual materials that show the quality of the artist's work. Slides must be numbered, the top of the image must be indicated and the artist's name included on the slide. Videos cued to three minutes will also be accepted as will digital images on an accepted storage device (CD or memory stick).
- d) Artists submitting as teams may submit twenty slides/images.



- e) A numbered slide/image list with the artist's name and a brief description of each slide stating its title, date, medium, size, location and, if a commissioned project, the commission contract cost.
- f) A proposed budget for project completion (detailed) and an annual budget for estimated maintenance costs.
- g) References: list complete addresses, telephone numbers, and e-mail addresses of at least two art professionals and one artist and, if applicable, one design professional such as an architect, landscape architect, engineer, etc. Emerging artists including slides of student work must include the name of the instructor/professor overseeing the project.
- h) A self-addressed, stamped envelope for return of slides/images.
- i) A signed agreement that the artist has read and accepts the terms of the competition.

3. Parameters Available for Review by Artists:

- a) "Background Information" on the City and the reasons for the competition (e.g. to promote cultural exchange, to interpret the City history to visitors, to beautify a City park or specific building).
- b) "The Project" which describes the nature of the project, the purpose of the competition and whether it will be purchased or it will be created (possibly on site).
- c) "The Site" which is a complete description of the proposed site including specifics stated in the official community plan, light sources, adjacent buildings, walkways, landscaping features, engineering and design details and general ambiance of the site. Photographs may also be provided.
- d) "Budget" which is a statement of, for example, who will pay the commission fee, the amount of the fee for purchase and identify which copyrights are included with the commissioning. Will short-listed artists be paid for detailed proposals or maquettes? If travel or other components (food,

materials, and shelter) are included it should be indicated. The budget should also indicate how the artist's fees are to be paid. (i.e. a portion at each stage of competition or in a lump sum).

- e) "Presentation Requirements" which are details such as height, width, framing, materials, indoor/outdoor locations and environmental considerations such as high or low temperatures, winds, sun, humidity, and safety expectations.
- f) "Procedural Details" which is information on time frames (submission dates, notification dates and completion of project dates) information on dedications (which is information about individuals or occasion to which the work of art is dedicated) and specifics of any promotion or advertising.

4. Selection of Art Work

- a) The selection process will be the responsibility of the Selection Panel that will make recommendations to the City of Nanaimo Cultural Committee.
- b) Recommendations will be based on the successful applicant/ artwork resulting from the process of 'Call for Submissions or Artists': City acquisition, donations, loans, bequests or exchanges.
- c) Ideas which act as a catalyst for the process may be:
 - Part of the planning and design of publicly accessible spaces by staff or
 - Received from any other City Department (Planning, Engineering, Public Works, Parks, Recreation & Culture, etc.)
 - Received from community groups, corporations, developers, private citizens.

d) The Cultural Committee will make recommendations regarding Public Art to the Parks, Recreation and Culture Commission, and the Commission will forward their recommendations to Council.

e) The City of Napa will be responsible for managing and supervising the installation, and the maintenance and conservation of all Public Art projects.

5. Jury Selection Panel

a) The Cultural Committee will approve the members of the Selection Panel(s). A new panel is convened for each project. The Selection Panel will be comprised of not less than five (5) and not more than seven (7) members. The purpose of the panel is to select the best proposal.

Depending on the size of the project, most panels will consist of the following appointments with a member of the Cultural Committee acting as Chair:

- Two Cultural Committee Members (1 being a Commissioner)
- One Community Representative (at large)
- One Member from the design community: e.g. Architect, Landscape Architect, Engineer, Urban Designer, Planner or Graphic Designer
- Two Representative(s) from the Arts Community (minimum of 1 professional artist)
- In the case of community partnerships or development driven projects, 2 representative(s) from the project co-sponsors

b) Non-voting advisors: In some instances, groups that might have a special interest in the project will be invited to appoint non-voting advisors to the selection panel. The panel, prior to making a final decision, would solicit the

comments of these advisors.

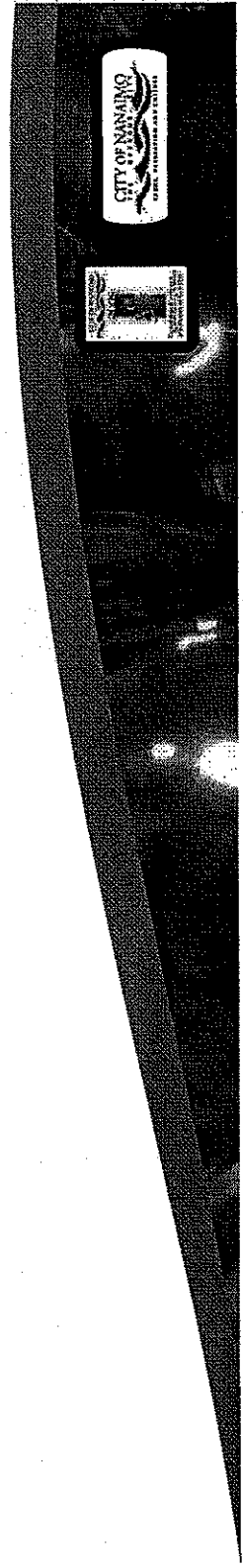
c) Selection Panel Orientation: Panelists must be well informed about the project for which they are selecting an artist. An orientation meeting will be provided for the Panel members. At this meeting, they will be provided with written materials and drawings on the specific area in which the selected artist will be working. There should be an opportunity to visit the site and to have issues and questions answered by staff and representatives of other applicable City departments.

d) Voting: Members of the selection panel will have only one vote, and no member will have the right of veto. The panel should base the selection of an artist on a consensus vote. If a consensus cannot be reached, the majority vote carries the decision. The selection panel will have the option to make no selection if there is not a submission that warrants consideration.

e) The selection process is not open to the public.

f) Terms of reference for each review panel will be set either prior to commencement of the selection as early in the project development stage as possible by the City project staff team in conjunction with the Cultural Committee.

g) The review panel members shall not be paid. However, panelists appointed to provide an expert or professional evaluation of an artist proposal, gift or art, or public art project, maybe be paid an honorarium not to exceed \$500 per project (upon prior approval of the Cultural Committee and City staff).



Community Plan for Public Art

6. Jury Selection Criteria

The selection panel should select finalists to be interviewed based on the quality of their artwork as exhibited in slides and other relevant application materials. The finalists should be interviewed by the selection panel using the following criteria:

- a) Goals of the Artist Selection Process:
 1. To implement the agreed upon goals of the project by selecting art work that is the most appropriate for the project
 2. To seek quality and integrity in the artwork
 3. To choose the artist(s) who will best respond to the stated purpose, theme and goals of the project
- b) Artist's experience and history:
 1. Resume/CV
 2. Ability to think conceptually
 3. Problem solving abilities
 4. Ability and track record to meet deadlines
 5. Experience and track record with budgeting and staying within budget
- c) Artist's collaborative abilities:
 1. Ability to work as a member of a team
 2. Communication skills
 3. Ability to carry out principled negotiations
 4. Flexibility
 5. Ability to, where appropriate, solicit community involvement in the project
- d) Artist's awareness of the project:
 1. Perception of project and the project theme
 2. Awareness of community attitudes and concerns
 3. Familiarity with project design and parameters
- e) Technical Aspects
 - 1) Vandal resistance
 - 2) Ongoing maintenance needs of the piece
 - 3) Structural engineering of the site and piece for the site
 - 4) Operational requirements of the piece (i.e.) movement, sound, light etc.
- f) Other criteria specific to the project and site goals and themes (such as all the criteria outlined in Toolkit 3—Private Gifts/Donations Guidelines).

4. Ability to understand and accept the timeline

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: EVELINE O'ROURKE, CHAIR, CULTURAL COMMITTEE

RE: 2010 COMMUNITY PLAN FOR PUBLIC ART

RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the 2010 Community Plan for Public Art.

EXECUTIVE SUMMARY:

Nanaimo's Community Plan for Public Art began in 2008 as a Legacy Project under the Cultural Capital of Canada Program. This plan updates and expands upon the "Art in Public Places Guidelines and Procedures" document that was approved by Council in 2003.

The Community Plan for Public Art was developed through a community planning process which included public open houses and involved artists, art managers, neighbourhood representatives, and members of the public.

The Community Plan for Public Art identifies the benefits of community public art in the urban fabric, Nanaimo's vision for public art, and goals for implementing public art projects in the future. The plan also lays out a number of guidelines and toolkits for artists and decision makers for developing and installing public art in an inclusive, fair and creative manner.

At the 2010-MAR-03 Cultural Committee Meeting, it was moved and seconded that the Cultural Committee recommend that the Parks, Recreation and Culture Commission adopt and recommend that Council adopt the 2010 Community Plan for Public Art.

BACKGROUND:


Kari Huhtala LTD Consultants was hired to assist staff in the preparation of the Community Plan for Public Art.

Ten focus groups were held in the early stages of the planning process to gather public input including the participation of artists into the drafting of the plan. About 75 people attended the focus groups and shared their ideas on what public art is, what it means to Nanaimo, and where public art in Nanaimo could go.

The policies of Community Plan for Public Art were showcased at two open houses - the first in December 2008 and the second in January 2010. About 300 people reviewed the Plan's progress and policies at the events and shared their input through surveys and input sheets.

The input from experts and the general public was used to develop and tailor the policies of the Community Plan for Public Art to Nanaimo's unique context and develop future implementation priorities for the development of public art over the next 15 years.

Respectfully submitted,



Eveline O'Rourke, Chair
Cultural Committee



m1-23

MONTHLY ACTIVITY REPORT

February, 2010

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	4	Bob Marley B-day Bash	8:00pm	Music	562	11
2	5	Martial Arts Championships	7:00pm	Sports	664	86
3	6	Dancestreams	7:30pm	Dance	447	66
4	9	Random Acts	7:30pm	Music/Theatre	72	7
5	10	Random Acts	12:15pm	Music	60	17
6	10	Random Acts	7:30pm	Music/Theatre	22	4
7	11	Random Acts	12:15pm	Music	50	5
8	11	Random Acts	7:30pm	Music/Theatre	22	9
9	12	Jazz Fest	11:30am	Music	804	79
10	12	Jazz Fest	7:00pm	Music	609	79
12	13	Memorial Service	1:00pm	Memorial	450	6
13	15	Volunteer Orientation	6:00pm	Orientation	12	2
14	20	Vancouver Island Symphony	7:30pm	Music	615	58
15	26	VIS - tech		Technical	0	59
16	27	Vancouver Island Symphony	7:30pm	Music	519	59
17						
18						
19						

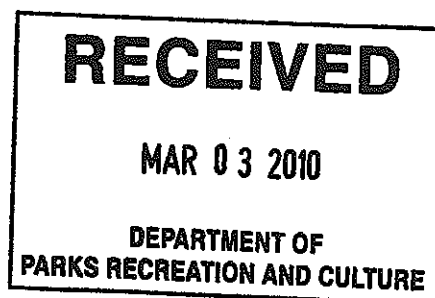
TOTALS

Number of Events: 16

Estimated Audience Attendance: 4908

Estimated Number of Artists/Crew: 547

Total people through the building: 5455



186



Monthly Event Report

	# Events 2006	# Events 2007	# Events 2008	# Events 2009	# Events 2010	# Patrons 2006	# Patrons 2007	# Patrons 2008	# Patrons 2009	# Patrons 2010
Jan	18	12	22	13	24	7,609	5,626	5,126	4,191	10,368
Feb	26	20	32	18	16	11,692	8,161	10,911	8,308	5,455
Mar	19	18	16	27		8,075	8,305	5,078	9,604	
Apr	31	32	20	33		10,784	12,389	7,888	10,137	
May	38	29	28	16		15,615	13,851	13,173	6,254	
Jun	25	25	29	30		14,408	12,055	12,507	16,465	
Jul	4	11	20	2		2,191	4,304	6,908	457	
Aug	3	3	2	2		865	701	1,339	85	
Sep	15	20	15	9		3,551	5,934	6,787	2,925	
Oct	19	13	26	25		7,915	5,119	8,067	7,794	
Nov	28	21	34	30		14,392	9,765	14,306	10,083	
Dec	31	14	24	22		15,378	5,049	9,302	8,516	
TTL	257	218	268	227	40	112,475	91,259	101,392	84,819	15,823

comparison of attendance for the same month last year
comparison of events for the same month last year

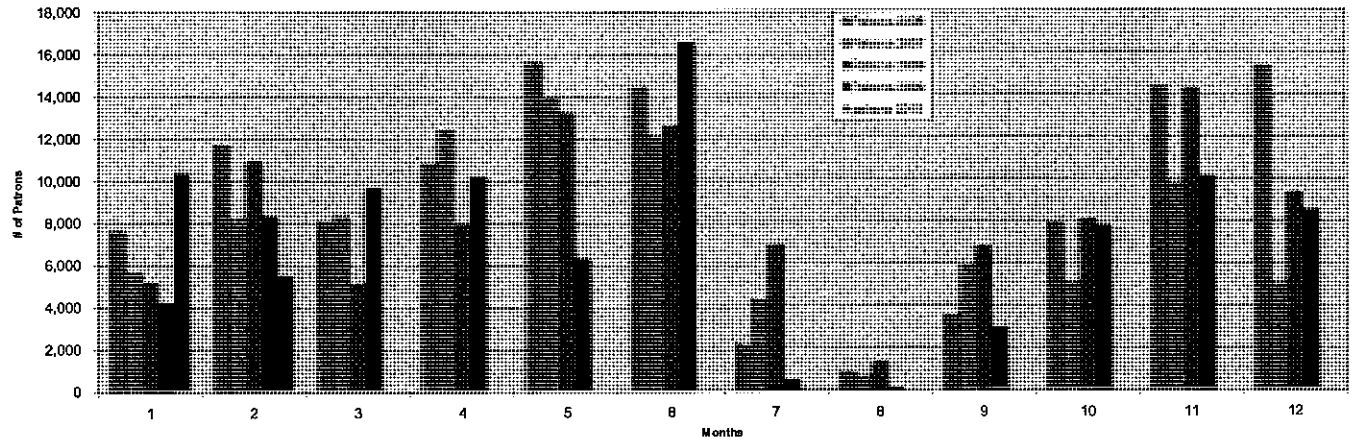
-34% decrease
-11% decrease

five yr. average attendance for same month
five yr. average number of events same month

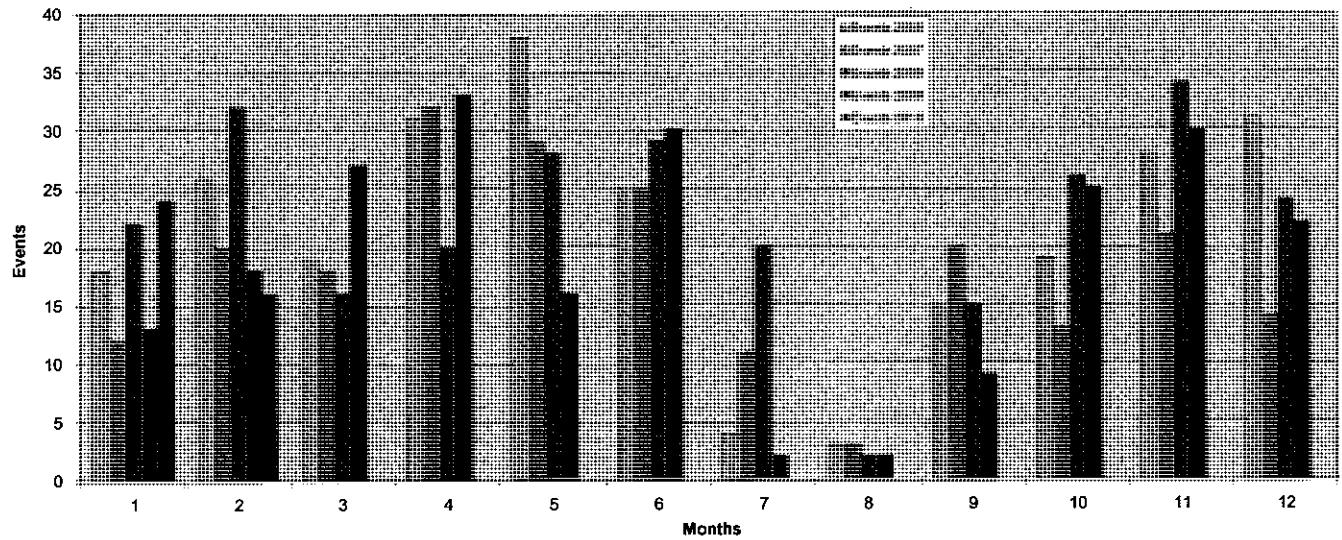
8,905
22

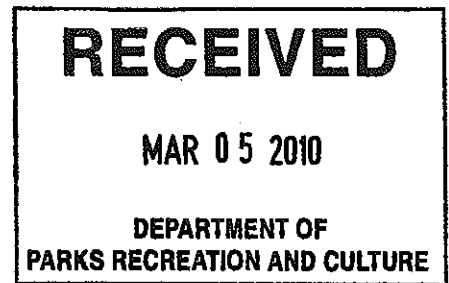
Monthly Event Report

Patron Attendance Comparison



Event Comparison





ACTIVITY REPORT

February 1, 2010 to February 28, 2010

Submitted by Ed Poli, Gallery Manager

The Campus Gallery (900 Fifth Street) presented:

- **The Video Body: The Private Self as Public** from January 8th to February 13th, 2010 – An exhibition of the video art work of Judith Price, Fahreen Haq, Jeroen Witvliet and John G. Boehme (Guest Curator: Grace Salez). The work structures the artists' own personal narratives as sites of investigation and resistance to mass media's influences. The artists conceptualize and investigate sites of codes and language to present complex diverse narratives that feed into and out of each other's projects and are ripe with a multi-narrative that resists easy interpretation.
- **Video Art Therapy** – from January 8th to February 13th, 2010 – An installation of the work of artist Brian MacDonald accompanied by sculpture by Scott Evans and Aston Coles and video by Tor Jorgen van Eijk. This installation is designed to make video art a useful commodity by providing therapeutic benefits to the viewer.
- **Visceral Allegories: A Retrospective of the work of Doug Biden** – from February 19th to April 10th, 2010 – An exhibition of 77 mixed media works by the late artist. The works in this show reflect a time of great discovery for the artists where he experimented with different media and processes while synthesizing many ideas in his visual art practice. These Modernist based works embody the broader ideas that drove Biden to create art; ideas that centre on the influence of the media and people's reactions to it, as well as on political activism, social commentary, and the human body.

Campus Gallery Attendance:

255

The Downtown Gallery (150 Commercial Street) presented:

- **Datastreams** – from January 8th to February 13th, 2010 - An eclectic show of video art, new media projects, and recent videos by Vancouver Island University Media Studies and Digital Media students and staff.
- **Art and the Message** – from January 14th to February 13th, 2010 – An exhibition sponsored by the Nanaimo Spirit of BC Committee (Team Nanaimo) featuring the work of local artists Grant Leier, Sheila Norgate, Gregory Ball, Gerda Hoffman, Jo Dufhues and Vic Dufhues.
- **Maple Sugar Festival Exhibition** – from February 18th to March 13th, 2010 - A three person exhibit featuring the work of local francophone artists Carmen Mongeau (painting), Rolan Gatin (sculpture), and Rachel Vadeboncoeur (fused glass).
- Ongoing display of the work of the artists in the Gallery's Art Sales and Rental program.
- The Downtown Gallery space was used by a number of organizations and community groups and for various community events.

Downtown Gallery Attendance 757

Total Attendance: 1012

190

RECEIVED

MAR 12 2010

DEPARTMENT OF
PARKS RECREATION AND CULTURE

NANAIMO MUSEUM

Report to Parks, Recreation & Culture Commission

February/March 2010

Submitted March 12, 2010 by Debbie Trueman

Financial:

- Gaming – It looks like Museums still are eligible for funding-our application process - will change next year not this year, but that we should expect a cut of 50% from previous levels. This is based on a press release this week - I expect to hear directly from gaming before the end of the month.
- Our year-end shows a slight profit as projected. We were able to cover all new exhibit costs with current and deferred donations and are still on track to cover these costs for this year.
- Bastion Repair project/Hudson Bay Co. update – watch for a press release next week about this great partnership!

New Space:

- Tourist vs. Museum Numbers- Although visitor numbers, hotels and Ferries are down 5-7% Jan and Feb, our numbers are up approximately 30% (due in part to Monday 1/2 openings in February, venue rental, and gift shop visits).
- Use of old Museum Building - the Art Gallery will be using the old building to paint banner for a few weeks.
- Coal Mine Exhibit – shell construction is complete, sprinklers have been moved and the electrical changes happen next week. We can then start creating coal!
- Work Place Safety – we have started our monthly safety meetings, have an evacuation plan in writing, bomb threat list has been reviewed and will be reviewed with volunteers. We have staff with the required first aid training as well.
- Signage - the visitor comment below leads me to include in this report - a free standing sign at the commercial street door would be great - I will be following up with Ian Blackwood.

Programs and Events:

- Next Feature exhibit is Photosalon - local Photography Club winners. Summer exhibit is *Acres of Dreams* from the Canadian Museum of Civilization and is about settling the Prairies - should appeal to all the Prairies transplants who live here. After that is our in-house exhibit marking the 50th anniversary of the Chinatown fire.
- Next big event – June for opening of Coal Mine, *Acres of Dreams* and SHOF announcement.
- Public Geocaching program – A volunteer is working with Bobbi's school program to redevelop for adults and groups - especially cruise ships.
- Pro D – Bobbi hosted another successful teacher workshop during the last Pro D day to talk about our new school programs and to get input about hosting an area heritage fair next year. This was very favourably received by the teachers here.

- Heritage Fair – We would host the local fair, select winners to send to Port Alberni regional fair whose winners go to a provincial, then national, fair. We will feature during Heritage Week next year.
- Venue Rental – has included MISTIC training, Parks and Recreation cashier training, CCCU training, VI Symphony donor event, Embrace BC exhibit opening (Immigrant Services Society of BC and local Multicultural), and Coal Town Festival planning meeting (museum on committee).

In the Community:

- Cultural Managers Lunch - next one is next week - thanks to Richard Harding for getting this going - I think lots of good things will come from them.
- The Heritage Summit was here - Chris tells me the best turnout for some time!
- VIU - Interns continue to work at their projects - this is wonderful free labour!
- The Nanaimo Art Gallery Visioning Committee continues.
- I continue to sit on the Destination Nanaimo committee and we have Board representation on the Heritage and Cultural committees.

Favourite comments of the month:

1. From Victoria – walked past and had not visited before and liked the “HBC photos, local stories, 1st Nations artifacts, and economic history. Awesome!”
2. From Langford - saw us on TV and had not visited “excellent museum-just hard to find!”

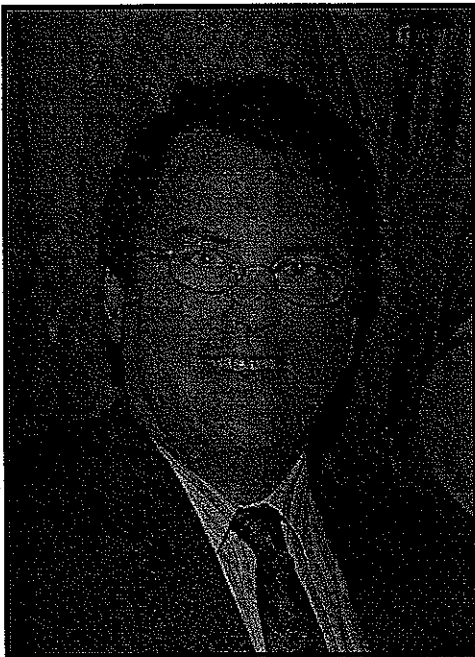
Please see Annual Report Attached.



NANAIMO MUSEUM

2009 Annual Report

CONTINUED DEVELOPMENT AND DISCOVERY



John Manning

As President of the museum society, I often find myself in the humble position of offering my sincere gratitude to the community for its continued support of our endeavours. This is another one of those occasions.

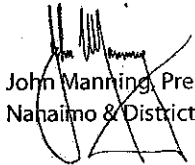
First of all, I want to thank the City of Nanaimo for its ongoing support of our operations. Without that funding we simply wouldn't exist. I would also like to thank our staff and volunteers for making the Nanaimo Museum one of the premiere cultural institutions in the Central Vancouver Island region.

Continuing with that theme of gratitude, I wish to thank the Sports Hall of Fame Committee and Selection Panel and Collection Committee members for their time and commitment; local author Jan Peterson for donating her share of the profits from her book, *Nanaimo Chronicles*, to the museum endowment fund; Ted and Barbara Little for their donation of a wonderful First Nations collection (this was Ted's wish before his passing in 2009); and to the visiting public for their excellent reviews of our new home.

While we have officially thanked the federal government for nearly \$2.3 million in funding for our new facility, we were more than pleased to welcome the Honourable James Moore, Federal Minister of Heritage, to see how that money was spent. Let's just say we passed with flying colours.

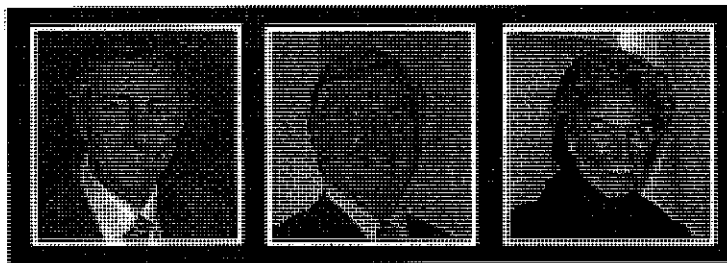
Last but not least, I am excited to welcome our newest board member, Dr. Ralph Nilson, president of Vancouver Island University, and to thank the entire board of directors for their continued commitment to the museum society.

As we say goodbye to 2009, I look forward to an even more exciting 2010 for the Nanaimo Museum family.



John Manning, President
Nanaimo & District Museum Society

2009 Nanaimo Museum Board Members



Directors - left to right

Rob Fletcher, Business Owner

Moira Jenkins, VP Sales & Marketing Manager for the RBC

Shirley Lance, Business Owner

Geraldine Manson, Snunéymuxw Councillor 2008/12

Ed Yewchin, Business Owner

Dr. Ralph Nilson, President and Vice-Chancellor Vancouver Island University

President - John Manning, Lawyer

Vice President - Bruno Dragani, Senior VP of Human Resources,
Coastal Community Credit Union

Treasurer - Douglas Peterson, Manager of Marketing & Sales,
Nanaimo Port Authority

Secretary - Eveline O'Rourke, Nanaimo Cultural Committee Chair



It's hard to imagine a better year for Nanaimo Museum than 2009. A great indicator of just how well it's gone for us is the fact that visitor numbers in our first 12 months almost doubled those of the old space!

One of the reasons our visitor stats are on the rise is because of the increased visibility provided by our new location in the Vancouver Island Conference Centre, but it's also due to the much larger space we now enjoy. This allows us to host national exhibits, which tend to attract bigger crowds. For example, the museum's premiere 2009 feature exhibit, *Rocket Richard – The Legend, The Legacy*, came to us from the Canadian Museum of Civilization and proved to be very popular. This summer we will host another exciting exhibit from the CMC called *Acres of Dreams*.

Our official ribbon cutting scissors were also kept busy in 2009 with the opening of the Feature Exhibit Gallery and the connecting door to Serious Coffee, our wonderful new neighbors. Our new and improved website was launched in 2009, making it easier for the public to check out updates on exhibits, programming and events.

From a financial perspective, Gift Shop revenues continued to surprise us in 2009, bringing not only earned revenue but new faces to the museum who may not otherwise have visited. I would also like to thank everyone who used the museum as a venue. These events provide valuable income for the museum and once again bring in new people to enjoy our exhibits.

As a community based organization, collaborations are imperative to our continued success. In 2009 these collaborations included working with interns from Vancouver Island University on a number of anthropology and geology projects; hosting Lunar New Year celebrations with Nanaimo's Chinese and Multicultural Societies; working with the Heritage Commission, Crimson Coast Dance Society, Port Theatre, Tourism Nanaimo, Destination Nanaimo and the Art Gallery.

On a final note, thank you to all the museum staff and volunteers for their dedication and hard work. Our new gallery hosts in particular are being very well received and are a great addition to our ranks. In reality, without our volunteers we could not deliver programs and events, maintain the collection, research and build exhibits, open the doors during the day, offer venue rentals or Bastion cannon firings.

To all of our supporters, sponsors, donors and visitors, thanks for being a part of our many success stories. Here's to a phenomenal 2010!



Debbie Trueman, General Manager



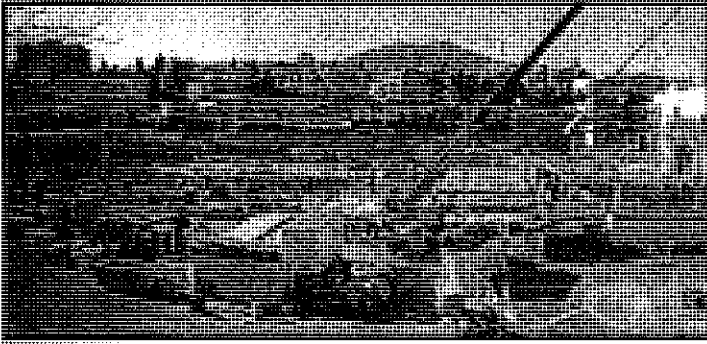
Debbie Trueman

The Staff of the Nanaimo Museum amongst the construction of the new Coal Mine Tunnel Experience opening in June 2010.

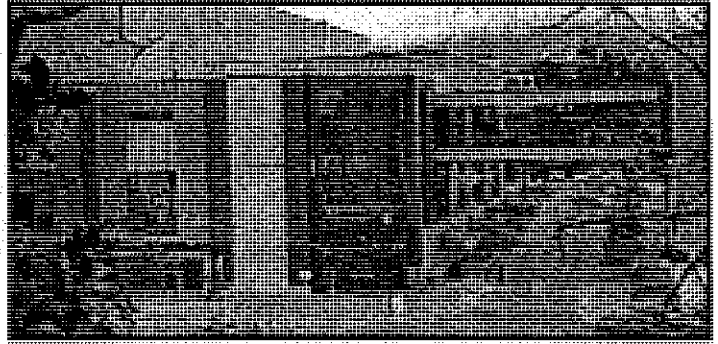


Left to Right: Alex Brennan, Mark Corbett, Arvon Brunt, Darrell Bell, David Hill-Turner, Richard Slingerland, Bobbi Williamson
Front Left to Right: Debbie Trueman, Jordan Johns

Look At Us Grow



October 2006



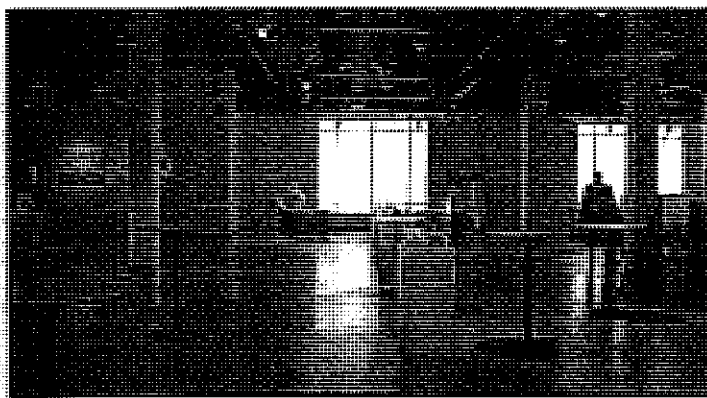
December 2009



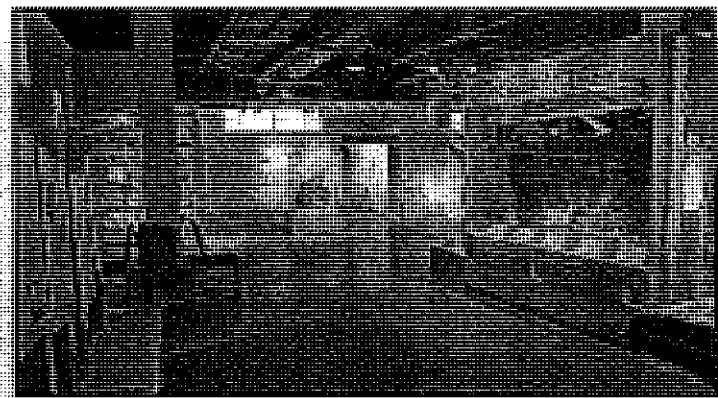
June 2008



December 2009



July 2008



December 2009



November 2007

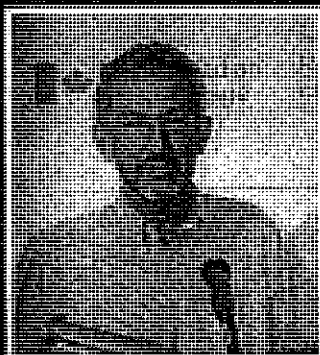
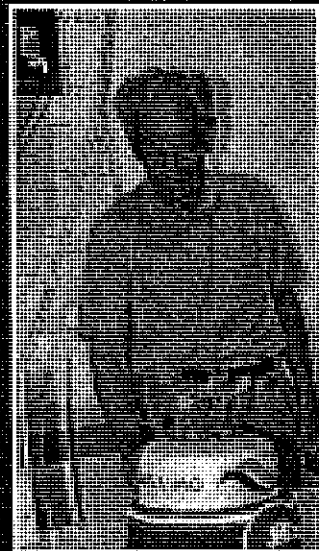


September 2009

One Year Birthday Celebration



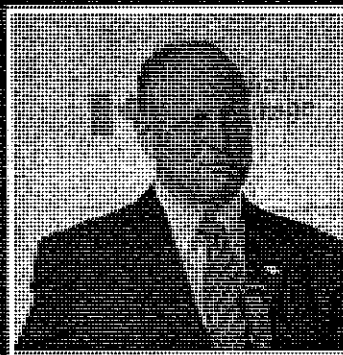
A crowd of over 300 people welcomed the Ramoth-Moore's first birthday with a special cake cut by City Manager Peter Williams.



APL-27-11-1964



THE UNIVERSITY OF CHICAGO



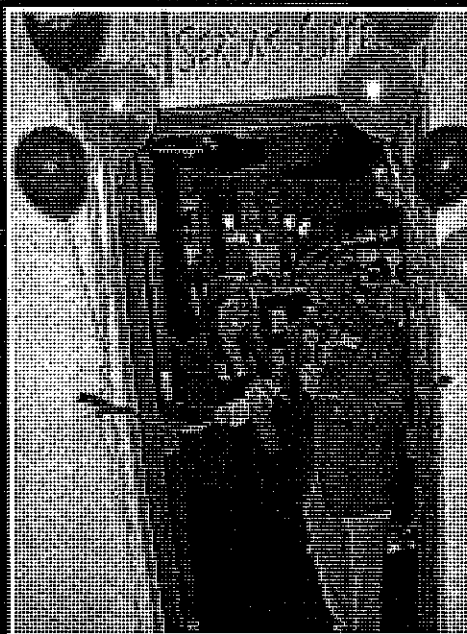
All-India Book Review Programme



100-443887-10
 Mr. Arthur L. ...



Transcription of the *Arabidopsis thaliana* *At5g18120* gene, which encodes a protein of unknown function, was analyzed in *Arabidopsis thaliana* and *Arabidopsis lyrata* accessions. The gene was found to be expressed in both species, with higher expression levels in *Arabidopsis thaliana*. The expression pattern of the gene was similar in both species, with higher expression levels in the root and leaf tissues. The gene was found to be expressed in both species, with higher expression levels in *Arabidopsis thaliana*. The expression pattern of the gene was similar in both species, with higher expression levels in the root and leaf tissues.



Responsible Adult: _____
 Signature: _____

Who Has Been Using Our Space For Their Events?

Many more people are considering the Nanaimo Museum when planning their events. The museum offers a unique cultural experience in the Vancouver Island Conference Centre and our competitive rates are very attractive to event/meeting organizers. Our negotiable rates remain competitive and include many of the necessities for events such as a variety of room configurations and room set-ups, a stage, a podium with microphone and AV equipment.

The lobby is very popular for a variety of meetings, receptions and presentations for up to 150 people. Up to 300 can be accommodated using the entire museum space. This year we have housed receptions, coffee & lunch breaks, business meetings, intimate dinner events, lecture presentations, birthday parties, wedding receptions and company training sessions. The 2,400 sq. ft. lobby, the 8,000 sq. ft. gallery and the program room are exceptional rooms for a variety of events.

"We got a great response from our guests about the venue. You all were very helpful and accommodating so thanks very much."

~Shelby J. O'Brien, Barrister & Solicitor, Ramsay Lampman Rhodes



Thank You to our Sponsors



Major Sponsors

Harbour Exhibit



**Nanaimo
Port Authority**

Feature Gallery



**COASTAL
COMMUNITY**

Program Room



Rotary Club of Lantzville
Rotary Club of Nanaimo
Rotary Club of Nanaimo Daybreak
Rotary Club of Nanaimo North

Coal Mine



Endowment Fund

Estate of Hilda John

~ Her bequest established the Endowment Fund

Vancouver Foundation Renaissance Fund

~ Matching funds grant

Jan Peterson

~ Proceeds from A Place In Time - Nanaimo Chronicles

Art Leynard

Leonard Krog

and our many other supporters listed on the back cover

Gift Shop Success

We would like to thank everyone in the community who has supported the museum as they shop. Income earned from shop sales supports programming at the museum, which includes school and public programs, public events, and our permanent gallery, which is our largest programming initiative.



We are always looking for local product not carried by our downtown retail neighbors; give us a call for more information. We also carry products supplied by the Canadian Museum Association that in turn supports other museums.

The Shop also sports products we have developed using the museum logo and the wonderful image from 2004 generously donated by Fred Peters. Stop in and shop the next time you visit our wonderful downtown.

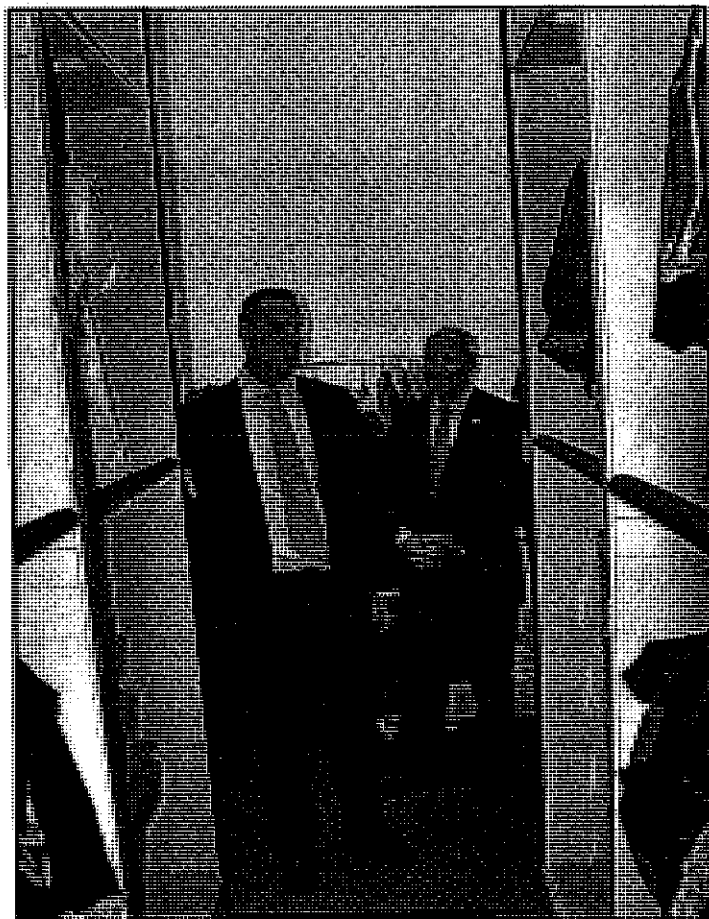
Minister of Heritage

The Honourable James Moore, Minister of Canadian Heritage and Official Languages (third from the left), paid a visit to Nanaimo on December 5 to see how the Nanaimo Museum had spent \$2.3 million in Cultural Spaces Canada funding granted in 2007 to help construct the new facility. Accompanied by Nanaimo MP, Dr. James Lunney and Nanaimo Mayor, John Ruttan, the Minister was given a personal tour by the museum's general manager Debbie Trueman along with museum board members Shirley Lance, Eveline O'Rourke, and Douglas Peterson.



Above (L to R): Dr. James Lunney, Debbie Trueman, James Moore, Shirley Lance, Eveline O'Rourke, John Ruttan, and Douglas Peterson.

Below: Minister of Canadian Heritage, James Moore and MP, James Lunney inspect the new artifact storage system.



Sports Hall of Fame



The Sports Hall of Fame opened in September of 2008 and is a permanent addition to the museum and pays tribute to Nanaimo's most accomplished builders, athletes and teams.

In January of 2008, with the new museum well under construction, a call for nominations was put out to the region to find the first 10 inductees for the new Sports Hall of Fame. That call brought in OVER 50 nominations. Last year, the second call brought in another 25 nominations. January 2010 saw the third call and we expect another strong group of nominations.

Thanks to the efforts of museum staff, the SHOF selection committee, numerous sponsors and many volunteers, 10 inductees from individual athletes, fully fledged teams, to the officials, were honoured in 2008 and another eight in 2009 that we celebrate on these pages.

The Sports Hall of Fame exhibit is located in the lobby of the museum and includes plaques, images and memorabilia from the inductees.

2009 Committee

John Manning - Chairman
Shirley Lance
Eleanor Whyte
Tom Hickey
Bill Bestwick
Darcy Dreger
Gerald Redmond
Philip Wolf
Mitch Wright

Selection Committee

Wayne Bianchin
Jim Kipp
Les Malbon
Tony Mayor
Norman Thibault
Ian Thorpe
Eleanor Whyte
Allan Young

2009 - Inductees

ATHLETE

Angie Dobie
Michael Edgson
Doug White
Ray Telford
BUILDER ~ OFFICIAL
Lloyd Gilmour

PIONEER

John Sandland
TEAM
1970 Don Mac Rae Rink
BUILDER
Bill English

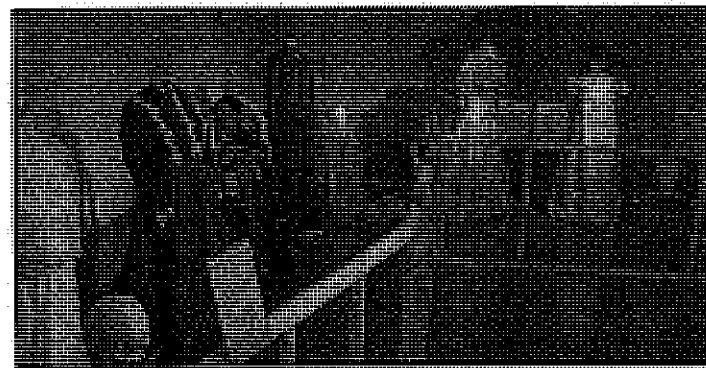
The production of the exhibits requires considerable skill and persistence. While Rick Slingerland and Alex Brennen do the design, construction and installation, we also have a talented team of volunteers and Vancouver Island University interns who track down information, photos and keep the research and writing momentum going.

Sometimes we find the perfect artifact or photos in a casual conversation, such as negatives from the Lovick Studio. Several years ago, I was researching Harmac at UBC and noticed Lovick did all the documenting of the mill's construction in April of 1948. After two years of following leads (including tracking down buyers of the studio mentioned in a 1969 newspaper article), I was able to contact the descendents and borrow the original construction negatives. What a thrill to see the negatives that had been safely stored for over 30 years.

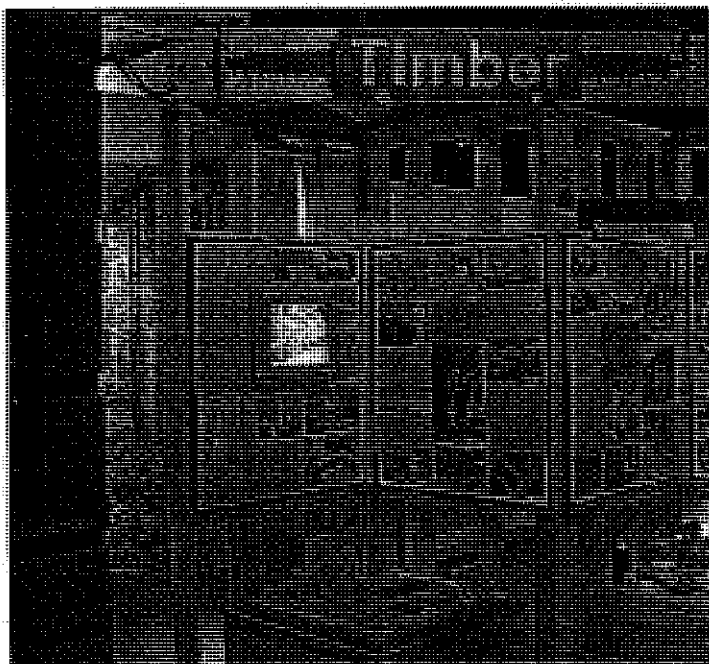
Now imagine you are standing in front of your closet thinking "I've really got to sort through my wardrobe and find out what's there."



Educating Nanaimo Exhibit



Beautiful Wedding dresses displayed during "Down The Aisle"



"I was able to see the first and only photo of Harmac with single exposure. Thank you!"

- Mary Maloney



Harmac model displayed in Timber!

Now imagine your closet has over 100 linear feet of hanging space plus three times that of shelving with boxes of hats, shoes and other accessories! For over 16 months the museum's textile volunteers, affectionately referred to as Team Textile, have been sorting dresses, shoes, embroidery in various forms and styles, and painstakingly repairing damaged artifacts. Through it all, they somehow managed to find time to produce *Down the Aisle*, an exhibit of wedding gowns, with one overwhelmed groom.

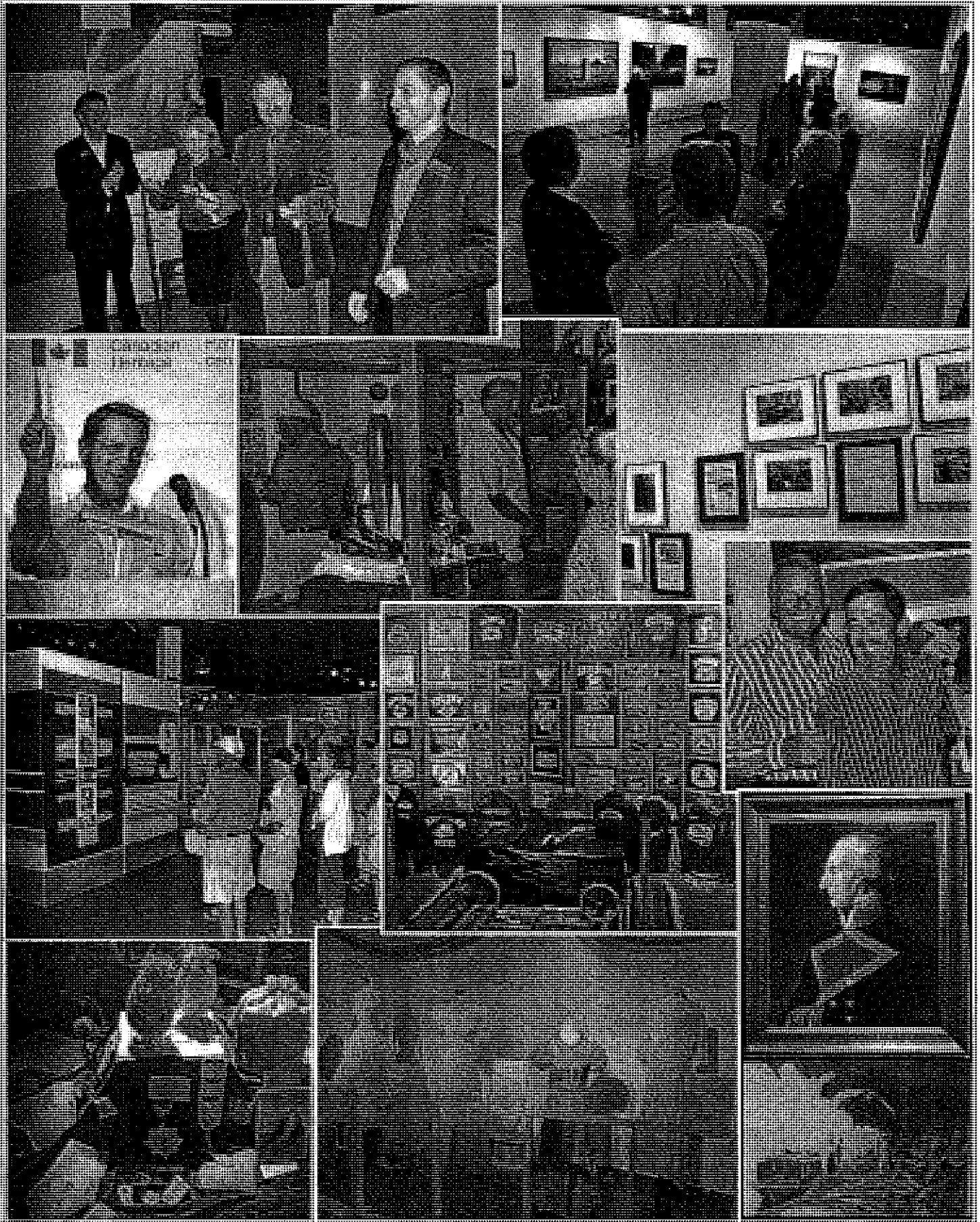
Wednesday is textile day and the Collections Area hums as Pamela Mar, José Hope, Vivien Frow, Betty Hamilton, Merlyn Patten and Doreen Saetre lovingly tend to the extensive collection. Over the coming months, we look forward to their creative contributions to the museum's exhibits.

Those exhibits also encourage donations. During and after *Down the Aisle*, several former brides called the museum to offer us their gowns. While it would have been wonderful to have accepted them all, the Board is not yet ready to open the Nanaimo Wedding Museum!

As 2009 set a new benchmark for exhibits (eight if you have been keeping a tally), I was pondering how the momentum could be maintained in 2010. Volunteers and staff are working very hard to develop at least seven reasons to visit the museum this year: *Retroactive*, *Photo Salon 2010* (with the Harbour City Photo Club), *Acres of Dreams* (from the Canadian Museum of Civilization), *Chinatown: 50 Years*, *Coal Mine*, *Nanaimo Estuary*, and the *Man In Motion 25th Anniversary*. If that is not enough, we are also working on exhibit ideas for 2011 and 2012!

Submitted by David Hill-Turner, Curator

Literature Gallery hosts National and Local Exhibits



The museum was offered many interesting objects in 2009. Unfortunately, we were not able to accept many of them due to condition, and some of those offered were duplicates of artifacts already in the collection or they had no association with Nanaimo. However, we were pleased to have been offered two significant donations.

We are very grateful to Ted and Barbara Little for their donation of a collection of mostly Salish objects including baskets, fishing tools and regalia. Ted built his collection over many years. Perhaps you have already seen many of the objects on display in the Snunéymuxw exhibit as they originally came to us as a loan. We would like to thank Ted and Barbara for their very generous donation.

We also accepted a large collection from Mary Borsario. Many of you might remember Mary and her husband Jim. He wrote a sports column for the Nanaimo Free Press and also hosted a program on CHUB, Nanaimo's former AM radio station, called The Bastion Pioneers. The donation included audio tapes of the program (modeled on the Happy Gang – for radio buffs) and scripts from the show. Jim's collection of primary readers and other education tools are also featured in the education exhibit.

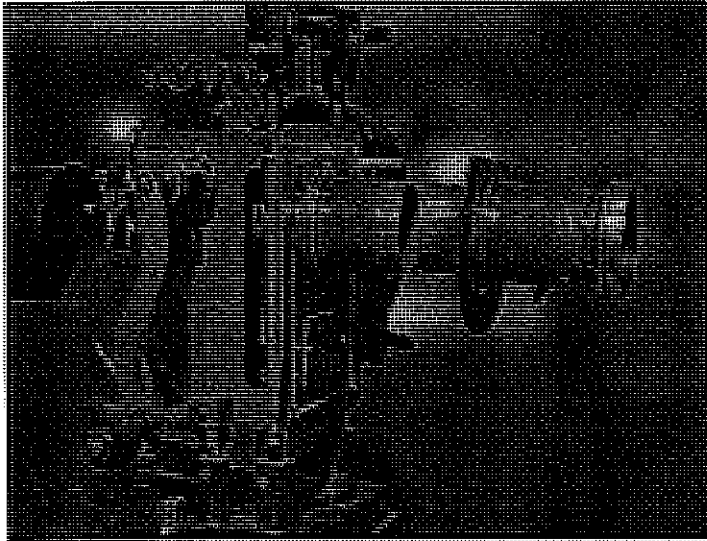


Photo by Ray Salinas of the Harbour City Photo Club

In 2009, we experimented with two new exhibit areas. Just in time for Easter, Jan Lamont-Rodonets mounted an exhibit of a series of suspended hats in the large window facing Museum Way. In September, the Hallway Gallery welcomed its first photo exhibit featuring the work of Rick James. *Rust in Peace* matched photos Rick had taken in the 1960s and 1970s of island junkyards with period advertisements featuring the cars and trucks. Photos of the famous "Gorsoh Pile" brought out the sentimental side of many male visitors.

The Nanaimo Museum would like to send special thanks to the 2009 Collections Committee including Joyce Hardcastle, Geraldine Manson, Michael Hartmann, Rob Fletcher, and Lynette Harper.

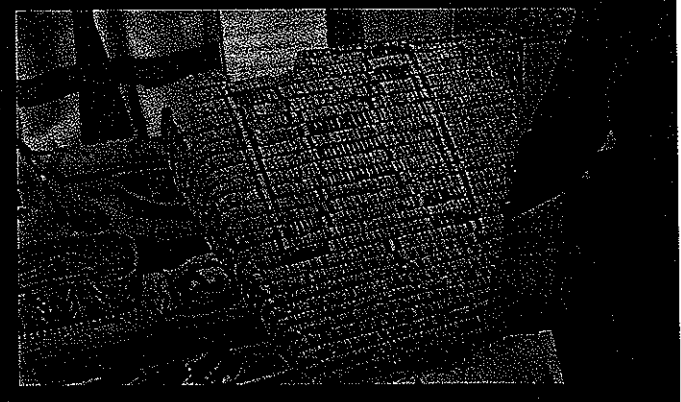
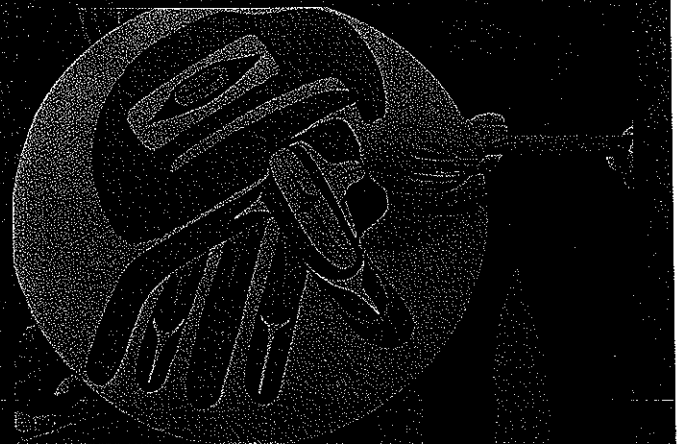
At last count, the museum has over 11,000 artifacts in its collection.

Feature Exhibits of 2009

Opposite Page (Top L to R):

- Nanaimo Museum VP Bruno Dragani, Helen Lunney, Mayor John Ruttan, and Joe Cristiano from the Coastal Community Credit Union cut the ribbon to open the Feature Gallery;
- Opening reception for the *Painted Photograph* exhibit from the National Gallery of Canada and the Canadian Museum of Contemporary Photography;
- Jean-Luc Desjardins of the Canadian Museum of Civilization sings the praises of the new museum and opens our largest exhibit to date, *Rocket Richard: The Legend ~ The Legacy*;
- Visitors admire many artifacts in the Rocket Richard Exhibit;
- The museum's first Hallway Gallery photo exhibit, *Rust in Peace* by Rick James;
- First Visitors to Rocket exhibit;
- Collection of Car Club memorabilia from the *Closet Collector*;
- Fred Patje and Blake McGuffy enjoying the Rocket exhibit;
- A collection of stichery from Jose Hope displayed during the *Closet Collector*;
- Some of the many wedding gowns in the museum's collection were displayed during *Down the Aisle*;
- Alejandro Malaspina, along with a photo of his etching of the Malaspina Gallery that were displayed during *Finding Malaspina's Gallery; 1792*

Beautiful Artifacts from the large collection of Salish items from Barbara and Ted Little



Bastion 2009



The 2009 Summer Bastion Season once again wrapped up another great year as the number one tourist attraction on Nanaimo's beautiful waterfront. Visitors from all over the world explored the building and it's 156 year history, and thousands of people throughout the summer witnessed the exciting daily noon cannon firing ceremony.

Our trusty volunteers and summer students returned to fire the cannon, rain or shine, and greeted visitors in the Bastion. Thank you to Alexis Meservia, Julie Hewitt, Ali Mowbray, Kevin Storey, Lyle Martin, Dale Friesen, Dave Hobson, Brian Roberts, and Madeline Crane for their time spent in the Bastion. Thanks also goes out to Bill Poppy who for the 24th year in a row entertained with his bag pipes.

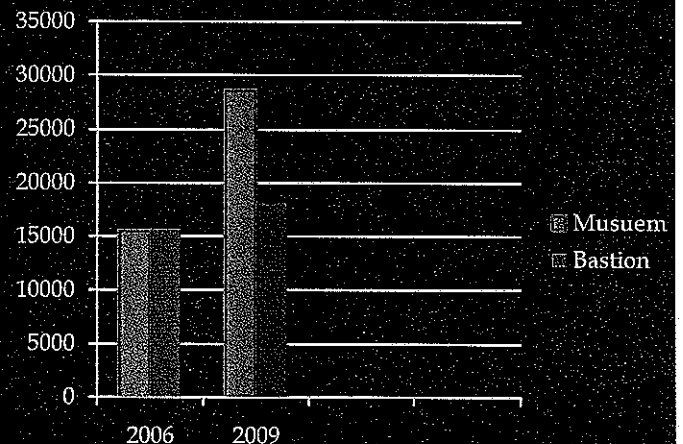
Our sincere thanks to the Brigadoon Dancers who also returned to present highland dance shows every Thursday and Saturday before the noon cannon firing. Though the cruise ship season was smaller than last year we still saw many tourists visit the Bastion.

As you have heard, the Bastion needs some loving care. Thanks to the City of Nanaimo for committing to the repairs which will start Spring 2010. This means the Bastion may be closed for most of the 2010 season but we will continue to fire the cannon daily. Watch for more exciting news about the project!



Statistics

Attendance



Earned Revenue

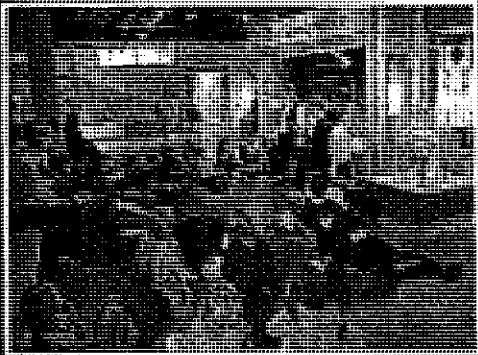


Thank you to our 2009 Bastion Sponsors



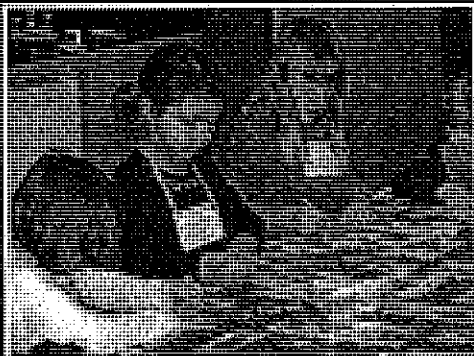
School & Public Programming

The Chinese New Year Festival is hosted with The Nanaimo Chinese Cultural Society, Nanaimo Chinese Society, and the Nanaimo Chinese Community.



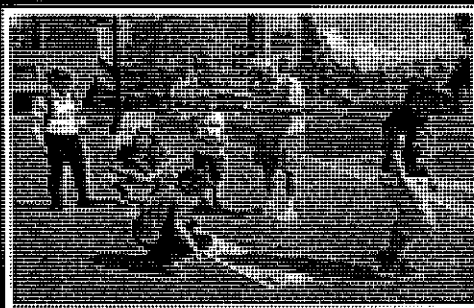
Many people took part in various tours, book signings, and lectures in 2009. Now that we are more settled into our new space, a number of annual events are once again being offered at the museum. *Chinese New Year Celebration*, for example, is back after a number of years, but the event now encompasses all Asian cultures that celebrate the Lunar New Year.

Students enjoying the Victorian Christmas Program.



While the museum is closed for the winter, we are offering a variety of programs for children and adults.

Public programs and workshops are offered throughout the year, including the Spring Break program and the Summer program.



During 2009, school programs were offered in both the museum and in the classroom setting, although most classes came to the museum.

In the past, a number of teachers have requested more programming focused around Chinese New Year, so we developed a new program for Grades 2 and 3 that includes a brief history of the Chinese community as well as looking at the traditions and superstitions around the Lunar New Year. A new program was developed using GPS's to guide students to historical plaques around town. It was originally developed for Grade 3, but there have been requests from teachers in Grades 4 and 5 for the program, so it will be offered as an intermediate program next year.

Many people took part in various tours, book signings, and lectures in 2009. Now that we are more settled into our new space, a number of annual events are once again being offered at the museum. *Chinese New Year Celebration*, for example, is back after a number of years, but the event now encompasses all Asian cultures that celebrate the Lunar New Year.

Pub Tours and *Cemetery Tours* remained popular in 2009. During the summer we also offered *Theatre in the Museum*, which was quite successful and will therefore be offered again during the summer of 2010.

A short, one hour walking tour was developed last year that highlights the historical significance of the water front, Commercial Street, Victoria Crescent (for the Coal Town Festival) and is now offered to groups. A longer, two hour group tour was also offered, which takes participants up to the Old City Quarter, and was designed for conference visitors.

Once again, we offered full day Spring Break and summer workshops for children aged 8 to 12. They built rowboats, brick cottages, transistor radios, solar cars, battery-free flashlights, catamarans, robots and carved letter openers. Three boys from Texas who were visiting Nanaimo during Spring Break participated in two of the programs.

Along with student workshops, the museum also held a number of teacher workshops on Professional Development days including the Social Studies Department of a local high school. These workshops gave us the opportunity to show the teachers how the museum can augment their classroom teaching.

In the coming months we look forward to expanding programming opportunities and will try to have a least one public program a month during 2010. We are also expanding school programs to include high schools in the coming year. These programs include *First Nations Culture and Lifestyle* for Grades 8 to 12; *Navigating History* for Grades 8 to 12; and *Early Nanaimo History* for Grade 10.

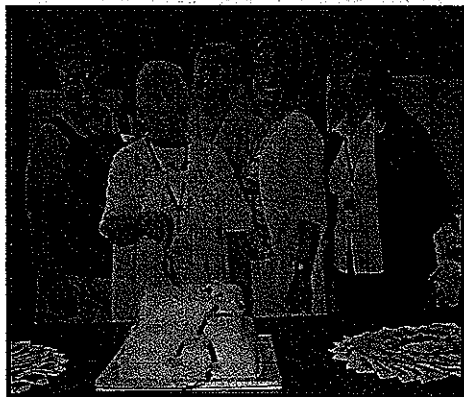
When it comes to Elementary School Programs in 2009, a science program was introduced to Grade 5 students with the emphasis on timber, the history of logging, and pulp and paper.

As we take a look forward, we will be hosting a community *Heritage Fair* at the museum in February of 2011. We are kicking off this new opportunity for students with a workshop for teachers in April of 2010. From our fair, we will send a number of displays to the Regional Fair held in Port Alberni in May, where 15 students are selected to compete in the Provincial Fair.

Our Incredible Volunteers

With over 90 volunteers lending their support when they can, volunteerism continues to be vital to the success of the museum. In 2009, 60 of our very active volunteers donated more than 1,800 days, or 6,600 hours of service. That accounts for a lot of tasks performed at the museum. Some of our long time volunteers have retired and new people came forward to fill the void. We have a great group of dedicated volunteers helping in all areas of the museum.

We hosted 15 volunteers at the annual Volunteer Nanaimo Luncheon in April. The staff honoured our volunteers at a Volunteer Appreciation and awarded several volunteers with awards for their service. In December, we enjoyed visiting and celebrating the holiday season many of our volunteers at the annual Christmas Tea.

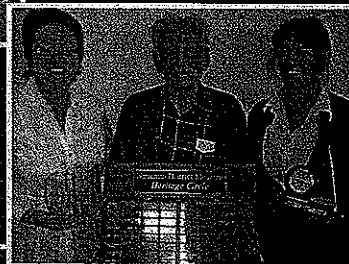


Pamela Mar and her textile team cut the wedding cake celebrating the opening of their "Down the Aisle" Exhibit



Angela Kinsella-Jones editing and researching as part of the Curatorial Team was named 2009's Volunteer of the Year

Parker Williams was awarded with the Nanaimo Museum Lifetime Achievement Award for his commitment to the museum and preserving the history of Nanaimo,



Dean Lambert shows some gallery visitors the Discovery Packs in the Snunéymuxw Exhibit

2009 Volunteers

Jim Addison, Gallery Host/Reception
Lorraine Addison – Programs
Trish Beaulieu, Programs
Katherine Black, Curatorial Intern
Emma & Hailey Brunt, Saturday Assistants
Sarah Burn, Curatorial Intern
Lisa Cahn Curatorial Intern
Norma Casey, Bingo
John Cass, Research
Calvin Claxton, Curatorial Intern
Mike Collier, Exhibits
Joyce Command, Photo Collection
Madeline Crane, Programs/Bastion
Charlotte deRook, Reception
Kayleigh Draper, Programs
Andrea England, Curatorial Intern
Will Frankling, Program Development
Dave Frieson, Bastion/Gallery Host
Cathy Fowler, Events
Vivien Frow, Textiles
Catherine Gilbert, Exhibits
Betty Hamilton, Textiles
Julie Hewitt, Front Desk Reception

J. David Hobson, Bastion & Programs
Patricia Hofstrand, Research
Nancy Ann Hohnsbehin, Special Events
José M. Hope, Textiles, Programs
Alice Joe, Graphic Design
Sarah Joe, Bingo Volunteer
Chantel Joseph, Research
Barbara Johnston, Gallery Host
Katimavik, EVERYTHING
Tara Keeping, Gallery Host & Programs
Angela Kinsella-Jones, Research
Martyn Kinsella-Jones, Research & Exhibits
Matt Knor, Exhibits
Ian Laird, Exhibits
Dean Lambert, Gallery Host
Jan Lamont-Rodonets, Gallery Host
Bel Levasseur, Curatorial Intern
Graham Lindsey, Bastion
Janice Lindsey, Front Desk Reception
Wayne Lopez, Gallery Host
Tasja MacGregor, Gallery Host
Marcus Mannynvali, Gallery Host
Pamela Mar, Textiles

Lyle Martin, Research/Gallery Host
Pat McCann, Special Events
Nicole Monk, Curatorial Intern
Ali Mowbray, Bastion Assistant
Lisa Nissinen, Curatorial Intern
Madison O'Conner, Program Assistant
Felina Pablo, Front Desk Reception
Barb Paetz, Front Desk Reception
Merlyn Patten, Textiles
Brian Roberts, Programs
Linda Robinson, Reception
Doreen Saetre, Textiles
Rosina T. Schmidt, Special Events
Tom Short, Gallery Host
Marilyn Silver, Reception
Lauren Slattery, Program Development
Margaret Slingerland, Guest Services
Kevin Storey, Gallery Host
Gary Tuyls, Bastion & Exhibits
Parker Williams, Exhibits/Programs
Steve Young, Exhibit
and of course the Museum Board,
Collections Committee and Sports Hall
of Fame Committees

Thank you to all our members and volunteers for the ongoing support as we craft our new museum!

Debbie Trueman - General Manager
David Hill-Turner - Curator
Richard Slingerland - Exhibit Designer/Assistant Curator
Bobbi Williamson - Program & Volunteer Coordinator
Darrell Bell - Database & Maintenance
Arvon Brunt - Communications & Rental Coordinator
Buddy Williams - Exhibit Preparator (contract)
Alex Brennan - Display Technician
Jordan Johns - Curatorial & Admin. Assistant
Mark Corbett - Communications (part-time)

Summer Grant Staff

Alexis Meservia - Bastion Coordinator
Julie Hewitt - Interpretive Translation Assistant

Remembering Our Friends

Every year we are saddened by the loss of our museum friends, and this year was no exception. We would like to recognize those who passed away this year and will be missed.: Laura Ramsay, Dorothy McCourt, Ed Barraclough, Peggy Nicholls, and Bill Smith.

*Perhaps they are not
stars in the sky,
but rather openings
where our friends
shine down
to let us know they
are happy
~ Anonymous*

On The Horizon

Although the Gallery is finally looking more "full", we still have a lot we want to do. Coming in June 2010 will be the long awaited opening of the Coal Mine experience featuring a tunnel - yes, we heard your requests and the tunnel is returning bigger and better!

Coming this season, the museum will also welcome Photosalon presented by the Harbour City Photo Club. In a similar vein, the Hallway Gallery has undergone some lighting improvements and we are now welcoming suggestions for small, two-dimensional exhibits for that space. These are free to the public as they are in the lobby.

Also on the horizon during the summer of 2010 is another large, national exhibit from the Canadian Museum of Civilization called *Acres of Dreams*, which talks about settling the Canadian Prairies. This exhibit revisits that crucial chapter in Canadian history by examining the marketing campaign and the origins, motivations and experiences of the settlers. It also tells the story through a variety of means including live performance, historical artifacts, audio loops, quotations, photographs and other images.

There is always something new so please come back if you haven't visited for a while.

Thank you to our many Adopt an Artifact supporters

A Channel & Bruce Williams
Altrusa International Club of Nanaimo
Andreas Kunert
Barbara Cowling
Buccaneer Inn
Chuck & Ellie Madill
Columbia Bakery
Delicious Bites Catering
Descendents of Robert McArthur
Dick & Lynne Bowen
Dr. Jacque Mar
Dr. Lawrence and Camela Tang
Drew Benda
Ed Yewchin
Eveline and Dick O'Rourke
Flying Fish
Frank & Grace Turley (Jim Turley)
George and Gina Gall
Gerald George Berry
Geraldine A. Hemphill
Great Canadian Casino
HUB International/Barton Insurance
Island Radio
Jack Pagani
John Ruttan
L'Association des francophones de Nanaimo
Marjorie & John O'Callaghan
Mary Holmes

Municipal Information Systems Association
Nanaimo 2002 BC Summer Games
Nanaimo Community Foundation
in memory of Nels and Clela Horth
Nanaimo Daily News/Harbour City Star
Nanaimo Historical Society Publications Com.
Nanaimo News Bulletin
Nanaimo, Duncan & District Labour Council
Northwest Properties
Pamela Mar
Pamela Mar
in honour of the NRGH Auxiliary
Pat Bugera
RBC Foundation
Retired Teachers Association
Richard & Barbara Little
Rob Borelli, Acid Staining by Rob
Rob Fletcher
Robert Calderwood
Ron & Jamie Jackson/A1 Septic Tank Service
Sandra Thomson
Shaw TV for the Nanaimo Memory Segments
Shirley Lance
Thrifty Foods
Tom Hickey
Woodgrove Centre
Zorkin Family

Nanaimo Museum Funding Partners:



BRITISH COLUMBIA
ARTS COUNCIL
We acknowledge the support of the Province of British Columbia
through the British Columbia Arts Council



BRITISH
COLUMBIA

100 Museum Way
Nanaimo, BC, V9R 5J8
in the Vancouver Island Conference Centre
www.nanaimomuseum.ca
Telephone: 250-753-1821
Email: info@nanaimomuseum.ca

FOR INFORMATION ONLY

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER RECREATION AND CULTURE

RE: BEBAN PARK INFRASTRUCTURE PROJECT – RInC GRANT

RECOMMENDATION:

That the Parks, Recreation and Culture Commission receives the report.

EXECUTIVE SUMMARY

The City of Nanaimo received a \$1,000,000 Recreation Infrastructure Canada Grant (RInC) to assist with the funding of a number of infrastructure repairs at the Frank Crane Arena (FCA) and Beban Park Social Centre.

The initial budget was divided throughout the five projects. As the consulting team works through the detail design and tender process, budget dollars are adjusted accordingly.

1. FCA slab replacement and refrigeration plant upgrades.
2. Arena improvements (including elevator and box office and entrance reconfiguration).
3. Social Centre roof replacement.
4. Parking lot to entrance accessibility and improvements.
5. Social Centre entrance, lighting and audio visual upgrades.

Funding priorities falling out of the five legs are:

- Arena slab and dasherboard replacement (with some upgrades to player's boxes and penalty box).
- Refrigeration plant upgrades and code requirements.
- Elevator and associated handicap accessibility issues such as seating, viewing, washrooms, etc.
- FCA lighting upgrade (the dollars being used are from a separate grant, but work is being completed in conjunction with the slab replacement).
- Box office and office reconfiguration (with addition of requested first aid room). This has been an ongoing user request.
- Roof Replacement - now includes pool lobby and arena lobby (not part of original scope of work).
- Social Centre entrance reconfiguration – part of the entrance and atrium accessibility project.
- Breezeway improvements (wheelchair access changes from parking lot).
- Social Centre AV/lighting– some seismic requirements and overall plan.

Other areas identified in the application but not funded at this point include:

- AV/Lighting upgrades in Social Centre.
- Parking Lot Lighting.
- Parking Lot re topping.
- Mezzanine upgrades.

The demolition of the slab is the first project scheduled. At present, demolition is scheduled to begin 2010-APR-12, with a second date of 2010-MAY-01 if the Clippers are successful in their second round playoff run. The current plan sees completion of all work by 2010-DEC-31.

Respectfully submitted,



Richard Harding, Director,
Parks, Recreation and Culture.

2010-MAR-15
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REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR OF PARKS, RECREATION AND CULTURE

AUTHORED BY: JIM PLASTERAS, MANAGER OF PARKS OPERATIONS

RE: CITY FLORAL EMBLEM

RECOMMENDATION:

That the Parks, Recreation and Culture Commission endorse the public process to search for an official floral emblem for the City of Nanaimo.

EXECUTIVE SUMMARY:

A request from Mr. Charles Thirkhill has been made to members of staff and Council to consider the City of Nanaimo adopting *Lotus pinnatus*, a flower endangered in Canada, as its floral emblem.

BACKGROUND:

DESCRIPTION:

Lotus pinnatus (bog bird's-foot trefoil) is a yellow and cream pea-like flowering perennial herb that grows from a thick taproot and short rhizome (underground stem). The sprawling to upright stem is hollow and it grows 15-60 cm long. See Schedule A.

LOCATION:

The Government of Canada's Committee on the Status of Endangered Wildlife (COSEWIC) reports there are five known sites for this rare flower in Canada---all near Nanaimo. Three of these sites are on Harewood Plains, one on Gabriola Island and one on Woodley Range near Ladysmith. There are just over 1800 plants in Canada in total, but 1500 of them are in Nanaimo on Harewood Plains (or 83% of the total Canadian population).

Nanaimo is the only city in Canada with this plant within its boundaries. Bog bird's-foot trefoil grows in open, seasonally wet meadows, along the margins of creeks, or in seepages where underground water comes to the surface. The species appears to require contact with cool, seeping water during the growing and blooming period. It grows in sites with shallow (< 15 cm) soils, over gently sloping sandstone or conglomerate bedrock. Habitat loss due to residential development is the greatest threat to the species in British Columbia.

STATUS:

- Common name: Bog bird's-foot trefoil
- Botanical name: *Lotus pinnatus*
- Family: Fabaceae (Pea)
- BC: critically imperilled (S1); red-listed
- Canada: endangered (N1); COSEWIC: endangered
- Global: apparently secure/secure (G4G5)
- Elsewhere: California, Idaho, Oregon, and Washington – not ranked (SNR)
- Range/Known distribution: Bog birds-foot trefoil occurs in western North America, extending northward from California through Oregon, Washington, and Idaho to British Columbia. In British Columbia, the species occurs near Nanaimo and on Gabriola Island.

OTHER MUNICIPAL FLORAL EMBLEMS:

The City of Nanaimo currently has a flag and coat of arms, but does not have a floral emblem; however, several municipalities around British Columbia and Alberta do. In 2001, the City of Kelowna adopted the Okanagan Sunflower as their floral emblem. Local Garden enthusiasts and the Parks Department recommended this plant. The City of Port Coquitlam uses the Azalea as their floral emblem and it also appears in their City crest. The 'Crimson Star' Columbine was adopted as a floral emblem for Red Deer Alberta in 1992.

PROCESS FOR CONSIDERATION OF FLORAL EMBLEM IN NANAIMO:

If the search for a floral emblem is endorsed by the Parks Recreation and Culture Commission, the following process is suggested:

- March 2010** — Establish criteria for a Nanaimo floral emblem. This could include but is not limited to: plants that are significant and distinctive to Nanaimo (and preferably to B.C. and Canada; plants that are known and easily recognized by the citizens of Nanaimo; plants that have significance to local First Nations; plants that are showy and colorful (preferably through various seasons); and plants that have its range or distribution in Canada preferably centered on Nanaimo.
- April 2010** — Send out press release to the public presenting the idea of the trefoil as our local floral emblem and asking for feedback and suggestions of other suitable plants that might meet the criteria. Responses could be dropped off at recreation centers, by email and by face book. Tabulated results will help to inform the decision.
- April 2010** — Hold a public information meeting informing the public about the uniqueness of the *Lotus pinnatus* and inviting feedback on the possibility of it as the floral emblem. Information boards will be posted on the City's website for public review.
- Spring 2010** - Meet with the Nanaimo Horticulture Society, Tourism Nanaimo, Nanaimo Area Land Trust and other stakeholders to present the idea and gain input.
- May 2010** - Bring input and staff recommendation to Parks Recreation and Culture Commission for consideration.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

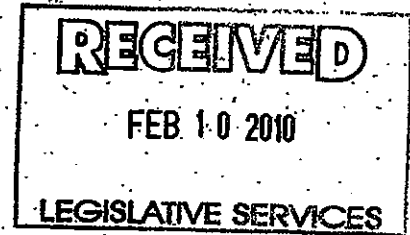
SCHEDULE A



Lotus pinnatus



#8 - 140 Wallace Street, Nanaimo, BC V9R 5J6
Phone: 250-714-1990 Email: admin@nalt.bc.ca
Website: www.nalt.bc.ca



February 4, 2010

Mayor and Council
City of Nanaimo
405 Wallace Street
Nanaimo BC V9R 5J6

Dear Mayor Ruttan and Councillors;

The Board of the Nanaimo & Area Land Trust would like add its support to the initiative started by Charles Thirkill to have the little yellow-flowered plant called *Lotus pinnatus* (bog bird's-foot-trefoil) declared the floral emblem of the City of Nanaimo.

Lotus pinnatus, which is listed on Canada's endangered plants list, still grows abundantly on the Harewood Plains in south Nanaimo—while it has almost disappeared from other historical locations.

The Harewood Plains features unique Garry Oak habitat that contains a wide variety of plants and flowers, including several rare and endangered species. Of them all, *Lotus pinnatus* is perhaps the most distinctive and easily identifiable, with its yellow and white pea-like flower clusters when it blooms in May and June. It attracts hundreds of hikers out for walks on the Plains, and has the potential to become a much greater annual attraction that could bring botanists, naturalists and outdoor enthusiasts to the area each spring from far beyond the central Island region.

For all these reasons, the NALT Board joins its voice to that of other community groups and individuals who feel that *Lotus pinnatus* is, indeed, a good choice to become Nanaimo's official flower.

Sincerely,

Dean Gaudry and Dale Lovick
NALT Co-chairs

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<input checked="" type="checkbox"/> Council	Agenda Item	<input type="checkbox"/>
<input type="checkbox"/> Committee.....	Delegation	<input type="checkbox"/>
<input type="checkbox"/> Open Meeting	Proclamation	<input type="checkbox"/>
<input type="checkbox"/> In-Camera Meeting	Correspondence	<input checked="" type="checkbox"/>
Meeting Date: 2010 - MAR - 08		

DELEGATION REQUEST

Good Morning:

This is a request for a ten-minute delegation to Council on Monday March 7th, 2010.

The request comes from the Friends of Harewood Plains and it is to propose an official floral emblem for the City of Nanaimo.

Three people will speak for the proposal:

Dr. Allan Hawryzki, retired botany professor at VIU.

Charles Thirkill, Field co-ordinator, the Friends of Harewood Plains.

Alice Hsueh, Eco Club organiser from Dover Bay Secondary School

The arguments have been presented to some members of council previously.

They will focus on the rare flower, Bog bird's-foot trefoil, *Lotus pinnatus*, which grows on Harewood Plains.

We will request that this flower be adopted as the Official Floral emblem of Nanaimo because it is extremely rare in Canada but very abundant in Nanaimo.

We have over 80% of all the flowers in the country growing in the city itself, and on the southern borders. It is a large, bright attractive flower, and it is found in few other places.

There is some risk that the flower may be destroyed by careless, trespassing off-road vehicle drivers who use Harewood Plains as if it were their own property.

Recognising the flower would help the people who live near Harewood Plains persuade the drivers to stay off the meadows, with signage and good stewardship.

We are not asking for money. In fact, the Friends of Harewood Plains have raised funds for their projects from outside the city.

We have brought over \$50,000 into the Nanaimo economy in the past five years, to pay crews to clear invasive plants on the site.

These funds came from Weyerhaeuser, the landowner and from BC Transmission Corporation who have the right-of-way.

Funds also came from the Habitat Stewardship Program in Ottawa and from the Garry Oak Ecosystem Recovery Team in Victoria.

The City need not commit one penny to this project, but moral and material support would be appreciated. The best form this could take is for the city of recognise *Lotus pinnatus* as our floral emblem.

The Friends of Harewood Plains hopes the City Council will recognise this unique natural resource and adopt it this evening.

It is a declaration that would resonate all the way from Victoria to Ottawa and it would be a statement that the City of Nanaimo really believes in the principle of sustainability.

Because one of the speakers is in high school, I would ask that the delegation be allowed to speak early in the meeting, so she can go home and rest.

Thank you for considering this request for a delegation.

Yours Truly,

Charles Thirkill

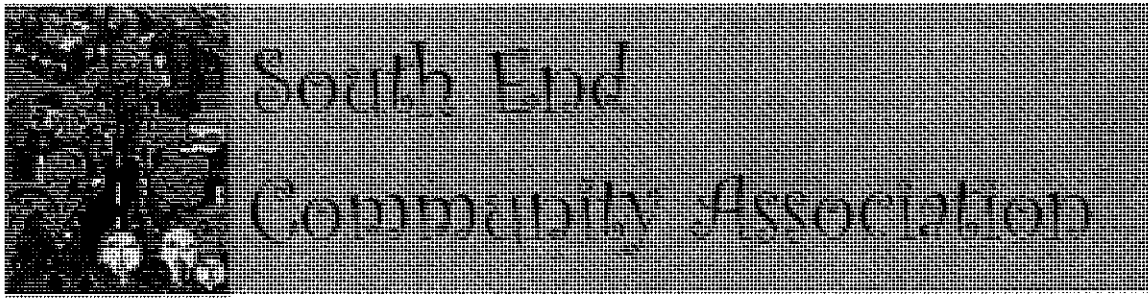
Field Co-ordinator

The Friends of Harewood Plains

"Our greatest monuments are the things we leave untouched."

215

<input checked="" type="checkbox"/> Council	Agenda Item	<input type="checkbox"/>
<input type="checkbox"/> Committee.....	Delegation	<input checked="" type="checkbox"/>
<input type="checkbox"/> Open Meeting	Proclamation	<input type="checkbox"/>
<input type="checkbox"/> In-Camera Meeting	Correspondence	<input type="checkbox"/>
Meeting Date: 2010 - MAR - 08		



March 10, 2010-03-10

Re "Bog Birds-foot Trefoil" as Nanaimo's official flower

Dear Mayor and Council

The South End Community Association would like to express our full support the campaign to have the "Bog Birds-foot Trefoil" named as Nanaimo's official flower. Charles Thirkill, who is spearheading the campaign, attended a recent meeting of our association and made a persuasive case for the flower's adoption by the city. Like many we were largely unaware of the flower's existence and its significance as a particularly rare species that still grows so close to our neighbourhood and within the city limits. We share his concern that the meadow in which it grows is currently under threat from illegal trespass by motorized vehicles of various descriptions. We wonder if the city can act in any way to protect this fragile environment.

The Bog Birds-foot trefoil presents the city with a wonderful opportunity to demonstrate it's commitment to the local environment and to act in a way that preserves this rare and lovely flower. We warmly support its preservation and adoption as Nanaimo's official flower.

Sincerely,

Douglas Hardie
Chair
South End Community Association
Tel: 250 754 0677

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REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER, RECREATION AND CULTURE

RE: CAPITAL IMPROVEMENT PROJECT FOR FRANK CRANE ARENA

RECOMMENDATION:

That the Parks, Recreation and Culture Commission:

1. endorse, in principal, a capital improvement project for back lit advertising, and;
2. direct staff to work with the Nanaimo Clippers and Nanaimo Senior A Timbermen to develop an advertising revenue sharing agreement that will form part of the User Contract(s) (agreement) to be presented at the 2010-APR-28 Commission meeting with concept options (plans) for the signage boards.

EXECUTIVE SUMMARY:

In February 2010, the Nanaimo Clippers approached the City of Nanaimo to discuss potential a capital improvement project at the Frank Crane Arena. The project being pursued is the installation of backlit advertising boards.

A window of opportunity exists to have this work completed in conjunction with the construction occurring at Beban Park this summer. The best case scenario would be to have these projects tendered under the Project Manager ~ TASK Construction Management in the next few weeks.

Not only will updated advertising boards go a long way to improving the aesthetics at FCA for users and spectators when the facility is reopened this fall, but also provide opportunity for the City to look at advertising differently with both the Clippers and Timbermen. Contracts with both clubs are up for renewal this year.

In evaluating the expenditure of public dollars or the renegotiation of revenue, the guiding principle will be to ensure there is an equal balance of public good with public financial support. Staff will come back to Commission in 2010-APR-28 with a report outlining costs and benefits.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

2010-MAR-18

File: A2-4 / E15-1

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REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION
FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE
AUTHORED BY: LIZ WILLIAMS, MANAGER, SPORT TOURISM AND MARKETING
RE: TRAVEL ASSISTANCE APPLICATION FROM THE SNUNEYMUXW ISLANDERS

RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council deny the application for a Travel Assistance Grant for the Snuneymuxw Islanders because it does not meet two of the grant criteria – the team is not travelling to a regional, national or international competition and they are not travelling out of province.

EXECUTIVE SUMMARY:

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$100 per person to a maximum of \$2,000 per application. Requests are considered on a first-come, first-served basis as funds remain available.

On 2010-FEB-24, Staff reviewed a Travel Assistance Grant application from the Snuneymuxw Islanders and determined that the application did not meet all of the grant criteria and recommends that the Parks, Recreation and Culture Commission deny the application in the amount of \$1,200.00.

BACKGROUND:

Staff reviews all Travel Assistance Grant applications and forward their recommendation to the Parks, Recreation and Culture Commission for approval. Staff determined that this application did not meet all of the grant criteria and recommends that the Parks, Recreation and Culture Commission deny the application in the amount of \$1,200.00. The team Manager is attempting to raise enough money to cover the cost of her girls' team to travel to the Jr. All Native Provincial Basketball Tournament in Prince Rupert held during the period of 2010-MAR-06 to 2010-MAR-12.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

City of Nanaimo
Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

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APPLICANT: Snuneymuxw Islanders DATE: Feb 24, 2010

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Regional, National, or International Championship		✓	Provincial
C. Traveling out of Province		✓	
D. Maximum \$100 per person up to \$2,000 per group	✓		
E. Other sources of funding identified		✓	not specific
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached		✓	not attached

RECOMMENDED FOR FUNDING (✓): _____ AMOUNT: \$ \$ 1,200

OR

NO GRANT RECOMMENDED (✓): ✓ DOES NOT MEET CRITERIA: ✓ - not out of province

EVALUATOR: Liz Williams POSITION: Manager of Sport Tourism & Marketing



CITY OF NANAIMO
APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: SNUNEYMUW ISLANDERS		DATE: FEB. 15/10	
ADDRESS: 628 B CENTRE ST		PRESIDENT:	
NANAIMO, BC		SENIOR STAFF MEMBER:	
V9R 4Z4		POSITION:	
		CONTACT:	
TELEPHONE: 250 740 2566		TELEPHONE:	
TOTAL NUMBER OF PERSONS TRAVELLING: 21	TOTAL NUMBER OF COMPETITORS TRAVELLING: 14	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: 12	TOTAL AMOUNT REQUESTED: 1,400
DESTINATION: PRINCE RUPERT		DATE OF DEPARTURE: MARCH 6, 2010	
EVENT TO BE ATTENDED: JR ALL NATIVE PROVINCIAL BASKETBALL CHAMPIONSHIPS			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: PROVINCIAL			
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: TEAM FUNDRAISING			
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? Girls placed 3rd in Island Championships + earned a spot at the Provincials. Would hate for them to miss this opportunity due to lack of funding.			
SIGNATURE: April White	TITLE/POSITION: COACH/MANAGER		DATE: FEB. 15/10
* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA *			
NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.			

RECEIVED

FEB 15 2010

CITY OF NANAIMO
FINANCE DEPARTMENT

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REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER, RECREATION AND CULTURE

RE: BEBAN PARK FACILITIES REDEVELOPMENT PLAN

RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the Beban Park Facilities Redevelopment Plan to guide future improvement to the facilities and that timing and funding of the improvements be included in the yearly capital plan review for consideration.

EXECUTIVE SUMMARY:

The Beban Park Facility Redevelopment project got underway in January, 2009. Since then, a consulting team of recreation and design professionals gathered input and feedback from stakeholders, the general public and facility users regarding the potential redevelopment of Frank Crane Arena, Beban Pool and the Beban Social Centre.

BACKGROUND:

Beban Park has been a proud part of Nanaimo's history since 1953, when the City purchased the Beban estate to replace the former Central Sports Grounds, now the site of Port Place Mall. For nearly 60 years, Beban Park has evolved, as it responds to a growing population, changing recreation activities and emerging community character.

Today, Beban Park is one of four, City-owned, multi-facility, active living campuses serving the recreation, sport, culture and community needs of residents of Nanaimo and the neighboring communities. The other campuses are: Third Street (Nanaimo Ice Centre, Nanaimo Aquatic Centre, Serauxmen Fields); Bowen Park (Social Centre, outdoor pool, fields etc), and Oliver Woods Community Centre (including the outdoor park and senior's wellness area).

To ensure that it preserves its integral role as a regional recreation destination, Beban Park must continue to change and evolve, keeping pace with its changing community.

Beban Park has benefitted by major capital investments in its facilities and amenities over the years. The new facilities, the most-recent being the 1999 leisure pool, enable the City to offer residents the recreation programs and services they demand. As demands change, Beban Park has changed.

This program-driven approach to facility planning and development has enabled the City to plan, finance and operate the current range of stand-alone facilities. This same program-driven approach is now being used to create an integrated-facilities model that will provide citizens, as well as visitors, users and spectators, with an extraordinary experience each time they visit.

Following a Council and Commission Beban Park Facilities Seminar on 2010-JAN-19, the Parks, Recreation and Culture Commission at its regular meeting of 2010-JAN-27 approved taking the draft Redevelopment Plan to open house for community feedback.

The draft Beban Park Facilities Redevelopment Plan was presented to the community at a public open house on 2010-FEB-27. 150 community members and users participated in the open house and were invited to provide feedback. Overall, feedback was positive with **43%** support for Option 2 and **45%** for Option 3. Seven (7) surveys came back in support of Status Quo (or do nothing).

At the Open House held 2010-FEB-27 three proposed options were presented:

Option 1 – Status Quo (includes infrastructure renewal work in 2010).

Option 2 – Integrated Program Model (including enclosure of three facilities, addition of ground floor fitness, expansion of aquatic facility with ground floor hot tub and 2009 Order of Magnitude Costs of \$15.1 million)

Option 3 – Real Estate Model (includes work completed in Option 2 with the addition of retail and community partner spaces and 2009 Order of Magnitude Costs of \$19.5 million).

Changes to the draft report previously provided to the Commission can be found on Pages 4, 14, and 30 as attached.

Based on the findings of the Beban Park Redevelopment priorities Staff recommend that the Parks, Recreation and Culture Commission recommend that Council approve the Beban Park Facilities Redevelopment Plan to guide future improvement to the facilities and that timing and funding of the improvements be included in the yearly capital plan review for consideration.

Respectfully submitted,



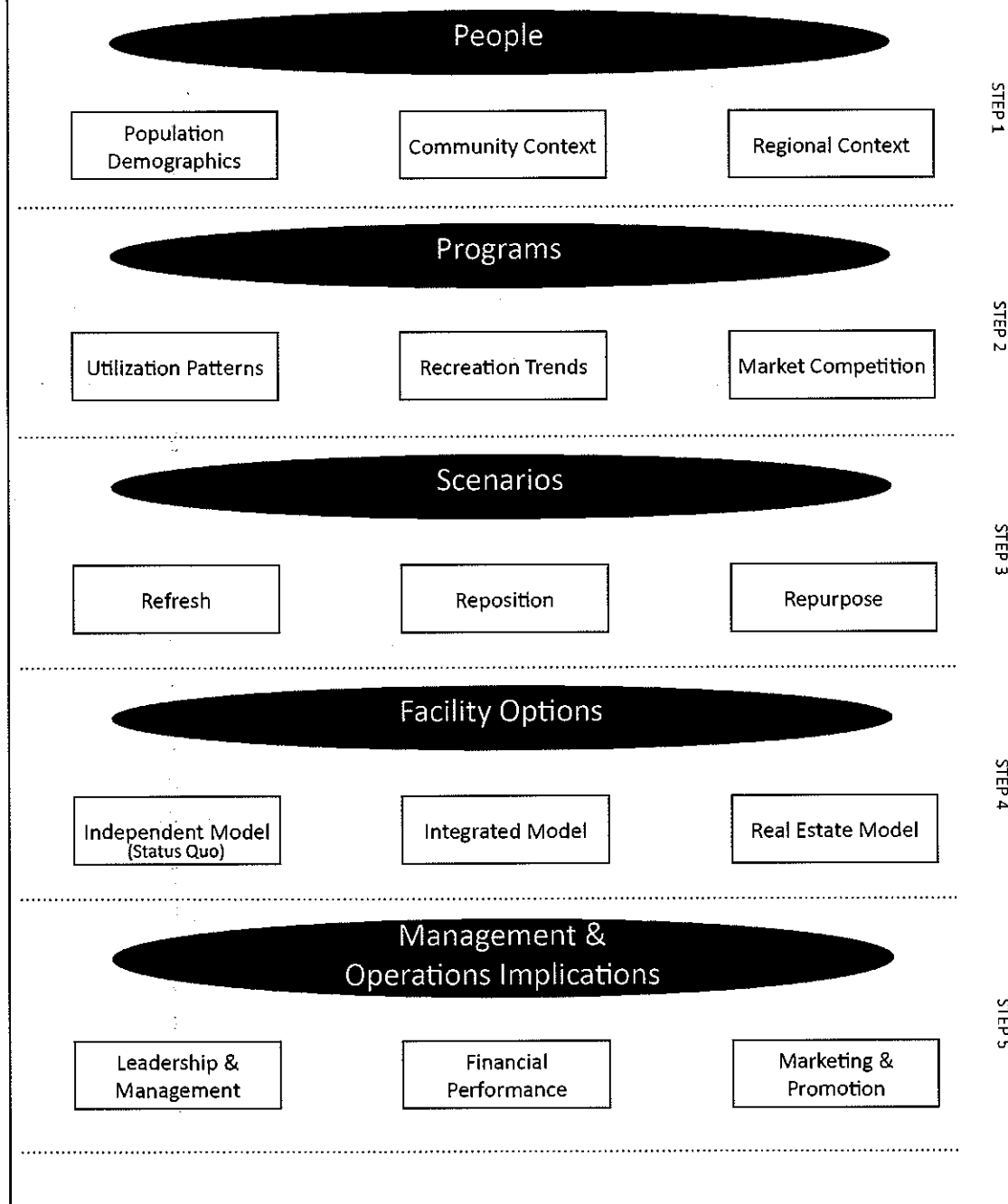
Richard Harding, Director
Parks, Recreation and Culture

2010-MAR-16
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Beban Park Complex Project

Program-Driven Facility Redevelopment

(Figure A)



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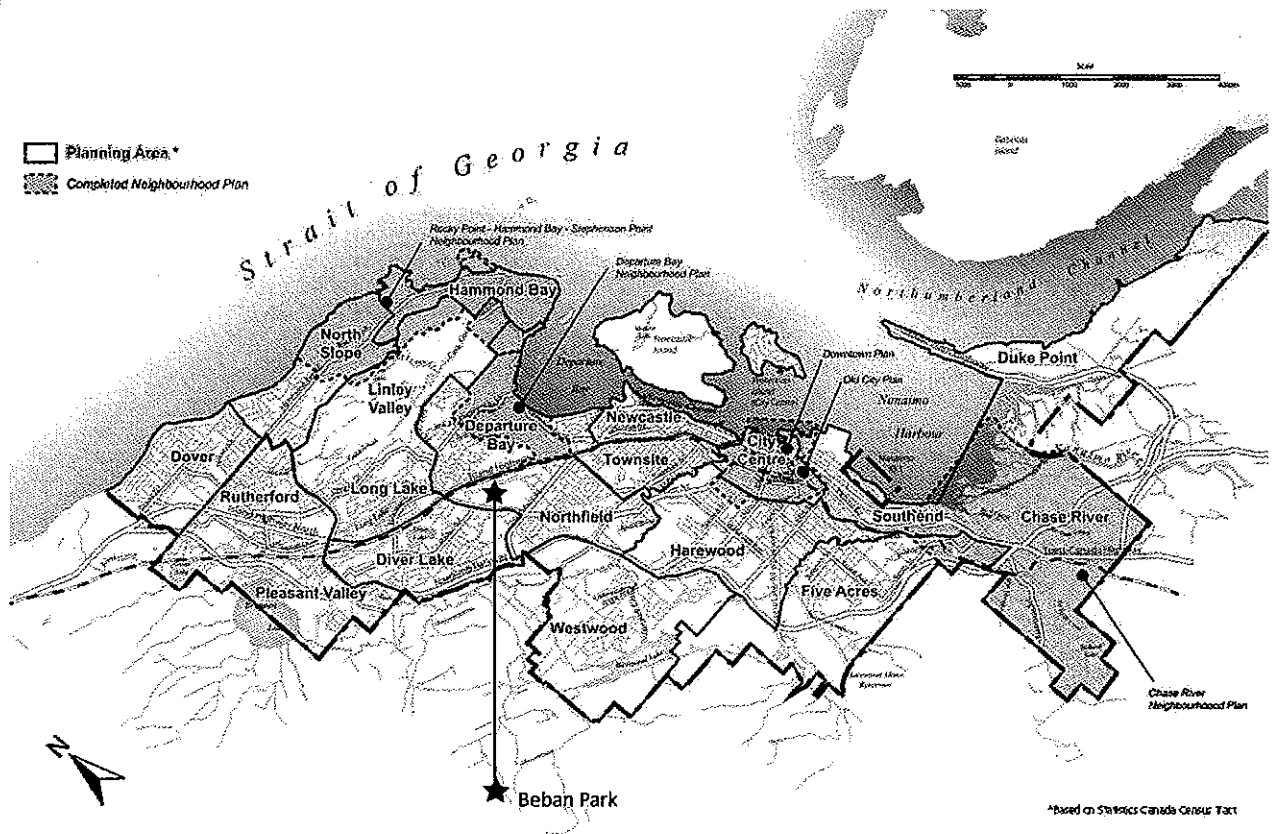
4.2 Community Context

The projected demographic shifts have implications for numerous aspects of daily living in Nanaimo, including housing demand and access to recreation and cultural programs and services.

Based on projections, housing demand in Nanaimo will grow from 36,500 units in 2006 to 48,000 in 2021 and to 53,000 by 2031. Where practical and economically viable, this new housing stock will be directed into existing neighbourhoods, increasing densities and making the City more efficient and sustainable (see planNanaimo, 2008 Official Community Plan).

Focusing density into existing neighbourhoods will put more people into close proximity to Nanaimo's four, active living campuses including Beban Park. Located on the Bowen corridor, Beban Park is ideally situated to serve people in the Northfield and immediately adjacent neighbourhoods and those in surrounding city and regional neighbourhoods (see Illustration 2).

Illustration 2



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5.6 Facility Redevelopment Options

Three facility conceptual redevelopment options were considered for Beban Park (See Figure A). Using a design charrette process, the concept options were identified and assessed to explore their potential for, and compatibility with, Beban Park's new market opportunity and direction (See Appendix G, Facility Concept Plans).

The concept redevelopment options included:

Option 1 Independent Program Model (Status Quo)

This option looked at maintaining each program facility as an independent, stand-alone structure. Facility enhancements were focused on life-cycle maintenance and minor program areas including:

- Improving customer access to the Frank Crane Arena
- Adding an elevator in the Frank Crane Arena
- Adding a box-office in the Frank Crane Arena
- Adding a multi-purpose space on mezzanine level in Frank Crane Arena
- Upgrading the ice plant and replacing dashboards in the Frank Crane Arena
- Replacing the slab in the Frank Crane Arena
- Re-roofing the Social Centre

Note: During the Study Process, \$1 million in federal government RInC funding was awarded to the City of Nanaimo. This enabled the City to proceed immediately with the \$4.6 million work program identified in Option 1. Work is to be completed by March 2011. As a result, this option was removed from further discussion.

Option 2 Integrated Program Model

This option looked at integrating the program facilities into a unified facility through the addition of new program components. The intent was to present a more welcoming public face for all customers and to add new multi-purpose areas that maximize programming and spontaneous use opportunities. The proposed work program includes:

- Adding a new welcome atrium and community gathering space by enclosing the breeze-way
- Adding a new elevated walking/running track and upper level fitness area by enclosing the breeze-way
- Adding a new main level fitness area
- Expanding the lazy river and relocating the hot tub
- Renovating the aquatic change rooms
- Renovating the Social Centre

The order-of-magnitude cost estimate for this option (2009) is \$16.01 million.

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REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

FROM: JEFF RITCHIE, SENIOR MANAGER OF PARKS

RE: MONTHLY REPORT FOR FEBRUARY 2010 – PARKS OPERATIONS

The following highlights are the park initiatives for February. Regular maintenance tasks are not listed.

PARK DEVELOPMENT AND SPECIAL PROJECTS

- Staff are working with Carscadden Architect Inc. to develop concepts for the Maffeo Sutton Amenity building as Phase 2 of the Maffeo Sutton Park Improvements. Construction drawings are expected to be complete in spring 2010.
- Construction of the Bowen Outdoor Classroom project was awarded to C&M Construction and has begun. The deck and terraces are taking shape and construction is on time and scheduled to be complete in early May.
- Staff are beginning to develop a Natural Areas Management Strategy to guide maintenance and restoration work.
- New play equipment has been installed in Oliver Woods Park and will also be going into Altrusa Park following spring break. This new equipment will ensure that these destination parks are kept fun and challenging for play.
- Staff are reviewing a number of development applications with park, trail and public art community contributions including the redevelopment of Port Place Mall, in the Stephenson Point area, and Jingle Pot Road area.

VOLUNTEERS IN PARK

- Equipment for Rockridge Park has been ordered and is expected to be installed by the neighborhood in May 2010.
- VIP operating grants for 2010 have been issued. Three VIP groups maintain their own parks and use this money for maintenance routines.
- The neighbors of Salal Park have expressed interest in initiating a neighborhood park improvement process through VIP. A meeting will be held in March.
- The neighbors of Alison Way Park have expressed interest in vegetation cleanups and canopy lifting.
- A toolkit for Neighborhood Public Art projects under the Volunteers in Parks program has been drafted and integrated into the Community Plan for Public Art. The Newcastle Neighborhood and Southend Community Associations have already expressed interest in this future program.

TRAIL DEVELOPMENT

- Giggleswick crossing on the E&N Trail has been started.
- Staff have been working on replacement of the bridge at Woodstream Park.
- Upgrading to parking lot at Colliery Dam is completed.

MAINTENANCE AND CONSTRUCTION

- A new suspended ceiling and lighting system was installed in the Bowen Complex Conference room.
- Repairs were done to the viewing tower at Buttertubs Marsh.
- Two new play features were installed in the Oliver Woods Playground.
- New plywood soffit was installed at the May Bennett Football building. The original vinyl soffit was continually being damaged.
- New Park ID signs were installed at McKinnon and Morningside Parks.
- Design and tenders are being developed for Brechin Boat Ramp float replacement. This is to replace two of the three floating ramps.
- Tenders are being developed for various roof replacements on park washroom facilities and the Departure Bay Activity Hall.
- Specifications and drawings for the Bastion restoration have been completed. Tender has been sent out to three pre-qualified contractors and will close on 2010-MAR-30.

HORTICULTURE

- Minor renovations to gardens along Front Street and McGregor Park have been completed.
- Winter sidewalk edging maintenance is continuing.
- Winter baskets have been hung at the Conference Centre.
- Stewart Island is near completion with the transplanting and planting of the palm tree from the Pearson park site into Stewart Island to take place after the Paralympics.
- Highway contracted medians have had mulch applied by contracting a blower truck to ensure it was applied quickly and safely with minor delay to traffic.
- The rock garden in Maffeo Sutton Park has been extended and will be planted with rockery plants in the near future.
- Staff is working to form a community garden at Beban Park in partnership with Vancouver Island Exhibition, Nanaimo Foodshare, and Nanaimo Community Gardens Society.
- Staff are also working with the executive from the Beaufort Community Gardens to expand the allotment garden space and fence the gardens to keep out the deer and rabbit populations.

TURF AND PARKS

- Ball diamond maintenance at Serauxmen, Robins and Beban Parks has now been completed.
- The spring application of lime was put down on the fields.
- A new roadway next to the tennis courts at Diver Lake Park was installed.
- General debris clean-up occurred at Altrusa, Barney Moriez and May Bennett Parks.

UTILITY

- Two concrete pads were poured in Oliver Woods Playground for concrete picnic tables.
- Staff installed a new irrigation system in the Stewart Avenue traffic island.
- Staff installed a new backflow preventer at the Harewood Activity Centre.
- Due to higher than normal seasonal temperatures, staff have started to prepare irrigation systems and washroom facilities for the spring and summer seasons.

URBAN FORESTRY

- One tree removal permit processed.
- Review and site visits for three upcoming developments including subdivisions on Noye Road and Extension Road and the redevelopment of the Port Place Mall.
- The City Arborist attended the Southend Community Association monthly meeting to discuss the logistics of the upcoming tree planting project for Haliburton Street.
- Work is nearing completion on the GIS project with the student from VIU. Ninety percent of the boulevard trees in the Old City Quarter have now been digitally recorded into a program for future inventory use.
- Forty-five phone calls were received regarding questions and concerns about the Tree Protection Bylaw and general tree questions. Twenty-two site visits were required.
- Staff have pruned 400 trees throughout the community and mulched approximately 200 tree wells.

TRAIL COUNTS FOR FEBRUARY 2010

Park Sites	December Daily Average	January Daily Average	February Daily Average	February Peak Time Of Use
Bowen Side Channel	43	52	47	3:00 p.m. – 4:00 p.m.
Westwood Lake Entrance	173	159	179	3:00 p.m. – 4:00 p.m.
Oliver Woods Playground (Side Entrance)	39	42	40	2:00 p.m. – 3:00 p.m.
Oliver Woods Playground (Front Entrance)	52	59	57	2:00 p.m. – 3:00 p.m.
Pipers Spit	108	126	149	4:00 p.m. – 5:00 p.m.
Pipers Knoll	49	67	75	4:00 p.m. – 5:00 p.m.
Wellness Park	40	35	45	12:00 noon – 1:00 p.m.
Oliver Woods Trail	37	35	43	2:00 p.m. – 3:00 p.m.
Richards Marsh	47	42	49	1:00 p.m. – 2:00 p.m.
Third Street Park	97	101	102	3:00 p.m. – 4:00 p.m.

VANDALISM REPORT FOR FEBRUARY 2010

BUILDING AND ENGINEERING R&M

- Graffiti removal and painting \$2,021.67
- Repairs to metal doors at Departure Bay \$ 302.86

COST **\$2,324.53**

MATERIALS AND SUPPLIES

- Misc Supplies \$1,145.09

COST **\$1,145.09**

LABOUR AND FLEET (City Vehicles)

COST **\$ 645.63**

TOTAL COST **\$4,115.25**

It was a busy month for graffiti. The good weather has brought out the vandals. Departure Bay lacrosse box and the Activity Hall were heavily tagged. Other locations include, Bowen Park skate bowl, Robins Park, E&N Trailway, Harewood Centennial washrooms and lacrosse box, Caledonia and many other locations.

REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION & CULTURE
FROM: SUZANNE SAMBORSKI, SENIOR MANAGER, RECREATION & CULTURE SERVICES
RE: MONTHLY REPORT – FEBRUARY 2010 - RECREATION AND CULTURE SERVICES

Recreation and Culture

Over 1,384 Harbour City Seniors' memberships have been sold since 2009-NOV-01. Memberships are now being sold for a one-year term from the date of purchase. Seven (7) van trips ran during February. Four (4) Thursday Special Events took place with an average of 114 participants attending each. 125 members attended the annual Kinsmen Club Heritage Dinner.

178 of 219 monthly preschool spaces were filled, which is an 81% registration rate. Overall, there was an 80% registration rate for preschool programs from 2010-JAN-01 to FEB-28. The "Animal Crackers" preschool program incorporated an Olympics theme throughout February and was huge hit with both the kids and staff.

Fitness/wellness program revenue for February increased to \$6,581 from \$1,409 in 2009. A ten-visit fitness card has been created to be rolled-out in the spring. Participants will be able to purchase a card for \$70.00 for 10 visits. At \$7.00 per class, the fee is higher than a registration fee but not as prohibitive as our current \$10 per class drop-in. Seven (7) classes will accept the drop-in card. Seventeen new fitness classes have been created for Vancouver Island Health Authority (VIHA) patients, with fifteen plus (15+) registered in each. Programs are arranged on demand for chronically ill patients.

Forty-nine Arts and Culture programs ran in January/February of 2010. Seven (7) school/preschool pottery classes ran during the same period.

Outdoor Spring Programs are very strong. "Curb Appeal", a new and popular program, taught clients how to create a gorgeous front yard by maximizing their houses curb appeal potential. The Park Warden Program is being further developed to encourage more community volunteers to join.

Registration is strong for Spring Break Daycamp. This year participants could register for the camp as individual days instead of the entire week, and was only open to 18 participants. This allowed the camp to be run with only two leaders. This number also enabled the use of a bus without any shuttling as the buses can seat 23 plus the driver.

Staff is investigating the possibility of new Ministry funding to support integration into regular summer camps. Camp Sunsation will operate as usual this summer with the same funding as 2009.

Oliver Woods (OWCC) drop-in programs are very busy, with at capacity or near-capacity attendance.

There were 383 in attendance at the 2010-FEB-12 Teen Dance (including 25 complimentary tickets). New at this dance was a performance by a local youth band that did two well-received fifteen-minute sets. A representative from Lifeline Harewood did a presentation to the February Youth Advocates Committee on communicating with youth.

645 LEAP applications have been processed since January of 2010, compared to 431 in 2009 for the same period.

Aquatics

Attendance over all in Aquatics was up in February 2010 from 2009, but numbers at Beban were down. Even with this lower attendance; Beban is still meeting budget numbers for the month in admissions and lessons. There were over 2,000 more regular admissions at NAC in February compared to 2009 and the pool and gym are very busy in the evenings and weekends.

NDSS has booked over 40 lesson sets this year, including water fitness, lifesaving training, canoe training, surf lessons and regular swimming lessons. The relationship between NDSS and the department continues to grow.

"Cupid Tricks - Family Fun" took place at NAC in February with roughly 50 children participating in games and activities. Also, an Aquafit Sampler took place at Beban with instructors offering shallow and deep water fitness classes. This was an event to highlight heart health for the Heart and Stroke Foundation and 30 seniors took part.

Marketing

Marketing projects included:

- 'Nanaimo...It's a Lifestyle' messaging.
- Week-at-a-Glance running weekly on the City website, Facebook and Twitter.
- Promotion of "Picnic in the Park" and Canada versus USA hockey events.
- Completed Activity Guide cover photo contest, and launched YouTube channel with assistance from IT department.

Communications projects included:

- Launching Facebook February contest. The City now has 1,900+ Facebook fans and 366 followers on Twitter.

Media promotions and/or releases included:

- "2010 Olympics Offer Opportunity for Activity" appearing on 2010-FEB-20.
- Coordination of staff profile with reporter.
- Press Releases: Beban Park Redevelopment Open House; Picnic in the Park; Nanaimo Gets Everybody Active; and, Loonie Challenge.
- Conversation with reporters about Olympic viewing opportunities at Live Site.
- Spring/Summer Activity Guide preparation for distribution on 2010-MAR-18.

A meeting with Visual Identity Committee determined that the department would look after the street banner program art work submission. A contest will be held for all local artists to compete in.

Maintenance

Beban Social Centre infrastructure improvement plans are coming together. It is anticipated the bulk of work will be done during the slower months of July and August. Even though these months are slower than others, we do have bookings so some groups will be impacted.

Special Events

- **Canada Day:** A call for entertainers went out. A \$1,640 grant from the City has been obtained and a Federal Government grant in the amount of \$6100 has been requested.
- **Picnic in the Park:** The event went well. There were 25+ participants who competed and approximately 150 spectators throughout the day. 10 volunteers helped make this event possible, as well as support from the Parks Department who delivered 13 loads of snow from Beban and NIC arenas. The event received excellent media coverage in both the newspapers and television. Staff is putting together a short video of the day that will include setup all the way through the competition.
- **Hockey Game at Live Site:** Approximately 200-250 people watched the Canada versus US Olympic hockey game. A huge contributor to the success was having 81 Tim Bit hockey players who played games leading up to the game on the big screen. Support from Thrifty Foods enabled us to provide the spectators with Free Hot Chocolate, coffee and popcorn. Volunteers from a group of youth called Youth Sticking Together served hundred of bags of popcorn to participants. This group of youth is planning to break the world record by playing the longest street hockey game. Staff will work with this group to help make it possible.
- **Healthamongus:** Staff is currently working with two VIU recreation students who are assisting with the event in order to meet their school program criteria. Registration packages will be going out to the schools early in March, with the registration deadline for schools coming at the end of March. A \$2 fee for each student to participate. Staff will be visiting VIU to help with recruitment for this event, as well as Summer Employment.

Community Development

- The Beban Social Centre has been extremely busy through February with several significant events including: the Evergreen Spring Home Show and Francophone Maple Sugar Festival.
- Staff met with Arts Alive staff on 2010-FEB-10 to continue negotiations for a new contract.
- Staff is meeting with the representatives from the South End Community Association and Barsby Community Schools to discuss plans for summer playground programs at Deverill Square Park and Harewood Centennial Park. They are both supportive of being partners in running these programs similar to previous years.
- The City is supporting The Nanaimo Fish and Game Association, in partnership with the Millstone Committee, in submitting a grant proposal to the Pacific Salmon Foundation. They are seeking funding for gravel placement on the Millstone River to improve salmon rearing habitat.

February Statistics

Front Desk:

	2009	2010	Difference
<u>Numbers</u>			
Registrations	1,688	2,130	442
FITT Passes	246	278	32
Economy Tickets	12,770	10,532	-2,238
TOTAL:	14,704	12,940	-1,764
<u>Sales</u>			
Registrations	68,793	93,680	24,887
FITT Passes	43,366	51,410	8,044
Economy Tickets	46,874	39,119	-7,755
TOTAL:	159,033	184,209	25,176

Arenas:

	Hours of Use		Attendance	
	Current Month	Last Year	Current Month	Last Year
Public Admissions:	173.75	172	3,723	4,289
Lessons: Department programs and Schools:	182.25	221	3,769	4,473
League Rentals:	685.50	615.25	28,088	31,397
Other/Casual:	260.50	218	11,134	9,049
TOTAL:	1,302	1226.25	46,714	49,208

Hours:

FCA – 310.75
 NIC 1 – 324.25
 NIC 2 – 345.75
 CMM – 321.25
Total – 1,302.00

Attendance:

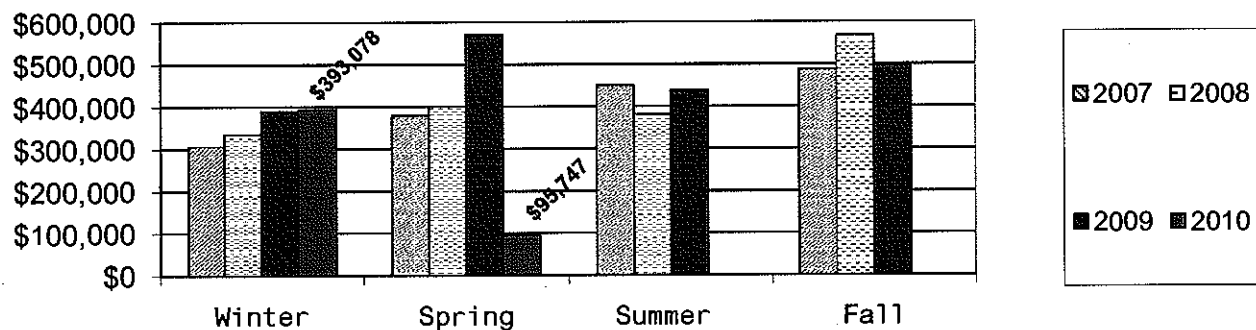
FCA – 15,615
 NIC 1 – 10,967
 NIC 2 – 9,424
 CMM – 10,708
Total – 46,714

Receipts:

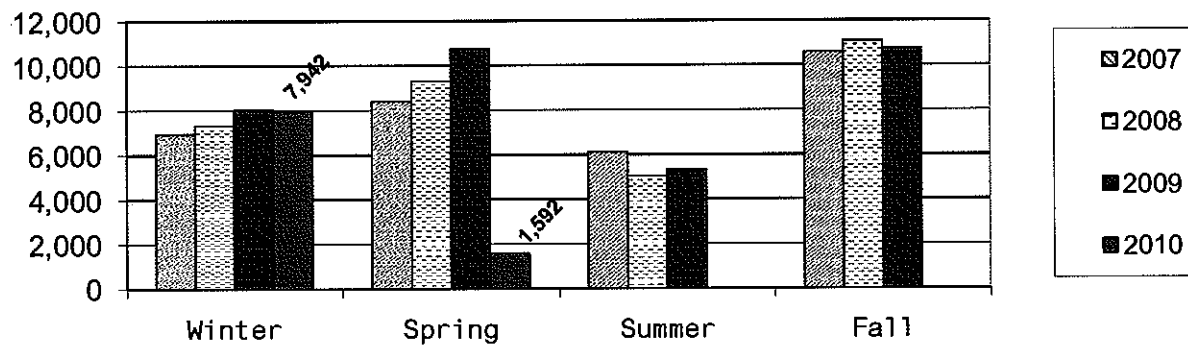
February 2009: \$461,913
 February 2010: \$492,710

2007 to 2010 Recreation and Culture Programs Registrations and Revenues

Program Registration Revenue



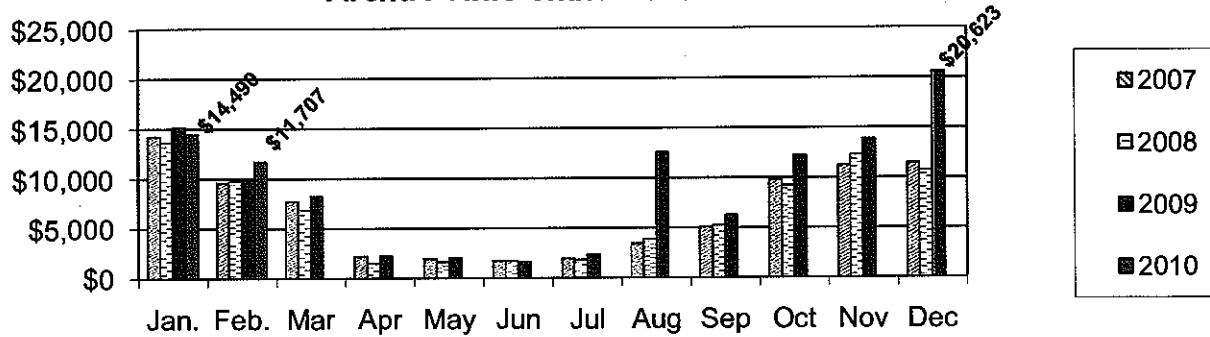
Program Registrations*



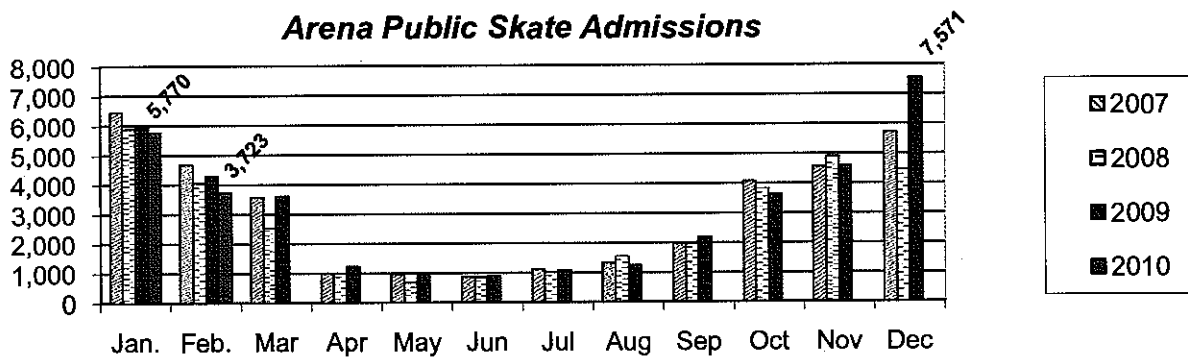
Summary of Recreation And Culture Services - February 2010

***Public Skate Revenue for August includes Economy Ticket Revenue from January to August, 2009.

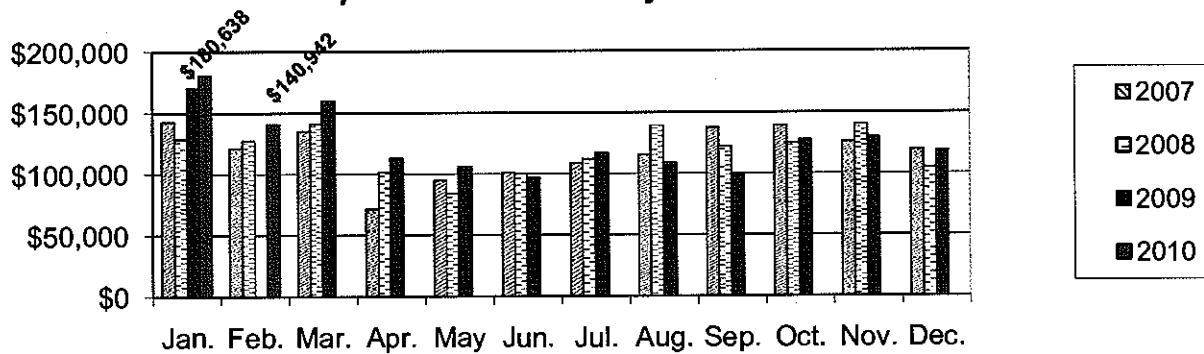
Arena Public Skate Revenue



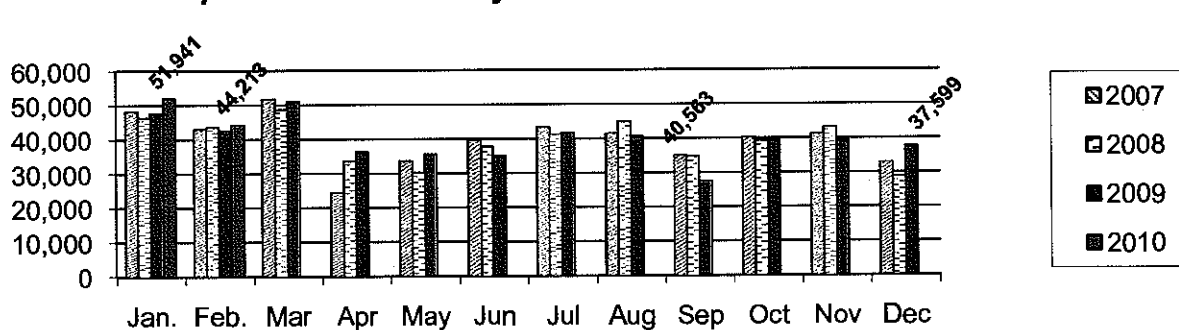
Arena Public Skate Admissions



Aquatic and Fitness Gym Revenue



Aquatic and Fitness Gym Public Admissions



From: Shalema Gantt [mailto:shalemagantt@gmail.com]

Sent: Friday, March 05, 2010 12:12 PM

To: Larry McNabb

Subject: Black History Month, Grand Finale Event

Hi Larry,

I hope you are well. Thank you so much for your donation, the contribution is much appreciated. However, may I be so bold to ask for further financial assistance due to the Nanaimo African Heritage Society not receiving a grant this year. Due to our financial constraints, we need further assistance from the committee in contributing to the facility rental costs at Beban Park for the Grand Finale Event taking place on April 10, 2010.

We are expecting approximately 100 to 150 people in the community to attend our dinner and dance with proceeds supporting the Haiti Relief Fund. In order for us to facilitate this event, we require use of the auditorium, kitchen and bar at Beban Park. The costs are as follows:

Auditorium - \$694.89

Kitchen - \$69.48

Bar - \$36.72

Lounge (access to bar only) - \$117.31

Socan fee - \$174.79

Subtotal: \$1,093.19

GST (7%) - \$76.52

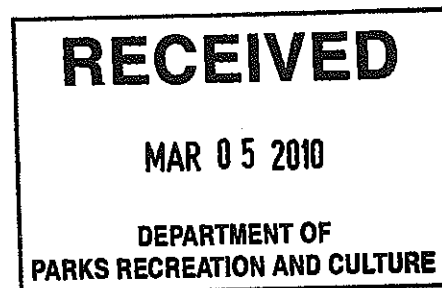
Total - \$1,169.71

As you can see this is a lot of money for a non-profit organisation especially when we did not receive the grant we normally receive. Therefore, any further financial contribution would be vital to the event being a success.

Thank you,

Keeping hope alive

--
Shalema Gantt
President & Founder
Nanaimo African Heritage Society
250-729-9332





A Cappella Plus Choral Society
P.O. Box 333, Station A
Nanaimo, BC Canada
V9R 5L3

www.acappellaplus.ca

City of Nanaimo
Parks, Recreation and Culture Commission
500 Bowen Rd.
Nanaimo BC
V9R 1Z7

1st March 2010

Dear Mr. McNabb:

Re: 2010 Cultural Operating Grant to A Cappella Plus

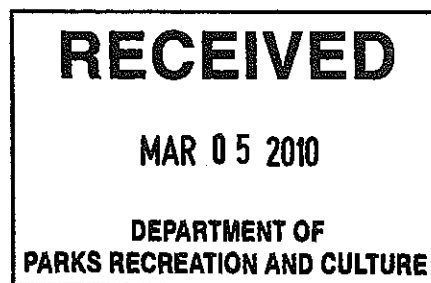
On behalf of A Cappella Plus I would like to thank you and your committee for your very generous grant to our choir. Funding of this sort is a great help to us in our efforts to bring good music to the community. In particular, it will help us to stage our 30th anniversary concert in May.

If you would like to e-mail me a copy of the City of Nanaimo Parks and Recreation Commission logo, we would be happy to put it on our publicity materials and program for our May concert. My e-mail address is jaduthie@shaw.ca.

Once again, many thanks.

Yours truly,

James A. Duthie
Treasurer, A Cappella Plus



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MINUTES OF BOARD OF DIRECTORS' MEETING – NANAIMO HARBOUR CITY SENIORS

March 5th, 2010

In Attendance

President Lynda Avis in the Chair; Miriam Peacock, Pat Foley, Clive Jones, Bob Davies, Brian Sugiyama.

Regrets: Colleen Evans, Jane Adkins, Sally Monteith, Anne Smith.

Call to Order

President Lynda called the meeting to order at 9 a.m.

Changes/Additions to the Agenda

None.

Minutes of Last Meeting

M/S/C That the minutes of the February 12th, 2010 meeting be adopted as read.

Business Arising from the Minutes

1. 50/50 Tickets – Sally started selling tickets at yesterday's Thursday event. Next time the selling will begin a little earlier, at 12:45 p.m. Suggestion was made that 50/50 tickets could be sold at the evening dances so Bob will discuss this with Sally.
2. Print 3 Logo – Print 3 is forwarding the original BOWEN PARK SENIORS logo to Lynda and Brian.
3. VIU Nursing or Recreation Student Appointment to Board – Lynda has contacted Heather Wilson, supervisor of the nursing body, who agrees this would be an excellent opportunity for a student to take on this responsibility. She will check the idea with her Chair and get back to Lynda.

Correspondence

None.

Financial Report

No report at this time.

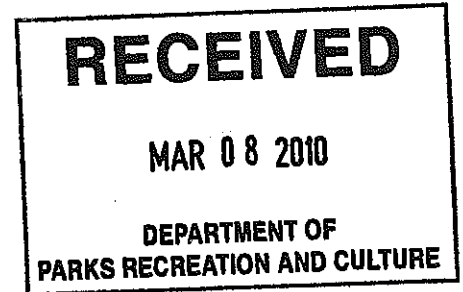
COMMITTEE REPORTS:

Program

Miriam showed everyone a sample of the brochure that is ready for publication. The Mediterranean Medley has been advertised, posters are out, and it will be advertised on Shaw Cable shortly.

.....see page 2

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Seniors' Coordinator

Brian said we currently have 1411 members. Attendance at the Thursday Events has picked up since early January and van trips have also been well-attended.

New Business

1. Nominations for Board of Directors 2010/11 – Lynda said the Past President chairs the committee for nominations for next year's executive. She asked those present to consider running again for office and Anne Smith will be contacting everyone for their answer.
2. Helpers for Cultural Awards on March 10th – Lynda asked for volunteers to help her on Wednesday, March 10th at 11 a.m. re setting up for the event at Beban Park.
3. Partnerships with NHCS – Lynda said there could be more partnerships with local community groups and this would increase our resources. John Howard Society was one organization mentioned in this capacity. It was agreed that more help from the membership would be required if more partnerships come to fruition. Bob Davies will mention this in his "Bob's Corner" in a future newsletter.

Adjournment

Meeting adjourned at 9:25 a.m.

Next Meeting

Friday, April 9th, at 9 a.m.

/pf

2010.03.06

Tidesmen Barbershop Chorus

5779 Garnet Place
Nanaimo, BC V9T 6S1

March 8, 2010

City of Nanaimo
Parks, Recreation & Culture Commission
500 Bowen Road,
Nanaimo, BC, V9R 1Z7

Attention: Mr. Larry McNabb,

Dear Mr. McNabb

Re: 2010 Cultural Operating Grant Funding

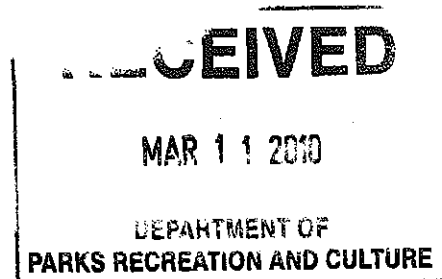
On behalf of all members of the Tidesmen Barbershop Chorus, I wish to thank you for your continuing support.

Yours sincerely,



Robert J. Bevis, PEng
President

Cc: Suzanne Samborski, Senior Manager Recreation and Culture Services
Bob Kuhn, Manager of Recreation and Culture, Bowen Complex
John Haley, Secretary, Tidesmen Barbershop Chorus.



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