

**AGENDA**  
**CULTURAL COMMITTEE MEETING**  
**BOWEN PARK COMPLEX CONFERENCE ROOM**  
**WEDNESDAY, 2010-APR-07, COMMENCING AT 4:15 P.M.**

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**1. CALL THE REGULAR CULTURAL COMMITTEE MEETING TO ORDER:**

**2. INTRODUCTION OF LATE ITEMS:**

**3. ADOPTION OF AGENDA:**

*(Motion required to adopt the agenda, or the amended agenda.)*

**4. ADOPTION OF MEETING NOTES:**

- (a) Notes of the Regular Cultural Committee Meeting held Wednesday, 2010-MAR-03, at 4:15 p.m. in the Conference Room of the Bowen Park Complex.

**Pgs.**  
**071-076**

*(Motion required to adopt the meeting notes of the above date(s) as circulated)*

**5. DELEGATIONS: (10 MINUTES)**

**6. COMMISSION REPORT:**

- (a) 2010 Temporary Public Art Installations – PRCC approved the partnership between the Nanaimo Art Gallery and Parks, Recreation and Culture with respect to temporary public art installations in Maffeo Sutton Park and McGregor Plaza.
- (b) 2010 Community Plan for Public Art – the Cultural Committee's recommendation that PRCC recommend that Council approve the 2010 Community Plan for Public Art was not adopted – PRCC has returned the Plan to the Cultural Committee for further review.

*(Motion required to receive verbal report.)*

**7. REPORTS OF PROJECT COMMITTEES:**

- (a) **Cultural Award Committee.**

*(Motion required to receive verbal report.)*

(b) **Art in Public Places Project Committee.**

*(Motion required to receive verbal report.)*

(c) **Cultural Forum Project Committee – verbal update by Staff.**

*(Motion required to receive verbal report.)*

8. **STAFF REPORTS:**

(a) **Selection Panel for Temporary Public Art Calls – Verbal Report.**

Staff's Recommendation: That the Cultural Committee, in accordance with the Art in Public in Public Places Guidelines and Procedures (1993):

1. appoint two individuals from amongst the membership, one of whom to act as Chair, with one being a Commissioner on the Parks, Recreation and Culture Commission, and the other being a member-at-large, to serve on the Selection Panel for Temporary Public Art Calls;
2. appoint two individuals from the recommendations submitted by the Nanaimo Art Gallery; and,
3. appoint one professional artist from the recommendations submitted by Staff.

*(Motion required to adopt recommendation.)*

9. **INFORMATION ONLY ITEMS (Staff reports):**

*(Motion required to receive information only items.)*

10. **CORRESPONDENCE: (Action)**

- (a) Letter dated 2010-MAR-30 from Mr. Brent Meunier, Voluntary Chair, Community Plan for Public Art Steering Committee, to the Cultural Committee, regarding the Community Plan for Public Art, and proposing changes to same as noted in the letter and the attachments to the letter.

**Pgs.  
077-080**

**CORRESPONDENCE: (Information)**

- (b) Copy of a letter from Mr. Robert J. Bevis, President, Tidesmen Barbershop Chorus, 5779 Garnet Place, Nanaimo, BC V9T 6S1, addressed to Mr. Larry McNabb, Chair, Parks, Recreation and Culture Commission, thanking the Commission for their support through the 2010 Cultural Operating Grant Funding.

**Pg. 081**

*(Motion required to receive all correspondence.)*

11. **NOTICE OF MOTION:**

12. **CONSIDERATION OF OTHER BUSINESS:**

*(Motion required if there is other business.)*

13. **BUSINESS ARISING FROM DELEGATIONS:** (None.)

14. **UNFINISHED BUSINESS:**

(a) Community Plan for Public Art

15. **QUESTION PERIOD:**

16. **ADJOURNMENT:**

*(Motion required to adjourn with next meeting to be held on Wednesday, 2010-MAY-05, commencing at 4:15 p.m. in the Bowen Park Complex Conference Room.)*

**NOTES  
REGULAR CULTURAL COMMITTEE MEETING  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2010-MAR-03, COMMENCING AT 4:15 P.M.**

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PRESENT: Eveline O'Rourke, Chair

Members: Commissioner Shirley Lance  
Commissioner Fred Pattje  
Commissioner Lynda Avis  
Ms. Lynne Fraser  
Ms. Joanne Husband  
Ms. George McGladrey  
Ms. Gerda Hofman  
Mr. Simon Schachner

Guest: Mr. Ed Poli, Nanaimo Art Gallery

Staff: S. Samborski R. Weed, recording  
B. Kuhn  
K. MacDonald

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:15 p.m.

2. INTRODUCTION OF LATE ITEMS: None

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Cultural Committee Meeting held Wednesday, 2010-JAN-06, at 4:15 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS: (None.)

It was moved and seconded that Item 10.(a) Correspondence (Action) be moved up in the Agenda ahead of Item 6. The motion carried unanimously.

6. CORRESPONDENCE: (Action)

- (a) Correspondence dated 2010-FEB-12 from Mr. Ed Poli, Manager, Nanaimo Art Gallery, requesting that the Cultural Committee consider a proposal for a partnership between the Nanaimo Art Gallery and Parks, Recreation and Culture with respect to temporary public art installations in Maffeo Sutton Park and McGregor Plaza.

Mr. Poli spoke to the correspondence submitted and explained the rationale behind it.

There is room for 7 small pieces of art work on the stone wall in the Maffeo Spirit Square. There are two other locations suitable for larger pieces – these would replace the two Spirit Eagles – at McGregor Park and the Spirit Square. The pieces must be protected against vandalism and must be able to withstand the elements for a six-month period.

The Committee had a number of questions regarding the proposal.

1. Honorarium – would the honorarium be returned to PRC with the balance going to the Art Gallery?

The pieces go to auction and proceeds would then be split 50/50 until the City has received their honorarium with any excess then going to the Art Gallery.

2. Installation costs – is the City to install the Art, and if so, would the City be recovering the honorarium plus the cost of installation?

The artists will install the pieces with the assistance of the City. This can be reviewed and the City must be involved from the safety aspect. The insurance for the project would be obtained by Art Gallery. Amount and formula for costs to be negotiated and the wording could be that, "until the City's costs (i.e. honorarium and installation) are recovered

3. Number of Artists at the Focus Group?

Six to seven at the meeting, plus an additional four to five have expressed interest.

4. Amount of money in the fund?

Approximately \$50,000 (to be confirmed on carry-forward amounts).

5. Will the money that is raised decrease the amount of funding that the Art Gallery receives in operating funds from the City

Unknown at this time. Will review after it has occurred to see how successful it has been.

6. Is this a brand new concept?

There are a number of different versions of these types of partnerships – some being corporate sponsors and with either permanent or temporary pieces. From the City's perspective it does fit the intent of the Community Plan for Public Art.

7. Would a staff person be designated?

Mr. Poli advises that yes they would need to designate a staff person – particularly to handle the auction aspect.

*Staff's Recommendation: That the Cultural Committee recommend that the Parks, Recreation and Culture Commission approve the proposed partnership between the Nanaimo Art Gallery and Parks, Recreation and Culture with respect to temporary public art installations in Maffeo Sutton Park and McGregor Plaza.*

It was moved and seconded that the recommendation be adopted.

Discussion:

Concerns were expressed by Committee members regarding the provision of funds to the Art Gallery for this project as well as the operating funding that is budgeted by the City for the Art Gallery. This could set a precedence that would open up similar opportunities to other groups. Some Committee members felt that Art in Public Places was never meant to be used as a fund raiser. What are the liabilities and insurance issues?

Question to Staff: Should we be doing this before the Community Plan for Public Art is in place? Staff advised that in the event there was not a Public Art Plan in place, the City would be looking at this as a stand-alone program base on its own merits.

Staff are of the opinion that this would not be considered double dipping and advised that even though the Art Gallery is a line item in the budget, other groups have also received funding for events in addition to their operating grants. It will be important for groups to be creative in their fund-raising efforts due to the cut-backs by all levels of government in funding.

Can we prepare an application form for partnership requests? Staff advised that this is not considered a grant.

If this is successful, it could be a prototype for other groups in the community to come up with ideas resulting in a win/win for everyone.

The selection process for the art would be the same as what we have used in the past for public art projects (i.e.. Pacific Sails, Song Bird, and A Thousand Fibers)

The motion carried. *Opposed: Gerda Hofman, George McGladrey.*

7. COMMISSION REPORT:

(a) The Nature Trust "Voices of Nature Concert" Sponsorship Request.

Staff's Recommendations:

1. *That the Cultural Committee not approve funding under the Arts, Cultural and Festival Events Grants as the funds from this account have been fully spent for 2010;*
2. *That the Cultural Committee direct Staff to advise the group to apply again for funding under the Arts, Cultural and Festival Events Grants prior to the application deadline for 2011; and,*
3. *That the Cultural Committee recommend that the Parks, Recreation and Culture Commission recommend that Council fund this event from Council Contingency for 2010.*

It was moved and seconded that the recommendations be adopted. As a result of Committee discussion, a friendly amendment was made and it was then moved and seconded that the motions be dealt with seriatim. The motion carried unanimously.

1. *That the Cultural Committee not approve funding under the Arts, Cultural and Festival Events Grants as the funds from this account have been fully spent for 2010;*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

2. *That the Cultural Committee direct Staff to advise the group to apply again for funding under the Arts, Cultural and Festival Events Grants prior to the application deadline for 2011; and,*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

3. *That the Cultural Committee recommend that the Parks, Recreation and Culture Commission recommend that Council fund this event from Council Contingency for 2010.*

It was moved and seconded that the recommendation be adopted. *Opposed: All members. The motion was defeated.*

8. REPORTS OF PROJECT COMMITTEES:

- (a) Cultural Award Committee. Commissioner Avis reported on the Cultural Awards event and the invitation. They have been working on refreshments, decorations, and floral arrangements. Councillor Johnstone will be there to present the awards. The programme for the evening is ready and will be e-mailed to members. A no-host wine bar has been added.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

- (b) Art in Public Places Project Committee. (None.)

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- (c) Cultural Forum Project Committee. No report.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

9. STAFF REPORTS:

- (a) Cultural Forum Survey Results.

*Staff's Recommendation: That the Cultural Forum Project Committee meet to plan a forum based on the findings of the survey and the recommendations from the Parks, Recreation and Culture Commission meeting held 2010-FEB-11 to review the structure and mandate of the Cultural Committee:*

*"that the purpose and structure of the Cultural Committee be included as a review item at this year's Cultural Forum to obtain input from the cultural community".*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

10. INFORMATION ONLY ITEMS (staff reports): (None.)

11. CORRESPONDENCE: (Action)

- (a) *By motion, 10.(a) Correspondence moved forward to Item 5.(a) on the Agenda.*

CORRESPONDENCE: (Information)

- (b) Correspondence dated 2010-JAN-20 from Ms. Cynthia Cormier, Event Coordinator, on behalf of the NMA Society, thanking the Cultural Committee for their approval of the \$1200.00 grant towards the debut production of the Pygmy Ballroom Big Band Celebration.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION

13. CONSIDERATION OF OTHER BUSINESS:

14. UNFINISHED BUSINESS:

- (a) Community Plan for Public Art.

*Staff's Recommendation: That the Cultural Committee recommend that the Parks, Recreation and Culture Commission adopt and recommend that Council adopt the 2010 Community Plan for Public Art.*

It was moved and seconded that the recommendation be adopted.

It was moved and seconded that the name of the document be changed to "Community Plan for Visual Public Art". In favour: Joanne Husband, George McGladrey, Fred Pattje, Gerda Hofman. Opposed: Lynda Avis, Simon Schachner, Shirley lance, Lynne Fraser, Eveline O'Rourke. The motion was defeated.



It was moved and seconded that the word "visual" be bolded throughout the Plan, with a friendly amendment that Section 1.1, sentence one and sentence two, be bolded. In favour: Joanne Husband, George McGladrey, Gerda Hofman. *Opposed: Commissioner Shirley Lance, Commissioner Fred Pattje, Commissioner Lynda Avis, Lynne Fraser, Simon Schachner.* The motion was **defeated**.

It was moved and seconded that corrections to the document be sent, by e-mail, to Kirsty MacDonald by Friday, 2010-MAR-05, and then the updated document be provided to the Committee by Tuesday or Wednesday of next week.

A friendly amendment was made to the motion, changing it to read:

It was moved and seconded that corrections to the document be sent, by e-mail, to Kirsty MacDonald by Friday, 2010-MAR-05, and then the updated document, following final proofing, be provided to the Committee by Tuesday or Wednesday of next week. The motion carried unanimously.

The original motion was revisited and carried unanimously.

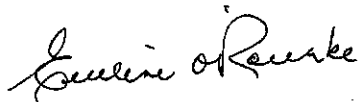
15. QUESTION PERIOD:

16. ADJOURNMENT:

As a final note, George McGladrey expressed her appreciation to the Cultural Committee for the beautiful flowers received in sympathy of the passing of her partner.

It was moved and seconded at 5:28 p.m. that the meeting adjourn, with the next meeting of the Cultural Committee to be held Wednesday, 2010-APR-07, if required, commencing at 4:15 p.m. in the Bowen Park Complex Conference Room.

The motion carried unanimously



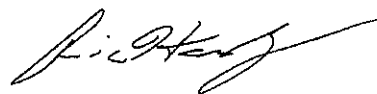
Eveline O'Rourke, Chair  
Cultural Committee

CERTIFIED CORRECT



S. Samborski, Senior Manager  
Recreation and Culture Services

APPROVED FOR DISTRIBUTION:



Richard Harding, Director  
Parks, Recreation and Culture

March 30, 2010

To all the Members of the city of Nanaimo Cultural Committee

Subject – Community Plan for Public Art

After reviewing the last draft of the Community Plan for Public Art members of this project's steering committee identified a number of changes that were still required in the document. The latest draft of the document was not received by the steering committee members until after your 2010 March 3 Cultural Committee meeting.

Therefore, these changes were presented at the March Parks Recreation & Culture Commission meeting for consideration. Accordingly the Commission directed this submission to your committee to review the changes for inclusion within the final draft of the Community plan for Public Art. We hope that you will give each of these recommended changes favourable consideration. The attached 3 pages outline 7 proposed changes identifying:

- The proposed change
- The location of the proposed change in the report
- A brief rationale for the proposed change

Additionally 8 miscellaneous typing and punctuation changes with their corresponding page numbers are identified and needed. Bob Kuhn has the specifics on those changes.

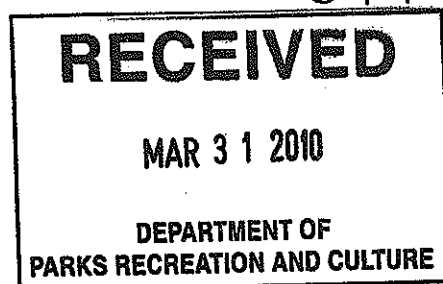
As the chair for the Community Plan for Public Art Steering Committee I had wanted to attend your meeting to review these changes and answer any questions or clarification issues you may raise. Unfortunately I will be out of town on April 7. However, I have reviewed each of the proposed changes with Bob Kuhn. He is also very familiar with this project. Bob will be able to answer any queries that may arise.

Getting to the final draft of the Community Plan for Public Art has been a lengthy and very interesting process for our volunteer steering committee. Thank you for the effort which your Cultural Committee has made in working towards the completion of a comprehensive document that has been built on the solid foundation of the City's "Art in Public Places" policy. This step will further enhance the future of public visual art in Nanaimo. With approval by our City Council Nanaimo will join the other 400+ municipalities in North America that administer a locally based public art program.

In Appreciation of your continued promotion of public art

Brent Meunier, Voluntary Chair

Community Plan for Public Art Steering Committee



I would propose the following amendment to March 24, 2010 PRCC agenda Item 8c iii  
**“That the additional items listed below and the necessary typing and punctuation changes be made and after that is completed that the draft Community Plan for Public Art be forwarded for Councils’ approval**

## **Page 4**

### **2.1 WHAT RESOURCES AND INPUT WERE USED TO CREATE THE PLAN?**

**FUNDING THROUGH THE CULTURAL CAPITALS OF CANADA PROGRAM AND THE CITY OF NANAIMO MADE THIS PROJECT POSSIBLE. INITIAL PREPARATIONS, RESEARCH & COMMUNITY MEETINGS WERE CARRIED OUT WITH THE ASSISTANCE OF HUHTALA & ASSOCIATES. THE FINAL REPORT WAS PREPARED BY STAFF AND REPRESENTATIVES FROM THE PROJECT STEERING COMMITTEE. (ADD)**

**RATIONALE FOR ADDITION –** ADDING THIS THREE SENTENCE INTRODUCTION SUCCINCTLY IDENTIFIES THE FUNDING SOURCES AND THE HUMAN RESOURCES THAT CARRIED OUT THE STUDY AND PREPARED THE REPORT.

.....  
Five study methods were used to prepare the Plan:

- 1) Review Nanaimo's legacy of public art and 2002 Art in Public Places Guidelines and Procedures document;
- 2) Thorough assessment of public art programs in other communities,
- 3) Focus groups with key community leaders and arts organizations,
- 4) Community open houses to present draft plan and directions, and
- 5) Community Survey to receive public comment.

## **Page 5    2.1.1    Public Art Programs in Other Communities**

### **The last sentence in the section**

**THERE ARE OVER 400 MUNICIPALITIES IN NORTH AMERICA THAT ADMINISTER LOCALLY BASED ART PROGRAMS**

**RATIONALE FOR UNDERLINING –** UNDERLING THIS SENTENCE HELPS TO EMPHASIZE THE FACT THAT THIS IDEA HAS BEEN CONSIDERED IMPORTANT IN OTHER MANY COMMUNITIES ALSO.

## **Page 6    2.1.2 FOCUS GROUPS**

As part of the process, the public participation component included community focus groups, an open house and a survey.

Eight community focus sessions were held at the Nanaimo Aquatic Centre, 741 Third Street, on September 17th, 18<sup>th</sup> and 19<sup>th</sup>, 2008. The session participants included local arts organizations, artists, developers, professional design community, and City staff. A total of 80+ **INVITED (ADD)** participants attended the sessions.

**RATIONALE FOR ADDING –** A TOTAL OF 80 PARTICIPANTS ATTENDING WOULD NOT APPEAR AS VERY MUCH INTEREST WAS EXPRESSED. HOWEVER, “INVITED” PARTICIPANTS PROVIDE CLARITY AND REMOVE ANY PERCEPTION OF LOW INTEREST.

## 4.1.4 NEIGHBOURHOOD PUBLIC ART

- Encourage neighbourhood projects through the Volunteers in Parks Program. Utilize the Volunteers in Parks budgets as catalysts to match funds from other public, private and community sources for community and ~~ARTIST INITIATED (REMOVE)~~ art proposals.

~~RATIONALE FOR REMOVAL~~ — THE PRESENT WORDING MAY CREATE UNNECESSARY WORK FOR STAFF AS IT PERMITS A SINGLE ARTIST TO PRESENT ANY ARTISTIC IDEA AS A BONA FIDE CONCEPT FOR A NEIGHBOURHOOD. ART SHOULD BE INITIATED AS COMMUNITY IDEA NOT A CONCEPT THAT ONE INDIVIDUAL ARTIST WOULD LIKE TO INTRODUCE TO A NEIGHBOURHOOD

## APPENDIX 5 - POSSIBLE FUNDING SOURCES FOR PUBLIC ART

Although traditional sources for funding of public art have come from local government, communities across the country are also pursuing funding from a variety of other sources. ~~APPENDIX 9 PRESENTS THESE FUNDING OPPORTUNITIES BY SOURCE (REMOVE AND ADD)~~ SUCH AS government (federal, provincial and local government), private sector (foundations, grants, developer incentives) and other

~~RATIONALE FOR ADJUSTMENT~~ — APPENDIX #9 NO LONGER EXISTS

PAGE 35A APPENDIX 7 (NEW)

IT IS A PLEASURE TO PRESENT THE FINAL VERSION OF THE COMMUNITY PLAN FOR PUBLIC ART

### STEERING COMMITTEE

CAMELA TANG	CHAIR, CULTURAL CAPITALS OF CANADA
BRENT MEUNIER	PROJECT LEADER/CHAIR
PHIL FIELD	PAT MEMBER PARKS RECREATION & CULTURE COMMISSION
MICHAEL HILL	ARCHITECT
GARY NOBLE	PLANNER
JAN SMART	ARTIST

### STAFF

KIRSTY MACDONALD	COMMITTEE LIAISON
BOB KUHN	MANAGER, CULTURAL CAPITALS OF CANADA
SUZANNE SAMBORSKI	SENIOR MANAGER, RECREATION & CULTURE

### CONTRIBUTING CONSULTANTS

HUHTALA & ASSOCIATES

~~RATIONALE FOR ADDING~~ — THIS ACKNOWLEDGEMENT FOLLOWS THE EXACT FORMAT USED ON PAGE 2 OF THE MOST RECENT NANAIMO PARKS RECREATION AND CULTURE MASTER PLAN. ORGANIZATIONS NORMALLY SHOW THE COURTESY OF RECOGNIZING THE VOLUNTEERS WHO CREATED THE PROCESS OF INITIATING, SHAPING, CO-COORDINATING, AND PREPARING THE DOCUMENT BEING PRESENTED. IT IS ALSO NOT UNCOMMON TO ALSO IDENTIFY THE PAID STAFF WHO CONTRIBUTED A MAJOR EFFORT TO THE DOCUMENT. IDENTIFYING THE CONSULTANT MAKES COMMON SENSE IN ADDING TO THE CREDITABILITY OF THE DOCUMENT. IN THIS CASE THE CONSULTING ORGANIZATION IS A WELL KNOWN AND RECOGNIZED FIRM THROUGHOUT WESTERN CANADA.

## Page 44      **Community Plan for Public Art**

Examples of ~~COMMUNITY (REPLACE WITH NEIGHBOURHOOD)~~ Public Art Projects outside Nanaimo

~~RATIONALE FOR WORD REPLACEMENT~~ —THIS IS IN THE NEIGHBOURHOOD PUBLIC ART TOOLKIT.  
INCORRECT WORD WAS USED ...PROBABLY JUST A TYPING ERROR

## Page 50- Toolkit #5

### **3. Ineligible Projects (Last Bullet)**

- Landscape architecture and landscape gardening except where these elements are designed by the artist or are the result of collaboration among design professionals including at least one artist.
- ~~ART THAT IS NOT DISPLAYED ON/IN A CITY OWNED SPACE OR FACILITY (REMOVE)~~

~~RATIONALE FOR REMOVAL~~— MANY MUNICIPALITIES HAVE CARRIED OUT PUBLIC PRIVATE PARTNERSHIPS VERY SUCCESSFULLY. LEAVING THIS CLAUSE INTACT IS RESTRICTIVE AND PREVENTS THE POSSIBILITY OF THIS EVER OCCURRING IN OUR CITY. REMOVAL OF THE CLAUSE ALLOWS FOR BOTH THE POSSIBILITY OF A TRIPLE P PARTNERSHIP OR THE POSSIBILITY OF NOT ENTERING A TRIPLE P PARTNERSHIP DEPENDING UPON WHICH EVER APPROACH OFFERS THE GREATER BENEFITS. STAFF AND COUNCIL SHOULD HAVE THE FLEXIBILITY OF USING EITHER APPROACH.

\*\*\*Miscellaneous typing and punctuation changes on Pages 22,31,36,45,46(two changes)47,53

# Tidesmen Barbershop Chorus

5779 Garnet Place  
Nanaimo, BC V9T 6S1

March 8, 2010

City of Nanaimo  
Parks, Recreation & Culture Commission  
500 Bowen Road,  
Nanaimo, BC, V9R 1Z7

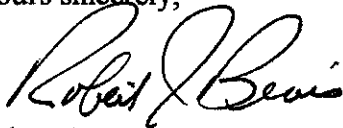
Attention: Mr. Larry McNabb.

Dear Mr. McNabb

**Re: 2010 Cultural Operating Grant Funding**

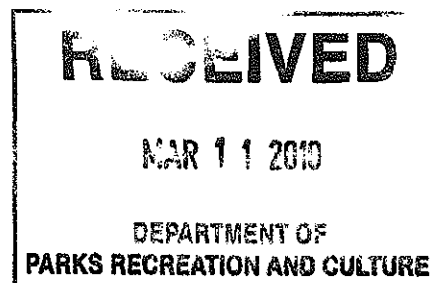
On behalf of all members of the Tidesmen Barbershop Chorus, I wish to thank you for your continuing support.

Yours sincerely,



Robert J. Bevis, PEng  
President

Cc: Suzanne Samborski, Senior Manager Recreation and Culture Services  
→ Bob Kuhn, Manager of Recreation and Culture, Bowen Complex  
John Haley, Secretary, Tidesmen Barbershop Chorus.



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