

MINUTES OF THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING  
HELD IN THE BOARD ROOM, CITY HALL,  
ON MONDAY, 2010-APR-19 COMMENCING AT 4:30 P.M.

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PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor W. L. Bestwick  
Councillor W. J. Holdom  
Councillor D. K. Johnstone  
Councillor J. A. Kipp  
Councillor L. D. McNabb  
Councillor J. F. K. Pattje  
Councillor L. J. Sherry  
Councillor M. W. Unger

Absent: D. W. Holmes, General Manager of Corporate Services

Staff: A. C. Kenning, City Manager  
A. W. Laidlaw, General Manager of Community Services  
E. C. Swabey, General Manager of Development Services  
I. Howat, Director of Legislative Services  
B. E. Clemens, Director of Finance  
T. M. Hickey, Director of Engineering and Public Works  
T. P. Seward, Director of Development  
A. J. Tucker, Director of Planning  
R. J. Harding, Director of Parks, Recreation and Culture  
P. Kristensen, Director of Information Technology  
T. Moscrip, Senior Manager of Engineering  
S. Samborski, Manager of Recreation and Culture Services  
S. Graham, Manager of Financial Planning & Payroll  
J. E. Harrison, Manager of Legislative Services  
T. Wilkinson, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Finance / Policy Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Add Agenda Item 9 (e) – Staff Reports – Nanaimo Bastion Restoration.
- (b) Add Agenda Item 13 (a) – Other Business – Nanaimo Marine Rescue Society funding request.

- (c) Councillor Kipp advised that Mr. Darryl Wright was in attendance and wished to address Council as a late delegation regarding Request for Proposal #1003 Primary Waterworks Supplier.

It was moved and seconded that Mr. Wright be permitted to address Council as a late delegation with a five-minute time limitation.

- (d) Councillor Kipp advised that Mr. Leon Cake was in attendance and wished to address Council as a late delegation regarding Request for Proposal #1003 Primary Waterworks Supplier.

It was moved and seconded that Mr. Cake be permitted to address Council as a late delegation with a five-minute time limitation.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Monday, 2010-MAR-01 at 4:35 p.m. be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Mr. A. J. Tucker, Director of Planning, provided a PowerPoint presentation regarding Ipsos Reid Survey dated October 2009, entitled "Municipal Solutions for a Greener Earth 2009 – The City of Nanaimo".

6. DELEGATIONS PERTAINING TO AGENDA ITEMS:

- (a) Delegations Pertaining to the 2010 – 2014 Financial Plan.
- No one spoke to the 2010 – 2014 Financial Plan.
- (b) Mr. Darryl Wright, Andrew Sheret Limited, expressed concerns regarding the process and criteria for awarding Request for Proposal #1003 Primary Waterworks Supplier.
- (c) Mr. Leon Cake, Four Star Waterworks Ltd., expressed concerns regarding the process and criteria for awarding Request for Proposal #1003 Primary Waterworks Supplier.

7. COMMISSION REPORTS:

(a) Parks, Recreation and Culture Commission – Beban Park Facilities Redevelopment Plan

It was moved and seconded that Council approve the Beban Park Facilities Redevelopment Plan to guide future improvement to the facilities and that timing and funding of the improvements be included in the yearly capital plan review for consideration.

It was moved and seconded that the motion be amended to read: "That Council receive the Beban Park Facilities Redevelopment Plan as a guide to potential future improvement to the facilities, and that timing and funding of the improvements be included in the yearly capital plan review for consideration". The motion carried.

Opposed: Councillor Kipp

The vote was taken on the main motion as amended.

The motion carried.

Opposed: Councillor Kipp

8. COMMITTEE REPORTS:

(a) Grants Advisory Committee – 2010 Grants Advisory Committee Recommendations

It was moved and seconded that Council:

1. award an Other Grant to OG-02 – Nanaimo Volunteer & Information Centre Society for \$1,293.80; and,
2. deny an Other Grant to OG-03 – Nanaimo Dry Grad Society.

The motion carried unanimously.

(b) Social Planning Advisory Committee – 2010 Community Service Grants

It was moved and seconded that Council approve the allocation of the first round of 2010 Community Service Grants as noted below:

Applicant	Purpose	Amount Requested	Amount Recommended
MS Society Central Island	To ensure their ability to maintain and improve operations.	\$10,000	0
Columbian Centre Society	To help meet increased operating expenses.	\$ 5,000	0
Nanaimo Women's Resources Society	To assist in providing additional hours and programming options for the 'Stepping Out' program.	\$10,000	\$5,000

<b>Applicant</b>	<b>Purpose</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
Brechin Hill Community Association	To help fund a themed community picnic and for communication purposes.	\$ 2,000	0
Canadian Red Cross	To purchase three KCI Atmos Air 9000 mattresses which offer a therapeutic bed system for patients recovering from illness and injury.	\$10,000	0
Nanaimo Family Life Association	To assist in the costs of holding 24 workshops for the 'Essential Life Skills' program.	\$ 2,000	\$2,000
Pro Bono Law of BC	To provide 'Civil Pro Bono Duty Counsel' and 'Children's Lawyer' pilot projects for one year to determine whether they are successful.	\$10,000	0
Literacy CVI	To support an adult learning course in the humanities designed to foster reflective thinking and to encourage post secondary education.	\$ 5,000	0
Island Waters Fly Fishing Association	'Divas on the Fly Breast Cancer' project.	\$ 500	0
Start With Art Nanaimo	To assist with building upon the 'Studio 366' community building arts initiative for people with varying levels of disabilities.	\$ 3,800	\$ 2,000
Nanaimo & Region Disability Resource Centre	To upgrade equipment required to provide computer training to the blind and vision impaired.	\$ 4,265	\$ 3,500
Big Brothers Big Sisters of Central Vancouver Island	To implement an 'Ambassador Council' to provide outreach and be visible advocates.	\$ 3,500	0
Nanaimo Telephone Visiting Society	To assist in meeting basic expenses.	\$ 10,000	0
Nanaimo Region John Howard Society	To assist with the feasibility of developing a 'Community Court' for Nanaimo.	\$ 2,500	\$ 2,500
Boys & Girls Clubs of Central V.I.	To update a washroom in one of their 'Early Learning' program buildings.	\$ 2,000	0
Nanaimo Mother & Baby Society	To assist in continuing the 'Connect Complete Mother-Baby' program and the 'Doula Outreach' program.	\$ 10,000	0

Applicant	Purpose	Amount Requested	Amount Recommended
Surfside Recovery House	To assist with general operating expenses.	\$ 10,000	0
<b>TOTAL</b>		\$100,565	\$15,000

The motion carried unanimously.

9. STAFF REPORTS:

CORPORATE SERVICES:

(a) 2010 – 2014 Financial Plan Bylaw

It was moved and seconded that Council direct Staff to prepare an amendment to "FINANCIAL PLAN BYLAW 2010 NO. 7097", and prepare the 2010 Tax Rate Bylaw each for three readings on 2010-APR-26, based on the information contained in the report. The motion carried.

Opposed: Councillor Sherry

(b) Green Lake Local Area Services

It was moved and seconded that Council move forward with a process that may result in sanitary sewer services being provided to the Green Lake area. The motion carried unanimously.

It was moved and seconded that Council authorize Staff to proceed with a Local Area Service for sanitary sewer in the Green Lake area using a "petition for" process to be paid for using a parcel tax with a cost sharing formula of 60% City of Nanaimo and 40% local property owner. The motion carried unanimously.

(c) Revenue Policy

It was moved and seconded that Council endorse the draft Revenue Policy to be included as part of the 2010 – 2014 Financial Plan Bylaw. The motion carried.

Opposed: Councillor Sherry

(d) Request for Proposal #1003 Primary Waterworks Supplier

It was moved and seconded that Council award Request for Proposal #1003 to Corix Water Products for a five (5) year term. The approximate total value over the five (5) year term is \$5 million dollars.

It was moved and seconded that Council refer this matter back to Staff for a thorough review of the bidding process. The motion carried.

Opposed: Councillors Holdom and Pattje

(e) Nanaimo Bastion Restoration

It was moved and seconded that Council award the contract for Bastion Renovations, Tender #1022, to the low tenderer, Knappett Projects Inc., for the low bid of \$294,950. The motion carried unanimously.

10. INFORMATION ONLY ITEMS:

- (a) Report from Councillor McNabb, Chair, Parks, Recreation and Culture Commission, re: Beban Park Infrastructure Project – RInC Grant.
- (b) Report from Councillor McNabb, Chair, Parks, Recreation and Culture Commission, re: Voices of Nature Sponsorship Request.
- (c) Report from Mr. B. E. Clemens, Director of Finance, re: 2009 Surplus Allocation.
- (d) Report from Mr. K. Felker, Manager of Purchasing and Stores, re: Quarterly Contract Report.

11. CORRESPONDENCE:

- (a) Letter dated 2010-MAR-09 from Mr. D. W. (Dave) Smith, Executive Director, Coastal Community Network, 2814 Heath Drive, Victoria, inviting Council to become a member of the Coastal Community Network (CCN) at a cost of \$250.

12. OTHER BUSINESS:

- (a) Consideration of funding request from the Nanaimo Marine Rescue Society.

It was moved and seconded that the City contribute \$25,000 to the Nanaimo Marine Rescue Society. The motion carried.

Opposed: Councillor Sherry

13. NOTICE OF MOTION:

Councillor Unger advised that he would be bringing forward the following Notice of Motion for consideration at the Regular Finance / Policy Committee of the Whole Meeting to be held 2010-MAY-03:

"That Council review its purchasing policy."

14. QUESTION PERIOD:

- Mr. Fred Taylor re: the bidding process for request for proposals and tenders.

15. PROCEDURAL MOTION:

It was moved and seconded that Council move "In Camera" in order to deal with the following matters under the *Community Charter* Section 90(1):

- (c) labour relations or employee negotiations;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the *Freedom of Information and Protection of Privacy Act*.

The motion carried unanimously.

Council moved into "In Camera" at 6:55 p.m.

Council moved out of "In Camera" at 7:12 p.m.

16. ADJOURNMENT:

It was moved and seconded at 7:12 p.m. that the meeting terminate. The motion carried unanimously.

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C H A I R

CERTIFIED CORRECT:

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DIRECTOR,  
LEGISLATIVE SERVICES