

**MINUTES OF THE REGULAR MEETING OF THE  
PARKS, RECREATION AND CULTURE COMMISSION  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
ON WEDNESDAY, 2010-MAY-26, COMMENCING AT 7:00 P.M.**

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PRESENT: Commissioner L. McNabb, Chair

Members: Commissioner D. Johnstone  
Commissioner F. Pattje  
Commissioner L. Avis  
Commissioner S. Lance  
Commissioner D. Burnett  
Commissioner G. Rudischer  
Commissioner J. Cowling  
Commissioner B. Sparkes  
Commissioner B. Dempsey

Regrets: Commissioner M. Young  
Commissioner B. Meunier

Staff:	R. Harding	J. Ritchie
	S. Samborski	M. Noakes
		R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Delete Item 9.(d) - Updated Neck Point Park Master Plan.
- Add Item 7.(a) – 2010 Canadian Masters Long Course Swimming Championships.
- Amend Item 17 - Next meeting of the Parks, Recreation and Culture Commission meeting to be held in Activity Room #1, Bowen Park Complex.

3. ADOPTION OF AGENDA:

It was moved and seconded that the amended Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2010-APR-28, at 7:00 p.m., in Activity Room #1, the Bowen Park Complex.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Social Media Use by Parks, Recreation and Culture – Megan Noakes, Acting Marketing and Communications Specialist.

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Ms. Karen Streeter, Director/Vice President, Vancouver Island Exhibition (VIEx), #4 – 2300 Bowen Road, Nanaimo, BC V9T 3K7 submitting a proposal to the Parks, Recreation and Culture Commission with regard to creating a Community Garden in Beban Park on the VIEx Fairgrounds.

Ms. Streeter provided background on the concept of the community gardens plan. Education of the public on the food supply for local residents on Vancouver Island will be highlighted. Urban green corridors are increasing with the acceptance of city “farming”. No toxic chemicals, pesticides or fertilizers will be used. It will be a teaching environment for all members of our community. There will be a children’s garden that will be tied into the summer program at the 4H barnyard. Plots will be \$30/year, but large communal lots will be available for people that do not have the means to rent an individual plot. The plot fee includes water, soil, and tools. Gardens will be hand-watered. They will be planting in the spring with harvest through summer and autumn. The VIEx is requesting \$20,000 from the VIP program for the Community Garden project. Both the Nanaimo community Gardens Society and Nanaimo Food Share have been providing advice and support. All the positions are volunteer and the Community Gardens will be under the umbrella of VIEx.

- (b) Mr. Terry Rogers and Mr. Kevin Bourgeois, Nanaimo White Rapids Swim Club, 500 Bowen Road, Nanaimo, BC V9R 1Z7 updating the Parks, Recreation and Culture Commission on the activities at Kinsmen Outdoor Pool in Bowen Park and support for a renewal of the Co-Management Agreement.

Mr. Rogers and Mr. Bourgeois provided a PowerPoint presentation and overview of the club and their activities and objectives.

- (c) Mr. Charles Thirkill, Friends of Harewood Plains, 611 Shaughnessy Place, Nanaimo, BC V9T 4V1, presenting to the Parks, Recreation and Culture Commission in support of the Bog bird’s foot trefoil (*Lotus pinnatus*) being nominated as the floral emblem for the City of Nanaimo.

Mr. Thirkill provided a slide show presentation and discussed the work to date that The Friends of Harewood Plains had undertaken in the area, including removal of a number of derelict vehicles and placement of large boulders at all illegal entrance points to prevent large vehicle access to the area. This does not stop small ATV access which continues to have a negative ecological impact to the area. The boulder project cost \$20-\$30K. The group is promoting recognition of the floral emblem. They have had some assistance from Island Timberlands (previously Weyerhaeuser) and from private donation. Island Timberlands gave \$1700.00 to assist with broom cutting and the BC Transmission Corporation provides \$5,000.00 towards maintenance every year. The majority of the Lotus

pinnatus are located under the hydro lines which run through the property. The Parks, Recreation and Culture Commission and Staff are invited to participate in a guided walk on Saturday, 2010-MAY-29.

7. CHAIRMAN'S REPORT:

(a) 2010 Canadian Masters Long Course Swimming Championships.

Chair McNabb would like the Parks, Recreation and Culture Commission to recognize and congratulate the Nanaimo Ebbitides Masters Swim Club, and Terry and Nancy Ryan, by way of a letter of appreciation, on the successful hosting of the Canadian Masters Long Course Swimming Championship event held 2010-MAY-21 to 2010-MAY-24 at the Nanaimo Aquatic Centre.

It was moved and seconded that a letter of appreciation and congratulations be sent to the Nanaimo Ebbitides Masters Swim Club, and Terry and Nancy Ryan, on behalf of the Parks, Recreation and Culture Commission. The motion carried unanimously.

8. REPORTS OF ADVISORY BODIES:

(a) Parks Committee. Commissioner Sparkes to report on the meeting held 2010-MAY-13.

(i) Bayshore Park Drive Tree Removal Request.

*Parks Committee Recommendation: That the Parks, Recreation and Culture Commission do not amend their original motion of 2009-NOV-25.*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(a) Recreation Committee. No meeting held.

(c) Cultural Committee. No meeting held.

(d) Grants Advisory Committee. Commissioner Burnett reported that no meetings had been held since 2010-APR-28.

(e) Plan Nanaimo Advisory Committee. Commissioner Lance reported on the meetings held since 2010-APR-28. PNAC reviewed a re-zoning application and a list of some properties in relation to the OCP.

(f) Social Planning Advisory Committee. Commissioner Cowling reported that she had not been in attendance at the SPAC meeting held 2010-APR-06; however, the Committee reviewed applications totalling \$100,565. The amount available was \$15,000. This sum was allotted and the recommendation was sent to Council. On 2010-MAY-04, the greater part of the meeting was spent reviewing the Great Canadian Casino Liquor Primary Licence application. The Committee approved the

request with two provisos. The provisos relate to patio liquor service and liquor licence transfers. Recommendation sent to Council. There will not be a meeting on 2010-JUN-01.

- (g) **Port Theatre.** Monthly report for April, 2010.
- (h) **Nanaimo Art Gallery.** Monthly report for April, 2010.
- (i) **Nanaimo Museum.** Monthly report for April/May, 2010.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. **STAFF REPORTS:**

- (a) **Sale of Olympic Street Banners.**

*Staff's Recommendation: That the Parks, Recreation and Culture Commission approve the sale of the Olympic Street Banners to the public for purchase with revenues generated by the sale of the banners to be used to help support the Sport and Culture grant programs.*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (b) **Kinsmen Outdoor Swimming Pool Co-Management Agreement.**

*Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve a five-year Co-Management Agreement authorizing the Nanaimo White Rapids Swim Club to operate the Kinsmen Outdoor Swimming Pool (Kin Pool) Operation from 2010-MAY-01 to 2015-APR-30.*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

There was some discussion regarding safety requirements and Staff advised that they ensure that the Operators are aware that they are responsible to meet all safety requirements.

Commission raised the question of how many more years does the pool has. This year Herold Engineering will be doing an assessment and overview of the condition of the pool and any requirements that will need to be meet.

(c) **Harewood Centennial Park Improvement Plan.**

*Staff's Recommendation: That the Parks, Recreation and Culture Commission approve this improvement planning process to develop a vision and improvement plan for Harewood Centennial Park.*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

Commission asked if there were plans to improve the parking areas and staff advised that there is a long term plan to modify the parking area to ensure safety to children.

(d) **Updated Neck Point Park Master Plan.** (deleted from Agenda)

(e) **City Floral Emblem.**

*Staff's Recommendation: That the Parks, Recreation and Culture Commission's direction is sought.*

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council accept the Lotus pinnatus as the City of Nanaimo emblem. The motion carried unanimously.

It was moved and seconded that a letter of appreciation for all their efforts be sent by the Parks, Recreation and Culture Commission to The Friends of Harewood Plans. The motion carried unanimously.

10. **INFORMATION ONLY ITEMS (staff reports):**

(a) **Senior Manager of Parks.** Monthly report for April, 2010.

Commission questioned the reference on Agenda Page 594 to the investigation of trees being illegally cut down. Staff advised that there is a Tree Protection Bylaw and Tree Removal Permits are required. The tree at reference was one situated between two private residences – a hazard tree permit was required. In removal, it impacted the riparian area and it has been agreed that the residents will put the area back to the way it was.

(b) **Senior Manager of Recreation and Culture Services.** Monthly report for April, 2010.

The Cultural Forum on 2010-MAY-18 went very well. Roles, responsibility and mandates of cultural committees were reviewed and the Staff will return to Commission with options for the PRCC Cultural Committee in June. Saturday, 2010-MAY-29, there is an Open House at the Oliver Woods Community Centre celebrating the 2<sup>nd</sup> anniversary of the Centre. Commission members were reminded that they are invited to attend the celebrations and participate in activities.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action Required.) (None.)

CORRESPONDENCE: (Information)

- (a) Letter of appreciation, dated 2010-APR-27, regarding Ms. Robin Tweed to Mr. Richard Harding, Director, Parks, Recreation and Culture, from Ms. Carol A. Dowe, Area Director – Nanaimo, BC Seniors Games, 4861 Logan's Run, Nanaimo, BC V9V 1N8.

Commissioner Pattje, on behalf of the Parks, Recreation and Culture Commission, also expressed appreciation for the contributions made by Ms. Tweed to the functions of Commission.

- (b) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meeting held 2010-MAY-07.
- (c) Letter dated 2010-MAY-11 from Ms. Holly Bright, Artistic Director/Producer, Crimson Coast Dance Society, 150 Commercial Street, Nanaimo, BC V9R 5G6 thanking the Parks, Recreation and Culture Commission for the honour of receiving the City of Nanaimo's Honour in Culture Award.
- (d) Letter dated 2010-MAY-12, from Mr. Michael Wright, General Manager, Crimson Coast Dance Society, 150 Commercial Street, Nanaimo, BC V9R 5G6 providing their final report on the "Voices in Motion, Bodies That Sing" event and acknowledging the support from the Parks, Recreation, and Culture Commission.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

- (a) Rotary Field House – Entrance Sign.

A member of the Commission had been approached by a member of one of the local Rotary clubs who felt that the sign at Rotary Field House should not just reflect the Oceanside Rotary Club, and advised that all five clubs had donated an equal amount of money. Staff to review and advise Commission. *[Note: research in the matter revealed that Oceanside had contributed and been responsible of the contribution of \$225,000 (through direct donation and application and approval of a Gaming Grant), of the \$250,000 in contributions. The total remaining \$25,000 had been donated by the other Rotary Clubs.]*

14. BUSINESS ARISING FROM DELEGATIONS:

- (a) Ms. Karen Streeter – Community Gardens at VIEx Fairgrounds.

It was moved and seconded that the PRCC provide \$20,000 in VIP funding for the Community Gardens at VIEx Fairgrounds. The motion carried unanimously.

Staff will return to commission with a license of use agreement for review and approval.

- (b) Mr. Terry Rogers & Mr. Kevin Bourgeois - Nanaimo White Rapids Swim Club.

*[This matter was dealt with under Item 9.(b).]*

- (c) Mr. Charles Thirkill - Friends of Harewood Plains.

*[This matter was dealt with under Item 9.(e).]*

15. UNFINISHED BUSINESS:

- (a) Advertising Signage at May Bennett Park. (referred to Parks Committee)
- (b) Bayshore Park Drive Tree Removal Request. (referred to Parks Committee)
- (c) VIEx Funding Assistance Request. (referred to Recreation Committee)
- (d) Cinnabar Valley Parkland Request. (referred to Parks Committee)
- (e) Costs incurred for Dog Waste pick up bags. (referred to Parks Committee)

It was moved and seconded that Item 15.(b) be removed from Unfinished Business. The motion carried unanimously.

16. QUESTION PERIOD:

- (a) Fred Taylor asked if the Community Gardens would be covered as an addendum under the current VIEx Agreement.

Staff advised that the current agreement is a joint agreement with the VIEx and the Nanaimo & District Equestrian Association. VIEx will take a leadership role in the Community Garden; however, there would be a separate license agreement for the Community Garden.

- (b) Commission asked about the installation of the sign at Oliver Woods Community Centre.

Staff advised that the replacement sign is scheduled to be installed within the next couple of weeks.

17. ADJOURNMENT:

It was moved and seconded at 8:21 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2010-JUN-23; 7:00 p.m. Activity Room #1, Bowen Park Complex
Cultural Committee	Wednesday, 2010-JUN-02; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2010-JUN-09; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2010-JUN-10; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:



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L. McNabb, Chair  
Parks, Recreation and Culture Commission



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R. Harding, Director  
Parks, Recreation and Culture