

**NOTES OF THE REGULAR PARKS COMMITTEE MEETING  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM,  
ON THURSDAY, 2010-JUN-10, COMMENCING AT 5:00 P.M.**

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PRESENT: Commissioner Barry Sparkes, Chair

Members: Commissioner Fred Pattje  
Commissioner Brian Dempsey  
Commissioner Brent Meunier

Absent: Commissioner Maureen Young

Staff: Jeff Ritchie R. Tweed, Recording  
Ian Blackwood

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 5:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Parks Committee Meeting held Thursday, 2010-MAY-13 at 5:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS: (None.)

6. CHAIR'S REPORT: (None.)

7. REPORTS OF ADVISORY BODIES: (None.)

8. STAFF REPORTS:

(a) RFP FOR DOG WASTE BAG DISPENSERS AND BIODEGRADABLE BAGS

*Staff's Recommendation: That the Parks Committee recommend that the Parks, Recreation and Culture Commission approve the issuing of a RFP to provide dog waste bags and dispensers based on allowing advertising to be placed on both the bags and dispensers.*

Staff provided an overview of the requirements for an RFP, presented one option with regard to advertising on the dispenser and the bags themselves, one company, that has submitted information for review, proposes that we advertise on one of the two rolls in the dispenser, and another advertiser utilize the other roll for advertising. Alternatively, both rolls could be used for advertising, with the City of Nanaimo having first right of refusal on any advertising that doesn't meet the requirements and standards set by the City. It is realistic to expect that the dispensers currently in use (34) may increase to 60 without any difficulty. There is also the matter of ensuring that there are garbage cans available for disposal purposes. The company would not stock. Stocking would be done by City staff. Victoria currently has a RFP that closed on 2010-MAY-31. Staff to follow up to review the number of submissions that they obtained. The advertising in parks issue is still being reviewed, but Staff feel that this type of advertising will not be an issue. Services for pick up are also being reviewed and to date, the fees for these services appear to be nominal.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

9. INFORMATION ONLY ITEMS (staff reports): (None.)

10. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information) (None.)

11. NOTICE OF MOTION: (None.)

12. OTHER BUSINESS: (None.)

13. UNFINISHED BUSINESS:

- (a) Request for Advertising Signage at May Bennett Park. Staff are still researching this matter. Staff need to continue researching this to ensure that all groups are treated equally. Staff to review and return to the Parks Committee with a Report for the July meeting.
- (b) Parkland in Cinnabar Valley. PRCC members toured the property on Monday, 2010-MAY-31. Staff to return to the Parks Committee with a Report for the July meeting.

14. QUESTION PERIOD: (No questions.)

15. ADJOURNMENT:

It was moved and seconded at 5:27 p.m. that the meeting adjourn, with the next meeting of the Parks Committee to be held, if required, Thursday, 2010-JUL-08, commencing at 5:00 p.m., in the Bowen Park Complex Conference Room.

The motion carried unanimously.

*Barry Sparkes*

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Commissioner Barry Sparkes, Chair  
Parks Committee

CERTIFIED CORRECT:

*Jeff Ritchie*

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Jeff Ritchie  
Senior Manager, Parks Operations

APPROVED FOR DISTRIBUTION:

*R. Harding*

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R. Harding, Director  
Parks, Recreation and Culture