

MINUTES OF THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING
HELD IN THE BOARD ROOM, CITY HALL,
ON MONDAY, 2010-JUN-28 COMMENCING AT 4:30 P.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor W. J. Holdom
Councillor D. K. Johnstone
Councillor L. D. McNabb
Councillor J. F. K. Pattje
Councillor L. J. Sherry
Councillor M. W. Unger

Absent: Councillor W. L. Bestwick
Councillor J. A. Kipp

Staff: A. C. Kenning, City Manager
D. W. Holmes, Assistant City Manager and General Manager of
Corporate Services
E. C. Swabey, General Manager of Community Safety and Development
B. E. Clemens, Director of Finance
A. J. Tucker, Director of Planning
R. J. Harding, Director of Parks, Recreation and Culture
J. E. Harrison, Manager of Legislative Services
T. Wilkinson, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Finance / Policy Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Amend Agenda Item 7 (e) – Parks, Recreation and Culture Commission – VIEx Annual Operating Funding by removing the word "maximum" from the recommendation.
- (b) Add Agenda Item 15-1 – Procedural Motion.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Monday, 2010-JUN-14 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

5. COMMISSION REPORTS:

(a) Parks, Recreation and Culture Commission – 2010 Sport Tournament Grant Requests

It was moved and seconded that Council approve the 2010 Sport Tournament Grant allocations as follows:

Organization	2010 Requested	2010 Approved
Nanaimo BMX Association	\$1,375	\$1,200
Wheatsheaf Fastball Club	500	400
Nanaimo Sr. Men's Fastball League	2,000	1,200
Nanaimo Islanders Female Hockey Association	1,500	1,400
Vancouver Island Exhibition	4,950	2,600
Nanaimo White Rapids Swim Club	1,500	1,000
Nanaimo Dragon Boat Festival Society	5,000	3,400
Nanaimo Riptides Swim Club	1,500	900
Nanaimo United Football Club	1,000	1,000
TOTALS:	\$19,325	\$13,100

The motion carried unanimously.

6. PRESENTATIONS:

- (a) Mr. Rick Jeffery, President and CEO of Coast Forest Products Association, #1200 - 1090 West Pender Street, Vancouver, provided a presentation regarding the coastal forest industry.

7. COMMISSION REPORTS:

(b) Parks, Recreation and Culture Commission – Cultural Committee Mandate and Structure Review

It was moved and seconded that Council make the following changes to the Terms of Reference for the Cultural Committee:

1. Staff develop clear criteria and process for appointment to the Cultural Committee;

2. existing Terms of Reference for the Cultural Committee be changed to reflect the actual mandate and remove those tasks that are done by Staff by including the following initiatives:
 - advising the Commission and Council on cultural issues;
 - reviewing all applications for funding and making recommendations to the PRCC, based on criteria and guidelines established regarding the distribution of cultural operating grants and arts and cultural event grants;
 - promoting public awareness of cultural organizations and cultural activities in our community, and maintaining an annual cultural awards program;
 - coordinating the selection process for works of art for display in municipal public spaces and buildings; and,
 - sponsoring annual educational opportunities for arts and cultural organizations.
3. a maximum term of appointment to the Cultural Committee be set at six (6) years [two terms of three (3) years each] with the provision that members can be re-appointed after an absence of three (3) years;
4. Cultural Committee appointments be staggered to maintain continuity. Of the six (6) "At-Large" members, three (3) would be renewed and three (3) new members would be appointed each three (3) years. Interim vacancies would be appointed only for the remaining term of the vacant appointment; and,
5. the Cultural Committee membership be increased by one (1) additional member from the membership of the Parks, Recreation and Culture Commission – increasing this representation from three (3) to four (4).

The motion carried unanimously.

- (c) Parks, Recreation and Culture Commission – Facilities Capital Improvements Reserve Fund Bylaw 1993 No. 4628
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It was moved and seconded that Council direct Staff to amend the "PARKS, RECREATION AND CULTURE FACILITIES CAPITAL IMPROVEMENTS RESERVE FUND BYLAW 1993 NO. 4628", to allow up to 25 percent of the revenues collected to be allocated for ongoing recreation and culture facility lifecycle maintenance and repair projects. The motion carried unanimously.

- (d) Parks, Recreation and Culture Commission – Licence of Use Agreements to Non-Profit Societies
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It was moved and seconded that Council approve the following Licence of Use Agreements for a five year (5) period at an annual rent of \$1, given that the services provided in these licences meet well with the stated guidelines:

Licensee	License Period	Admin Fee	Rent
Vancouver Island (VI) Raiders Football Club	2010-JUN-01 to 2015-MAY-31	\$125	\$1 / year
Vancouver Island Exhibition (VIEx) Community Garden	2010-JUN-01 to 2015-MAY-31	\$125	\$1 / year

The motion carried unanimously.

(e) Parks, Recreation and Culture Commission – VIEx Annual Operating Funding

It was moved and seconded that Council approve a \$12,000 annual operating line item to support the Vancouver Island Exhibition (VIEx) organization starting in 2011, for a three-year term, and that the VIEx provide all materials documentation and surveys as requested by Staff. The motion carried.

Opposed: Councillor Holdom

8. STAFF REPORTS:

COMMUNITY SAFETY AND DEVELOPMENT:

(a) Real Estate / Construction Signs

It was moved and seconded that Council direct Staff to:

1. continue the current practice of not requiring removal of real estate or construction signs while that section of the Sign Bylaw is under review;
2. seek public input on any proposed changes to the Sign Bylaw for real estate / construction signage, specifically including input from the Vancouver Island Real Estate Board (VIREB) and the Canadian Home Builders' Association of BC – Central Vancouver Island (CHBA); and,
3. bring forward a report for Council consideration on possible amendments to the Sign Bylaw upon completion of the public consultation.

It was moved and seconded that Council refer this issue to the next Regular Finance / Policy Committee of the Whole Meeting to be held on Monday, 2010-JUL-19, and that Staff provide Council with a copy of the Sign Bylaw and a report clarifying its content. The motion carried.

Opposed: Councillors Holdom and Pattje

CORPORATE SERVICES:

(b) 2011 – 2015 Financial Plan Priorities

It was moved and seconded that Council refer this issue to a future Budget Seminar Session. The motion carried unanimously.

(c) City Collector

It was moved and seconded that Council:

1. assign the duties and responsibilities of Collector for the City of Nanaimo to Erin Anderson and that Brian Clemens be the deputy; and,
2. rescind all previous assignments.

The motion carried unanimously.

(d) 2010 UBCM Resolutions

No resolutions were put forward by Council for the 2010 Union of British Columbia Municipalities Convention.

9. INFORMATION ONLY ITEMS:

- (a) Report from Mr. P. Rosen, Design Engineer, re: Design for Lenwood and Centenary Watermain Project, and Dufferin Crescent Watermain Project.

10. QUESTION PERIOD:

- Mr. Fred Taylor, re: educating the public through the City's Website and *City Page* newspaper ad.

11. PROCEDURAL MOTION:

It was moved and seconded that Council move "In Camera" in order to deal with the following matters under the *Community Charter* Section 90(1):

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.

The motion carried unanimously.

Council moved into "In Camera" at 6:04 p.m.

Council moved out of "In Camera" at 6:10 p.m.

12. ADJOURNMENT:

It was moved and seconded at 6:10 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

MANAGER,
LEGISLATIVE SERVICES