



**MINUTES**  
**NANAIMO COMMUNITY HERITAGE COMMISSION**  
**HELD ON WEDNESDAY, 2010-SEP-01 AT 5:00 PM**  
**CITY HALL BOARD ROOM (455 WALLACE STREET)**

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<b>Present:</b>	Joan Perry Loyd Sherry John Hofman	Karen Hovestad Jill Stannard Charlene Riches, Designate Chair
<b>Guests</b>	Heather Cooling, Protection Island Cultural Historical Society	
<b>Staff:</b>	Chris Sholberg, Heritage Planner	Rebecca Tubbs, Recording Secretary
<b>Regrets:</b>	William E. Gard, Chair	Christine Meutzner John Manning

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**1. Call to Order**

Designate Chair C. Riches called the meeting to order at 5:09 p.m. in the City Hall Board Room.

**2. Approval of Agenda & Late Items**

The agenda was approved as presented with the addition of the following:

- a) Friends of the Morden Mine Black Track Tour, 2010-SEP-12:  
The tour is an organized fundraiser for the Friends of Morden Mine. The tour will start at 10:00 am at the Morden Mine site and will end at about 3:00pm.

**3. Adoption of Minutes (2010-JUN-02)**

MOVED by J. Stannard, SECONDED by K. Hovestad, that the 2010-JUN-02 Minutes be adopted as presented.

CARRIED.

**4. Budget Review (\$1,173)**

C. Sholberg informed the Commission that the complete series of heritage walk brochures have been amended, reprinted (1000 copies of each) and distributed to the usual sources (Tourism Nanaimo, Museum, Archives, City Hall, etc.). Payment was made through a separate printing budget held by the Community Planning Department

**5. Correspondence, Periodicals, & Newsletters**

- a) Heritage BC – Call to Renew BC Heritage Program:  
Heritage BC is looking for requesting support to renew the BC Heritage Program. Operational funding is needed from the provincial government or the program will be forced to shut down. The Commission would like to offer their support to the Society. L. Sherry suggested that the Commission express their support to Council and request that Council send a letter of support to the provincial government.

MOVED by K. Hovestad, SECONDED by J. Perry, to request that Council send a letter of support for funding to the Heritage Society of BC's Heritage Program.

CARRIED.

C. Sholberg will prepare a report to Council and attach the Call for Renewal as information.

- b) Heritage BC Quarterly  
c) Nanaimo Arts Council Newsletter

## 6. Delegation

### a) Protection Island Cultural Historical Society – Historic Interpretive Plaques Proposal:

H. Cooling of the Protection Island Cultural Historical Society (PICHHS) attended the meeting to answer the Commission's questions regarding their historic interpretive plaque proposal. A summary of the proposal was provided to members for information. The Society would like to create a series of historic interpretive plaques to explain and highlight different aspects of the island (5 possible sites identified). It is anticipated that the project will take a few years to complete due to funding and volunteer restrictions. There is currently no timeline or budget for this project.

Two of the proposed plaque locations are in City Parks. One of the plaques is proposed to be located near the museum (lighthouse keeper's cottage) to provide information to visitors year-round (currently is only open on weekends during the summer).

The Society would like to receive assistance from the City in any way possible, from design to production. They are looking for the support of the Commission because the process involves the use of City land and City resources.

C. Sholberg suggested that he meet with H. Cooling and the Parks Department to determine a design format for the signs to ensure that they are consistent with the Parks Department's standard design. He suggested the VIP program as a good way for the Society to receive some funding assistance. C. Sholberg will assist in editing content once it has been collected.

L. Sherry suggested that the Society draft a collection of about six plaques, prioritize them, and then create a plan/timeline to produce a couple of plaques per year. H. Cooling stated that the first plaque they would like to create would be to celebrate the centenary anniversary of the explosion of the S.S. Oscar in 1913.

The Commission would like C. Sholberg to continue pursuing this project with H. Cooling and the Protection Island Cultural Historical Society to help with the process and keep the Commission updated.

## 7. New Business

### a) Heritage Register Nomination, 724 Haliburton Street:

C. Sholberg explained that this item is for information only. If the Commission agrees, he will proceed with developing a Statement of Significance and a point evaluation to be presented at a future meeting. The Commission requested that C. Sholberg proceed.

## 8. Ongoing Business

### a) Snuneymuxw First Nation representation on Commission:

C. Sholberg has made contact with SFN's administrator and has been told that a new representative will be assigned to the Commission sometime in the next month.

### b) Heritage Paint/Shoot-Out, 2010-AUG-02 – Debrief:

The event was successful with good weather and good exposure. C. Sholberg feels that holding the event in conjunction with the Coaltown Music Festival was successful and would like to do the same in the future. C. Riches suggested that buildings chosen as models actually be occupied. The building she was assigned was in the process of changing occupants and was quite unkempt and therefore, did not make a great photo subject.

### c) Review of Heritage Register – continued:

Commission members noted the condition of a number of buildings, in continuation with last month's heritage register review. Conditions reported include the following:

- **Spence House (746 Railway):** for sale, recently painted and landscaped, looks better than the picture.
- **Harrison Residence (546 Prideaux):** new shingled roof.
- **Edgell Residence (725 Terminal):** added a funky fence close to the house. is high with a curvy edge. They redid the garden between fence and house. cannot see anything except the roof of the house. is obscured.
- **Wardill Residence (755 Terminal):** trim has been painted, stucco cracked and dirty, recently purchased by Raymond DeBeeld Architecture.
- **Sloan/Isaacson Residence (255 Stewart):** photo in register is reversed.
- **Stephens' Residence (505 Stewart):** new paint job (no longer pink), new photo needed.
- **Gulliford Residence (285 Wall):** has been painted and looks marvelous.
- **Johnston Residence (36 Stewart):** new color scheme, beautiful stone and iron fence, new photo needed.
- **Sullivan Residence (673 Selby):** currently working on the siding, getting ready to paint.
- **E&N Railway Station (321 Selby):** in progress.
- **Gilbert Residence (279 Selby):** yard contains an old sequoia and two huge birch trees in back yard that are not mentioned in the register, has one of the only pre-WW2 ironworks left in the City.
- **Gallows Point, Lighthouse Keeper's Cottage (208 Colviltown):** great shape
- **Jenkins Residence (674 Wentworth):** looking fabulous.
- **Wilson House:** the yard is a mess, has a ramp on the side, needs paint.
- **Wells Residence (904 Wentworth):** is looking gorgeous.

## 9. Committee Reports

- a) Plan Nanaimo Advisory Committee:  
J. Hofman noted that PNAC has received the draft South End Neighbourhood Plan for review. He sees no mention of heritage whatsoever and would like to see more heritage-related content.
- b) Snuneymuxw First Nation:  
N/A - Awaiting new rep confirmation.
- c) Nanaimo Community Archives Society:  
C. Meutzner sent her update via e-mail as she was unable to attend. With the help of Kelsey Chandler, VIU Geography student, they have been cleaning their office and arranging many records. Kelsey has also offered to work on Saturdays, accommodating those who are unable to stop by during the work week.
- d) Nanaimo District and Museum:  
J. Manning not in attendance
- e) Design Advisory Panel:  
J. Perry reported no heritage-related items but mentioned some interesting proposals which include projects on Milton Street, Albert Street, Terminal Avenue (beside Wardill Residence), and Stewart Avenue.

In regards to the Bastion restoration project, C. Sholberg explained that it is proceeding along. The original plan was to temporarily dismantle the top storey and take off the roof. For historical and aesthetic reasons, it was determined that the metal reinforcement beams could be re-installed inside of the wooden crossbeams. The beams are just starting to be re-installed on the first and second floors. The majority of the original wood is being put back in place with any rot being repaired or replaced. It should be fully reconstructed by early October 2010. It will be freshly painted but otherwise, will look as it always has. It is also planned to cover the building with a fabric mesh during the winter months. The building is now completely documented with all pieces labeled.

J. Hofman suggested that interested Commission members make a site visit one day. J. Perry and K. Hovestad would be interested in attending a site visit. J. Hofman will e-mail a few options to interested members.

- E&N Railway Station: C. Sholberg noted that the project is actively proceeding. The owner of the building next door is also starting improvements on his building and will be converting the building to include residential units upstairs and commercial units on street level.
- Buckerfields building (295 Selby): C. Sholberg noted that a microbrewery and sales area is being proposed for the old Buckerfield's site at 295 Selby Street. Because of the moisture produced in the brewing process and the degradation of the building's exterior elements, the building cannot be reused. A new building will be proposed that is similar to the character of the old building.

**10. Next Meeting**

The next regular meeting is scheduled for 2010-OCT-06 in the City Hall Board Room at 5:00 pm.

**11. Adjournment**

The meeting adjourned at 6:13 p.m.

APPROVED:

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Chair

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2010-OCT-06

Date