

**NOTES  
REGULAR CULTURAL COMMITTEE MEETING  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2011-JAN-05, COMMENCING AT 4:15 P.M.**

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PRESENT: Eveline O'Rourke, Chair

Members: Commissioner Diana Johnstone  
Commissioner Fred Pattje  
Commissioner Shirley Lance  
Ms. Julie Bevan  
Ms. Joanne Husband  
Ms. Jeorge McGladrey  
Mr. Simon Schachner

Regrets: Commissioner Lynda Avis  
Ms. Gerda Hofman

Staff:	S. Samborski	B. Kuhn
	K. MacDonald	H. King
		C. Kuziw, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:15 p.m.

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

- (a) It was moved and seconded that the meeting notes of 2010-DEC-07, be amended to reflect the correct spelling of the name of the Nanaimo Theatre Group President as "Ron McAfee". The motion carried unanimously.
- (b) It was moved and seconded that the meeting notes of 2010-DEC-15 be amended to reflect that both Jeorge McGladrey and Lynda Avis sent in their numbers to be tallied. The motion carried unanimously.
- (c) It was moved and seconded that the meeting notes of 2010-DEC-07, 2010-DEC-08, and 2010-DEC-15 be adopted. The motion carried unanimously.

5. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Cultural Committee. The motion carried unanimously.

- (a) Mrs. Lee-Anne Stark, President, and, Mr. Warren Jaques, Secretary, Newcastle Neighbourhood Association (NNA), 184 Mt. Benson Street, Nanaimo, BC V9S 1B3, requesting that the Cultural Committee support them in their desire to donate a large Palm tree (temporary art) to the City of Nanaimo with the placement of same to be in a prominent location in Newcastle north. The delegation requires financial assistance to complete this project and is proposing a partnership with the City.

Mrs. Stark and Mr. Jaques advised that they would like to donate a large Palm tree to the City as public art and would like to see the piece located in the Newcastle area. Locations near the Nanaimo Yacht Club and Pearson Bridge intersection have been considered with the intersection at the north end of Pearson Bridge being the preferred site of installation. The owner of the Husky Station has no challenge with the proposed installation. The palm tree is approximately 18 feet tall and would be installed in the location of the recently removed totem. It is expected that there will be some engineering involved in setting the piece in place but there should be no maintenance costs involved with the piece once it has been installed. It is hoped that the City would assist with the installation of the piece to help in the reduction of the costs associated with placement of the palm.

6. BUSINESS ARISING FROM DELEGATION:

- (a) Mrs. Lee-Anne Stark and Mr. Warren Jaques – Palm Tree Donation.

Discussion on this topic was moved forward on the agenda with the agreement of the Committee. The intention of this donation is wonderful but this piece was built as, and meant to be, temporary and not permanent. The structural integrity of the piece is unknown. Further investigation should be made into the structural integrity before making the decision on this donation.

Discussion continued regarding City policy regarding donations of public art. Policy suggests that the Newcastle Neighbourhood Association (NNA) would be responsible for the costs of ensuring the piece is structurally sound. Once the structural soundness of the piece has been verified, the Committee will need to determine if the proposed location is best suited for the piece, what the installation requirements will be, and what the cost of the installation will be. Consideration will also be given to charging the installation costs back to the NNA. An independent panel could be appointed in accordance with the Community Plan for Public Art to oversee this donation.

It was moved and seconded that a letter be sent to the Newcastle Neighbourhood Association thanking them for this generous donation offer and, prior to possible acceptance of the donation by the City, outlining the steps that will need to be taken, with the following criteria to be met:

- (i) the Newcastle Neighbourhood Association (NNA) engage a private engineer, at their own cost, to confirm the structural integrity of the piece, with written confirmation to the City;
- (ii) correspondence from the NNA confirming that the neighbourhood is in favour of acceptance and placement of this piece;
- (iii) NNA to provide possible alternate placement locations;
- (iv) all expenses related to the piece rest with the sponsor;
- (v) an independent panel may be required to review the design and merit of the proposed donation;
- (vi) a technical review by City staff of the site and the work; and,
- (vii) a public consultation, if required.

The motion was carried unanimously.

7. COMMISSION REPORT: Commissioner Johnstone

Commissioner Johnstone reported on the following matters:

- Julie Bevan was appointed as a member of the Cultural Committee for the remainder of the term to 2012-MAR-31.
- Sport Tournament Grant Allocations in the total amount of \$15,000 for the first intake were approved.

It was moved and seconded that the Commission Report presented by Commissioner Johnstone be received. The motion carried unanimously.

8. REPORTS OF PROJECT COMMITTEES:

(a) Cultural Award Project Committee.

- (i) Staff provided a verbal update advising that both recipients have been contacted. The Cultural Award Ceremony is set for 2011-MAY-04, 7:00 p.m., at The Port Theatre. Both recipients are available. No details have been set for the evening.
- (ii) The Awards Committee members will be Commissioner Johnstone, Joanne Husband, Lynda Avis, and Julie Bevan.
- (iii) A meeting date for the Committee will be set for February.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

(b) Art in Public Places Project Committee – Temporary Public Art 2011.

- (i) Staff provided a verbal report. The Art in Public Places Project Committee will include: Commissioner Lance; Joanne Husband; Simon Schachner; and, Chair O'Rourke. The Committee will also have three members from the Art Gallery. Kirsty MacDonald will contact the committee members once those members have been determined. A meeting date will be set at that time.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

(c) Cultural Forum Project Committee.

Members for 2011 will be selected at the next Committee meeting.

8. STAFF REPORTS: (None.)

9. INFORMATION ONLY ITEMS (staff reports):

(a) 2011 Marketing Plan.

Staff provided a verbal report on the 2011 Marketing Plan for information and discussion purposes with the following being reviewed:

- *What do you consider the key messages you would like the department to focus on over the course of 2011 as they relate to the work you do as a Committee?*

After discussion, it was decided that staff will develop a list of items for the Commission to review at the next meeting before it is submitted to Hannah King for the 2011 Marketing Plan.

- *What is the timeline of the Committees projects?*

Not discussed.

It was moved and seconded that staff would create a list of items for the Committee to review at the next meeting. The motion carried unanimously.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

10. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information) (None.)

11. NOTICE OF MOTION: (None.)

12. CONSIDERATION OF OTHER BUSINESS: (None.)

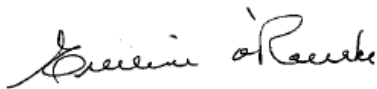
14. UNFINISHED BUSINESS: (None.)

14. QUESTION PERIOD: (No questions.)

15. ADJOURNMENT:

It was moved and seconded at 5:54 p.m. that the meeting adjourn, with the next Meeting of the Cultural Committee to be held Wednesday, 2011-FEB-02, commencing at 4:15 p.m. in the Bowen Park Complex Conference Room.

The motion carried unanimously.



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Eveline O'Rourke, Chair  
Cultural Committee

CERTIFIED CORRECT:



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S. Samborski, Senior Manager  
Recreation and Culture Services

APPROVED FOR DISTRIBUTION:



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Richard Harding, Director  
Parks, Recreation and Culture