

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2011-JAN-26, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner F. Pattje
Commissioner J. Kipp
Commissioner L. Avis
Commissioner S. Lance
Commissioner D. Burnett
Commissioner M. Young
Commissioner G. Rudischer
Commissioner J. Cowling
Commissioner B. Sparkes
Commissioner B. Dempsey

Regrets: Commissioner B. Meunier

Staff:	R. Harding	J. Ritchie
	S. Samborski	R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:57 p.m. Chair Johnstone welcomed Commissioner Jim Kipp to the Parks, Recreation and Culture Commission as its newest appointee.

2. INTRODUCTION OF LATE ITEMS: (None.)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

(a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2010-NOV-24, at 7:07 p.m., in Rooms 1 & 2, Beban Park Social Centre.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

Mr. Ian Niamath, President, and Mr. Paul Fudge, Vice President, Nanaimo Art Gallery Board, and Mr. Ed Poli, Manager, Nanaimo Art Gallery, seeking approval to proceed with a detailed feasibility assessment of a future Art Gallery at the old Nanaimo Museum site.

A powerpoint of the conceptual building design and layout was provided along with a verbal presentation. Staff provided information on the "Dedicated Park" status and PRC 3 zoning. Commission members were directed to the "Guidelines for City Assisted Community Capital Projects" document.

It was moved and seconded that the discussion regarding the Nanaimo Art Gallery be brought forward in the Agenda. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission provide approval to the Nanaimo Art Gallery to proceed with a detailed feasibility study to move the Nanaimo Art Gallery to the old museum building.

A friendly amendment to the motion was made, to read, *that Staff and the Nanaimo Art Gallery work together to determine the cost of having a feasibility study undertaken and return to Commission with that information.* The motion carried unanimously.

6. DELEGATIONS:

- (a) Ms. Karen Streeter, Co-Vice President & Director of Sponsorship, Vancouver Island Exhibition (VIE), #4-2300 Bowen Road, Nanaimo, BC V9T 3K7, requesting that the Parks, Recreation and Culture Commission approve funding under the Volunteer in Parks (VIP) program for the VIE - Beban Urban Garden.

Ms. Streeter advised that Dara Worledge, and other two members of the Beban Urban Garden Society (BUGS) were present in support of the request to Commission. They provided a verbal presentation in support of their written submission, and advised that Phase I of the garden is complete. BUGS does not use any chemicals or toxic pesticides, and that predator insects are used as part of the integrated pest management program. There are 40 allotments plots rented out at \$30/year – all are being utilized. The communal plots are for everyone else that wishes to garden but may be of limited resources. BUGS is requesting that the City of Nanaimo endorse in the amount of \$20,000 in VIP funding to continue to enhance the Beban Urban Garden.

It was moved and seconded that Commission support the name of Beban Urban Garden Society as BUGS. The motion carried unanimously.

It was moved and seconded that delegation be received. The motion carried unanimously.

- (b) Mr. Jerry Hannah, Director, Just for Kicks – Nanaimo Youth Soccer Club (a program for players with Intellectual or Developmental Disabilities), 6036 Carlton Road, Nanaimo, BC, V9T 5N6, regarding his letter of 2010-NOV-10 to Councillor Diana Johnstone about rental of Oliver Wood Community Centre.

Mr. Hannah advised that he runs the Just for Kicks program with the goal being to give all players with intellectual or developmental disabilities an opportunity to develop some skills. Merle Logan was the only appropriate outdoor facility. When the Program was extended through spring and fall they required indoor facilities. They are currently using the John Barsby gym as OWCC is not available; however, would like the Commission to review the allocations process to allow them the periods of time that they would like to utilize the OWCC. The Program has a maximum number of 25 children at a cost of \$50 for an eight-week session and they would require both sides of the OWCC gymnasium.

It was moved and seconded that delegation be received. The motion carried unanimously.

7. **CHAIR'S REPORT:**

On 2011-JAN-10, Council appointed Councillor Diana Johnstone as Chair of the Parks, Recreation and Culture Commission, and Councillor Jim Kipp as the 3rd Council representative for the remainder of the term.

(a) **Review PRC Committee Membership**

Chair Johnstone advised that she has asked Commissioner Kipp to sit on the Recreation Committee for the remainder of her term to that Committee; however, that she will remain on the Cultural Committee for the remainder of her term on that Committee.

8. **REPORTS OF ADVISORY BODIES:**

(a) **Parks Committee.** No meeting held.

(b) **Cultural Committee.** Commissioner Johnstone to report on the meetings held 2010-DEC-07, 2010-DEC-08, 2010-DEC-15, and 2011-JAN-05.

From the meeting notes of 2010-DEC-15:

GRANT ALLOCATIONS

(i) **Arts, Cultural and Festival Events Grants:**

GROUP	REQUESTED	RECOMMENDED
Nanaimo African Heritage Society	2,000	800
Art Gallery Festival of Banners	6,000	1,650
Nanaimo Arts Council	3,000	1,900
Nanaimo Ballroom Dance Society (Island Fantasy Ball)	5,000	2,450
The Beat of the Street	3,000	600
Blues Festival Society	1,500	1,125
City of Nanaimo - Canada Day Organizing Committee	2,500	2,000
Celtic Performing Arts (Celtfest)	10,000	1,850
Central Vancouver Island Botanical Garden Society	1,500	850
Crimson Coast Dance Society	3,800	2,675
FRINGETASTIC! (Nanaimo's Fringe Festival)	7,500	2,482
Nanaimo Musicians Association Society (Pygmy Ballroom)	5,000	3,150
Nanaimo Sings! Choral Festival Society	2,500	1,775
Vancouver Island Children's Book Festival	1,000	1,000
Vancouver Island Exhibition	4,263	2,650
Vancouver Island Symphony (Symphony in the Harbour)	10,000	7,000
Nanaimo Highland Dancing Association	2,500	1,025
L'Association des francophone de Nanaimo	3,595	2,525
TOTALS:	\$80,658	\$37,507

The 2011 Arts, Cultural and Festival Events Grant Funds available were \$34,582, plus funds carried over from 2010 in the amount of \$2,925, for a total of \$37,507. Requests for Arts, Cultural and Festival Events Grant Funds were \$80,658.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the Arts, Cultural and Festival Events Grants recommendations in the total amount of \$37,507.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(ii) **Cultural Operating Grants.**

GROUP	REQUESTED	RECOMMENDED
A Cappella Plus Choral Society	3,000	2,050
The Nanaimo Arts Alive Summer School	2,900	2,300
Nanaimo Arts Council	15,000	10,550
Nanaimo Blues Society	10,000	7,000
British Columbia Boys Choir	2,000	1,956
C.V.I. Centre for the Arts - Nanaimo Society	8,000	6,000
Nanaimo Chamber Orchestra	4,500	3,300
Nanaimo Concert Band Society	7,000	4,800
Nanaimo Conservatory of Music	10,000	7,400
Crimson Coast Dance Society	18,000	14,400
FRINGETASTIC!	2,000	1,300
Malaspina Choir	2,600	2,200
Pacific Institute of Bagpiping and Celtic Music Society	6,000	2,200
Nanaimo Theatre Group	10,000	5,400
TheatreOne	28,000	28,000
Nanaimo (BC) Chapter of SPEBSQSA (Tidesmen Barbershop Chorus)	2,000	1,400
Tozan Cultural Society	7,500	6,300
Vancouver Island Symphony	59,300	59,300
L'Association des francophones de Nanaimo	10,000	5,800
TOTALS:	207,800	\$171,656

The 2011 Cultural Operating Grant Funds available were \$171,656, including \$101,700 in approved, three-year funding amounts to the Crimson Coast Dance Society, Theatre One, and the Vancouver Island Symphony. Requests for Cultural Operating Grants were \$207,800.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the Cultural Operating Grant recommendations in the total amount of \$171,656.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (c) **Recreation Committee.** Commissioner Johnstone to report on the meeting held 2010-DEC-08 (no meeting held January 2011).

- i) Community Program Development Grant Application
Cedar 4-H Sr. Advisory Council for Beban Park 4-H Barnyard.

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the Community Program Development Grant Application submitted by the Cedar 4-H Sr. Advisory Council in the amount of \$5,000 for the 2011 year.

It was moved and seconded that the Recommendation be adopted. The motion carried. ***Opposed: Commissioner Cowling.***

Commission requested that Staff draft a letter to go to the Cedar 4-H Sr. Advisory Council urging them to seek other sources of funding for the Cedar 4-H Barnyard.

- (d) Grants Advisory Committee. Commissioners Burnett reported on the meetings held since 2010-NOV-24. The Committee is meeting each Wednesday until the Permissive Tax Exemption Grants are complete, dates have been extended to 2011-FEB-01. A Report to Council will be developed to improve the Criteria.
- (e) Plan Nanaimo Advisory Committee. Commissioner Lance reported on the meetings held since 2010-NOV-24. Newcastle Brechin Plan has been in the forefront, and it is expected that the next meeting will also involve this Plan.
- (f) Social Planning Advisory Committee. Commissioner Cowling reported on the meeting held since 2010-OCT-27. Letters of intent were received by the Committee in November and decided upon in December. These have already been to Council. They did not have a quorum in January, due to snow; however, there was a presentation on landscaping that went ahead.
- (g) Port Theatre. Monthly reports for November and December, 2010.
- (h) Nanaimo Art Gallery. Monthly report for 2010-NOV-01 to 2010-DEC-31.
- (i) Nanaimo District Museum. Monthly report for 2010-NOV-15 to 2011-JAN-14.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. **STAFF REPORTS:**

- (a) **Nanaimo Youth Soccer Club – Just for Kicks Soccer Clinic.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that staff maintain the general principal as outlined in the Parks, Recreation & Culture Bylaw 7073, Schedule B, Fees and Rental Policy, that Department programs take precedence over rental allocations.

Community based programs are offered for the general public by Parks, Recreation and Culture. Nanaimo Youth Soccer does have six hours of prime time during the week and initially "Just for Kicks" submitted their request for time under the Nanaimo Youth Soccer bookings. Three other days of the week were offered, but not deemed suitable by Mr. Hannah.

It was moved and seconded that the recommendation be adopted. The motion carried.
Opposed: Commissioner Lance, Commissioner Rudischer, and Commissioner Kipp.

Staff will send a letter to Mr. Hannah regarding the outcome of the Commission discussion and decision.

Discussion was held with regard to the next three Agenda items, specifically the length of the terms for the License of Occupations for both the Nanaimo Canoe and Kayak Club and the Nanaimo Marine Rescue Society, as well as the Management and Operating Agreement for the Nanaimo Museum. It was confirmed by Staff that the License of Occupations should both be for a ten (10) year term ending on 2020-NOV-30, and that the Management and Operating Agreement should be for a five (5) year term with the option to renew for an additional five (5) years.

(b) **License of Occupation - Nanaimo Canoe and Kayak Club at 1844A Stewart Avenue.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approves a License of Occupation for a portion of City property located at 1844A Stewart Avenue to the Nanaimo Canoe and Kayak Club (NCKC) for a term of ten (10) years, ending on 2020-NOV-30.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approves a License of Occupation for a portion of City property located at 1844A Stewart Avenue to the Nanaimo Canoe and Kayak Club (NCKC) for a term of ten (10) years, ending on 2020-NOV-30. The motion carried unanimously.

(c) **License of Occupation - Nanaimo Marine Rescue Society for the Canadian Coast Guard Auxiliary Boathouse at 1844B Stewart Avenue**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approves a License of Occupation for a portion of City property located at 1844B Stewart Avenue to the Nanaimo Marine Rescue Society (NMRS) for a term of ten (10) years, ending on 2020-AUG-31.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approves a License of Occupation for a portion of City property located at 1844B Stewart Avenue to the Nanaimo Marine Rescue Society (NMRS) for a term of ten (10) years, ending on 2020-NOV-30. The motion carried unanimously.

(d) **Management and Operating Agreement – Nanaimo Museum.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the Nanaimo Museum Management and Operating Agreement for a five (5) year term with an option to renew for another five (5) year term.

Commissioner Lance vacated the meeting at 8:32 p.m.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the Nanaimo Museum Management and Operating Agreement for a five (5) year term with an option to renew for another five (5) year term.. The motion carried unanimously.

Commissioner Lance returned to the meeting at 8:33 p.m.

10. **INFORMATION ONLY ITEMS (staff reports):**

(a) **Senior Manager of Parks & Civic Facilities.** Monthly report for November and December, 2011.

(b) **Senior Manager of Recreation and Culture Services.** Monthly report for November and December, 2011.

- Key dates coming up:
Sunday, 2011-Feb-05 – 2nd annual Art Show at OWCC;
Saturday, 2011-Feb-26 - 2nd annual “Picnic in the Park” a snowboarding event.
- Initial feasibility study of multi-plex at Beban is underway – hope to return to Commission and Council in the spring after speaking with all Stakeholders.

Commission extended “kudos” on the very successful Lifeguard Mardi Gras at Nanaimo Aquatic Centre.

(c) Hammond Bay – Place Road Watermain.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. **CORRESPONDENCE:** (Action Required.)

(a) Letter dated 2010-NOV-10 to Councillor Diana Johnstone, Parks Recreation and Culture Commission, from Mr. Jerry Hannah, Director, Nanaimo Youth Soccer Club, regarding facility booking and use by and for the “Just for Kicks” soccer clinic for players with intellectual or developmental disabilities.

[Note: This matter was dealt with under Item 9(a).]

CORRESPONDENCE: (Information)

- (b) Letter dated 2010-NOV-18 to Ms. Liz Williams from Ms. June Montgomery, President, Nanaimo Islanders Female Hockey Association, thanking the City of Nanaimo and the Parks, Recreation and Culture Commission for the \$1,400 grant supporting their first women's recreational hockey tournament, the "Harbour City Hockey Classic".
- (c) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meetings, held 2010-DEC-03 and 2011-JAN-07.
- (d) Letter dated 2010-NOV-30 to Mr. Richard Harding, Director, Parks, Recreation and Culture, from Mr. Ed Poli, Manager, Nanaimo Art Gallery, 900 Fifth Street, Nanaimo, BC, V9R 5S5, regarding the feasibility of a future Art Gallery at the old Nanaimo Museum site.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

14. BUSINESS ARISING FROM DELEGATIONS:

- (a) Ms. Karen Streeter, VIEEx – VIP funding - VIEEx – Beban Urban Garden.

It was moved and seconded that the Parks, Recreation and Culture Commission allocate \$20,000 from the VIP funding for the Phase II enhancement of the Beban Urban Gardens at the VIEEX.

A friendly amendment was made to the motion to reduce the amount from \$20,000 to \$10,000, with the motion to read, *that the Parks, Recreation and Culture Commission allocate \$10,000 from the V.I.P. Funds for the Phase II enhancement of the Beban Urban Gardens at the VIEEX.* The motion carried unanimously.

As it is so early in the year, and other groups may yet come forward requesting V.I.P. funds, Commission felt that the full amount requested could not be considered at this time.

- (b) Mr. Jerry Hannah – Just For Kicks – Nanaimo Youth Soccer Club.

[Note: This matter was dealt with under Item 9(a).]

15. UNFINISHED BUSINESS:

- (a) Advertising Signage at May Bennett Park (*referred to Parks Committee*)

16. QUESTION PERIOD: (No questions.)

17. ADJOURNMENT:

It was moved and seconded at 8:54 p.m. that the regular meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2011-FEB-23; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2011-FEB-02; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2011-FEB-09; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2011-FEB-10; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:



D. Johnstone, Chair
Parks, Recreation and Culture Commission



R. Harding, Director
Parks, Recreation and Culture