



**MINUTES**  
**NANAIMO COMMUNITY HERITAGE COMMISSION**  
**HELD ON WEDNESDAY, 2011-MAR-02 AT 5:00 PM**  
**CITY HALL BOARD ROOM (455 WALLACE STREET)**

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**Present:** William E. Gard, Chair  
Joan Perry  
Loyd Sherry  
Christine Meutzner  
John Hofman  
Jill Stannard  
Charlene Riches  
Karen Hovestad  
John Manning

**Staff:** Chris Sholberg, Heritage Planner  
Rebecca Tubbs, Recording Secretary

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**1. Call to Order**

Chair W.E. Gard called the meeting to order at 5:02 pm.

**2. Approval of Agenda & Late Items**

The agenda was approved as presented.

**3. Adoption of Minutes (2011-FEB-02)**

MOVED by J. Stannard, SECONDED by C. Riches, that the Minutes from 2011-FEB-02 be adopted as presented.

CARRIED.

**4. Budget Review: \$1,900**

**5. Correspondence, Periodicals, & Newsletters**

- a) Heritage BC Quarterly
- b) Nanaimo Magazine (featuring article on local heritage)
- c) City Arts, Heritage & Culture Guide (featuring article on local heritage/heritage poster)
- d) Heritage Register

**6. New Business**

a) Heritage Register Nominations:

C. Sholberg prepared value statements and point evaluations for the following nominations to be considered for addition to the heritage register:

- Dam remnants (400 Mackay Road)
- Red Barn remnants (1651 Jingle Pot Road)
- Judo Club Building (110 Machleary Street)
- Sea Cadet Building (750 Fifth Street)
- Gunness Residence (131 Victoria Road)
- Boothe Residence (302 Victoria Road)
- Robin's Park (620 Park Avenue)
- Fourth Street Residence (302 Fourth Street)
- Leynard Residence (442 Milton Street)
- Beevor-Potts Residence (627 Millstone Avenue)

C. Sholberg noted that a motion was made by the Commission at a previous meeting to recommend the addition of the Dickinson Barn (752 Howard Avenue) and powerplant remnants (210 Caledonia Avenue) to the heritage register. As the Parks Department has plans to remove the Dickinson Barn in the near future, they have asked that the Commission not recommend it as an addition to the heritage register.

C. Sholberg also noted that the owner of (210 Caledonia Avenue) is using the remnants' potential heritage status as a lever to compel the City to exchange the land for other property, which the City has no interest in. Consequently, the City will not be proceeding with the

nomination and asks the Commission to reconsider its recommendation to support the nomination in this context.

MOVED by C. Meutzner, SECONDED by K. Hovestad, that the recommendations to add the Dickinson Barn (752 Howard Avenue) and the powerplant remnants (210 Caledonia Avenue) to the heritage register be rescinded.

CARRIED.

- Dam remnants across Millstone River (400 Mackay Road): This site received a score of 46/100 on the evaluation. Dam remnants are a very common and popular item on the national heritage register.

MOVED by K. Hovestad, SECONDED by C. Riches, that the dam remnants across the Millstone River (400 Mackay Road) be recommended to City Council for addition to the heritage register.

CARRIED.

- Red Barn remnants at corner of Third and Central Road (1651 Jingle Pot Road): This site received a score of 50/100. The barn remnants at this site are not visible, therefore it was suggested that the current plaque located on the nearby brick cottage be replaced to include information about the barn.

MOVED by C. Meutzner, SECONDED by J. Stannard, that the red barn remnants (1651 Jingle Pot Road) not be recommended to City Council for addition to the heritage register.

CARRIED.

- Judo Club Building (110 Machleary Street): This building received a score of 55/100. The building, which was previously part of a larger multi-building development, housed the Agricultural Hall, animal stables, Connaught Barracks, Thomas Hodgson High School, Dominion-Provincial Youth Training School, and was used for military training purposes. L. Sherry suggested that the nomination be deferred until the next meeting when more information is found on the complex as a whole.
- Sea Cadet Building (750 Fifth Street): This building received a score of 59/100. This building is the last remaining building of the Nanaimo Military Camp. It was suggested that the nomination be deferred until the next meeting when more information is available.
- Gunness Residence (131 Victoria Road): This building received a score of 41/100. C. Sholberg informed the Commission that there is currently an illegal basement suite in the house. It was suggested that the necessary upgrades be made to legalize or remove the suite before the building is considered for addition to the heritage register.

MOVED by C. Riches, SECONDED by J. Perry, that the Gunness Residence (131 Victoria Road) not be recommended to City Council for addition to the heritage register.

CARRIED.

- Boothe Residence (302 Victoria Road): This building received a score of 49/100.

MOVED by C. Riches, SECONDED by J. Stannard, that the Boothe Residence (302 Victoria Road) be recommended to City Council for addition to the heritage register.

CARRIED.

- Robin's Park (620 Park Avenue): This site received a score of 55/100 due to lack of architectural elements. Culturally, this park is very valuable, once serving as the soccer and cricket field, horse racing track and home of Empire Day celebrations.

MOVED by K. Hovestad, SECONDED by C. Riches, that Robin's Park (620 Park Avenue) be recommended to City Council for addition to the heritage register.

CARRIED.

- Fourth Street Residence (302 Fourth Street): This building received a score of 37/100 because the building has been fundamentally changed by exterior alterations.

MOVED by K. Hovestad, SECONDED by C. Riches, that the Fourth Street Residence (302 Fourth Street) not be recommended to City Council for addition to the heritage register.

CARRIED.

- Leynard Residence (442 Milton Street): This building received a score of 66/100.

MOVED by K. Hovestad, SECONDED by C. Riches, that the Leynard Residence (442 Milton Street) be recommended to City Council for addition to the heritage register.

CARRIED.

- Beevor-Potts Residence (627 Millstone Avenue): This building received a score of 66/100.

MOVED by C. Riches, SECONDED by J. Perry, that the Beevor-Potts Residence (627 Millstone Avenue) be recommended to City Council for addition to the heritage register.

CARRIED.

b) Heritage Awards – review nominations and candidates (C. Sholberg):

- John Thomson Heritage Memorial Award: Nominations were received for John Cass, Charles Torjhelm, Joan Shillabeer, Andre Sullivan, and Christine Meutzner. C. Meutzner requested to be withdrawn from the list of possible candidates because she feels she is paid to do her job and should not receive an award. The Commission reviewed the possible candidates based on the award criteria.

MOVED by K. Hovestad, SECONDED by C. Riches, that a recommendation be made to Council that John Cass be awarded the John Thompson Memorial Award to honor outstanding heritage service and dedication to the community.

CARRIED.

J. Manning and C. Meutzner abstained from the vote.

- Building Rehabilitation Awards – Commercial/Residential/Institutional: The Commission reviewed the possible candidates for the award which were based on recent heritage building rehabilitation projects. The following buildings were selected:
  - Institutional: Bastion (98 Front Street)
  - Commercial: Harris House (375 Franklyn Street)
  - Residential: Harrison Residence (546 Prideaux Street)

MOVED by C. Riches, SECONDED by J. Perry, that a recommendation be made to Council that a Building Rehabilitation Award be given to the Bastion (98 Front Street), Harris House (375 Franklyn Street), and Harrison Residence (546 Prideaux Street).

CARRIED.

## 7. Ongoing Business

a) 2011 Heritage Summit – rescheduled to March 16, 2011:

The Summit was cancelled due to weather conditions but has been rescheduled for 2011-MAR-16, 7:00 to 9:00 pm in the Nanaimo District Museum.

b) Harewood School – demolition?:

According to recent news articles, SD68 has to decide what to do with Harewood School – there is a possibility it will be scheduled for demolition. W.E. Gard would like this item to be mentioned at the upcoming Heritage Summit.

**8. Committee Reports**

a) Plan Nanaimo Advisory Committee: No report.

b) Snuneymuxw First Nation: No report - awaiting appointment of new rep.

c) Nanaimo Community Archives Society: C. Meutzner reported that the Archives are working on a photo book that features local heritage buildings to be used as a promotional tool to raise funds for the Society. She would like to request \$500.00 from the Commission to assist with production of the book and noted that with a sponsorship, the Commission’s logo will be featured in the acknowledgements section.

MOVED by J. Perry, SECONDED by K. Hovestad, that \$500.00 be granted to the Nanaimo Community Archives Society to assist in the production of their heritage building photo book.

CARRIED.

d) Design Advisory Panel: No report.

e) Nanaimo District and Museum: J. Manning noted that the Museum’s AGM is next Tuesday at 7:00 pm. The Museum has also begun the process of succession planning for its long term employees.

**9. Next Meeting**

The next meeting is scheduled for 2011-APR-06 at 5:00 pm in the City Hall Board Room.

**10. Adjournment**

The meeting adjourned at 6:53 pm

APPROVED:

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Chair

\_\_\_\_\_  
Date